

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
AGENDA

1/22/13 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

- I. APPROVAL OF THE MINUTES FOR THE MEETING OF NOVEMBER 27, 2012.

- II. **INFORMATIONAL ITEM:**
 1. Blanche Park Master Plan Improvements – Additional Funding

- III. **NEW BUSINESS:**
 1. New Fire Station No. 14

- IV. **ADDITIONAL ITEMS:**

- V. **CHAIRMAN OPEN AGENDA:**
 - 2012 Annual Report

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

11/27/12 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:09 p.m., with the following members found to be:

Present: Ola O. Aluko
 David Berley
 Eileen Broton (Vice Chair)
 Mariano Cruz
 David Freedman
 Henry Goa
 Ricardo Lambert
 Robert Powers
 Jose Solares (Chair)
 Albena Sumner

Absent: Nelson Victor Alvarado
 Manny Roche
 Maria Sardiña Mann

ALSO PRESENT: Jeovanny Rodriguez, Assistant Director, CIP Department
 Robin Jones-Jackson, Assistant City Attorney, City Attorney's Office
 Charles "Chuck" Postis, Superintendent, General Service Administration
 Vivian Izsack, Construction Manager, Parks & Recreation
 Daniel Newhoff, Assistant Director, Public Facilities
 Anita Darbonne, Manager, Little Haiti Cultural Center
 Marcia Lopez, Board Liaison, CIP Department
 Wendy Jaramillo, Administrative Assistant I, CIP Department
 Teri Elizabeth Samuels, Transcriber, City Clerk's Office

I. APPROVAL OF THE MINUTES FOR THE MEETING OF OCTOBER 23, 2012

HD/NIB MOTION 12-24

A MOTION TO APPROVE THE MINUTES FOR THE MEETING OF OCTOBER 23, 2012.

MOVED: D. Berley
SECONDED: D. Freedman
ABSENT: O. Aluko, N. Alvarado, M. Cruz, M. Roche, M. Sardiña Mann
AYE: D. Berley, E. Broton, D. Freedman, H. Goa, R. Lambert,
R. Powers, J. Solares, A. Sumner

Note for the Record: The motion passed 8-0.

II. NEW INFORMATIONAL ITEMS:

1. Little Haiti Cultural Center Miscellaneous Repairs

<p>NAME OF PROJECT: <u>LITTLE HAITI CULTURAL CENTER MISCELLANEOUS REPAIRS</u> INITIATING DEPARTMENT/DIVISION: <u>Public Facilities</u> TOTAL DOLLAR AMOUNT: <u>\$12,338 of HD funds is currently being requested</u></p> <p><i>*NOTE: A total of \$25,255 has been appropriated for miscellaneous repairs at Little Haiti Cultural Center</i></p> <p>SOURCE OF FUNDS: <u>Homeland Defense Bond Series 2 – Little Haiti Park Land Acquisition & Development</u> CIP/PROJECT NUMBER: <u>B-30890</u> DESCRIPTION OF PROJECT: <u>Repair and replace three tandem compressors Multistack units. See detailed scope attached.</u> LOCATION: <u>212-260 NE 59 Terrace</u></p>

HD/NIB MOTION 12-26

A MOTION TO VERIFY IF BOTH REPAIR ITEMS (LITTLE HAITI CULTURAL CENTER MISCELLANEOUS REPAIRS AND LUMMUS PARK MISCELLANEOUS REPAIRS) ARE PROPER CAPITAL EXPENDITURES.

MOVED: D. Berley
SECONDED: D. Freedman
ABSENT: O. Aluko, N. Alvarado, M. Roche, M. Sardiña Mann
AYE: D. Berley, E. Broton, D. Freedman, R. Lambert,
R. Powers, J. Solares, A. Sumner
NO: H. Goa, M. Cruz

Note for the Record: The motion passed 7-2.

2. Lummus Park Miscellaneous Repairs

NAME OF PROJECT: LUMMUS PARK MISCELLANEOUS REPAIRS
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
CIP/PROJECT NUMBER: B-30889
TOTAL DOLLAR AMOUNT: \$45,000 of which \$31,803 is Homeland Defense
SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 2 Interest and Safe Neighborhood Parks Bond
DESCRIPTION OF PROJECT: Contractor shall provide all labor, supervision, equipment, materials and permits, including electrical, to perform the scope of work as noted in the attachment.
LOCATION: 404 NW 3 Street

HD/NIB MOTION 12-26

A MOTION TO VERIFY IF BOTH REPAIR ITEMS (LITTLE HAITI CULTURAL CENTER MISCELLANEOUS REPAIRS AND LUMMUS PARK MISCELLANEOUS REPAIRS) ARE PROPER CAPITAL EXPENDITURES.

MOVED: D. Berley
SECONDED: D. Freedman
ABSENT: O. Aluko, N. Alvarado, M. Roche, M. Sardiña Mann
AYE: D. Berley, E. Broton, D. Freedman, R. Lambert, R. Powers, J. Solares, A. Sumner
NO: H. Goa, M. Cruz

Note for the Record: The motion passed 7-2.

III. NEW BUSINESS:

1. Coral Gate Mini Park

NAME OF PROJECT: CORAL GATE MINI PARKS – DESIGN SERVICES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
CIP/PROJECT NUMBER: B-30777
TOTAL DOLLAR AMOUNT: \$200,634 of which \$100,000 is HD funding; currently requesting \$81,625 for Design Services
SOURCE OF FUNDS: Homeland Defense Bonds Series 3 – Neighborhood Park Improvements
DESCRIPTION OF PROJECT: The design and construction of two mini passive pocket parks. The project will consist of surveying, platting, landscaping and installation of benches.
LOCATION: Coral Gate Drive and SW 16th Street & SW 18th Street and SW 32nd Avenue

HD/NIB MOTION 12-27

A MOTION NOT TO RECOMMEND FUNDING FOR CORAL GATE MINI PARK - DESIGN SERVICES.

MOVED: D. Berley
SECONDED: R. Powers
ABSENT: N. Alvarado, M. Roche, M. Sardiña Mann
AYE: D. Berley, E. Broton, M. Cruz, D. Freedman, R. Lambert, R. Powers, J. Solares, A. Sumner
NO: O. Aluko, H. Goa

Note for the Record: The motion passed 8-2.

2. Curtis Park New Pool Facility & Boat Ramp Area Improvements Design Services –
Additional Funding

NAME OF PROJECT: CURTIS PARK NEW POOL FACILITY & BOAT RAMP AREA IMPROVEMENTS – DESIGN SERVICES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

CIP/PROJECT NUMBER: B-35806 & B-35806S

TOTAL DOLLAR AMOUNT: \$2,468,437 of which \$122,558 HD Funds were previously approved for Design Services; **currently requesting \$16,861 for Additional Design Services**

*Note: Under Project B-35806S \$500,000 Sanitary Sewer funding source has been allocated.

SOURCE OF FUNDS: Homeland Defense Bond Series 1, 2 & 3 – District 1 Neighborhood Quality of Life, Neighborhood Park Improvements, Impact Fees, Sunshine State Financing Commission No. 2 and Sanitary Sewer Component (B-35806S)

DESCRIPTION OF PROJECT:

Pool Facility: Demolition of the existing pool facility and construction of a smaller swimming pool facility. The proposed pool facility will include a 50' by 50' swimming pool with a maximum depth of 4 feet, Pool Bath House that contains showers, toilet stalls, urinals, storage and pump room and demolition of the existing restroom building by the baseball field, and construction of a new restroom building. The proposed building will include a storage room for the field maintenance equipment.

Boat Ramp: Improve the function of the existing boat ramp and adjacent marine structures; Add new center pier, lengthen five existing boat trailer parking spaces, re-design parking lot to add ten (10) boat trailer parking spaces and (14) fourteen regular spaces.

LOCATION: 1901 NW 24 Street

ITEM PULLED FROM THE AGENDA BY CIP ASSISTANT DIRECTOR.

Chairman Solares requested the minutes of the item from the initial funding.

3. Shenandoah Park ADA Modifications – Construction Services

NAME OF PROJECT: SHENANDOAH PARK ADA MODIFICATIONS – CONSTRUCTION SERVICES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

CIP/PROJECT NUMBER: B-30547G

TOTAL DOLLAR AMOUNT: \$491,147; of which \$91,147 of HD Funds were previously approved for both the Shenandoah Park and West End Park Design Services; currently requesting \$286,188 of HD Funds for Shenandoah Park Construction Services

SOURCE OF FUNDS: Homeland Defense Bond Series 3 – Neighborhood Park Improvements

DESCRIPTION OF PROJECT:

Shenandoah: Provide accessible route from the existing Pool Building to the Baseball and Softball fields. Provide an accessible ramp at the Pool Building. Provide a complete ADA remodeling of the male & female restrooms.

West End: Provide ADA compliant signs at all ADA parking spaces. Provide an accessible door and opening at the side entrance door. Provide an accessible door with adequate maneuvering clearance at the entrance of the Recreation Center. Provide ADA signage throughout the Rec Ctr. Provide a flush valve mounted on the "open" side of the toilet at the men's restroom at the Rec Ctr.

