

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
AGENDA

11/21/08 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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I. **APPROVAL OF THE MINUTES OF THE MEETINGS OF SEPTEMBER 23, 2008 AND OCTOBER 28, 2008.**

II. **NEW BUSINESS:**

1. Additional Funding for Lummus Park Recreation Building Improvements
2. Additional Funding for Historic Miami High Restoration
3. Hadley Park Youth Center and Field Improvements
4. Roberto Clemente Park New Recreation Building

III. **UPDATES:**

1. Roberto Clemente Park Building Renovations
2. Juan Pablo Duarte – Water Playground
3. Saunders Plot Repairs at City's Cemetery
4. Paul S. Walker Park- Design & Construction Services
5. Kinloch Storm Sewer Improvements – Design Services
6. City of Miami MMPD Fire Suppressor Modifications
7. Additional Funding for Robert King High Park – New Building & Site Improvements
8. Robert King High Park – Soccer Field

IV. **CHAIRPERSON'S OPEN AGENDA:**

V. **ADDITIONAL ITEMS:**

# HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

9/23/08 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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The meeting was called to order at 6:14 p.m., with the following members found to be

Present: Rolando Aedo (Vice Chairman)  
Eileen Broton  
Mariano Cruz  
Robert A. Flanders (Chairman)  
Charisse L. Grant  
Kay Hancock-Apfel  
Ricardo Lambert  
Carmen Matos  
Gary Reshefsky  
Jose Solares  
Hattie Willis

Absent: Hugo P. Arza  
Luis Cabrera  
Jami Reyes

ALSO PRESENT: Denise Wallace, Assistant City Attorney  
Ola O. Aluko, Director, CIP Department  
Stephanie Grindell, Director, Public Works  
Juan Pascual, Assistant Director, Parks & Recreation  
Elyrosa Estevez, Project Manager, Public Works  
David Méndez, Assistant Director, CIP Department  
Ricardo Castro, Project Manager, CIP Department  
Mike Tyler, Project Manager, CIP Department  
Keith Ng, Project Manager, CIP Department  
Robert Fenton, Project Manager, CIP Department  
Danette Perez, Board Liaison, CIP  
Marcia Lopez, Administrative Assistant I, CIP  
Teri-Elizabeth Thomas, City Clerk's Office

September 23, 2008

**I. APPROVAL OF THE MINUTES OF THE MEETING OF JULY 22, 2008.**

HD/NIB MOTION 08-27

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF JULY 22, 2008.

MOVED: R. Aedo  
SECONDED: M. Cruz  
ABSENT: H. Arza, L. Cabrera, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**II. NEW BUSINESS:**

- Discussion of Maintenance & Operations
  - ❖ Stephanie Grindell, Director of Public Works

Chairman Flanders: Discussion of maintenance and operations, Stephanie Grindell, director of Public Works.

Stephanie Grindell: Yes. Stephanie Grindell, director of Public Works. You guys asked me to come here, so if you have questions?

Chairman Flanders: Well, I'm simply going to turn it over to the rest of the Board because they all do have questions.

Ms. Grindell: Sure.

Mariano Cruz: I don't have anything, but they doing good work. Your department came and clean all the drains in Allapattah so when all this bad rain came, nothing. But the County didn't clean the major arterials, so 12th Avenue was flooded, but not the City part, so the City did a good job of cleaning all the drains and everything there.

Gary Reshefsky: Ms. Grindell, I don't know if they gave you an overview of why we asked you to come to the Board, but I guess several months ago we started talking about the bond projects that have been funded with the money that we're overseeing. The question that kept coming up was how was the City funding the ongoing maintenance of these various projects. At the last meeting, we had the Parks Department here, and they mentioned that GSA is responsible for doing a lot of that work on the ongoing maintenance. But if you could tell us a little bit about what Public Works does in terms of servicing some of the projects that have been built, whether it be streets, drainage issues. One hot button for people on this Board and many people in the community is the lighting on Coral Way. If you could give us a little overview of that, that would be really helpful, and I think it would probably bring some questions out from Board members as to what's in your purview because we don't want to ask you questions that don't have anything to do with Public Works.

Ms. Grindell: Sure. The projects that CIP builds in the public right-of-way are turned over to Public Works. We pay the electricity bills if there is lighting; the water bill if it has water. We handle the

maintenance in two separate ways. We either use our in-house staff or hire contractors to assist us. As the projects are turned over to Public Works, we include those requests in our budget.

Mr. Reshefsky: Can you tell us a little bit about the Coral Way project?

Ms. Grindell: The Coral Way project, I think at the time that you guys originally had requested that I come, we had some contractual issues with the previous contractor. We terminated his services, and it took quite some time for us to get a new contractor on board. In the interim, you know, the routine staff, the in-house staff, performed those services, but generally, they handle mowing and tree trimming. They're not really landscapers, so there were some concerns as far as how they maintained the shrubbery, etcetera. Basically, they were just helping out until we could get a new contract. The new contractor started right around the time of the US Conference of Mayors. We were actually struggling to finish that corridor before the entourage of buses came through with all the mayors from all over, and we basically finished barely in time. But from that moment on, I don't think that we've had a problem with the landscaping. Now as far as the lighting, I can't tell you off the top of my head -- maybe Ely came. Ely is one of the project managers, and she says that, as far as she knows, all of it's working.

Jose Solares: What? And I apologize to both of you, but I drive through there every weekend. It cost over \$600,000, I think, that lighting project. I have been on this Board now for about a year and a half, close to two years now, and since we came here, we have been complaining about the same thing. Two weeks ago, all the lights were not on. If they fixed them over the last two weeks, you have to forgive me, and I'll take your word for it. Many of us that work in the industry, we take our contractors' word and say, yeah, it's fixed or it's repaired.

Elyrosa Estevez: For the record, Elyrosa Estevez, Public Works. One of our inspectors also does overnight inspections in the City of Miami. Right now Coral Way is under the new contractor, Florida Lawn Services. They submitted a proposal two months ago for the electrical lighting. There was a lot of vandalism on the lighting. We were missing 12 of them. It has taken some time, but I know that we got almost all the parts. The lighting that you that is not working is because there is a special portion of the light that has to be restructured because the lighting fixture is very complicated.

Vice Chair Aedo: You know, this project has caused a lot of angst and frustration over the years. I drive by there every night, so for the record, the stretch between 13th and 14th is not working as of last night. I think we were all excited but somewhat cautious about the expenditures for this lighting project because it was the lighting, it was the landscaping, and this one's been fraught with problems.

Ms. Estevez: Like I said before, we noticed a lot of vandalism to the lights. The lights are made of aluminum, so they're constantly taken out. It's a simple screw on the bottom portion of it.

Vice Chair Aedo: We didn't know that?

Ms. Estevez: I can't say.

Vice Chair Aedo: It's a rhetorical question. Obviously, these were things that you would have thought would have been considered. I think the attempt was noble, but it definitely hasn't executed how I think a lot of people envisioned it.



Ms. Estevez: The contractor that we do have now is very professional, and the bid came out within the limits of our scope of services. I think that he will do a professional job once those lights are in.

Jose Solares: I am not shooting the Public Works Department at no time. I admire you and respect you for the job you are doing over there. The problem is what is the City doing to provide you with the proper support, proper staffing and proper funding. We are spending millions and millions of dollars to build things that we cannot maintain. If that's the case, let's not build it. You know why they took the aluminum off? Because it wasn't energized, so it's no problem at all to take.

Chairman Flanders: I think what you're hearing here, Ms. Grindell, is the concern of the Board regarding the protection, the preservation, and the maintenance of the new projects as they're coming on online. Now I know that your department is supposed to submit a 5-year or 10-year operating plan. What I think this Board wants to hear from you is your insight as to how your budgeting process is working with the new projects, how you are planning going forward. As we all know, you have to maintain the buildings in the parks. What we really want to know is what happens after it's built. Are you getting the financial resources? Is your department being properly staffed? Do you have a 5- and a 10-year plan going forward?

Ms. Grindell: You asked so many questions at one time. I can't speak for Parks or GSA, which maintains buildings in parks. What I can say is that this fiscal year was a little bumpy. Generally, the way that Public Works and CIP handle budgetary issues is prior to the fiscal year when Public Works is getting ready to submit the budget, we ask CIP to tell us all the projects that are going to be coming forward. At the time, a lot of projects are very preliminary. Based on the information that's available at the time of the budget, they provide us with the generic information as far as the scope of the projects. From that, we come up with a cost estimate of how much we believe it's going to cost to maintain it based on the preliminary information that available. And with that information, we include that in our budget.

Mr. Aluko: We do have midyear adjustments. By the time we do reach the midyear adjustments, some of the projects may have been a little more clearer in terms of the completion date and also the operating costs that she will incur. At that time, we will sit down with the Budget director and tender those new numbers to the Budget director and at that time the adjustments will be made.

Hattie Willis: Are you sure that you will be able to do what you need to do with the budget that you have?

Ms. Grindell: I do feel comfortable with the budget that I have, but we have not finalized the number as to how much the maintenance is going to be for all the projects that are to be turned over to Public Works.

Ms. Willis: I always panic during hurricane season. They promised that they would be cutting back the trees and removing dead limbs. I'm not seeing where we're winning with that fight. I would appreciate if you look into that and find out where we are with that.

Ms. Grindell: I can explain that to you now. One of the biggest shocks when I first started with the City was that there wasn't a routine maintenance plan for Public Works. We've been working for a really long time to start a routine maintenance plan. While that doesn't make sense for some items, it does for others. In the area of tree trimming, we actually started our routine plan in January. We

divided the City into 118 grids. Right now we're probably 50 into 118. The full cycle will take around two years.

Charisse Grant: What's the level of coordination or communication between what's being developed for a project out of CIP in terms of what's going to go in there and what the responsibility of Public Works is going to be to maintain it afterwards?

Ms. Grindell: I can say that when I first got here, Public Works wasn't involved at all in the capital plan. We've been working really hard with CIP to start reviewing those plans.

Mr. Reshefsky: Sorry to go back to the lights issue again. How much do the lights cost? Are you guys paying for them out of your budget?

Ms. Grindell: We do pay for the replacement lights out of our budget.

Mr. Reshefsky: How much do they cost?

Ms. Estevez: Each component of the light fixture comes from a different manufacturer. To put one light together costs about \$1,500, and the supplier will not sell directly to the City. The current contractor that we have has proposed a new plastic light fixture.

Mr. Reshefsky: Could I make a suggestion? We spent a lot of money on this project, and I'm just thinking that we're throwing more money at this same project and maybe it might be a good idea to get some input from us so it's not just you all making these decisions. It sounds ridiculous to keep spending money on it.

Kay Hancock-Apfel: I believe if I was going to put a light up and it was stolen once, the second time I would look to get a type of light that would be very difficult to steal. You really need to look at the type of lights, and it was a terrible mistake to use a light that comes from that many sources that can be stolen so readily.

Ms. Willis: If it costs that much money to replace those lights, maybe we can change the lights and find another type of light that would serve the purpose and be more cost-effective.

Ms. Grindell: There are several things to consider. You have to look at the number of light fixtures that we have. We replace on an as-needed basis. Do we want to replace on an as-needed basis with something that looks completely different? That's going to look horrible.

Mr. Aluko: The comments that you all have brought up are very valid comments. Should we stop the bleeding now and consider installing entirely new lights? I think that's something the Public Works Department, the City Manager's office, and obviously the CIP Department needs to get together and look at.

Chairman Flanders: Ola, if you could develop a de facto City standard, it could be incrementally implemented as these things break down. Actually, over time, they would all be replaced and we would, in fact, have a de facto City standard.

Mr. Aluko: We'll definitely take that under advisement with the Public Works Department.

❖ Juan Pascual, Assistant Director of Parks & Recreation

Chairman Flanders: The next item is Juan Pascual, Assistant Director of Parks and Recreation. Welcome.

Juan Pascual: Thank you very much. Good evening, ladies and gentlemen. I'm assuming you've got some concerns and some issues as far as how our projects are being maintained. First of all, there's a two-fold process as far as our budget goes and our preparation for our budget. We have program concerns and we also have maintenance concerns, so we divide our budget on an operation perspective, those that are dedicated to programs and enhancing the quality of life directly to our citizens and then those that are directed towards maintenance. The maintenance that our department is responsible for is predominantly the grounds maintenance, and then we are in the process of working concurrently with GSA in developing contract services for some of those maintenance issues that normally would be in the realm of GSA, but they may not have the particular expertise in-house to address those. In the budget process, what we have done is we've identified, in working in conjunction with CIP, those projects that are projected to be online within the next fiscal year. Some of that is prorated for the fiscal year, dependent upon when they're scheduled to come online. We've worked diligently with the Budget Department, and they have been gracious enough to understand our needs, and they have given us the funding in order to operate, open, staff, program and to maintain those particular facilities for the current fiscal year.

Hattie Willis: My major problem is GSA. As far as I'm concerned, they're atrocious, and they don't do their job properly. You know I'm constantly calling your office. What I'm saying to you is the response time and their behavior, is that a budget problem, or is that just the way it is overall with the City? It is not appropriate. It just doesn't work.

Mr. Pascual: We have a very good relationship with GSA, and we've identified some of the challenges that both our department and their department have. I think we have a plan in place moving forward to address some of those issues. We're identifying where the needs and deficiencies are as far as the ability to provide the service, and then those are the issues that we're contracting out for contractual services for maintenance.

Ms. Willis: So we're going to have a check and balance system? You're going to have like a quarterly report or something to see overall if they're taking care of all of the parks and doing the things that they need to do efficiently?

Mr. Pascual: We have a needs assessment report. On a monthly basis, our park managers actually have to walk their facility to identify the things that are visually deficient that need correction, and then there's a work order submittal system, and those work orders are then either processed through to GSA or in-house, and those that cannot be completed by GSA are then contracted out.

Charisse Grant: When a project like Jose Marti Park gym comes online, what's the cooperative process to ensure that building maintenance is done on a routine basis so that the Parks Department has a facility that the public can use?

Mr. Pascual: Obviously, I can't speak on behalf of GSA because I'm not with GSA.

Ms. Grant: I'm asking because you guys ultimately need the facility.

Mr. Pascual: We now have a mechanism in place in which we do evaluations. We do have a process. We do have contractors that Procurement has established as preapproved. We do work with GSA in the sense of identifying where maybe some of the deficiencies are and then trying to find a way cooperatively of identifying those, seeking the proper funding, and then putting those contracts in place.

Ms. Grant: My question is really do you have any control or any say over or the ability to make sure that GSA's budget this year and forward includes appropriate maintenance costs so that you don't wind up with something happening to a gym or whatever that really was their responsibility to sort of maintain that now you, the Parks Department, can't use?

Mr. Pascual: I wish I did have the influence to set budgets. What we do is sit down with GSA and identify those areas that we need to work together in order to seek additional funding for those particular needs. And we have done that successfully so far this year, and we're planning on continuing working together with GSA and identifying those as we move forward.

Ms. Willis: I think GSA should be here. I want to find out is it going to get better. I know Stephanie's department has gotten better. I know that Juan's department has gotten better. I can hear Juan saying in the back of his conversation, "I'm not them. I only can tell you what we do with them." Ola is the same way. I know that they need to be here because they're a problem. Believe me, the things that we're addressing, they are a problem, and I really don't know what in-house cleaning went on, but maybe we can ask them the appropriate questions because we're not asking them to the appropriate person. Can we get them?

Chairman Flanders: Hattie, that's easily rectified. We'll put them on the agenda for next month, Ola, and they'll be invited to appear, as Stephanie has, as Juan has.

Ms. Willis: Great.

Chairman Flanders: What we want to do is to feel so comfortable with the process that sometimes we can run what is called political interference in a positive way and lobby our elected officials or the City Manager and say, by the way, did you know the situation exists? Chances are they do, but now you've brought it to their attention, and then they will obviously address it. So Hattie, is that okay? Ola, can we do that?

Mr. Aluko: Mr. Chairman, most definitely. And in all fairness to GSA, they were uninvited because we thought the key items were the Parks and Public Works Departments. They did ask if they should come and we said no because the questions were geared towards Parks and Public Works. So my apologies, but we will invite them for the next meeting.

• Tamiami Storm Sewer Improvements – Construction Services

**NAME OF PROJECT:** [TAMIAMI STORM SEWER IMPROVEMENTS – CONSTRUCTION SERVICES](#)

**TOTAL DOLLAR AMOUNT:** **\$2,083,918** (\$518,100 Previously Approved; \$526,389 Future Funds)

**SOURCE OF FUNDS:** Tamiami Storm Sewers Phase IV, HD Series 1, 2, and 3

**DESCRIPTION OF PROJECT:** The proposed work consists of drainage improvements consisting of French drains, new storm sewer outfalls, catch basins, cross drains and surface restoration. Road improvements such as roadway milling and resurfacing, damaged sidewalk replacement, curb and/or gutter replacement, re-sod of swales, and ADA compliant ramp construction as needed within project limits. Additional information listed under the Notes Section on the attached Project Analysis Form.

HD/NIB MOTION 08-28

A MOTION TO FUND THE TAMIAMI STORM SEWER IMPROVEMENTS - CONSTRUCTION SERVICES.

MOVED: K. Apfel  
SECONDED: M. Cruz  
ABSENT: H. Arza, L. Cabrera, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Gary Reshefsky.

**III. UPDATES:**

1. Commodore Plaza Street Furniture

Gary Reshefsky stated that the project has been completed.

Elyrosa Estevez, Public Works, reported that two metal benches were installed at 3138 Commodore Plaza on brick pavers, and the project is 100 percent completed.

2. Historic Preservation Initiatives – City Hall

Gary Reshefsky stated that study of the columns is being finalized. The columns are currently being encased in concrete, and the project should be completed within six months.

Robert Fenton, CIP Department, stated that the remediation work has not started yet. The engineering work is complete. The contracts have been awarded to the contractor and the shop drawings are currently being reviewed to start the repairs.

3. Bicentennial Park Shoreline Stabilization, Phase III - Construction Services

Gary Reshefsky stated that the project has been a great project for the City and it has been completed.

David Méndez, Assistant Director, CIP, reported that the project has been completed on time and under budget.

#### 4. Fire Station No. 11 – Design and Construction

Gary Reshefsky stated that the project cost went down by 30 percent since it was originally estimated.

David Méndez, Assistant Director, CIP, stated that even though there was a successful bid, the bid is under protest, so depending on how that protest goes, construction may or may not start in November as originally planned.

Ola Aluko, CIP Director, stated that the project will proceed forward until directed to stop.

#### 5. Fairlawn Storm Sewer Improvements Phase III – Design Services

Gary Reshefsky stated that the project design is 90 percent complete.

Ola Aluko, CIP Director, stated that the fees being charged for the design are within average and are actually a little below.

#### 6. College of Policing

Gary Reshefsky stated that construction on the project is 20 percent complete. The project completion date is anticipated for October 2009.

Ola Aluko, CIP Director, stated that the original completion date was scheduled for July 2009. However, the City had not received 100 funds in its escrow, and that's one of the reasons why the contract was not signed with the contractor. The funds are in escrow, so the Department is comfortable that the facility will be built. The commitment that the City received from the School Board has not changed. However, should there be a change of commitment, we have various departments that are jumping at using this facility, so the City will be able to maintain this building on its own.

#### 7. NE 2<sup>nd</sup> Avenue Improvements – Design Services

Gary Reshefsky stated that the project is broken up into different segments. The City is paying for the design of the project, and the County is funding most of the project.

#### 8. Additional Funding for Armbrister Park Building Improvements

Gary Reshefsky stated that the project was completed and the building is being occupied. The project utilized additional funding to be completed, but the additional funding came in under budget.

#### 9. Jose Marti Park Gym

Gary Reshefsky stated that the project is completed and the grand opening is scheduled for October 18 at 10:30 a.m.

#### 10. Additional Funding for Black Police Precinct Courthouse Museum Restoration

Gary Reshefsky stated that the project is complete and the contractor is currently obtaining the CO.

Ola Aluko, CIP Director, stated that the ribbon-cutting ceremony date has not yet been determined.

#### **IV. CHAIRPERSON'S OPEN AGENDA:**

Chairman Flanders stated that Larry Spring told him that the City's bond rating was improved, so not only are we not in jeopardy, our bonds aren't and our bond rating, unlike some other cities and counties out there, is solid.

#### **V. ADDITIONAL ITEMS:**

- Discussion of November and December meeting schedule

Chairman Flanders suggested that the meetings for the November and December board meetings be held on November 21 and December 19.

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
MINUTES

10/28/08 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

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The meeting was called to order at 6:15 p.m., with the following members found to be

Present: Luis Cabrera  
Mariano Cruz  
Ricardo Lambert  
Carmen Matos  
Gary Reshefsky  
Jami Reyes  
Jose Solares

Absent: Rolando Aedo (Vice Chairman)  
Hugo P. Arza  
Eileen Broton  
Robert A. Flanders (Chairman)  
Charisse L. Grant  
Kay Hancock-Apfel  
Hattie Willis

ALSO PRESENT: Robin Jones Jackson, Assistant City Attorney  
Ola O. Aluko, Director, CIP Department  
Kelly Barket, Director, General Services Administration  
Thelma Free, Assistant to the Director, Public Facilities  
David Méndez, Assistant Director, CIP Department  
Ricardo Castro, Project Manager, CIP Department  
Armando Guzman, Major, Miami Police Department  
Ellen Uguccioni, Preservation Officer, Planning Department  
Ed Blanco, Project Supervisor, Parks & Recreation  
Guy Forchion, Director of Operations, Virginia Key Beach Park Trust  
Danette Perez, Board Liaison, CIP  
Marcia Lopez, Administrative Assistant I, CIP  
Terry Riley, Director, Miami Art Museum  
Jose Garcia, Deputy Director, Miami Art Museum  
Margaret Lake, Director, Gusman Center  
Teri-Elizabeth Thomas, City Clerk's Office

October 28, 2008



**I. APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 23, 2008.**

NOT TAKEN UP DUE TO LACK OF QUORUM.

**II. NEW BUSINESS:**

- Discussion of Maintenance & Operations
  - ❖ Kelly Barket, Jr., Director of General Services Administration

Ola O. Aluko (Director, Capital Improvements): The item in new business is just a discussion of maintenance and operations with our GSA director.

Kelly Barket: Kelly Barket, GSA director.

Mr. Aluko: At the last two board meetings, the Board had requested the Public Works director, the Parks director, and possibly, the GSA director to attend the Bond Oversight Board meeting just to give a brief overview of their funding structure -- or budget, rather, to ensure that there is either sufficient or there's notable maintenance on the facilities that we are using our bond monies to build. Mr. Barket is here to address any concerns or questions that you may have.

Mr. Barket: Are there any concerns?

Gary Reshefsky: Well, I think we may have a few questions, but just to give an overview of why we were asking for those department heads to come and yourself was there is a \$255 million bond offering in the City to build a hundred different assets. We just wanted to make sure that there was a maintenance plan and a capital plan in place to maintain those things so that they didn't go into disrepair as quickly as we put them up, so that's why asked all those departments to give us the real perspective of how it works and how money is incrementally added to your budget to take care of those projects.

Mr. Barket: What we do is when we sit down, we analyze our budget for the fiscal period. We just did that approximately four or five months ago for this fiscal period coming in the '09 year. Any parks coming onto the system, we try to analyze what the cost will be. Usually, if a park comes on in the first year, the warranty covers pretty much the air conditioning and the maintenance of the structure itself. We pretty much cover the maintenance of the parks or the buildings that are located at the parks. We do have budgeting for the fiscal year coming up. We know which parks pretty much are under warranty currently. We know which parks will come out of warranty, so we analyze that based on the needs that we anticipate for the coming year. In the event that there's a major catastrophic structure or roof collapse, we normally go back and we obtain additional funding, or CIP comes in and assists us with those types of repairs. The regular day to day maintenance is facilitated by GSA.

Jose Soares: When we develop a capital improvement project, we include an operational maintenance cost. If you're telling me that in every one of these projects your department already took this into consideration, I trust what you're saying because we don't have anything in front of us, but that's the biggest concern we have.

Mr. Barket: Some of the major projects are self-sufficient and we don't have to get as involved in the maintenance as we have in the past. With Little Haiti Park and Jose Marti gym, yes, we'll get involved. We'll do some maintenance there. Some of the things we can't do, like the gym floor itself. Obviously, we don't have the expertise to repair the floor. That would be handled with an outside vendor. If the air conditioning is not a complex system, we can assist with that.

Mr. Solares: So you're telling us your department is funded for those expenses?

Mr. Barket: Yes. It's funded for those types of maintenance agreements. Again, if it's major, we go back and we try to allocate additional funding.

Mr. Aluko: Let me clarify that, Mr. Board Member. When the Parks director was here, they did mention that they do most or a majority of their own maintenance. Whichever part of maintenance that they cannot do, then they solicit the services of GSA. Don't forget, they still have to pay for GSA's services. I must remind you, prior to the upcoming fiscal year, we do meet with GSA, Parks, Public Works, and other operating departments, and we give them a list of our projects, and they have to advise us of the fiscal impact in the upcoming year. Once we get that information, that's now turned in to the Budget director and that's used for planning purposes in the upcoming years. So again, just as he mentioned, yes, he does have the funds, but Parks mainly maintains their own facilities and whatever they cannot maintain goes to GSA.

Ricardo Lambert: How do we make sure that we're not going to be sitting here rebuilding something that today is in good shape but, you know, next year or two years from now, it won't be?

Mr. Barket: I can't speak for five years from now, but currently we don't have the -- I'll put it to you this way. Some of the deterioration of the buildings that you're talking about might have happened, 10, 15 years ago. Again, the City was in a different financial situation. It probably did go -- or lapse into a deteriorated state. In the past few years that I've been there, we've kind of gone back over and really revitalized the structures that we have, both in maintenance upgrading, maintaining the structure to make sure that in the future we won't have that. We have a preventative maintenance program that will do exactly what we just talked about.

Mr. Reshefsky: How are things going with the Grapeland Park project from your perspective?

Mr. Barket: On Grapeland Park, they have the theme park itself and the baseball fields on the side. We're maintaining and assisting on the baseball fields. Pretty much, they've been self-contained within the theme park itself. However, we have some work orders in the past couple of months, and yes, we assisted them. They've had some plumbing and odds and ends which you're going to expect in a theme park of that magnitude. Pretty much the equipment that's there, the facilities itself is under warranty. Any time there's a warranty problem with the pumps, outside vendors are coming in to maintain them.

