

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
AGENDA

7/26/11 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

I. **APPROVAL OF THE MINUTES FOR THE MEETING OF JUNE 28, 2011**

II. **NEW ITEMS:**

1. Maximo Gomez/Domino Park Restroom – Construction Services
 - Design Services - Completed
2. Museum Park Phase I – Design Services
3. Morningside Park A/C, Windows and Interior Remodeling

III. **PROJECT UPDATES:**

1. Virginia Key Beach North Point Mountain Bike Trails – Completed
2. Shenandoah Park Improvements Phase IV - Completed

IV. **ADDITIONAL ITEMS:**

1. Robert's Rules of Order

V. **CHAIRMAN OPEN AGENDA:**

HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

6/28/11 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:02 p.m., with the following members found to be:

Present: Nelson Victor Alvarado
David Berley
Eileen Broton (Vice Chair)
Mariano Cruz
David Freedman
Henry Goa
Pablo Perez-Cisneros
Robert Powers
Maria Sardiña Mann
Jose Solares (Chair)
Albena Sumner

Absent: Rolando Aedo
Ricardo Lambert
Omar Travieso

ALSO PRESENT: Albert Sosa, P.E., Director, CIP Department
Robin Jones-Jackson, Assistant City Attorney
Kira Grossman, Assistant City Attorney, Office of the City Attorney
Margaret Lake, Director of Gusman Center for the Performing Arts
Maria Perez, Support Services Coordinator, Parks & Recreation Department
Reginald Duren, Deputy Fire Chief, Fire-Rescue Department
Ella Nunez, Senior Project Manager, CIP Department
Wendy Jaramillo, Administrative Assistant I, CIP Department
Marcia Lopez, Public Relations Specialist, CIP Department
Teri E. Thomas, Transcriber, Office of the City Clerk

I. APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 26, 2011

HD/NIB MOTION 11-25

A MOTION TO APPROVE THE MINUTES FOR THE MEETING OF APRIL 26, 2011.

MOVED: P. Perez-Cisneros
SECONDED: D. Berley
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, P. Perez-Cisneros, R. Powers, M. Sardiña Mann, J. Solares, A. Sumner

Note for the Record: The motion passed 11-0.

II. OLD BUSINESS:

A. Audit Subcommittee Report:

1. Bailout and Repelling Equipment Purchase

NAME OF PROJECT: BAILOUT AND REPELLING EQUIPMENT PURCHASE
INITIATING DEPARTMENT/DIVISION: Fire-Rescue
TOTAL DOLLAR AMOUNT: \$370,000
SOURCE OF FUNDS: HDNI - Fire Rescue HD Preparedness Initiatives
ACCOUNT CODE(S):
DESCRIPTION OF PROJECT: The project consists of purchasing rapid escape equipment for individuals to carry on their person. With the expansive skyline and the multiple 2-4 storied buildings within the City, it is essential the Fire-Rescue Department have some secure means of making a rapid escape of enclosed elevated structures.
LOCATION: Citywide

NOTE: Both Fire items were pulled from the agenda - Pending Bond counsel approval.

2. Extrication Equipment Purchase

NAME OF PROJECT: EXTRICATION EQUIPMENT PURCHASE
INITIATING DEPARTMENT/DIVISION: Fire-Rescue
TOTAL DOLLAR AMOUNT: \$168,000
SOURCE OF FUNDS: HDNI - Fire Rescue HD Preparedness Initiatives
ACCOUNT CODE(S):
DESCRIPTION OF PROJECT: The project consists of purchasing JAWS equipment, which will remain at the ready for every day vehicle accidents where victims become entrapped and seconds count when delivering them to a trauma facility within the golden hour of their life.
LOCATION: Citywide

NOTE: Both Fire items were pulled from the agenda - Pending Bond counsel approval.

3. Gusman Hall Improvements/Repairs

NAME OF PROJECT: [GUSMAN HALL IMPROVEMENTS / REPAIRS](#)
INITIATING DEPARTMENT/DIVISION: Gusman Center for the Performing Arts
TOTAL DOLLAR AMOUNT: \$399,999
SOURCE OF FUNDS: Homeland Defense Bond Series 3 – Historic Preservation Initiatives - City Hall
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: The project addresses critical water erosion issues for the walls, and for the fire escapes.
LOCATION: 169 East Flagler Street

HD/NIB MOTION 11-26

A MOTION TO FUND THE GUSMAN HALL IMPROVEMENTS/REPAIRS.

MOVED: M. Cruz
SECONDED: R. Powers
ABSENT: R. Aedo, R. Lambert, R. Powers, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa,
P. Perez-Cisneros, M. Sardiña Mann, J. Solares, A. Sumner

Note for the Record: The motion passed 10-0.

4. 1814 Brickell Park New Playground Equipment

➤ *1814 Brickell Park New Outdoor Fitness Equipment - Rescinded*

NAME OF PROJECT: [1814 BRICKELL PARK NEW PLAYGROUND EQUIPMENT](#)
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
TOTAL DOLLAR AMOUNT: \$42,048
SOURCE OF FUNDS: Homeland Defense Bond Series 3 – District 2 Quality of Life
ACCOUNT CODE(S): 311712
DESCRIPTION OF PROJECT: The project consists of purchasing and installing playground equipment.
LOCATION: 1814 Brickell Park

HD/NIB MOTION 11-28

A MOTION TO DENY FUNDING FOR 1814 BRICKELL PARK NEW PLAYGROUND EQUIPMENT.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: D. Berley, E. Broton, H. Goa, P. Perez-Cisneros, R. Powers, M. Sardiña Mann,
J. Solares, A. Sumner
NO: N. Alvarado, M. Cruz, D. Freedman

Note for the Record: The motion passed 8-3.

5. Brickell Park Playground Equipment (South of Icon)

NAME OF PROJECT: BRICKELL PARK PLAYGROUND (SOUTH OF ICON)
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
TOTAL DOLLAR AMOUNT: \$110,000
SOURCE OF FUNDS: Homeland Defense Bond Series 3 – District 2 Quality of Life
ACCOUNT CODE(S): 311712
DESCRIPTION OF PROJECT: The project consists of the purchase and installation of a children’s playground and site improvements at Brickell Park.
LOCATION: 501 Brickell Avenue

HD/NIB MOTION 11-27

A MOTION TO DENY FUNDING FOR BRICKELL PARK PLAYGROUND EQUIPMENT (SOUTH OF ICON).

MOVED: E. Broton
SECONDED: M. Sardiña Mann
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, D. Freedman, H. Goa, R. Powers,
M. Sardiña Mann, J. Solares, A. Sumner
NO: M. Cruz, P. Perez-Cisneros

Note for the Record: The motion passed 9-2.

6. West End Park New Senior Community Building

NAME OF PROJECT: WEST END PARK NEW SENIOR COMMUNITY BUILDING
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
TOTAL DOLLAR AMOUNT: \$1,935,470
TOTAL HD FUNDS: \$435,470 of which \$10,000 was previously approved 3/22/11; currently requesting the remaining balance \$425,470
** Note: Approximately \$1.5M in County G.O.B is expected to supplement the project funding.*
SOURCE OF FUNDS: Homeland Defense Bond Series 3 – District 4 Neighborhood Quality of Life
ACCOUNT CODE(S): 311714
DESCRIPTION OF PROJECT: Create Design Criteria Package (DCP) for a new design-built senior community building of approximately 4,000 G.S.F. including utilities betterment to adjoin the existing recreational building. In addition, the project shall construct a permanent canopy over the existing picnic area, and ADA improvements in the park. Finally, the project shall include structural, MEP and architectural assessment of the existing community building to define the scope of work for the renovations of the existing building. After the assessment report is completed, the PAF will be revised to update the scope of work and estimated costs.
LOCATION: 6030 SW 2 Street also known as 250 SW 60 Avenue

HD/NIB MOTION 11-29

A MOTION TO FUND THE WEST END PARK NEW SENIOR COMMUNITY BUILDING.

MOVED: H. Goa
SECONDED: M. Sardiña Mann
ABSENT: R. Aedo, R. Lambert, J. Solares, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa,
P. Perez-Cisneros, R. Powers, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 10-0.

7. Roadway, Drainage and Traffic Improvements – District 1 & 4

NAME OF PROJECT: ROADWAY, DRAINAGE AND TRAFFIC IMPROVEMENTS – DISTRICTS 1 & 4
INITIATING DEPARTMENT/DIVISION: Capital Improvements Program
TOTAL DOLLAR AMOUNT: \$1,000,000
SOURCE OF FUNDS: Homeland Defense Bonds Series
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: The project scope includes roadway, drainage and traffic improvements to include milling and resurfacing, proposed storm water drainage systems, new curb and gutter, restoration of swale areas, sidewalk, ADA improvements, and traffic calming within Districts 1 and 4.
LOCATION: Various streets within Districts 1 and 4

HD/NIB MOTION 11-30

A MOTION TO FUND THE ROADWAY, DRAINAGE AND TRAFFIC IMPROVEMENTS - DISTRICT 1 & 4.

MOVED: M. Cruz
SECONDED: D. Berley
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa,
P. Perez-Cisneros, R. Powers, M. Sardiña Mann, J. Solares, A. Sumner

Note for the Record: The motion passed 11-0.

B. Project Updates:

1. Defense and Security Equipment Acquisition

Deputy Fire Chief Reginald Duren reported that \$34,000 was used to purchase scuba equipment, such as face masks, regulators, tanks, as well as other assorted diving equipment to bring the department up to the required standards.

2. Pierce Arrow XT Special Response Vehicle – *Completed*

Deputy Fire Chief Reginald Duren reported that it was essential to the Department to upgrade the previous unit they had assigned to the technical rescue team. Prior to this acquisition, the Department had to allocate resources from approximately three different units to acquire all of the equipment that is now on hand with the arrival of this unit. The unit is assigned to Station 6, located on 36th Street and Northwest 7th Avenue.

3. Merrie Christmas Park New Outdoor Fitness Equipment - *Completed*

Maria Perez, Support Services Coordinator, Parks & Recreation Department, reported that the project was completed. The fitness equipment has been installed with the safety surfacing.

4. De Hostos Center at Dorothy Quintana Center in Roberto Clemente Park - *Completed*

Albert Sosa, CIP Director, reported that the project has been completed on schedule and on budget. It is currently available for use by the Parks system and they are enjoying it. The project was completed approximately \$250,000 under budget.

5. Duarte Park ADA Modifications - *Completed*

Albert Sosa, CIP Director, reported that the project has been completed. The project was completed on time and on budget with minimal change orders to the original scope of work.

6. Duarte Park Gazebo and Roof Remodeling

Albert Sosa, CIP Director, reported that the project is currently ongoing and the project is expected to be completed mid-July.

III. NEW BUSINESS:

A. New Items:

1. Kennedy Dog Park Irrigation System

NAME OF PROJECT: <u>KENNEDY DOG PARK IRRIGATION SYSTEM</u>
INITIATING DEPARTMENT/DIVISION: <u>Parks & Recreation</u>
TOTAL DOLLAR AMOUNT: \$57,126 \$55,945
SOURCE OF FUNDS: <u>Homeland Defense Bond Series 1 – Neighborhood Park Improvements</u>
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: <u>Purchase and installation of an electromechanical irrigation system within the dog park areas.</u>
LOCATION: <u>2400 South Bayshore Drive</u>

HD/NIB MOTION 11-31

A MOTION TO FUND THE KENNEDY DOG PARK IRRIGATION SYSTEM.

MOVED: H. Goa
SECONDED: M. Cruz
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: E. Broton, M. Cruz, D. Freedman, H. Goa, P. Perez-Cisneros, R. Powers, M. Sardiña Mann, A. Sumner
NO: N. Alvarado, D. Berley, J. Solares

Note for the Record: The motion passed 8-3.

2. Hadley Park ADA and Miscellaneous Improvements

NAME OF PROJECT: <u>HADLEY PARK ADA AND MISCELLANEOUS IMPROVEMENTS</u>
INITIATING DEPARTMENT/DIVISION: <u>Parks & Recreation</u>
TOTAL DOLLAR AMOUNT: \$415,000 \$45,000
SOURCE OF FUNDS: <u>Homeland Defense Bond Series 3 – Neighborhood Park Improvements</u>
ACCOUNT CODE(S): <u>331419</u>
DESCRIPTION OF PROJECT: <u>The project consists of ADA reconstruction of parking areas for the recreation building parking lot to include markings, signage and ADA concrete ramps. The Miller J. Dawkins Olympic Pool Complex building work includes ADA modifications inside the restroom, new accessible doors hardware, new accessories benches, controls and bars for the existing showers, accessible benches for the locker area and accessible signage for the team room.</u>
LOCATION: <u>1300 NW 50th Street</u>

HD/NIB MOTION 11-32

A MOTION TO FUND THE GUSMAN HALL IMPROVEMENTS/REPAIRS.

MOVED: H. Goa
SECONDED: A. Sumner
ABSENT: R. Aedo, R. Lambert, O. Travieso
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa,
P. Perez-Cisneros, R. Powers, M. Sardiña Mann, J. Solares, A. Sumner

Note for the Record: The motion passed 11-0.

B. Project Updates:

1. Spoil Island E Restoration and Floating Dock Design Services - *Rescinded*

Albert Sosa, CIP Director, reported that the project is being rescinded because of the change of the funding source.

IV. ADDITIONAL ITEMS:

- Robert's Rules of Order

Robin Jones-Jackson, Assistant City Attorney, stated that the board will be provided with refresher information regarding Robert's Rules of Order at the next audit subcommittee meeting.

V. CHAIRMAN OPEN AGENDA:

HD/NIB MOTION 11-32

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: D. Berley

SECONDED: A. Sumner

ABSENT: R. Aedo, R. Lambert, O. Travieso

AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa,
P. Perez-Cisneros, R. Powers, M. Sardiña Mann, J. Solares, A. Sumner

Note for the Record: The motion passed 11-0.

To bring a motion¹:

- Obtain the floor
 - Wait until the last speaker has finished.
 - Rise and address the Chairman by saying, "Mr. (or Ms.) Chairman"
 - Wait until the Chairman recognizes you.
- Make Your Motion using "I move that we..."
- Wait for Someone to Second Your Motion
 - Another member can second your motion or the Chairman will call for a second.
- If there is no second to your motion, it is lost.

To consider a motion²:

- Members debate the motion (unless undebatable). Preference in recognition:
 - Member who made motion
 - Member who has not spoken first time
 - If possible, alternate for and against
- Chair puts question to a vote
 - "The question is on the adoption of..."
 - (Voice Vote) "Those in favor of the motion, say aye." (then) "Those opposed, say no."
 - (Rising Vote) "Those in favor of the motion will rise. Be seated." (then) "Those opposed will rise. Be seated"
- Chair announces result of vote
 - "The ayes have it and the motion is adopted." (or) "The noes have it and the motion is lost."
 - "The affirmative has it and the motion is adopted." Or "The negative has it and the motion is lost."