LOCATION: 2111 SW 19 Street and 250 SW 60 Avenue

HD/NIB MOTION 12-28

A MOTION TO FUND THE SHENANDOAH PARK ADA MODIFICATIONS - CONSTRUCTION SERVICES.

MOVED: H. Goa
SECONDED: D. Berley
ABSENT: N. Alvarado, M. Roche, M. Sardiña Mann
AYE: O. Aluko, D. Berley, M. Cruz, D. Freedman, H. Goa, R. Lambert
NO: E. Broton, R. Powers, J. Solares, A. Sumner

Note for the Record: The motion passed 6-4.

4. Bayside Historic Signs – Additional Funding

NAME OF PROJECT: BAYSIDE HISTORIC SIGNS – DESIGN SERVICES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
CIP/PROJECT NUMBER: B-39910K
TOTAL DOLLAR AMOUNT: \$33,000 of which \$25,000 was previously approved; currently requesting \$8,000 of the remaining HD funds
SOURCE OF FUNDS: Homeland Defense Bonds Series 2 – Neighborhood Quality of Life
DESCRIPTION OF PROJECT: Replacement of existing street and/or stop signs with new historical street and/or stop signs located within the Bayside Historic Neighborhood.

LOCATION: (1) NE 69 St and Biscayne Blvd; (2) NE 69 St and NE 70 St; (3) NE 71 St and NE 69 St; (4) NE 72 St and NE 10 Ave; (5) NE 72 St and NE 8 Ave; (6) NE 71 St and NE 8 Ave; (7) NE 68 St & Biscayne Blvd & (8) NE 68 St and NE 7 Ct

HD/NIB MOTION 12-29

A MOTION TO FUND THE BAYSIDE HISTORIC SIGNS - ADDITIONAL FUNDING.

MOVED: E. Broton
SECONDED: O. Aluko
ABSENT: N. Alvarado, M. Roche, M. Sardiña Mann
AYE: O. Aluko, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, R. Powers, J. Solares, A. Sumner

Note for the Record: The motion passed 10-0.

IV. PROJECT UPDATE:

1. Moore Park New Construction

Jeovanny Rodriguez, CIP Assistant Director, stated that the original plan for the design included keeping the existing parking lot as is, just making minor modifications, resurfacing and keeping the two existing driveway entrances. Mr. Rodriguez stated that the plan was rejected by DOT.

Board Member Sumner stated that she met with DOT and was told that the Department submitted a plan with one entrance and that had been approved. At no time did DOT state that it would be illegal because it has been existing for quite some time, which would mean it is illegal now. Board Member Sumner stated that there has been a change because she received information from the Department that there will be two entrances at the park.

Mr. Rodriguez stated that the plan has been changed back to the original design.

Board Member Sumner stated that Mr. Rodriguez is making a representation concerning DOT that was not made to her, which is why she requested that a staff person from DOT be present at the meeting to clarify the situation. Board Member Sumner stated she would follow up on the project.

V. ADDITIONAL ITEMS:

- **Two-Minute Discussion Limitation**

HD/NIB MOTION 12-25

A MOTION WAS MADE TO LIMIT DISCUSSION TO TWO MINUTES PER BOARD MEMBER.

MOVED: E. Broton
SECONDED: H. Goa
ABSENT: O. Aluko, N. Alvarado, M. Cruz, M. Roche, M. Sardiña Mann
AYE: D. Berley, E. Broton, D. Freedman, H. Goa, R. Lambert,
R. Powers, J. Solares, A. Sumner

Note for the Record: The motion passed 8-0.

- **Resignation - Board Member Mariano Cruz**

Board Member Mariano Cruz submitted a letter of resignation effective immediately.

VI. CHAIRMAN OPEN AGENDA:

- **Cancellation of December HD/NIB Oversight Board Meeting**

HD/NIB MOTION 12-29

A MOTION TO CANCEL THE DECEMBER 10, 2012 HD/NIB OVERSIGHT BOARD MEETING.

MOVED: D. Freedman
SECONDED: H. Goa
ABSENT: N. Alvarado, M. Roche, M. Sardiña Mann
AYE: O. Aluko, D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert,
R. Powers, J. Solares, A. Sumner

Note for the Record: The motion passed 10-0.



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

ADDITIONAL FUNDING

1. DATE: 1/16/13 DISTRICT: 2
NAME OF PROJECT: BLANCHE PARK MASTER PLAN IMPROVEMENTS - CONSTRUCTION SERVICES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Nelson Cuadras (305) 416-1254
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-75830A

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [] NO If yes,
TOTAL DOLLAR AMOUNT: \$514,456 of which \$255,000 of HD funds were previously approved for Design and Construction Services; currently \$150,000 of HD Funds were allocated for Construction Services

SOURCE OF FUNDS: Homeland Defense Bond Series 3 - District 2 Neighborhood Quality of Life

If grant funded, is there a City match requirement? [] YES [] NO
AMOUNT: EXPIRATION DATE:
Are matching funds budgeted? [] YES [] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input:

DESCRIPTION OF PROJECT:

The project will consist of furnishing and installing artificial grass to replace the existing natural grass and existing sea-shell pathway with a rubber surface pathway.

LOCATION: Shipping Avenue and Virginia Street

ADA Compliant? [X] YES [] NO [] N/A

Approved by Audit Committee? [] YES [] NO [X] N/A DATE APPROVED: 1/16/13
Approved by Bond Oversight Board? [] YES [] NO [X] N/A DATE APPROVED: 1/22/13
Approved by Commission? [X] YES [] NO [] N/A DATE APPROVED: 1/10/13
Revisions to Original Scope? [] YES [] NO (If YES see Item 5 below)
Time Approval [] 6 months [] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [] YES [] NO If yes, DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? [] YES [] NO

If not, have additional funds been identified? [] YES [] NO

Source(s) of additional funds:

Approved by Commission? [] YES [] NO [] N/A DATE APPROVED:

Approved by Bond Oversight Board? [] YES [] NO [] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change: See attached Memo

Description of change:

Fiscal Impact [] YES [] NO HOW MUCH?

Have additional funds been identified? [] YES [] NO

Source(s) of additional funds:

Time impact

Approved by Commission? [] YES [] NO [] N/A DATE APPROVED:

Approved by Bond Oversight Board? [] YES [] NO [] N/A DATE APPROVED:

6. COMMENTS:

APPROVAL:

DATE: 1/22/13

BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials [X] YES [] NO

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Mark Spanioli, P.E.
Director
Department of Capital Improvements

DATE: 1/9/13

FILE:

SUBJECT: P.A.F.

FROM: Nelson Cuadras
Senior Construction Manager

REFERENCES: Project B-75830A
Blanche Park Master Plan
Improvements

Department of Capital Improvements

ENCLOSURES: P.A.F.

Description:

The project will consist of furnishing and installing artificial grass to replace the existing natural grass and existing sea-shell pathway with a rubber surface pathway.

Justification:

The natural grass and the sea-shell pathway are being continually damaged.

Funding:

Homeland Defense Bonds (Series 3) \$ 255,200
District (2) Neighborhood Quality of Life

Homeland Defense Bonds (Series 3) \$ 150,000 **Pending Commission Approval on 1/10/12
District (2) Neighborhood Quality of Life

Parks & Recreation Consolidated Account \$ 40,000

cc. Edwige de Crumpe
 Marcia Lopez
 Yogesh Shah
 Mayren Franco



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	9-Jan-2013
VERSION	REV02

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Blanche Park Master Plan Improvements	PROJECT NO: B-75830A
ADDRESS / LOCATION: Shipping Ave @ Virginia Street	DISTRICT: 2
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 236,994.63
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 445,200.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 255,200.00
CLIENT CONTACT: Juan Pascual	TEL.: (305) 416-1253
DESIGN MANAGER: Jose Puentes (CIP)	TEL.: 305-416-1275
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254
	FUTURE FUNDS:
	FUND SHORTFALL: \$ (190,000.00)
	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 4/15/2011	START:	ADV:	ADV:	START: 8/6/2011	START: 08/16/11
END: 9/30/2011	END:	AWARD:	AWARD:	END: 4/26/2012	END: 04/26/12