Mr. Reshefsky: Thanks a lot for coming out.

Mr. Barket: You're very welcome.

- Miami River Greenways Segment D (East Little Havana)

**NAME OF PROJECT:** [MIAMI RIVER GREENWAYS SEGMENT D \(EAST LITTLE HAVANA\)](#)  
**TOTAL DOLLAR AMOUNT:** \$3,808,207 (\$478,216 is future Series 3 Homeland Defense Bonds, \$1,000,000 FDOT Transportation Enhancement, \$455,506 Streets Bonds Program Series 1 and \$1,874,485 Street Bonds Series 2)  
**SOURCE OF FUNDS:** HD Greenway Improvements Funding, FDOT Citywide Transportation & Transit and Street Bonds Series 1&2  
**DESCRIPTION OF PROJECT :** This project consists of road reconstruction to include a two-lane, two-way urban road with 10' travel lanes, 6' on- street parking, installation of 5' concrete sidewalk, installation of curb and gutter type F and type D, installation of a stormwater system and a 15' wide greenway will be constructed on the side adjacent to the river. It also includes landscaping (canopy trees), street pedestrian lighting and street furniture such as benches, trash receptacles, way-finding signs and etc.

NOT TAKEN UP DUE TO LACK OF QUORUM.

Gary Reshefsky requested that the CIP director talk to the members of the Board between now and the next meeting to clear up some questions and concerns brought up during the audit subcommittee meeting.

### III. UPDATES:

1. Additional Grant to the Miami Art Museum to Support the Development of a Fine Art Museum Facility in Bicentennial Park

Terry Riley, director of the Miami Art Museum (MAM), reported that most significant to the overall project is the approval and execution this year of the memorandum of understanding, which outlines the duties and responsibilities of each of the parties, which are the City of Miami, Miami-Dade County, Miami Art Museum, Miami Science Museum, and the Historical Museum of South Florida. In September '06, MAM selected Herzog and de Meuron as its design architect. MAM unveiled the design concept for the new facility in December '07. Schematic design commenced in October '07. The schematic design drawings were completed and accepted by MAM in March '08. A set of the schematic design drawings were submitted to the City as part of MAM's reimbursement request. The next phase, the current phase, design development, commenced in April '08. This phase is now 50 percent complete and is on target for completion during the first quarter of calendar year '09. The MAM project includes approximately 200,000 square feet of both indoor and outdoor program spaces, as well as under-building parking, which will be contiguous with the parking for the Science Museum; for MAM, about 78,000 square feet. The total number of parking spaces between the two museums is estimated at 500. MAM submitted to the City a reimbursement request for the \$2 million allowed from the bond issue. The reimbursement was for architectural and engineering expenses, which actually totaled about \$2.9 million during the schematic design phase.

Carmen Matos asked at what stage will the County release additional funds. Mr. Riley stated that the MAM is trying to wrap up the lease negotiations with the City. MAM is very hopeful that the lease agreement will go to the City Commission in December.

Jose Solares asked who will manage the parking garage. Mr. Riley stated that the garage will have a single operator for both buildings and the garage will be a fee parking garage, open to the public.

Mariano Cruz asked what the timetable is for the project. Mr. Riley stated that MAM is very anxious to start the project and would like to break ground in April.

Gary Reshefsky asked how much money has been drawn from the Homeland Defense account for the project. Mr. Riley stated that the project withdrew the entire \$2.7 million that was allocated for the project.

Gary Reshefsky requested that MAM return in April to give the Board another update on the project.

## 2. Police Sky Watch Observation Tower

Major Armando Guzman reported that the tower has been purchased and the project is complete. The tower is able to extend up to 24 feet in height and provides an elevated platform by which to direct police resources in crowd situations and traffic situations.

## 3. Gusman Hall Improvements

Carmen Matos stated that the Gusman Hall improvements were completed last month. All of the doors are now ADA compliant. The refreshment stand, emergency lighting, and impact windows were all put in. The County and State provided matching funds for the project.

## 4. Dinner Key Mooring Anchorage Field Project

Carmen Matos stated that the project is estimated to be completed August 2009 and will increase capacity by 225 moorings and will increase revenue.

Thelma Free, assistant to the director of Public Facilities, reported that estimations for revenue increases were based on percentage of capacity. At 25 percent, \$159,750 is estimated; 50 percent, \$319,500; 75 percent, \$479,250; and 100 percent, \$639,000. The project is days away from the start of the bid process. The plans are about 99 percent complete. Public notice for bids is estimated for November, and approval from the Commission should be received by December so that construction can begin.

## 5. Preservation Development Initiative Grant

Carmen Matos stated that the grant was for technical assistance to write the transfer of development rights code for the City. The historic preservation officer has already written the code and money was recently used for a survey in the Upper Eastside to help the neighborhood of Palm Grove move forward with historic preservation designation. The designation is in process and the funds have been successfully used. The project grant is completed.

Carmen Matos asked how much of the funding was the match by the National Historic Trust. Ellen Uguccioni, Preservation Officer, stated that the match was one to one.

6. Belle Meade Mini New Swings and Pour & Play Surface

Ed Blanco, Parks & Recreation, reported that the project was completed within budget.

7. Armbrister Park Boundless Playground

Ed Blanco, Parks & Recreation, reported that the project is currently under construction. There was demolition of the existing playground last week. The project is well underway and completion is estimated between the end of November and the first week of December. An additional swing set is being added west of the playground that is not part of the project, which will cost an additional \$50,000 from quality of life funds.

8. Armbrister Park Tennis Court Conversion

Ed Blanco, Parks & Recreation, reported that the project scope was the conversion of hockey rings to tennis courts. The project was completed using \$12,000 of the \$15,000 that was allocated.

9. Barnyard Playground Area Resurfacing

Ed Blanco, Parks & Recreation, reported that the project was completed and cost about \$72,000, of which \$60,000 was allocated for the project. The Parks Department paid for the balance of the funding.

10. Additional Funding and Scope of Work Change for Virginia Key Beach Park Trust Capital Related Consulting

AND

11. Virginia Key Beach Park Trust Various Projects

Carmen Matos stated that various parts of the project have been done and have come in under budget; others are over budget, others have actually been held off on.

Guy Forchion, director of Operations for Virginia Key Beach Park Trust, reported that an appropriation was set up in 2005 primarily from Homeland Defense I funds. At that time, there was \$1.4 million remaining in Homeland Defense funds to Virginia Key Beach Park. Of that, in 2005, \$371,722 was allocated out in Homeland Defense I funds, and those projects were primarily the leasing and construction of a modular office on historic Virginia Key Beach that allowed staff to move from a downtown location to the Beach property to really oversee the operations and construction. Aside from that, there were various projects that dealt with trash hauling and buoy line installation. We had a competition and some of the funds were going to our three finalists who presented to us their proposals for our museum selection; a utilities master plan that dealt with an electrical master plan for the entire property, which was completed. We were in the process of doing a Bear's Cut current testing, which allowed us to

purchase the piece of equipment that is now currently in Bear's Cut, and NOAA has been doing that work pro bono for us with our partnership in purchasing the piece of equipment that they're using. We also had an erosion control line survey that was needed and has been completed. And finally, there was a design of the entry gate and entryway to the entire park. At that time, we were facing some controversy behind parking being set up on Virginia Beach Drive due to some lease arrangements with the Seaquarium and the County in the past. From all of that, we were able to complete those projects and had a balance of \$35,000 that remained in HD I. Following that, last year we had, again, various projects, \$856,205, which the presentation on the slides addresses. At the meeting prior, at the budget oversight meeting, I was asked also to add in our actual costs to each of the projects' estimates, so that's been added on all of the slides. To sum it up, \$443,883 of the \$856,205 has been spent on projects. Of that remaining \$412,000, the bulk of that was really in two projects. We had \$75,000 set off as a match for the construction of a children's play area. We were fortunate enough to get a 100 percent grant for the construction of that, over a quarter million dollars, from the Children's Trust, and we constructed a boundless playground. Also, there was \$191,000 that was involved for a water supply plan. We made a fundamental change after your approval to that sum of money that our water supply plan wasn't as critical and electrical infrastructure, really the completion of parts of our electrical master plan, was more vital to the stage we were in, and so none of that \$191,000 has been spent.

**IV. CHAIRPERSON'S OPEN AGENDA:**

**V. ADDITIONAL ITEMS:**



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

ADDITIONAL FUNDING

1. DATE: 11/21/08 DISTRICT: 5
NAME OF PROJECT: ADDITIONAL FUNDING FOR LUMMUS PARK RECREATION BUILDING
INITIATING DEPARTMENT/DIVISION: Capital Improvements Program
INITIATING CONTACT PERSON/CONTACT NUMBER: Carlos Vasquez (305) 416-1206
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-75859

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$1,094,631 \$149,591 is Homeland Defense, \$149,015 is Safe Neighborhood Parks
Bond & \$196,025 is Sunshine State Financing Commission Number 2 [Previously Approved \$455,000 for Addition
and Renovation & \$76,020 for Design Services]

SOURCE OF FUNDS: Neighborhood Park Improvements and Lummus Park Shelter & Rehabilitation
ACCOUNT CODE(S): CIP # 331419 & 333137

If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input:

DESCRIPTION OF PROJECT: The project consist of addition and renovations to the recreation building, parking
lot renovation, provide new walkways through park, additional site lighting, and new lawn irrigation.

ADA Compliant? [X] YES [ ] NO [ ] N/A

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 11/17/08
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 11/21/08
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revision(s) to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,

DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? [ ] YES [ ] NO

If not, have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?

Have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Time impact

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:

Board recommended approval and requested for project justifications.

APPROVAL: [Signature]
BOND OVERSIGHT BOARD

DATE: 11/21/08

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: Ola Aluko, Director  
Capital Improvements Department

DATE: November 10, 2008 FILE: B-75859

FROM: Carlos Vasquez  
Construction Manager, CIP

SUBJECT: PAF for Lummus Park  
Recreation Building  
Rev. 02

*CV*  
*11/13/08*

**Description:**

The attached Project Analysis Form, (PAF) are to activate and approve funds and scope of work for the above referenced project.

**Justification:**

The project was completed on August 2005, and the permit process finalized on February 2006 in compliance with the 2001 F.B.C. Unfortunately, the permit expired and City of Miami Building Official required the project to comply with the 2004 F.B.C. In order to meet Building Department requirements, a review and revisions to the drawings and specifications were necessary to re-active the permit. Base on those revisions some changes were introduced to the project. Once construction commenced, unforeseen conditions were encountered and impacted not only the construction schedule but cost of construction.

**Scope of Work:**

Drawings review and revisions, specification review and revisions, coordination with consultants. Renovation and addition to the existing historical preserved recreational building and improvements to the overall Park. Additional scope was necessary due to unforeseen conditions.

**Funding:**

The total cost to cover the production ,construction and administration phase has been estimated at \$ 1,094,631.00

The project funding are as follows:

385200-1	2002 Homeland Defense Bonds series	1 331419	\$	545,000.00
385200-8	2002 Homeland Defense Bonds interest	331419	\$	204,591.00
373001	Safe Neighborhood Parks Bond series	1 333137	\$	149,015.00
888961	Sunshine State Financing commission	331419	\$	196,025.00
			\$	1,094,631.00

It is recommended to approve the attached PAF to proceed with the required work

Cc: David J. Mendez, P.E Assistant Director Capital Improvements  
Gary Fabrikant, Assistant Director Capital Improvements  
Yvette Maragh, CIP Administrator Capital Improvements  
Job File



## Lummus Park Recreation Building Addition, Renovation and Gral Improvements :

**Project #:** B-75859

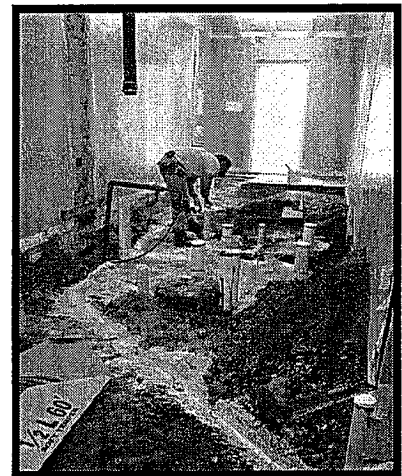
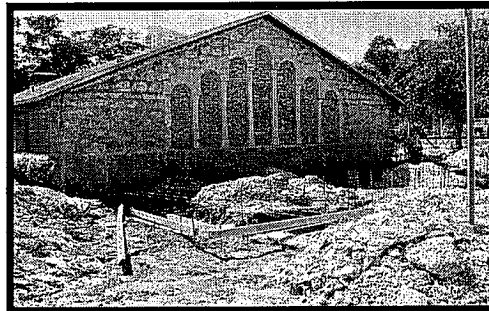
**Scope:** Selective interior & site demolition. Addition of a new Exercise/Aerobics Room. Upgrade lighting, ceilings, floors and finishes at the existing building. Rest Rooms Upgrade per DOJ requirements, New A/C system, parking area and landscaping.

### **Justification:**

- 1- Client (Parks & Rec) increased the square footage of the addition from 600 SF to 750 SF.\*\*
- 2- Existing Building must be upgraded to current codes ( renovation exceeds 25% ) \*
- 3- Cost of living increases over 3 year period.\*\*
- 4- Additional scope of work to implement the entire park. ( Side walks, Lighting System, Irrigation, Landscaping)\*\*
- 5- Additional scope of work (Architectural Supplemental Information - ASI) \*\*
- 6- Must comply with changes in code from FBC 2001 to 2004, DERM; WASA; NEC; NFPA 101 \*
- 7- Additional ADA requirements for Water Fountain, Ramps, Access, etc. must be complied with \*\*
- 8- Drawings for civil components associated with construction cost \*\*
- 9-City of Miami Federal Settlement with the Department of Justice (DOJ)\*\*
- 10- Additional contingency \*\*
- 11- Increase management fees \*\*

\* Construction

\*\* Design & Construction





# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP

NON-CIP

Date Prepared: 13-Nov-2008

VERSION REV02

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

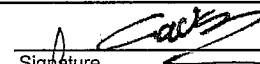

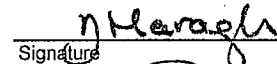
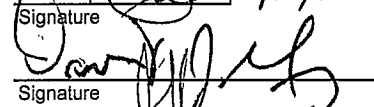

PROJECT NAME: <b>Lummus Park Recreation Building Improvement</b>		PROJECT NO: <b>B-75859</b>
ADDRESS / LOCATION: 360 N.W. 3rd Street		DISTRICT: 5
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 911,206.90	
CATEGORY: Parks and Recreation	PROJECT EST. COST: \$ 1,094,631.00	
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 1,094,631.00	
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Carlos Vasquez (CIP)	TEL.: 305-416-1206	FUND SHORTFALL:
CONSTR. MANAGER: Carlos Vasquez (CIP)	TEL.: 305-416-1206	PROCUREMENT: JOC
EST. DESIGN START: 03/14/05	EST. BID ADV.: 11/15/07	EST. CONSTRUCTION START: 08/15/08
EST. DESIGN END: 01/08/07	EST. AWARD DATE:	EST. CONSTRUCTION END: 03/15/09

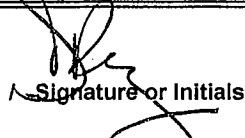
PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>			<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const.</b>	<b>Contracted Design</b>
	Prime Consultant: 838 The Russell Partnership, Inc			CODE			
	1	Outside Consultant - Prime Basic Design Fee	1.01	6.0%	\$ 53,464.00		\$ 53,464.00
	2	Outside Consultant - Additional Design Services WO1	1.01	1.7%	\$ 14,767.00		\$ 14,767.00
	3	Outside Consultant - Additional Design Services WO2	1.01	0.7%	\$ 6,000.00		\$ 6,000.00
	4	CIP - Production Management	1.04	1.8%	\$ 16,000.00		\$ 12,912.00
	5	General Production Phase contingency	1.01	1.0%	\$ 9,000.00		
	6						
	<b>PRODUCTION TOTALS</b>				<b>Estimated</b>		<b>Contracted</b>
					\$ 99,231.00		\$ 87,143.00
<b>CONSTRUCTION PHASE (4-CON)</b>				<b>Estimated Construction by PM</b>	<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>		
Prime Contractor: 2962 BMA Construction, Inc.			CODE				
1	Construction Cost (Prime Contractor)	2	88%	\$ 777,209.00		\$ 777,209.25	
2	Construction Contingency Allowance	2	3%	\$ 26,251.00			
3	Change Orders (Prime Contractor)	2	9%	\$ 81,540.00			
4	Miami-Dade WASD	01.01				\$ 1,093.65	
<b>CONSTRUCTION TOTALS</b>				<b>Estimated</b>		<b>Contracted</b>	
				\$ 885,000.00		\$ 778,302.90	
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>			CODE	<b>Estimated CEO</b>	<b>Contracted CEO</b>		
1	Construction Engineering Observation (CEO) Consultant	3.01					
2	Construction Management by CIP Construction Manager	3.04	5.0%	\$ 44,250.00		\$ 6,762.00	
3	JOC Administration - The Gordian Group (Always 1.5%)	3.03	2.5%	\$ 21,900.00		\$ 21,900.00	
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>				<b>Estimated</b>		<b>Contracted</b>	
				\$ 66,150.00		\$ 28,662.00	
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>			CODE	<b>Estimated ADMIN</b>	<b>Contracted ADMIN</b>		
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4	5.0%	\$ 44,250.00		\$ 17,099.00	
2							
<b>ADMINISTRATIVE EXPENSES TOTALS</b>				<b>Estimated</b>		<b>Contracted</b>	
				\$ 44,250.00		\$ 17,099.00	
<b>B-75859 PROJECT GRAND TOTAL</b>				<b>Estimated</b>		<b>Contracted</b>	
				\$ 1,094,631.00		\$ 911,206.90	

PROJECT SCOPE	Recreation Building addition and renovations. Renovate parking lot, provide new walkways throughout park, additional site lighting, and new lawn irrigation system.					
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes: PAF revised due to building, zoning and planning comments for design and unforeseen conditions on the job site.

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
		385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 56,675.16
1058	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 338,324.84	
	385200-2 2002 Homeland Defense Bonds (Series 2)	331419 Neighborhood Park Improvements	\$ 53,257.00	
1058	385200-2 2002 Homeland Defense Bonds (Series 2)	331419 Neighborhood Park Improvements	\$ 96,743.00	
1058	385200-8 2002 Homeland Defense Series 1 Interest Post 09-30-06	331419 Neighborhood Park Improvements	\$ 204,591.00	
1216	373001 Safe Neighborhood Parks Bond	333137 Lummus Park Shelter & Rehabilitation	\$ 149,015.00	
1496	888961 Sunshine State Financing Commission Number 2	331419 Neighborhood Park Improvements	\$ 196,025.00	
<b>B-75859 FUND GRAND TOTAL</b>			<b>ACTUAL</b> \$ 1,094,631.00	<b>PROJECTED</b>

VALIDATION	Initiated by: <u>Carlos Vasquez</u> Project Manager	 Signature	Date: <u>11/13/08</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager	 Signature	Date: <u>11/13/08</u>
	Reviewed by: _____ Senior Project Manager	Signature	Date: _____
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator	 Signature	Date: <u>11/13/08</u>
	Verified by: <u>Edwige De Crumpe</u> Program Controls Staff	Initials: <u>Edw</u> <u>11/13/08</u> Signature	
	Accepted by: <u>David Mendez</u> Assistant Director: Capital Improvements	 Signature	Date: <u>11/13/08</u>
Approved by: <u>Ola Aluko</u> Director: Capital Improvements	 Signature	Date: <u>11/14/08</u>	
ORIGINAL TO: Melanie Whitaker / 8th Floor			Initials: _____

Notes: Receipt of PAF by Danette Perez - CIP Public Relations Coordinator  
Project MUST be Presented to the Bond Oversight Board  
Date Received: 11/14/08 Signature or Initials: 

Executed PAF MUST be electronically distributed to the following individuals:  
Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**PREVIOUSLY APPROVED**

1. DATE: 7/26/05 DISTRICT: 5  
 NAME OF PROJECT: LUMMUS PARK RECREATION ADDITION & RENOVATION  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Roger Hatton (305) 416-1261  
 C.I.P. DEPARTMENT CONTACT: George Sainz (305) 416-1077  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
 ADDITIONAL PROJECT NUMBER: B-75859  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$455,000 (500,000 Allocated, estimated balance \$105,000)  
 SOURCE OF FUNDS: \$395,000 Neighborhood Park Improvements/\$60,000 Safe Neighborhood Park Bond  
 ACCOUNT CODE(S): CIP # 331419 & CIP#333173

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Project scope includes a 700 square feet addition to the north of the existing recreation building, to include an open area for fitness equipment, storage for wheelchairs (for new HC basketball program), and storage for grounds maintenance equipment. Renovations to existing building includes, new flooring, upgrade restrooms, replace french doors and sidelites, new roll-down security doors, replace kitchen cabinets, interior painting and pressure clean exterior stone veneer. (Continuation of scope attached)

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/19/05  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/26/05  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Community Mtg./Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 APPROVAL: Robert A. Ford DATE: 7/26/05  
 BOND OVERSIGHT BOARD



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	1/10/2005
Revised Date:	2/4/2005
Revised Date:	7/20/2005
Revised Date:	

<b>PROJECT NAME: LUMMUS PARK RECREATION ADDITION AND RENOVATIONS</b>			
ADDRESS / LOCATION: 360 NW 3 Street		PROJECT No.:	B-75859
NET OFFICE: Downtown		DISTRICT:	D5
CLIENT DEPT: Parks and Recreation		EST. PROJECT COST:	\$455,000
CLIENT CONTACT: Maria Perez	TEL.: (305) 416-1314	ALLOCATED FUNDS:	\$455,000
PROJECT MANAGER: George Sainz	TEL.: (305) 416-1077	PROCUREMENT:	JOC
CONSTR. MANAGER: George Sainz	TEL.: (305) 416-1077	PROJECT TEAM:	Vertical
INSPECTOR / CEO:	TEL.:		
EST. DESIGN START: 3/14/2005	EST. BID ADV.:	EST. CONSTRUCTION START: 9/1/2005	
EST. DESIGN END: 7/10/2005	EST. AWARD DATE:	EST. CONSTRUCTION END: 3/1/2006	

PRODUCTION PHASE		Percentage	
A. Design Svcs. - Outside Consultant		Prime Consultant: <u>The Russell Partnership</u>	
1	Basic Fees:	12.8%	\$43,520
2	Additional Services:	1.0%	\$3,400
			<b>SUB-TOTAL: \$46,920</b>
B. Design Svcs. - CIP			
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
			<b>SUB-TOTAL: \$0</b>
C. Production Management Services			
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	0.0%	\$0
			<b>SUB-TOTAL: \$0</b>
D. Miscellaneous Services			
1	Survey:	Vendor:	\$13,000
2	Re-plat:	Vendor:	
3	Geotechnical Testing:	Vendor:	\$2,000
4	Utility Locations (Soft Digs):	Vendor:	\$800
5	Asbestos Survey:	Vendor:	\$2,500
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other: Printing	Vendor:	\$2,500
			<b>SUB-TOTAL: \$20,800</b>
E. Special Fees / Assessments:			
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input type="checkbox"/>	\$500
2	Miami-Dade County Water and Sewer Department (Plan review)		\$500
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		\$500
8	Other: State Historic Preservation		
			<b>SUB-TOTAL: \$1,500</b>
			<b>PRODUCTION PHASE TOTAL: \$69,220</b>
<b>CONSTRUCTION PHASE</b>			
F. Construction:		JOC Contractor: _____	
1	Construction Estimate:		\$340,000
2	Contingency Allowance:	3.0%	\$10,200
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL: \$350,200</b>

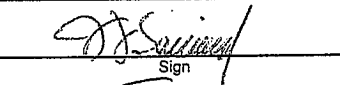

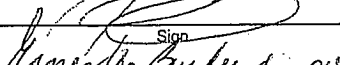
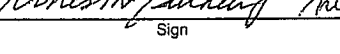
PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	\$2,500
	3	Miami-Dade County Archeological Monitoring:	
	4	Other:	\$780
			SUB-TOTAL: \$3,280
	<b>CONSTRUCTION PHASE TOTAL:</b>		<b>\$353,480</b>
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	5.0% \$17,000
	I	Construction Mgmt. - Industry Partner:	0.0% \$0
	J	Construction Engineering Observer (CEO) - Industry Partner	0.0% \$0
	K	JOC Administration	1.5% \$5,100
	<b>CONSTRUCTION ADMINISTRATION TOTAL:</b>		<b>\$22,100</b>
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0% \$10,200
M	Industry Partner Program Mgmt. Support:	0.0% \$0	
<b>ADMINISTRATIVE EXPENSES TOTAL:</b>		<b>\$10,200</b>	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
<b>LAND ACQUISITION TOTAL:</b>		<b>\$0</b>	
<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>		<b>\$455,000</b>	

PROJECT SCOPE	<b>Recreation building:</b>	
	1)	A 700 S.F. addition to the north of the existing building, to include an open area for fitness equipment, storage for wheelchairs (for new HC basketball program), and storage for grounds maintenance equipment.
	2)	Renovations to existing building include - new flooring, upgrade restrooms, replace french doors and sidelites, new roll-down security doors, replace kitchen cabinets, interior painting, and pressure clean exterior stone veneer.
	<b>Site improvements:</b>	
	1)	Provide new accessible walkways throughout the park.
	2)	Renovate parking lot, provide wider vehicular entry gate.
	3)	Additional site lighting for walkways.
	4)	New irrigation system.
	5)	ADA upgrades - walkways, site furnishings, water fountain, accessibility to Wagner House structure.