Processes of Amending³:

- To **insert** or to **add** (a word, consecutive words, or a paragraph)
- To **strike out** (a word, consecutive words, or a paragraph)
- To **strike out and insert** (which applies to words) or to **substitute** (which is applied to anything less than a complete paragraph of one more sentences)

¹ Roberts Rules of Order- Cheat sheet, American Society of Civil Engineers.

² "Handling of a Motion," www.jimslaughter.com.

³ "Basic Parliamentary Information," National Association of Parliamentarians.

Overview of motions relevant to presenting discussing, and voting on resolutions⁴:

The following motions are listed in order of precedence. A motion can be introduced if it is higher on the chart than the pending motion.

§	YOU WANT TO:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§21	Close meeting	I move to adjourn	No	Yes	No	No	Majority
§20	Take break	I move to recess for ...	No	Yes	No	Yes	Majority
§19	Register complaint	I rise to a question of privilege	Yes	No	No	No	None
§18	Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§17	Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§16	Close debate	I move the previous question	No	Yes	No	No	2/3
§15	Limit or extend debate	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§14	Postpone to a certain time	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§13	Refer to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§12	Modify wording of motion	I move to amend the motion by ...	No	Yes	Yes	Yes	Majority
§11	Kill main motion	I move that the motion be postponed indefinitely	No	Yes	Yes	No	Majority
§10	Bring business before assembly (a main motion)	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority

⁴ "Parliamentary's Motions Guide: Based on Robert's Rules of Order Newly Revised (10th Edition).

Incidental Motions- no order of precedence. Arise incidentally and are decided immediately.

§	YOU WANT:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§23	Enforce rules	Point of Order	Yes	No	No	No	None
§24	Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§25	Suspend rules	I move to suspend the rules	No	Yes	No	No	2/3
§26	Avoid main motion altogether	I object to the consideration of the question	Yes	No	No	No	2/3
§27	Divide motion	I move to divide the question	No	Yes	No	Yes	Majority
§29	Demand a rising vote	Division	Yes	No	No	No	None
§33	Parliamentary law question	Parliamentary inquiry	Yes	No	No	No	None
§33	Request for information	Point of information	Yes	No	No	No	None

Motions That Bring a Question Again Before the Assembly - no order of precedence. Introduce only when nothing else is pending.

§	YOU WANT:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§34	Take matter from table	I move to take from the table ...	No	Yes	No	No	Majority
§35	Cancel previous action	I move to rescind ...	No	Yes	Yes	Yes	2/3 or Majority with notice
§37	Reconsider motion	I move to reconsider ...	No	Yes	Varies	No	Majority



CAPITAL IMPROVEMENTS PROGRAM

PROJECT OVERVIEW FORM

1. DATE: 7/26/11 DISTRICT: 3
 NAME OF PROJECT: MAXIMO GOMEZ/DOMINO PARK RESTROOM - CONSTRUCTION SERVICES
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation
 INITIATING CONTACT PERSON/CONTACT NUMBER: Orlando Diez (305) 416-1047
 C.I.P. DEPARTMENT CONTACT: _____
 RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-35861A

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
 TOTAL DOLLAR AMOUNT: \$264,138 of which \$55,530 was presented as an Informational Item on 6/22/10
 SOURCE OF FUNDS: Homeland Defense Bond Series 1 & 3 - Neighborhood Park Improvements and Homeland Defense Series 1 Interest
 ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement? YES NO
 AMOUNT: _____ EXPIRATION DATE: _____
 Are matching funds budgeted? YES NO Account Code(s): _____
 Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:
 Individuals / Departments who provided input: _____
 DESCRIPTION OF PROJECT: The project consists of demolishing existing stand-alone restroom building, except exterior wall containing electrical-utility installations (shall remain). Build a new 320 +/- sq. ft. masonry restroom building containing facilities, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.
 LOCATION: 801 SW 15 Avenue

ADA Compliant? YES NO N/A
 Approved by Audit Committee? YES NO N/A DATE APPROVED: 7/19/11
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 7/26/11
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Revisions to Original Scope? YES NO (If YES see Item 5 below)
 Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
 Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
 DESIGN COST: _____
 CONSTRUCTION COST: _____
 Is conceptual estimate within project budget? YES NO
 If not, have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE
 Individuals / Departments who provided input: _____
 Justifications for change: _____
 Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
 Have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Time impact _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS:

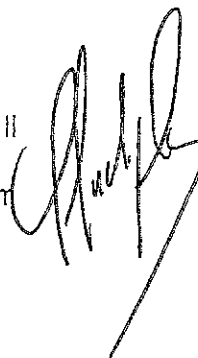
APPROVAL: _____ DATE: 7/26/11
 BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Albert Sosa, P.E.
Director, Capital Improvements

DATE: July 12, 2011 FILE: B- 35861A

FROM: Orlando J. Diez, CGC, BN, CE II
Construction Management II
Capital Improvements Program



SUBJECT: Project Analysis Forms (PAF) Rev. # 03

REFERENCES: Maximo Gomez Domino Park

ENCLOSURES: PAF Rev. # 03

The above named project requires the following:

Description: The Maximo Gomez Domino Park restroom project requires a revision # 03 of the Project Analysis Form (PAF)

Justification: Revision # 03 reflects the percent of construction management and construction amounts to fulfill project requirements.

Funding: The total estimate budget of the project is \$ 264,138.00. The project has \$ 191,424.00 available funds from Homeland Defense Funds Series I(HD-1), \$ 30,616.00 from Homeland Defense Funds Series III(HD-3) and \$ 42,098.00 from Homeland Defense Funds Series I (HD-I) interest Post 09-30

Therefore it is recommended to approved the attached PAF revision # 03 for the total amount of \$ 264,138.00

CC: Edwige De Crumpe, Capital Improvements Program
Nelson Cuadras, Senior Construction Manager, Capital Improvements Program
Yvette Smith, CIP Administrator Capital Improvements Program
Melanie Whittaker, Capital Improvement Program



PROJECT ANALYSIS FORM
Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	8-Jul-2011
Version:	REV03

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Maximo Gomez / Domino Park Restroom	PROJECT NO: B-35861A
ADDRESS / LOCATION: 801 SW 15th Avenue	DISTRICT: 3
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 73,424.31
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 264,138.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 264,138.00
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253
DESIGN MANAGER: Jose Puentes (CIP)	TEL.: 305-416-1275
CONSTR. MANAGER: Orlando Diez (CIP)	TEL.: 305-416-1047
	FUTURE FUNDS:
	FUND SHORTFALL:
	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 7/24/2008	START: 7/24/2008	ADV: 3/15/2011	ADV: 3/15/2011	START: 6/15/2011	START: 6/15/2011
END: 3/15/2011	END: 3/15/2011	AWARD: 4/15/2011	AWARD: 4/15/2011	END: 3/15/2012	END: 3/15/2012

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date	
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date			
PRODUCTION PHASE (3-DES)										
Consultant: 1652 Wolfberg Alvarez & Partners										
	CODE									
1	Prime Basic Design Fee PO900853	1.01	33.9%	\$ 38,000	16.1%	\$ 38,720	27.0%	\$ 38,720	\$ 28,587	73.8%
2	Prime Basic Des. Fee PO88646	1.01			4.0%	\$ 9,588	6.7%	\$ 9,588	\$ 9,588	100.0%
3	CIP - Production Management	1.02	7.1%	\$ 8,000	8.6%	\$ 16,000		\$ 16,000	\$ 15,794	100.0%
4	Gen. Production Phase Conting.	1.01	9.8%	\$ 11,000						
5	Advertisement	1.01				\$ 66		\$ 66	\$ 66	
6	Misc. Services-Survey	1.01								
7										
PRODUCTION TOTALS				\$ 57,000		\$ 64,374		\$ 64,373.66	\$ 54,035	
CONST. PHASE (4-CON)										
Contractor: GEC and Associates										
	CODE									
1	Construction Cost (Prime Contractor)	2.00	100%	\$ 100,000	100%	\$ 168,944				0.0%
2	Construction Contingency Allowance	2.00	12%	\$ 12,000	10%	\$ 16,895				
3	Other Const. Related Services	2.00								
4										
CONSTRUCTION TOTALS				\$ 112,000		\$ 185,839		\$ -		
CONST. ADMIN. (8-CEO)										
	CODE									
1	Construction Management by CIP CM	3.02	12.3%	\$ 13,769	5.0%	\$ 11,021	1.6%	\$ 6,146	\$ 6,146	100.0%
2	JOC Administration - The Gordian Group (Always 1.5%)	3.03	1.95%	\$ 2,184		\$ 2,797	1.95%	\$ 2,797	\$ 2,797	100.0%
3										
CONSTRUCTION ADMINISTRATION TOTALS				\$ 15,953		\$ 13,818		\$ 8,943	\$ 8,944	
ADMIN. EXPENSES (6-ADM)										
	CODE									
1	CIP Dept. (Gen. Admin. Fees)	4.00				\$ 107	0.1%	\$ 107	\$ 107	100.0%
2										
ADMINISTRATIVE EXPENSES TOTALS						\$ 107		\$ 107	\$ 107	
ADDITIONAL PROJECT TASKS										
	CODE									
1										
ADDITIONAL PROJECT TASKS TOTALS										
B-No.	B-35861A	PROJECT GRAND TOTAL								
				\$ 184,953		\$ 264,138		\$ 73,424	\$ 63,086	

ECT SCOPE
Demolish Existing Stand-Alone Restroom building, except Exterior wall containing Electrical-Utility Installations (that shall remain). Build a New 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA Requirements.

P/	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Ernest Burkeen Signature _____ Date: _____
 Director: Parks & Recreation

Notes

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1058	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 191,424
1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements	\$ 30,618	
1457	385200-8 2002 Homeland Defense Series 1 Interest Post 09-30-1331419 Neighborhood Park Improvem		\$ 42,098	
FUND GRAND TOTAL			ACTUAL	PROJECTED
			\$ 264,138	

VALIDATION

Initiated by: Orlando Diez Signature _____ Date: 07-11-11
 Project Manager: Capital Improvements

Approved by: _____ Signature _____ Date: _____
 Team Leader Design: Capital Improvements

Approved by: Nelson Cuadras Signature _____ Date: 7-11-11
 Senior Construction Manager

Schedule Verified By: John DePazos Signature _____ Date: 7-11-11
 Project Manager

Reviewed by: Edwige De Crumpe Signature _____ Date: _____
 Program Control Manager 7/11/11 Yvette Smith Administrator: Budget

Verified by: _____ Signature _____ Date: _____
 Assistant Director: Capital Improvements

Authorized by: Ernest Burkeen Signature _____ Date: 7/11/2011
 Director: Parks & Recreation

Authorized by: Albert Sosa, PE Signature _____ Date: 7/12/11
 Director: Capital Improvement

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials _____

Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board

7/12/11 Date Received / Marcin Lopez Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

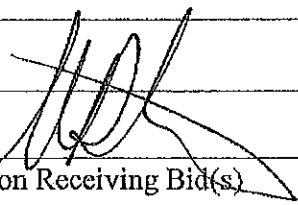
BID ITEM: Maximo Gomez Domino Park Restrooms

BID NUMBER: ITB NO. 10-11-024

DATE BID OPENED: Monday, June 06, 2011

TIME: 2:00 PM

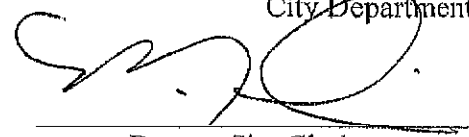
<u>BIDDER</u>	<u>BASE BID AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
GEC Associates, Inc.	\$168,944.00	5% Bid Bond
Design-Build Interamerican, Inc.	\$195,000.00'	5% Bid Bond
Florida Construction & Engineering Inc.	\$319,000.59	5% Bid Bond
Lego Construction Co.	\$341,391.00	5% Bid Bond
OAC Action Construction, Corp.	\$377,285.00	5% Bid Bond
Coastland Construction, Inc.	\$385,791.00	5% Bid Bond
<div style="border: 1px solid black; padding: 5px;"> <p>"Offers from the vendors listed herein are the only offers ... received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p> </div>		

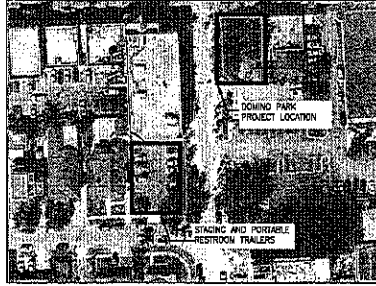


 Person Receiving Bid(s)