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	Date:	% of Phase:	0%	NTP Date:	08/16/11	Design Phase Paid to Date			
PRODUCTION PHASE (3-DES)									
Consultant: 0000 To be Assigned	CODE	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date	% Paid to Date
1 CIP-Design Management	1.02			1.2%	\$ 5,000		\$ 4,945	\$ 4,945	100.0%
2 Building and Zoning Department Fees	1.01			0.2%	\$ 826		\$ 826	\$ 826	100.0%
3 Permit Fees	1.01			0.3%	\$ 1,000				
4									
5									
6									
7									
8									
9									
10									
11									
12									
PRODUCTION TOTALS					\$ 6,826		\$ 5,771	\$ 5,771	
CONST. PHASE (4-CON)									
Contractor: 7899 F H Paschen	CODE	Pre-Design Estimated Construction by PM		Current Construction Estimate		Bid Results & Change Orders		Construction Phase Paid to Date	% Paid to Date
1 Const. Cost (Prime Contractor) - F.H. Paschen	2.00	100%	\$ 250,000	100%	\$ 205,902		\$ 205,902	\$ 205,902	100.0%
2 Const. Cost (Prime Contractor)	2.00			100%	\$ 190,000				
3 Const. Contingency Allowance	2.00			3%	\$ 10,000				
4									
5									
6									
CONSTRUCTION TOTALS			\$ 250,000		\$ 405,902		\$ 205,902	\$ 205,902	
CONST. ADMIN. (8-CEO)									
	CODE	Estimated Construction Administration		Current Construction Administration Estimate		Construction Administration		Construction Administration Phase Paid to Date	% Paid to Date
1 Const. Mgmt by CIP Const. Mgr	3.02			3.8%	\$ 15,557		\$ 12,473	\$ 12,473	100.0%
2 JOC Admin.-The Gordian Group	3.03			1.95%	\$ 7,915		\$ 4,015	\$ 4,015	100.0%
3									
4									
CONSTRUCTION ADMINISTRATION TOTALS					\$ 23,472		\$ 16,488	\$ 16,488	
ADMIN. EXPENSES (6-ADM)									
	CODE	Estimated Administrative Expenses		Current Administrative Expenses Estimate		Administrative Expenses		Administrative Phase Paid to Date	% Paid to Date
1									
2									
ADMINISTRATIVE EXPENSES TOTALS									
ADDITIONAL PROJECT TASKS									
	CODE	Estimated Additional Tasks		Current Additional Tasks Estimate		Additional Project Tasks		Additional Tasks Paid to Date	% Paid to Date
1 Program Management - Atkins	8.00				\$ 9,000		\$ 8,833	\$ 8,833	100.0%
2									
ADDITIONAL PROJECT TASKS TOTALS					\$ 9,000		\$ 8,833	\$ 8,833	
B-No.	B-75830A	PROJECT GRAND TOTAL		Pre-Design	Estimated	Post-Bid	Paid to Date		
			\$ 250,000	\$ 445,200	\$ 236,995	\$ 236,995			

PROJECT SCOPE	Master Plan Improvement at Blanche Park						
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Juan Pascual _____ Date: _____
 Director: Parks and Recreation Signature

Pending Commission Approval on 01/10/2013 of \$150K HDS3 D2 QOL; Recreation Consolidated P-29-116002 of \$40,000.

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
	1584 385200-3 2002 Homeland Defense Bonds (Series 3)	311712 District(2) Neighborhood Quality of Life		\$ 255,200
	FUND GRAND TOTAL	B-No. B-75830A	ACTUAL \$ 255,200	PROJECTED

VALIDATION	Initiated by:	<u>Nelson Cuadras</u> Project Manager: Capital Improvements	<u>Juan Pascual</u> Signature	Date: <u>1-9-13</u>
	Approved by:	<u>N/A</u> Team Leader Design: Capital Improvements	Signature	Date: _____
	Approved by:	<u>Nelson Cuadras</u> Senior Construction Manager	Signature	Date: _____
	Schedule Verified By:	<u>N/A</u> Project Manager: Capital Improvements	Signature	Date: _____
	Reviewed by:	<u>Edwige De Crumpe</u> Program Control Manager <u>Yvette Smith</u> Administrator: Budget	Director: Budget	Date: _____
	Verified by:	<u>Jeovanny Rodriguez, PE</u> Assistant Director: Capital Improvements	Signature	Date: _____
	Authorized by :	<u>Juan Pascual</u> Director: Parks and Recreation	Signature	Date: _____
	Authorized by :	<u>Mark Spaniolli, PE</u> Director: Capital Improvements	Signature	Date: _____

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor


Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board

1/9/13 Marcus Lopez
Date Received / Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

January 08, 2013	Contractor's Cost Proposal - Category Job Order Construction Services	
#####	Blanche Park (Turf)	

Contractor: FH Paschen, SN Nielsen & Associates, LLC

Proposal Value: 190,004.27

Sect.	Item	Mod.	UOM	Description	Line Total
Category - Rubber Service					
1	01741	0022	CYM	Hauling On Paved Roads, First 15 Miles000	407.03
				Quantity	Unit Price
			Installation	855.00 x	0.54 x
				Factor	Total
				0.8816 =	407.03
				Rubber Surface Installation, Excavation.	
2	31231	0010	CY	Excavation For Building Foundations And Other Structures By Hand in Loose Rock	2,941.20
				Quantity	Unit Price
			Installation	57.00 x	58.53 x
				Factor	Total
				0.8816 =	2,941.20
				Rubber Surface Installation, Excavation.	
3	31231	0029	CY	Load Excess Material For Removal From Excavation For Building Foundations and Other Structures by Hand	1,257.29
				Quantity	Unit Price
			Installation	57.00 x	25.02 x
				Factor	Total
				0.8816 =	1,257.29
				Rubber Surface Installation, Excavation.	
4	32111	0029	SF	4" (10 cm) Crushed Aggregate Base Course	1,468.75
				Quantity	Unit Price
			Installation	2,450.00 x	0.68 x
				Factor	Total
				0.8816 =	1,468.75
				Rubber Surface Installation, Base.	
5	32181	0035	SF	2" Thick Poured In Place Rubber Playground Surfacing	24,536.69
				Quantity	Unit Price
			Installation	2,450.00 x	11.36 x
				Factor	Total
				0.8816 =	24,536.69
				Rubber Surface Installation.	
Subtotal for Rubber Service					30,610.96

Category - Turf

Category 2 - Turf - Excavation

6	01741	0022	CYM	Hauling On Paved Roads, First 15 Miles000	3,142.02
				Quantity	Unit Price
			Installation	6,600.00 x	0.54 x
				Factor	Total
				0.8816 =	3,142.02
				Existing Site Excavation.	
7	31052	0001	EA	Bobcat Delivery/Mob/DemobNote: Use for bobcat or similar sized equipment. Includes delivery fee, delivery, set-up and return.	88.35
				Quantity	Unit Price
			Installation	1.00 x	100.21 x
				Factor	Total
				0.8816 =	88.35
				Existing Site Excavation.	
8	31231	0011	CY	Relocating On Site Excavated Material From Bulk Excavation Over 100' to 300'	849.51
				Quantity	Unit Price
			Installation	440.00 x	2.19 x
				Factor	Total
				0.8816 =	849.51
				Existing Site Excavation, From Misc. Park Locations To Entrance.	
9	31231	0004	CY	Excavation For Building Foundations And Other Structures By Bobcat in Loose Rock	1,248.08
				Quantity	Unit Price
			Installation	330.00 x	4.29 x
				Factor	Total
				0.8816 =	1,248.08
				Existing Site Excavation, 75% By Machine.	

Sect.	Item	Mod.	UOM	Description	Line Total
10	31MOD	0004	0014	For Quantities > 250 To 500 (> 192 To 382 M3), Add	186.19
				Installation	
				Quantity 330.00 x Unit Price 0.64 x Factor 0.8816 = Total 186.19	
				'Existing Site Excavation, 75% By Machine.'	
11	31231	0010	CY	Excavation For Building Foundations And Other Structures By Hand in Loose Rock	5,676.01
				Installation	
				Quantity 110.00 x Unit Price 58.53 x Factor 0.8816 = Total 5,676.01	
				Existing Site Excavation, 25% By Hand.	
12	31231	0028	CY	Load Excess Material For Removal From Excavation For Building Foundations and Other Structures by Machine	933.88
				Installation	
				Quantity 330.00 x Unit Price 3.21 x Factor 0.8816 = Total 933.88	
				Existing Site Excavation, 75% By Machine.	
13	31MOD	0028	0026	For Quantities > 250 To 500 (> 192 To 382 M3), Add	139.65
				Installation	
				Quantity 330.00 x Unit Price 0.48 x Factor 0.8816 = Total 139.65	
				'Existing Site Excavation, 75% By Machine.'	
14	31231	0029	CY	Load Excess Material For Removal From Excavation For Building Foundations and Other Structures by Hand	2,426.34
				Installation	
				Quantity 110.00 x Unit Price 25.02 x Factor 0.8816 = Total 2,426.34	
				Existing Site Excavation, 25% By Hand.	
15	31241	0017	SY	Rough Grade Roadway, Parking Areas, Landscaping And Embankments By Machine	487.01
				Installation	
				Quantity 1,782.00 x Unit Price 0.31 x Factor 0.8816 = Total 487.01	
				Existing Site Excavation.	
16	31241	0018	SY	Finish Grade Roadway, Parking Areas, Landscaping And Embankments By Machine	644.11
				Installation	
				Quantity 1,782.00 x Unit Price 0.41 x Factor 0.8816 = Total 644.11	
				Existing Site Excavation.	
Subtotal for Turf - Excavation					15,821.15
Category 2 - Turf - Turf Installation					
Category 3 - Turf - Turf Installation - Band					
17	05052	0239	EA	1/4" x 3-1/4" Tapcon Masonry Screw	3,760.24
				Installation	
				Quantity 1,175.00 x Unit Price 3.63 x Factor 0.8816 = Total 3,760.24	
				Turf Installation, Band.	
18	05MOD	0239	0047	For Drilling In Wall, Add	207.35
				Installation	
				Quantity 588.00 x Unit Price 0.40 x Factor 0.8816 = Total 207.35	
				Turf Installation, Band.	
19	05MOD	0239	0053	For Quantities > 100, Deduct	-683.68
				Installation	
				Quantity 1,175.00 x Unit Price -0.66 x Factor 0.8816 = Total -683.68	
				Turf Installation, Band.	
20	06111	0131	LF	2"x6" (5cm x 15cm) Treated Blocking To Concrete	4,060.65
				Installation	
				Quantity 2,350.00 x Unit Price 1.96 x Factor 0.8816 = Total 4,060.65	
				Turf Installation, Band.	
21	32941	0025	LF	"V" Trenching By Machine, 4" Deep x 4" Wide	2,486.11
				Installation	
				Quantity 4,700.00 x Unit Price 0.60 x Factor 0.8816 = Total 2,486.11	
				Turf Installation, Band. (Approx. 8" In Depth)	