NOTES	The \$60,000 SNPB funds are future funds to become available in FY' 2005-2006 per Park Dept.
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FUND SOURCES	Fund: Homeland Defense Fund	CIP # 331419	Fiscal Year Available 2005	Amount: \$395,000
	Fund: SNPB	CIP # 333137	2005	Amount: \$60,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	<b>TOTAL ALLOCATED AMOUNT:</b>			

VALIDATION	Project Manager: <u>George Sainz</u>		Date: <u>7/21/05</u>
	Sr. Project Manager: <u>Fernando Paiva, Jr.</u>		Date: <u>7/21/05</u>
	Reviewed by: <u>Pilar Saenz</u> CIP Budget Administrator		Date: <u>7-21-05</u>
	Accepted by: <u>Ernest Burkeen</u> Director of the Client Department		Date: <u>7/22/05</u>

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

## 21. Athalie Range Park Swimming Pool Improvements

TOTAL DOLLAR AMOUNT: \$1,890,493 (1.35 Million allocated to CIP#331419, estimated balance \$39,952/5 Million Allocated to CIP#311715, estimated balance \$0)  
SOURCE OF FUNDS: \$1,204,564 Neighborhood Park Improvements/\$521,829-D5 Quality of Life/\$164,100-Safe Neighborhood Bond.  
DESCRIPTION OF PROJECT: Project includes the renovation of the existing pool building, restrooms, pool equipment room and pool area. The renovation of the pool building will include but not limited to replacement of the wood trellis at the back of the building, addition of a shade structure, patching and painting of the ceiling, drywall, replacement of the security gates, doors, windows, repair of the buzzer system, installation of lockers, construction of (2) two office spaces, meeting room and replacement of existing floors. (Continuation of scope is attached)

HD/NIB MOTION 05-89

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ATHALIE RANGE PARK SWIMMING POOL IMPROVEMENTS.

MOVED: W. Harvey  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

## 22. Lummus Park Recreation Addition & Renovations

TOTAL DOLLAR AMOUNT: \$455,000 (500,000 Allocated, estimated balance \$105,000)  
SOURCE OF FUNDS: \$395,000 Neighborhood Park Improvements/\$60,000 Safe Neighborhood Park Bond  
DESCRIPTION OF PROJECT: Project scope includes a 700 square feet addition to the north of the existing recreation building, to include an open area for fitness equipment, storage for wheelchairs (for new HC basketball program), and storage for grounds maintenance equipment. Renovations to existing building includes, new flooring, upgrade restrooms, replace french doors and sidelites, new roll-down security doors, replace kitchen cabinets, interior painting and pressure clean exterior stone veneer. (Continuation of scope attached).

HD/NIB MOTION 05-90

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE LUMMUS PARK RECREATION ADDITION & RENOVATIONS.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

25. Lummus Park Recreation Addition and Renovation – Design Services  
AND
26. Lummus Park Recreation Addition and Renovation

Edgar Munoz, CIP Department, reported that the design is complete, and the project is currently in the permitting and pricing stages. The estimated construction timeframe is May 2006 through November 2006.

27. Morningside Park Recreation Building Improvements – Design Services  
AND
28. Morningside Park Recreation Building Improvements

Edgar Munoz, CIP Department, reported that the design for the project is complete and is currently under permitting approval and pricing. The scope of work is 900 square feet of addition and building renovations to meet ADA. The estimated construction timeframe is April 2006 through February 2007.

#### **IV. CHAIRPERSON'S OPEN AGENDA:**

#### **V. ADDITIONAL ITEMS:**

1. Mary Conway, Director, CIP & Transportation, at the request of Luis Cabrera, stated that she would make a request to have Fire and Police Department representatives attend an upcoming BOB meeting to give an update on what they have been doing and compile a wish list or desired improvements list.

2. Mary Conway, Director, CIP & Transportation, in response to a question posed by Luis Cabrera, stated that the video detailing the proposed police facility involved a facility that was estimated to be approximately 96,000 square feet; was going to be much more elaborate than the plan conceived right now. The CIP Department went through an assessment of costing what the building would be, realizing that it would be significantly in excess of the available funding. The Department has since coordinated very closely with the Police Department and staff. The building has been scaled down to what they feel are the absolute minimum essential elements that would be needed for the police college. The Department anticipates that, at the end of the day, the final cost of the project will probably be in a \$17 - \$19 million range, above the \$10 million. However, there is a commitment on behalf of the Administration that the project will move forward, and the Department will seek and find the additional funding to support the schedule that has been developed for the project, which right now is a 12-month production schedule from the time the contract's executed at the end of March. Plans should be ready to go out for bid around this time next year. Collaborative partnership options are being explored with other agencies that might be able to share facilities and space in the building. The City is committed to seeing this project move forward.

3. Mary Conway, Director, CIP & Transportation, in response to a question concerning traffic calming devices posed by Jason Manowitz, stated that the studies for both Silver Bluff and Shenandoah have been brought before the Commission, approved by the Commission. They've been submitted to Miami-Dade County Public Works for review and approval. She believes approval by Miami-Dade County Public Works is in place.



**5. Morningside Park Recreation Building Improvements**

Marcel Douge, CIP Department, reported that the project is in the dry run permitting process. It is 95 percent completion. The permitting process should be completed by September, and after that, bidding and construction will begin.

**6. Lummus Park Recreation Addition & Renovation**

Marcel Douge, CIP Department, reported that the project is in the dry run permitting process. The process is 95 percent complete, and it is expected to be completed by September 2006.

In response to a question from Mariano Cruz concerning the stables, Gary Fabrikant, CIP Department, stated that the stables are currently under construction. There have been some issues with the contractor's performance, and the Department is working very closely with them. The construction was originally anticipated to be complete by August, but now construction will probably be complete in October.

**7. Williams Park Improvements**

Marcel Douge, CIP Department, reported that the project is in the dry run permitting project. The process is approximately 95 percent complete, and it is anticipated to be completed by the end of August or early September 2006.

**8. SW 16 Terrace Road Reconstruction – Phase II**

Jose Ortega, CIP Department, reported that the estimated cost of the project is \$1.259 million. The improvements to the road are installation of curb and gutter, drainage, sidewalk, and new asphalt. The project is at the punched list stage. The project is 95 percent completed, and completion is anticipated for mid-August.

**9. Virrick Park Library Addition**

Jose Ortega, CIP Department, reported that there had been some issues with FP&L removing light poles, but that has been resolved. The project is 10 percent complete. The project is anticipated to be complete in early March 2007.

**10. Virrick Park Pool Building Renovation**

Jose Ortega, CIP Department, reported that the project will not begin until the summer program has completed. The project is the remodeling of the existing pool building, including demolition of the plumbing in the bathrooms and making it ADA compliant. Construction is scheduled to begin early October, and the project is anticipated to be completed in April 2007.

Lionel Zapata, CIP Department, reported that the project has not started construction. A full blown set of plans will have to be developed to take care of drainage that is required as part of the scope of the project. Everything else is already taken care of. Once the project gets started, it should go very quickly, about 30-45 days from beginning to end; about 45-55 days until closeout. The project is well within its budget. The proposal already came in. A PO should be issued within two weeks.

#### 4. Fairlawn Storm Water Pump Station Project - Phase IIA

Ed Herald, CIP Department, reported that construction began in January 2006. Ninety percent of the storm drain pipe is already laid in through the neighborhood streets. Currently, the last of the pipe is being wrapped up along 7th Street that's going to tie into the pump station on the south end of Antonio Maceo Park. The structure for the pump station itself is complete, and the remaining work effort consists of completing the storm drain pump and all the mechanical and electrical work. Construction completion is anticipated by April 2007. The project should be finished within budget.

#### 5. Armbrister Park Recreation Building Improvements

Marcel Douge, CIP Department, reported that the project is currently under construction and is approximately 45 percent complete. The construction completion date is estimated for April 2007. The project is within budget.

#### 6. Dorsey Park Building Renovation

Marcel Douge, CIP Department, reported that the building has completed design, fully permitted. The Department is currently in the process of selecting a JOC contractor for the construction. The project is within budget. The project estimated completion date will be established once the contractor is on board.

#### 7. Morningside Park Recreation Building Improvements

Marcel Douge, CIP Department, reported that the building design is 95 percent complete, but there is an issue with the Class II Permit. The project is on hold because there have been some objections from the neighbors to the addition of the building.

Gary Fabrikant, CIP Department, stated that a public meeting will have to be held at the site to determine all of the neighbors' concerns and reservations about the project and then work out the issues.

#### 8. Lummus Park Recreation Addition & Renovation

Marcel Douge, CIP Department, reported that the building is fully dry run permitted and a contractor has been selected for the construction portion. The project scope has to be reduced to meet the budget. The project estimated completion date will be established once the contractor is selected, which should take place within the next month. The project will take about nine to ten months to complete.

#### 9. Williams Park Improvements

Vice Chairman Reyes: Now Williams Park Improvements. That's yours too, Marcel?

Ola O. Aluko, CIP Director, stated that the intent is to put a brand-new facility in the park, and the designers have worked out a parking scheme so that the parking does not encroach into the baseball or football fields.

12. Athalie Range Mini Stadium Complex

Ed Blanco, Parks & Recreation, reported that the project design has been completed. The project will be put on hold until more funds are available to fund the project to bid it out and get it under construction.

13. Douglas Park Recreation Building Renovations Design Services

Ed Blanco, Parks & Recreation, reported that there has to be a brand-new building at Douglas Park and there are no parking issues at the park. There is a detached restroom building that is not ADA compliant, so the building has to be demolished and reconstructed. The project is on hold for now.

14. Juan Pablo Duarte Building Renovations/Expansion

Ed Blanco, Parks & Recreation, reported that the project does not have the funding available to be completed so it is being put on hold for the future series bond issuance.

15. Lummus Park Recreation Addition & Renovation

Ed Blanco, Parks & Recreation, reported that the park will probably be under construction within the next couple of months. The design has been completed and the construction documents are completed. The project is funded and it will be awarded to a contractor soon.

V. **CHAIRPERSON'S OPEN AGENDA:**

VI. **ADDITIONAL ITEMS:**

HD/NIB MOTION 08-26

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: R. Aedo  
SECONDED: H. Arza  
ABSENT: M. Cruz, R. Lambert, G. Reshefsky, J. Reyes, J. Solares, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM



**COMPLETED**

**PREVIOUSLY APPROVED**

1. DATE: 04/26/05 DISTRICT: 5  
NAME OF PROJECT: LUMMUS PARK RECREATION ADDITION & RENOVATION-DESIGN SERVICES  
INITIATING DEPARTMENT/DIVISION: Capital Improvements  
INITIATING CONTACT PERSON/CONTACT NUMBER: George Sainz (305) 416-1077  
C.I.P. DEPARTMENT CONTACT:  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 76,020 (500,000 estimated balance \$373,980)  
SOURCE OF FUNDS: HDNI- Neighborhood Park Improvements & Safe Neighborhood Park Bond  
ACCOUNT CODE(S): CIP # 331419 & CIP#333137

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Architectural and Engineering Services for a 700 S.f. addition and miscellaneous improvements to the recreation building. Renovate and improve site amenities.

ADA Compliant?  YES  NO  N/A  
Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/19/05  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/26/05  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Community Mtg./Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_  
APPROVAL: Michael O'Neil DATE: 4/26/05  
BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials  YES  NO



# PROJECT ANALYSIS FORM

Department of Capital Improvements  
City of Miami

Date Prepared:	1/10/2005
Revised Date:	2/4/2005
Revised Date:	
Revised Date:	

PROJECT NAME: Lummus Park Recreation Addition and Renovations		
ADDRESS / LOCATION: 360 N.W. 3rd Street		PROJECT No.: B-75859
NET OFFICE:		DISTRICT: D5
CLIENT DEPT: Parks and Recreation		EST. PROJECT COST: \$454,220
CLIENT CONTACT: Maria Perez	TEL.: (305)416-1314	ALLOCATED FUNDS: \$455,000
PROJECT MANAGER: George Sainz	TEL.: (305)416-1077	PROCUREMENT:
CONSTR. MANAGER: George Sainz	TEL.: (305)416-1077	PROJECT TEAM:
INSPECTOR / CEO:	TEL.:	
EST. DESIGN START:	EST. BID ADV.:	EST. CONSTRUCTION START:
EST. DESIGN END:	EST. AWARD DATE:	EST. CONSTRUCTION END:

PRODUCTION PHASE		Percentage	
A. Design Svcs. - Outside Consultant		Prime Consultant: <u>The Russell Partnership</u>	
1	Basic Fees:	12.8%	\$43,520
2	Additional Services:	1.0%	\$3,400
		<b>SUB-TOTAL:</b>	<b>\$46,920</b>
B. Design Svcs. - CIP			
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
		<b>SUB-TOTAL:</b>	<b>\$0</b>
C. Production Management Services			
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	2.0%	\$6,800
		<b>SUB-TOTAL:</b>	<b>\$6,800</b>
D. Miscellaneous Services			
1	Survey: Vendor:		\$13,000
2	Re-plat: Vendor:		
3	Geotechnical Testing: Vendor:		\$2,000
4	Utility Locations (Soft Digs): Vendor:		\$800
5	Asbestos Survey: Vendor:		\$2,500
6	Energy / HVAC Calculations: Vendor:		
7	Phase I Environmental: Vendor:		
8	Phase II Environmental: Vendor:		
9	Structural Testing: Vendor:		
10	Archeological Survey: Vendor:		
11	Other: Printing Vendor:		\$2,500
		<b>SUB-TOTAL:</b>	<b>\$20,800</b>
E. Special Fees / Assessments:			
1	DERM (Plans review, environmental permits, etc.): Fee Waiver <input type="checkbox"/>		\$500
2	Miami-Dade County Water and Sewer Department (Plan review)		\$500
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		\$500
8	Other: State Historic Preservation		
		<b>SUB-TOTAL:</b>	<b>\$1,500</b>
		<b>PRODUCTION PHASE TOTAL:</b>	<b>\$76,020</b>
<b>CONSTRUCTION PHASE</b>			
F. Construction:		JOC Contractor: _____	
1	Construction Estimate:		\$340,000
2	Contingency Allowance:	0.0%	\$0
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
		<b>SUB-TOTAL:</b>	<b>\$340,000</b>

PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	\$2,500
	3	Miami-Dade County Archeological Monitoring:	
	4	Other:	
	SUB-TOTAL:		\$2,500
	CONSTRUCTION PHASE TOTAL:		\$342,500
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	3.0% \$10,200
	I	Construction Mgmt. - Industry Partner:	2.0% \$6,800
	J	Construction Engineering Observer (CEO) - Industry Partner	0.0% \$0
	K	JOC Administration	1.5% \$5,100
	CONSTRUCTION ADMINISTRATION TOTAL:		\$22,100
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0% \$10,200
M	Industry Partner Program Mgmt. Support:	1.0% \$3,400	
ADMINISTRATIVE EXPENSES TOTAL:		\$13,600	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
LAND ACQUISITION TOTAL:		\$0	
<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>		<b>\$454,220</b>	

PROJECT SCOPE	See attached scope of work.
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NOTES	
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FUND SOURCES	Fund: Homeland Defense Fund	CIP # 331419	Fiscal Year Available 2005	Amount: \$395,000
	Fund: SNPB - These are future funds to become available in FY 2005-06 per Parks Dept.	CIP # <del>333179</del> 333137	2005-2006	Amount: \$60,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	TOTAL ALLOCATED AMOUNT:			\$455,000

VALIDATION	Project Manager: <u>GEORGE SAINZ</u>	<u>[Signature]</u>	Date: <u>3/2/05</u>
	Sr. Project Manager: <u>for Corey Sanchez</u>	<u>[Signature]</u>	Date: <u>3/2/05</u>
	Reviewed by: <u>Pilar Saenz</u> CIP Budget Administrator	<u>[Signature]</u>	Date: <u>3-3-05</u>
	Accepted by: <u>[Signature]</u> Director of the Client Department	<u>[Signature]</u>	Date: <u>3/2/05</u>

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

- Lummus Park Recreation Addition & Renovation - Design Services

TOTAL DOLLAR AMOUNT: \$ 76,020 (500,000 estimated balance \$373,980)
SOURCE OF FUNDS: <u>HDNI- Neighborhood Park Improvements &amp; Safe Neighborhood Park Bond</u>
DESCRIPTION OF PROJECT: <u>Architectural and Engineering Services for a 700 S.f. addition and miscellaneous improvements to the recreation building. Renovate and improve site amenities.</u>

HD/NIB MOTION 05-47

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE LUMMUS PARK RECREATION ADDITION & RECREATION - DESIGN SERVICES.

MOVED: M. Cruz  
SECONDED: J. Reyes  
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,  
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**UPDATES:**

**1. Lemon City Park Grant**

Ed Blanco, CIP Department, reported that the Lemon City Park Project is completed and pictures will be on the website. The project includes shelters, playground and walkways.

**2. West End Park - Playground/Site Furnishings**

Ed Blanco, CIP Department, reported that the West End Park project, which included shelters, shade for playground structure, walkways, picnic tables, benches, dugouts, is completed.

**3. Athalie Range Park - Playground Shade**

Ed Blanco, CIP Department, reported that the Athalie Range Park - Playground Shade project has not yet been completed due to funding issues. The contract has to be put out for bid again.

**4. Moore Park - Shade Structure**

Ed Blanco, CIP Department, reported that the Moore Park - Shade Structure project has been completed.

**5. Belafonte Tacolcy Park - Site Furnishings**

Ed Blanco, CIP Department, reported that the Belafonte Tacolcy Park - Site Furnishings project, a project comprised of irrigation and pavers, has been completed.

- 25. Lummus Park Recreation Addition and Renovation – Design Services  
AND
- 26. Lummus Park Recreation Addition and Renovation

Edgar Munoz, CIP Department, reported that the design is complete, and the project is currently in the permitting and pricing stages. The estimated construction timeframe is May 2006 through November 2006.

- 27. Morningside Park Recreation Building Improvements – Design Services  
AND
- 28. Morningside Park Recreation Building Improvements

Edgar Munoz, CIP Department, reported that the design for the project is complete and is currently under permitting approval and pricing. The scope of work is 900 square feet of addition and building renovations to meet ADA. The estimated construction timeframe is April 2006 through February 2007.

**IV. CHAIRPERSON'S OPEN AGENDA:**

**V. ADDITIONAL ITEMS:**

1. Mary Conway, Director, CIP & Transportation, at the request of Luis Cabrera, stated that she would make a request to have Fire and Police Department representatives attend an upcoming BOB meeting to give an update on what they have been doing and compile a wish list or desired improvements list.

2. Mary Conway, Director, CIP & Transportation, in response to a question posed by Luis Cabrera, stated that the video detailing the proposed police facility involved a facility that was estimated to be approximately 96,000 square feet; was going to be much more elaborate than the plan conceived right now. The CIP Department went through an assessment of costing what the building would be, realizing that it would be significantly in excess of the available funding. The Department has since coordinated very closely with the Police Department and staff. The building has been scaled down to what they feel are the absolute minimum essential elements that would be needed for the police college. The Department anticipates that, at the end of the day, the final cost of the project will probably be in a \$17 - \$19 million range, above the \$10 million. However, there is a commitment on behalf of the Administration that the project will move forward, and the Department will seek and find the additional funding to support the schedule that has been developed for the project, which right now is a 12-month production schedule from the time the contract's executed at the end of March. Plans should be ready to go out for bid around this time next year. Collaborative partnership options are being explored with other agencies that might be able to share facilities and space in the building. The City is committed to seeing this project move forward.

3. Mary Conway, Director, CIP & Transportation, in response to a question concerning traffic calming devices posed by Jason Manowitz, stated that the studies for both Silver Bluff and Shenandoah have been brought before the Commission, approved by the Commission. They've been submitted to Miami-Dade County Public Works for review and approval. She believes approval by Miami-Dade County Public Works is in place.



**HOMELAND DEFENSE NEIGHBORHOOD IMPROVEMENT BONDS  
327001 HISTORICAL PRESERVATION INITIATIVES**

<b>B#</b>	<b>Project Name</b>	<b>HD - 1</b>	<b>HD - 2</b>	<b>HD - 3</b>	<b>Total</b>
B30121	Historic Preservation Initiatives - City Hall	-	100,000	395,000	495,000
B30218	Spring Garden Point Park Privacy Wall	11,200	-	-	11,200
B30273	Spring Garden Point Park Seybold Canal House	12,500	-	-	12,500
B30299	Black Police Precinct/Courthouse Museum	1,000,000	288,000	-	1,288,000
B30532	Old Miami High Restoration	55,000	62,000	-	117,000
B30546	Gusman Hall Improvements	-	825,000	-	825,000
B3290A	Old Miami High School Bungalow Stabalization	251,088	-	-	251,088
B78510	Historic Preservation Initiatives - Gusman Hall	500,000	-	-	500,000
B78512	Historic Preservation Development Initiative Grant	20,000	-	-	20,000
B78512A	Historic Preservation Development Initiative Grant - PH 2	-	37,500	-	37,500
	<b>Total:</b>	<b>\$ 1,849,788</b>	<b>\$ 1,312,500</b>	<b>\$ 395,000</b>	<b>\$ 3,557,288</b>

**Note #1:** B-30299 Black Police Precinct/Courthouse Museum had an initial allocation of \$450,000 of HD-2 dollars of which \$162,000 of surplus funds were re-allocated to B-30121 Historic Preservation Initiatives - City Hall (\$100,000) and B-30532 Old Miami High Restoration (\$62,000)

**Note #2:** \$3,557,288 of Homeland Defense Neighborhood Improvement Bond dollars have been allocated to Historic Preservation Initiatives per April 2007 Reallocation Plan



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

ADDITIONAL FUNDING

1. DATE: 11/21/08 DISTRICT: 3  
NAME OF PROJECT: ADDITIONAL FUNDING FOR HISTORIC MIAMI HIGH RESTORATION  
INITIATING DEPARTMENT/DIVISION: Capital Improvements Program  
INITIATING CONTACT PERSON/CONTACT NUMBER: Mike Tyler (305) 416-1072  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-30532

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$56,000 (Previously Approved \$250,000 Relocation of Facility, \$668 Site Survey &  
Testing & \$55,000 Restoration)  
SOURCE OF FUNDS: Historic Preservation Initiatives  
ACCOUNT CODE(S): 327001

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: The project consists of the restoration and stabilization of the one story wood frame  
Miami High School Bungalow as a City owned Park Office and Community Center.  
ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 11/17/08  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/21/08  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revision(s) to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
The Audit Subcommittee requested for a list of Homeland Defense Historical Preservation Initiatives projects.

APPROVAL: \_\_\_\_\_ DATE: 11/21/08  
BOND OVERSIGHT BOARD



**AGENDA ITEM SUMMARY FORM**

FILE ID: \_\_\_\_\_

Date: 11/7/2008

Requesting Department: Capital Improvements

Commission Meeting Date: 12/11/08

District(s) Impacted: 1 2 3 4 5

Type:  Resolution  Ordinance  Emergency Ordinance  Discussion Item  Other \_\_\_\_\_

Subject: Resolution authorizing Amendment No. 1, Increasing and adding audit language to the co-operative agreement with Dade Heritage Trust for the Historic Miami High restoration project, B-30532.

**Purpose of Item:**

To authorize the City Manager to execute Amendment No.1, in substantially the attached form, authorizing an increase to the project co-operative agreement to the Dade Heritage Trust, in the not to exceed amount of \$56,000, for the project entitled "Old Miami High Restoration, B-30532." Further incorporating GOB-required audit language to the Agreement, authorizing the County and the Inspector General to access and audit Dade Heritage Trust's project records.

**Background Information:**

Pursuant to Resolution 07-0355, the City Commission authorized a project co-operative agreement between the City and the Dade Heritage Trust in the not to exceed amount of \$355,000 for the restoration of the historic First Miami High structure located at the City owned Southside Park for the project entitled "Old Miami High, B-30532." Of this, \$300,000 is being provided to the City from the Miami-Dade County Building Better Communities General Obligation Bond "(GOB)" which is in turn being provided to the Trust. The remaining \$55,000 of the City's current contribution comes from Home Defense Series I Bonds. An additional \$350,000 has previously been received from the State directly to the Trust.

Dade Heritage Trust now requests an increase to the co-operative agreement in an amount not to exceed \$56,000. The funds are requested to cover a shortfall due to insurance costs, civil engineering drawing delays, and necessary change orders including: substitution of a specified water fountain, additional equipment required by engineer post-contract, and MEP plan revisions due to the conditions of the building. Funds to be allocated from Capital Improvements Project No. B-30532. The additional funds identified are Home Defense Series II Bond funds.

**Budget Impact Analysis**

NO Is this item related to revenue?

YES Is this item an expenditure? If so, please identify funding source below.

General Account No: \_\_\_\_\_  
Special Revenue Account No: \_\_\_\_\_  
CIP Project No: B-30532

YES Is this item funded by Homeland Defense/Neighborhood Improvement Bonds?

Start Up Capital Cost: \_\_\_\_\_

Maintenance Cost: \_\_\_\_\_

Total Fiscal Impact: \$56,000

**Final Approvals**

(SIGN AND DATE)

CIP \_\_\_\_\_  
If using or receiving capital funds

Grants N/A

Purchasing N/A

Chief [Signature]

Budget [Signature] 11/10/08

Risk Management N/A

Dept. Director [Signature]

City Manager \_\_\_\_\_

..TITLE

A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1, IN SUBSTANTIALLY THE ATTACHED FORM, INCREASING THE PROJECT CO-OPERATIVE AGREEMENT TO THE DADE HERITAGE TRUST, IN THE NOT TO EXCEED AMOUNT OF \$56,000, ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. B-30532, FOR THE PROJECT ENTITLED "OLD MIAMI HIGH RESTORATION;" FURTHER INCORPORATING GOB-REQUIRED AUDIT LANGUAGE INTO THE AGREEMENT, AUTHORIZING THE COUNTY AND THE INSPECTOR GENERAL TO ACCESS AND AUDIT DADE HERITAGE TRUST'S PROJECT RECORDS.

..BODY

WHEREAS, pursuant to Resolution 07-0355, the City Commission authorized a project co-operative agreement between the City and the Dade Heritage Trust in the not to exceed amount of \$355,000 for the restoration of the historic First Miami High structure located at the City owned Southside Park for the project entitled "Old Miami High, B-30532;" and

WHEREAS, \$300,000 is being provided to the City from the Miami-Dade County Building Better Communities General Obligation Bond "(GOB)," which is in turn being provided to the Trust, the remaining \$55,000 of the City's current contribution comes from Home Defense Series I Bonds; and

WHEREAS, Dade Heritage Trust now requests an increase to the co-operative agreement in the amount of \$56,000; and

WHEREAS, the funds are requested to cover a shortfall due to insurance costs, civil engineering drawing delays, and necessary change orders including: substitution of a specified water fountain, additional equipment required by engineer post-contract, and MEP plan revisions due to the conditions of the building; and

WHEREAS, the additional funds are Home Defense Series II Bond funds allocated from Capital Improvements Project No. B-30532; and

WHEREAS, Miami Dade County, as a financial contributor to the PROJECT has requested certain language to be added to all Building Better Communities General Obligation Bond funded agreements;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Amendment No.1, increasing the grant to the Dade Heritage Trust by a not to exceed amount of \$56,000, and incorporating audit language to the co-operation

agreement for the Historic Miami High Restoration Project, is authorized, with funds allocated from Capital Improvements Project No. B-30532.