Received (6) bid(s) on behalf Capital Improvement Prgm
 City Department

on 6/6/11
 Today's Date

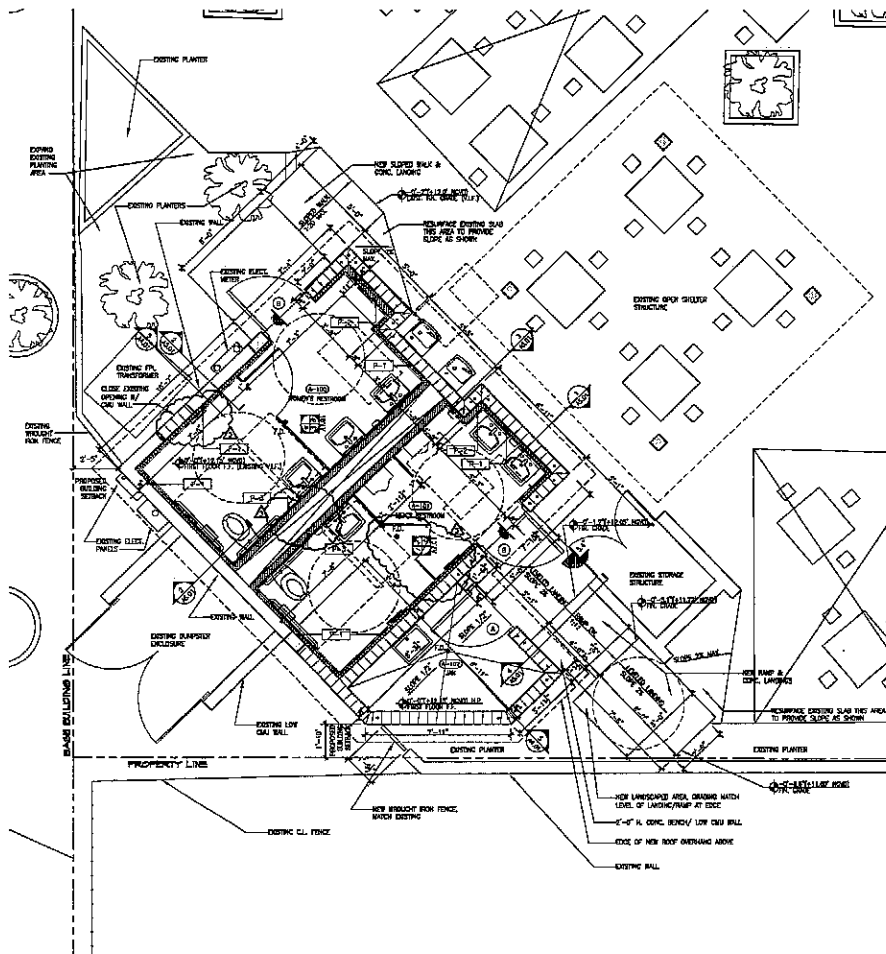
PREPARED BY: 
 Deputy City Clerk



BID ALTERNATE PORTABLE RESTROOM TRAILER AS DEFINED BY THE CITY OF MIAMI

Provide price for a portable restroom trailer fully operable to accommodate large groups of people including individuals with disabilities. The portable restroom trailer must meet all current State and Local Codes, including wind load certification and energy codes. The portable restroom trailer must meet all ADA code (refers to ADA Accessibility Guidelines (AGAC)) for the disability). The portable restroom trailer must have locked system for the main entrance doors. The price shall include 12 months rental, delivery, permit, drawings, permit, and installation and maintenance costs. The maintenance shall include cleaning of a properly sized sanitary holding tank four (4) times a week and cleaning all fixtures and interior surfaces during a time period of the 12 months rental. The trailer layout and on-site location of the portable restroom trailer must be coordinated with Capital Improvement Construction Manager and City of Miami Park Manager. The portable restroom trailer shall provide a minimum men's and women's restrooms. The men's restroom shall have two (2) urinals, two (2) water closets and two (2) lavatories. The women's restroom shall have three (3) water closets and two (2) lavatories. It shall include flushing porcelain toilets, sinks with running water, interior and exterior lighting, paper products, hand soap, venting and A/C. Vendors or manufacturers should be local providers or have local offices. Contractor shall submit all related and required shop drawings for a portable restroom trailer for approval by the City of Miami Construction Manager and Parks Department. The following vendors/providers are given for purpose of identification and to denote the standards of quality desired, and do not, in any way, restrict bidders to a specific vendor, make or manufacturer. The vendors are Royal Restrooms (<http://www.royalrestrooms.com>) and United Site Services (<http://www.unitedsiteservices.com>). If a different vendor/manufacturer is proposed, contractor is required to obtain approval from City of Miami Construction Manager and Parks Department. The City reserves the right to extend the rental period and/or request additional portable restroom trailers for the Maximo Gomez "Domino" Park to be provided by the contractor at the same price.

FLOOR PLAN LEGEND & NOTES:	
	AREA OF NEW EXTERIOR CONCRETE FLOOR SLAB OR TOPPING
	EXISTING WALL OR PARTITION TO BE RETAINED
	NEW CONCRETE BLOCK WALL
	NEW STEEL PARTITION OR FLOORING



PROPOSED FLOOR PLAN
 A3.01 SCALE: 3/8" = 1'-0"

NOTE:
 RESTROOM BUILDING IS FOR OPEN PARK SUPPORT.
 PER - PLUMBING, CHAPTER 403 HAS NO JURISDICTION
 ON A "PARK" OCCUPANCY CLASSIFICATION.



W
 A R Y A R E
 1200 West Miami Avenue
 Suite 300
 Coral Gables, FL 33134
 TEL: (305) 446-5474
 FAX: (305) 446-4864
 AN SENYER DE DISEÑO

ISSUE DATE:	10-20-09
REVISION DATE:	02-03-09
REVISION DATE:	03-15-11
PROJECT No:	2807100
JOB Number:	8-35861A
SEAL	

To the best of the Architect's or Engineer's knowledge, the plans and specifications comply with the applicable minimum codes and the applicable fire-safety standards as determined by the local authority in accordance with F.B.C. section 105 and Chapter 633, Florida Statutes.



CAPITAL IMPROVEMENTS PROGRAM
PROJECT OVERVIEW FORM

COMPLETED

1. DATE: 6/22/10 DISTRICT: 3
NAME OF PROJECT: MAXIMO GOMEZ/DOMINO PARK RESTROOM - DESIGN SERVICES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Orlando Diez (305) 416-1047
C.I.P. DEPARTMENT CONTACT: _____
RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-35861A

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$55,530
SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 3 - Neighborhood Park Improvements and Series 1 Interest
ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement? YES NO
AMOUNT: _____ EXPIRATION DATE: _____
Are matching funds budgeted? YES NO Account Code(s): _____
Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: _____
DESCRIPTION OF PROJECT: Demolish existing stand-alone restroom building, except exterior wall containing electrical utility installations (that shall remain). Build a new 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.

Location: 801 SW 15 Avenue
ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 6/15/10
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____
Approved by Commission? YES NO N/A DATE APPROVED: _____
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST: _____
CONSTRUCTION COST: _____
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input: _____
Justifications for change: _____
Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
Have additional funds been identified? YES NO
Source(s) of additional funds: _____

Time impact _____
Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS:
CIP staff will look into the possibility of bidding the project for construction services.

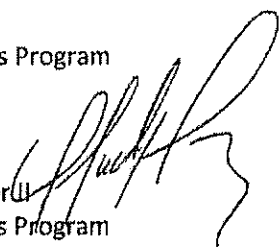
APPROVAL: For Information Item
[Signature] DATE: 6/22/10
BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Alice N. Bravo, P.E.
Director
Capital Improvements Program

DATE: June 9, 2010 FILE: B-35861A

FROM: Orlando J. Diez
Construction Manager
Capital Improvements Program



SUBJECT: Project Analysis Form (PAF) Rev. # 02

REFERENCES: Maximo Gomez/ Domino Park

ENCLOSURES: PAF Revision #02

The above named project requires the following:

Description: The Maximo Gomez Domino Park Restroom Project requires a Revision #02 of the Project Analysis Form (PAF).

Justification: Revision #02 reflects the percentage of construction management, JOC administration and construction amounts to fulfill project requirements.

Funding: The total estimated budget of the project is \$ 264,138.00. The project has \$ 191,424.00 available funds from Homeland Defense Funds Series I(HD-1), \$30,616.00 from Homeland Defense Funds Series III(HD-3) and \$42,098.00 from Homeland Defense Funds Series II (HD-I) Interest Post 09-30.

Therefore it is recommended to approve the attached PAF, Revision #02, for the total amount of \$264,138.00.

cc: Gary Fabrikant, Assistant Director, Capital Improvements Program
Nelson Cuadras, Senior Construction Manager, Capital Improvements Program
Yvette Smith, CIP Administrator, Capital Improvements Program



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	10-Jun-2010
VERSION	REV02

PROGRAM **331-Parks and Recreation** AREA **2-Recreation & Culture**

PROJECT NAME: Maximo Gomez / Domino Park Restroom	PROJECT NO: B-35861A
ADDRESS / LOCATION: 601 SW 16th Avenue	DISTRICT: 3
PROJECT TEAM: Verlical	PROJECT CONTRACTED COST: \$ 203,328.93
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 264,138.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 264,138.00
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253
DESIGN MANAGER: Jose Puentes (CIP)	TEL.: 305-416-1275
CONSTR. MANAGER: Orlando Diez (CIP)	TEL.: 305-416-1047
	FUTURE FUNDS:
	FUND SHORTFALL:
	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 7/24/2008	START: 7/24/2008	ADV: 12/9/2009	ADV: 12/9/2009	START: 7/28/2010	START: 7/28/2010
END: 12/30/2008	END: 5/1/2009	AWARD: 2/19/2010	AWARD: 2/19/2010	END: 11/28/2010	END: 11/28/2010

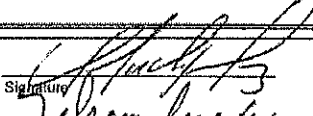
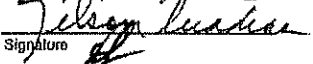
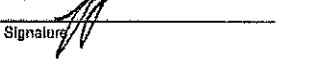
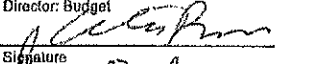
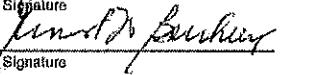
PROJECT ESTIMATED AND ACTUAL COSTS	PRODUCTION PHASE (3-DES)		% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Anticipated Design	P.O. Design
	CODE								
	Consultant: 1652 Wolfberg Alvarez & Partners								
	1	Prime Basic Design Fee PO900853	1.01	33.9% \$ 38,000	15.3%	\$ 28,341	15.8%	\$ 28,341	
	2	Prime Basic Des. Fee PO88646	1.01		5.2%	\$ 9,587	5.3%	\$ 9,588	
	3	Addl. Des. Svcs. PO900853	1.01		3.2%	\$ 5,879	3.3%	\$ 5,879	
	4	CIP - Production Management	1.04	7.1% \$ 8,000	5.0%	\$ 9,288	4.5%	\$ 8,161	
	5	Gen. Production Phase Conting.	1.01	9.8% \$ 11,000	4.5%	\$ 8,330			
	6	Misc. Services-Geotech. Testing	1.01		1%	\$ 1,500	1%	\$ 1,500	
	7	Misc. Services-Survey	1.01		2%	\$ 3,000	2%	\$ 3,000	
	8								
	PRODUCTION TOTALS			Estimated	Estimated	Anticipated	Contracted		
				\$ 57,000	\$ 66,906	\$ 56,468	\$ 55,630		
	CONST. PHASE (4-CON)								P.O. Construction (Formal Bid, Informal Bid or JOC Method)
	Contractor: 2962 BMA Construction, Inc.								
	1	Construction Cost (Prime Contractor)	2.00	100% \$ 100,000	100%	\$ 163,500	100%	\$ 163,217	
	2	Construction Contingency Allowance	2.00	12% \$ 12,000	10%	\$ 16,350	10%	\$ 16,350	
	3	Other Const. Related Services	2.00		3%	\$ 5,500			
	4								
	CONSTRUCTION TOTALS			Estimated	Estimated	Anticipated	Contracted		
				\$ 112,000	\$ 186,360	\$ 179,567	\$ 143,446		
	CONST. ADMIN. (8-CEO)								P.O. CEO
	1	Construction Management by CIP CM	3.04	12.3% \$ 13,769	5.0%	\$ 9,288	4.5%	\$ 8,161	
	2	JOC Administration - The Gordian Group (Always 1.5%)	3.03	1.95% \$ 2,184	1.95%	\$ 3,615	1.77%	\$ 3,183	
	3								
	CONSTRUCTION ADMINISTRATION TOTALS			Estimated	Estimated	Anticipated	Contracted		
				\$ 15,953	\$ 12,883	\$ 11,344	\$ 4,362		
	ADMIN. EXPENSES (6-ADM)								P.O. ADMIN
	1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00	5.8% \$ 6,471					
	2								
	ADMINISTRATIVE EXPENSES TOTALS			Estimated	Estimated	Anticipated	Contracted		
				\$ 6,471					
	ADDITIONAL PROJECT TASKS								P.O. TASKS
	1								
	ADDITIONAL PROJECT TASKS TOTALS			Estimated	Estimated	Anticipated	Contracted		
	B-35861A	PROJECT GRAND TOTAL		Pre-Design	Estimated	Anticipated	Contracted		
				\$ 191,424	\$ 264,138	\$ 247,379	\$ 203,329		

SCOPE
Demolish Existing Stand-Alone Restroom building, except Exterior wall containing Electrical-Utility installations (that shall remain). Build a New 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA Requirements.

PROJ	Operating Cost Associated with Project:					
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	

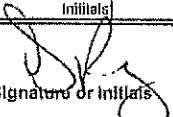
Notes	
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FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1058	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 191,424
1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements	\$ 30,616	
1457	385200-8 2002 Homeland Defense Series 1 Interest Post 09-30-	331419 Neighborhood Park Improvements	\$ 42,088	
B-35861A	FUND GRAND TOTAL		ACTUAL \$ 264,138	PROJECTED

VALIDATION	Initiated by: <u>Orlando Diez</u> Project Manager: Capital Improvements		Date: <u>6-9-10</u>
	Approved by: <u>Nelson Cuadras</u> Team Leader: Capital Improvements		Date: <u>6-9-10</u>
	Accepted by: <u>Gary Fabrikant</u> Assistant Director: Capital Improvements		Date: <u>6-9-10</u>
	Verified by: <u>Edwige De Crumpe</u> Program Controls Staff	Signature _____	Date: _____
	Reviewed by: <u>Yvette Smith</u> <u>YS</u> Administrator: Budget	Director: Budget Signature _____	Date: _____
	Authorized by: <u>Alice N. Bravo, PE</u> Director: Capital Improvements		Date: <u>6-9-10</u>
	Authorized by: <u>Ernest Burkeen</u> Director: Parks & Recreation		Date: <u>6/14/10</u>

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor

Initials _____

Notes	<p>Receipt of PAF by Danette Perez - CIP Public Relations Coordinator</p> <p><u>Project MUST be Presented to the Bond Oversight Board</u></p> <p style="text-align: right;">6/14/10  Date Received / Signature or Initials</p>
-------	---

Executed PAF MUST be electronically distributed to the following individuals:
Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

3. Town Park – New Playground & Surface

NAME OF PROJECT: TOWN PARK – NEW PLAYGROUND & SURFACE
TOTAL DOLLAR AMOUNT: \$84,000
SOURCE OF FUNDS: Homeland Defense Bonds Series 3/Neighborhood Park Improvements
ACCOUNT CODE(S): 331419
DESCRIPTION OF PROJECT: Removal of existing old playground and install new playground with rubber surface which replaces existing sand-based area.

Location: 971 NW 2 Street
HD/NIB MOTION 10-26

A MOTION TO FUND THE TOWN PARK - NEW PLAYGROUND & SURFACE.

MOVED: R. Powers
SECONDED: M. Cruz
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Henderson Park – New Playground Equipment & Rubber Surface

NAME OF PROJECT: HENDERSON PARK – NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE
TOTAL DOLLAR AMOUNT: \$52,000
SOURCE OF FUNDS: Homeland Defense Bonds Series 3
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: Installation of new playground equipment and new rubber surface replacing existing sand-based area in the tot lot playground.

Location: 971 NW 2 Street
HD/NIB MOTION 10-27

A MOTION TO FUND THE HENDERSON PARK - NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE.

