

# HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AGENDA

1/25/11 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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I. **APPROVAL OF THE MINUTES FOR THE MEETINGS OF OCTOBER 26, 2010 and NOVEMBER 23, 2010.**

II. **NEW BUSINESS:**

**Introduction of New Board Member:**

- Nelson V. Alvarado nominated by Vice Chairman Frank Carollo

III. **NEW ITEMS:**

1. Curtis Park New Pool Facility – Design Services (*Additional Funding*)
2. Peacock Park Site Improvements/Glass House – Design Services
3. Parks ADA Modifications/District 1 – Construction Services for Curtis Park
  - *Parks ADA Modifications/District 1 - Completed*

IV. **UPDATES:**

1. Dorsey Park – New Playground Surface & Site Furnishings - Completed
2. Town Park - New Playground Surface - Completed
3. Henderson Park - New Playground Equipment & Rubber Surface - Rescinded

V. **CHAIRMAN OPEN AGENDA:**

- Homeland Defense/Neighborhood Improvements Bond Oversight Board 2010 Annual Report

VI. **ADDITIONAL ITEMS:**

# HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

10/26/10 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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The meeting was called to order at 6:19 p.m., with the following members found to be

Present: David Berley  
Mariano Cruz  
Henry Goa  
Ricardo Lambert  
Jose Solares (Chair)  
Robert Powers  
Maria Sardiña Mann  
Albena Sumner  
Henry Zayas-Bazan

Absent: Rolando Aedo  
Eileen Broton (Vice Chair)  
Pablo Perez-Cisneros  
David Willig

ALSO PRESENT: Alice N. Bravo, P.E., Director, CIP Department  
Robin Jones-Jackson, Assistant City Attorney  
Dorcas Perez, Director, Grants Administration  
Robert Weinreb, Project Manager, City Manager's Office  
Ed Blanco, Project Supervisor, Parks & Recreation Department  
Wendy Jaramillo, Public Relations Specialist, CIP Department  
Marcia Lopez, Public Relations Specialist, CIP Department  
Teri E. Thomas, Transcriber, Office of the City Clerk

October 26, 2010

**I. APPROVAL OF THE MINUTES FOR THE MEETING OF SEPTEMBER 28, 2010.**

HD/NIB MOTION 10-57

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF SEPTEMBER 28, 2010.

MOVED: H. Zayas-Bazan  
SECONDED: R. Powers  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Mariano Cruz, who voted no.

**II. NEW INFORMATION ITEM:**

1. Virginia Key Section 1135 Ecosystem Restoration Grant

**NAME OF PROJECT:** VIRGINIA KEY SECTION 1135 ECOSYSTEM RESTORATION GRANT

**INITIATING DEPARTMENT/DIVISION:** GRANTS/CITY MANAGER

**TOTAL DOLLAR AMOUNT:** \$124,729

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 2

**ACCOUNT CODE(S):** \_\_\_\_\_

If grant funded, is there a City match requirement?  YES  NO

**AMOUNT:** \$124,729

**DESCRIPTION OF PROJECT:** The US Department of the Army, represented by the US Army Engineer, will provide funding for the ongoing restoration of the Virginia Key ecosystem to revitalize the island's native environment and provide a pristine natural environment for City of Miami residents, including the removal of invasive-exotic plant colonies, re-planting of native plant species and the potential creation of nature trails within the park. The City is to provide the match required by the grantor.

**LOCATION:** 3861 Rickenbacker Causeway

Dorcas Perez, Grants Administration, stated that this a new information item about the approval of a \$1.5 million grant from the Army Corps of Engineers by the City Commission on October 8, 2010, which was made possible by the leveraging of \$124,729 from the Homeland Defense Series II funds, as well as in-kind services from Virginia Key Beach Park Trust and Parks & Recreation. The grant is for Virginia Key Section 1135 Ecosystem Restoration.

**III. NEW ITEMS:**

1. Hadley Park ADA Accessible Doors

**NAME OF PROJECT:** HADLEY PARK ADA ACCESSIBLE DOORS  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreation  
**TOTAL DOLLAR AMOUNT:** \$14,000  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3/Neighborhood Park Improvements and HD Interest  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** To install ADA accessible front doors (two double doors) opening mechanisms for Carrie P. Meek Building.  
Location: 1300 NW 50 Street

HD/NIB MOTION 10-58

A MOTION TO FUND THE HADLEY PARK ADA ACCESSIBLE DOORS.

MOVED: R. Powers  
SECONDED: M. Cruz  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Blanche Park New Rubber Surface & Site Furnishings – *Additional Funding*

**NAME OF PROJECT:** BLANCHE PARK – NEW RUBBER SURFACE & SITE FURNISHINGS  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreation  
**TOTAL DOLLAR AMOUNT:** \$6,000 (\$45,000 Previously approved)  
**SOURCE OF FUNDS:** District 2 Quality of Life  
**ACCOUNT CODE(S):** 311712  
**DESCRIPTION OF PROJECT:** Installation of artificial turf safety surface under existing playground equipment and site furnishings.  
**LOCATION:** 3045 Shipping Avenue

HD/NIB MOTION 10-59

A MOTION TO FUND THE BLANCHE PARK NEW RUBBER SURFACE & SITE FURNISHINGS - ADDITIONAL FUNDING..

MOVED: M. Cruz  
SECONDED: A. Sumner  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Henry Zayas-Bazan, who voted no.

**IV. PROJECT UPDATES:**

1. Antonio Maceo Park - New Top Layer For Playground Surface and New Equipment
2. Blanche Park - New Survey
3. Belle Meade Park – New Shade Structure Over Playground
4. Wainwright Park – New Swings, Rubber Surface & Vita Course
5. Marjorie Stoneman Douglas Park - New Rubber Surface for Swings

Ed Blanco stated that Project Updates 1-5 have all been completed.



## 6. Legion Park Lighting for Basketball Court

Ed Blanco, Parks & Recreation, stated that when the item originally came to the board, the contractor was going to be available. The contractor was scheduled to attend the meeting to answer the technical questions regarding the project. After learning that the Chair would not be in attendance, the contractor was not required to attend the meeting, and the board moved and approved the project as it was. While the contractor was unable to attend the meeting, he was instructed to respond to e-mails. At the audit committee of last week, the contractor was asked to intend and the e-mails were submitted to Marcia. He called and explained that he would be unable to attend due to family issues and that is why he is not here tonight as well. He did answer some of the questions. And in addition, today we found additional information which was just handed out, a comparison of a similar cost of a project awarded in Jacksonville back in 2006. Three pages were provided from that report that show comparable pricing to the quote received for this project.

## 7. Duarte Park ADA Modifications

HD/NIB MOTION 10-60

A MOTION TO FUND THE DUARTE PARK ADA MODIFICATIONS WITH THE PRICING AS STATED IN THE BACKUP DOCUMENTATION.

MOVED: H. Goa  
SECONDED: A. Sumner  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion failed with David Berley, Robert Powers, Maria Sardiña Mann, Jose Solares and Henry Zayas-Bazan voting no.

## V. ADDITIONAL ITEMS:

- HD List of Non-Approved Projects Presentation

HD/NIB MOTION 10-63

A MOTION TO DEFER THE ITEM TO THE NEXT BOARD MEETING.

MOVED: D. Berley  
SECONDED: H. Zayas-Bazan  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Moment of Silence - Luis Soto

Chairman Solares requested that the Board observe a moment of silence for the passing of Luis Soto, City of Miami Master Control Technical Director, Department of Communications.

➤ Roll Call Voting

HD/NIB MOTION 10-56

A MOTION TO PERFORM A ROLL CALL VOTE FOR THE RECORD OF ALL HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MOTIONS.

MOVED: H. Zayas-Bazan  
SECONDED: R. Powers  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Mariano Cruz, who voted no.

➤ Shake-A-Leg Building Renovations

Robin Jones-Jackson, Assistant City Attorney, stated that since the audit committee meeting, the City was notified that its parks building that is the hangar where there are park projects and also the Shake-a-Leg project is located has a leak and the City needs to investigate and also repair it. That repair needs to be done expeditiously. The Homeland Defense interest money is available to do it. It is an eligible project as a park improvement for that money. This is just a notification to keep the board apprised of projects as they come up. That repair may potentially be completed before the next board meeting, where there would be an update and report on what needed to occur to get it repaired.

➤ Updated Bond Funding Report

HD/NIB MOTION 10-61

A MOTION TO PROVIDE THE BOARD WITH UPDATES ON AVAILABLE BOND FUNDING WHEN UPDATED REPORTS ARE SUBMITTED TO THE CITY COMMISSION.

MOVED: R. Powers  
SECONDED: M. Sardiña Mann  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present.

➤ Moore Park New Construction

**NAME OF PROJECT:** MOORE PARK NEW CONSTRUCTION

**INITIATING DEPARTMENT/DIVISION:** Parks & Recreation

**TOTAL DOLLAR AMOUNT:** \$7,759,229 (\$4,611,862 is Homeland Defense)

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 1 and 3/District 5 Neighborhood Quality of Life/Little Haiti Park Land Acquisition/Neighborhood Park Improvement & Impact Fees, Sunshine State Financing Commission No. 1 & 2

**ACCOUNT CODE(S):** 311715, 311412 & 311419

**DESCRIPTION OF PROJECT:** Design criteria package and design/build services for a new 15,000 S.F. community building center that will incorporate office, classroom and recreational spaces and site improvements that will synergize with the existing tennis center and playfields. The project will also include a new daycare center of approximately 3,000 S.F., a new driveway with parking spaces and drainage system and a new open park area/community gathering space.

**Location:** 3600 NW 7 Avenue

HD/NIB MOTION 10-62

A MOTION TO FUND THE MOORE PARK NEW CONSTRUCTION.

MOVED: R. Lambert  
SECONDED: H. Goa  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Robert Powers, who voted no.

Note for the Record: The Board approved funding in the amount of \$1 million.

HD/NIB MOTION 10-64

A MOTION TO PROVIDE THE BOARD WITH COPIES OF RENDERINGS OF MOORE PARK SUBMITTED TO ALYCE BRAVO BY BOARD MEMBER RICARDO LAMBERT.

MOVED: R. Powers  
SECONDED: D. Berley  
ABSENT: R. Aedo, E. Broton, H. Goa, P. Perez-Cisneros, D. Willig, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**VI. CHAIRMAN OPEN AGENDA:**

HD/NIB MOTION 10-65

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: D. Berley  
SECONDED: M. Cruz  
ABSENT: R. Aedo, E. Broton, P. Perez-Cisneros, D. Willig, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
MINUTES

11/23/10 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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The meeting was called to order at 6:07 p.m., with the following members found to be

Present: Eileen Broton (Vice Chair)  
Mariano Cruz  
Henry Goa  
Ricardo Lambert  
Pablo Perez-Cisneros  
Maria Sardiña Mann  
Jose Solares (Chair)  
Omar Travieso  
David Willig  
Henry Zayas-Bazan

Absent: Rolando Aedo  
Nelson Victor Alvarado  
David Berley  
Robert Powers  
Albena Sumner

ALSO PRESENT: Alice N. Bravo, P.E., Director, CIP Department  
Robin Jones-Jackson, Assistant City Attorney  
Jose Camero, Director, GSA  
Pamela L. Latimore, Assistant City Clerk, Office of the City Clerk  
Zachariah Evangelista, Legal Intern, Office of the City Attorney  
Ed Blanco, Project Supervisor, Parks & Recreation Department  
Guy Forchion, Director of Operations, VKBPT  
Albert Sosa, Assistant Director, CIP Department  
Sandra Vega, Project Manager, CIP Department  
Orlando Diez, Project Manager, CIP Department  
Carlos Vasquez, Project Manager, CIP Department  
Wendy Jaramillo, Public Relations Specialist, CIP Department  
Marcia Lopez, Public Relations Specialist, CIP Department  
Students from Barry University  
Teri E. Thomas, Transcriber, Office of the City Clerk

**I. APPROVAL OF THE MINUTES FOR THE MEETING OF OCTOBER 26, 2010.**

DEFERRED TO NEXT BOARD MEETING DUE TO PENDING AMENDMENT.

**II. NEW BUSINESS:**

Introduction of New Board Member:

- Omar Travieso Appointed by Commissioner Francis Suarez.