Sect.	Item	Mod.	UOM	Description	Line Total
Subtotal for Turf - Turf Installation - Band					9,830.67
Category 3 - Turf - Turf Installation - Base					
22	32111	0029	SF	4" (10 cm) Crushed Aggregate Base Course	9,612.79
			Installation	Quantity 16,035.00 x Unit Price 0.68 x Factor 0.8816 = Total 9,612.79	
Turf Installation, Base.					
Subtotal for Turf - Turf Installation - Base					9,612.79
23	32181	0002	SF	1-3/4" Thick Resilient Rubber Tile	6,188.83
			Installation	Quantity 3,600.00 x Unit Price 1.95 x Factor 0.8816 = Total 6,188.83	
Synthetic Turf Installation, Use For Drainage Tile (Approx. \$1.13 EA, plus Installation, Etc.) Actual Quantity is 16,035 SF That Will Be Installed. Reduced For Budget Reasons					
24	32182	0001	SF	Field TurfNote: As manufactured by TourTurf.	81,567.35
			Installation	Quantity 16,035.00 x Unit Price 5.77 x Factor 0.8816 = Total 81,567.35	
Synthetic Turf Installation.					
25	32MOD	0001	0286	For > 10000 To 25000, Add	14,701.91
			Installation	Quantity 16,035.00 x Unit Price 1.04 x Factor 0.8816 = Total 14,701.91	
Synthetic Turf Installation.					
26	32182	0001	SF	Field TurfNote: As manufactured by TourTurf.	17,361.35
			Installation	Quantity 4,700.00 x Unit Price 4.19 x Factor 0.8816 = Total 17,361.35	
Synthetic Turf Installation. Material Only For Waste.					
27	32MOD	0001	0286	For > 10000 To 25000, Add	4,309.26
			Installation	Quantity 4,700.00 x Unit Price 1.04 x Factor 0.8816 = Total 4,309.26	
Subtotal for Turf - Turf Installation					143,572.16
Subtotal for Turf					159,393.31
Project Proposal Total					190,004.27

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

Blanche Park

Photos of damaged natural grass



5. Kennedy Park Shoreline Stabilization Phase I Design (Completed) & Construction Services

Mark Spanioli, CIP Director, stated that the project utilized HD funds during the design phase. No HD funds are being requested for the construction of the project. The project was recently put out to bid and the Department is in the process of reviewing the bids to determine the lowest responsive and responsible bidder. The project scope consists of basic shoreline work and landscaping at the eastern end of Kennedy Park.

6. Kennedy Park Floating Dock Phase I Design (Completed) & Construction Services

Mark Spanioli, CIP Director, stated that the project is similar to the shoreline stabilization project in that HD funds were utilized for the design of the project but will not be used for construction. The contract has been awarded for approximately \$141,000. The project scope consists of replacement of the existing floating dock at Kennedy Park. The construction of the project will utilize funding from FIND as well as revenues collected from the Coconut Grove Convention Center.

VIII. ADDITIONAL ITEMS:



• **Blanche Park - Artificial Turf Installation**

HD/NIB MOTION 12-22

A MOTION TO FUND THE BLANCHE PARK - ARTIFICIAL TURF INSTALLATION IN THE AMOUNT OF \$5,000 FROM DISTRICT 2 QUALITY OF LIFE HOMELAND DEFENSE FUNDS.

MOVED:	D. Freedman
SECONDED:	M. Cruz
ABSENT:	O. Aluko, N. Alvarado, D. Berley, R. Powers, P. Perez-Cisneros, J. Solares
AYE:	E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, M. Roche, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 8-0.

• **Updated List of Board Recommendations**

Vice Chair Broton requested that the CIP Director keep a running tally of items that the Board approves and does not approve for recommendation.

Mark Spanioli, CIP Director, stated that he would adhere to said request.

• **Moore Park Update**

Albena Sumner requested an update on Moore Park, which resulted in a request to meet with Assistant Director Jeovanny Rodriguez and CIP Director Mark Spanioli.



CAPITAL IMPROVEMENTS PROGRAM
PROJECT OVERVIEW FORM

COMPLETED

1. DATE: 3/22/11 DISTRICT: 2
 NAME OF PROJECT: BLANCHE PARK MASTER PLAN IMPROVEMENTS
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation
 INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
 C.I.P. DEPARTMENT CONTACT: _____
 RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-75830A

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
 TOTAL DOLLAR AMOUNT: \$250,000
 SOURCE OF FUNDS: District 2 Quality of Life
 ACCOUNT CODE(S): 311712

If not funded, is there a City match requirement? YES NO
 AMOUNT _____ EXPIRATION DATE: _____
 Are matching funds Budgeted? YES NO Account Code(s): _____
 Estimated Operations and Maintenance Budget: \$0

3. SCOPE OF PROJECT:
 Individuals / Departments who provided input: _____
 DESCRIPTION OF PROJECT: Mobilization and demolition of landscaping, irrigation and other, see attached cost proposal.
 Location: 3045 Shipping Avenue

ADA Compliant? YES NO N/A
 Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/22/10 & 3/15/11
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/28/10, Defered
 Approved by Commission: YES NO N/A DATE APPROVED: _____
 Revisions to Original Scope? YES NO (if YES see Item 5 below)
 Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
 Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
 DESIGN COST: _____
 CONSTRUCTION COST: _____
 Is conceptual estimate within project budget? YES NO
 If not, have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Approved by Commission: YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE
 Individuals / Departments who provided input: _____
 Justifications for change: _____
 Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
 Have additional funds been identified? YES NO
 Source(s) of additional funds: _____

Time impact _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS:
3/22/11 - Audit Subcommittee members recommended no approval. Requested for the project amount to be revised.
3/15/11 - Audit Subcommittee members had several questions on the demolition plan, proposed benches, shade structures and
25mm trees, etc.

APPROVAL: [Signature] DATE: 3/22/11
 BOND OVERSIGHT BOARD



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP
NON-CIP

Date Prepared:	15-Jun-2012
VERSION	REV 01

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Blanche Park Master Plan Improvements	PROJECT NO: B-75830A
ADDRESS / LOCATION: Shipping Ave @ Virginia Street	DISTRICT: 2
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 232,042.22
CATEGORY: Parks and Recreation	CURRENT PROJECT EST. COST: \$ 250,000.00
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 250,000.00
CLIENT CONTACT: Juan Pascual TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Ed Blanco TEL.: 305-416-1253	FUND SHORTFALL:
CONSTR. MANAGER: Orlando Diez (CIP) TEL.: 305-416-1047	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 4/15/2011	START:	ADV:	ADV:	START: 8/6/2011	START: 08/16/11
END: 9/30/2011	END:	AWARD:	AWARD:	END: 4/26/2012	END: 04/26/12

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual		Pre-Design		Bid Phase		Post-Bid		Paid to Date	% Paid to Date
	Date	% of Const	% of Const	Estimate	% of Const	Estimate	% of Const	Estimate		
PRODUCTION PHASE (3-DES)										
Consultant: 0000 To be Assigned										
	CODE	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date		
1	Outside Consult.-Prime Basic Des. Fee	1.01					\$ 826	\$ 826	100.0%	
2	CIP-Design Management	1.02								
3	Misc. Services-Survey	1.01		3.9%	\$ 8,659		\$ 4,945	\$ 4,945	100.0%	
4										
5										
6										
7										
8										
9										
10										
11										
12										
PRODUCTION TOTALS					\$ 8,659		\$ 5,771	\$ 5,771		
CONST. PHASE (4-CON)										
Contractor: 7899 F H Paschen										
	CODE	Pre-Design Estimated Construction by PM	Current Construction Estimate	Bid Results & Change Orders		Construction Phase Paid to Date				
1	Const. Cost (Prime Contractor)	2.00 100% \$ 250,000	100% \$ 195,000	\$ 117,020		\$ 117,020		100.0%		
2	Const. Contingency Allowance	2.00	10% \$ 19,500	\$ 29,545		\$ 29,545		100.0%		
3	Playground Fence, Parking and Landscaping	2.00	2% \$ 5,000	\$ 22,375		\$ 22,375		100.0%		
4	Additional Landscaping and Furnishings			\$ 13,050		\$ 5,119		39.2%		
5										
6										
CONSTRUCTION TOTALS		\$ 250,000	\$ 219,500	\$ 181,990		\$ 181,990				
CONST. ADMIN. (8-CEO)										
	CODE	Estimated Construction Administration	Current Construction Administration Estimate	Construction Administration		Construction Administration Phase Paid to Date				
1	Const. Mgmt by CIP Const. Mgr	3.02	5.0% \$ 10,975	\$ 12,473		\$ 12,473		100.0%		
2	JOC Admin.-The Gordian Group	3.03	1.95% \$ 4,281	\$ 4,015		\$ 4,015		100.0%		
3										
4										
CONSTRUCTION ADMINISTRATION TOTALS			\$ 15,256	\$ 16,488		\$ 16,488				
ADMIN. EXPENSES (6-ADM)										
	CODE	Estimated Administrative Expenses	Current Administrative Expenses Estimate	Administrative Expenses		Administrative Phase Paid to Date				
1	CIP Dept. (Gen. Admin. Fees)	4.00								
2										
ADMINISTRATIVE EXPENSES TOTALS										
ADDITIONAL PROJECT TASKS										
	CODE	Estimated Additional Tasks	Current Additional Tasks Estimate	Additional Project Tasks		Additional Tasks Paid to Date				
1	PROGRAM MANAGEMENT (0-MGT)	8.00	\$ 6,585	\$ 8,833		\$ 8,833		100.0%		
2										
ADDITIONAL PROJECT TASKS TOTALS			\$ 6,585	\$ 8,833		\$ 8,833				
B-No.	B-75830A	PROJECT GRAND TOTAL	Pre-Design	Estimated	Post-Bid	Paid to Date				
			\$ 250,000	\$ 250,000	\$ 213,082	\$ 213,082				