MOVED: R. Powers
SECONDED: P. Perez-Cisneros
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. **NEW INFORMATION ITEM:**

1. Maximo Gomez/Domino Park Restroom – Design Services

NAME OF PROJECT: MAXIMO GOMEZ /DOMINO PARK RESTROOM – DESIGN SERVICES
TOTAL DOLLAR AMOUNT: \$55,530
SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 3 – Neighborhood Park Improvements and Series 1 Interest
ACCOUNT CODE(S): 331419
DESCRIPTION OF PROJECT: Demolish existing stand-alone restroom building, except exterior wall containing electrical utility installations (that shall remain). Build a new 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.

Location: 801 SW 15 Avenue

Alice N. Bravo, P.E., Director, CIP Department, stated that the plan is to reconstruct the majority of the facility, leaving one wall up that house the electrical connections for the lighting of the entire park. The project will go through the normal bidding process. The Department will be meeting with the Parks Department to coordinate the timelines for construction activities to be worked into the procurement schedule. The design work for the project has already been completed through a miscellaneous contract. Ms. Bravo stated that she would come back to the Board with the results of the bid process.

IV. FOLLOW-UP ITEM:

- HD Interest Spreadsheet

Pilar Saenz-Gonzalez, Assistant Director, CIP Department, reviewed updates to the HD spreadsheet. She stated that a status column was added to provide an at-a-glance update on the status of projects. She stated that the updated form also includes information on earned interest by series as well as unspent interest by project, as requested by the Board at a previous board meeting.

Alice N. Bravo, P.E., Director, CIP Department, reviewed the new color-coded columns and their meanings and information the Board could expect to learn from each column on the Project Analysis Form (PAF).

V. CHAIRMAN OPEN AGENDA:

VI. ADDITIONAL ITEMS:

- HD/NIB Oversight Board Bylaws

HD/NIB MOTION 10-28

A MOTION TO INCLUDE A DISCUSSION REGARDING AN UPDATE TO THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD BYLAWS AT THE NEXT AUDIT SUBCOMMITTEE MEETING.

MOVED: R. Powers
SECONDED: P. Perez-Cisneros
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

HD/NIB MOTION 10-29

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.



CAPITAL IMPROVEMENTS PROGRAM

PROJECT OVERVIEW FORM

1. DATE: 7/26/11 DISTRICT: Citywide
 NAME OF PROJECT: MUSEUM PARK PHASE I - DESIGN SERVICES
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation
 INITIATING CONTACT PERSON/CONTACT NUMBER: John De Pazos (305) 416-1094
 C.I.P. DEPARTMENT CONTACT: _____
 RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-30538

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
 TOTAL DOLLAR AMOUNT: \$67,382,250 of which \$100,000 was previously approved 1/22/08; currently requesting \$236,522 for final design of Phase I Improvements

**Note: Pending CRA Contribution*

SOURCE OF FUNDS: Homeland Defense Bond Series 1 - Bicentennial Park Improvements, Contribution from General Fund and Sunshine State Financing Commission No. 1 & 2
 ACCOUNT CODE(S): 331418

If grant funded, is there a City match requirement? YES NO
 AMOUNT: _____ EXPIRATION DATE: _____
 Are matching funds Budgeted? YES NO Account Code(s): _____
 Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: _____
 DESCRIPTION OF PROJECT: Construction of a multi-use park with restaurant, underground parking and museum site.

LOCATION: 1075 Biscayne Boulevard

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 7/19/11
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 7/26/11
 Approved by Commission? YES NO N/A DATE APPROVED: 7/28/11
 Revisions to Original Scope? YES NO (If YES see Item 5 below)
 Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
 DESIGN COST: _____
 CONSTRUCTION COST: _____
 Is conceptual estimate within project budget? YES NO
 If not, have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: _____
 Justifications for change: _____
 Description of change: _____
 Fiscal Impact YES NO HOW MUCH? _____
 Have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Time impact _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____


6. COMMENTS:

APPROVAL: _____ DATE: 7/26/11
 BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Albert Sosa, P.E, Director
Capital Improvements

DATE: July 12, 2011 FILE: **B-30538**

FROM: John De Pazos 
Capital Improvements

SUBJECT: Project Funding
Museum Park

REFERENCES:

ENCLOSURES: PAF

The above named project requires the following:

Description:

The project scope of work consists of the design and construction of a multi-use park along Biscayne Bay east of Biscayne Blvd.

Justification:

This project is a District Priority.

Funding:

Funding is available from Homeland Defense Series 1, Sunshine State Financing, and Contribution from General Fund.

JDP

cc: Elia Nunez, Sr. Project Manager, Capital Improvements
File



PROJECT ANALYSIS FORM
Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	11-Jul-2011
VERSION:	REV02

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Museum Park	PROJECT NO: B-30538
ADDRESS / LOCATION: 1075 Biscayne Blvd.	DISTRICT: 1,2,3,4,5
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 6,241,771.75
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 67,382,250.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 6,241,777.90
CLIENT CONTACT: Ernest Burkeen	TEL.: (305) 416-1253
DESIGN MANAGER: John DePazos (CIP)	TEL.: 305-416-1094
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254
	FUTURE FUNDS:
	FUND SHORTFALL: \$ (61,140,472.10)
	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 11/10/2008	START: 11/10/2008	ADV: 1/2/2012	ADV: 1/2/2012	START: 5/5/2012	START: 5/5/2012
END: 1/2/2012	END: 1/2/2012	AWARD: 2/2/2012	AWARD: 2/2/2012	END: 5/5/2013	END: 5/5/2013

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date: 07/02/09		Bid Open:		Paid to Date		% Paid to Date
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
PRODUCTION PHASE (3-DES)									
Consultant: 1752 COOPER, ROBERTSON & PARTNERS									
	CODE								
1	Prime Basic Design Fee - Cooper Robertson	1.01		10.0%	\$ 5,991,000		\$ 5,991,000	\$ 4,152,527	
2	Master Planning - Cooper Robertson	1.02		0.2%	\$ 100,000		\$ 100,000	\$ 100,000	
3	CIP-Design Management	1.04		0.7%	\$ 424,071		\$ 62,263	\$ 62,263	
4	Biscayne Engineering	1.01		0.2%	\$ 120,535		\$ 120,531	\$ 119,871	
5	Miami-Dade County	1.01		0.0%	\$ 2,082		\$ 2,082	\$ 2,082	
6	Advertising	1.01		0.0%	\$ 2,000		\$ 781	\$ 781	
7									
8									
9									
10									
PRODUCTION TOTALS					\$ 6,539,688		\$ 6,276,657	\$ 4,437,524	
CONST. PHASE (4-CON)									
Contractor: 0000 To be Assigned									
	CODE		Pre-Design Estimated Construction by PM		Current Construction Estimate		Bid Results & Change Orders	Construction Phase Paid to Date	% Paid to Date
1	Construction Cost (Prime Contractor) Phase I	2.00		100%	\$ 7,710,382				
2	Const. Contingency Allowance Phase I	2.00		10%	\$ 771,038				
3	Construction Cost (Prime Contractor) Phase II TBD	2.00		100%	\$ 46,830,000				
4	Const. Contingency Allowance Phase II TBD	2.00		10%	\$ 4,683,000				
5		2.00							
6									
CONSTRUCTION TOTALS					\$ 59,994,420				
CONST. ADMIN. (8-CEO)									
	CODE		Estimated Construction Administration		Current Construction Administration Estimate		Construction Administration	Construction Administration Phase Paid to Date	% Paid to Date
1	Construction Engineering Observation (CEO) Consultar	3.01							
2	Const. Mgmt by CIP Const. Mgr	3.02		0.7%	\$ 424,071		\$ 96	\$ 96	
3									
4									
5									
6									
CONSTRUCTION ADMINISTRATION TOTALS					\$ 424,071		\$ 96	\$ 96	
ADMIN. EXPENSES (6-ADM)									
	CODE		Estimated Administrative Expenses		Current Administrative Expenses Estimate		Administrative Expenses	Administrative Phase Paid to Date	% Paid to Date
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00		0.7%	\$ 424,071		\$ 49,919	\$ 49,919	
2									
ADMINISTRATIVE EXPENSES TOTALS					\$ 424,071		\$ 49,919	\$ 49,919	
ADDITIONAL PROJECT TASKS									
	CODE		Estimated Additional Tasks		Current Additional Tasks Estimate		Additional Project Tasks	Additional Tasks Paid to Date	% Paid to Date
1									
ADDITIONAL PROJECT TASKS TOTALS									
B-No.	B-30538	PROJECT GRAND TOTAL	Pre-Design		Estimated		Post-Bid	Paid to Date	
				\$	67,382,250	\$	6,326,672	\$ 4,487,539	

PROJECT SCOPE

Construction of a multi-use park with restaurant, underground parking, and museum sites.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Pieter Bockweg
 Director: Community Redevelopment Agency

Date: _____
 Signature _____

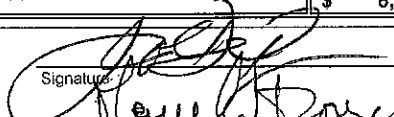
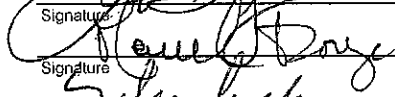
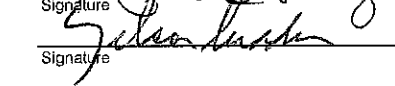
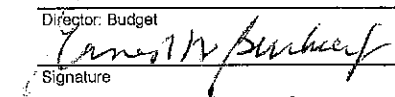
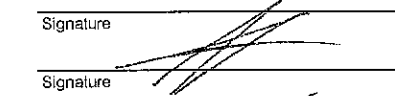
Notes

Project is Located in District 2 but is considered a Citywide Project.
 Pending Appropriation Approval at 07/28/2011 Commission Meeting to Move Balance of Award 1547 HD2 \$236,521.79.
 Pending CRA Contribution to Project.

FUND SOURCES

AWARD NAME AND NUMBER			AVAILABLE	FUTURE
1055	385200-1 2002 Homeland Defense Bonds (Series 1)	331418 Bicentennial Park Improvements	\$ 100,000	
1103	382001 Contribution From General Fund	331418 Bicentennial Park Improvements	\$ 50,778	
1464	888960 Sunshine State Financing Commission Number 1	331418 Bicentennial Park Improvemen	\$ 75,534	
1496	888961 Sunshine State Financing Commission Number 2	331418 Bicentennial Park Improvemen	\$ 6,015,466	
FUND GRAND TOTAL			ACTUAL	PROJECTED
			\$ 6,241,778	

VALIDATION

Initiated by:	<u>John DePazos</u> Project Manager: Capital Improvements		Date: <u>7/11/11</u>
Approved by:	<u>Marcel Douge</u> Team Leader Design: Capital Improvements		Date: <u>7/12/11</u>
Approved by:	<u>Nelson Cuadras</u> Senior Construction Manager		Date: <u>7-13-11</u>
Schedule Verified By:	<u>John DePazos</u> Project Manager		Date: _____
Reviewed by:	<u>Edwige De Crumpe</u> <u>7/13/11</u> Program Control Manager	<u>Yvette Smith</u> Administrator: Budget	Date: _____
Verified by:	<u>Ernest Burkeen</u> Director: Parks & Recreation		Date: <u>7/13/2011</u>
Authorized by:	<u>Pieter Bockweg</u> Director: Community Redevelopment Agency		Date: _____
Authorized by:	<u>Albert Sosa, PE</u> Director: Capital Improvement		Date: <u>7/13/11</u>
ORIGINAL TO: <u>Melanie Whitaker / Capital Improvements 8th Floor</u>			Initials <input type="text"/>

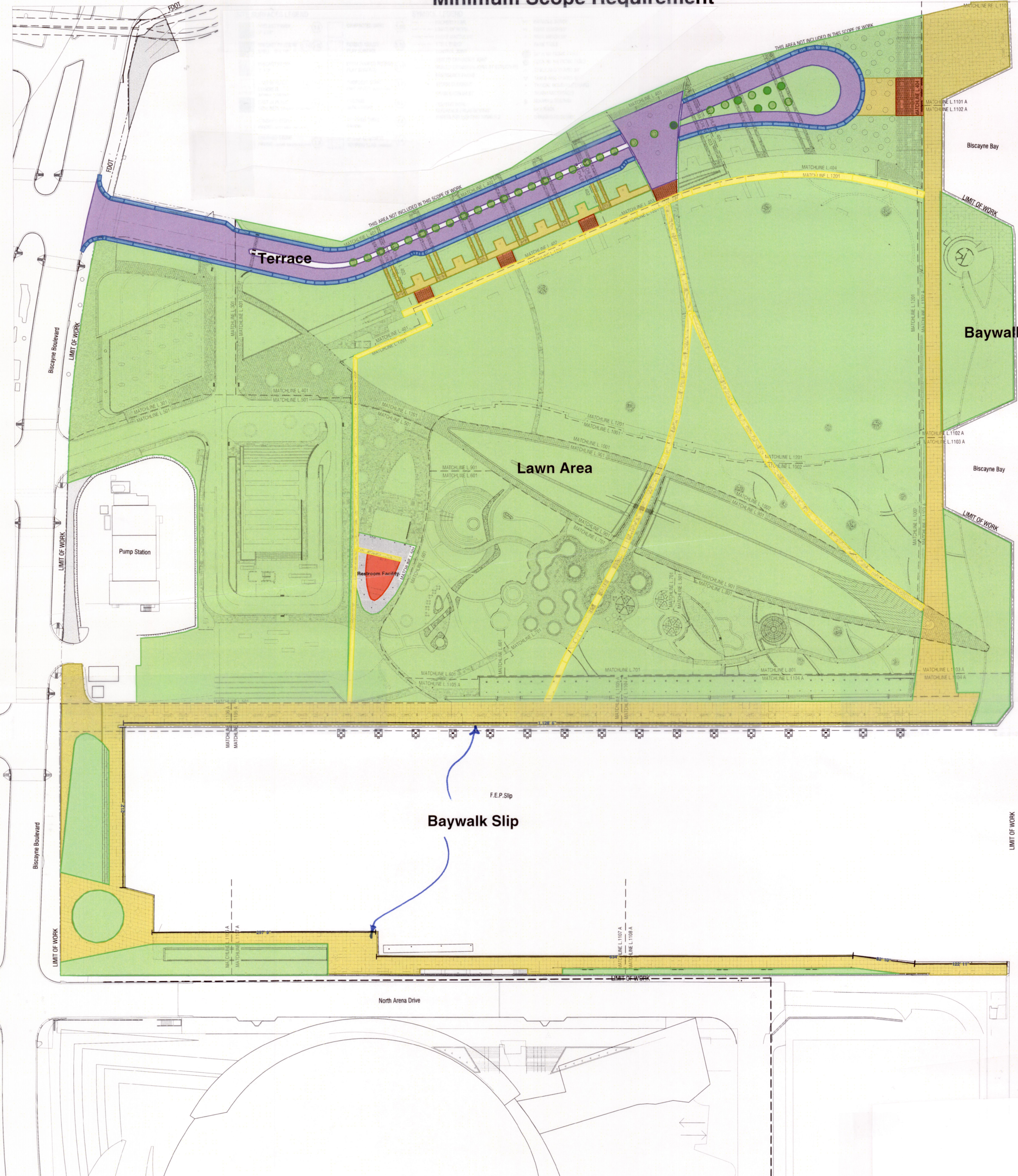
Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator
Project MUST be Presented to the Bond Oversight Board