Omar Travieso was introduced as a new board member, appointed by Commissioner Francis Suarez.

**III. NEW ITEMS:**

1. Historic Preservation Initiatives – City Hall

**NAME OF PROJECT:** HISTORIC PRESERVATION INITIATIVES - CITY HALL  
**INITIATING DEPARTMENT/DIVISION:** General Service Administration  
**TOTAL DOLLAR AMOUNT:** \$21,574  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Renovate the Staff room at City Hall to improve the utilization of the space and the HVAC system, install some electrical outlets and provide 3 new cubicles by eliminating a storage room behind the Staff Room.  
**Location:** 3500 Pan American Drive

HD/NIB MOTION 10-66

A MOTION TO FUND THE HISTORIC PRESERVATION INITIATIVES - CITY HALL.

MOVED: M. Cruz  
SECONDED: E. Broton  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Pablo Perez-Cisneros, who voted no.

2. Golden Arms Park Playground

**NAME OF PROJECT:** [GOLDEN ARMS PARK](#)  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations  
**TOTAL DOLLAR AMOUNT:** \$56,000  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3 & District 4 Quality of Life  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Purchase and installation of new playground, EPDM surface, swings and walkways.  
**Location:** 2012 SW 24 Street

HD/NIB MOTION 10-67

A MOTION TO FUND GOLDEN ARMS PARK.

**MOVED:** P. Perez-Cisneros  
**SECONDED:** M. Sardiña Mann  
**ABSENT:** R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Henry Zayas-Bazan, who voted no.

3. Spoil Island E Restoration and Floating Dock – Design Services

**NAME OF PROJECT:** [SPOIL ISLAND E RESTORATION AND FLOATING DOCK – DESIGN SERVICES](#)  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations  
**TOTAL DOLLAR AMOUNT:** \$33,500 (\$15,000 is Homeland Defense and \$15,000 FIND Grant)  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3 & District 4 Quality of Life  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Construction of a versatile floating dock with restoration work within the immediate vicinity of the floating dock area that includes but not limited to shoreline re-nourishment, tree planting, park table and trash receptacle installation.  
**Location:** Approximately 650' SW of City of Miami City Hall 3500 Pan American Drive

HD/NIB MOTION 10-68

A MOTION TO FUND THE SPOIL ISLAND RESTORATION AND FLOATING DOCK - DESIGN SERVICES.

**MOVED:** M. Cruz  
**SECONDED:** H. Goa  
**ABSENT:** R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Marine Stadium Restoration Phase I

<b>NAME OF PROJECT:</b> <u>MIAMI MARINE STADIUM RESTORATION PHASE I</u>
<b>INITIATING DEPARTMENT/DIVISION:</b> <u>Public Facilities</u>
TOTAL DOLLAR AMOUNT: <u>\$175,000</u>
SOURCE OF FUNDS: <u>Homeland Defense Bonds Series 3</u>
ACCOUNT CODE(S): <u>326008 Marine Stadium Marina</u>
f grant funded, is there a City match requirement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT: <u>\$175,000</u> EXPIRATION DATE: _____
DESCRIPTION OF PROJECT: <u>To accept a grant award from the Florida Inland Navigation District (FIND) for the Miami Marine Stadium Restoration Phase I project. The Phase I project will provide a structural assessment of in the water structures such as the pilings and seawall.</u>
Location: <u>Along Marine Stadium</u>

HD/NIB MOTION 10-69

A MOTION TO FUND THE MIAMI MARINE STADIUM RESTORATION PHASE I.

MOVED: H. Goa  
SECONDED: M. Cruz  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Pablo Perez-Cisneros, who voted no.

5. Moore Park New Construction – Additional Funding

<b>NAME OF PROJECT:</b> <u>MOORE PARK NEW CONSTRUCTION – ADDITIONAL FUNDING</u>
<b>INITIATING DEPARTMENT/DIVISION:</b> <u>Parks &amp; Recreation</u>
TOTAL DOLLAR AMOUNT: <u>\$7,759,229 (\$4,536,862 is Homeland Defense of which \$1,025,000 was previously approved)</u>
SOURCE OF FUNDS: <u>Homeland Defense Bonds Series 1 and 3/District 5 Neighborhood Quality of Life/Little Haiti Park Land Acquisition/Neighborhood Park Improvement &amp; Impact Fees, Sunshine State Financing Commission No. 1 &amp; 2</u>
ACCOUNT CODE(S): <u>311715, 311412 &amp; 311419</u>
DESCRIPTION OF PROJECT: <u>Design criteria package and design/build services for a new 15,000 S.F. community building center that will incorporate office, classroom and recreational spaces and site improvements that will synergize with the existing tennis center and playfields. The project will also include a new daycare center of approximately 3,000 S.F., a new driveway with parking spaces and drainage system and a new open parkarea/community gathering space.</u>
Location: <u>3600 NW 7 Avenue</u>

HD/NIB MOTION 10-70

A MOTION TO FUND THE HISTORIC PRESERVATION INITIATIVES - CITY HALL.

MOVED: E. Broton  
SECONDED: R. Lambert  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Omar Travieso and Henry Zayas-Bazan, who voted no.

6. Coral Gate Park Community Building – Additional Funding

*\* Note: PAFs will be provided at the meeting.*

**NAME OF PROJECT:** CORAL GATE PARK COMMUNITY BUILDING – ADDITIONAL FUNDING

**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations

**TOTAL DOLLAR AMOUNT:** \$825,000 (\$1,063,180 previously approved)

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3

**ACCOUNT CODE(S):** \_\_\_\_\_

**DESCRIPTION OF PROJECT:** The project consists of furnishing of all labor, material and equipment for the construction of a new community building of approximately 4,600 sq. ft of gross area. Also the project includes a new parking lot, landscape irrigation, demolition of existing building, relocation of existing playground, possible utility off site improvements and site lighting. The project will use the design space programs of Grapeland Recreational Building. Seek LEED Silver Certification.

**Location:** 1415 SW 32 Avenue

HD/NIB MOTION 10-71

A MOTION TO FUND THE CORAL GATE PARK COMMUNITY BUILDING - ADDITIONAL FUNDING.

MOVED: M. Sardiña Mann

SECONDED: M. Cruz

ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**IV. PROJECT UPDATES:**

1. New Dinner Key Marina Dockmaster Building – Design Services

Sandra Vega, CIP Department, reported that the construction documents are 50 percent complete. The Department is in the process of submitting an exception for Miami 21 for the height, which is going to be 45 feet. Miami 21 restricts the height to 25 feet because the property is abutting T3. Also, the Department is seeking an exception for the use, allowing a commercial building at Dinner Key Marina in a site zoned for governmental uses. Once approvals have been received at the Zoning Board, currently scheduled for January 2011, the construction documents will continue to be developed.

2. Fire Station No. 11 - Design & Construction

Alice Bravo, Director, CIP Department, reported that the fire station recently had a grand opening. At this point, the fire station is being utilized and is currently in the punch list phase.

3. Cooling Tower Support Bracket Replacement

Alice Bravo, Director, CIP Department, reported that the project scope consisted of improvements in the 400 Northwest 2nd Avenue building. The work has recently been completed.

4. Robert King Park New Building & Site Improvements

Alice Bravo, Director, CIP Department, reported that the construction of foundations and the building itself is well advanced, including the entry portion of the project. The anticipated completion date is late February 2011.



#### 5. Williams Park New Community Building

Alice Bravo, Director, CIP Department, reported that construction on the project has fairly advanced with the building coming out of the ground. The anticipated completion date is late July 2011.

#### 6. Athalie Range Park Soccer/Football Field Improvements

Alice Bravo, Director, CIP Department, reported that the project is significantly advanced. Construction completion is anticipated for December 2010.

Carlos Vasquez, CIP Department, reported that the project is currently on budget.

#### 7. Bicentennial Park/Museum Park Mooring Bollards

Alice Bravo, Director, CIP Department, reported that the project was initially delayed due to a bid protest. The protest was withdrawn and construction has been advanced.

#### 8. Virginia Key Beach North Point Mountain Bike Trails

Alice Bravo, Director, CIP Department, reported that the clearing of vegetation for establishment of the trails has begun. Volunteer groups have brought in the necessary construction equipment and an expert is being provided to assist with the clearing for the trails. There is probably about another month's worth of work remaining. The project is currently on budget.

#### 9. Virginia Key Beach Park Trust – Save the Carousel

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was completed February 2009. The Trust matched a \$50,000 grant from the District 2 quality of life funds to complete the purchase and installation of the carousel.

#### 10. Virginia Key Beach Park Trust - Capital Related Consulting Additional Funding and Scope of Work Change;

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was related to a buoy line that was installed offshore on Bear Cut. Eleven buoys were installed. The project was completed December 2009.

#### 11. Virginia Key Beach Park Trust Various Projects AND

#### 12. Virginia Key Beach Park Trust Additional Projects

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported the following:

Water Fountain Installation: Completed. A change was made to the project that included mobile watering stations.

Outdoor Shower Installation: One outdoor shower was installed outside of the existing bathhouse and shower facility. There is a northern restroom where additional either outdoor showers would be installed or portable showers, which can come in and out depending on crowd usage on the northern end of the park. The project is still under review.

Swimming Area Identification: This project dealt with a number of different items from research and study for safe swimming on the property on to installing safety signage to keep people out of the water where currents may be dangerous. Signage has been installed, but what is still pending is

the final safety study on what areas and exactly how we would allow individuals to reenter the water safely. The sign is in three languages, utilizing the language provided by the Law Department.

Environmental Resource Project: No dollars have been expended on this project thus far. This project will be on hold probably until the first steps are taken with the construction of the cultural center and museum.

Water Service Supply Plan: Very little new water service has been established. There's a small expenditure that deals with the Renaissance Festival that comes each year.

Mini Train Tunnel Doors: A full restoration was completed of the mini train tunnel where the historic train is parked overnight. To finish the restoration, it has always been planned to have the authentic wooden doors that would be on both ends of the tunnel. We did get a matching grant from the Villagers, just over \$13,000. The fabrication of the doors were delayed by damage in shipping, but they are on the property now. The contractor has been selected who is specialized for the company that created the doors. We are now ready to go and that purchase order has been entered. This project is two years in the making and should be completed within 120 days.

Mini Train Platform Restoration and Awning: There are still elements that have not been completed, such as electricity that will come to that area. There is water service there, and we are looking at possibly a water fountain. We're looking at recreating the historic ticket depot or a small outdoor exhibit that explains the train and the history while customers wait.

Handicapped Access Projects: There were a number of small different areas throughout the park that have been completed. There are still some needs for some ADA upgrades on the property. We have not started on putting that out to bid for work.

Roofing Repairs: This was the historic bathhouse and shower area. There was a problem with water settling on the roof. City of Miami GSA was able to provide a temporary fix. We have not moved forward on the purchase of a new roof on that building.

Painting on Railing on the Administrative Building: The railing itself goes completely around our leased administrative trailer. The Trust did purchase the decking and the railing and owns those pieces and we had to do some repainting due to a lot of damage and rust that had taken place. That project is complete.

Electrical Installations and Upgrades: The largest was where the floor was cut and the electrical connections were put in for the carousel project, completed some time ago. Electricity and lighting were added to one of the main pavilions and there are three more to go.

Shoreline Survey - Army Corps of Engineers Project Maintenance: The project has been completed but it did require additional survey work and will probably require some additional physical changes to the shoreline. As the wave action creates escarpments along the shore, we get permits and realign the shoreline. That periodically takes place. We just finished some of the surveying last year and we'll see if those next steps are needed.

Park Office and Maintenance Facility Areas: This was to do some different capital projects throughout that area. We did purchase one tent in the back of the maintenance area. We're still looking at other improvements that may need to take place, possibly additional storage containers, and possibly maybe even something that's more permanent in terms of coverage in a pavilion in the maintenance area.

Park Recreation Equipment and Upgrades: Many of those things for park improvements do fall under the use of the grant, and so we will continue to move forward on picking up some of the items that are needed for park recreation.

Miscellaneous: This helped us with a lot of signage, sand movement, things that are capital projects but also allow us to maintain the property, the physical beachfront property. Right now we're still putting together a package of those items. We have an entire interpretive signage project that's underway with some under funding. Where it may be needed to accentuate that, we would use some of these HD 2 dollars.