Section 3. The City Manager is authorized{1} to execute Amendment No. 1, in substantially the attached form, for said purpose.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor {2}.

APPROVED AS TO FORM AND CORRECTNESS;

---

Julie O. Bru,  
CITY ATTORNEY

..Footnote

{1} The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

{2} If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

**AMENDMENT NO. 1 TO THE  
PROJECT CO-OPERATION AGREEMENT**

<b>GRANTEE:</b>		Dade Heritage Trust, Inc.			
<b>PROJECT:</b>		Old Miami High in Southside Park			
<b>Project Location:</b>		140-142 SW 11 <sup>th</sup> Street, Miami FL		<b>Commission District</b>	Sanchez
<b>Grantee Project Manager:</b>		Name	Phone	Fax	
		Becky Roper Matkov	305-358-9572	305-358-1162	
<b>Notifications Regarding this Document</b>	Address to	Name		Phone	Fax
		Becky Roper Matkov		above	above
	Mailing Address	190 SE 12 <sup>th</sup> Terrace	CITY	State	Zip
	Street Address	same	Miami	FL	33131
<b>CITY FUNDING AMOUNT:</b>		\$56,000	<b>Funding Source</b> Capital Improvements Project No. B-30532		
<b>Enabling Legislation:</b>		R-08-_____	<b>Adoption Date:</b> December 11, 2008		

**This Amendment No. 1** (hereinafter referred to as the "**AMENDMENT**") is made and entered into as of \_\_\_\_\_, 2008, with the specified effective date, by and between the **CITY OF MIAMI**, a municipal corporation of the State of Florida (hereinafter referred to as "**CITY**"), with offices at 444 S.W. 2<sup>nd</sup> Avenue, Miami, Florida 33130-1910 and the **GRANTEE** named above, with offices located at the Grantee Street Address given above.

**RECITALS:**

WHEREAS, the Agreement was entered into on September 5, 2007, pursuant to the approval of the City Commission by Resolution No. 07-0355 adopted June 14, 2007, outlining the respective expectations and obligations of the parties regarding the specified cooperative capital improvement project (the "**PROJECT**") named above; and

WHEREAS, Miami Dade County, as a financial contributor to the **PROJECT** has requested certain language to be added to all Building Better Communities General Obligation Bond funded agreements; and

WHEREAS, Dade Heritage Trust requested an increase to the co-operative agreement and the City Manager agreed to provide additional funding in the not to exceed amount of \$56,000 to cover a shortfall due to insurance costs, civil engineering drawing delays, and necessary change orders including substitution of specified water fountain, additional equipment required by engineer post contract, and MEP plan revisions.

NOW THEREFORE,

The Agreement is hereby amended as follows:

**Section 3. Assistance From CITY: The CITY agrees to provide the following:**

Financial assistance in an amount not to exceed ~~\$355,000~~ \$411,000, which includes \$300,000 from the Miami-Dade County GOB and an additional ~~\$55,000~~ \$111,000, to be payable as needed at the CITY's sole discretion for Project costs, with funding allocated from the City's General Fund Account or other funding source(s) as may become

available for the WORK approved by the Enabling Legislation and as further specified in the attached Exhibit A. CITY shall have no obligation under this Agreement to fund any amounts in excess of the CITY FUNDING AMOUNT. Said funds will be paid on a reimbursement basis to GRANTEE as set forth in Section 9 herein.

\* \* \* \* \*

Section 13. **Audit Rights:**

Pursuant to the applicable provisions of §18-100 to §18-102 of the Code of the CITY of Miami, as amended from time to time which are deemed as being incorporated by reference herein, the CITY may audit GRANTEE's records relating to this Agreement, during regular business hours, at a location within the CITY of Miami during the term of this Agreement and for three (3) years thereafter.

For the purpose of inspection or auditing, Miami Dade County, as financial contributor to the Project, shall have access to all books, records, and documents as required to maintain adequate records justifying all charges, expenses, and costs incurred which represent the funded portion of the Project. Such access shall be granted during normal business hours.

Pursuant to Section 2-1076 of the Miami-Dade County Code the County shall have the right to engage the services of an independent private-sector inspector general ("IPSIG") to monitor and investigate compliance with the terms of this Agreement. The Office of the **MIAMI-DADE COUNTY INSPECTOR GENERAL (IG)** shall have the authority and power to review past, present and proposed County programs, accounts, records, contracts and transactions, and contracts such as this Agreement for improvements some cost of which is funded with County funds.

As such, the IG may, on a random basis, perform audits on this Agreement throughout the duration of said Agreement (hereinafter "random audits"). This random audit is separate and distinct from any other audit by the County.

The IG shall have the power to retain and coordinate the services of an **Independent Private Sector Inspector General (IPSIG)** who may be engaged to perform said random audits, as well as audit, investigate, monitor, oversee, inspect, and review the operations, activities and performance and procurement process including, but not limited to, project design, establishment of bid specifications, bid submittals, activities of the Municipality and contractor and their respective officers, agents and employees, lobbyists, subcontractors, materialmen, staff and elected officials in order to ensure compliance with contract specifications and detect corruption and fraud. The IG shall have the power to subpoena witnesses, administer oaths and require the production of records. Upon ten (10) days written notice to the Municipality (and any affected contractor and materialman) from IG, the Municipality (and any affected contractor and materialman) shall make all requested records and documents available to the IG for inspection and copying.

The IG shall have the power to report and/or recommend to the Board whether a particular project, program, contract or transaction is or was necessary and, if deemed necessary, whether the method used for implementing the project or program is or was efficient both financially and operationally. Monitoring of an existing project or program may include reporting whether the project is on time, within budget and in conformity with plans, specifications, and applicable law. The IG shall have the power to analyze the need for, and reasonableness of, proposed change orders.

The IG is authorized to investigate any alleged violation by a contractor of its Code of Business Ethics, pursuant to Miami-Dade County Code Section 2-8.1.

IN WITNESS THEREOF, the parties through their duly authorized representatives hereby execute this AGREEMENT with an effective date of \_\_\_\_\_, 2008.

WITNESS

**GRANTEE**, a Florida Not-For-Profit Corporation

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print Name, Title*

\_\_\_\_\_  
*Print Name, Title*

ATTEST:

\_\_\_\_\_  
Grantee Corporate Secretary

(Affix Corporate Seal)

ATTEST:

**CITY OF MIAMI**, a municipal corporation of the State of Florida

\_\_\_\_\_  
Priscilla Thompson, City Clerk

\_\_\_\_\_  
Pedro G. Hernandez, P.E., City Manager

APPROVED AS TO INSURANCE  
REQUIREMENTS:

APPROVED AS TO LEGAL FORM AND  
CORRECTNESS:

\_\_\_\_\_  
Lee Ann Brehm, Director  
Risk Management Department

\_\_\_\_\_  
Julie O. Bru, City Attorney





## City of Miami

City Hall  
3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com

### Text File Report

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**File ID:** 07-00652A

**Type:** Resolution

**Status:** Passed

**Enactment #:** R-07-0355

**Enactment Date:** 6/14/07

**Version:** 1

**Introduced:** 5/16/07

**Controlling Body:** Office of the City Clerk

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A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AUTHORIZING A GRANT TO THE DADE HERITAGE TRUST TO BE ADMINISTERED BY THE CITY'S DEPARTMENT OF CAPITAL IMPROVEMENTS, TO RESTORE THE FIRST MIAMI HIGH STRUCTURE LOCATED ON CITY-OWNED PROPERTY AT SOUTHSIDE PARK, 140-142 SOUTHWEST 11TH STREET, MIAMI, FLORIDA, IN THE AMOUNT OF \$355,000; ALLOCATING SAID FUNDS FROM B-30532, CAPITAL IMPROVEMENT PROJECT ENTITLED: " OLD MIAMI HIGH RESTORATION" AND GENERAL FUND ACCOUNT NO. 00001.980000.548000.0000.00000 OR OTHER FUNDING SOURCES AS MAY BECOME AVAILABLE; FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE A PROJECT CO-OPERATION AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, FOR SAID PURPOSE.

---

WHEREAS, the City of Miami ("City") is the owner of real property located at 140-142 Southwest 11th Street, Miami, Florida, commonly known as the Southside Park ("Property"); and

WHEREAS, the City approved the relocation of the Old Miami High School, also known as First Miami High School ("Building") by Dade Heritage Trust, Inc. ("Trust"), to a certain portion of the Property for public use; and

WHEREAS, on February 9, 2006, the City Commission adopted Resolution No. 06-0074, authorizing an agreement between the City and the Trust, authorizing the Trust to oversee and to implement the renovation of the Building; and

WHEREAS, the Trust was awarded a total of \$350,000 in grant funds from the State of Florida Secretary of State for use in the restoration and renovation of the Building; and

WHEREAS, the Department of Capital Improvements ("Department") received a commitment of funds from the Miami-Dade County Building Better Communities General Obligation Bond "(GOB)" in the amount of Three Hundred Thousand Dollars (\$300,000) for the capital project B-30532, Old Miami High Restoration ("Project"), also known as Miami-Dade County GOB Project No. 264-70542; and

WHEREAS, Resolution No. 06-0321 adopted May 25, 2006 authorized the City Manager to execute Agreements with Miami-Dade County to receive funds on a reimbursement basis, in various amounts, for capital improvement projects funded by GOB; and

WHEREAS, Resolution No. 06-0730 adopted December 14, 2006 authorized the City Manager to appropriate the GOB funds in the total amount of \$300,000 for Project B-30532; and

WHEREAS, the City desires to administer the Project to assure its successful completion and to contribute additional

funding as needed, in an amount not to exceed \$55,000 to the Project from the City's General Fund Account No. 00001.980000.548000.0000.00000 or other funding sources as may become available; and

WHEREAS, the Trust is a 501(c)(3) tax exempt organization; and

WHEREAS, upon completion of the work, the Building will be utilized as a community resource and will be staffed by the City's Department of Parks and Recreation; and

WHEREAS, the City Commission, by passage of this Resolution, will authorize the allocation of City funds in the amount of \$355,000 for the restoration work initiated by the Trust and will further authorize the City Manager to execute a Project Co-operation Agreement ("Agreement") for this purpose; and

WHEREAS, the Agreement sets forth the duties and responsibilities of the City and Trust, and provides for the use, accountability, accessibility, and terms of this undertaking by Trust; and

WHEREAS, funds for this purpose are available from B-30532, Capital Improvements Project "Old Miami High Restoration" and General Fund Account No. 00001.980000.548000.0000.00000 or other funding sources as may become available;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. A grant to the Trust to be administered by the City's Department of Capital Improvements, to restore the First Miami High structure located on the City-owned property at Southside Park, 140-142 Southwest 11th Street, Miami, Florida, in the amount of \$355,000, is authorized, with funds allocated from B-30532, Capital Improvement Project entitled "Old Miami High Restoration" and General Fund Account No. 00001.980000.548000.0000.00000 or other funding sources as may become available.

Section 3. The City Manager is authorized{1} to execute an Agreement, in substantially the attached form, for said purpose.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.{2}



# City of Miami

City Hall  
3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com

## Text File Report

**File ID:** 06-01686

**Type:** Resolution

**Status:** Passed

**Enactment #:** R-06-0611

**Enactment Date:** 10/12/06

**Version:** 1

**Introduced:** 9/18/06

**Controlling Body:** Office of the City Clerk

A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), ACCEPTING AND APPROPRIATING FUNDS RECEIVED FROM THE MIAMI-DADE COUNTY BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND, IN THE TOTAL AMOUNT OF \$550,000, FOR THE OLD MIAMI HIGH A/K/A FIRST MIAMI HIGH AND DORSEY MEMORIAL LIBRARY CAPITAL PROJECTS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE RESPECTIVE PROJECT AGREEMENTS, IN SUBSTANTIALLY ATTACHED FORMS, FOR SAID PURPOSES; AND AMENDING THE CAPITAL IMPROVEMENTS PROJECTS APPROPRIATIONS RESOLUTION NO. 05-0689, ADOPTED NOVEMBER 17, 2005 AS AMENDED, TO REFLECT THE ADDITION OF SAID FUNDS.

WHEREAS, the Department of Capital Improvements and Transportation ("Department") received a commitment of funds from the Miami-Dade County Building Better Communities General Obligation Bond ("GOB") for the following capital projects in the following amounts: Old Miami High a/k/a First Miami High (\$300,000), also known as Miami-Dade County GOB Project No. 264-70542 and Dorsey Memorial Library (\$250,000), also known as Miami-Dade County GOB Project No. 256-70545; and

WHEREAS, Resolution No. 06-0321, adopted May 25, 2006, authorized the City Manager to execute Agreements with Miami-Dade County to receive funds on a reimbursement basis, in various amounts, for capital improvement projects funded by GOB; and

WHEREAS, this Resolution authorizes the City Manager to appropriate the GOB funds in the total amount of \$ 550,000 and authorizes the City Manager to execute any required documentation related to the receipt and administration of said funds; and

WHEREAS, this item amends the capital improvement projects appropriations Resolution No 05-0689, adopted November 17, 2005, as amended, to reflect the funds indicated above;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Resolution No. 05-0689, the Capital Project Appropriations, adopted November 17, 2005, is amended in the following particulars: {1}

Bonds	\$	1,795,288	
b. Donation from Dade Heritage Trust			76,351
c. Capital Projects Revolving Account			100,000
d. Florida Bureau of Historic Preservation			300,000
e. Miami-Dade County Building Better Communities- General Obligation Bonds			550,000
Total	\$	2,271,639	\$ 2,821,639

\* \* \* \* \*

Section 3. The City Manager is authorized{2} to execute the respective project agreements, in substantially attached forms, for said purposes.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor: {3}

07-1002

**PROJECT CO-OPERATION AGREEMENT**

<b>GRANTEE:</b>		Dade Heritage Trust, Inc.							
<b>PROJECT:</b>		Old Miami High in Southside Park							
<b>Project Location:</b>		140-142 SW 11 <sup>th</sup> Street, Miami FL				<b>Commission District:</b> Sanchez			
<b>Grantee Project Manager:</b>		Name Becky Roper Matkov		Phone 305-358-9572		Fax 305-358-1162			
<b>Notifications Regarding this Document</b>	<b>Address to</b>	Name Becky Roper Matkov			Phone above		Fax above		
	<b>Mailing Address</b>	190 SE 12 <sup>th</sup> Terrace			CITY Miami		State FL	Zip 33131	
	<b>Street Address</b>	same			Miami		FL	33131	
<b>CITY FUNDING AMOUNT:</b>		\$355,000		<b>Funding Source</b>		Miami Dade County General Obligation Bond and/or City's General Fund Account or other Sources as available			
<b>Enabling Legislation:</b>		R-07-0355			<b>Adoption Date:</b> June 14, 2007				
<b>Total Estimated Project Cost:</b>		\$705,000 restoration, detailed in Exhibit A			<b>CIP Job Number:</b>		B-30532 <small>(if applicable)</small>		

**Project Description:** Construction, construction management and project management activities, to be administered by the City's Department of Capital Improvements Program, relating to the restoration of a historic structure located at a city owned property referred to as "PROJECT".

**THIS AGREEMENT** (hereinafter referred to as the "**AGREEMENT**") is made and entered into as of September 5<sup>th</sup>, 2007, with the specified effective date, by and between the **CITY OF MIAMI**, a municipal corporation of the State of Florida (hereinafter referred to as "**CITY**"), with offices at 444 S.W. 2<sup>nd</sup> Avenue, Miami, Florida 33130-1910 and the **GRANTEE** named above, with offices located at the Grantee Street Address given above.

**RECITALS:**

The intent of this Agreement is to outline the respective expectations and obligations of the parties regarding the specified cooperative capital improvement project (the "PROJECT") named above and further defined in this document.

The GRANTEE has initiated the PROJECT, for which it has requested financial assistance from the CITY for payment of certain allowable costs and expenses.

The CITY has adopted Enabling Legislation, referenced above and incorporated by reference as though set forth in full, to verify the paramount public purpose of the PROJECT, to allow the CITY'S participation in and administration of the PROJECT,

and authorizes the CITY MANAGER to execute the necessary documents for this purpose.

WHEREAS, GRANTEE is to be the sponsor of the PROJECT, which will be a renovated historic property to be utilized as a City of Miami Park's and Recreation Department staff office and a community learning center with a restored historic classroom for not less than twenty-five years from the date its doors open to the public. Originally constructed in 1905 as the first public high school in Miami, the building was saved from demolition at its original site and relocated in 2003 to its current location in Southside Park at 140-142 SW 11<sup>th</sup> Street (the "Site").

WHEREAS, the PROJECT will be a significant community asset, and the grant funds appropriately employed by the GRANTEE in accordance with this Agreement serve an important

public purpose, and accordingly the CITY has agreed to make the Grant to the GRANTEE and administer the Project under the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of foregoing, the GRANTEE and the CITY intend as follows:

1 **Definitions:**

- 1.1 **CITY FUNDING AMOUNT:** shall mean the dollar amount specified in the table on page 1 of this Agreement offered in support of the PROJECT.
- 1.2 **DELIVERABLES:** Items identified on Exhibit A to be submitted to the CITY for approval prior to proceeding to a subsequent task or activity of the WORK and required as a condition for reimbursement.
- 1.3 **DIRECTOR:** shall mean the CITY's Director of the Department of Capital Improvements, or his authorized Designee.
- 1.4 **ELIGIBLE EXPENSES:** For purposes of this Agreement, Project-related costs that may be funded from the CITY FUNDING AMOUNT shall be defined to mean and include fees for general contractors, construction material suppliers, professional engineers, architects, landscape architects, surveyors, mapping, other bona fide design professionals, planning professionals materials, geotechnical testing and; if available funding permits, an administrative management fee to the Grantee of five percent (5%) of the total City funding allocated for this project. In no event shall the administrative management fee be granted to the GRANTEE prior to all Project expenses being paid in full and in no event shall the fee exceed \$17,750. There shall be no mark up on such cost passed to the CITY. All persons and/or firms engaged shall be duly licensed and certified as required by the laws of the State of Florida. These costs are identified in Exhibit A as approved Project-related expenses, and as such, shall be eligible for reimbursement from the CITY FUNDING AMOUNT.
- 1.5 **GRANTEE:** A Florida not-for-profit corporation existing under the laws of the State of Florida.
- 1.6 **GRANTEE Project Manager:** Grantee and CITY agree that Project management and supervision of all activities relating to the construction of the PROJECT will be administered by the City's Department of Capital Improvements.
- 1.7 **INELIGIBLE EXPENSES:** For purposes of this Agreement, eligible expenses may not be used for payment to employees, employee benefits, day-to-day expenses, payroll, lobbyists, legal

counsel, or other obligations, debts, liabilities or costs of GRANTEE except as otherwise set forth in Exhibit A. In addition, expenses shall not include the costs of land or rights of way, and fees for lobbyists, legal or tax, environmental or regulatory counsel, auditors, accountants, brokers and salespersons or any other costs not expressly allowable by Section 1.4. There shall be no mark up by GRANTEE on any costs, that is, only the actual, direct cost incurred by GRANTEE may be billed to the CITY for reimbursement.

- 1.8 **PROJECT:** Shall mean all activities and items, including but not limited to the WORK, required to provide a functional and/or useable facility or program for the use and enjoyment of the public as described above and as approved by the CITY Commission as appropriate for CITY participation.
- 1.9 **WORK:** Shall mean the activities and items approved by CITY (or Director) to be paid by the CITY FUNDING AMOUNT, as identified in Exhibit A or revisions thereto.
- 1.10 **TERM:** Shall mean the period this Agreement is in effect, which shall commence on the effective date and shall terminate no later than three (3) years from the effective date. The CITY shall provide the option to renew for additional one (1) year periods upon the CITY's approval for satisfactory performance and progress.
- 2 **CITY Representative:** Except as otherwise stipulated herein, the DIRECTOR shall be responsible to render direction, assistance and decisions to GRANTEE regarding this Agreement. The DIRECTOR shall assign a Representative/Project Manager to handle the day-to-day, ministerial and other matters relating to this Agreement.
- 3 **Assistance From CITY:** The CITY agrees to provide the following:
  - 3.1 Financial assistance in an amount not to exceed \$355,000, which includes \$300,000 from the Miami-Dade County GOB and an additional \$55,000, to be payable as needed at the CITY's sole discretion for Project costs, with funding allocated from the City's General Fund Account or other funding source(s) as may become available for the WORK approved by the Enabling Legislation and as further specified in the attached Exhibit A. CITY shall have no obligation under this Agreement to fund any amounts in excess of the CITY FUNDING AMOUNT. Said funds will be paid on a reimbursement basis to GRANTEE as set forth in Section 9 herein.
  - 3.2 Other Assistance – not applicable

**4 Grantee Responsibilities:**

- 4.1 The GRANTEE and CITY shall work together to ensure the timely and satisfactory completion of the Project and facilitate cooperation between the Architect and GENERAL CONTRACTOR
- 4.2 GRANTEE shall provide all additional funds above the CITY FUNDING AMOUNT to complete the PROJECT up to the Total Estimated Project Cost including without limitation any Cost Overruns and/or change orders for the Work. City understands and agrees that the balance of the funding is being provided by a State of Florida Historic Preservation Special Category grant, and Dade Heritage Trust's obligation to complete this Project is dependent upon the cooperation and timely disbursement of funds by the State, County and City. GRANTEE acknowledges that additional fundraising efforts may be required to complete the Project. CITY agrees to assist with grant writing to the best of its ability. The City's funding of this Project is capped at the value of the grant stipulated in this Agreement.
- 4.3 The GRANTEE shall permit the CITY to manage and supervise all aspects of the WORK including without limitation, scheduling, materials, labor, and the management of contractors, consultants, suppliers and the like.
- 4.4 The GRANTEE shall fund the cost of all WORK from its own resources and seek reimbursement from the CITY in the manner set forth in this Agreement.
- 4.5 Any advance payment of the CITY FUNDING AMOUNT and funds of the GRANTEE shall be maintained in separate and independent bank accounts to be used solely and exclusively for the PROJECT. Any interest accruing from any advance of City funds shall be regularly reported and repaid to the City.
- 4.6 GRANTEE shall be entitled to any unspent funds from the CITY FUNDING AMOUNT should the WORK be completed at a cost less than the CITY FUNDING AMOUNT.
- 4.7 If the cost of completion of the Project is less than the General Obligation Bond FUNDING AMOUNT, one hundred percent of the savings shall accrue to the CITY.

5 **Ownership:** The parties agree that the CITY shall be the owner of the documents, plans, specifications and permits created by virtue of the CITY FUNDING AMOUNT, which shall be made freely available to GRANTEE for its use in connection with the PROJECT, provided however, that the City of Miami retains ultimate ownership, except as required by the State of Florida in its historic preservation grant

agreement with the Grantee. GRANTEE shall convey title to such documents and/or property to CITY. The City Manager shall have the authority to accept ownership and title to such documents and /or property and shall convey, license and assign same to GRANTEE for its use for a set term, as the CITY will reserve fee title to such items.

**6 Progress Reports:**

GRANTEE shall keep DIRECTOR informed as to the progress of the PROJECT by submitting progress reports quarterly within 30 days of the month following the end of each quarter ending December 31, March 31, June 30 and September 30. The report should provide information regarding project status, activities, funding raised and expended. Any periods of inactivity must be justified and approved by the CITY.

7 **Changes to Scope of WORK:** In order to assure that the WORK and the PROJECT can be completed within the CITY FUNDING AMOUNT and Total Estimated Project Cost, respectively, the GRANTEE or CITY may request adjustments to the scope of WORK identified in Exhibit A. Such adjustments and any revisions to Exhibit A shall be at the discretion of the DIRECTOR. DIRECTOR shall review such changes with the GRANTEE and the Architect of Record prior to making any decisions. There shall be no modification in scope that, solely in the opinion of the DIRECTOR, negatively impacts or reduces the standards of quality or aesthetics incorporated into the PROJECT as originally presented to the CITY.

8 **Eligible Expenses:** The parties agree that all expenses the GRANTEE incurs that are directly related to the Project, including both hard and soft costs, are eligible for reimbursement, provided adequate documentation accompanies the reimbursement request in the form of approved invoices, verified payment requests, and/or check vouchers shall be reimbursed upto a maximum of \$355,00.00. Any costs incurred by DHT above said amount shall not be eligible for reimbursement by the City. For purposes of this Agreement, Project-related hard costs that may be reimbursed shall be defined to mean and include fees for labor, materials, supplies, equipment, supervisory personnel, required insurance and bonding, and/or the provision or installation of furnishings, fixtures and equipment. Project-related soft costs that may be reimbursed shall be defined to mean and include fees for, professional engineers, architects, landscape architects, surveyors, mapping, other bona fide design professionals, permitting, geotechnical testing and the Grantee's associated administrative costs.

**9 Reimbursement Requests:**

- 9.1 GRANTEE shall submit a detailed invoice or reimbursement request, as required by Section 3.1, which complies with Florida's Local Government Prompt Payment Act §218.70, Fla. Stat. (2004) to the CITY for all Eligible

Expenses relating to the WORK performed during the preceding period, along with reasonable substantiating documentation as requested by the DIRECTOR, including, without limitation, copies of invoices and proof of payment from a bank. Provided that the WORK has been performed, the CITY shall make payment within thirty (30) days after the date the CITY receives a completed and acceptable reimbursement request including a sufficiently detailed invoice.

9.2 GRANTEE shall submit a detailed invoice or reimbursement request, as required by Section 3.1, which complies with Florida's Prompt Payment Act, §218.70, Fla. Stat. (2004) to the CITY for all Eligible Expenses relating to the WORK performed during the preceding period, along with reasonable substantiating documentation as requested by the DIRECTOR, including, without limitation, copies of invoices and proof of payment from a bank. Provided the WORK has been performed, the CITY shall make payment within thirty (30) days after the date the CITY receives a completed reimbursement request including a sufficiently detailed invoice.

9.3 DIRECTOR, in his/her sole discretion, may approve advance payments to GRANTEE of not more than 10% of the available balance of the CITY FUNDING AMOUNT upon receipt of written request justifying, in DIRECTOR'S sole opinion, the need for such advance payment. A percentage of all advance payments shall be deducted from all subsequent reimbursement requests until such time that the advance payment is covered 100%. Verification and substantiation as to the use of all advance payments shall be as stated above. The DIRECTOR has the right to retain a portion of the CITY FUNDING AMOUNT equal to all advance payments until such time as the advance payments are properly documented.