7/13/11 
 Date Received / Signature or Initials

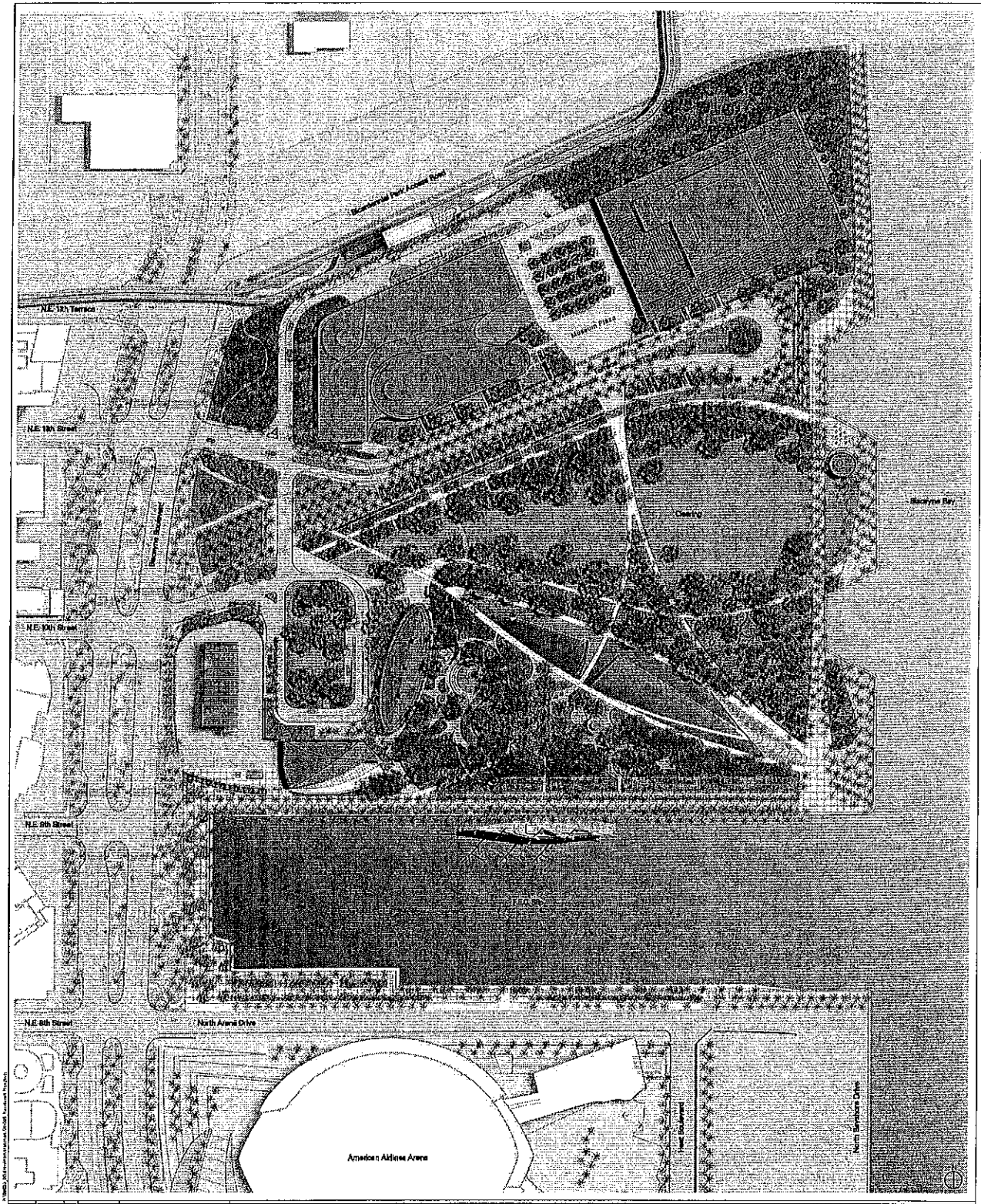
Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

Minimum Scope Requirement



DATE: 10/20/01
SCALE: AS SHOWN
PROJECT: ...
DRAWN BY: ...
CHECKED BY: ...
APPROVED BY: ...

OPTIONAL SITE ORIENTATION



Museum Park Miami

Museum Park Miami Illustrative Plan

October 19, 2009

Concept: Robert Kohn & Partners
 Architecture and Planning
 Robert Kohn & Partners
 200 West 10th Street, Suite 200
 Miami, FL 33139
 (305) 375-1234
 www.rkpa.com
 Construction Management Services:
 HOK Inc.
 1000 North 17th Street, Suite 1700
 Miami, FL 33132
 (305) 575-1000
 www.hok.com



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

COMPLETED

PREVIOUSLY APPROVED

1. DATE: 1/22/08 DISTRICT: 2
NAME OF PROJECT: ADDITIONAL SERVICES TO THE MUSEUM PARK MASTER PLAN SCOPE OF WORK AND FEES
INITIATING DEPARTMENT/DIVISION: Planning and Capital Improvements Program
INITIATING CONTACT PERSON/CONTACT NUMBER: John De Pazos (305) 416-1024
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280
RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-30538

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$1,585,000 (Additional services totaling \$185,005 and from this amount \$100,000 is Homeland Defense)
SOURCE OF FUNDS: Bicentennial Park Improvements

If grant funded, is there a City match requirement? YES NO
AMOUNT: _____ EXPIRATION DATE: _____
Are matching funds budgeted? YES NO Account Code(s): _____
Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: _____
DESCRIPTION OF PROJECT: This is a professional services agreement with Cooper Robertson and Partners to provide a master plan for the Bicentennial Park "Museum Park Miami" master plan. The project consists of construction of a multi-use park with restaurant, underground parking, and museums sites (Funding for re-plating of site only).

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 1/15/08
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 1/22/08
Approved by Commission? YES NO N/A DATE APPROVED: _____
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST: _____
CONSTRUCTION COST: _____
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input: _____
Justifications for change: _____
Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
Have additional funds been identified? YES NO
Source(s) of additional funds: _____

Time impact _____
Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS: _____

APPROVAL: [Signature] DATE: 1/22/08
BOND OVERSIGHT BOARD



AGENDA ITEM SUMMARY FORM

FILE ID: 08-00013

Date: 12/19/2007

Requesting Department: Planning

Commission Meeting Date: 1/10/2007

District Impacted: 2

Type: Resolution Ordinance Emergency Ordinance Discussion Item

Other _____

Subject: Additional services to the Museum Park Master Plan Scope of Work and Fees.

Purpose of Item:

Resolution authorizing an increase in the amount of the negotiated professional services agreement with Cooper Robertson and Partners LLP for additional services required for the Master Planning to the Museum Park Project. Increasing the total by \$185,005.00 to an amount not to exceed \$1,585,000.00, authorizing the City Manager to execute an amendment to the agreement in substantially the attached form.

Background Information:

The City of Miami entered an "agreement" with Cooper Rbertson and Partners to develop a master plan for Museum Park pursuant to resolution 05-0113 on February 24, 2005, amended by resolution 06-0082 adopted on February 9, 2006 for an amount not to exceed \$1,399,995. Additional services needed to complete the project requires an increase of the amount from \$1,399,995 to an amount not to exceed to \$1,585,000. Eighty Five Thousand Five Dollars (\$85,000.00 from account 00001.351000.53100 and One Hundred Thousand Dollars (\$100,000.00 from CIP Project No. B30538

Budget Impact Analysis

NO Is this item related to revenue?

YES Is this item an expenditure? If so, please identify funding source below.

General Account No: 00001.351000.531000

Special Revenue Account No: _____

CIP Project No: B30538

NO Is this item funded by Homeland Defense/Neighborhood Improvement Bonds?

Start Up Capital Cost: \$0.00

Maintenance Cost: \$0.00

Total Fiscal Impact: \$0.00

Final Approvals
(SIGN AND DATE)

CIP [Signature] 1/2/08
If using or receiving capital funds

Grants _____

Purchasing [Signature]

Chief _____

Budget [Signature] 1/2/08
Risk Management [Signature] 1/2/08
Dept. Director [Signature]
City Manager [Signature] 1/2/08



City of Miami

City Hall
3500 Pan American Drive
Miami, FL 33133
www.ci.miami.fl.us

Text File Report

File ID: 05-00087	Type: Resolution	Status: Passed
Enactment #: R-05-0113		Enactment Date: 2/24/05
Version: 1	Introduced: 1/31/05	Controlling Body: Office of the City Clerk

A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AUTHORIZING THE CITY MANAGER TO EXECUTE A NEGOTIATED PROFESSIONAL SERVICES AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, WITH COOPER, ROBERTSON AND PARTNERS, TO PROVIDE A MASTER PLAN FOR THE MUSEUM OF SCIENCE (B30169) AND THE MIAMI ART MUSEUM (B30170), COLLECTIVELY KNOWN AS BICENTENNIAL PARK "MUSEUM PARK MIAMI" MASTER PLAN, IN THE AMOUNT NOT TO EXCEED \$1,344,455, FOR THE CONTRACT COSTS AND AN AMOUNT NOT TO EXCEED \$55,545, FOR ADDITIONAL COSTS INCURRED BY THE CITY OF MIAMI FOR SAID PROJECT; ALLOCATING FUNDS IN THE AMOUNT NOT TO EXCEED \$650,000, FROM CAPITAL IMPROVEMENTS PROJECT ("CIP") NO. 333143, THE AMOUNT NOT TO EXCEED \$650,000, FROM CIP NO. 333144 AND THE AMOUNT NOT TO EXCEED \$100,000, FROM AVAILABLE SOURCES TO BE IDENTIFIED BY THE CITY MANAGER AND REPORTED TO THE CITY COMMISSION NO LATER THAN MARCH 24, 2005.

WHEREAS, the City of Miami ("City") held a charrette and numerous public meetings regarding the future of Bicentennial Park and in July, 2000, the trustees of the Miami Art Museum and Miami Museum of Science adopted a joint resolution establishing the collaborative goal of creating "Museum Park Miami" in Bicentennial Park; and

WHEREAS, Request for Qualifications ("RFQ") No. 03-04-022 was issued to secure a multi-disciplinary team of consultants with demonstrated experience in waterfront landscape architecture and urban design to create a Master Plan for Bicentennial Park "Museum Park Miami," for the Office of the City Manager; and

WHEREAS, ten (10) proposals were received and evaluated by the Evaluation Committee, and short listed to four (4) proposers for oral presentations; and

WHEREAS, following oral presentations, the Evaluation Committee recommended that the City negotiate a Professional Services Agreement ("Agreement") with the top-ranked firm, Cooper, Robertson and Partners, and should negotiations fail, to negotiate with the second-ranked firm, EDAW, Inc.; and

WHEREAS, should negotiations fail with the top two-ranked firms, the Evaluation Committee will reconvene to determine its recommendation regarding the firm ranked third (Hargreaves Associates); and

WHEREAS, pursuant to Resolution No. 04-0344, adopted May 27, 2004, the City Commission accepted the recommendation of the City Manager approving the findings of the Evaluation Committee, pursuant to RFQ No. 03-04-022,

exceed \$100,000, from available sources to be identified by the City Manager and reported to the City Commission no later than March 24, 2005.

Section 3. This Resolution shall become effective immediately upon its adoption and signature of the Mayor. (2)

2. Additional Services to the Museum Park Master Plan Scope of Work and Fees

NAME OF PROJECT: ADDITIONAL SERVICES TO THE MUSEUM PARK MASTER PLAN SCOPE OF WORK AND FEES
TOTAL DOLLAR AMOUNT: \$1,585,000 (Additional services totaling \$185,005 and from this amount \$100,000 is Homeland Defense)
SOURCE OF FUNDS: Bicentennial Park Improvements
DESCRIPTION OF PROJECT: This is a professional services agreement with Cooper Robertson and Partners to provide a master plan for the Bicentennial Park "Museum Park Miami" master plan. The project consists of construction of a multi-use park with restaurant, underground parking, and museums sites (Funding for re-platting of site only).

HD/NIB MOTION 08-03

A MOTION TO FUND THE ADDITIONAL SERVICES TO THE MUSEUM PARK MASTER PLAN SCOPE OF WORK AND FEES.

MOVED: E. Broton
SECONDED: R. Lambert
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Vice Chairman Manolo Reyes, who voted no.

3. Fire Station #11 – Design and Construction

NAME OF PROJECT: FIRE STATION #11
TOTAL DOLLAR AMOUNT: \$5,208,047
SOURCE OF FUNDS: Neighborhood Fire Stations & Training Facility
DESCRIPTION OF PROJECT: The project consists of Design and Construction of approx. 11,200 SF, two bay apparatus fire rescue facility. The facility would include all typical fire station amenities for fire rescue personnel plus two lieutenants and a captain. The project includes allowance for demolition of an existing fire station and site development including parking spaces for 15-18 vehicles and landscaping. Also, the project includes a water main improvement and new signalization.

HD/NIB MOTION 08-04

A MOTION TO FUND THE FIRE STATION # 11 - DESIGN AND CONSTRUCTION.

MOVED: M. Reyes
SECONDED: E. Broton
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.



CAPITAL IMPROVEMENTS PROGRAM
PROJECT OVERVIEW FORM

1. DATE: 7/26/11 DISTRICT: 2
 NAME OF PROJECT: MORNINGSIDE PARK A/C, WINDOWS AND INTERIOR REMODELING
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation
 INITIATING CONTACT PERSON/CONTACT NUMBER: Nelson Cuadras (305) 416-1254
 C.I.P. DEPARTMENT CONTACT: _____
 RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-39910N

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
 TOTAL DOLLAR AMOUNT: \$170,000 was previously presented as part of 2/24/11 Commission Appropriations

SOURCE OF FUNDS: Homeland Defense Bond Series 3 - Neighborhood Quality of Life and Neighborhood Park Improvements
 ACCOUNT CODE(S): 311712 & 331419

If grant funded, is there a City match requirement? YES NO
 AMOUNT: _____ EXPIRATION DATE: _____
 Are matching funds budgeted? YES NO Account Code(s): _____
 Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:
 Individuals / Departments who provided input: _____
 DESCRIPTION OF PROJECT: Resurface floor with epoxy finish, change windows to impact glass in office, arts and craft; and multipurpose rooms. Add new A/C equipment and duct work at multipurpose room and miscellaneous painting.