Army Corps of Engineers 1135: This project was approved by the Commission roughly a year ago. Just recently, \$124,000 was set aside as the City's matching part of that grant. It can now move forward and physical work can begin.

**V. ADDITIONAL ITEMS:**

- HD List of Non-Approved Projects Presentation

Alice Bravo, Director, CIP Department, presented a PowerPoint presentation to the Board of HD projects that received bond money but had not been brought to the Board for approval.

- Barry University Department of Social Work Policy & Analysis Students

Pamela L. Latimore, Assistant City Clerk, stated that the Barry University students are pursuing Master's degrees and as an assignment have been charged with observing a City board meeting.

**VI. CHAIRMAN OPEN AGENDA:**

- December's Meeting

HD/NIB MOTION 10-72

A MOTION TO CANCEL THE DECEMBER 28, 2010 MEETING OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD.

MOVED: M. Cruz

SECONDED: R. Lambert

ABSENT: R. Aedo, N. Alvarado, D. Berley, H. Goa, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Eileen Broton, who voted no.

- Annual Report

Chairman Solares stated that he would like to receive input from board members before drafting the board's annual report.

Robin Jones Jackson stated that recommendations from each board member can be sent to Alice Bravo that can be discussed between everybody at the publicly-noticed audit subcommittee meeting.

**HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENTS BOND OVERSIGHT BOARD  
PROJECT ADJUSTMENTS COMMISSION MEETING 1/27/11**

<b>FROM PROJECT</b>	<b>AMOUNT</b>	<b>TO PROJECT</b>	<b>AMOUNT</b>	<b>AWARD/SOURCE</b>
B-39910 - Quality of Life District 2 - Various Projects	(5,000)	Crystal View Court, B-40167	5,000	1584 Homeland Defense Series 3
<b>Crystal View Court \$ 5,000</b>				
B-30105 - Grapeland Park Com. Rec. Facility & Prkg. Lot - Ph3	(98,184)	B-35806 - Curtis Park New Pool Facility	98,184	1368 HD2 Neighborhood Park
B-30319 - Curtis Park Bleachers Renovations	(4,824)	B-35806 - Curtis Park New Pool Facility	4,824	1058 HD Neighborhood Park Series 1
B-30386 - Sewell Park - Boat / Kayak Launch Area	(10,255)	B-35806 - Curtis Park New Pool Facility	10,255	1386 HD2 Citywide Water Improvement
B-30105 - Grapeland Park Com. Rec. Facility & Prkg. Lot - Ph3	(98,285)	B-35806 - Curtis Park New Pool Facility	98,285	1422 Impact Fees New Ordinance
B-30386 - Sewell Park - Boat / Kayak Launch Area	(5,070)	B-35806 - Curtis Park New Pool Facility	5,070	1496 Sunshine State Loan #2
B-35828 - Grapeland Park Improvements Phase 2: New Water Park	(94,838)	B-35806 - Curtis Park New Pool Facility	94,838	1422 Impact Fees New Ordinance
<b>Curtis Park New Pool Facility \$ 311,456</b>				





# CAPITAL IMPROVEMENTS PROGRAM

## PROJECT OVERVIEW FORM

### ADDITIONAL FUNDING

1. DATE: 1/19/11 DISTRICT: 1  
 NAME OF PROJECT: CURTIS PARK NEW POOL FACILITY - DESIGN SERVICES  
 INITIATING DEPARTMENT/DIVISION: Public Works  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Andre Bryan (305) 416-1211  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-35806

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$2,127,159 (\$113,263 is currently being requested out of Homeland Defense Funds (\$9,295 was previously approved)) *DESIGN ONLY JGJ AMB*

SOURCE OF FUNDS: Homeland Defense Bond Series 1 - Neighborhood Quality of Life, Homeland Defense Series 3 Neighborhood Park Improvement, Impact Fees and Sunshine State Loan No. 2  
 ACCOUNT CODE(S): 311711 and 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: Demolition of the existing pool facility and construction of a new pool facility within the existing facility footprint. The new pool facility will include the following key components: pool heater system, swimming park features and pool bath house (includes showers, toilet stalls, lifeguard office, storage and pump room) See notes.

Location: 1901 NW 24 Avenue

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 1/19/11  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/25/11  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/27/11  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 6. COMMENTS:

Audit Subcommittee members recommended approval but with the condition to reduce total project cost to reflect current funds available.

APPROVAL: *[Signature]*  
 BOND OVERSIGHT BOARD

DATE: 1/25/11


CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

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TO: Alice N. Bravo, P.E., Director  
Capital Improvements Program

DATE: January 21, 2011      FILE: B-35806

SUBJECT: Additional Project Funding  
**Curtis Park New Pool Facility**

FROM: André Bryan   
Capital Improvements Program

REFERENCES:

ENCLOSURES: Draft Project Analysis Form

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This is to inform you the project budget will be increased pending the appropriation of \$311,456 from various funding sources.

**Description:**

The following is an overview of the scope of work.

- Demolition of the existing pool facility
- Construction a larger pool facility in the location of the existing facility
  - The pool will have a maximum depth of six (6) feet
  - The pool will be heated
  - A splash playground will be constructed on the pool deck

**Justification:**

The existing pool facility is old, dilapidated, and does not meet several code requirements and regulations, including ADA. The Department of Parks and Recreation requested CIP assistance in procuring professional services to design and construct a new pool facility that will offer the amenities the community desires. CIP engaged Gili-McGraw Architects to prepare a Design Criteria Package. The project will be delivered through the design-build process.

**Funding:**

Currently, the project has a total funding of \$1,815,703. Pending appropriation, the project will receive \$311,456 in additional funds. The breakdown of the additional funding is as follows:

- Homeland Defense Fund - Series I & II - \$113,263
- Impact Fees - \$193,123
- Sunshine State Financing Comm., No. 2 - \$5,070

The additional funding will increase the project budget to \$2,127,159. However, based on the current project scope, the total project cost is estimated at \$4,497,020. CIP is currently evaluating possible reductions to the scope, and indentifying additional funding sources to create a viable project.

AB/ab

cc: Albert Sosa, Assistant Director, Capital Improvements Program  
Yvette Smith, CIP Administrator, Budget Department  
Marcel Dougé, Senior Project Manager, Capital Improvements Program





# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	21-Jan-2011
DRAFT	REV01

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: <b>Curtis Park New Pool Facility</b>		PROJECT NO:	<b>B-35806</b>
ADDRESS / LOCATION: 1901 NW 24 Avenue		DISTRICT:	1
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST:	\$ 226,126.53
CATEGORY: Parks and Recreation		CURRENT PROJECT EST. COST:	\$ 2,127,159.00
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS:	\$ 1,815,703.00
CLIENT CONTACT: Ed Blanco		TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Andre Bryan (CIP)		TEL.: 305-416-1211	FUND SHORTFALL: \$ (311,456.00)
CONSTR. MANAGER: Carlos Vasquez (CIP)		TEL.: 305-416-1206	PROCUREMENT: Design/Build

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 12/23/2009	START: 12/23/2009	ADV: 11/15/2010	ADV: 11/15/2010	START: 6/30/2011	START: 6/30/2011
END: 10/29/2010	END: 10/29/2010	AWARD: 2/1/2011	AWARD: 2/1/2011	END: 12/30/2012	END: 12/30/2012

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
<b>PRODUCTION PHASE (3-DES) DRAFT</b>									
Consultant: 6120 Gili-Mcgraw Architects, Llp									
	CODE								
1	Outside Consultant - Design Criteria Professional	1.01		7.0%	\$ 119,803				
2	Outside Consult.-Addit. Des. Svcs.	1.01		3.0%	\$ 51,091				
3	CIP - Production Management	1.04		5.0%	\$ 85,055				
4	Gen. Production Phase Conting.	1.01							
5									
<b>PRODUCTION TOTALS</b>					\$ 255,949	\$ 189,448	\$ 123,573		
<b>CONST. PHASE (4-CON) DRAFT</b>									
Contractor: 0000 To be Assigned									
	CODE		Pre-Design Estimated Construction by PM		Current Construction Estimate		Bid Results & Change Orders		Construction Phase Paid to Date
1	Construction Cost - Design Builder	2.00		91%	\$ 1,546,450				
2	Construction Contingency Allowance	2.00		10%	\$ 154,650				
3									
<b>CONSTRUCTION TOTALS</b>					\$ 1,701,100	\$ 31,498			
<b>CONST. ADMIN. (8-CEO) DRAFT</b>									
	CODE		Estimated Construction Administration		Current Construction Administration Estimate		Construction Administration		Construction Administration Phase Paid to Date
1	Construction Management by CIP CM	3.04		5.0%	\$ 85,055				
2									
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>					\$ 85,055	\$ 443	\$ 443		
<b>ADMIN. EXPENSES (6-ADM) DRAFT</b>									
	CODE		Estimated Administrative Expenses		Current Administrative Expenses Estimate		Administrative Expenses		Administrative Phase Paid to Date
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00		5.0%	\$ 85,055				
2									
<b>ADMINISTRATIVE EXPENSES TOTALS</b>					\$ 85,055	\$ 4,738	\$ 4,738		
<b>ADDITIONAL PROJECT TASKS DRAFT</b>									
	CODE		Estimated Additional Tasks		Current Additional Tasks Estimate		Additional Project Tasks		Additional Tasks Paid to Date
1									
<b>ADDITIONAL PROJECT TASKS TOTALS</b>									

B-No.	<b>B-35806</b>	<b>PROJECT GRAND TOTAL</b>	<b>Pre-Design</b>	<b>Estimated</b>	<b>Post-Bid</b>	<b>Paid to Date</b>
				\$ 2,127,159	\$ 226,127	\$ 128,754

PROJECT SCOPE	Demolition of the existing pool facility and construction of a new pool facility within the existing facility footprint. The new pool facility will include the following key components. <input type="checkbox"/>						
	<ul style="list-style-type: none"> <li>1. Pool heater system <input type="checkbox"/></li> <li>2. Swimming pool with a maximum depth of 6 feet <input type="checkbox"/></li> <li>3. Splash park features <input type="checkbox"/></li> <li>4. Pool Bath House (includes showers, toilet stalls, lifeguard office, storage and pump room)</li> </ul>						
Operating Cost Associated with Project:		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Ernest Burkeen  
 Director: Parks & Recreation

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Notes

\* ONLY THE DESIGN CRITERIA WAS INITIATED. Additional funds must be identified to cover the funding shortfall prior to bidding the project out to secure Design-Build services. □  
 \* An additional \$113,263 in HD Bonds is pending appropriation. □  
 \* An additional \$196,123 in Impact Fees is pending appropriation. □  
 \* An additional \$5,070 in Sunshine State Financing Commission funds is pending appropriation. □  
 BASED ON THE CURRENT SCOPE, THE ESTIMATED TOTAL PROJECT COST IS \$4,497,020. CIP IS CURRENTLY EVALUATING THE SCOPE REDUCTIONS AND IDENTIFYING ADDITIONAL FUNDING SOURCES TO CREATE A VIABLE PROJECT.