PROJECT SCOPE

Master Plan Improvement at Blanche Park

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: Juan Pascual _____ Signature _____ Date: _____
 Acting Director: Parks & Recreation

Notes

AWARD NAME AND NUMBER		AVAILABLE	FUTURE
1584 385200-3 2002 Homeland Defense Bonds (Series 3)	011712 District 2: Neighborhood Quality of Life	\$ 250,000	
FUND GRAND TOTAL		ACTUAL	PROJECTED
B-No. B-75830A		\$ 250,000	

VALIDATION

Initiated by: Orlando Diez _____ Signature _____ Date: _____
 Project Manager: Capital Improvements

Approved by: Marcel Douge _____ Signature Marcel Douge Date: 6-18-12
 Team Leader Design: Capital Improvements

Approved by: Nelson Cuadras _____ Signature Nelson Cuadras Date: 6-19-12
 Senior Construction Manager

Schedule Verified By: N/A _____ Signature _____ Date: _____
 Project Manager

Reviewed by: Edwige De Crumpe 6/19/12 _____ Signature _____ Date: _____
 Program Control Manager Yvette Smith
 Administrator: Budget

Verified by: Jeovanny Rodriguez, P.E. _____ Signature _____ Date: _____
 Assistant Director: Capital Improvement

Authorized by: Juan Pascual _____ Signature _____ Date: _____
 Acting Director: Parks & Recreation

Authorized by: Albert Sosa, PE _____ Signature AS Date: 6/19/12
 Director: Capital Improvement

ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials _____

Notes

Receipt of PAF by Capital Improvements Program Public Relations Coordinator

Project MUST be Presented to the Bond Oversight Board

6/18/12 Marcia Lopez
 Date Received / Signature or Initials

Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.

2. Kennedy Park Restroom Building Improvements – Design Services

NAME OF PROJECT: KENNEDY PARK RESTROOM BUILDING IMPROVEMENTS– DESIGN SERVICES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

TOTAL DOLLAR AMOUNT: \$235,750; currently requesting \$41,257 in HD funds for Design Services; \$4,900 Impact fees, \$21,000 Sunshine State Financing Commission No. 2

SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 2 – Neighborhood Park Improvements, Impact Fees and Sunshine State Financing Commission No. 2

DESCRIPTION OF PROJECT: The renovation of restroom building. The building is approximately 650 square feet including storage rooms. Exterior Work: Install metal doors at entrances. Install metal doors in storage; re-finish fascia, clean brickwork and stucco. Build accessible walkway on perimeter. Build accessible ramp(s). Install Hi- Lo refrigerated water fountain, add sod where necessary. Interior Work: Complete interior renovation, tile walls and floors, fixtures, partitions and accessories, counter tops, lighting and ventilation, plumbing, metal vents, hose bibbs under each counter top. All work shall comply with ADA.

LOCATION: S Bayshore and SW 22nd Avenue

Albert Sosa, CIP Director, stated that an updated PAF was e-mailed to the board yesterday. The updates were made based on the comments that were made at the audit subcommittee. In addition to that, there was an e-mail request to have a discussion on one of the items, the potential to have additional departments within the City participate in CIP's design efforts. A meeting took place with the Building Official, as well as a meeting with Board Member Roche, and concluded that based on Florida Statute 468 and the way that the Building Department is established, the same people that work in the Building Department as individuals or as an entity -- the way the statute is written -- cannot work on the same designs that they/it will later permit. It becomes an issue with the statute. From CIP's and the Building Department's perspective, there's always the possibility to have upfront discussions, to be part of the assessment process, to provide Code interpretations, for the Building Department's staff to help CIP and its consultants with its items. But when it comes to actually making engineering decisions, CIP cannot rely on the Building Department's resources for that because it would not be in compliance with the Florida Statute.

NO VOTE TAKEN DUE TO LACK OF QUORUM.

IV. PROJECT UPDATES:

1. Williams Park New Community Building

Albert Sosa, CIP Director, stated that the project was completed earlier in the fiscal year. The final update on the budget is as follows: For the production phase, the estimate was originally \$271,000. The final amount was \$198,000. For the construction phase, the estimate was \$1.9 million. The final amount was \$1.2 million. For the construction administration phase, the estimate was \$96,000. The final amount was \$44,000. And for the administration phase, the estimate was \$96,000. The final result was \$31,000.

2. Blanche Park Master Plan Improvements

Albert Sosa, CIP Director, stated that the project involved refurbishing the dog park at an existing park in the Coconut Grove area, as well as parking amenity improvements and fence improvements in the children's area of the park. The project was recently completed. The original estimates for the design phase were \$8,600 and the cost came in at \$5,700. The construction budget was estimated at \$250,000 and the final cost was \$181,000. The construction administration phase of the project was budgeted at \$15,000 and the final cost was \$16,000. There were some program management fees that were estimated at \$6,500 and the final cost was \$8,800. Overall, the original estimate was \$250,000, with \$213,000 overall project cost.

12. Legion Park New Outdoor Fitness Equipment

NAME OF PROJECT: <u>LEGION PARK NEW OUTDOOR FITNESS EQUIPMENT</u>
TOTAL DOLLAR AMOUNT: <u>\$42,048</u>
SOURCE OF FUNDS: <u>District 2 Quality of Life</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>Installation of new outdoor fitness equipment, see attached cost proposal.</u>
LOCATION: <u>6447 NE 7 Avenue</u>

HD/NIB MOTION 10-52

A MOTION TO FUND THE LEGION PARK NEW OUTDOOR FITNESS EQUIPMENT.

MOVED: R. Powers
SECONDED: H. Zayas-Bazan
ABSENT: R. Aedo, P. Perez-Cisneros, J. Solares, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present.

13. Legion Park Lighting for Basketball Court

NAME OF PROJECT: <u>LEGION PARK LIGHTING FOR BASKETBALL COURT</u>
TOTAL DOLLAR AMOUNT: <u>\$60,000</u>
SOURCE OF FUNDS: <u>Homeland Defense/Neighborhood Improvement Bonds Series 3</u>
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: <u>Installation of new lighting for basketball court, see attached cost proposal</u>
LOCATION: <u>6447 NE 7 Avenue</u>

HD/NIB MOTION 10-55

A MOTION TO FUND THE LEGION PARK LIGHTING FOR BASKETBALL COURT.

MOVED: H. Goa
SECONDED: A. Sumner
ABSENT: R. Aedo, P. Perez-Cisneros, J. Solares, D. Willig

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Henry Zayas-Bazan, who voted no.

14. Blanche Park Master Plan Improvements

NAME OF PROJECT: <u>BLANCHE PARK MASTER PLAN IMPROVEMENTS</u>
TOTAL DOLLAR AMOUNT: <u>\$250,000</u>
SOURCE OF FUNDS: <u>District 2 Quality of Life</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>Mobilization and demolition of landscaping, irrigation and other, see attached cost proposal.</u>
LOCATION: <u>3045 Shipping Avenue</u>

REMOVED FROM THE AGENDA.

2. Hadley Park Carrie P. Meek Center On-Street Parking/ADA Entrance Ramp

HADLEY PARK CARRIE P. MEEK CENTER ON-STREET PARKING/ADA ENTRANCE RAMP

CIP/PROJECT NUMBER: B-35886A

TOTAL DOLLAR AMOUNT: \$14,600

SOURCE OF FUNDS: Homeland Defense Bond Series 3 – Neighborhood Park Improvement

ACCOUNT CODE(S): 331419

DESCRIPTION OF PROJECT: Construction of two ADA on street parking stall and ADA entrance ramps and reconstruction of sidewalk repairs.

LOCATION: 1300 NW 50th Avenue

HD/NIB MOTION 11-12

A MOTION TO FUND THE HADLEY PARK CARRIE P. MEEK CENTER ON-STREET PARKING/ADA ENTRANCE RAMP.