LOCATION: 750 NE 55 Terrace

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 7/19/11
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 7/26/11
 Approved by Commission? YES NO N/A DATE APPROVED: 7/28/11
 Revisions to Original Scope? YES NO (If YES see Item 5 below)
 Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
 Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
 DESIGN COST: _____
 CONSTRUCTION COST: _____
 Is conceptual estimate within project budget? YES NO
 If not, have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE
 Individuals / Departments who provided input: _____

Justifications for change: _____

Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
 Have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Time impact _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS:

APPROVAL: _____ DATE: 7/26/11
 BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Albert Sosa, P.E. Director
Capital Improvements Program

DATE: July 11, 2011 FILE: B-39910N

SUBJECT: Project Analysis Form
Morningside Park A/C, Windows
and Interior remodeling

FROM: J Puentes, R.A. PM
Capital Improvements Program

REFERENCES:

ENCLOSURES: Project Analysis Form ("PAF")
GEC Associates Proposal

Your signature on the attached Project Analysis Form is required to initiate the construction process for the above named project.

Description:

The project scope of work consists primarily of the following.

- Replacement of the existing windows to impact glass on Multipurpose room Arts and Crafts and Office
- Addition of new A/C system (equipment and ductwork) at Multipurpose room
- Resurface floor with epoxy finish
- Miscellaneous painting

Justification:

The Parks and Recreation Dept. has requested the items under description above in order to improve the present facility to a more user friendly environment to conduct a wide variety of activities..

The Parks and Recreation Dept. has requested from CIP to manage the selection design, the bid process and construction of the improvements

Funding:

Current funding in the amount of \$170,000.00 is sufficient to construct these improvements.

Jp/jp

cc: Yvette Smith, CIP Administrator, Strategic Planning, Budgeting, and Performance Department
Marcel Dougé, Senior Project Manager, Capital Improvements Program



PROJECT ANALYSIS FORM
Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	11-Jul-2011
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Morningside A/C, Windows and Interior remodeling - D2		PROJECT NO:	B-39910N
ADDRESS / LOCATION: 750 NE 55 Terr		DISTRICT: 2	
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST:	
CATEGORY: Parks and Recreation		CURRENT PROJECT EST. COST: \$	170,000.00
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS: \$	170,000.00
CLIENT CONTACT: Ernest Burkeen		TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Jose Puentes (CIP)		TEL.: 306-416-1275	FUND SHORTFALL:
CONSTR. MANAGER: Nelson Cuadras (CIP)		TEL.: 305-416-1254	PROCUREMENT: JOC

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 4/15/2011	START:	ADV: 5/15/2012	ADV: 7/8/2011	START: 8/15/2012	START:
END: 4/15/2012	END:	AWARD: 7/15/2012	AWARD: 7/22/2011	END: 12/15/2012	END:

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date: 06/15/11		Bid Open:		Paid to Date		% Paid to Date
	CODE	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date	
PRODUCTION PHASE (3-DES)									
Consultant: 0000 To be Assigned									
1	Outside Consult.-Prime Basic Des. Fee	1.01	8.0%	\$ 9,600					
2	CIP-Design Management	1.02	5.0%	\$ 6,000	5.0%	\$ 5,726			
3	Gen. Production Phase Conting.	1.01			4.4%	\$ 5,000			
4	CIP in-House-Basic Design Fee	1.02			5.0%	\$ 5,726			
5									
6									
7									
8									
PRODUCTION TOTALS			\$ 15,600		\$ 16,452				
CONST. PHASE (4-CON)									
Contractor: 0000 To be Assigned									
1	Const. Cost (Prime Contractor)	2.00	100%	\$ 120,000	100%	\$ 104,100			
2	Const. Contingency Allowance	2.00			10%	\$ 10,410			
3	Permit Fee	2.00							
4									
CONSTRUCTION TOTALS			\$ 120,000		\$ 114,510				
CONST. ADMIN. (8-CEO)									
1	Const. Engr. Obs. (CEO) Consult.	3.01							
2	Const. Mgmt by CIP Const. Mgr	3.02	5.0%	\$ 6,000	5.0%	\$ 5,726			
3	Const. Insp. by CIP Inspector	3.02							
4	JOC Admin.-The Gordian Group	3.03	1.95%	\$ 2,340	2.25%	\$ 2,574			
5									
6									
7									
8									
CONSTRUCTION ADMINISTRATION TOTALS			\$ 8,340		\$ 8,300				
ADMIN. EXPENSES (6-ADM)									
1	CIP Dept. (Gen. Admin. Fees)	4.00							
2									
ADMINISTRATIVE EXPENSES TOTALS									
ADDITIONAL PROJECT TASKS									
1	OTHER EXPENSES (7-OTH)	7.00				\$ 30,738			
2									
ADDITIONAL PROJECT TASKS TOTALS						\$ 30,738			
B-No.	B-39910N	PROJECT GRAND TOTAL	Pre-Design	Estimated	Post-Bid	Paid to Date			
			\$ 143,940	\$ 170,000					

PROJECT SCOPE

Resurface floor with epoxy finish, change windows to impact glass in Office, Arts and Craft; and Multipurpose rooms. Add new A/C equipment and duct work at Multipurpose room and miscellaneous painting.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Ernest Burkeen _____ Date: _____
 Director: Parks & Recreation Signature

Notes

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1584	385200-3 2002 Homeland Defense Bonds (Series 3)	311712 District(2) Neighborhood Quality of Life	\$ 100,000
1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements	\$ 70,000	
FUND GRAND TOTAL			ACTUAL	PROJECTED
			\$ 170,000	

VALIDATION

Initiated by: Jose Puentes _____ Date: 7-16-11
 Project Manager: Capital Improvements Signature

Approved by: Marcel Douge _____ Date: 7-11-11
 Team Leader Design: Capital Improvements Signature

Approved by: Nelson Cuadras _____ Date: 7-11-11
 Senior Construction Manager Signature

Schedule Verified By: John DePazos _____ Date: 7-11-11
 Project Manager Signature

Reviewed by: Edwige De Crumpe 7/11/11 _____ Date: _____
 Program Control Manager Signature

Yvette Smith 7/13/11 _____ Date: _____
 Administrator: Budget Signature

Verified by: N/A _____ Date: _____
 Assistant Director: Capital Improvements Signature

Authorized by: Ernest Burkeen _____ Date: _____
 Director: Parks & Recreation Signature

Authorized by: Albert Sosa, PE _____ Date: 7/11/11
 Director: Capital Improvement Signature

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials

Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator


7/15/11 _____
 Date Received / Signature or Initials

Project MUST be Presented to the Bond Oversight Board

Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

Morningside Park AC, Windows, and Interior Remodeling



July 08, 2011	Proposal - Category Summary Job Order Construction Services	
380.B39910N.00	Morningside Park Recreation Building Improvement	

Submitted By: GEC Associates, Inc.
9487 NW 12 Street
Miami, FL 33172

JOC Master Contract: 09-3141 Base Year (2)

Project Duration:

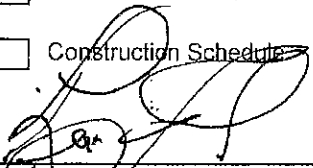
Job Order Notes:

COST BREAKDOWN (by Category Section)	Total
Category - 01 - General Requirements:	\$1,194.18
Category - 02 - Demolition:	\$11,358.30
Category - 03 - Doors:	\$2,789.42
Category - 04 - Windows:	\$8,735.45
Category - 05 - Drywall:	\$1,374.41
Category - 06 - Floor:	\$27,476.92
Category - 07 - Paint:	\$3,239.38
Category - 08 - Stucco:	\$3,917.06
Category - 09 - Air Conditioning:	\$318.64
Category - 10 - Electrical:	\$4,537.25
Category - 15 HVAC:	\$36,158.62
Category - No Category Input:	\$3,000.00
Project Proposal Total	\$104,099.63

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Proposal Checklist

- Detailed Cost Proposal
 Non-Prepriced Backup
 Computer Disk/Electronically
 Drawings/Submittals
 Construction Schedule
 Subcontract Plan/Self Performance



Luis Enriquez, President

7/8/11

Date

I have reviewed and acknowledge the Scope of Work, Lump Sum Price and Quantities for general conformance with the design concept and contract documents and believe them to be correct to the best of my knowledge. This statement shall not relieve the contractor from compliance with Project Plans and Specifications.

**HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENTS BOND OVERSIGHT BOARD
PROJECT ADJUSTMENTS COMMISSION MEETING 2/24/11**

From Project	GIP Plan Appropriations	To Project	Amount	Award Name
B-30574 - Grand Avenue Landscape Lighting	\$ (136,695.00)	B-30628 - Bird Avenue Road Improvement	\$ 136,695.00	HD Grand Ave Improv Series 1
B-39910 - Quality of Life District 2	\$ 1,057,789.00	B-30685B - 1814 Brickell Avenue Park - D2 * Includes \$347,992 reimbursement of QOL for Kennedy Parks Improvements B-35838	\$ (1,057,789.00)	HD Bonds - Series 3
B-39910 - Quality of Life District 2	\$ (290,000.00)	B-30734 - Virginia Street between Bird Ave and US1 & Misc. Grove Street sidewalks and Lighting - D2	\$ 290,000.00	HD Bonds - Series 3
B-30317 - Morningside Pk Shoreline Stab.	\$ (4,754.02)	B-35853A - Virrick Park New Pool Facility	\$ 4,754.02	HD Neighborhood Park Series 1
B-75814 - Armbrister Recreation Building Improvement	\$ (35,634.36)	B-35853A - Virrick Park New Pool Facility	\$ 35,634.36	HD Neighborhood Park Series 1
B-30317 - Morningside Pk Shoreline Stab.	\$ (42,303.30)	B-35853A - Virrick Park New Pool Facility	\$ 42,303.30	HD2 Neighborhood Park
B-75840 - Dorsey Park Building Renovation Expansion	\$ (52,563.25)	B-35853A - Virrick Park New Pool Facility	\$ 52,563.25	HD2 Neighborhood Park
B-30325 - Miamarina Emergency Pier Repairs	\$ (306,378.28)	B-35853A - Virrick Park New Pool Facility	\$ 306,378.28	HD 1& 2- Interest Post 9-30-06
B-30145 - Neighborhood Gateways - District 5	\$ (100,000.00)	B-35883A - Hadley Park Youth Center and Field Improvements	\$ 100,000.00	HD Bonds - Series 3
B-35872 - African Square Park Recreation Building Improvements	\$ (183,240.00)	B-35883A - Hadley Park Youth Center and Field Improvements	\$ 183,240.00	HD Bonds - Series 3
B-40665 - Brentwood Village Project	\$ (676,382.00)	B-35883A - Hadley Park Youth Center and Field Improvements	\$ 676,382.00	HD Bonds - Series 3
B-39910 - Quality of Life District 2	\$ (56,000.00)	B-39910M - Legion Park Windows and Paint Interior - D2 QOL	\$ 56,000.00	HD Bonds - Series 3
B-35904 - Neighborhood Parks Improv. Contingencies - ADA Modifications	\$ (70,000.00)	B-39910N - Morningside ADA, A/C, Windows and Interior Remodeling	\$ 70,000.00	HD Bonds - Series 3
B-39910 - Quality of Life District 2	\$ (100,000.00)	B-39910N - Morningside ADA, A/C, Windows and Interior Remodeling	\$ 100,000.00	HD Bonds - Series 3
B-30121 - Historic Preservation Initiatives - City Hall	\$ (394,169.45)	B-70100 - Gusman Hall Improvements / Repairs	\$ 394,169.45	HD Bonds - Series 3
B-60453 - Fire Station #13 (New) Land Acquisition	\$ (3,797.59)	B-72803 - Fire Station Equipment and Furniture Replacement	\$ 3,797.59	HD Neighborhood Fire Series 1



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

COMPLETED

1. DATE: 1/26/10 DISTRICT: 2
NAME OF PROJECT: VIRGINIA KEY BEACH NORTH POINT MOUNTAIN BIKE TRAILS
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Collin Worth (305) 416-1022
C.I.P. DEPARTMENT CONTACT: _____
RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-30184A

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$11,646

SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____

If grant funded, is there a City match requirement? YES NO
AMOUNT: _____ EXPIRATION DATE: _____
Are matching funds budgeted? YES NO Account Code(s): _____
Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: _____
DESCRIPTION OF PROJECT: Professional services for creation of mountain bike trail in conjunction with site improvements to be provided by Miami-Dade Water and Sewer Department. Project includes hiring of expert trail builder who has laid out plans for nearly 7 miles of mountain bike trails at the North Point. There will be a 2 mile perimeter/family loop, as well as 4-5 miles of diverse single track course ranging from easy, medium, and difficult skill level trails. Trail builder will lead MD-WASD work crews to construct the park. Signage, as well as guide cable or rope and stakes to keep people on the path at the more dangerous parts. New entrance gate will need to be installed at site.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 1/20/10
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 1/26/10
Approved by Commission? YES NO N/A DATE APPROVED: _____
Revision(s) to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST: _____

CONSTRUCTION COST: _____

Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO

Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: _____

Justifications for change: _____

Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____

Have additional funds been identified? YES NO

Source(s) of additional funds: _____

Time impact _____

Approved by Commission? YES NO N/A DATE APPROVED: _____

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS:

APPROVAL: [Signature]
BOND OVERSIGHT BOARD

DATE: 1/26/10

Enclosures: Back-Up Materials YES NO



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	20-Jul-2011
VERSION	REV02

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Virginia Key Beach North Point Mountain Bike Trails	PROJECT NO: B-30184A
ADDRESS / LOCATION: 3861 Rickenbacker Causeway - Virginia Key Beach Park	DISTRICT: 2
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 9,052.51
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 9,052.51
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 11,646.00
CLIENT CONTACT: Ernest Burkeen	TEL.: (305) 416-1253
DESIGN MANAGER: Collin Worth (CIP)	TEL.: 305-4161022
CONSTR. MANAGER: Collin Worth (CIP)	TEL.: 305-4161022
	FUTURE FUNDS:
	FUND SHORTFALL:
	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 1/15/2010	START: 1/15/2010	ADV:	ADV:	START: 8/1/2010	START: 12/05/13
END: 3/15/2010	END: 3/15/2010	AWARD:	AWARD:	END: 9/15/2010	END: 02/25/11