10 **No damages for Delay:** In the event of any delays to the PROJECT and/or WORK, GRANTEE's sole remedy shall be to seek an extension of time from the DIRECTOR. GRANTEE is not entitled to delay damages under this Agreement or under any related agreement with the CITY. The CITY will not be liable for any delay damages or damages in any way attributable to performing work out of sequence, acceleration claims, Eichlea formula claims, or other similar type claims, work slow downs, inefficiencies, sequencing issues, strikes, lockouts, reduced productivity, or even Acts of God.

#### 11 **Insurance and Bonding:**

11.1 **Insurance:** The CITY's Risk Management Administrator reserves the right to require GRANTEE, or Grantee's Contractor, prior to commencing the WORK, to provide the CITY's

Risk Management Administrator with evidence, consisting of certificates or policies of insurance documenting: (a) builder's risk insurance (applicable for construction projects only); and (b) general liability insurance, (c) professional liability insurance. The CITY of Miami shall be a named insured on all liability policies relating to the WORK except professional liability policies. See Exhibit C.

11.2 **Payment and Performance Bond:** Where WORK includes the construction of improvements, prior to commencing the WORK, GRANTEE and/or GRANTEE'S Contractor shall provide to the CITY's Risk Management Administrator a copy of the Payment and Performance Bond from the general contractor in substantially the form prescribed for a public construction bond by Section 255.05, Fla. Stat. (2004). The CITY shall be a named obligee on the Payment And Performance Bond required by this section which shall be in an amount not less than the CITY FUNDING AMOUNT allocated for those improvements. As allowed under the provisions of §255.05(7), Florida Statutes (2004) the CITY'S Risk Management Administrator may, in writing, decide to accept an alternative form of security in lieu of the Payment and Performance Bond, in such form and amounts as may be reasonably required by the CITY's Risk Management Administrator.

11.3 The CITY's Risk Management Administrator shall be given at least 30 days prior written notice of any cancellation, lapse, or material modification of said insurance coverage and/or bond.

12 **Indemnity:** The GRANTEE and GRANTEE'S Contractor shall indemnify, defend and hold harmless at its own cost expense, the CITY and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the CITY or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this agreement by the GRANTEE or its employees, agents, servants, partners, principals, General Contractor or subcontractors. The GRANTEE and GRANTEE'S Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the CITY, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

13 **Audit Rights:** Pursuant to the applicable provisions of §18-100 to §18-102 of the Code of the CITY of Miami, as amended from time to time which are deemed as being incorporated by reference



herein, the CITY may audit GRANTEE's and GRANTEE'S Contractor records relating to this Agreement, during regular business hours, at a location within the CITY of Miami during the term of this Agreement and for three (3) years thereafter.

**14 Compliance With Laws:** GRANTEE, the GRANTEE'S Contractor and the CITY shall at all times comply with all applicable municipal, county, state and federal laws, ordinances, codes, statutes, rules and regulations, approved development orders, and written CITY of Miami Guidelines governing the design and construction of the Improvements and the granting of funds for use thereof.

**15 Miscellaneous:**

15.1 Enforcement. The provisions of this Agreement may be enforced in Miami Dade County by all appropriate actions in law and in equity by any party to this Agreement. In order to expedite the conclusion of the actions brought pursuant to this Agreement, the parties, their successors and assigns will not demand jury trial nor file permissive counterclaims outside the bounds of this Agreement in such actions. Each party shall bear their own respective attorney's fees. A court of competent jurisdiction may award court costs to a prevailing party.

15.2 Counterparts. This Agreement may be executed in any number of counterparts and by the separate parties hereto in separate counterparts, each of which when taken together shall be deemed to be one and the same instrument.

15.3 CITY Officials. The "CITY" is a municipal corporation, and the CITY Manager as its Chief Administrative Officer, or the DIRECTOR as the CITY Manager's designee, is empowered to make all decisions with regard to this Agreement on behalf of the CITY, unless otherwise provided by law or by resolution of the CITY Commission.

15.4 Successors and Assigns. This Agreement may not be assigned, sold, pledged, hypothecated or encumbered, in whole or in part, to any third party or business entity, contract vendee, successor, assign or to an institutional lender providing funding for the PROJECT, without the prior approval of the Miami CITY Commission. The CITY is relying on the commitment, skill and reputation of GRANTEE in performing this work and may withhold or cancel funding in the event there is any assignment, pledge, sale or other disposition by GRANTEE without having first secured the approval of the CITY Manager or his designee, which may be unreasonably withheld or delayed.

15.5 Notices. Any and all notices required or desired to be given hereunder shall be in writing and shall be deemed to have been duly given when delivered by hand (including recognized overnight courier services, such as Federal Express) or three (3) business days after deposit in the United States mail, by registered or certified mail, return receipt requested, postage prepaid, and addressed to the CITY Manager and/or Director of Capital Improvements Program ("CIP") for the CITY; and President/CEO of the GRANTEE as applicable at the address for such party set forth in the introductory paragraph to this Agreement (or to such other address as any party hereunder shall hereafter specify to the other in writing). GRANTEE'S General Contractor shall provide it's Notice Address below with its acknowledgement.

15.6 Construction. The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation hereof. All of the parties to this Agreement have participated fully in the negotiation of this Agreement, and accordingly, this Agreement shall not be more strictly construed against any one of the parties hereto. In construing this Agreement, the singular shall be held to include the plural, the plural shall be held to include the singular, and reference to any particular gender shall be held to include every other and all genders.

15.7 Exhibits. All of the Exhibits attached to this Agreement are incorporated in, and made a part of, this Agreement.

15.8 Amendments; Termination. This Agreement may not be amended, modified or terminated except by written agreement of the parties hereto. Further, no modification or amendment, excepting a termination for cause by the CITY under Section 15.3 herein, shall be effective unless in writing and executed by the parties, employing the same formalities as were used in the execution of this Agreement.

15.9 OSHA. The GRANTEE warrants that it will require its general contractor to comply with all safety precautions as required by federal, state or local laws, rules, regulations and ordinances. The CITY reserves the right to refuse GRANTEE access to CITY property, including project jobsites, if GRANTEE's contractor's employees are not properly equipped with safety gear in accordance with OSHA regulations or if a continuing pattern of non-compliance with safety regulations is exhibited by GRANTEE's contractor.

15.10 ADA. In the course of providing any work, labor or services funded by the CITY, GRANTEE (or its agents and representatives,

as applicable) shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act ("ADA") including Titles I & II of the ADA regarding non-discrimination on the basis of disability, and related regulations, guidelines and standards as appropriate. Additionally, GRANTEE will take affirmative steps to ensure non-discrimination in employment of disabled persons.

**Default, Termination:**

- 15.11 In the event of default, CITY shall suspend or withhold reimbursements from GRANTEE. The GRANTEE agrees to cure the cause of the default within thirty (30) days from the date the Director declares DHT in default of the Agreement. Any amounts not paid when due the Contractor may accrue interest at the highest rate permitted by Florida law.
- 15.12 Default, and subsequent termination for cause may include, without limitation, any of the following:
- 15.12.1 GRANTEE and/or GRANTEE'S Contractor fails to obtain the insurance or bonding herein required.
- 15.12.2 GRANTEE and/or GRANTEE'S Contractor fails to comply, in a substantial or material sense, with any of its duties under this Agreement, any terms or conditions set forth in this Agreement, or any Agreement it has with the CITY, its architect, engineer or contractor arising by virtue of this Agreement, beyond the specified period allowed to cure such default.
- 15.12.3 GRANTEE and/or GRANTEE'S Contractor fails to complete the Improvements in a timely manner as required by this Agreement.
- 15.13 Termination for Cause: Force Majeure. In the event of a default, which is not cured within thirty (30) days following the date of a written notice mailed as provided in Section 15.5, the parties shall have all rights and remedies provided by law or equity, subject to the limitations of this Agreement. The CITY Manager may grant additional extensions of not more than ninety (90) additional days each if such failure to cure is due to Force Majeure as that term is interpreted under Florida law.
- 15.14 This Agreement and/or the CITY's funding obligations under the Agreement may be

terminated, for cause, at the option of and by the CITY Manager, if any default is not cured by GRANTEE or GRANTEE and/or GRANTEE'S Contractor does not comply with any material terms, covenants or condition provided herein within ninety (90) days from the date of a written notice from the CITY Manager; or when, in the opinion of the CITY Commission, termination is necessary to protect the interests of public health, safety or general welfare. This subsection shall not apply during any period of Force Majeure extension pursuant to Section 15.13.

- 15.15 The laws of the State of Florida shall govern this Agreement. Venue in any civil actions between the parties shall be in Miami-Dade County, Florida. In order to expedite the conclusion of any civil actions instituted by virtue of this Agreement the parties voluntarily and mutually waive their respective rights to demand a jury trial or to file permissive counterclaims in civil actions between them. Each party shall bear their own attorney's fees.

16 No Third-Party Beneficiaries: Neither the CITY nor GRANTEE nor GRANTEE'S GENERAL CONTRACTOR intends to directly or substantially benefit a third-party by this Agreement. Therefore, the parties agree there are no third party beneficiaries to this Agreement and that no third-party shall be entitled to assert a claim against any of them based upon this Agreement.

17 Authority of GRANTEE Signatories and GENERAL CONTRACTOR'S Signatories: The undersigned executing this Agreement on behalf of GRANTEE has authority of record pursuant to the attached Corporate Resolution, and all applicable laws of the State of Florida to act on behalf of and bind GRANTEE to every condition, covenant and duty set forth herein.

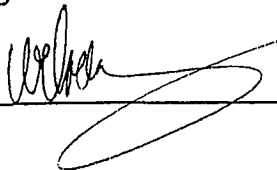
18 Contingency Clause: Funding for this Agreement is contingent on the availability of funds and of continued authorization for program activities and is subject to termination due to lack of funds or authorization, reduction of funds, and/ or change in laws or legal requirements.

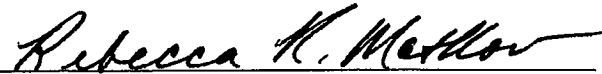
19 Joint Preparation: Preparation of this Agreement has been a joint effort of the CITY and GRANTEE and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written, which shall have an effective date of \_\_\_\_\_.

WITNESS


**GRANTEE, Dade Heritage Trust, Inc.,** a Florida Not-For-Profit Corporation.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature  
  
Becky Roper Matkov, CEO

Amy E. Furness  
Dade Heritage Trust, Inc., Corporate Secretary

ATTEST:

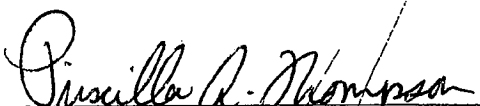
  
\_\_\_\_\_  
Grantee Corporate Secretary  
(Affix Corporate Seal)

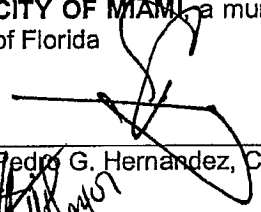
Print Name, Title


Pedro G. Hernandez, City Manager

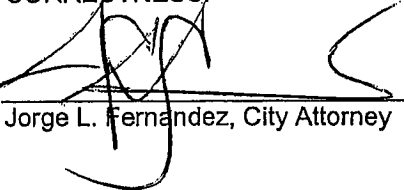
ATTEST:

**CITY OF MIAMI**, a municipal corporation of the State of Florida

  
\_\_\_\_\_  
Priscilla Thompson, City Clerk  
9-5-07


  
\_\_\_\_\_  
Pedro G. Hernandez, City Manager

APPROVED AS TO INSURANCE REQUIREMENTS:  


APPROVED AS TO LEGAL FORM AND CORRECTNESS:  
  
\_\_\_\_\_  
Jorge L. Fernandez, City Attorney  
R80

Lee Ann Brehm, Administrator  
Risk Management Department

APPROVED AS TO CAPITAL IMPROVEMENT PROGRAM:

By   
\_\_\_\_\_  
Ola A. Aluko, CIP Director

**EXHIBIT A**

**EXHIBIT A: Old Miami High School in Southside Park**

**DETAILED PROJECT**

**INFORMATION**

**ITEMIZED SCOPE OF WORK, PROJECT BUDGET, TIME OF COMPLETION**

Submitted by: Dade Heritage Trust, Inc.  
Date:

A PROJECT ELEMENT/TASK	Vendor	B CITY FUNDING AMOUNT	C OTHER SOURCES	D ESTIMATED COST	E DELIVERABLE	F ESTIMATED COMPLETION TIME
Architectural Design	V.B. Medelin, Architect, P.A.	\$0	\$40,730	\$40,730	100% Construction Documents Negotiating and completing City agreement and paperwork, complying with insurance and other requirements, hiring and supervising contractor, preparing City progress reports, handling financial payments and reimbursement requests	May, 2007
Administrative Management of Project	Dade Heritage Trust	\$TBD*	\$35,000	\$35,000	See Exhibit C for itemization of construction costs	September 2008
Stabilization and Restoration of Old Miami High in Southside Park	TurnKey Construction, Inc.	\$300,000	\$274,270	\$TBD**		August 2008
Construction Contingency***	As Needed	\$55,000	\$0	\$55,000		
<b>TOTAL ESTIMATED COST</b>		\$355,000	\$350,000	\$705,000		

The Project Elements/Tasks listed above with an amount listed in Column B, CITY FUNDING AMOUNT, shall constitute the WORK; all items listed in Column A shall constitute the PROJECT.

\* City funding of the Administrative Management of project is contingent on availability of funds beyond construction costs. If funds permit, a portion of City grant funds may be utilized for this line item.

\*\* The CITY, GENERAL CONTRACTOR and GRANTEE will work together to finalize the Guaranteed Maximum Price of the Construction.

\*\*\* These funds are to be expended at the CITY's sole discretion.

EXHIBIT B  
ENABLING LEGISLATION



## City of Miami

City Hall  
3500 Pan American Drive  
Miami, FL 33133  
www.miamigov.com

### Text File Report

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**File ID:** 07-00652A

**Type:** Resolution

**Status:** Passed

**Enactment #:** R-07-0355

**Enactment Date:** 6/14/07

**Version:** 1

**Introduced:** 5/16/07

**Controlling Body:** Office of the City Clerk

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A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AUTHORIZING A GRANT TO THE DADE HERITAGE TRUST TO BE ADMINISTERED BY THE CITY'S DEPARTMENT OF CAPITAL IMPROVEMENTS, TO RESTORE THE FIRST MIAMI HIGH STRUCTURE LOCATED ON CITY-OWNED PROPERTY AT SOUTHSIDE PARK, 140-142 SOUTHWEST 11TH STREET, MIAMI, FLORIDA, IN THE AMOUNT OF \$355,000; ALLOCATING SAID FUNDS FROM B-30532, CAPITAL IMPROVEMENT PROJECT ENTITLED: " OLD MIAMI HIGH RESTORATION" AND GENERAL FUND ACCOUNT NO. 00001.980000.548000.0000.00000 OR OTHER FUNDING SOURCES AS MAY BECOME AVAILABLE; FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE A PROJECT CO-OPERATION AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, FOR SAID PURPOSE.

---

WHEREAS, the City of Miami ("City") is the owner of real property located at 140-142 Southwest 11th Street, Miami, Florida, commonly known as the Southside Park ("Property"); and

WHEREAS, the City approved the relocation of the Old Miami High School, also known as First Miami High School ("Building") by Dade Heritage Trust, Inc. ("Trust"), to a certain portion of the Property for public use; and

WHEREAS, on February 9, 2006, the City Commission adopted Resolution No. 06-0074, authorizing an agreement between the City and the Trust, authorizing the Trust to oversee and to implement the renovation of the Building; and

WHEREAS, the Trust was awarded a total of \$350,000 in grant funds from the State of Florida Secretary of State for use in the restoration and renovation of the Building; and

WHEREAS, the Department of Capital Improvements ("Department") received a commitment of funds from the Miami-Dade County Building Better Communities General Obligation Bond "(GOB)" in the amount of Three Hundred Thousand Dollars (\$300,000) for the capital project B-30532, Old Miami High Restoration ("Project"), also known as Miami-Dade County GOB Project No. 264-70542; and

WHEREAS, Resolution No. 06-0321 adopted May 25, 2006 authorized the City Manager to execute Agreements with Miami-Dade County to receive funds on a reimbursement basis, in various amounts, for capital improvement projects funded by GOB; and

WHEREAS, Resolution No. 06-0730 adopted December 14, 2006 authorized the City Manager to appropriate the GOB funds in the total amount of \$300,000 for Project B-30532; and

---

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. A grant to the Trust to be administered by the City's Department of Capital Improvements, to restore the First Miami High structure located on the City-owned property at Southside Park, 140-142 Southwest 11th Street, Miami, Florida, in the amount of \$355,000, is authorized, with funds allocated from B-30532, Capital Improvement Project entitled "Old Miami High Restoration" and General Fund Account No. 00001.980000.548000.0000.00000 or other funding sources as may become available.

Section 3. The City Manager is authorized{1} to execute an Agreement, in substantially the attached form, for said purpose.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.{2}

**EXHIBIT C**

**PROJECT CONTRACTORS**

**William B. Medellin, Architect, P.A.  
TurnKey Construction, Inc.**



**EXHIBIT D**

**INSURANCE REQUIREMENTS FOR A CERTIFICATE OF INSURANCE**

**I. Commercial General Liability**

- A. Limits of Liability
- |   |             |
|---|-------------|
| Bodily Injury and Property Damage Liability<br>Combined Single Limit<br>Each Occurrence | \$1,000,000 |
| General Aggregate Limit   | \$2,000,000 |
| Products/Completed Operations<br>Aggregate Limit per project                            | \$2,000,000 |
| Personal and Advertising Injury   | \$1,000,000 |

B. Endorsements Required

City of Miami included as an Additional Insured  
Employees included as insured  
Independent Contractors Coverage  
Contractual Liability  
Waiver of Subrogation  
Premises/Operations  
Care, Custody and Control Exclusion Removed  
Explosion, Collapse and Underground Hazard  
Incidental Medical Malpractice  
Loading and Unloading  
Mobile Equipment (Contractors Equipment) whether owned, leased,  
Borrowed, or rented by the contractor or employees of the contractor

**II. Business Automobile Liability**

- A. Limits of Liability
- |  |             |
|--|-------------|
| Bodily Injury and Property Damage Liability<br>Combined Single Limit<br>Any Auto<br>Including Hired, Borrowed or Non-Owned Autos<br>Any One Accident | \$1,000,000 |
|--|-------------|

B. Endorsements Required

City of Miami included as an Additional Insured  
Employees included as insured  
Waiver of Subrogation

**III. Worker's Compensation**

Limits of Liability  
Statutory-State of Florida  
Waiver of subrogation

**IV. Employer's Liability**

Limits of Liability  
\$1,000,000 for bodily injury caused by an accident, each accident.  
\$1,000,000 for bodily injury caused by disease, each employee  
\$1,000,000 for bodily injury caused by disease, policy limit

**V. Umbrella Policy**

Limits of Liability  
Bodily Injury and Property Damage Liability

Combined Single Limit	\$1,000,000
Each Occurrence	\$1,000,000
Aggregate	\$1,000,000
Products/Completed Operations	
Aggregate Limit	\$2,000,000

**VI. Owners Contractors Protective (applicable for Construction projects only)**

Limits of Liability

Each Claim	\$1,000,000
Aggregate	\$1,000,000

**VII. Professional Liability/Error's & Omissions Coverage**

Combined Single Limit	
Each Occurrence	\$1,000,000
General Aggregate Limit	\$2,000,000
Deductible-Not to Exceed 10%	

**VIII. Builders' Risk (applicable for Construction projects only)**

Limits of Liability- to be determined by according the terms of the  
Construction contract.

**Endorsements Required**

"All Risk Form  
Non-Reporting Form-Completed Value  
Specific Coverage (Project Location and Description)

- Loss or Damage to building material, and property of

every kind and description, including insured's property to be used in, or incidental to construction

- Business Interruption
- Boiler and Machinery
- Transit
- Foundation Coverage
- Scaffolding and Forms Coverage
- Plans, Blueprints, and Specifications coverage
- Collapse
- Flood, including inundation, rain, seepage, and water damage
- Earthquake
- Subsidence
- Windstorm including hurricane
- Freezing and Temperature Extremes or changes coverage
- Ordinance or buildings laws
- Theft or Burglary
- Coverage for loss arising out of Faulty Work or Faulty Materials
- Coverage for loss arising out of Design Error or Omission
- Testing
- Debris Removal
- Soft (Additional Financing) Costs Coverage
- Replacement Cost Valuation
- Coinsurance Requirements Waived
- Maintenance of Insurance Coverage through warranty period

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

**The company must be rated no less than "A" as to Management, and no less than "Class V" as to Financial Strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the City's Risk Management Division.**

# Standard Form of Agreement Between Owner and Contractor for a Small Project

*where the Basis of Payment is a STIPULATED SUM*

1993 SMALL PROJECTS EDITION

*Because this document has important legal consequences, we encourage you to consult with an attorney before signing it. Some states mandate a cancellation period or require other specific disclosures, including warnings for home improvement contracts, when a document such as this will be used for Work on the Owner's personal residence. Your attorney should insert all language required by state or local law to be included in this Agreement. Such statements may be entered in the space provided below, or if required by law, above the signatures of the parties.*

This **AGREEMENT** is made:

(Date) July 17, 2007

**BETWEEN** the Owner:

Dade Heritage Trust, Non-Profit Corporation  
190 S.E. 12<sup>th</sup> Terrace  
Miami, FL 33131

and the Contractor:

TurnKey Construction, Inc.  
14411 South Dixie Hwy.  
Suite 215  
Miami, FL 33176

for the following Project:

Old Miami High School Restoration and Stabilization Phase II  
140 S.W. 11<sup>th</sup> Street  
Miami, FL 33130

The Architect is:

William B. Medellin Architect, P.A.  
240 Collins Avenue  
Miami Beach, FL 33139

The Owner and Contractor agree as follows.

*Handwritten initials: "pued" and "RM"*

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**ARTICLE 1**

**THE CONTRACT DOCUMENTS**

The Contractor shall complete the Work described in the Contract Documents for the project. The Contract Documents consist of:

- .1 this Agreement signed by the Owner and Contractor;
- .2 AIA Document A205, General Conditions of the Contract for Construction of a Small Project, current edition;
- .3 the Drawings and Specifications prepared by the Architect, dated and enumerated as follows:

Drawings:

A-0 General Notes & Specifications (2/15/07), A-1 Site Plan (4/2/07), A-2 Demolition Plan (10/30/06), A-3 Elevations Demolition (10/30/06), A-4 Elevations Demolition (10/30/06), A-5 Floor Plan (2/15/07), A-6 Exterior Elevations (10/30/06), A-7 Exterior Elevations (1/28/07), A-8 Schedules (3/30/07), A-9 Reflected Ceiling Plan (10/30/06), A-10 Partition Types (1/24/07), S0.01 General Structural Notes (11/17/06), S0.02 Notes & Schedules (11/17/06), S2.01 Foundation & First Floor Framing Plan (11/17/06), S2.02 Roof Framing Plan (11/17/06), S3.01 Sections (11/17/2006), S3.02 Sections (11/17/06), S3.03 Sections (11/17/06), S3.04 Sections (11/17/06), M-1 HVAC Floor Plan (10/30/06), M-2 Schedules (1/23/07), E-1 Electrical Floor Plan (1/26/07), P-1 Plumbing Site Plan (1/26/07), P-2 Sanitary & Water (2/26/07)

Specifications:

On drawings except the following are not included in the base contract as a value engineering option.

1. Isolated ground floor receptacles, and phone/data outlets.
2. Hinges have been changed from heavy duty ball bearing brass to residential plated steel (doors #7, 11, 12, 13, 14).

- .4 addenda prepared by the Architect as follows:

N/A

- .5 written change orders or orders for minor changes in the Work issued after execution of this Agreement; and
- .6 other documents, if any, identified as follows:

Attachment A



**ARTICLE 2**

**DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION DATE**

The date of commencement shall be the date of this Agreement unless otherwise indicated below. The Contractor shall substantially complete the Work not later than THREE HUNDRED (300) Calendar Days subject to adjustment by Change Order.

*(Insert the date or number of calendar days after the date of commencement.)*

300 Calendar Days From Date of Commencement and Approval of Revised Shoring Drawings

**ARTICLE 3**

**CONTRACT SUM**

3.1 Subject to additions and deductions by Change Order, the Contract Sum is:

SIX HUNDRED ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS (\$611,520.00)

3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:

Portion of Work	Value
General Conditions	\$ 45,705.00
Civil Work	\$ 20,800.00
Shoring	\$ 6,850.00
Jacking Sequence	\$ 31,000.00
Demolition/ debris removal	\$ 6,000.00
Temp. Fence	\$ 1,100.00
Excavation & Backfill	\$ 1,275.00
Fine Grading	\$ 825.00
Formwork	\$ 3,933.00
Reinforcing Steel	\$ 844.00
Concrete Finishing	\$ 1,435.00
Concrete Work	\$ 5,883.00
Concrete Sitework	\$ 1,840.00
Masonry	\$ 950.00
Misc. Metals	\$ 10,328.00
Rough Carpentry	\$ 71,838.00
Finish Carpentry	\$ 117,685.00
Window wood Repairs	\$ 29,800.00
Straps and Anchors	\$ 10,813.00
Window Glazing	\$ 4,898.00
Insulation	\$ 3,235.00
Lattice/ Screening	\$ 1,450.00
Drywall and Taping	\$ 3,250.00
Wood Doors	\$ 18,635.00
Finish Hardware	\$ 10,468.00
Toilet Accessories	\$ 1,798.00
Ceramic Tile	\$ 1,920.00
Wood Floor/ Ceiling Restoration	\$ 17,872.00
Painting	\$ 17,500.00
Landscaping	\$ 1,500.00
Storm Shutters	\$ 2,500.00
Fire Extinguishers	\$ 360.00
Plumbing	\$ 15,950.00
Air Conditioning	\$ 27,250.00
Electrical	\$ 48,053.00
Temp. Bathroom	\$ 3,000.00
Signage	\$ 2,000.00
G.C. Overhead & Profit	\$ 60,979.00
<b>TOTAL BASE CONTRACT</b>	<b>\$ 611,520.00</b>

The following are additional costs to be reimbursed direct to the General Contractor (TurnKey) upon procurement above the base contract total

Additional Insurances	\$12,778.56
Bond Premium	\$10,475.00

+ / 4K

*RM  
Paul J.*

3.3 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work.