MOVED: P. Perez-Cisneros
SECONDED: M. Cruz
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.

3. Blanche Park Master Plan Improvements

NAME OF PROJECT: **BLANCHE PARK MASTER PLAN IMPROVEMENTS**

TOTAL DOLLAR AMOUNT: \$250,000

SOURCE OF FUNDS: District 2 Quality of Life

ACCOUNT CODE(S): 311712

DESCRIPTION OF PROJECT: Mobilization and demolition of landscaping, irrigation and other, see attached cost proposal.

LOCATION: 3045 Shipping Avenue

HD/NIB MOTION 11-13

A MOTION TO FUND THE BLANCHE PARK MASTER PLAN IMPROVEMENTS.

MOVED: M. Cruz
SECONDED: R. Powers
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: E. Broton, M. Cruz, H. Goa, R. Lambert, R. Powers, J. Solares, A. Sumner
NO: H. Zayas-Bazan
ABSTAIN: N. Alvarado, D. Berley, P. Perez-Cisneros

Note for the Record: The motion passed 7-1.



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. DATE: 1/16/13 DISTRICT: 4
 NAME OF PROJECT: FIRE STATION # 14 (NEW) – DESIGN SERVICES
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation
 INITIATING CONTACT PERSON/CONTACT NUMBER: Bryan Thompson (305) 416-1049
 C.I.P. DEPARTMENT CONTACT: _____
 RESOLUTION NUMBER: _____ CIP/PROJECT NUMBER: B-60454 and B-60454S

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
 TOTAL DOLLAR AMOUNT: \$7,014,422 of which \$1,231,467 is HD funds; currently requesting \$796,877 for Design Services

*Note: Under Project B-60454S, \$100,000 of Sanitary Sewer Bonds are allocated

SOURCE OF FUNDS: Homeland Defense Bond Series 1 & 3 – Neighborhood Fire Stations, Sunshine State Financing Commission No. 2 and Sanitary Sewer Component (B-60454S)

If grant funded, is there a City match requirement? YES NO
 AMOUNT: _____ EXPIRATION DATE: _____
 Are matching funds budgeted? YES NO Account Code(s): _____
 Estimated Operations and Maintenance Budget _____

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: _____

DESCRIPTION OF PROJECT:

Design a 10,000 SF two-story fire rescue facility on a portion of a public park. The facility will include bays for four trucks, dormitories, offices, a recreation room, kitchen and miscellaneous support spaces. Demolition to include the removal of the existing fire station trailer, related utilities, and select street trees, possible relocation of electrical mains and sanitary force main. The site work will include the addition of a parking lot, service apron, new curb cuts and signalization. As part of the enhancement of the surrounding park, a mini-soccer field will be added. In the course of securing necessary approvals for the project presentations to the Neighborhood and the Zoning Hearing Board may be required.

LOCATION: 1800 SW 21 Avenue

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 1/16/13
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 1/22/13
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Revisions to Original Scope? YES NO (If YES see Item 5 below)
 Time Approval 6 months 12 months Date for next Oversight Board Update: _____

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
 DESIGN COST: _____
 CONSTRUCTION COST: _____
 Is conceptual estimate within project budget? YES NO
 If not, have additional funds been identified? YES NO
 Source(s) of additional funds: _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: _____
 Justifications for change: _____
 Description of change: _____

Fiscal Impact YES NO HOW MUCH? _____
 Have additional funds been identified? YES NO
 Source(s) of additional funds: _____
 Time impact _____
 Approved by Commission? YES NO N/A DATE APPROVED: _____
 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: _____

6. COMMENTS: _____

APPROVAL: _____
 BOND OVERSIGHT BOARD

DATE: 1/22/13

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

To: Mark Spanioli, P.E.
Director
Capital Improvements Program

Date: January 15, 2013

File: B-60454
And B-60454S

Subject: PAF for Fire Station #14
PAF for Fire Station #14 – Sanitary

From: Bryan Thompson
Project Manager
Capital Improvements Program

References:

Enclosures: PAF's, Conceptual construction cost estimate

For your approval, please see the attached PAF's for the Fire Station #14 at Shenandoah Park:

Description:

Project will be to design and construct a 10,000 SF two-story fire rescue facility on a portion of a public park. The facility will include bays for four trucks, dormitories, offices, a recreation room, kitchen and miscellaneous support spaces. Demolition to include the removal of the existing fire station trailer, related utilities, and select street trees, possible relocation of electrical mains and sanitary force main. The site work will include the addition of a parking lot, service apron, new curb cuts and signalization. As part of the enhancement of the surrounding park, a mini-soccer field will be added. In the course of securing necessary approvals for the project presentations to the Neighborhood and the Zoning Hearing Board may be required.

Funding:

The funding in the amount of \$1,231,467 is provided through Homeland Defense Bonds (Series 1 & 2), \$3,845,377 through the Sunshine State Financing Commission and \$100,000 from Sanitary Sewer bonds.

BGT/bgt

Cc: Jeovanny Rodriguez, P.E., Assistant Director, Capital Improvements Program (CIP)
Marcel Dougé, R.A., Senior Project Manager, Capital Improvements Program (CIP)



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP NON-CIP

Date Prepared:	15-Jan-2013
VERSION	

PROGRAM 312-Public Safety AREA 1-Public Safety

PROJECT NAME: Fire Station #14 (New)		PROJECT NO: B-60454
ADDRESS / LOCATION: 1800 SW 21st Ave		DISTRICT: 4
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST: \$ 203,159.81
CATEGORY: Fire Rescue		CURRENT PROJECT EST. COST: \$ 7,014,421.43
CLIENT DEPT: 28-FIR-Fire Rescue		CURRENT FUNDS: \$ 5,076,843.93
CLIENT CONTACT: Reginald Duren		FUTURE FUNDS:
DESIGN MANAGER: Bryan Thompson (CIP)		FUND SHORTFALL: \$ (1,937,577.50)
CONSTR. MANAGER: Nelson Cuadras (CIP)		PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 4/1/2013	START:	ADV: 2/15/2014	ADV:	START: 7/1/2014	START:
END: 2/1/2014	END:	AWARD: 6/2/2014	AWARD:	END: 9/1/2015	END:

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date
	Date:	% of Phase:	0%	NTP Date:					
PRODUCTION PHASE (3-DES)									
Consultant: 0000 To be Assigned	CODE	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date	
1 Outside Consultant - Prime Basic Design Fee	1.01	8.5%	\$ 480,000	8.5%	\$ 480,000				
2 CIP-Design Management	1.02	5.0%	\$ 282,343	5.0%	\$ 282,343	\$ 1,301	\$ 1,301	100.0%	
3 Permit review fees	1.01	0.1%	\$ 6,000	0.1%	\$ 6,000				
4 Gen. Production Phase Conting.	1.01	0.5%	\$ 28,234	0.5%	\$ 28,234				
5 Advertising	1.01		\$ 300		\$ 300	\$ 86	\$ 86	100.0%	
6									
7									
8									
9									
10									
11									
12									
PRODUCTION TOTALS			\$ 796,877		\$ 796,877	\$ 1,387	\$ 1,387		
CONST. PHASE (4-CON)									
Contractor: 0000 To be Assigned	CODE	Pre-Design Estimated Construction by PM		Current Construction Estimate		Bid Results & Change Orders		Construction Phase Paid to Date	
1 Construction Cost (Prime Contractor)	2.00	100%	\$ 5,000,000	100%	\$ 5,000,000				
2 Construction Contingency	2.00	10%	\$ 500,000	10%	\$ 500,000				
3 Temporary Trailer	2.00	2%	\$ 116,858	2%	\$ 116,858	\$ 116,858	\$ 116,858	100.0%	
4 Permit Fee	2.00	1%	\$ 30,000	1%	\$ 30,000				
5									
6									
CONSTRUCTION TOTALS			\$ 5,646,858		\$ 5,646,858	\$ 116,858	\$ 116,858		
CONST. ADMIN. (8-CEO)									
	CODE	Estimated Construction Administration		Current Construction Administration Estimate		Construction Administration		Construction Administration Phase Paid to Date	
1 Const. Mgmt by CIP Const. Mgr	3.02	5.0%	\$ 282,343	5.0%	\$ 282,343				
2									
3									
4									
CONSTRUCTION ADMINISTRATION TOTALS			\$ 282,343		\$ 282,343	\$ -	\$ -		
ADMIN. EXPENSES (6-ADM)									
	CODE	Estimated Administrative Expenses		Current Administrative Expenses Estimate		Administrative Expenses		Administrative Phase Paid to Date	
1 CIP Dept. (Gen. Admin. Fees)	4.00	5.0%	\$ 282,343	5.0%	\$ 282,343	\$ 80,751	\$ 80,751	100.0%	
2									
ADMINISTRATIVE EXPENSES TOTALS			\$ 282,343		\$ 282,343	\$ 80,751	\$ 80,751		
ADDITIONAL PROJECT TASKS									
	CODE	Estimated Additional Tasks		Current Additional Tasks Estimate		Additional Project Tasks		Additional Tasks Paid to Date	
1 Program Management - Atkins	8.00		\$ 6,000		\$ 6,000	\$ 4,164	\$ 4,164	100.0%	
2									
ADDITIONAL PROJECT TASKS TOTALS			\$ 6,000		\$ 6,000	\$ 4,164	\$ 4,164		
B-No.	B-60454	PROJECT GRAND TOTAL		Pre-Design	Estimated	Post-Bid	Paid to Date		
			\$ 7,014,421	\$ 7,014,421	\$ 203,160	\$ 203,160			