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
PRODUCTION PHASE (3-DES)									
Consultant: 0000 To be Assigned		CODE							
1	Outside Consultant - Prime Basic Design Fee	1.01						\$ 8,124	100.0%
2	CIP - Design Management	1.04						\$ 25	100.0%
3	General Production Phase contingency	1.01							
4									
PRODUCTION TOTALS			\$ -	\$ -	\$ -	\$ -	\$ 8,149		
CONST. PHASE (4-CON)									
Contractor: 2414 Metro Express, Inc.		CODE							
1	F.F.E. Allowance	3.00	50% \$ 5,591	50% \$ 5,591					
2	Construction Cost (Prime Contractor)	2.00	100% \$ 5,000	100% \$ 5,000			\$ 836	16.7%	
3	Construction Contingency Allowance	2.00	10% \$ 500	10% \$ 500					
4									
CONSTRUCTION TOTALS			\$ 11,091	\$ 11,091	\$ -	\$ 836			
CONST. ADMIN. (8-CEO)									
		CODE							
1	Construction Engineering Observation (CEO) Consultan	3.01							
2	Construction Management by CIP Construction Manage	3.04	5.0% \$ 555	5.0% \$ 555					
3	Construction Inspections by CIP Inspector	3.02				\$ 50	\$ 50	100.0%	
4	JOC Administration - The Gordian Group	3.03				\$ 16	\$ 16	100.0%	
5									
CONSTRUCTION ADMINISTRATION TOTALS			\$ 555	\$ 555	\$ 67	\$ 67			
ADMIN. EXPENSES (6-ADM)									
		CODE							
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00							
2									
ADMINISTRATIVE EXPENSES TOTALS			\$ -	\$ -	\$ -	\$ -			
ADDITIONAL PROJECT TASKS									
		CODE							
1									
ADDITIONAL PROJECT TASKS TOTALS			\$ -	\$ -	\$ -	\$ -			
B-No.	B-30184A	PROJECT GRAND TOTAL	Pre-Design	Estimated	Post-Bid	Paid to Date			
			\$ 11,646	\$ 11,646	\$ 67	\$ 9,053	78%		

Professional services for creation of mountain bike trail in conjunction with site improvements provided by private funder. Expert trail builder will coordinate trails, construction crews and environmental management.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6
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Client Approval: Albert Sosa, P.E. Date: _____
 Director: Capital Improvements Signature

Notes

FUND SOURCE	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1053	385200-1 2002 Homeland Defense Bonds (Series 1)	331418 Virginia Key Park Improvements	\$ 11,646
	FUND GRAND TOTAL	B.No. B-30184A	ACTUAL \$ 11,646	PROJECTED

VALIDATION	Initiated by:	<u>Collin Worth</u>	Signature	Date: <u>7/19/11</u>
	Approved by:	<u>Nelson Cuadras (CIP)</u>	Signature	Date: <u>7-20-11</u>
	Approved by:	<u>Team Leader Design: Capital Improvements</u>	Signature	Date:
	Schedule Verified By:	<u>N/A</u>	Signature	Date:
	Reviewed by:	<u>Edwige De Crumpe</u> <u>Yvette Smith</u>	Director: Budget	Date:
	Verified by:	<u>N/A</u>	Signature	Date:
	Authorized by:	<u>Albert Sosa, P.E.</u>	Signature	Date: <u>7/20/11</u>
	Authorized by:	<u>Alice N. Bravo, P.E.</u>	Signature	Date:

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials

Notes
 Receipt of PAF by Capital Improvements Program Public Relations Coordinator
Protect MUST be Presented to the Bond Oversight Board
7/20/11 Wendy [Signature]
 Date Received / Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

PREVIOUSLY APPROVED

**Homeland Defense Neighborhood Improvement
Bond Oversight Board**

PROJECT ENGAGEMENT FORM

CAPITAL IMPROVEMENTS PROGRAM

PROJECT PHASE: CONSTRUCTION

PROJECT NAME:	Virginia Key Beach North Point Mountain Blke Trails
ADDRESS/LOCATION:	3861 Rickenbacker Cswy - Virginia Key Beach Park
PROJECT TEAM:	Parks Vertical
CATEGORY:	Parks and Recreation
CLIENT DEPT:	Parks and Recreation
CLIENT CONTACT:	Ed Blanco
DESIGN MANAGER:	Collin Worth
CONSTR. MANAGER:	Collin Worth
EST. DESIGN START:	2/15/2010
EST. DESIGN END:	4/30/2010

PROJECT NO.:	B-30184A
DISTRICT:	2
PROJECT BUDGET:	\$11,646
PROJECT EST. DESIGN:	N/A
PROJECT EST. CONST.:	N/A

DATE PREPARED:	1/21/2010
VERSION:	1
CONSTRUCTION COST REQUEST	\$ 5,000.00
CONSTRUCTION CONTINGENCY	\$ 500.00
CIP - CONSTRUCTION MANAGEMENT: 5%	\$ 555.00
MISC. SERVICES - F.F.E.	\$ -
GENERAL PRODUCTION PHASE CONTINGENCY:	\$ 5,591.00
MISC. SERVICES - SURVEY:	\$ -

<u>AMOUNT HD FUNDS REQUESTED (DESIGN PHASE):</u>	\$11,646.00
TOTAL AMOUNT OF HD ALLOCATED:	\$ -
AMOUNT HD FUNDS PREVIOUSLY APPROVED:	\$ -
TOTAL AMOUNT:	\$ 11,646.00

	NAME	DOLLAR AMOUNT
OTHER FUND SOURCE:		N/A
OTHER FUND SOURCE: IF MORE THAN ONE		N/A
FUTURE FUND SOURCES:		N/A

PROCUREMENT TYPE:	Design/Build
EST. CONSTRUCTION START:	2/15/2010
EST. CONSTRUCTION END:	4/30/2010

PROJECT SCOPE: Project includes hiring of expert trail builder who has laid out plans for nearly 7 miles of mountain bike trails at the North Point of Virginia Key Beach. There will be a 2 mile perimeter/family loop, as well as a 4-5 miles of diverse single track course ranging from easy, medlum, and dffficult skill level trails. Trail builder will lead MD-WASD work crews to construct the park. Signage as well as cable or rope and stakes to keep people on the path at the more dangerous parts. New entance gate will need to be installed at site entrance.

PROJECT JUSTIFICATION: Upon passage of a motion at the City of Miami Commission meeting on October 8th, 2009, the City Manager has requested the construction of mounatin bike trails at Virginia Key Beach North Point.

3. New Dinner Key Marina Dockmaster Building – Design Services

NAME OF PROJECT: NEW DINNER KEY MARINA DOCKMASTER BUILDING – DESIGN SERVICES

SOURCE OF FUNDS: _____

ACCOUNT CODE(S): _____

TOTAL DOLLAR AMOUNT: \$3,583,084 (\$482,178 is Homeland Defense)

DESCRIPTION OF PROJECT: Design & construction of a new three-story, 7,000 sf. dockmaster office building that will consist of support spaces on the ground floor (limited parking, storage, laundry), customer service spaces on the second floor (lounge, computer area, library, showers-restrooms, convenience store) and administrative spaces on the third floor (offices, conference room, restrooms, storage, utility). The building is to include plaza area and covered balcony for events and customer's functions.

HD/NIB MOTION 10-02

A MOTION TO FUND THE NEW DINNER KEY MARINA DOCKMASTER BUILDING - DESIGN SERVICES.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Chair Solares.

4. Virginia Key Beach North Point Mountain Bike Trails

NAME OF PROJECT: VIRGINIA KEY BEACH NORTH POINT MOUNTAIN BIKE TRAILS

TOTAL DOLLAR AMOUNT: \$11,646

SOURCE OF FUNDS: _____

ACCOUNT CODE(S): _____

DESCRIPTION OF PROJECT: Professional services for creation of mountain bike trail in conjunction with site improvements to be provided by Miami-Dade Water and Sewer Department. Project includes hiring of expert trail builder who has laid out plans for nearly 7 miles of mountain bike trails at the North Point. There will be a 2 mile perimeter/family loop, as well as 4-5 miles of diverse single track course ranging from easy, medium, and difficult skill level trails. Trail builder will lead MD-WASD work crews to construct the park. Signage, as well as guide cable or rope and stakes to keep people on the path at the more dangerous parts. New entrance gate will need to be installed as site.

HD/NIB MOTION 10-03

A MOTION TO FUND THE VIRGINIA KEY BEACH NORTH POINT MOUNTAIN BIKE TRAILS.

MOVED: H. Willis
SECONDED: R. Lambert
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Vice Chair Aedo.

5. Williams Park New Community Building

Alice Bravo, Director, CIP Department, reported that construction on the project has fairly advanced with the building coming out of the ground. The anticipated completion date is late July 2011.

6. Athalie Range Park Soccer/Football Field Improvements

Alice Bravo, Director, CIP Department, reported that the project is significantly advanced. Construction completion is anticipated for December 2010.

Carlos Vasquez, CIP Department, reported that the project is currently on budget.

7. Bicentennial Park/Museum Park Mooring Bollards

Alice Bravo, Director, CIP Department, reported that the project was initially delayed due to a bid protest. The protest was withdrawn and construction has been advanced.

8. Virginia Key Beach North Point Mountain Bike Trails

Alice Bravo, Director, CIP Department, reported that the clearing of vegetation for establishment of the trails has begun. Volunteer groups have brought in the necessary construction equipment and an expert is being provided to assist with the clearing for the trails. There is probably about another month's worth of work remaining. The project is currently on budget.

9. Virginia Key Beach Park Trust – Save the Carousel

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was completed February 2009. The Trust matched a \$50,000 grant from the District 2 quality of life funds to complete the purchase and installation of the carousel.

10. Virginia Key Beach Park Trust - Capital Related Consulting Additional Funding and Scope of Work Change;

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was related to a buoy line that was installed offshore on Bear Cut. Eleven buoys were installed. The project was completed December 2009.

11. Virginia Key Beach Park Trust Various Projects AND

12. Virginia Key Beach Park Trust Additional Projects

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported the following:

Water Fountain Installation: Completed. A change was made to the project that included mobile watering stations.

Outdoor Shower Installation: One outdoor shower was installed outside of the existing bathhouse and shower facility. There is a northern restroom where additional either outdoor showers would be installed or portable showers, which can come in and out depending on crowd usage on the northern end of the park. The project is still under review.

Swimming Area Identification: This project dealt with a number of different items from research and study for safe swimming on the property on to installing safety signage to keep people out of the water where currents may be dangerous. Signage has been installed, but what is still pending is



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

COMPLETED

1. DATE: 6/23/09 DISTRICT: D4
NAME OF PROJECT: SHENANDOAH PARK IMPROVEMENTS PHASE IV
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Gilbert Hentic (305) 416-1279
C.I.P. DEPARTMENT CONTACT: _____
RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-30304

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$709,106.00
SOURCE OF FUNDS: Neighborhood Park Improvements
ACCOUNT CODE(S): 331419
If grant funded, is there a City match requirement? YES NO
AMOUNT: _____ EXPIRATION DATE: _____
Are matching funds budgeted? YES NO Account Code(s): _____
Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: _____

DESCRIPTION OF PROJECT: PHASE IV: Remodel the Recreation Building, install a new HVAC system, install new insulation and ceiling drywall, install new movable partition, construct a new addition for Arts and Craft, and remodel the restroom facility.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 6/16/09
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 6/23/09
Approved by Commission? YES NO N/A DATE APPROVED: _____
Revision(s) to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST: _____
CONSTRUCTION COST: _____

Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds: _____

Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: _____

Justifications for change: _____

Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
Have additional funds been identified? YES NO
Source(s) of additional funds: _____

Time impact _____
Approved by Commission? YES NO N/A DATE APPROVED: _____
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS: _____

APPROVAL: *Gilbert Hentic* DATE: 6/23/09
BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Albert Sosa, P.E.
Director
Department of Capital Improvements

DATE: 7/13/11

FILE:

SUBJECT: Shenandoah Park Improvements
Completion of project

FROM: Nelson Cuadras *NC*
Senior Construction Manager
Department of Capital Improvements

REFERENCES: Project B-30304

ENCLOSURES: P.A.F. Rev 5

Description:

Revised final P.A.F. including all expenses incurred for project B-30304 to submit to the Bond Oversight Board.

Justification:

The project has been completed and is now occupied.

Funding:

385200-1 2002 Homeland Defense Bonds (Series 1)	\$244,332.00
385200-1 2002 Homeland Defense Bonds (Series 1)	\$335.00
385200-1 2002 Homeland Defense Bonds (Series 1)	\$1,173,238.00
385200-1 2002 Homeland Defense Bonds (Series 1)	\$176,762.00
385200-3 2002 Homeland Defense Bonds (Series 3)	\$1,000,000.00
382001 Contribution From General Fund	\$6,600.00
367001 Impact Fees	\$2,000.00
367001 Impact Fees	\$8,085.00

Total funding: \$2,611,352.00

cc. Edwige de Crumpe
Marcia Lopez
Yogesh Shah
Mayren Franco



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP

NON-CIP

Date Prepared:

13-Jul-2011

Version

REV05

PROGRAM 331-Parks and Recreation

AREA 2-Recreation & Culture

PROJECT NAME: Shenandoah Park Improvements	PROJECT NO: B-30304
ADDRESS / LOCATION: 2111 SW 19 Street	DISTRICT: 4
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 1,870,089.36
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 2,635,184.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 2,611,352.00
CLIENT CONTACT: Ernest Burkeen	TEL.: (305) 416-1253
DESIGN MANAGER: Andre Bryan (CIP)	TEL.: 305-416-1211
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254
	FUTURE FUNDS:
	FUND SHORTFALL:
	PROCUREMENT: JOC

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 6/17/2003	START:	ADV:	ADV:	START: 6/20/2009	START: 10/12/09
END: 4/30/2008	END:	AWARD:	AWARD: 8/20/2009	END: 3/30/2011	END: 05/20/11