FUND SOURCES

AWARD NAME AND NUMBER				AVAILABLE	FUTURE
1081	385200-1 2002 Homeland Defense Bonds (Series 1)	311711 District(1) Neighborhood Quality of Life		\$ 9,248	
	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements		\$ 55,000	
1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvem		\$ 1,242,160	
1108	367001 Impact Fees	331419 Neighborhood Park Improvem		\$ 9,295	
1496	888961 Sunshine State Financing Commission Number 2	331419 Neighborhood Park Improvem		\$ 500,000	
<b>FUND GRAND TOTAL</b>				<b>ACTUAL</b>	<b>PROJECTED</b>
		<b>B-No.</b>	<b>B-35806</b>	\$ 1,815,703	

VALIDATION

Initiated by: Andre Bryan \_\_\_\_\_ Date: \_\_\_\_\_  
 Project Manager: Capital Improvements Signature \_\_\_\_\_

Approved by: Marcel Douge \_\_\_\_\_ Date: \_\_\_\_\_  
 Team Leader Design: Capital Improvements Signature \_\_\_\_\_

Approved by: Nelson Cuadras \_\_\_\_\_ Date: \_\_\_\_\_  
 Senior Construction Manager Signature \_\_\_\_\_

Schedule Verified By: John DePazos \_\_\_\_\_ Date: \_\_\_\_\_  
 Project Manager Signature \_\_\_\_\_

Reviewed by: Edwige De Crumpe \_\_\_\_\_ Yvette Smith \_\_\_\_\_ Date: \_\_\_\_\_  
 Program Control Manager Administrator: Budget Director: Budget

Verified by: Albert Sosa, PE \_\_\_\_\_ Date: \_\_\_\_\_  
 Assistant Director – Capital Improvement Signature \_\_\_\_\_

Authorized by: Ernest Burkeen \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Parks & Recreation Signature \_\_\_\_\_

Authorized by: Alice N. Bravo, PE \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Capital Improvements Signature \_\_\_\_\_

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials \_\_\_\_\_

Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board

\_\_\_\_\_ Date Received / Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:

Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**PREVIOUSLY APPROVED**

1. DATE: 7/28/09 DISTRICT: 1  
NAME OF PROJECT: CURTIS PARK NEW POOL FACILITY DESIGN SERVICES  
INITIATING DEPARTMENT/DIVISION: City Manager's Office  
INITIATING CONTACT PERSON/CONTACT NUMBER: Andre Bryan (305) 416-1211  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-35806

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$3,475,000 (\$1,297,159 is Homeland Defense)

SOURCE OF FUNDS: Neighborhood Park Improvements, Impact Fees and Sunshine State Financing  
ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Demolition of the existing pool facility and construction of a new pool facility within the existing facility footprint. The new pool facility will include the following key elements: pool heater system, swimming pool with a maximum depth of 6 feet, splash park features, and pool bath house (includes showers, toilet stalls, lifeguard office, storage and pump room).

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/21/09  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/28/09  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revision(s) to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_

APPROVAL:   
BOND OVERSIGHT BOARD

DATE: 7/28/09

Enclosures: Back-Up Materials  YES  NO


CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

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TO: Ola O Aluko, Director  
Capital Improvements Program

DATE: July 15, 2009 FILE: B-35806

SUBJECT: Project Analysis Form  
Curtis Park New Pool Facility

  
FROM: André Bryan  
Capital Improvements Program

REFERENCES:

ENCLOSURES: Project Analysis Form

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Your signature is required on the attached PAF to activate the above named project.

**Description:**

The scope of work consists primarily of the following.

- Demolish the existing pool facility
- Construct a new pool facility within the footprint of the existing facility
- Construct a pool with a maximum depth of six (6) feet
- Install a pool heater system
- Install splash playground components on the pool deck
- Modify the handicap parking spaces and sidewalk ramp in front of the facility

**Justification:**

The existing pool facility was constructed in 1953. Its age coupled with a lack of maintenance over the past several years has rendered the facility unsuitable for public use. Furthermore, the facility does not comply with the current ADA regulations, and current code requirements. The Department of Parks and Recreation requested CIP assistance to procure design and construction services to construct a new pool facility that will offer the amenities the residents desire. Additionally, a pool heater system will be installed to keep the facility operational beyond the summer months.

**Funding:**

A breakdown of the total funding of \$1,806,454 is as follows:

- Homeland Defense Fund - Series III - \$1,297,159
- Impact Fees - \$9,295
- Sunshine State Financing Comm., No. 2 - \$500,000

The estimated total project cost is \$3,475,000. The allocated funds will cover the Design Criteria under the Production Phase, and the CIP fees. However, additional funding is required to cover the \$1,668,546 shortfall prior to advertising the project to secure a Design-Build team services.

AB/ab

cc: David Mendez, Assistant Director, Capital Improvements Program  
Gary Fabrikant, Assistant Director, Capital Improvements Program  
Yvette Smith, CIP Administrator, Capital Improvements Program  
Marcel Dougé, Senior Project Manager, Capital Improvements Program





# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	15-Jul-2009
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

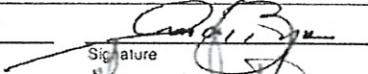
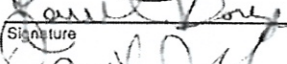
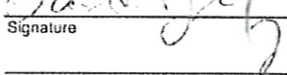
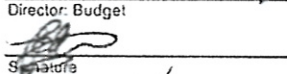
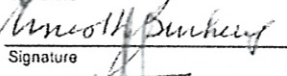


PROJECT NAME: Curtis Park New Pool Facility	PROJECT NO: B-35806
ADDRESS / LOCATION: 901 NW 24 Avenue	DISTRICT: 1
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 9,295.00
CATEGORY: Parks and Recreation	PROJECT EST. COST: \$ 3,475,000.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 1,806,454.00
CLIENT CONTACT: Ed Bianco	TEL.: (305) 416-1253
DESIGN MANAGER: Andre Bryan (CIP)	TEL.: 305-416-1211
CONSTR. MANAGER: Carlos Vasquez (CIP)	TEL.: 305-416-1208
EST. DESIGN START: 08/21/09	EST. BID ADV.: 12/08/09
EST. DESIGN END: 11/11/09	EST. AWARD DATE:
	EST. CONSTRUCTION START: 11/30/10
	EST. CONSTRUCTION END: 10/27/11

PROJECT ESTIMATED AND ACTUAL COSTS	PRODUCTION PHASE (3-DES)		% of Const	A/E Est. Design	% of Const	PM/CM Commitments	% of Const	Contracted Design
	Consultant:	COMT City Of Miami	CODE					
	1	Outside Consultant - Prime Basic Design Fee	1.01	33%	\$ 92,300.00			
	2	Outside Consult.-Addit. Des. Svcs.	1.01	3.8%	\$ 106,500.00			
	3	CIP - Production Management	1.04	5.0%	\$ 142,000.00			
	4	Gen. Production Phase Conting.	1.01	0.4%	\$ 10,200.00			
	5							
	<b>PRODUCTION TOTALS</b>			Estimated		PM/CM Commitments		Contracted
				\$ 351,000.00				\$ 9,295.00
	CONST. PHASE (4-CON)		CODE	A/E Estimated Construction by PM	PM/CM Commitments	Contracted Construction (Formal Bid, Informal Bid or JOC Method)		
	1	Construction Cost (Prime Contractor)	2.00	91%	\$ 2,581,688.00			
	2	Construction Contingency Allowance	2.00	9%	\$ 258,312.00			
	3							
	<b>CONSTRUCTION TOTALS</b>			Estimated		PM/CM Commitments		Contracted
				\$ 2,840,000.00				
	CONST. ADMIN. (8-CEO)		CODE	A/E Estimated CEO	PM/CM Commitments	Contracted CEO		
	1	Construction Management by CIP CM	3.04	5.0%	\$ 142,000.00			
	2							
	<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			Estimated		PM/CM Commitments		Contracted
				\$ 142,000.00				
	ADMIN. EXPENSES (6-ADM)		CODE	A/E Estimated ADMIN	PM/CM Commitments	Contracted ADMIN		
	1	CIP Department (Mgmt /Budget/Procurement/Comm.)	4.00	5.0%	\$ 142,000.00			
	2							
	<b>ADMINISTRATIVE EXPENSES TOTALS</b>			Estimated		PM/CM Commitments		Contracted
				\$ 142,000.00				
	ADDITIONAL PROJECT TASKS		CODE	A/E Estimated Tasks	PM/CM Commitments	Contracted TASKS		
	1							
	<b>ADDITIONAL PROJECT TASKS TOTALS</b>			Estimated		PM/CM Commitments		Contracted
	<b>B-35806</b>	<b>PROJECT GRAND TOTAL</b>		Estimated		PM/CM Commitments		Contracted
				\$ 3,475,000.00				\$ 9,295.00

PROJECT SCOPE	Demolition of the existing pool facility and construction of a new pool facility within the existing facility footprint. The new pool facility will include the following key components.					
	<ol style="list-style-type: none"> <li>1. Pool heater system</li> <li>2. Swimming pool with a maximum depth of 6 feet</li> <li>3. Splash park features</li> <li>4. Pool Bath House (includes showers, toilet stalls, lifeguard office, storage and pump room)</li> </ol>					
Operating Cost Associated with Project:		YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes	ONLY THE DESIGN CRITERIA WILL BE INITIATED. Additional funds must be identified to cover the shortfall prior to bidding the project out to secure Design-Build services.
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FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1584	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvement	\$ 1,297,159.00
1108	367001 Impact Fees	331419 Neighborhood Park Improvement	\$ 9,295.00	
1496	888961 Sunshine State Financing Commission Number 2	331419 Neighborhood Park Improvement	\$ 500,000.00	
<b>B-35806 FUND GRAND TOTAL</b>			<b>ACTUAL</b> \$ 1,806,454.00	<b>PROJECTED</b>

VALIDATION	Initiated by: <u>Andre Bryan</u> Project Manager: Capital Improvements		Date: 7/1/2009
	Approved by: <u>Marcel Douge</u> Team Leader: Capital Improvements		Date: 7/16/09
	Accepted by: <u>David Mendez</u> Assistant Director: Capital Improvements		Date: 7/14/09
	Reviewed by: <u>Yvette Smith</u> Administrator: Budget		Date:
	Verified by: <u>EDWIGE DE CRUMPE</u> Program Controls Staff		Date: 7/15/09
	Authorized by: <u>Ernest Burkeen</u> Director: Parks & Recreation		Date: 7/16/09
	Authorized by: <u>Ola Aluko</u> Director: Capital Improvements		Date: 7/17/09
ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor			Initials: <span style="border: 1px solid black; padding: 2px;"> </span>

Notes	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator	7/17/09 Date Received / Signature or Initials
	<u>Project MUST be Presented to the Bond Oversight Board</u>	

Executed PAF MUST be electronically distributed to the following individuals:  
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.



Gary Reshefsky requested that the Board be provided with site plans or pictures of the project.

### 3. Bicycle Parking Racks – District 2

NAME OF PROJECT: <b>BICYCLE PARKING RACKS – D2</b>
TOTAL DOLLAR AMOUNT: <u>\$8,000</u>
SOURCE OF FUNDS: <u>District 2 Neighborhood Quality of Life Improvements</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>The purchase of eight (8) tandem bicycle parking racks. For additional information, the Coconut Grove Business Improvement District (BID) will purchase two (2) bicycle parking racks and Miami Parking Authority will install all ten racks and BID will be responsible for maintaining all ten bicycle racks.</u>

HD/NIB MOTION 09-30

A MOTION TO FUND BICYCLE PARKING RACKS -- DISTRICT 2.

MOVED: H. Willis  
SECONDED: M. Cruz  
ABSENT: H. Arza, L. De Rosa, R. Flanders, K. Hancock-Apfel, R. Lambert, C. Matos, J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present.

### 4. Curtis Park New Pool Facility Design Services

NAME OF PROJECT: <b>CURTIS PARK NEW POOL FACILITY DESIGN SERVICES</b>
TOTAL DOLLAR AMOUNT: <u>\$3,475,000 (\$1,297,159 is Homeland Defense)</u>
SOURCE OF FUNDS: <u>Neighborhood Park Improvements, Impact Fees and Sunshine State Financing</u>
ACCOUNT CODE(S): <u>331419</u>
DESCRIPTION OF PROJECT: <u>Demolition of the existing pool facility and construction of a new pool facility within the existing facility footprint. The new pool facility will include the following key elements: pool heater system, swimming pool with a maximum depth of 6 feet, splash park features, and pool bath house (includes showers, toilet stalls, lifeguard office, storage and pump room).</u>

HD/NIB MOTION 09-31

A MOTION TO FUND CURTIS PARK NEW POOL FACILITY DESIGN SERVICES.

MOVED: G. Reshefsky  
SECONDED: H. Willis  
ABSENT: H. Arza, L. De Rosa, R. Flanders, K. Hancock-Apfel, R. Lambert, C. Matos, J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present.



# CAPITAL IMPROVEMENTS PROGRAM

## PROJECT OVERVIEW FORM

1. DATE: 1/25/11 DISTRICT: 2  
 NAME OF PROJECT: PEACOCK PARK SITE IMPROVEMENTS/GLASS HOUSE - DESIGN SERVICES  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Jose Puentes (305) 416-1275  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-75883

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$750,000 of which \$33,748 is currently being requested out of Homeland Defense funds  
 SOURCE OF FUNDS: Homeland Defense Bonds Series 3 – Neighborhood Park Improvements and Impact fees  
 ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: The current scope includes the addition of ADA complaint walkways as well as ADA compliant playground features to the park. In addition, ADA compliant restrooms as well electrical and mechanical updates will be performed to the existing Glass House Building. These improvements will include a grease trap in order to accommodate a warming kitchen at the facility.