**ARTICLE 4**

**PAYMENT**

**4.1** Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor as follows:  
*(Here insert payment procedures and provisions for retainage, if any.)*

Based upon the Application for Payment submitted to the Architect by the Contractor and Certification for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below. The period covered by each application shall be one calendar month ending on the last day of the month. Provided that an Application is received by the Owner no later than the 30<sup>th</sup> day of a month, the Owner shall make payment to the Contractor no later than the 15<sup>th</sup> day of the following month. Applications for payment shall include the percentage of completion of each portion of the work as of the end of the period covered by the Application. The amount of each progress payment shall be computed as follows: 1) Take that portion of the Contract Sum properly allocable to compute Work as determined by multiplying the percentage of completion of each portion of the Work by the share of the contract sum allocated to that work in the Schedule of Values, less retainage of 10%. Pending final determination of the cost to the Owner of the changes in the work, all amounts not in dispute shall be included; 2) Add that portion of the Contract Sum properly allocable to the materials and equipment delivered and suitable stored at the site for subsequent incorporation in the completed construction, less retainage of 10%; 3) Subtract the aggregate of the previous payments made by the Owner; and 4) Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate of Payment.

**4.2** Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate of One percent (1.00%) monthly, or in the absence thereof, at the legal rate prevailing at the place of the Project.

*(Usury laws and requirements under the Federal Truth in Lending Act, similar state and local consumer credit laws and other regulations at the Owner's and Contractor's principal places of business, the location of the Project and elsewhere may affect the validity of this provision.)*

**ARTICLE 5**

**INSURANCE**

**5.1** The Contractor shall provide Contractor's Liability and other Insurance as follows:  
*(Insert specific insurance required by the Owner.)*

Type of insurance	Limit of Liability (\$0.00)
Workers' Compensation	\$2,000,000.00
Commercial General Liability	\$1,000,000.00
Auto Liability	\$1,000,000.00
Excess Liability	\$5,000,000.00

**5.2** The Owner shall provide Owner's Liability and Owner's Property Insurance as follows:  
*(Insert specific insurance furnished by the Owner.)*

Type of insurance	Limit of Liability (\$0.00)
General Liability	\$1,000,000.00

**5.3** The Contractor shall obtain an endorsement to its general liability insurance policy to cover the Contractor's obligations under Paragraph 3.12 of AIA Document A205, General Conditions of the Contract for Construction of Small Projects.

**5.4** Certificates of insurance shall be provided by each party showing their respective coverages prior to commencement of the Work.

ARTICLE 6

OTHER TERMS AND CONDITIONS

(Insert any other terms or conditions below.)

6.1 The contractor is including in the contract the sum of Thirty One Thousand Dollars (\$31,000.00) to attempt to re-level the structure. The contractor will follow the design of the engineer, and have inspections throughout the process. Due to the existing structural integrity of the building, if the erection is unsuccessful and the structure collapses, the contractor is to be held harmless, paid for all cost expended to date, and released from the balance of the contract. At that time the building will be re-evaluated and a new proposal will be submitted for the Owner.

6.2 The base contract sum excludes Permit Fees, testing, and inspection fees.

6.3 It is understood that Dade Heritage Trust is acting as the owner's representative for the City of Miami.

This Agreement entered into as of the day and year first written above.

(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)

OWNER

Rebecca N. Matkov  
(Signature)

By: Rebecca Matkov

(Printed name, title and address)

Its: Chief Executive Officer

190 S.E. 12<sup>th</sup> Street

Miami, Florida 33131

CONTRACTOR

Raymond C. Tepper  
(Signature)

By: Raymond C. Tepper

(Printed name, title and address)

Its: President

14411 S. Dixie Hwy. - Suite 215

Miami, Florida 33176

LICENSE NO. CGC 058142

JURISDICTION Florida



CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.

*RM*  
*Tepper*



## ATTACHMENT A

This Attachment is hereby incorporated and made a part of the Contract between the Dade Heritage Trust (DHT) and Turnkey Construction (Contractor). The provisions of this attachment supersede any clauses in the Contract and should there exist a conflict between this Attachment and the Contract the provisions of this Attachment shall prevail.

### 1. DEFINITIONS

**City** means the City of Miami, Florida, a Florida municipal corporation. In all respects hereunder, City's performance is pursuant to the City's capacity as advisor to DHT and owner of the land on which the Project is to be constructed. In the event the City exercises its regulatory authority as a governmental body, the exercise of such regulatory authority and the enforcement of any rules, regulations, codes, laws and ordinances shall be deemed to have occurred pursuant to City's authority as a governmental body and shall not be attributable in any manner to the City as a party to this Agreement. For the purposes of this Agreement, "City" without modification shall mean the City Manager or Director, as applicable.

**City's Project Manager** means an employee or representative of the City assigned by the Director or the Department of Capital Improvement Programs (CIP) to manage and monitor the Work to be performed under this Agreement and the construction of the Project.

### 2. Project Management

The Dade Heritage Trust as part of their agreement has delegated the responsibility for the management of the construction of this project to the City of Miami Department of Capital Improvement Programs (CIP) in conjunction with the Architect of Record as representative of DHT. The Project Manager designated by CIP shall have authority for the management of this project as further detailed in Article 3 of this Attachment to the contract between Dade Heritage Trust (DHT) and Turnkey Construction for the restoration of Old Miami High.

### 3. Authority Of The City Project Manager

The Director hereby authorizes the City's Project Manager, working in conjunction with the Architect of Record (AOR), to determine or answer, all questions of any nature whatsoever arising out of, under or in connection with, or in any way relating to or on account of the Work, and/or as to the interpretation of the Work to be performed.

The General Contractor shall be bound by all determinations or orders of the City's Project Manager in conjunction with the AOR and shall promptly respond to requests of the Project Manager, including the withdrawal or modification of any previous order, and regardless of whether the General Contractor agrees with the Project Manager and AOR's determination or requests. Where requests are made orally, the Project Manager will follow up in writing, within 24 hours.

The City's Project Manager in conjunction with the AOR shall have authority to act on behalf of the DHT to the extent provided by the Agreement between the City and the DHT. All instructions to the General Contractor shall be issued in writing. All instructions to the General Contractor shall only be issued through the Architect of Record in conjunction with the City's Project Manager.

 Dade Heritage Trust Initials

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Turnkey Construction's Initials 



The City's Project Manager shall have access to the Project Site during normal work hours. The General Contractor shall provide safe facilities for such access so the Project Manager may perform his functions under the Agreement. The Project Manager may make periodic visits to the Work Site to become generally familiar with the progress and quality of the Work, and to determine if the Work is proceeding in accordance with the Construction Documents.

The City's Project Manager will not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, and will not be responsible for the Contractor's failure to carry out the work in accordance with their contract with DHT.

The City's Project Manager in conjunction with the AOR will have authority to reject work that does not conform to the Construction Documents. In the event of a dispute between the AOR and City's Project Manager the issue shall be brought to the attention of the Director of the Department of Capital Improvements Program for resolution and final determination. Whenever, in his or her opinion, it is considered necessary or advisable to insure the proper implementation of the Construction Documents, the City's Project Manager in conjunction with the AOR will have authority to require special inspections or testing of the work, whether or not such work is fabricated, installed or completed. Neither the City's Project Manager's authority to act under this Article, nor any decision made by him/her in good faith either to exercise or not to exercise such authority, shall give rise to any duty or responsibility of the Project Manager to the Contractor, any Sub-Contractor, supplier or any of their agents, employees, or any other person performing any of the work. Such tests will be conducted at no cost to the Contractor unless such test evidence that the work was not completed in accordance with the requirements of the Construction Documents or applicable building codes. In such instance DHT shall be reimbursed for the cost of such tests by the Contractor.

The City's Project Manager in conjunction with the AOR shall have the right to approve and issue Supplemental Instructions setting forth written orders, instructions, or interpretations concerning the Contract Documents or its performance.

All interpretations and recommendations of the City's Project Manager in conjunction with the AOR shall be consistent with the intent of the Construction Documents.

The City's Project Manager will not be responsible for the acts or omissions of the Contractor, or anyone employed or contracted directly or indirectly by the Contractor including any Sub-Contractor or any of their agents or employees, or any other persons performing any of the Work.

The City's Project Manager in conjunction with the AOR shall review and approve all payment requisitions from the Contractor. The City will not reimburse the DHT for construction work without the approval of the City's Project Manager.

#### **4. Correction Of Work**

Where the City's Project Manager becomes aware of faults, defects or non-conformity in any of the work being performed by the Contractor, the City will coordinate any required action with the Architect of Record to ensure correction of the Work. The City's Project Manager in conjunction with the AOR shall have the authority to issue a Notice to Cure to the Contractor for correction. In no event shall the failure of the City to bring to the

Dade Heritage Trust Initials

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Tumkey Construction's Initials

attention of the Contractor such faults act as a waiver or release the Contractor from responsibility or liability for such fault, defect or non-conforming work.

5. **Defective Work**

The AOR shall have primary responsibility for the approval, disapproval or rejection of the Work. However, the City's Project Manager shall have the authority to reject or disapprove work which City's Project Manager in conjunction with the AOR finds to be defective. If required by City's Project Manager the Contractor shall promptly either correct all defective work or remove such defective work and replace it with non-defective work. The Contractor shall bear all direct and indirect costs of such removal or corrections including cost of testing laboratories and personnel.

Should General Contractor fail or refuse to remove or correct any defective Work or to make any necessary repairs in accordance with the requirements of the Construction Documents within the time indicated in writing by City's Project Manager or the Architect of Record, the City and DHT shall have the authority to cause the defective work to be removed or corrected, or make such repairs as may be necessary and the DHT may declare Contractor in default.

Failure to reject any defective work or material shall not in any way prevent later rejection when such defect is discovered, or obligate final acceptance.

6. **NOTICES**

Whenever either party desires to give Written Notice unto the other, such must be addressed to the party for whom it is intended at the place last specified; and the place for giving of notice shall remain such until it shall have been changed by Written Notice in compliance with the provisions of this Article. Notice shall be deemed given seven (7) days of mailing by certified, return-receipt mail, if mailed through the United States Postal Service. Notice shall also be sent via e-mail or facsimile. Notice shall be deemed given via courier/delivery service upon the initial delivery date by the courier/delivery service. For the present, the parties designate the following as the respective places for giving of notice:

For Turnkey Construction:


Raymond C. Tepper  
Principal  
14411 South Dixie Highway, Suite 215  
Miami, Florida 33176

For Dade Heritage Trust:

Ms. Becky Roper Matkov  
Chief Executive Officer  
Historic Preservation Center  
190 SE 12<sup>th</sup> Terrace  
Miami, Florida 33131

For the City of Miami

Mr. James E. Brittain, PE  
Project Manager

 Dade Heritage Trust Initials

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Turnkey Construction's Initials   


City of Miami  
Department of Capital Improvements  
444 SW 2<sup>nd</sup> Avenue, 10<sup>th</sup> Floor  
Miami, FL 33130

**7. Indemnification**

Contractor shall indemnify and hold harmless City and DHT, its officers, agents, directors, and employees from liabilities, damages, losses, and costs, including, but not limited to reasonable attorney's fees, and costs to the extent caused by the negligence, recklessness or intentional wrongful misconduct of Contractor and persons employed or utilized by Contractor in the performance of this Agreement. This indemnifications shall survive the term of this Agreement. In the event that any action or proceeding is brought against City and/or DHT by reason of any such claim or demand, Contractor shall, upon written notice from City and/or DHT, resist and defend such action or proceeding by counsel satisfactory to City.

The indemnification provided above shall obligate Contractor to defend at its own expense to and through appellate, supplemental or bankruptcy proceeding, or to provide for such defense, at City's option, any and all claims of liability and all suits and actions of every name and description covered above which may be brought against City whether performed by Contractor, or persons employed or utilized by Contractor.

This indemnity will survive the cancellation or expiration of this Agreement. This indemnity will be interpreted under and construed to conform to the laws of the State of Florida, including without limitation and interpretation §725.06 and/or §725.08, Fla. Statute.

Contractor shall require all Sub-Consultant and Sub-Contractor agreements to include a provision that they will indemnify the City and DHT.

**8. INSURANCE**

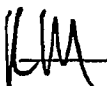
The Contractor shall not start Work until the Contractor has obtained the insurance required and DHT and the City and the City has approved such insurance.

Companies Providing Coverage

All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida and satisfactory to the Risk Administrator. All companies shall have a Florida resident agent and be rated at least A(X), as per A.M. Best Company's Key Rating Guide, latest edition.

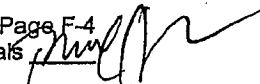
Verification Of Insurance Coverage

The Contractor shall furnish certificates of insurance to DHT and the City for review and approval prior to the execution of this Agreement and any amendment thereto. The Certificates shall clearly indicate that the Contractor has obtained insurance of the type, amount and classification required by these provisions, in excess of any pending claims at the time of contract award to the Contractor. Contractor shall maintain coverage with equal or better rating as identified herein for the term of this Agreement. Contractor shall provide written notice to the City and DHT of any material change, cancellation and/or notice of non-renewal of the insurance within 30 days of the change.



Dade Heritage Trust Initials

Page F-4  
Turnkey Construction's Initials



Contractor's Commercial General, Auto, and Umbrella policies shall be primary project coverage and noncontributory with policies maintained by City and DHT. These policies shall name the City and DHT as additional insured.

Contractor shall furnish copies of insurance policies pertaining to this Contract prior to the execution of this Contract.

#### Forms Of Coverage

Contractor shall provide, pay for, and maintain in force until all of its Work to be performed under this Contract has been completed and accepted by City and DHT (or for such duration as is otherwise specified hereinafter), the insurance coverages set forth herein.


**Workers' Compensation** insurance to apply for all employees in compliance with the "Workers' Compensation Law" of the State of Florida and all applicable federal laws. In addition, the policy (ies) must include:

**Employers' Liability** with a limit of Two Million Dollars (\$2,000,000.00) Dollars each bodily injury caused by an accident, each accident. Two Million Dollars (\$2,000,000.00) Dollars each bodily injury caused by disease, each employee. Two Million Dollars (\$2,000,000.00) Dollars each bodily injury caused by disease, policy limit.

- Waiver of subrogation

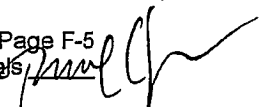
**Commercial General Liability** with minimum limits of Two Million Dollars (\$2,000,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability; General Aggregate Limit of Two Million Dollars (\$2,000,000.00) shall apply on a per project basis. Coverage must be afforded on a form no more restrictive than the latest edition of the General Liability policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include:

- Premises and/or Operations.
- Independent Contractors
- Products and/or Completed Operations for contracts with an Aggregate Limit of Two Million Dollars (\$2,000,000.00) per project. General Contractor shall maintain in force until at least three years after completion of all work required under the Contract, coverage for Products and Completed Operations, including Broad Form Property Damage.
- Explosion, Collapse and Underground Coverages.
- Incidental Medical Malpractice.
- Personal Injury Coverage with Employee and Contractual Exclusions removed, with minimum limits of coverage equal to those required for Bodily Injury Liability and Property Damage Liability.
- City and DHT are to be expressly included as an Additional Insured with respect to liability arising out of operations performed for City by or on behalf of General Contractor or acts or omissions of General Contractor in connection with general supervision of such operation.



Dade Heritage Trust Initials

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Turnkey Construction's Initials



- Employee included as insured.
- Contractual Liability.
- Waiver of Subrogation.
- Personal and Advertising Injury.
- Loading and Unloading.
- Mobile Equipment (General Contractor's Equipment) whether owned, leased, borrowed or rented by General Contractor or employees of the General Contractor.
- City of Miami and Dade Heritage Trust as Additional Insured.

**Business Automobile Liability** with minimum limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include:

- Owned Vehicles.
- Hired, Borrowed, and Non-Owned Vehicles.
- Employers' Non-Ownership.
- Employees included as insured
- City of Miami and Dade Heritage Trust as Additional Insured

#### **Umbrella Policy**

Bodily injury and property damage liability with limits of Two Million Dollars (\$1,000,000) each occurrence and an aggregate limit of four Million Dollars (\$2,000,000) shall apply on a per project basis.

Excess coverage over the policies as follows:

- Commercial General Liability

**Flood Insurance**—When the machinery or equipment is located within an identified special flood hazard area, flood insurance must be afforded for the lesser of the total insurable value of such buildings or structure, or, the maximum amount of flood insurance coverage available under the National Flood Program.

**Owners and General Contractors Protective – City of Miami – Limits of Liability for Bodily Injury & Property Damage Liability shall be in the amounts of Two Million Dollars (\$2,000,000.00) for each occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate. City and DHT are to be expressly included as Insured with respect to liability arising out of operations performed for City and the DHT by or on behalf of Contractor or acts or omissions of Contractor in connection with general supervision of such operation**

#### **Builders' Risk**

Causes of Loss: All Risk-Specific Coverage Project Location

- Valuation: Replacement Cost
- Deductible: \$2,500 All other Perils

Dade Heritage Trust Initials

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Turnkey Construction's Initials

- 5% maximum deductible on Wind if Said Insurer is Available *RM*
- City named as additional insureds.
- Limit- at Site Adjusted to reflect total construction amount
- Coverage Extensions:
  1. Materials, supplies and similar property owned by others for which you are responsible.
  2. Full coverage up to policy limits for equipment breakdown.
  3. Temporary storage/transit coverage.
  4. Full coverage up to policy limits for site preparation, re-excavation, re-preparation and re-grade in the event of a loss.
  5. Fences, scaffolding, construction forms coverage and signs
  6. Valuable papers coverage for blueprints, site plans and similar documents.
  7. Trees, shrubs, sod, plants while at premises.
  8. Flood, including inundation, rain, seepage and water damage.
  9. Business Interruption
  10. Subsidence
  11. Waiver of subrogation as respects the City and DHT
  12. Escalation clause in the event of a total loss up to 5% of policy limit.
  13. Temporary structures, cribbing and false work built or erected at construction site.
  14. Debris Removal.

If the initial insurance expires prior to the completion of the Work, renewal copies of policies shall be furnished at least thirty (30) days prior to the date of their expiration.

Notice of Cancellation and/or Modification—The policy (ies) must be endorsed to provide City and DHT with at least thirty (30) days notice of cancellation and/or modification.

Submittal of Certificates— Contractor shall furnish to DHT and the City evidencing the insurance coverage specified above within fifteen (15) calendar days after notification by the City for any required renewals. The required Certificates of Insurance shall name the types of policies provided, refer specifically to this Contract, and state that such insurance is as required by this Contract.

The official title of the City is the City of Miami, Florida. This official title shall be used in all insurance documentation.

**9. MODIFICATIONS TO COVERAGE**

The City reserves the right to require modifications, increases, or changes in the required insurance requirements, coverage, deductibles or other insurance obligations and shall provide a thirty (30) day written notice to the Contractor. In that event, the Contractor shall comply with such requests unless the insurance coverage is not then readily available in the national market, and may request additional consideration from City accompanied by justification. All additional cost will be born by the City and the DHT.

*RM*

**10. PERFORMANCE BOND AND PAYMENT BOND**

Prior to the execution of the Contract the Contractor shall furnish a Performance Bond and a Payment Bond containing all the provisions of the Performance Bond and Payment Bond attached hereto

- Each Bond shall be in the amount of one hundred percent (100%) of the contract value guaranteeing to City and the DHT the completion and performance of the Work covered in the amendment as well as full payment of all suppliers, laborers, or Subcontractors employed pursuant to this Project. Each Bond shall be with a Surety, which is qualified pursuant to Article 11 below.
- Each Bond shall continue in effect for one year after Final Completion and acceptance of the Work with liability equal to one hundred percent (100%) of the final construction value, or an additional bond shall be conditioned that Contractor will, upon notification by City or DHT, correct any defective or faulty work or materials which appear within one year after Final Completion of the Agreement.
- Pursuant to the requirements of Section 255.05(1)(a), Florida Statutes, as may be amended from time to time, Contractor shall ensure that the bond(s) referenced above shall be recorded in the public records of Miami-Dade County and provide City with evidence of such recording.
- Alternate Form of Security:

In lieu of a Performance Bond and a Payment Bond, General Contractor may furnish alternate forms of security, which may be in the form of cash, money order, certified check, cashier's check or unconditional letter of credit. Such alternate forms of security shall be subject to the prior approval of City and for same purpose and shall be subject to the same conditions as those applicable above and shall be held by City for one year after completion and acceptance of the Work.

**11. QUALIFICATION OF SURETY**

- Bid Bonds, Performance Bonds and Payment Bonds over Five Hundred Thousand Dollars (\$500,000.00):
  - Each bond must be executed by a surety company of recognized standing, authorized to do business in the State of Florida as surety, having a resident agent in the State of Florida and having been in business with a record of successful continuous operation for at least five (5) years.
  - The Surety shall hold a current certificate of authority as acceptable surety on federal bonds in accordance with United States Department of Treasury Circular 570, Current Revisions. If the amount of the Bond exceeds the underwriting limitation set forth in the circular, in order to qualify, the net retention of the Surety shall not exceed the underwriting limitation in the circular, and the excess risks must be protected by coinsurance, reinsurance, or other methods in accordance with Treasury



Circular 297, revised September 1, 1978 (31 DFR Section 223.10, Section 223.111). Further, the Surety shall provide City with evidence satisfactory to City, that such excess risk has been protected in an acceptable manner.

- o The City will accept a surety bond from a company with a rating of B+ or better for bonds up to \$2 million, provided, however, that if any surety company appears on the watch list that is published quarterly by Intercom of the Office of the Florida Insurance Commissioner, the City shall review and either accept or reject the surety company based on the financial information available to the City. A surety company that is rejected by the City may be substituted by the Bidder or proposer with a surety company acceptable to the City, only if the bid amount does not increase. The following sets forth, in general, the acceptable parameters for bonds:

<u>Policy- Amount of Bond</u>	<u>Financial Holders Ratings</u>	<u>Size Category</u>	
500,001 to 1,000,000	B+	Class	I
1,000,001 to 2,000,000	B+	Class	II
2,000,001 to 5,000,000	A	Class	III
5,000,001 to 10,000,000	A	Class	IV
10,000,001 to 25,000,000	A	Class	V
25,000,001 to 50,000,000	A	Class	VI
50,000,001 or more	A	Class	VII

- Should more than one Surety be utilized to underwrite the bond, one Surety shall be designated as the Primary Surety and all other Sureties shall provide a Power Of Attorney for the primary Surety to act on their behalf for all matters pertaining to the project.
- Consent of Surety shall be obtained for all progress payments.

**12. WARRANTY OF CONSTRUCTION**

The Contractor shall warrant that the Work conforms to the Contract and is free of any patent and/or latent defect of the workmanship for a minimum period of one year from the date of Final Completion.

Exception to the above warranty:

- The warranty hereunder shall be in addition to whatever rights the City and the DHT may have under law. The Contractor's obligation under this warranty shall be at its own cost and expense, to promptly repair or replace (including cost of removal and installation), that item (or part or component thereof) which proves defective or fails to comply with the Contract within the warranty period such that it complies with the Contract
- In the event the Contractor fails to repair or replace defective Work in accordance with the terms of the Contract, and this warranty, the City and the DHT shall have the right to collect such costs incurred or withhold the cost of the anticipated

repairs by offsetting the amount against any payment due the Contractor under any contract between the City and the Contractor.

- All guarantees and warranties under the Agreement are fully enforceable by the City or the DHT acting in their own names.
- Contractor shall supply written statements from product manufacturers stating that all materials were installed in accordance with manufacturer's recommendations and that any warranties provided by the manufacturer are in full effect.

**13. CONSTRUCTION SIGNAGE**

The City shall provide the Contractor the construction requirements, wording and layout for the signs at the time of the pre-construction meeting. The Contractor shall be required to furnish up to four (4) City of Miami signs at the Project Site.

The Contractor shall also post appropriate construction site warning signs at the Project Site. Such signs shall be posted to warn pedestrian and vehicle traffic. Signage shall also be placed waterside, where applicable, to alert boater to the construction zone, requiring idle speed and a minimum clearance distance. Contractor shall provide drawings for the signage, which shall be subject to approval by the City's Project Manager.

The City shall approve the locations for all signage.

**14. PERMITS, LICENSES AND IMPACT FEES**

Except as otherwise provided within the Contract, all permits and licenses required by federal, state or local laws, rules and regulations necessary for the prosecution of the Work undertaken by Contractor pursuant to this Contract shall be secured and paid for by Contractor and such cost is included as part of the fixed price for the Project. Any additional impact fees or permit costs not required to commence construction shall be reimbursed by DHT upon submission of supporting documentation. It is Contractor's responsibility to have and maintain appropriate Certificate(s) of Competency, valid for the Work to be performed and valid for the jurisdiction in which the Work is to be performed for all persons working on the Project for whom a Certificate of Competency is required.

The Contractor shall arrange for any necessary inspections by governmental authorities to enable the DHT to receive all necessary occupancy permit(s).

The Contractor shall comply with and give notices required by laws, ordinances, rules, regulations and lawful orders of public authorities bearing on performance of the Work pertaining to construction means and methods as opposed to design, including, but not limited to, notice to neighboring landowners of any excavation Work. Copies of such notices shall be available to the City and the DHT.

If the Contractor performs Work contrary to laws, statutes, ordinances, building codes, and rules and regulations without notice to the City and the DHT, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs of correction without increase in the value of the Contract, and such costs shall not be a cost of the Work.

**15. RECORD SET**



Dade Heritage Trust Initials

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Turnkey Construction's Initials



Contractor shall maintain in a safe place at the Project site one record copy and one permit set of the Construction Documents, including, but not limited to, all Drawings, Specifications, amendments, Change Orders, RFIs, and Field Directives, as well as all written interpretations and clarifications issued by the Architect, in good order and annotated to show all changes made during construction. The record Construction Documents shall be continuously updated by Contractor throughout the prosecution of the Work to accurately reflect all field changes that are made to adapt the Work to field conditions, changes resulting from Change Orders, and Field Directives as well as all written interpretations and clarifications, and all concealed and buried installations of piping, conduit and utility services. Contractor shall certify the accuracy of the updated record Construction Documents. As a condition precedent to DHT's obligation to pay Contractor, the Contractor shall provide evidence, satisfactory to the City, DHT, and the Architect, that Contractor is fulfilling its obligation to continuously update the record Construction Documents. All buried items, outside the Project site, shall be accurately located on the record Construction Documents as to depth and in relationship to not less than two (2) permanent features (e.g. interior or exterior wall faces). The record Construction Documents shall be clean and all changes, corrections and dimensions shall be given in a neat and legible manner in red. The record Construction Documents shall be available to the City, DHT and the Architect for reference. Upon completion of the Work and as a condition precedent to Contractor's entitlement to final payment, the record Contract Documents shall be delivered to the to the City.