PROJECT SCOPE	Design and construct a 10,000 SF two-story fire rescue facility on a portion of a public park. The facility will include bays for four trucks, dormitories, offices, a recreation room, kitchen and miscellaneous support spaces. Demolition to include the removal of the existing fire station trailer, related utilities, and select street trees, possible relocation of electrical mains and sanitary force main. The site work will include the addition of a parking lot, service apron, new curb cuts and signalization. As part of the enhancement of the surrounding park, a mini-soccer field will be added. In the course of securing necessary approvals for the project presentations to the Neighborhood and the Zoning Hearing Board may be required.						
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: **Reginald Duren** _____ Date: _____
 Deputy Chief: Fire Department Signature

Notes	09/19/2012: RESO# 12-0316 dated 09/13/2012 allocation to B-60454S of sanitary sewer as part of funding source for B-60454.
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FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
		385200-1 2002 Homeland Defense Bonds (Series 1)	313306 Neighborhood Fire Stations	\$ 181,362
	1584 385200-3 2002 Homeland Defense Bonds (Series 3)	313306 Neighborhood Fire Stations	\$ 1,050,105	
	888961 Sunshine State Financing Commission Number 2	313306 Neighborhood Fire Stations	\$ 3,845,377	
	FUND GRAND TOTAL	B-No. B-60454	ACTUAL \$ 5,076,844	PROJECTED

VALIDATION	Initiated by:	Bryan Thompson Project Manager: Capital Improvements	Signature _____	Date: _____
	Approved by:	Marcel Douge (CIP) Team Leader Design: Capital Improvements	Signature _____	Date: _____
	Approved by:	Nelson Cuadras Senior Construction Manager	Signature _____	Date: _____
	Schedule Verified By:	N/A Project Manager: Capital Improvements	Signature _____	Date: _____
	Reviewed by:	Edwige De Crumpe Program Control Manager Yvette Smith Administrator: Budget	Director: Budget	Date: _____
	Verified by:	Jeovanny Rodriguez, PE Assistant Director: Capital Improvements	Signature _____	Date: _____
	Authorized by :	Reginald Duren Deputy Chief: Fire Department	Signature _____	Date: _____
	Authorized by :	Mark Spanioli, PE Director: Capital Improvements	Signature _____	Date: _____

ORIGINAL TO: **Melanie Whitaker / Capital Improvements 8th Floor** Initials

Notes	<p>Receipt of PAF by Capital Improvements Program Public Relations Coordinator</p> <p><i>Project MUST be Presented to the Bond Oversight Board</i></p> <p style="text-align: right;">_____ Date Received / Signature or Initials</p>
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Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.



PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP NON-CIP

Date Prepared:	15-Jan-2013
VERSION	

PROGRAM 351-Sanitary Sewers AREA 1-Public Safety

PROJECT NAME: Fire Station #14 (New) - D4 - Sanitary Sewer Component		PROJECT NO:	B-60454S
ADDRESS / LOCATION: 1800 SW 21st Ave		DISTRICT:	4
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST: \$	-
CATEGORY: Sanitary Sewers		CURRENT PROJECT EST. COST: \$	100,000.00
CLIENT DEPT: 28-FIR-Fire Rescue		CURRENT FUNDS: \$	100,000.00
CLIENT CONTACT: Reginald Duren		TEL.:	
DESIGN MANAGER: Bryan Thompson (CIP)		TEL.: 305-4161049	FUTURE FUNDS: \$ -
CONSTR. MANAGER: Nelson Cuadras (CIP)		TEL.: 305-416-1254	PROCUREMENT: Conventional

DESIGN SCHEDULE		BID SCHEDULE		CONSTRUCTION SCHEDULE	
ESTIMATED	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED	ACTUAL
START: 4/1/2013	START:	ADV: 2/15/2014	ADV:	START: 7/1/2014	START:
END: 2/1/2014	END:	AWARD: 6/2/2014	AWARD:	END: 9/1/2015	END:

PROJECT ESTIMATED AND ACTUAL COSTS	Conceptual Date:		% Plans Date:		Bid Open:		Paid to Date		% Paid to Date	
	Code	Cost	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid		Design Phase Paid to Date
PRODUCTION PHASE (3-DES)										
Consultant: 0000 To be Assigned		CODE	% of Const	Pre-Design Est. Design	% of Const	Current Design Estimate	% of Const	Post-Bid	Design Phase Paid to Date	% Paid to Date
1	Outside Consult.-Prime Basic Des. Fee	1.01								
2	CIP-Design Management	1.02								
3	Gen. Production Phase Conting.	1.01								
4										
5										
6										
7										
8										
9										
10										
11										
12										
PRODUCTION TOTALS			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
CONST. PHASE (4-CON)										
Contractor: 0000 To be Assigned		CODE	Pre- Design Estimated Construction by PM	Current Construction Estimate	Bid Results & Change Orders	Construction Phase Paid to Date	% Paid to Date			
1	Construction Cost (Prime Contractor)	2.00	100% \$ 90,909	100% \$ 90,909						
2	Construction Contingency	2.00	10% \$ 9,091	10% \$ 9,091						
3										
4										
5										
6										
CONSTRUCTION TOTALS			\$ 100,000	\$ 100,000	\$ -	\$ -				
CONST. ADMIN. (8-CEO)										
Const. Mgmt by CIP Const. Mgr		CODE	Estimated Construction Administration	Current Construction Administration Estimate	Construction Administration	Construction Administration Phase Paid to Date	% Paid to Date			
1	Const. Mgmt by CIP Const. Mgr	3.02								
2										
3										
4										
CONSTRUCTION ADMINISTRATION TOTALS			\$ -	\$ -	\$ -	\$ -				
ADMIN. EXPENSES (6-ADM)										
CIP Dept. (Gen. Admin. Fees)		CODE	Estimated Administrative Expenses	Current Administrative Expenses Estimate	Administrative Expenses	Administrative Phase Paid to Date	% Paid to Date			
1	CIP Dept. (Gen. Admin. Fees)	4.00								
2										
ADMINISTRATIVE EXPENSES TOTALS			\$ -	\$ -	\$ -	\$ -				
ADDITIONAL PROJECT TASKS										
		CODE	Estimated Additional Tasks	Current Additional Tasks Estimate	Additional Project Tasks	Additional Tasks Paid to Date	% Paid to Date			
1		8.00								
2										
ADDITIONAL PROJECT TASKS TOTALS					\$ -	\$ -				
B-No.	B-60454S	PROJECT GRAND TOTAL	Pre-Design	Estimated	Post-Bid	Paid to Date				
			\$ 100,000	\$ 100,000	\$ -	\$ -				

PROJECT SCOPE	Design and construct a 10,000 SF two-story fire rescue facility on a portion of a public park. The facility will include bays for four trucks, dormitories, offices, a recreation room, kitchen and miscellaneous support spaces. Demolition to include the removal of the existing fire station trailer, related utilities, and select street trees, possible relocation of electrical mains and sanitary force main. The site work will include the addition of a parking lot, service apron, new curb cuts and signalization. As part of the enhancement of the surrounding park, a mini-soccer field will be added. In the course of securing necessary approvals for the project presentations to the Neighborhood and the Zoning Hearing Board may be required.						
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6

Client Approval: **Reginald Duren** _____ Date: _____
 Deputy Chief: Fire Department Signature