Location: 2820 McFarland Road

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 1/19/11  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/25/11  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

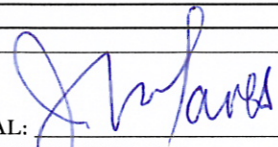
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 \_\_\_\_\_

APPROVAL:   
 BOND OVERSIGHT BOARD

DATE: 1/25/11



CITY OF MIAMI CAPITAL IMPROVEMENTS MEMORANDUM

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To: Alice N. Bravo, P.E.  
Director  
Capital Improvements Program

Date: 1/12/11

File: B# 75883

Subject: Peacock Park/glass House  
PAF

From: Albert Sosa, PE  
Assistant Director  
Capital Improvements Program

References:

Enclosures: PAF

Routing: Purchasing  Yes  No

---

The above named project requires a revision to the existing Project Activation Form (PAF).

Description:

The Peacock Park/Glass House Project requires an updated PAF form in order to more accurately represent the budgetary allocation of improvements currently planned for this park. No additional funds are required as part of this request.

Justification:

The current scope includes the addition of ADA compliant walkways as well as ADA compliant playground features to the park. In addition, ADA compliant restrooms as well electrical and mechanical updates will be performed to the existing Glass House building. These improvements will include a grease trap in order to accommodate a warming kitchen at the facility.

Funding:

The existing funding for this project is Homeland Defense Bonds (Series 3) and Impact fees. This revision does not require additional funding.

Cc: Jose Puentes, AIA



# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP   
 NON-CIP

Date Prepared:	11-Jan-2011
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: <b>Peacock Park Site Improvements</b>		PROJECT NO:	<b>B-75883</b>
ADDRESS / LOCATION: 2820 McFarland Road		DISTRICT:	2
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST: \$	648.67
CATEGORY: Parks and Recreation		CURRENT PROJECT EST. COST: \$	750,000.00
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS: \$	800,124.00
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS:	
DESIGN MANAGER: Jose Puentes (CIP)	TEL.: 305-416-1275	FUND SHORTFALL:	
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254	PROCUREMENT: Conventional	

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 2/15/2011	START:	ADV: 1/15/2013	ADV:	START: 6/15/2013	START:
END: 10/15/2012	END:	AWARD: 3/15/2013	AWARD:	END: 6/15/2014	END:

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
<b>PRODUCTION PHASE (3-DES)</b>									
Consultant: 0000 To be Assigned									
	CODE								
1	Outside Consultant - Prime Basic Design Fee	1.01		8.0%	\$ 20,768				
2	CIP-Design Management	1.02		5.0%	\$ 12,980	\$ 649	\$ 649	100.0%	
3	Misc. Services-Other	1.01							
4	Advertising	1.01							
5									
6									
7									
8									
9									
10									
<b>PRODUCTION TOTALS</b>					\$ 33,748	\$ 649	\$ 649		
<b>CONST. PHASE (4-CON)</b>									
Contractor: 0000 To be Assigned									
	CODE	Pre- Design Estimated Construction by PM	Current Construction Estimate	Bid Results & Change Orders		Construction Phase Paid to Date		% Paid to Date	
1	Construction Cost (Prime Contractor)	2.00	100% \$ 50,124	100%	\$ 236,000				
2	Const. Contingency Allowance	2.00		10%	\$ 23,600				
3									
4									
5									
6									
7									
8									
9									
10									
<b>CONSTRUCTION TOTALS</b>		\$ 50,124	\$ 259,600						
<b>CONST. ADMIN. (8-CEO)</b>									
	CODE	Estimated Construction Administration	Current Construction Administration Estimate	Construction Administration		Construction Administration Phase Paid to Date		% Paid to Date	
1	Construction Engineering Observation (CEO) Consultar	3.01							
2	Const. Mgmt by CIP Const. Mgr	3.02		5.0%	\$ 12,980				
3									
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			\$ 12,980						
<b>ADMIN. EXPENSES (6-ADM)</b>									
	CODE	Estimated Administrative Expenses	Current Administrative Expenses Estimate	Administrative Expenses		Administrative Phase Paid to Date		% Paid to Date	
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4.00							
2									
<b>ADMINISTRATIVE EXPENSES TOTALS</b>									
<b>ADDITIONAL PROJECT TASKS</b>									
	CODE	Estimated Additional Tasks	Current Additional Tasks Estimate	Additional Project Tasks		Additional Tasks Paid to Date		% Paid to Date	
1	EQUIPMENT (5-EQU)	5.00	\$ 750,000	\$ 443,672					
2									
<b>ADDITIONAL PROJECT TASKS TOTALS</b>		\$ 750,000	\$ 443,672						
<b>B-No.</b>	<b>B-75883</b>	<b>PROJECT GRAND TOTAL</b>		<b>Pre-Design</b>	<b>Estimated</b>	<b>Post-Bid</b>	<b>Paid to Date</b>		
		\$ 800,124	\$ 750,000	\$ 649	\$ 649				



**PROJECT SCOPE**

SiteADA improvements including walkways and playground. Glass house building renovation to include ADA access and bathrooms as well as rehabilitation of existing building.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Ernest Burkeen \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Parks & Recreation Signature

**Notes**

AWARD NAME AND NUMBER		AVAILABLE	FUTURE
1584	385200-3 2002 Homeland Defense Bonds (Series 3) 331419 Neighborhood Park Improvements	\$ 800,000	
1422	367011 Impact Fees - Ord 12750 331419 Neighborhood Park Improvements	\$ 124	
<b>FUND GRAND TOTAL</b>		<b>ACTUAL</b>	<b>PROJECTED</b>
		\$ 800,124	

B-No. B-75883

**VALIDATION**

Initiated by: Jose Puentes \_\_\_\_\_ Date: 1-9-11  
 Project Manager: Capital Improvements Signature

Approved by: Marcel Douge \_\_\_\_\_ Date: 1-13-11  
 Team Leader Design: Capital Improvements Signature

Approved by: Nelson Cuadras \_\_\_\_\_ Date: 1-13-11  
 Senior Construction Manager Signature

Schedule Verified By: John DePazos \_\_\_\_\_ Date: 1-13-11  
 Project Manager Signature

Reviewed by: Edwige De Crumpe ES 1/13/11 \_\_\_\_\_ Date: \_\_\_\_\_  
 Program Control Manager Yvette Smith  
 Administrator: Budget Signature

Verified by: Albert Sosa, PE \_\_\_\_\_ Date: 1/13/11  
 Assistant Director - Capital Improvement Signature

Authorized by: Ernest Burkeen \_\_\_\_\_ Date: 1/14/2011  
 Director: Parks & Recreation Signature

Authorized by: Alice N. Bravo, PE \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Capital Improvements Signature

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials

**Notes**

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

1/13/11 Marcel Douge  
 Date Received / Signature or Initials

*Project MUST be Presented to the Bond Oversight Board*

Executed PAF MUST be electronically distributed to the following individuals:  
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

# Glass House

## Project Cost Estimate

Cafe Remodel with Park ADA			
800 SF Interior Demolition and Remodel		\$ 80,000.00	Includes ADA bathrooms
800 SF Light Remodel		\$ 20,000.00	
Grease Trap and Plumbing Upgrades		\$ 30,000.00	
Existing Facility Electrical Updates		\$ 15,000.00	
Existing Facility AC/Mechanical Updates		\$ 15,000.00	
Existing Facility Bathroom Fixture Updates		\$ 15,000.00	Non ADA update
Existing Facility ADA Ramp, Handrail, and Door		\$ 32,500.00	Includes demo of existing
Existing Park ADA walkway construction		\$ 17,500.00	Includes demo of existing
ADA playground, soft surfaces, and appurtenances		\$ 11,000.00	
	Subtotal Construction	\$ 236,000.00	
	Contingency	\$ 23,600.00	
	Construction Total	\$ 259,600.00	
	Design	8% \$ 20,768.00	
	CIP	10% \$ 25,960.00	\$ 12,980.00
	Subtotal Soft Costs	\$ 46,728.00	
	<b>Project Cost</b>	<b>\$ 306,328.00</b>	





# CAPITAL IMPROVEMENTS PROGRAM

## PROJECT OVERVIEW FORM

1. DATE: 1/25/11 DISTRICT: 1  
 NAME OF PROJECT: PARKS ADA MODIFICATIONS/DISTRICT 1 - CONSTRUCTION SERVICES FOR CURTIS PARK  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Jose Puentes (305) 416-1275  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: ~~B-35806~~ B-30547D

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$127,440 Requesting for \$40,000 (\$87,440 was previously approved for Design Services for both Curtis Park and Juan Pablo Duarte Park)  
 SOURCE OF FUNDS: Homeland Defense Bonds Series 3 - Neighborhood Park Improvements  
 ACCOUNT CODE(S): 331419  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

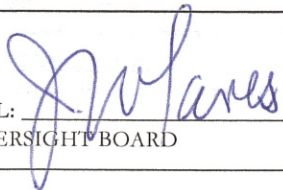
3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: Curtis Park - Provide at restrooms of Recreation Building, Concessions Building and Stadium Building permanent accessible rooms signage, accessible accessories and flush valves, also insulation for hot water pipes. At parking areas provide accessible parking spaces with access aisle. Provide accessible door entrance, water coolers and walkway to accessible chess table. Juan Pablo Duarte Park - Provide one van accessible space and one standard H/C space. Provide an accessible route from the baseball field bleachers to the existing Field House. Renovations to the existing standalone restroom, including ADA compliance. Restroom repairs within the Recreation Building.  
 Location: 1901 NW 24th Street

ADA Compliant?  YES  NO  N/A  
 Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 1/19/11  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/25/11  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_  
 Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_  
 Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 \_\_\_\_\_

APPROVAL:  DATE: 1/25/11  
 BOND OVERSIGHT BOARD





# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	11-Jan-2011
VERSION	REV01

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: <b>Parks ADA Modifications - District 1</b>		PROJECT NO: <b>B-30547D</b>
ADDRESS / LOCATION: Curtis Park- 1901 NW 24th St. & Duarte Park - 2800 NW 17th Ave.		DISTRICT: <b>1</b>
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 88,156.30	
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 127,440.00	
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 167,440.00	
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Jose Puentes (CIP)	TEL.: 305-416-1275	FUND SHORTFALL:
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254	PROCUREMENT: JOC

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 12/4/2009	START: 8/14/2009	ADV: 2/28/2011	ADV:	START: 4/18/2011	START:
END: 4/4/2011	END: 6/23/2010	AWARD:	AWARD:	END: 6/30/2011	END:

PRODUCTION PHASE (3-DES)	Consultant: 1652 Wolfberg Alvarez & Partners	CODE	Conceptual Date:		% Plans Date: 10/30/09		Bid Open:		Paid to Date		% Paid to Date
			% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
1	Prime Basic Design (Curtis & Duarte)	1.01	21.9%	\$ 52,265	139.8%	\$ 52,265	\$ 75,515	\$ 50,013	66.0%		
2	Outside Consult.-Addit. Des. Svcs.	1.01	9.8%	\$ 23,250	62.2%	\$ 23,250					
3	CIP-Design Management	1.02	5.0%	\$ 11,925	31.9%	\$ 11,925	\$ 11,802	\$ 11,802	100.0%		
4	Gen. Production Phase Conting.	1.01									
5											
6											
7											
8											
9											
10											
<b>PRODUCTION TOTALS</b>			\$ 87,440	\$ 87,440	\$ 87,317	\$ 61,815					

CONST. PHASE (4-CON)	Contractor: 0000 To be Assigned	CODE	Pre-Design Estimated Construction by PM		Current Construction Estimate		Bid Results & Change Orders		Construction Phase Paid to Date		% Paid to Date
			% of Const	Estimate	% of Const	Estimate	% of Const	Estimate	Construction Phase Paid to Date		
1	Prime Contractor - Curtis Park	2.00	100%	\$ 215,000	100%	\$ 34,000					
2	Const. Contingency Allowance	2.00	11%	\$ 23,500	10%	\$ 3,400					
3											
4											
5											
6											
7											
8											
9											
10											
<b>CONSTRUCTION TOTALS</b>			\$ 238,500	\$ 37,400							