**16. AS-BUILT DRAWINGS**

During the Work, Contractor shall maintain records of all deviations from the Drawings and Specifications as approved by the Architect and Project Manager and prepare As-Built Record Drawings showing correctly and accurately all changes and deviations made during construction to reflect the work as it was actually constructed. It is the responsibility of the Contractor to check the As-Built Drawings for errors and omissions prior to submittal to the City and certify in writing that the As-Built Drawings are correct and accurate, including the actual location of all internal piping, electrical/signal conduits in or below the concrete floor. Indicate the size, depth and voltage in each conduit.

Legibly mark to record actual construction: On-site structures and site work as follows:

- Depths of various elements of foundation in relation to finish first floor datum.
- All underground piping and ductwork with elevations and dimensions and locations of valves, pull boxes, etc. changes in location. Horizontal and vertical locations of underground utilities and appurtenances, referenced to permanent surface improvements. Actual installed pipe material, class, etc.
- Location of internal utilities and appurtenances concealed in the construction, referenced to visible and accessible features of the structure. Air conditioning ducts with locations of dampers, access doors, fans and other items needing periodic maintenance.
- Field changes in dimensions and details.
- Changes made by Architect's or Project Manager's written instructions or by Change Order.
- Details not on original Construction Drawings.





- Equipment, conduit, electrical panel locations.
- A/E schedule changes according to Contractor's records and shop drawings.

Specifications and Addenda: Legibly mark each section to record:

- Manufacturer, trade name, catalog number and Supplier of each product and item of equipment actually installed.
- Changes made by Architect's or Project Manager's written instructions or by Change Order.

Approved Shop Drawings: Provide record copies for each process equipment, piping, electrical system and instrumentation system.

As-built documents shall be updated monthly as a condition precedent to payment.

**17. REQUESTS FOR INFORMATION (RFI)**

The Contractor shall submit in writing a Request for Information (RFI) to the Architect, with a copy to the City's Project Manager, where the Contractor believes that the specifications or drawings are unclear or conflict. All requests must be submitted in a manner that clearly identifies the drawing and/or specification section where clarification or interpretation is being requested.

**18. FIELD DIRECTIVES**

Architect may at times issue Field Directives to the General Contractor based on visits to the Project site. The City's Project Manager may issue Field Directives directly to the Contractor where such are issued as a result of life, safety issues. Such Field Directives shall be issued in writing and the Contractor shall be required to comply with such directive. Where the Contractor believes that the directive is outside the scope of the Work, the Contractor shall, within 48 hours, notify the Architect and the City's Project Manager that the Field Directive is outside the scope of the Work. At that time the Field Directive may be rescinded or the Contractor may be required to submit a request for a Change Order proposal. Where the Contractor is notified of the Architect's or DHT's position that the Field Directive is within the scope and the Contractor disagrees, the Contractor shall notify the Architect and the City's Project Manager that the Contractor reserves the right to make a claim for the time and monies based on the Field Directive. At no time shall the Contractor refuse to comply with the directive. Failure to comply with the directive may result in a determination that the Contractor is in default of the Contract.

**19. CHANGE ORDERS**

Changes in the quantity or character of the Work of the Project which are not properly the subject of Field Directives or Supplemental Instructions, including all changes resulting in changes in the construction value or timeshall be authorized only by Change Orders approved in advance by the DHT. All requests for Change Orders shall be submitted to the Architect with a copy to the City's Project Manager.

**17. APPLICABLE LAW AND VENUE OF LITIGATION**

This Contract shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any suit or action brought by any party, concerning this Contract, or arising out of this Contract, shall be brought in Miami-Dade County, Florida.

Each party shall bear its own attorney's fees except in actions arising out of Contractor's duties to indemnify the City under this Agreement where Contractor shall pay the City and/or DHT's reasonable attorney's fees.

**18. JOINT PREPARATION- INTERPRETATION**

The language of this Contract has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied against either party hereto.

**19. CONFIDENTIALITY**

Unless authorized by the City, Contractor shall keep confidential all information concerning and relating to this Project, including without limitation, any information and documentation provided by employee or officers of the City to the Contractor any design costs, drawings, specifications or any other materials prepared in connection with the Work. General Contractor shall not disclose any confidential information to any persons or other entities not listed above without the prior written consent of the City. Such consent may be granted or withheld at the sole discretion of the City. The foregoing shall not prohibit such disclosures as may be necessary in the performance of the Work under this Contract or as required by law.

**20. HURRICANE PREPAREDNESS**

- During such periods of time as are designated by the United States Weather Bureau as being a tropical storm/hurricane warning or alert, contractor shall be required to take all necessary appropriate actions as required by Miami-Dade County Code.

**FORM OF PERFORMANCE BOND**

BY THIS BOND, We \_\_\_\_\_, as Principal, hereinafter called General Contractor, and \_\_\_\_\_, as Surety, are bound to the Dade Heritage Trust of Miami, Florida, as Oblige, hereinafter called Dade Heritage Trust, in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) for the payment whereof General Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, General Contractor has by written agreement entered into this Agreement, awarded the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, with Dade Heritage Trust which Contract Documents are by reference incorporated herein and made a part hereof, and specifically include provision for liquidated damages, and other damages identified, and for the purposes of this Bond are hereafter referred to as the "Agreement";

THE CONDITION OF THIS BOND is that if General Contractor:

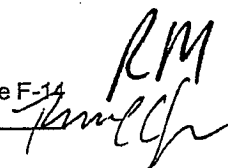
1. Performs the Agreement between General Contractor and Dade Heritage Trust for construction of \_\_\_\_\_, the Agreement being made a part of this Bond by reference, at the times and in the manner prescribed in the Agreement; and
2. Pays Dade Heritage Trust all losses, liquidated damages, expenses, costs and attorney's fees including appellate proceedings, that Dade Heritage Trust sustains as a result of default by General Contractor under the Agreement; and
3. Performs the guarantee of all Construction Work and materials furnished under the Agreement for the time specified in the Agreement; then THIS BOND IS VOID, OTHERWISE IT REMAINS IN FULL FORCE AND EFFECT.
4. Whenever General Contractor shall be, and declared by Dade Heritage Trust to be, in default under the Agreement, Dade Heritage Trust having performed Dade Heritage Trust obligations thereunder, the Surety may promptly remedy the default, or shall promptly:
  - 4.1. Complete the Project in accordance with the terms and conditions of the Contract Documents; or
  - 4.2. Obtain a bid or bids for completing the Project in accordance with the terms and conditions of the Contract Documents, and upon determination by Surety of the lowest responsible Bidder, or, if Dade Heritage Trust elects, upon determination by Dade Heritage Trust and Surety jointly of the lowest responsible Bidder, arrange for a contract between such Bidder and Dade Heritage Trust, and make available as work progresses (even though there should be a default or a succession of defaults under the Agreement or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the GMP; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "balance of the GMP," as used in this paragraph, shall mean the total amount payable by Dade Heritage Trust to General Contractor under the Agreement and any amendments thereto, less the amount properly paid by Dade Heritage Trust to General Contractor.

No right of action shall accrue on this bond to or for the use of any person or corporation other than Dade Heritage Trust named herein.

The Surety hereby waives notice of and agrees that any changes in or under the Contract Documents and compliance with any formalities connected with the Agreement or the changes does not affect Surety's obligation under this Bond.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

 Dade Heritage Trust Initials

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Turnkey Construction's Initials 

FORM OF PERFORMANCE BOND

WITNESSES:

\_\_\_\_\_  
Secretary

(CORPORATE SEAL)

IN THE PRESENCE OF:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GENERAL CONTRACTOR

\_\_\_\_\_  
(Name of Corporation)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

INSURANCE COMPANY:

By: \_\_\_\_\_  
Agent and Attorney-in-Fact

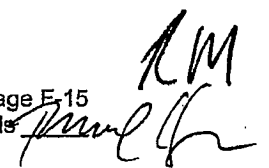
Address:

\_\_\_\_\_  
Street

\_\_\_\_\_  
Dade Heritage Trust/State/Zip Code

\_\_\_\_\_  
Telephone No.

 Dade Heritage Trust Initials

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Turnkey Construction's Initials 

**FORM OF PAYMENT BOND**  
(Page 1 of 2)

BY THIS BOND, We \_\_\_\_\_, as Principal, hereinafter called General Contractor, and \_\_\_\_\_, as Surety, are bound to the Dade Heritage Trust of Miami, Florida, as Obligee, hereinafter called Dade Heritage Trust, in the amount of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) for the payment whereof General Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, General Contractor has by written agreement entered into this Agreement, awarded the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, with Dade Heritage Trust which Contract Documents are by reference incorporated herein and made a part hereof, and specifically include provision for liquidated damages, and other damages identified, and for the purposes of this Bond are hereafter referred to as the "Agreement";

THE CONDITION OF THIS BOND is that if General Contractor:

1. Pays Dade Heritage Trust all losses, liquidated damages, expenses, costs and attorney's fees including appellate proceedings, that Dade Heritage Trust sustains because of default by General Contractor under the Agreement; and
2. Promptly makes payments to all claimants as defined by Florida Statute 255.05(1) for all labor, materials and supplies used directly or indirectly by General Contractor in the performance of the Agreement;

THEN GENERAL CONTRACTOR'S OBLIGATION SHALL BE VOID; OTHERWISE, IT SHALL REMAIN IN FULL FORCE AND EFFECT SUBJECT, HOWEVER, TO THE FOLLOWING CONDITIONS:

- 2.1. A claimant, except a laborer, who is not in privity with General Contractor and who has not received payment for its labor, materials, or supplies shall, within forty-five (45) days after beginning to furnish labor, materials, or supplies for the prosecution of the work, furnish to General Contractor a notice that he intends to look to the bond for protection.
- 2.2. A claimant who is not in privity with General Contractor and who has not received payment for its labor, materials, or supplies shall, within ninety (90) days after performance of the labor or after complete delivery of the materials or supplies, deliver to General Contractor and to the Surety, written notice of the performance of the labor or delivery of the materials or supplies and of the nonpayment.
- 2.3. No action for the labor, materials, or supplies may be instituted against General Contractor or the Surety unless the notices stated under the preceding conditions (2.1) and (2.2) have been given.
- 2.4. Any action under this Bond must be instituted in accordance with the longer of the applicable Notice and Time Limitations provisions prescribed in Section 255.05(2), or Section 95.11, Florida Statutes.

The Surety hereby waives notice of and agrees that any changes in or under the Contract Documents and compliance or noncompliance with any formalities connected with the Agreement or the changes does not affect the Surety's obligation under this Bond.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

 Dade Heritage Trust Initials

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Turnkey Construction's Initials 



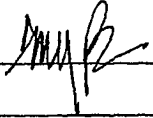
**FORM OF PAYMENT BOND**  
(Page 2 of 2)

WITNESSES:

\_\_\_\_\_  
Secretary

(CORPORATE SEAL)

IN THE PRESENCE OF:

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GENERAL CONTRACTOR

\_\_\_\_\_  
(Name of Corporation)

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

INSURANCE COMPANY:

By: \_\_\_\_\_  
Agent and Attorney-in-Fact

Address:

\_\_\_\_\_  
Street

\_\_\_\_\_  
Dade Heritage Trust/State/Zip Code

\_\_\_\_\_  
Telephone No.


 Dade Heritage Trust Initials

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Turnkey Construction's Initials 

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

WITNESS/ATTEST

Turnkey Construction,

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Signature

SEAN PAUL RENUART - V.P./Secretary  
\_\_\_\_\_  
Print Name, Title

Raymond C. Tepper president  
\_\_\_\_\_  
Print Name, Title of Authorized Officer or Official

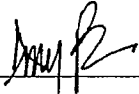
ATTEST:

(Corporate Seal)

Contractor Secretary  
(Affirm CONTRACTOR Seal, if available)

ATTEST:

DADE HERITAGE TRUST

  
\_\_\_\_\_

Rebecca R. Mathew, CEO  
\_\_\_\_\_  
(Insert Name)



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**PREVIOUSLY APPROVED**

1. - DATE: 2/4/03  
 NAME OF PROJECT: Miami High Bungalow  
 INITIATING DEPARTMENT/DIVISION: Historic Preservation, Parks & Recreation & C.I.P.  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Sarah Eaton (305) 416-1409  
 C.I.P. DEPARTMENT CONTACT: Allan Poms (305) 416-1245  
 RESOLUTION NUMBER: Q-12137 CIP/PROJECT NUMBER: \_\_\_\_\_  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. - BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \_\_\_\_\_  
 SOURCE OF FUNDS: Historic Pres. Initiatives \$250,000 ACCOUNT CODE(S): CIP # 327001 - \$250,000.00  
Non-Homeland Bond - \$100,000  
private funds  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: n/a EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget ?

3. - SCOPE OF PROJECT:  
 Individuals / Departments who provided input: Allan Poms, Sarah Eaton, and Albert Ruder  
 DESCRIPTION OF PROJECT: Miami High Bungalow Relocation.

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 2/4/03  
 Approved by Bond Oversight Board (4-3)  YES  NO  N/A DATE APPROVED: 2/18/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 10-11-01  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. - CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. - REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. - COMMENTS: Pending a report from the Historic Preservation Section, Dade Heritage Trust and Parks Department at the next Bond Oversight Board meeting scheduled for 2/18/03. Bond Board feels the estimated cost \$700,000 is too much for this project. Board wants to have historic preservation's plan for city-wide historic preservation. Last time Bond funds would be used for this project.

APPROVAL: Manolo Geyza DATE: \_\_\_\_\_  
 BOND OVERSIGHT BOARD

HD/NIB MOTION 03-13

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF THE LEMON CITY PARK OUTDOOR RECREATIONAL IMPROVEMENTS PROJECT; FURTHER, THAT FUNDING FOR MAINTENANCE OF THE PROJECT BE IDENTIFIED AND SET ASIDE AND THAT A BUDGET LINE ITEM INCLUDING OPERATION AND MAINTENANCE BE PROVIDED FOR THE PROJECT.

MOVED: M. CRUZ  
SECONDED: J. GRIMES  
ABSENT: R. AEDO, L. CABRERA, R. CAYARD,  
R. FLANDERS,  
M. LOYAL, J. REYES, L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Miami High Bungalow Presentation.

Board Member Reshefsky informed the Board that the Audit Committee was concerned about the lack of a complete budget for the Miami High Bungalow Project. The entire amount of the historic preservation portion of the bond issue totals approximately \$5,000,000. The Committee felt that \$250,000 of those proceeds for this project was unacceptable, and the Committee voted not to recommend approval of this project.

Presentation by Richard Heisenbottle President of R.J. Heisenbottle Architects.

Allan Poms of the CIP Department reported that the City Commission took action to approve a \$250,000 allocation of Bond monies for this project in October 2002, so the presentation being made to the Board was an after-the-fact presentation.

Sarah Eaton of the Historic and Environmental Preservation Board appeared at tonight's meeting to answer any questions or concerns the Board might have regarding this project. She informed the Board that this project was approved before formation of the Homeland Defense/Neighborhood Improvement Bond Oversight

Board Commissioner Sanchez led the charge to allocate \$250,000 out of historic preservation bond monies specifically for this project. Ms. Eaton's understanding was what was presently being requested was an additional \$100,000 over and above the \$250,000 allocation which was previously approved by the City Commission.

Board Member Marko indicated that his understanding was an amount much greater than \$100,000 was being requested, and asked for clarification.

Ms. Eaton indicated that to her knowledge, an after-the-fact recommendation of approval by the Board of the initial City Commission approval of the \$250,000 allocation for this project was not required. So the only issue on the table was the request of an additional \$100,000 bond allocation for this project.

Ann Marie Clyatt of the Miami High Alumni Association reminded the Board that Miami High is historically significant to the City of Miami, and as such, she encouraged the Board to support the Miami High Bungalow Project. The Miami High Alumni Association raised approximately \$42,000 to assist in funding this project.

Vice Chairman Reyes inquired as to how the project would be maintained.

Mr. Heisenbottle suggested that the project would be staffed by the Parks Department, but did not answer the question raised by Vice Chairman Reyes as to maintenance of the project.

Vice Chairman Reyes inquired as to whether this project would be used as an educational facility.

Mr. Heisenbottle suggested that this project would be run in the Parks Program the same way other projects are run in the Parks Program.

Board Member Marko voiced a concern as to why the Miami High Alumni Association isn't funding the entire project, since the Association has a primary vested, emotional connection to the project. He also indicated that he felt slightly "ambushed" by the fact that a decision was made with respect to funding of this project back in October 2002 and then as a result of that decision, the Board was being asked to approve bond monies "to fill a breach."

Becky Matcove, Executive Director of the Dade Heritage Trust addressed the board in support of the project. There are plans to pursue a grant from the State of Florida which requires matching funds.

The question was raised as to what would happen if the project received all the requested funding from bond monies and subsequently was not awarded a grant from the State of Florida.

Ms. Matcove did not answer the question of the Board, but did indicate that without the bond monies to use as a base for the project, there was virtually no way any grant for this project could even be applied for.

Board Member Reshefsky for clarity of the record offered the following statement: The \$250,000 is from the bond offer. The \$100,000 is from a different source -- a capital improvement source. Mr. Reshefsky could not say how those funds were otherwise earmarked and was not even sure said funds were within the Board's purview.

Vice Chairman Reyes reiterated his concern regarding maintenance of the project, and the impact it would have on the Parks Department.

A discussion was had regarding the preservation community's vision for the use of bond funds, including the usage of bond monies as matching funds in the pursuit of grant monies and to develop a program of tools and other types of loan pools and grant pools to integrate historic preservation into the City's community development strategies.



HD/NIB MOTION 03-14

A MOTION OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) RECOMMENDING APPROVAL OF THE MIAMI CITY COMMISSION'S PREVIOUS ALLOCATION OF \$250,000 TO THE MIAMI HIGH SCHOOL BUNGALOW RESTORATION PROJECT, FURTHER NOTING THAT THE TOTAL ESTIMATED COST OF THE PROJECT (APPROXIMATELY \$700,000) IS EXCESSIVE AND THAT NO ADDITIONAL ALLOCATION OF BOND MONIES SHOULD BE RECOMMENDED FOR APPROVAL BY THE BOARD FOR THE PROJECT.

MOVED:	M. DUNN
SECONDED:	S. ARMBRISTER
NAYS:	D. MARKO; M. REYES; G. RESHEFSKY
ABSENT:	R. AEDO; L. CABRERA; R. CAYARD; R. FLANDERS M. LOYAL; J. REYES; L. de ROSA

Board Member Marko commented that an incorrect precedent is set by retroactively approving allocation of funds for any expenditure on any project.

D. COMMUNICATIONS COMMITTEE REPORT.

Report by Board Member Dunn and Board Liaison Danette Perez

The Committee met on February 3, 2003. Board Member Dunn appeared at the meeting via telephone. Discussion was had regarding the Miami High Bungalow Project and the Margaret Pace Park Project and updating the Board's website to include information on both of these projects, including "before" and "after" pictures of the projects.

Board Member Dunn indicated that staff was well prepared for the meeting, very detailed and encouraged support of recommendations made by staff.



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

PREVIOUSLY APPROVED

1. DATE: 12/23/03 DISTRICT: 3
NAME OF PROJECT: MIAMI HIGH BUNGALOW Site Survey & Construction Material Testing
INITIATING DEPARTMENT/DIVISION: Historic Preservation, Parks & Recreation & CIP
INITIATING CONTACT PERSON/CONTACT NUMBER: Allan Poms - 305.416.1245
C.I.P. DEPARTMENT CONTACT: Allan Poms
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 327001
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$668 (\$2.75 million in first series; current estimated balance for Historic Preservation is \$1,941,832. \$250,000 used previously for bungalow from Bonds)
SOURCE OF FUNDS: HDNI Bonds - Historic Preservation
ACCOUNT CODE(S): CIP # 327001

If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Allan Poms - CIP
DESCRIPTION OF PROJECT: Update field sampling & laboratory testing at South Side Park Lots

ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 12/15/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
Approved by Commission? YES NO N/A DATE APPROVED:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:

Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: Building has been moved, has a new roof, a new foundation, and has been stabilized. These bills came in after phase of project was closed for an as built survey and inspection. Board thinks too much money was spent on this project. Board wants to make sure the building is secure and was the building termite tented?

APPROVAL: [Signature] DATE:
BOND OVERSIGHT BOARD



Note for the Record: Motion passed by unanimous vote of all Board Members present.

HD/NIB MOTION 03-100

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE MOORE PARK-COURT RENOVATIONS PROJECT; FURTHER RECOMMENDING THAT \$100,000 OF HD/NIB (PARKS & RECREATION) BOND FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: M. REYES  
SECONDED: W. HARVEY  
ABSENT: S. ARMBRISTER; S. CASERES;  
R. CAYARD; D. MARKO;  
G. RESHEFSKY; J. REYES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**III. NEW BUSINESS:**

AUDIT COMMITTEE REPORT:

- Miami High Bungalow Site Survey & Construction Material Testing.

Presentation by Alan Poms of the CIP Department. Mr. Poms provided Board Members two bills which came in after construction was substantially done -- one from ATC for the cost of inspecting foundations before concrete was poured (approximately \$168), and the other bill was for a proposal from the surveyor on the project to update the existing survey to show the placement of the Miami High Bungalow on the site. When the project commenced, no survey of Southside Park existed. One was done for the construction plans, and usually, at the conclusion of a project, the surveyor will perform a review of the improvements that were done. Cost of the surveyor's proposal was approximately \$500. Miami High is the first and oldest high school in Miami.

Board Liaison Danette Perez informed the Board of the recommended approval by the Audit Subcommittee, but requested to hear from the City's Parks Dept. regarding the future use of the bungalow. The Audit Subcommittee also requested to hear from the City's Historic Preservation Officer, Sarah Eaton regarding the appropriation of approximately \$668 from the Historic Preservation Initiative line item. Ms. Eaton appeared before the Board and recommended approval of this appropriation.

Vice Chair Reyes inquired as to whether the cost for the scope of work had changed in any way.

Mr. Poms informed the Board of several additive alternate items that were in the bid re this project, which the two major components were to restore the original porch of the building, which was done, and also to replace the historic roof of the bungalow, which was also done. Mr. Poms further informed the Board that at a later date, he would provide the Board with the sum total for rebuilding the roof and the porch. Board Member Aedo further requested that Mr. Poms inform the Board of whether any additional monies would be needed for this project, and what amount would be needed. The Audit Subcommittee was curious as to what the next step would be as far as utilizing the building.

Parks Director Santiago Corrada addressed the Board re this project, informing the Board that the building would be utilized for educational programming, which was the original use of the building. Many non-profit organizations have approached the City's Parks Department expressing a willingness to provide tutoring programs in the building at no cost to the City. The building could also be utilized as a computer laboratory. If a non-profit organization utilizes the building, such organization would also provide maintenance to the building at no cost to the City.

Board Member Reshefsky indicated that the Audit Subcommittee at its December 15, 2003 meeting recommended approval of this project. Board Member Aedo explained to the Board that the original allocation of approximately \$250,000 was done after

the fact, and that, in itself, created some trepidation.

Board Member Cabrera and Vice Chair Reyes expressed concern over the exorbitant renovation cost to historical projects. Parks Director Corrada assured the Board that by working with CIP, Parks would cut costs wherever possible.

HD/NIB MOTION 03-101

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE MIAMI HIGH BUNGALOW SITE SURVEY AND CONSTRUCTION MATERIAL TESTING PROJECT; FURTHER RECOMMENDING THAT \$668 OF HD/NIB (HISTORIC PRESERVATION) FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: G. RESHEFSKY  
SECONDED: M. REYES  
ABSENT: S. ARMBRISTER; S. CASERES;  
D. MARKO; J. REYES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Flo Jo Monument at Curtis Park.

Presentation by Parks and Recreation Director Santiago Corrada. Some time ago, Gold Medalist, Olympic Superstar Flo Jo (Florence Joyner-Griffith) visited Curtis Park and left cemented imprints of her feet and hands in the Park. On a recent visit to the park by Mr. Corrada and Commissioner González, the monument was uncovered. A decision was made to preserve this monument as it is an important part of the history of Curtis Park. Plans are underway to relocate the monument to a safer location within the park.

Board Member Reshefsky informed the Board that at its December 15, 2003 meeting, the Audit Subcommittee voted to recommend approval of the allocation of \$18,750 to this project. The Audit Subcommittee further recommended that the Office of Communications should publicize this



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**PREVIOUSLY APPROVED**

1. DATE: 6/26/07 DISTRICT: 3  
NAME OF PROJECT: ADDITIONAL FUNDING FOR THE MIAMI HIGH BUNGALOW  
INITIATING DEPARTMENT/DIVISION: Capital Improvements Program  
INITIATING CONTACT PERSON/CONTACT NUMBER: Jim Brittain 305 416-1047  
C.I.T. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: \_\_\_\_\_  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ B-30532  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$55,000  
SOURCE OF FUNDS: Neighborhood Parks and Acquisition  
ACCOUNT CODE(S): CIP # 341419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Scope involves the restoration and stabilization of the one story wood frame Old Miami School Bungalow as a City owned Park office and Community Resource center.