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:	% Plans Date:		Bid Open:		Paid to Date	% Paid to Date
		% of Phase:	0%	NTP Date:	10/12/09		
PRODUCTION PHASE (3-DES)							
Consultant: 2820 R.E. Chisholm Architects		% of Const	Pro-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid
1 Outside Consultant - Prime Basic Design Fee	1.01			13.4%	\$ 207,373		
2 CIP - Production Management	1.04			5.0%	\$ 77,524		
3 Design Management	1.02						
PRODUCTION TOTALS					\$ 284,897		\$ 269,850 95%
CONST. PHASE (4-CON)							
Contractor: 05 Carivon Construction Corporation - JOC		Pre-Design Estimated Construction by PM	Current Construction Estimate	Bid Results & Change Orders	Construction Phase Paid to Date		% Paid to Date
1 Construction Cost (Prime Contractor)	2.00		100% \$ 1,447,797		\$ 1,166,408		
2 Const. Contingency Allowance	2.00		1% \$ 10,000		\$ 250,422		
3 Change Orders Construction	2.00		6% \$ 92,873		\$ 26,000		
4 Last C.O.	2.00						
CONSTRUCTION TOTALS			\$ 1,550,470		\$ 1,442,830		93%
CONST. ADMIN. (8-CEO)							
		Estimated Construction Administration	Current Construction Administration Estimate	Construction Administration	Construction Administration Phase Paid to Date		% Paid to Date
1 Construction Management by CIP Construction Manage	3.02		5.0% \$ 77,524		\$ 56,890		
2 JOC Admin -The Gordian Group	3.03		1.95% \$ 30,234		\$ 18,285		
3 Construction Inspection	3.02				\$ 33,682		
CONSTRUCTION ADMINISTRATION TOTALS			\$ 107,758		\$ 108,858		101%
ADMIN. EXPENSES (8-ADM)							
		Estimated Administrative Expenses	Current Administrative Expenses Estimate	Administrative Expenses	Administrative Phase Paid to Date		% Paid to Date
1 CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00		2.3% \$ 36,065		\$ 48,202		
2							
ADMINISTRATIVE EXPENSES TOTALS			\$ 36,065		\$ 48,202		134%
ADDITIONAL PROJECT TASKS							
		Estimated Additional Tasks	Current Additional Tasks Estimate	Additional Project Tasks	Additional Tasks Paid to Date		% Paid to Date
1 EQUIPMENT (5-EQU)	5.00		\$ 350		\$ 350		
2 OTHER EXP (7-OTH)	-		\$ 655,645				
3							
ADDITIONAL PROJECT TASKS TOTALS			\$ 655,995		\$ 350		0%
B-No.	B-30304	PROJECT GRAND TOTAL	Pre-Design	Estimated	Post-Bid	Paid to Date	
				\$ 2,636,184		\$ 1,870,089	71%

PROJECT SCOPE	Operating Cost Associated with Project:					
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6
PHASE I: Install bollards along SW 22 Ave, improve SW 17 Alley, construct a drainage system and replace fence and wind screen. PHASE II: New pool heater system and modify related piping and electrical systems. PHASE III: New irrigation and drainage systems, grade and sod the field. PHASE IV: Remodel the Recreation Building, install a new HVAC system, Install New Insulation and ceiling Drywall, Install new Movable Partition, construct a new addition for Arts and Craft, and Remodelling of Restroom facility.						

Client Approval: Albert Sosa, P.E.

Director: Capital Improvements

Date: _____

Signature _____

PAF revision was due to funding gap for Phase IV.

Notes

FUND SOURCES

AWARD NAME AND NUMBER			AVAILABLE	FUTURE
	385200-1 2002 Homeland Defense Bonds (Series 1)	311714 District(4) Neighborhood Quality of Life	\$ 244,332	
1085	385200-1 2002 Homeland Defense Bonds (Series 1)	311714 District(4) Neighborhood Quality of Life	\$ 335	
	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvem	\$ 1,173,238	
1058	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvem	\$ 176,762	
1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvem	\$ 1,000,000	
	382001 Contribution From General Fund	331369 Park Facilities General Improv	\$ 6,000	
	367001 Impact Fees	331372 Coconut Grove Residential Pa	\$ 2,000	
	367001 Impact Fees	331371 Downtown Residential Park Rn	\$ 8,085	
FUND GRAND TOTAL			ACTUAL	PROJECTED
B-No. B-30304			\$ 2,611,352	

VALIDATION

Initiated by: Nelson Cuadras (CIP) Signature: Nelson Cuadras Date: 7-13-11
 Project Manager: Capital Improvements

Approved by: Nelson Cuadras (CIP) Signature: Nelson Cuadras Date: 7-13-11
 Team Leader Design: Capital Improvements

Approved by: _____ Signature: _____ Date: _____
 Team Leader Construction: Capital Improvements

Schedule Verified By: _____ Signature: _____ Date: _____
 Public Works: Transportation

Reviewed by: Edwige De Crumpe Yvette Smith Signature: _____ Date: _____
 CIP Control Staff Administrator: Budget

Verified by: _____ Signature: _____ Date: _____
 Assistant Director: Capital Improvements

Authorized by: Albert Sosa, P.E. Signature: _____ Date: 7/13/11
 Director: Capital Improvements

Authorized by: Ernest Burkeen Signature: _____ Date: 7/13/2011
 Director: Parks & Recreation

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials: _____

Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board

7/13/11 Marcus Lopez
 Date Received / Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:

Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Ola O. Aluko
Director
Department of Capital Improvements

DATE: 06/11/09 FILE:

SUBJECT: Shenandoah Park / Recreational
Building Renovation

FROM: Gilbert Henric
Construction Manager II
Department of Capital Improvements

REFERENCES: B-30304

ENCLOSURES: PAF REV04

Description:

Phase IV: Remodel Building, Install a New HVAC System, Install New Insulation and Ceiling Drywall, Install new Movable Partition, Construct a new addition for Arts and Crafts, and Remodeling of Restroom facility.

Justification:

Upgrade existing Building, convert existing space in three different rooms for the need of different activities, Build up new Arts and Crafts room and update to ADA restroom facility.

Funding for all four Phases:

385200-1 Homeland Defense Bonds (Series-1)	\$ 1,594,667.00
385200-3 Homeland Defense Bonds (Series-3)	336,966.00
382001 Contributions from General Funds	6,600.00
367001 Impact Fees	33,917.00

	\$ 1,972,150.00

Total funding contributed For Phase IV is \$709,106.00.

cc: David J. Mendez, P. E. Assistant Director, CIP
Nelson Cuadras, Senior Construction Manager, CIP
Yvette Smith, CIP Administrator



PROJECT ANALYSIS FORM
Capital Improvements & Transportation

PREVIOUSLY APPROVED CIP
 NON-CIP

Date Prepared:	11-Jun-2009
VERSION	REV04

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

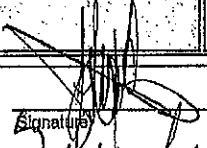
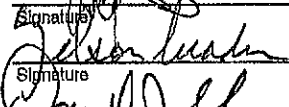
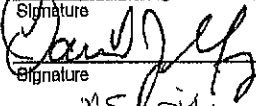
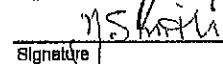
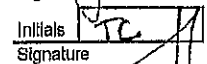
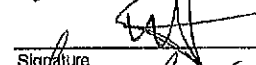
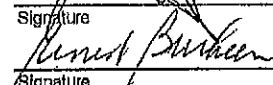
PROJECT NAME: Shenandoah Park Improvements		PROJECT NO: B-30304
ADDRESS / LOCATION: 2111 SW 19 Street		DISTRICT: 4
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST: \$ 1,263,044.08
CATEGORY: Parks and Recreation		PROJECT EST. COST: \$ 1,972,150.00
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS: \$ 1,972,150.00
CLIENT CONTACT: Ed Bianco	TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Andre Bryan (CIP)	TEL.: 305-416-1211	FUND SHORTFALL:
CONSTR. MANAGER: Gilbert Henric (CIP)	TEL.: (305)416-1279	PROCUREMENT: JOC
EST. DESIGN START: 06/17/03	EST. BID ADV.:	EST. CONSTRUCTION START: 06/20/09
EST. DESIGN END: 04/30/08	EST. AWARD DATE:	EST. CONSTRUCTION END: 12/20/09

PROJECT ESTIMATED AND ACTUAL COSTS	PRODUCTION PHASE (3-DES)						
	Consultant: 2820 R.E. Chisholm Architects	CODE	% of Const	A/E Est. Design	% of Const	PM/CM Commitments	% of Const
	1 Outside Consultant - Prime Basic Design Fee	1.01	12.9%	\$ 199,310.00			
	2 CIP - Production Management	1.04	5.0%	\$ 77,500.00			
	3 Misc. Services-Other	1.01	0.1%	\$ 1,200.00			
	4						
	PRODUCTION TOTALS			Estimated	PM/CM Commitments		Contracted
				\$ 278,010.00			\$ 248,510.00
	CONST. PHASE (4-CON)						
	Contractor: .05 Carivon Construction Corporation - JO	CODE		A/E Estimated Construction by PM	PM/CM Commitments		Contracted Construction (Formal Bid, Informal Bid or JOC Method)
1 Construction Cost (Prime Contractor)	2.00	90%	\$ 1,400,000.00				
2 Const. Contingency Allowance	2.00	10%	\$ 150,000.00				
3							
CONSTRUCTION TOTALS			Estimated	PM/CM Commitments		Contracted	
			\$ 1,550,000.00			\$ 911,840.01	
CONST. ADMIN. (8-CEO)							
	CODE		A/E Estimated CEO	PM/CM Commitments		Contracted CEO	
1 Construction Management by CIP Construction Manager	3.04	5.0%	\$ 77,500.00				
2 JOC Admin.-The Gordian Group	3.03	2.0%	\$ 30,225.00				
3							
CONSTRUCTION ADMINISTRATION TOTALS			Estimated	PM/CM Commitments		Contracted	
			\$ 107,725.00			\$ 65,279.07	
ADMIN. EXPENSES (6-ADM)							
	CODE		A/E Estimated ADMIN	PM/CM Commitments		Contracted ADMIN	
1 CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00	2.3%	\$ 36,065.00				
2							
ADMINISTRATIVE EXPENSES TOTALS			Estimated	PM/CM Commitments		Contracted	
			\$ 36,065.00			\$ 36,065.00	
ADDITIONAL PROJECT TASKS							
	CODE		A/E Estimated Tasks	PM/CM Commitments		Contracted TASKS	
1 EQUIPMENT (5-EQU)	5.00		\$ 350.00			\$ 350.00	
2							
ADDITIONAL PROJECT TASKS TOTALS			Estimated	PM/CM Commitments		Contracted	
			\$ 350.00			\$ 350.00	
B-30304 PROJECT GRAND TOTAL			Estimated	PM/CM Commitments		Contracted	
			\$ 1,972,150.00			\$ 1,263,044.08	

PROJECT SCOPE	PHASE I: Install bollards along SW 22 Ave, improve SW 17 Alley, construct a drainage system and replace fence and wind screen. PHASE II: New pool heater system and modify related piping and electrical systems. PHASE III: New irrigation and drainage systems, grade and sod the field. PHASE IV: Remodel the Recreation Building, install a new HVAC system, install New Insulation and ceiling Drywall, install new Movable Partition, construct a new addition for Arts and Craft, and Remodeling of Restroom facility.					
	Operating Cost Associated With Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes: PAF revision was due to funding gap for Phase IV.

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
		385200-1 2002 Homeland Defense Bonds (Series 1)	311714 District(4) Neighborhood Qualit	\$ 244,332.00
	1085 385200-1 2002 Homeland Defense Bonds (Series 1)	311714 District(4) Neighborhood Qualit	\$ 335.00	
	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improve	\$ 1,173,238.11	
	1058 385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improve	\$ 176,761.89	
	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improve	\$ 336,966.00	
	382001 Contribution From General Fund	331389 Park Facilities General Improve	\$ 6,600.00	
	387001 Impact Fees	331372 Coconut Grove Residential Par	\$ 4,150.00	
	387001 Impact Fees	331371 Downtown Residential Park Re	\$ 29,767.00	
	B-30304 FUND GRAND TOTAL		ACTUAL \$ 1,972,150.00	PROJECTED

VALIDATION	Initiated by: <u>Gilbert Henric</u> Project Manager		Date: <u>6/4/09</u>
	Approved by: <u>Nelson Cuadras (CIP)</u> Senior Project Manager		Date: <u>6-11-09</u>
	Reviewed by: <u>David Mendez</u> Assistant Director: Capital Improvements		Date: <u>6/17/09</u>
	Reviewed by: <u>Yvette Smith</u> CIP Budget Administrator		Date: <u>6/15/09</u>
	Verified by: <u>Thais Chamon</u> Program Controls Staff		
	Accepted by: <u>Ola Aluko</u> Director: Capital Improvements		Date: <u>6/15/09</u>
	Approved by: <u>Ernest Burkeen</u> Director: Parks & Recreation		Date: <u>6/16/09</u>
	ORIGINAL TO: Melanie Whitaker / 8th Floor	Initials: <u>TC</u>	

Notes: Receipt of PAF by Danette Perez - CIP Public Relations Coordinator
Project MUST be Presented to the Bond Oversight Board
Date Received: 6/16/09 Signature or Initials: DP

Executed PAF MUST be electronically distributed to the following individuals:
Director of the Client Department, Yvette Maragh, Edwige De Grumpe, Senior Project Manager and Project Manager.

7. Shenandoah Park Improvements Phase IV

<p><u>NAME OF PROJECT: SHENANDOAH PARK IMPROVEMENTS PHASE IV</u> <u>TOTAL DOLLAR AMOUNT: \$709,106.00</u> <u>SOURCE OF FUNDS: Neighborhood Park Improvements</u> <u>ACCOUNT CODE(S): 331419</u> <u>DESCRIPTION OF PROJECT: PHASE IV: Remodel the Recreation Building, install a new HVAC system, install new insulation and ceiling drywall, install new movable partition, construct a new addition for Arts and Craft, and remodel the restroom facility.</u></p>

HD/NIB MOTION 09-26

A MOTION TO FUND SHENANDOAH PARK IMPROVEMENTS PHASE IV.

MOVED: G. Reshefsky
SECONDED: C. Grant
ABSENT: R. Aedo, H. Arza, L. Cabrera, K. Hancock-Apfel, R. Lambert, C. Matos, P. Perez-Cisneros

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Jose Solares, who voted no on the motion.

III. UPDATES:

1. Additional Funding for Henderson Park New Offices/Restroom Facility

Gilbert Henric, CIP Department, reported that the project is on budget. A groundbreaking ceremony was scheduled for May 27. A preconstruction meeting was held last week. A notice will be given to the architect tomorrow to proceed. The plumbing issue was resolved through the Building Department. The paperwork is being filed to give the contractor the go-ahead.

2. Additional Funding for Dinner Key Dredging

AND

3. Dinner Key Mitigation

Carlos Vasquez, CIP Department, reported that the project is in the bid process. The recommendation to the City Manager is going to be issued probably at the end of this week. Both projects are still under the cone of silence. The project should begin late summer 2009, with an expected completion date at the end of the year or January 2010.

4. Dinner Key Marina Pier No. 3 Emergency Repairs

Eileen Broton stated that the project was completed May 2009, on budget.

Carlos Vasquez, CIP Department, reported that the project was an emergency project. The project was completed within a month and a half. The project is in the process of closeout documentation and completion of punch list items.

Shenandoah Park Improvements Phase IV