CONST. ADMIN. (8-CEO)	CODE	Estimated Construction Administration		Current Construction Administration Estimate		Construction Administration		Construction Administration Phase Paid to Date		% Paid to Date
		% of Const	Estimate	% of Const	Estimate	% of Const	Estimate	Construction Administration Phase Paid to Date		
1	Const. Mgmt by CIP (Curtis Park)	3.02	5.0%	\$ 11,925	5.0%	\$ 1,870	\$ 839	\$ 839	100.0%	
2	JOC Admin.-The Gordian Group	3.03	1.95%	\$ 4,650	1.95%	\$ 730				
3										
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			\$ 16,575	\$ 2,600	\$ 839	\$ 839				

ADMIN. EXPENSES (6-ADM)	CODE	Estimated Administrative Expenses		Current Administrative Expenses Estimate		Administrative Expenses		Administrative Phase Paid to Date		% Paid to Date
		% of Const	Estimate	% of Const	Estimate	% of Const	Estimate	Administrative Phase Paid to Date		
1	Gen. Admin. Fees - Duarte	4.00								
2										
<b>ADMINISTRATIVE EXPENSES TOTALS</b>										

ADDITIONAL PROJECT TASKS	CODE	Estimated Additional Tasks		Current Additional Tasks Estimate		Additional Project Tasks		Additional Tasks Paid to Date		% Paid to Date
		% of Const	Estimate	% of Const	Estimate	% of Const	Estimate	Additional Tasks Paid to Date		
1										
<b>ADDITIONAL PROJECT TASKS TOTALS</b>										

<b>B-No.</b> B-30547D	<b>PROJECT GRAND TOTAL</b>	<b>Pre-Design</b>	<b>Estimated</b>	<b>Post-Bid</b>	<b>Paid to Date</b>
		\$ 342,515	\$ 127,440	\$ 88,156	\$ 62,654

PROJECT ESTIMATED AND ACTUAL COSTS



**PROJECT SCOPE**

Curtis Park - Provide at restrooms of Recreation Building, Concessions Building and Stadium Building permanent accessible rooms signage, accessible accessories and flush valves, also insulation for hot water pipes. At parking areas provide accessible parking spaces with access aisle. Provide accessible door entrance, water coolers and walkway to accessible chess table. Juan Pablo Duarte Park - Provide one van accessible space and one standard H/C space. Provide an accessible route from the baseball field bleachers to the existing Field House. Renovations to the existing standalone restroom, including ADA compliance. Restroom repairs within the Recreation Building.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Ernest Burkeen \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Parks & Recreation Signature

**Notes**

03/31/2010 Jose Puentes (CIP) - Actual date when NTP was received by design professional.  
 01/07/2011 REV01 Updates Construction costs for Curtis Park ADA modification only. (Duarte Park ADA construction costs included in PAF of project B-35812B).

AWARD NAME AND NUMBER		AVAILABLE	FUTURE
1584 385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements	\$ 167,440	
<b>FUND GRAND TOTAL</b>		<b>ACTUAL</b>	<b>PROJECTED</b>
<b>B-No. B-30547D</b>		\$ 167,440	

**VALIDATION**

Initiated by: Jose Puentes \_\_\_\_\_ Date: 1-13-11  
 Project Manager: Capital Improvements Signature

Approved by: Marcel Douge \_\_\_\_\_ Date: 1-13-11  
 Team Leader Design: Capital Improvements Signature

Approved by: Nelson Cuadras \_\_\_\_\_ Date: 1-14-11  
 Senior Construction Manager Signature

Schedule Verified By: John DePazos \_\_\_\_\_ Date: 1-14-11  
 Project Manager Signature

Reviewed by: Edwige De Crumpe 1/14/11 \_\_\_\_\_ Date: \_\_\_\_\_  
 Program Control Manager Yvette Smith Administrator: Budget Signature

Verified by: Albert Sosa, PE \_\_\_\_\_ Date: 1/14/11  
 Assistant Director - Capital Improvement Signature

Authorized by: Ernest Burkeen \_\_\_\_\_ Date: 1/14/2011  
 Director: Parks & Recreation Signature

Authorized by: Alice N. Bravo, PE \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Capital Improvements Signature

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor \_\_\_\_\_ Initials

**Notes**

Receipt of PAF by Capital Improvements Program Public Relations Coordinator  
Project MUST be Presented to the Bond Oversight Board  
1/13/11 \_\_\_\_\_  
 Date Received / Signature or Initials

*Executed PAF MUST be electronically distributed to the following individuals:*  
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**COMPLETED**

1. DATE: 6/23/09 DISTRICT: D1  
 NAME OF PROJECT: PARKS ADA MODIFICATIONS - DISTRICT 1 - DESIGN SERVICES  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Jose Puentes (305) 416-1275  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-30547D

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$342,515 (\$87,440 is Homeland Defense)  
 SOURCE OF FUNDS: Neighborhood Park Improvements  
 ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Provide Curtis Park and Pool - provide an accessible route and ramp to the recreation building and one van accessible space and one standard H/C space. Juan Pablo Duarte Park - provide one van accessible space and one standard H/C space and provide an accessible route from the baseball field bleachers to the existing Field House and renovations to the existing standalone restroom, including ADA compliance.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 6/16/09  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 6/23/09  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revision(s) to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_

APPROVAL: Robert A. Ford DATE: 6/23/09  
 BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials  YES  NO




CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

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TO: Ola O. Aluko, Director  
Capital Improvements Program

DATE: June 11, 2009 FILE: B-30547D

SUBJECT: PAF-DISTRICT 1  
PARKS - ADA MODIFICATIONS

FROM: Jose Puentes   
Project Manager  
Capital Improvements Program

REFERENCES:

ENCLOSURES: PAF

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DESCRIPTION:

The attached Project Analysis Form (PAF) is to activate and approve funds for the referenced project. SUBJECT PARKS - DISTRICT 1

CURTIS PARK  
JUAN PABLO DUARTE PARK

SCOPE OF WORK:

ADA-COMPLIANCE: ACCESSIBLE routes, ramps, restrooms, parking spaces, play equipment, tables, water fountains, signs, entrances, doors and others.

The total cost to design, construct and administer the project is estimated at \$342,515.00.

The Production Phase is funded by 2002 Homeland Defense Fund Series III.

It is recommended to approve the attached PAF to proceed with the Design Work only.

C: David J. Mendez P.E., Assistant Director, Capital Improvements Program  
Gary Fabrikant, Assistant Director, Capital Improvements Program  
Yvette Maragh, CIP Administrator, Capital Improvements Program  
Marcel Douge, Senior Project Manager, Capital Improvements Program  
Project File

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# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	11-Jun-2009
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Parks ADA Modifications - District 1		PROJECT NO: B-30547D
ADDRESS / LOCATION: Curtis Pk- 1901 NW 24th St. & Duarte Pk - 2800 NW 17th Ave.		DISTRICT: 1
PROJECT TEAM: Vertical		
CATEGORY: Parks and Recreation		PROJECT EST. COST: \$ 342,515.00
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS: \$ 87,440.00
CLIENT CONTACT: Ed Blanco		TEL.: (305) 416-1253
DESIGN MANAGER: Jose Puentes (CIP)		TEL.: 305-416-1275
CONSTR. MANAGER: Vertical TBD (CIP)		TEL.:
EST. DESIGN START: 06/30/09		EST. CONSTRUCTION START: 02/20/10
EST. DESIGN END: 11/15/09		EST. CONSTRUCTION END: 07/20/10
EST. BID ADV.:		EST. AWARD DATE:
EST. CONSTRUCTION START:		EST. CONSTRUCTION END:
EST. CONSTRUCTION END:		PROCUREMENT: Conventional
EST. CONSTRUCTION START:		FUND SHORTFALL: \$ (255,075.00)

PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>			% of Const	A/E Est. Design	% of Const	PM/CM Commitments	% of Const	Contracted Design
	Consultant: 0000 To be Assigned		CODE						
	1	Outside Consult.-Prime Basic Des. Fee	1.01	21.9%	\$ 52,265.00				
	2	Outside Consult.-Addit. Des. Svcs.	1.01	9.8%	\$ 23,250.00				
	3	CIP-Design Management	1.04	5.0%	\$ 11,925.00				
	4								
	<b>PRODUCTION TOTALS</b>				Estimated		PM/CM Commitments		Contracted
					\$ 87,440.00				
	<b>CONST. PHASE (4-CON)</b>				A/E Estimated Construction by PM		PM/CM Commitments		Contracted Construction (Formal Bid, Informal Bid or JOC Method)
	Contractor: 0000 To be Assigned		CODE						
1	Const. Cost (Prime Contractor)	2.00	90%	\$ 215,000.00					
2	Const. Contingency Allowance	2.00	10%	\$ 23,500.00					
3									
<b>CONSTRUCTION TOTALS</b>				Estimated		PM/CM Commitments		Contracted	
				\$ 238,500.00					
<b>CONST. ADMIN. (8-CEO)</b>				A/E Estimated CEO		PM/CM Commitments		Contracted CEO	
Const. Mgmt by CIP Const. Mgr		3.04	5.0%	\$ 11,925.00					
JOC Admin.-The Gordian Group		3.03	2.0%	\$ 4,650.00					
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>				Estimated		PM/CM Commitments		Contracted	
				\$ 16,575.00					
<b>ADMIN. EXPENSES (6-ADM)</b>				A/E Estimated ADMIN		PM/CM Commitments		Contracted ADMIN	
CIP Dept. (Gen. Admin. Fees)		4.00							
<b>ADMINISTRATIVE EXPENSES TOTALS</b>				Estimated		PM/CM Commitments		Contracted	
<b>ADDITIONAL PROJECT TASKS</b>				A/E Estimated Tasks		PM/CM Commitments		Contracted TASKS	
1									
<b>ADDITIONAL PROJECT TASKS TOTALS</b>				Estimated		PM/CM Commitments		Contracted	
<b>B-30547D PROJECT GRAND TOTAL</b>				Estimated		PM/CM Commitments		Contracted	
				\$ 342,515.00					



PROJECT SCOPE	Curtis Park and Pool - one van accessible space and one standard H/C space. Provide an accessible route and ramp to the Recreation Building. Juan Pablo Duarte Park - Provide one van accessible space and one standard H/C space. Provide an accessible route from the baseball field bleachers to the existing Field House. Renovations to the existing standalone restroom, including ADA compliance.					
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes	FUNDED FOR DESIGN PHASE ONLY.
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FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvem	\$ 87,440.00	
	<b>B-30547D</b>	<b>FUND GRAND TOTAL</b>	<b>ACTUAL</b> \$ 87,440.00	<b>PROJECTED</b>

VALIDATION	Initiated by: <u>Jose Puentes</u> Project Manager	<u>[Signature]</u> Signature	Date: <u>6/11/09</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager	<u>[Signature]</u> Signature	Date: <u>6/11/09</u>
	Reviewed by: <u>David Mendez</u> Assistant Director: Capital Improvements	<u>[Signature]</u> Signature	Date: <u>6/15/09</u>
	Reviewed by: <u>Yvette Smith</u> CIP Budget Administrator	<u>[Signature]</u> Signature	Date: <u>6/11/09</u>
	Verified by: <u>Thais Chamon</u> Program Controls Staff	<u>TC</u> Initials <u>[Signature]</u> Signature	
	Accepted by: <u>Ola Aluko</u> Director: Capital Improvements	<u>[Signature]</u> Signature	Date: <u>6/16/09</u>
	Approved by: <u>Ernest Burkeen</u> Director: Parks & Recreation	<u>[Signature]</u> Signature	Date: <u>6/14/09</u>
ORIGINAL TO: Melanie Whitaker / 8th Floor			Initials: _____

Notes	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator  <u>Project MUST be Presented to the Bond Oversight Board</u>	<u>6/16/09</u> Date Received / <u>[Signature]</u> Signature or Initials
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Executed PAF MUST be electronically distributed to the following individuals:  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.

on the same timeframe. I should also report that, as you very kindly match funded the Department of Energy funding, there's a series of components that we negotiated what that would pay for with the City. We haven't spent all that money because getting the Energy grant signed took through 'til September, so we didn't ask the City to complete their match funding documents until I'd actually got the signed document from the Department of Energy, so it took longer than we anticipated, and the City's document came some time later. However, we have commissioned three pieces of equipment for installation initially in trial at the existing museum, and then it will move with us down to the new museum subsequently for the energy playground. These are two large components that will be outside, an upside down yo-yo so the child goes up and down and a very large, giant lever so a small child can lift a small person. And indoors, we will have the first component of a sustainability floor, which basically is a floor that children and adults can jump up and down on and the amount that they jump generates an amount of electricity, which lights up the whole floor. So this is one of our ways of helping kids to understand the energy that they use and how much electricity you can get from it. So we'll be able to -- it's the first one in the US. It's coming from Europe. There's another one in Australia, and we'll be having that in the fall as a first for Miami that everybody, we think, will enjoy and give you a taste of what the museum should be like in the future because these are all permanent components that will stay with us for the new museum. So that gives you a very quick summary of where we are at the moment.