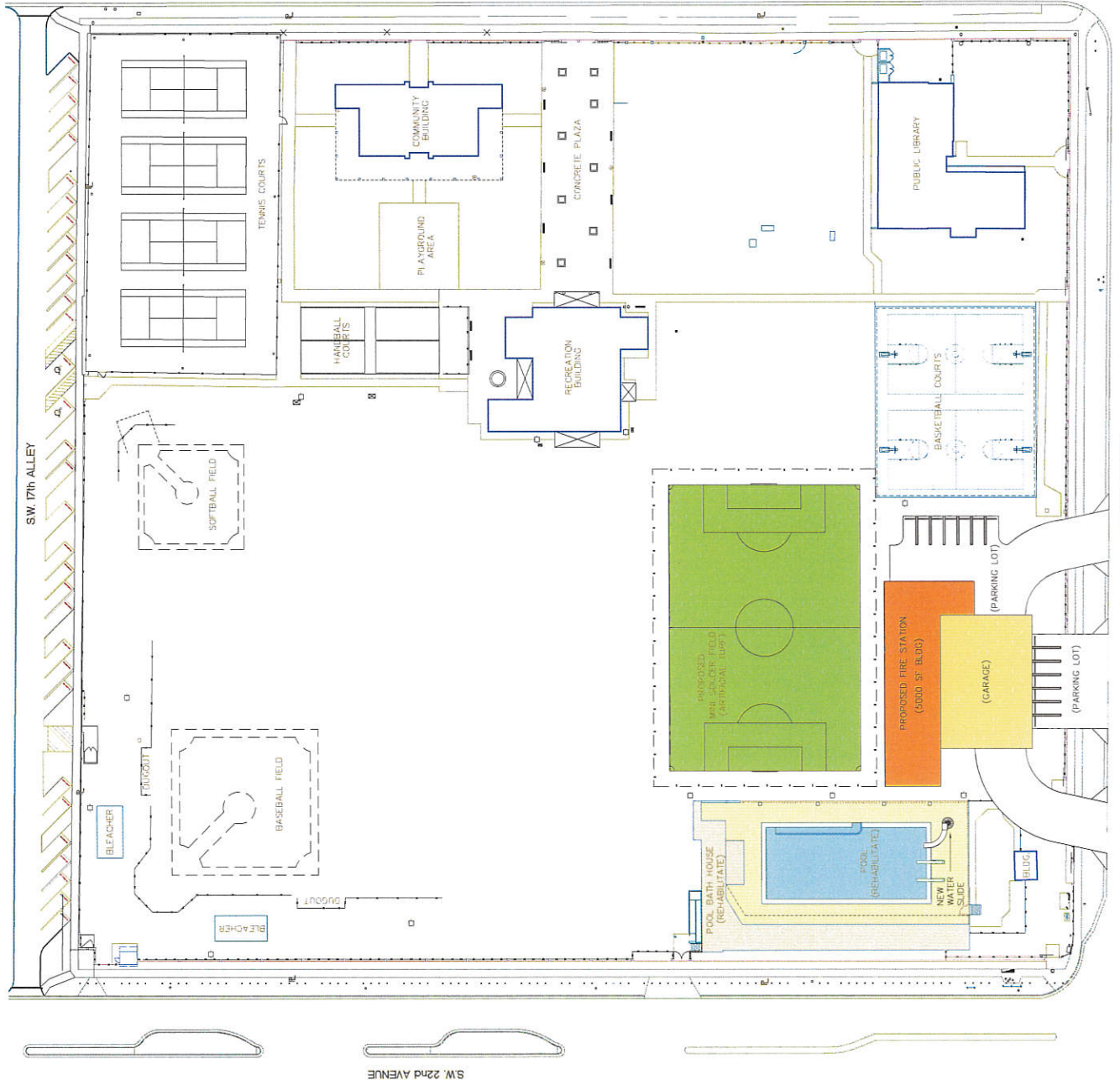
Notes	09/19/2012: RESO# 12-0316 dated 09/13/2012 allocation to B-60454S of sanitary sewer as part of funding source for B-60454.
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FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
		1122 355001 1988 Sanitary Sewer Bonds	313306 Neighborhood Fire Stations	\$ 100,000
	FUND GRAND TOTAL	B-No. B-60454S	ACTUAL \$ 100,000	PROJECTED

VALIDATION	Initiated by: Bryan Thompson _____ Date: _____ Project Manager: Capital Improvements Signature
	Approved by: Marcel Douge (CIP) _____ Date: _____ Team Leader Design: Capital Improvements Signature
	Approved by: Nelson Cuadras _____ Date: _____ Senior Construction Manager Signature
	Schedule Verified By: N/A _____ Date: _____ Project Manager: Capital Improvements Signature
	Reviewed by: Edwige De Crumpe _____ Yvette Smith _____ Date: _____ Program Control Manager Administrator: Budget Director: Budget
	Verified by: Jeovanny Rodriguez, PE _____ Date: _____ Assistant Director: Capital Improvements Signature
	Authorized by: Reginald Duren _____ Date: _____ Deputy Chief: Fire Department Signature
	Authorized by: Mark Spanioli, PE _____ Date: _____ Director: Capital Improvements Signature
ORIGINAL TO: Melanie Whitaker / Capital Improvements 8th Floor Initials _____	

Notes	No Homeland Defense Bond Appropriated to this Project
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Executed PAF MUST be electronically distributed to the following individuals:
 Director of the Client Department, Yvette Smith, Edwige De Crumpe, Senior Project Manager and Project Manager.



SHENANDOAH PARK

OVERALL PARK SITE PLAN
SCALE: 1" = 30'-0"




CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Johnny Martinez, P.E.,
City Manager

DATE: November 7, 2012 FILE:

SUBJECT: Evaluation Committee
Recommendation:
Architectural/Engineering
Design Services for Fire
Station #14 – B-60454


FROM: Sandra Vega, Project Manager
Capital Improvements Program
Chair, Evaluation Committee

REFERENCES: RFQ No.: 11-12-037
ENCLOSURES:

Recommendation

The Evaluation Committee ("**Committee**") has determined that the three (3) highest ranked respondents to Request for Qualifications No.: 11-12-037 are as follows:

- 1st Stephen L. Boruff, AIA Architects & Planners, Inc. ("**Boruff**");
- 2nd Landera Associates, P.A. ("**Landera**");
- 3rd Ferguson Glasgow Schuster Soto, Inc. ("**Ferguson**");

and recommends that CIP be authorized to enter into negotiations with Boruff, the highest ranked firm, for Architectural/Engineering Design Services for Fire Station #14. The Committee further recommends that CIP be authorized to commence negotiations with the 2nd or 3rd highest ranked firms, respectively, should negotiations with the lower ranked firm break down.

Background

The Capital Improvements Program ("CIP") issued Request for Qualifications No. 11-12-037 for the provision of Architectural/Engineering Design Services for Fire Station #14 ("**RFQ**") on June 4, 2012. As minimum requirements, respondents to this RFQ must have been licensed, registered and practicing in Florida as **either** an architectural or engineering firm for the last five (5) years under its current business name **and** must have been the lead architect or lead engineer for at least one (1) fire station that was newly constructed in Florida within the last ten (10) years. In addition to the completed fire station, Proposers were required to submit references from the owners of at least two (2) additional projects completed within the last five (5) years which were of similar, size, scope and complexity as the proposed Fire Station #14 and for which the Proposer served as the lead architect or lead engineer. Proposers must have a proven record of successfully completing projects.

On July 10, 2012, CIP received a total of nine (9) responses to the RFQ.

The RFQ required firm responses to follow a specified format using specific forms provided by CIP. As stated in the RFQ solicitation documents, the responses would be evaluated based on the following five (5) criteria:

1. Proposer's Qualifications and Experience	Maximum 25 points
2. Proposer's Team's Experience	Maximum 35 points
3. Project Manager's Experience	Maximum 20 points
4. Proposer's Design Philosophy and Process	Maximum 10 points
5. Proposer's Technical Capabilities	Maximum 10 points

The committee appointed by the City Manager to evaluate the RFQ responses and establish the ranking of the firms included the following professionals:

1. Sandra M. Vega, Project Manager, CIP
2. Gary Perkins, Fire Captain, COM Fire-Rescue
3. Fernando Fernandez, Assistant Fire Chief, Miami-Dade Fire-Rescue
4. Edward C. Berounsky, R.A., Architektnics
5. Dean B. Lewis, AIA, DBLewis Architect Threshold Intl., Inc.

On Thursday, November 1, 2012, the evaluation committee convened to evaluate, score and short-list the top three (3) firms based on their review of the responses. After introductions and a brief explanation of the evaluation process and ranking guidelines, the committee elected Sandra Vega as its Chairwoman. Before beginning discussions of the qualifications of the respondent firms, Chairwoman Vega explained to the Committee the City's desire to retain the best qualified respondent with the most extensive experience designing and programming fire stations. The Committee then proceeded to discuss and preliminarily rank the respondents with respect to each of the five (5) evaluation criteria, after which, each Committee member then individually scored each respondent with respect to each of the five (5) evaluation criteria. Committee members' individual scores were then totaled and combined for all Respondents, which were then ranked accordingly.

The Committee ranked the firms as follows:


Overall Ranking (out of 500 potential points):


1. Stephen L. Boruff Architects (469) ;
2. Landera Associates, P.A. (443);
3. Ferguson Glasgow Schuster Soto, Inc. (433.5);
4. Currie Sowards Aguila Architects (388.5);
5. Wolfberg Alvarez & Partners (368);
6. Alleguez Architecture, Inc. (325);
7. Silva Architects(322.5);
8. MC Harry Associates(301);
9. Architects International, Inc. (226);

The Committee, as a whole, feels confident that Boruff, Landera and Ferguson each have the experience, qualifications and staff required to complete the architectural and engineering design tasks required for the programming and planning of Fire Station #14 pursuant to RFQ No.:11-12-037. Based on the above, the Committee recommends that CIP

be authorized to enter into negotiations with Boruff, the highest ranked firm, for Architectural/Engineering Design Services for Fire Station #14. The Committee further recommends that CIP be authorized to commence negotiations with Landera or, if necessary, Ferguson, the 2nd and 3rd highest ranked firms, respectively, should negotiations with the higher ranked firm break down.

Your signature below will signify your concurrence with the above recommendation and your assimilation of these findings as your own justification based on the requirements of the RFQ and the qualifications of the Proposers.

Approved: 
Johnny Martinez, P.E., City Manager


cc: Alice Bravo, P.E., Assistant City Manager
Mark Spanoli, P.E., Director, CIP
Jeovanny Rodriguez, P.E., Assistant Director, CIP
Committee Members
Anthony Rolle, CIP, Project Manager