## 2. Parks ADA Modifications District 1 - *Design Services*

NAME OF PROJECT: **PARKS ADA MODIFICATIONS – DISTRICT 1 - DESIGN SERVICES**  
 TOTAL DOLLAR AMOUNT: \$342,515 (\$87,440 is Homeland Defense)  
 SOURCE OF FUNDS: Neighborhood Park Improvements  
 ACCOUNT CODE(S): 331419  
 DESCRIPTION OF PROJECT: Provide Curtis Park and Pool - provide an accessible route and ramp to the recreation building and one van accessible space and one standard H/C space. Juan Pablo Duarte Park - provide one van accessible space and one standard H/C space and provide an accessible route from the baseball field bleachers to the existing Field House and renovations to the existing standalone restroom, including ADA compliance.

HD/NIB MOTION 09-21

A MOTION TO FUND PARKS ADA MODIFICATIONS DISTRICT 1 - DESIGN SERVICES.

MOVED: G. Reshefsky  
 SECONDED: L. De Rosa  
 ABSENT: R. Aedo, H. Arza, L. Cabrera, K. Hancock-Apfel, R. Lambert, C. Matos, P. Perez-Cisneros

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Jose Solares, who voted no on the motion.





CAPITAL IMPROVEMENTS PROGRAM  
PROJECT OVERVIEW FORM

**COMPLETED**

1. DATE: 6/22/10 DISTRICT: 2  
NAME OF PROJECT: DORSEY PARK - NEW PLAYGROUND SURFACE & SITE FURNISHINGS  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-30541

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$103,000  
SOURCE OF FUNDS: Homeland Defense Bonds Series 3  
ACCOUNT CODE(S): \_\_\_\_\_

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Removal of existing playground and install new playground, equipment and new rubber surface replacing existing sand-based play area.

Location: 1701 NW 4 Avenue

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 6/15/10  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 6/22/10  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_

APPROVAL: J. J. Laves  
BOND OVERSIGHT BOARD

DATE: 6/22/10

Enclosures: Back-Up Materials  YES  NO

HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS

JUNE 2010 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING

<u>PARK</u>	<u>PROJECT</u>	<u>B-No.</u>	<u>\$ REQ.</u>	<u>BUDGET</u>	<u>ORIG. SCOPE</u>	<u>INITIATED BY</u>
Dorsey Park 1701 NW 4 Ave	New Playground Surface & Site Furnishings	30541	\$103,000	\$103,000 HD 3	New Playground	Staff/Community
Town Park 1686 NW 4 Ave	New Playground & Surface	75985A	\$84,000	\$84,000 HD 3	New Playground & Equipment	Staff/Community
Henderson Park 971 NW 2 <sup>nd</sup> Street	New Playground Equipment & Rubber Surface	30541	\$52,000	\$52,000 HD 3	Playground, Court Upgrade	Staff

Total Request: \$239,000

**I. NEW BUSINESS:**

Introduction of New Board Member:

- Albena Sumner Appointed by Commissioner Richard P. Dunn, II

Albena Sumner introduced herself as a new board member, appointed by Commissioner Dunn.

**II. NEW ITEMS:**

**1. Marine Stadium Bulkhead Replacement – Design Services**

**NAME OF PROJECT:** MARINE STADIUM BULKHEAD REPLACEMENT – DESIGN SERVICES  
**TOTAL DOLLAR AMOUNT:** \$199,848 (\$178,000 is Homeland Defense, \$71,695 Contribution from Special Revenues, and \$17,500 FIND Waterways Assistance Program)

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3 – Citywide Waterfront Improvements, and Marine Stadium Marina

**ACCOUNT CODE(S):** 326015 & 327001

**DESCRIPTION OF PROJECT:** The existing approximately 480 linear feet of bulkhead along Marine Stadium is deteriorated and requires replacement. The replacement design will need to be coordinated with marine forklift launching operations and associated staging and fuel docks for the dry stack marina. The total number of dry slips and temporary (launch/staging) slips will remain the same as previously authorized by the permitting agencies, that launch slips may be added or shifted within the envelope of the existing launch and staging slips, and that a new forklift pad is required to service three to five launch slips. It is our understanding that the existing finger piers will be maintained in the same footprint and only demolished as necessary to accommodate the new wall.

Location: 3501 Rickenbacker Causeway

HD/NIB MOTION 10-24

A MOTION TO FUND THE MARINE STADIUM BULKHEAD REPLACEMENT - DESIGN SERVICES.

MOVED: M. Cruz  
SECONDED: E. Broton  
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Note for the Record: There was an error for the source of funding. Citywide Waterfront Improvements replaced Historic Preservation Initiatives.

**2. Dorsey Park – New Playground Surface & Site Furnishings**

**NAME OF PROJECT:** DORSEY PARK – NEW PLAYGROUND SURFACE & SITE FURNISHINGS

**TOTAL DOLLAR AMOUNT:** \$103,000

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3

**ACCOUNT CODE(S):** \_\_\_\_\_

**DESCRIPTION OF PROJECT:** Removal of existing playground and install new playground, equipment and new rubber surface replacing existing sand-based play area.

Location: 1701 NW 4 Avenue

HD/NIB MOTION 10-25

A MOTION TO FUND THE DORSEY PARK - NEW PLAYGROUND SURFACE & SITE FURNISHINGS.

MOVED: R. Powers  
SECONDED: M. Cruz  
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.



Dorsey Park - New Playground Surface & Site Furnishings



12/07/2010





CAPITAL IMPROVEMENTS PROGRAM  
PROJECT OVERVIEW FORM

**COMPLETED**

1. DATE: 6/22/10 DISTRICT: 2  
NAME OF PROJECT: TOWN PARK - NEW PLAYGROUND & SURFACE  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-75985A

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$84,000  
SOURCE OF FUNDS: Homeland Defense Bonds Series 3/Neighborhood Park Improvements  
ACCOUNT CODE(S): 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Removal of existing old playground and install new playground with rubber surface which replaces existing sand-based area.

Location: 971 NW 2 Street  
ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 6/15/10  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 6/22/10  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_


Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_

APPROVAL:   
BOND OVERSIGHT BOARD

DATE: 6/22/10

HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS

JUNE 2010 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING

<u>PARK</u>	<u>PROJECT</u>	<u>B-No.</u>	<u>\$ REQ.</u>	<u>BUDGET</u>	<u>ORIG. SCOPE</u>	<u>INITIATED BY</u>
Dorsey Park 1701 NW 4 Ave	New Playground Surface & Site Furnishings	30541	\$103,000	\$103,000 HD 3	New Playground	Staff/Community
Town Park 1686 NW 4 Ave	New Playground & Surface	75985A	\$84,000	\$84,000 HD 3	New Playground & Equipment	Staff/Community
Henderson Park 971 NW 2 <sup>nd</sup> Street	New Playground Equipment & Rubber Surface	30541	\$52,000	\$52,000 HD 3	Playground, Court Upgrade	Staff

**Total Request: \$239,000**



3. Town Park – New Playground & Surface

**NAME OF PROJECT:** TOWN PARK – NEW PLAYGROUND & SURFACE  
**TOTAL DOLLAR AMOUNT:** \$84,000  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3/Neighborhood Park Improvements  
**ACCOUNT CODE(S):** 331419  
**DESCRIPTION OF PROJECT:** Removal of existing old playground and install new playground with rubber surface which replaces existing sand-based area.

Location: 971 NW 2 Street  
HD/NIB MOTION 10-26

A MOTION TO FUND THE TOWN PARK - NEW PLAYGROUND & SURFACE.

**MOVED:** R. Powers  
**SECONDED:** M. Cruz  
**ABSENT:** R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Henderson Park – New Playground Equipment & Rubber Surface

**NAME OF PROJECT:** HENDERSON PARK – NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE  
**TOTAL DOLLAR AMOUNT:** \$52,000  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Installation of new playground equipment and new rubber surface replacing existing sand-based area in the tot lot playground.

Location: 971 NW 2 Street  
HD/NIB MOTION 10-27

A MOTION TO FUND THE HENDERSON PARK - NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE.

**MOVED:** R. Powers  
**SECONDED:** P. Perez-Cisneros  
**ABSENT:** R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. **NEW/INFORMATION ITEM:**

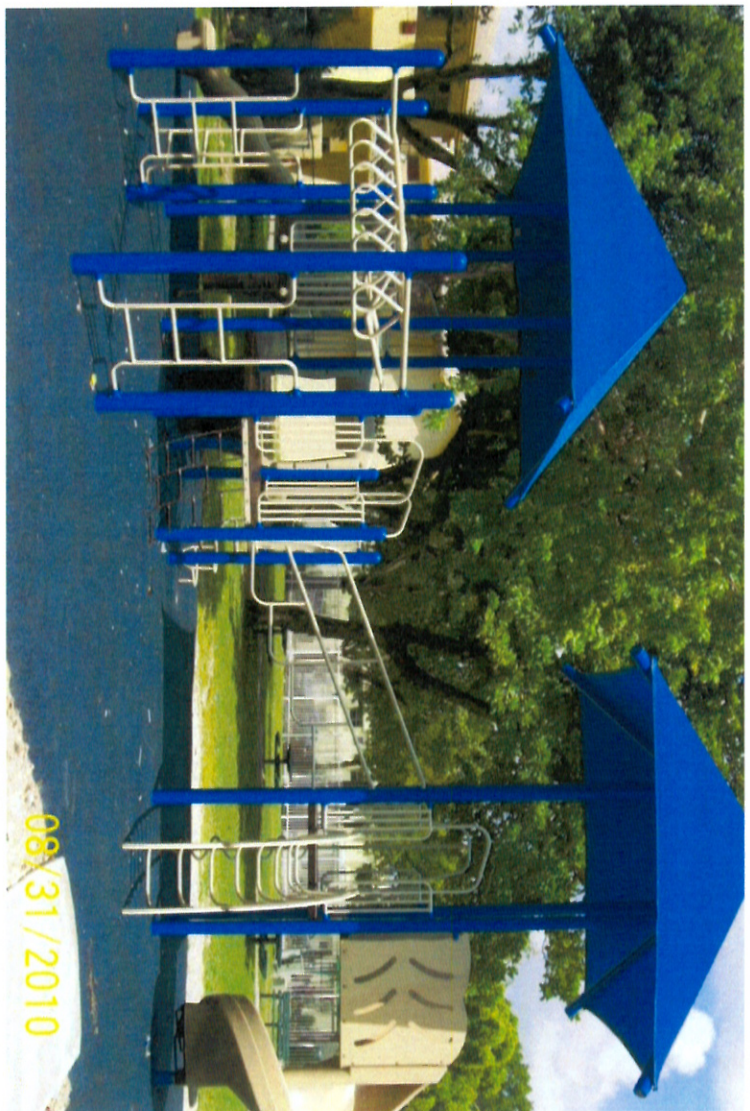
1. Maximo Gomez/Domino Park Restroom – Design Services

**NAME OF PROJECT:** MAXIMO GOMEZ/DOMINO PARK RESTROOM – DESIGN SERVICES  
**TOTAL DOLLAR AMOUNT:** \$55,530  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 1 & 3 – Neighborhood Park Improvements and Series 1 Interest  
**ACCOUNT CODE(S):** 331419  
**DESCRIPTION OF PROJECT:** Demolish existing stand-alone restroom building, except exterior wall containing electrical utility installations (that shall remain). Build a new 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.

Location: 801 SW 15 Avenue



Town Park - New Playground & Surface







**CAPITAL IMPROVEMENTS PROGRAM**  
PROJECT OVERVIEW FORM

**RESCINDED**

1. DATE: 6/22/10 DISTRICT: 3  
 NAME OF PROJECT: HENDERSON PARK - NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-35906  
 2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$52,000  
 SOURCE OF FUNDS: Homeland Defense Bonds Series 3  
 ACCOUNT CODE(S): \_\_\_\_\_  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget: \_\_\_\_\_  
 3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: Installation of new playground equipment and new rubber surface replacing existing sand-based area in the tot lot playground

Location: 971 NW 2 Street  
 ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 6/15/10  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 6/22/10  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  
 Have additional funds been identified?  YES  NO HOW MUCH? \_\_\_\_\_  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:

APPROVAL: [Signature] DATE: 6/22/10  
 BOND OVERSIGHT BOARD

HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS

JUNE 2010 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING

<u>PARK</u>	<u>PROJECT</u>	<u>B-No.</u>	<u>\$ REQ.</u>	<u>BUDGET</u>	<u>ORIG. SCOPE</u>	<u>INITIATED BY</u>
Dorsey Park 1701 NW 4 Ave	New Playground Surface & Site Furnishings	30541	\$103,000	\$103,000 HD 3	New Playground	Staff/Community
Town Park 1686 NW 4 Ave	New Playground & Surface	75985A	\$84,000	\$84,000 HD 3	New Playground & Equipment	Staff/Community
Henderson Park 971 NW 2 <sup>nd</sup> Street	New Playground Equipment & Rubber Surface	30541	\$52,000	\$52,000 HD 3	Playground, Court Upgrade	Staff

**Total Request: \$239,000**

3. Town Park – New Playground & Surface

NAME OF PROJECT: TOWN PARK – NEW PLAYGROUND & SURFACE  
TOTAL DOLLAR AMOUNT: \$84,000  
SOURCE OF FUNDS: Homeland Defense Bonds Series 3/Neighborhood Park Improvements  
ACCOUNT CODE(S): 331419  
DESCRIPTION OF PROJECT: Removal of existing old playground and install new playground with rubber surface which replaces existing sand-based area.

Location: 971 NW 2 Street

HD/NIB MOTION 10-26

A MOTION TO FUND THE TOWN PARK - NEW PLAYGROUND & SURFACE.

MOVED: R. Powers  
SECONDED: M. Cruz  
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Henderson Park – New Playground Equipment & Rubber Surface

NAME OF PROJECT: HENDERSON PARK – NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE  
TOTAL DOLLAR AMOUNT: \$52,000  
SOURCE OF FUNDS: Homeland Defense Bonds Series 3  
ACCOUNT CODE(S): \_\_\_\_\_  
DESCRIPTION OF PROJECT: Installation of new playground equipment and new rubber surface replacing existing sand-based area in the tot lot playground.

Location: 971 NW 2 Street

HD/NIB MOTION 10-27

A MOTION TO FUND THE HENDERSON PARK - NEW PLAYGROUND EQUIPMENT & RUBBER SURFACE.

MOVED: R. Powers  
SECONDED: P. Perez-Cisneros  
ABSENT: R. Aedo, R. Lambert, H. Zayas-Bazan

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. **NEW INFORMATION ITEM:**

1. Maximo Gomez/Domino Park Restroom – Design Services

NAME OF PROJECT: MAXIMO GOMEZ/DOMINO PARK RESTROOM – DESIGN SERVICES  
TOTAL DOLLAR AMOUNT: \$55,530  
SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 3 – Neighborhood Park Improvements and Series 1 Interest  
ACCOUNT CODE(S): 331419  
DESCRIPTION OF PROJECT: Demolish existing stand-alone restroom building, except exterior wall containing electrical utility installations (that shall remain). Build a new 320 +/- Sq. Ft. Masonry Restroom Building containing facilities for men and women, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.

Location: 801 SW 15 Avenue



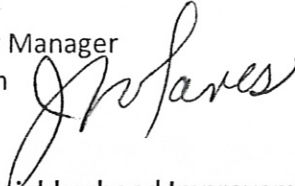
**CITY OF MIAMI**  
**Homeland Defense/Neighborhood Improvement**  
**Bond Oversight Board**

**MEMO**

To: Tony E. Crapp, Jr., City Manager

From: Jose Solares, Chairman

Date: January 14, 2011



**RE: Homeland Defense/Neighborhood Improvement Board Oversight Board (BOB)  
Annual Report for the Year 2010 as per Sec.20890 of the City Code**

cc: Board Members, Alice N. Bravo, P.E. (CIP Director), Priscilla Thompson (City Clerk) and  
Julie O. Bru (City Attorney)

Pursuant to City Code Section 20890 (Annual Report of City Boards and Committees), please accept this Memorandum as the Annual Report of the BOB for the year 2010 in the manner and format prescribed in the City Code as follows:

City Code Question No. 1: Whether the board is serving the purpose for which it was created?

**BOB Response:** Miami's first ever BOB was created in 2001 by the City Commission to serve in an advisory capacity to the City to oversee and monitor implementation of the proceeds of the \$255 Million in Bond Funds for Miami's Capital Improvement Program (CIP). The BOB continues to diligently fulfill its purpose.

City Code Question No.2: Whether the board is serving current community need?

**BOB Response:** Keeping in mind the fairest interests of the entire community and with an eye on Miami's shortfall for Capital Improvements Program, the BOB stays on-track by observing the prudent guidelines we established for all CIP's brought before the Board, such as: (1) whether the projects and their budgets are on the list specifically identified by the City Administration and set forth in informational pamphlets and media release; (2) whether all available matching grants have been applied for and the funds secured; (3) whether the CIP and its budget been approved by the CIP Department and secured approval of all the City's Boards having an interest and by the BOB Audit Committee; (4) whether the CIP will purchase,



implement and/or construct within the time frames established; (5) whether the actual cost of operation and maintenance has been established and whether a line item has been established in the City's Budget for the following year to reflect the cost of operation and maintenance of the new item and/or facility.

City Code Question No.3: List of the Board's major accomplishments:

**BOB Response:** In addition to the needs addressed above, the major accomplishments of the BOB have been: (1) more projects going into the bid process instead of the previous utilized method, i.e. *JOC*, etc.; (2) we have reduced the cost by working together with CIP personnel during the Audit Committee Meeting, challenging contractor's estimated proposals, designers estimated proposals, etc.; (3) working together with CIP personnel, a new Project Analysis Form (PAF) was developed that now includes a method of tracking actual costs vs. budgeted projected costs (PAF Form attached).

City Code Question No.4: Whether there is any other board, either public or private which would better serve the functions of this board?

**BOB Response:** To our knowledge, no other board, either public or private, has been created and educated to specifically address the CIP programs.

City Code Question No.5: Whether the ordinance creating the board should be amended to better be able to serve the purpose for which it was created?

**BOB Response:** Board needs to be continued until all bond financed projects are completed.

City Code Question No.6: Whether the Board's membership requirements should be modified.

**BOB Response:** In our opinion, no condition exists that would warrant any change at this time.

City Code Question No.7: The cost, both direct and indirect, of maintaining the Board?

**BOB Response:** Membership on this Board is on a volunteer basis. Staff is provided by the City and provides excellent service (past and present staff).

Additional Requests Recommendations from the Board:

1. City Budgets/Departments need to provide reasonable estimates of costs for operations and maintenance of the projects once completed.
2. City Commission needs to determine where funds will come from for operations and maintenance of the projects once completed.
3. City needs to put out to competitive bids all projects over the \$500,000 threshold.
4. City needs to purchase additional properties for parks/green space.
5. Board member participation, see attached 2010 attendance log.





# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP

NON-CIP

Date Prepared:	
VERSION	

PROGRAM  AREA

PROJECT NAME:	PROJECT NO:	
ADDRESS / LOCATION:	DISTRICT:	
PROJECT TEAM:	PROJECT CONTRACTED COST:	
CATEGORY:	CURRENT PROJECT EST. COST:	
CLIENT DEPT:	CURRENT FUNDS:	
CLIENT CONTACT:	TEL:	FUTURE FUNDS:
DESIGN MANAGER:	TEL:	FUND SHORTFALL:
CONSTR. MANAGER:	TEL:	PROCUREMENT:

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START:	START:	ADV:	ADV:	START:	START:
END:	END:	AWARD:	AWARD:	END:	END:

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
<b>PRODUCTION PHASE (3-DES)</b>									
Consultant:	CODE								
1	Prime Basic Des. Fee	1.01							
2	Additional Des. Svcs.	1.01							
3	CIP-Design Management	1.02							
4	Gen. Production Phase Conting.	1.01							
5	Misc. Services-Professional Service Industries	1.01							
6	Misc. Services	1.01							
7	Advertising - Daily Business Review	1.01							
8	MDWASD Plan Review Fee	1.01							
9	Advertising - Diario Las Americas	1.01							
10	Advertising - Libre	1.01							
11	Advertising - Miami Times	1.01							
12									
<b>PRODUCTION TOTALS</b>		\$	-	\$	-	\$	-	\$	-
<b>CONST. PHASE (4-CON)</b>									
Contractor:	JOC (TBA)	CODE	Pre- Design Estimated Construction by PM	Current Construction Estimate	Bid Results & Change Orders	Construction Phase Paid to Date	% Paid to Date		
1	Const. Cost (Prime Contractor)	2.00							
2	Construction Contingency	2.00							
3	Other related Construction Services	2.00							
4									
5									
<b>CONSTRUCTION TOTALS</b>		\$	-	\$	-	\$	-	\$	-
<b>CONST. ADMIN. (8-CEO)</b>									
	CODE	Estimated Construction Administration	Current Construction Administration Estimate	Construction Administration	Construction Administration Phase Paid to Date	% Paid to Date			
1	Const. Engr. Obs. (CEO) Consult.	3.01							
2	Construction Management by CIP Construction Manage	3.02							
3	JOC - The Gordian Group								
4									
5									
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>		\$	-	\$	-	\$	-	\$	-
<b>ADMIN. EXPENSES (6-ADM)</b>									
	CODE	Estimated Administrative Expenses	Current Administrative Expenses Estimate	Administrative Expenses	Administrative Phase Paid to Date	% Paid to Date			
1	CIP Dept. (Gen. Admin. Fees)	4.00							
2									
<b>ADMINISTRATIVE EXPENSES TOTALS</b>		\$	-	\$	-	\$	-	\$	-
<b>ADDITIONAL PROJECT TASKS</b>									
	CODE	Estimated Additional Tasks	Current Additional Tasks Estimate	Additional Project Tasks	Additional Tasks Paid to Date	% Paid to Date			



1	ADDITIONAL PROJECT TASKS TOTALS				
<b>B-No.</b>	<b>PROJECT GRAND TOTAL</b>	<b>Pre-Design</b>	<b>Estimated</b>	<b>Post-Bid</b>	<b>Paid to Date</b>
		\$ -	\$ -	\$ -	\$ -

<b>PROJECT SCOPE</b>	Operating Cost Associated with Project:					
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: 0 \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Client Department Signature

**Notes**

<b>FUND SOURCES</b>	<b>AWARD NAME AND NUMBER</b>	<b>AVAILABLE</b>	<b>FUTURE</b>
	<b>FUND GRAND TOTAL</b>	<b>B-No.</b>	<b>ACTUAL</b> \$ 1,386,312

**VALIDATION**

Initiated by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Project Manager: Capital Improvements Signature

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Team Leader Design: Capital Improvements Signature

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Team Leader Construction: Capital Improvements Signature

Schedule Verified By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Senior Construction Manager Signature

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
 CIP Control Staff Administrator: Budget Director: Budget

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Assistant Director: Capital Improvements Signature

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Client Department Signature

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Director: Capital Improvements Signature

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials \_\_\_\_\_

**Notes**

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board \_\_\_\_\_ Date Received / Signature or Initials

*Executed PAF MUST be electronically distributed to the following individuals:*  
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