ADA Compliant?  YES  NO  N/A  
Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 6/26/07  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Community Mtg/Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_  
Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
APPROVAL: [Signature] DATE: 6/26/07  
BOND OVERSIGHT BOARD



# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP  NON-CIP

Date Prepared:	16-May-2007
VERSION:	ORIGINAL

NEW PROJECT  PROGRAM 325 - Public Facilities AREA Recreation & Culture - 2

PROJECT NAME: <b>Old Miami High Restoration</b>		PROJECT NO: <b>B-30532</b>
ADDRESS / LOCATION:		DISTRICT:
PROJECT TEAM: <b>Vertical</b>	PROJECT CONTRACTED COST: \$ -	
CATEGORY: <b>Historic Preservation</b>	PROJECT EST. COST: \$ 355,000.00	
CLIENT DEPT: <b>Dade Heritage Trust</b>	CURRENT FUNDS: \$ 355,000.00	
CLIENT CONTACT: <b>Becky Matkov</b>	TEL.: <b>305.358.9572</b>	FUTURE FUNDS: \$ -
DESIGN MANAGER:	TEL.:	FUND SHORTFALL:
CONSTR. MANAGER: <b>James Brittain</b>	TEL.: <b>(305) 416-1047</b>	PROCUREMENT:
EST. DESIGN START: <b>01/01/06</b>	EST. BID ADV.:	EST. CONSTRUCTION START: <b>06/01/07</b>
EST. DESIGN END: <b>01/31/06</b>	EST. AWARD DATE:	EST. CONSTRUCTION END: <b>05/31/08</b>

PRODUCTION PHASE (3-DES)		CODE	% of Const	Estimated Design	% of Const	Contracted Design
Prime Consultant:						
1	Outside Consultant - Basic Design Fee	01.01	0.0%		0.0%	
2	Outside Consultant - Additional Design Services	01.01	0.0%		0.0%	
3	CIP In-House - Basic Design Fee	01.02	0.0%		0.0%	
4	CIP - Production Management	01.02	0.0%	\$ -	0.0%	
5	General Production Phase Contingency	01.01	0.0%	\$ 55,000.00	0.0%	\$ 55,000.00
6						
7						
8						
9						
10	DHT Administration	01.01				
11						
12						
PRODUCTION TOTALS				Estimated \$ 55,000.00		Contracted \$

CONSTRUCTION PHASE (4-CON)		CODE	Estimated Construction by PM	Contracted Construction (Formal Bid, Informal Bid or JOC Method)
Prime Contractor:				
1	Construction Cost (Prime Contractor)	02	\$ 300,000.00	
2	Construction Contingency Allowance	02	0.0%	0.0% \$ -
3	Additional Services / Change Orders (Prime Contractor)			
4				
5				
6				
7	A/E Professional Liability Insurance			
8	Builder's Risk Insurance			
CONSTRUCTION TOTALS			Estimated \$ 300,000.00	Contracted \$

CONSTRUCTION ADMINISTRATION (8-CEO)		CODE	Estimated CEO	Contracted CEO
1	Construction Engineering Observation (CEO Consultant)		0.0%	0.0%
2	Construction Engineering Observation (CIP/Transportation)		0.0%	0.0%
3	JOC Administration - The Gordian Group (Always 1.5%)		0.0% \$ -	0.0% \$ -
CONSTRUCTION ADMINISTRATION TOTALS			Estimated \$	Contracted \$

ADMINISTRATIVE EXPENSES (6-ADM)		CODE	Estimated ADMIN	Contracted ADMIN
1	CIP Department (Mgmt./Budget/Procurement/Comm.):		5.0%	0.0%
ADMINISTRATIVE EXPENSES TOTALS			Estimated \$	Contracted \$

ADDITIONAL PROJECT TASKS		CODE	Estimated TASKS	Contracted TASKS
1	EQUIPMENT (5-EQU):			
2	PLANNING (2-PLN):			
3	ACQUISITION EXPENSES (1-LAQ Land):			
4	ACQUISITION EXPENSES (1-LAQ Transaction):			
5	PROGRAM MANAGEMENT (0-MGT):			

PROJECT ESTIMATED AND ACTUAL COSTS

ADDITIONAL PROJECT TASKS TOTALS		Estimated	Contracted
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PROJECT GRAND TOTAL		ESTIMATED \$ 355,000.00	CONTRACTED
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**PROJECT SCOPE**  
The restoration and stabilization of the one story wood frame Old Miami High School Bungalow as a City owned Park office and Community Resource center. The City will provide a grant in the amount of \$355,000 to the Dade Heritage Trust.

Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
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FUND SOURCES	AWARD NAME / AIN NUMBER	AVAILABLE	FUTURE
		HD Neighborhood Park Series 1 - 1058	\$ 55,000.00
	MDC Building Better Communities GOB	\$ 300,000.00	
	<b>B 00632 FUND GRAND TOTAL</b>	<b>355,000.00</b>	<b>PROJECTED</b>

<b>VALIDATION</b>	Initiated by: #N/A <u>JIM BRITAIN</u> Project Manager	<u>[Signature]</u> Signature	Date: <u>6/22/07</u>
	Approved by: <u>MARCEL DOUGÉ</u> Senior Project Manager	<u>[Signature]</u> Signature	Date: <u>6/22/07</u>
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator	<u>[Signature]</u> Signature	Date: <u>6/22/07</u>
	Verified by: <u>Edwige De Crumpe</u> / Program Controls Staff	Initials: <u>[Initials]</u>	
	Accepted by: <u>Ola O. Aluko</u> Director: Capital Improvements/Transportation	<u>[Signature]</u> Signature	Date: <u>6/22/07</u>
	ORIGINAL TO: Melanie Whitaker / 10th Floor South Conference Room		Initials: <u>[Initials]</u>

**Notes**  
[Signature] 6/22/07

**Executed PAF MUST be electronically distributed to the following individuals:**  
Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.

➤ Buena Vista East Historic District Streetscape Improvements

NAME OF PROJECT: <u>BUENA VISTA EAST HISTORIC DISTRICT-STREETScape IMPROVEMENTS</u>
TOTAL DOLLAR AMOUNT: <u>\$1,845,368 (\$1,562,354 Homeland Defense Neighborhood Improvements Series)</u>
SOURCE OF FUNDS: <u>HDNIB Design District/FEC Corridor/District 5 Quality of Life Improvements</u>
ACCOUNT CODE(S): <u>CIP # 341157 &amp; 311715</u>
DESCRIPTION OF PROJECT: <u>Scope involves milling &amp; resurfacing, partial reconstruction, installation of raised curbs, sidewalks widening, addition of median island, storm drainage &amp; pavement markings at specific areas based on need. (Continuation of Scope Attached)</u>

HD/NIB MOTION 07-16

A MOTION TO FUND THE ADDITIONAL GRANT TO THE BUENA VISTA EAST HISTORIC DISTRICT STREETScape IMPROVEMENTS.

MOVED: M. Cruz  
SECONDED: R. Aedo  
ABSENT: L. Cabrera, R. Lambert, L. Pierre, G. Reshefsky, M. Reyes, J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present.

➤ Additional Funding for the Miami High Bungalow

NAME OF PROJECT: <u>ADDITIONAL FUNDING FOR THE MIAMI HIGH BUNGALOW</u>
TOTAL DOLLAR AMOUNT: <u>\$55,000</u>
SOURCE OF FUNDS: <u>Neighborhood Parks and Acquisition</u>
ACCOUNT CODE(S): <u>CIP # 341419</u>
DESCRIPTION OF PROJECT: <u>Scope involves the restoration and stabilization of the one story wood frame Old Miami School Bungalow as a City owned Park office and Community Resource center.</u>

HD/NIB MOTION 07-17

A MOTION TO FUND THE ADDITIONAL GRANT TO THE ADDITIONAL FUNDING FOR THE MIAMI HIGH BUNGALOW.

MOVED: R. De La Cabada  
SECONDED: M. Cruz  
ABSENT: L. Cabrera, R. Lambert, L. Pierre, G. Reshefsky, M. Reyes, J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present.



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 11/21/08 DISTRICT: 5  
 NAME OF PROJECT: HADLEY PARK YOUTH CENTER AND FIELD IMPROVEMENTS  
 INITIATING DEPARTMENT/DIVISION: Capital Improvements Program  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Reginald Burton (305) 416-1298  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-35883A

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$9,571,000 (\$14,993 is Homeland Defense, \$500,000 is Impact Fees & \$4,764,995 is Sunshine State Financing Commission)

SOURCE OF FUNDS: Neighborhood Park Improvements  
 ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: New two-story youth center structure of approximately 22,000 square feet. The first floor will include a basketball gym, weight room with adjacent lockers and restrooms, laundry area, classrooms, meeting rooms and storage space. The second floor will include a range classroom/meeting spaces. New drop off area will be constructed with covered entry leading to a central Lobby/Reception area and a new Multi-Purpose Room. A new covered pavilion area will be constructed, parking will be expanded and baseball fields will be reconfigured and upgraded. The baseball fields shall include clay infields, fixed backstops, auxiliary areas of bleachers, electronic scoreboard, dugouts, outfield fence, foul ball netting, storage for each playfield and batting cages. The play field lighting will be upgraded and a fully automatic zoned irrigation system installed. New sidewalks and vita-course will connect the playfields, existing park's walkways and new structures.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 11/17/08  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/21/08  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revision(s) to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**6. COMMENTS:**

Board recommended approval of \$714,993 future HD3 funds and requested an update prior to construction phase.

APPROVAL: Robert C. Howard DATE: 11/21/08  
 BOND OVERSIGHT BOARD




CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

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TO: Ola O Aluko, Director  
Capital Improvements

DATE: November 14, 2008 FILE: B-35883A

SUBJECT: Hadley Park Youth Center and  
Field Improvements

FROM: Reginald Burton,  Construction Manager  
Capital Improvements

REFERENCES:

ENCLOSURES: Project Analysis Form (PAF)

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The above named project requires the following:

**Description:** A PAF to reflect a change in the project name and in the availability of funds for the project. The project scope consists of the furnishing of all labor, materials and equipment for the design and construction of a new two-story youth center structure of approximately 22,000 square feet. The first floor will include an indoor basketball court, a gymnasium, a weight room with adjacent lockers and restrooms, laundry area, classrooms, meeting rooms and storage space. The second floor will include a range of classrooms/meeting spaces with flexible partitions, new Computer room and office spaces. A new drop off area will be constructed with covered entry leading to a central Lobby/Reception area and a new Multi-Purpose Room. A new 1,000 sq. ft. covered pavilion area will be constructed, parking will be expanded and baseball fields will be reconfigured and upgraded to three (3) distinct play areas. The baseball fields shall include one (1) field designed to high school standards and two (2) junior size fields with clay infields, fixed backstops, auxiliary areas of bleachers, electronic scoreboard, dugouts, outfield fence, foul ball netting, storage for each playfield and batting cages. The play field lighting will be upgraded and a fully automatic zoned irrigation system installed. Other park improvements include scattered picnic shelters, a shaded tots' play area, a network of surveillance cameras and improved lighting along an enlarged and refurbished Vita Course with appropriate marking to meet recreation and fitness needs of youths and seniors. New sidewalks and vita course will connect the playfields, existing park's walkways and new structures.

**Justification:** The original name of the project was B-35883 Hadley Sports Complex. The project has been separated into two (2) parts, with this part renamed as B-35883A Hadley Park Youth Center and Field Improvements. (The other project is named B-35883 Hadley Park Restrooms/Concession Building). Available funds have changed from future funding from Impact Fees and Sunshine State Financing Commission to available funds from these sources.

**Funding:** The total funding required for this project is \$9,571,000.00. There are available funds of \$5,264,995.00, future funding from Homeland Defense Bonds in the amount of \$714,993.00 and a shortfall of funds in the amount of \$3,591,012.00

Therefore it is recommended that the Project Analysis Form (PAF) be approved.

RB/sv

cc: David J. Mendez, P.E., Assistant Director Capital Improvements  
Gary Fabrikant, Assistant Director Capital Improvements  
Yvette Maragh, CIP Administrator Capital Improvements  
Marcel Douge, Senior Project Manager Capital Improvements



# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP  NON-CIP

Date Prepared:	14-Nov-2008
VERSION	<b>ORIGINAL</b>

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

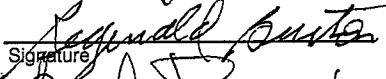

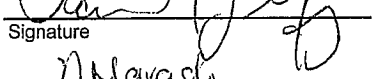
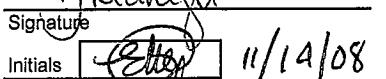


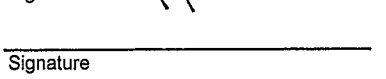
PROJECT NAME: <b>Hadley Park Youth Center and Field Improvements</b>		PROJECT NO: <b>B-35883A</b>
ADDRESS / LOCATION: 1300 NW 50th Street		DISTRICT: <b>5</b>
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST:
CATEGORY: Parks and Recreation		PROJECT EST. COST: \$ <b>9,571,000.00</b>
CLIENT DEPT: 58-P&R-Parks and Recreation		CURRENT FUNDS: \$ <b>5,264,995.00</b>
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS: \$ <b>714,993.00</b>
DESIGN MANAGER: Reginald Burton (CIP)	TEL.: 305-416-1298	FUND SHORTFALL: \$ <b>(3,591,012.00)</b>
CONSTR. MANAGER: Nelson Cuadras (CIP)	TEL.: 305-416-1254	PROCUREMENT: <b>Conventional</b>
EST. DESIGN START: 02/10/09	EST. BID ADV.: 08/10/10	EST. CONSTRUCTION START: 11/11/10
EST. DESIGN END: 02/09/10	EST. AWARD DATE:	EST. CONSTRUCTION END: 05/05/12

PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const.</b>	<b>Contracted Design</b>
	Prime Consultant: <u>0000 To be Assigned</u>	CODE				
	1 Outside Consultant - Prime Basic Design Fee	1.01	8.0%	\$ 616,000.00		
	2 CIP - Design Management	1.04	5.0%	\$ 385,000.00		
	3 General Production Phase contingency	1.01	1.3%	\$ 100,000.00		
	4					
	<b>PRODUCTION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>
				<b>\$ 1,101,000.00</b>		
	<b>CONSTRUCTION PHASE (4-CON)</b>			<b>Estimated Construction by PM</b>	<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>	
	Prime Contractor: <u>0000 To be Assigned</u>	CODE				
1 Construction Cost (Prime Contractor)	2	91%	\$ 7,000,000.00			
2 Construction Contingency Allowance	2	9%	\$ 700,000.00			
3						
<b>CONSTRUCTION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 7,700,000.00</b>			
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>		CODE	<b>Estimated CEO</b>	<b>Contracted CEO</b>		
1 Construction Engineering Observation (CEO) Consultant	3.01					
2 Construction Management by CIP Construction Manager	3.04	1.5%	\$ 115,500.00			
3 Construction Inspections by CIP Inspector	3.02	3.5%	\$ 269,500.00			
4 JOC Administration - The Gordian Group	3.03					
5						
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 385,000.00</b>			
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>		CODE	<b>Estimated ADMIN</b>	<b>Contracted ADMIN</b>		
1 CIP Department (Mgmt./Budget/Procurement/Comm.)	4	5.0%	\$ 385,000.00			
2						
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 385,000.00</b>			
<b>ADDITIONAL PROJECT TASKS</b>		CODE	<b>Estimated TASKS</b>	<b>Contracted TASKS</b>		
1						
<b>ADDITIONAL PROJECT TASKS TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
<b>B-35883A PROJECT GRAND TOTAL</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 9,571,000.00</b>			

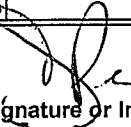
<b>PROJECT SCOPE</b>	Furnishing of all labor, materials and equipment for the design and construction of a new two-story youth center structure of approximately 22,000 square feet. The first floor will include an indoor basketball court, a gymnasium, a weight room with adjacent lockers and restrooms, laundry area, classrooms, meeting rooms and storage space. The second floor will include a range of classrooms/meeting spaces with flexible partitions, new Computer room and office spaces. A new drop off area will be constructed with covered entry leading to a central Lobby/Reception area and a new Multi-Purpose Room. A new 1,000 sq. ft. covered pavilion area will be constructed, parking will be expanded and baseball fields will be reconfigured and upgraded to three (3) distinct play areas. The baseball fields shall include one (1) field designed to high school standards and two (2) junior size fields with clay infields, fixed backstops, auxiliary areas of bleachers, electronic scoreboard, dugouts, outfield fence, foul ball netting, storage for each playfield and batting cages. The play field lighting will be upgraded and a fully automatic zoned irrigation system installed. Other park improvements include scattered picnic shelters, a shaded tots' play area, a network of surveillance cameras and improved lighting along an enlarged and refurbished Vita Course with appropriate marking to meet recreation and fitness needs of youths and seniors. New sidewalks and vita course will connect the playfields, existing park's walkways and new structures.					
	<b>Operating Cost Associated with Project:</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>

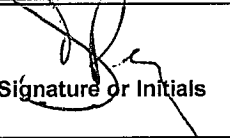
<b>Notes</b>	
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<b>FUND SOURCES</b>	<b>AWARD NAME AND NUMBER</b>		<b>AVAILABLE</b>	<b>FUTURE</b>
		385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements	
	1422 367011 Impact Fees - Ord 12750	331419 Neighborhood Park Improvements	\$ 500,000.00	
	888961 Sunshine State Financing Commission Number 2	331419 Neighborhood Park Improvements	\$ 4,764,995.00	
	<b>B-35883A FUND GRAND TOTAL</b>		<b>ACTUAL</b> \$ 5,264,995.00	<b>PROJECTED</b> \$ 714,993.00

<b>VALIDATION</b>	Initiated by: <b>Reginald Burton</b> Project Manager		Signature	Date: 11/14/08
	Approved by: <b>Marcel Douge</b> Senior Project Manager		Signature	Date: 11/14/08
	Reviewed by: <b>David Mendez</b> Assistant Director: Capital Improvements		Signature	Date: 11/17/08
	Reviewed by: <b>Yvette Maragh</b> CIP Budget Administrator		Signature	Date: 11/17/08
	Verified by: <b>Edwige De Crumpe</b> Program Controls Staff	Initials:  11/14/08	Signature	
	Accepted by: <b>Ola Aluko</b> Director: Capital Improvements		Signature	Date: 11/17/08
	Approved by: <b>Ernest Burkeen</b> Director: Parks & Recreation		Signature	Date: _____

ORIGINAL TO: Melanie Whitaker / 8th Floor

Initials: 

<b>Notes</b>	<p>Receipt of PAF by Danette Perez - CIP Public Relations Coordinator</p> <p><b><u>Project MUST be Presented to the Bond Oversight Board</u></b></p> <p>Date Received: 11/18/08 / Signature or Initials: </p>
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**Executed PAF MUST be electronically distributed to the following individuals:**  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 11/21/08 DISTRICT: 2  
 NAME OF PROJECT: ROBERTO CLEMENTE PARK NEW RECREATION BUILDING  
 INITIATING DEPARTMENT/DIVISION: Capital Improvements Program  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Sandra Vega (305) 416-1243  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-30172A

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$3,236,000  
 SOURCE OF FUNDS: Neighborhood Park Improvements  
 ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget: \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: The project consists of the furnishing of all labor, materials and equipment for a new Recreation Building of approximately 9,000 sq. ft. (Gross Area) at Roberto Clemente Park. The new building will have spaces for Neighborhood Enhancement Team (NET) that includes two staff offices, one large open office, and reception area. Also, the new building will have the Parks Department spaces such as art and craft room/homework, computer room for 8 to 12 stations, multipurpose rooms, children room and warming kitchen and staff office. The shared areas are the conference room for 8 to 10 people, the staff room and the public rooms for approximately 300 kids during summer programs, electrical room, pump room, maintenance storage, covered terrace, playground area and water playground area.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 11/17/08  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/21/08  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revision(s) to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**6. COMMENTS:**

\_\_\_\_\_


APPROVAL: Roberto O. Flaminio DATE: 11/21/08  
 BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: Ola O Aluko, Director  
Capital Improvements

DATE: November 14, 2008 FILE: B-30172A

SUBJECT: Project Analysis Form (PAF)  
Revision #2  
Roberto Clemente Park  
Recreation Building

  
FROM: Sandra Vega, Project Manager  
Capital Improvements

REFERENCES:

ENCLOSURES: PAF Rev #2

The above named project requires the following:

Description: The Roberto Clemente Park Recreation Building project requires a Revision #2 of the Project Analysis Form (PAF)


Justification: An approved change of Scope of Work by Ola O Aluko, Director of Capital Improvement Program of the City of Miami, to proceed with the design and construction of a New Community Building of approximately total area of 9,000 sq.ft.

Funding: The total estimate budget of the project is \$3,236,000.00

The project has \$388,776.00 available funds from Homeland Defense Funds Series I (HD-1) to cover design costs. Also, the project will have future funds of \$1,800,405.00 available from Homeland Defense Funds Series III (HD-3). The project has a shortfall of \$1,046,819.00 that needs to be identified in the future by Capital Improvement Program.

Therefore it is recommended to approved the attached PAF Revision #2 for the total amount of \$3,236,000.00

SV/sv

cc: David Mendez, Assistant Director Capital Improvements  
Gary Fabrikant, Assistant Director Capital Improvements  
Yvette Maragh, CIP Administrator Capital Improvements  
 Marcel Douge, Senior Project manager, Capital Improvements



# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP

NON-CIP

Date Prepared: 17-Nov-2008

VERSION: REV02

PROGRAM: 331-Parks and Recreation AREA: 2-Recreation & Culture



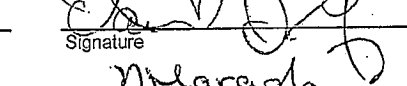
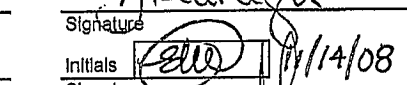
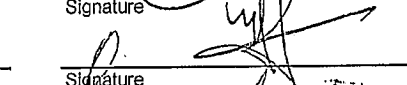
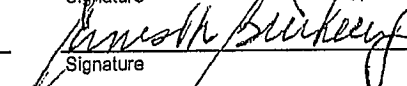
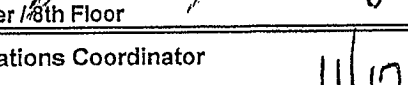
PROJECT NAME: Roberto Clemente Park Recreation Building		PROJECT NO: B-30172A
ADDRESS / LOCATION: 101 NW 34th Street		DISTRICT: 2
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 330,984.66	
CATEGORY: Parks and Recreation	PROJECT EST. COST: \$ 3,236,000.00	
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 388,776.00	
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS: \$ 1,800,405.00
DESIGN MANAGER: Sandra Vega (CIP)	TEL.: 305-416-1243	FUND SHORTFALL: \$ (1,046,819.00)
CONSTR. MANAGER: Orlando Diez (CIP)	TEL.: 305-416-1047	PROCUREMENT: CONVENTIONAL
EST. DESIGN START: 12/15/07	EST. BID ADV.: 03/15/09	EST. CONSTRUCTION START: 05/15/09
EST. DESIGN END: 02/28/09	EST. AWARD DATE:	EST. CONSTRUCTION END: 05/15/10

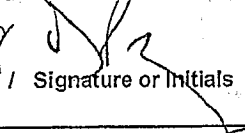
PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		% of Const	Estimated Design	% of Const	Contracted Design
	Prime Consultant: 12386 L.D. Astorino Architects, Inc.	CODE				
	1 Outside Consultant - Prime Basic Design Fee	1.01	8.7%	\$ 220,000.00		\$ 214,092.70
	2 Outside Consultant - Additional Design Services	1.01	2.7%	\$ 68,000.00		\$ 71,735.23
	3 CIP - Production Management	1.04	5.0%	\$ 126,532.00		
	4 General Production Phase contingency	1.01	0.6%	\$ 15,000.00		
	5 Miscellaneous Services - Asbestos Survey	1.01	0.2%	\$ 6,000.00		
	6 Miscellaneous Services - Geotechnical Testing	1.01	0%	\$ 8,000.00		\$ 6,792.00
	7 Miscellaneous Services - Other	1.01	0%	\$ 8,000.00		
	8					
<b>PRODUCTION TOTALS</b>			Estimated		Contracted	
			\$ 451,532.00		\$ 292,619.93	
<b>CONSTRUCTION PHASE (4-CON)</b>		CODE	Estimated Construction by PM		Contracted Construction (Formal Bid, Informal Bid or JOC Method)	
Prime Contractor: 0000 To be Assigned	CODE					
1 Construction Cost (Prime Contractor)	2	89%	\$ 2,250,000.00			
2 Construction Contingency Allowance	2	7%	\$ 180,652.00			
3 Other Construction Related Services	2	4%	\$ 100,000.00		\$ 37,633.70	
4						
<b>CONSTRUCTION TOTALS</b>			Estimated		Contracted	
			\$ 2,530,652.00		\$ 37,633.70	
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>		CODE	Estimated CEO		Contracted CEO	
1 Construction Management by CIP Construction Manager	3.04	5.0%	\$ 126,532.00			
2 JOC Administration - Demolition Only	3.03		\$ 750.00		\$ 731.03	
3						
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			Estimated		Contracted	
			\$ 127,282.00		\$ 731.03	
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>		CODE	Estimated ADMIN		Contracted ADMIN	
1 CIP Department (Mgmt./Budget/Procurement/Comm.)	4	5.0%	\$ 126,534.00			
2						
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			Estimated		Contracted	
			\$ 126,534.00			
<b>ADDITIONAL PROJECT TASKS</b>		CODE	Estimated TASKS		Contracted TASKS	
1						
<b>ADDITIONAL PROJECT TASKS TOTALS</b>			Estimated		Contracted	
<b>B-30172A PROJECT GRAND TOTAL</b>			Estimated		Contracted	
			\$ 3,236,000.00		\$ 330,984.66	

PROJECT SCOPE	The project consists of the furnishing of all labor, materials and equipment for a new Recreation Building of approximately 9,000 sq. ft. (Gross Area) at Roberto Clemente Park. The new building will have spaces for Neighborhood Enhancement Team (NET) that includes two staff offices, one large open office, reception area. Also, the new building will have the Parks Department spaces such as art and craft room/homework, computer room for 8 to 12 stations, multipurpose rooms, children room and warming kitchen and staff office. The shared areas are the conference room for 8 to 10 people, the staff room and the public rooms for approximately 300 kids during summer programs, electrical room, pump room, maintenance storage, covered terrace, playground area and water playground area.					
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes  
 Rev #1 - Building program up to 7,061 sq.ft. Gross Area (3/17/08) □  
 Rev #2 - Building program up to 9,000 sq.ft. Gross Area (9/11/08) leading to construction cost increase and adding the current contracted amounts. □  
*Project currently funded for Design Services Only. JML*

FUND SOURCES	AWARD NAME AND NUMBER		AVAILABLE	FUTURE
		385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 353,631.00
1058	385200-1 2002 Homeland Defense Bonds (Series 1)	331419 Neighborhood Park Improvements	\$ 35,145.00	
	385200-3 2002 Homeland Defense Bonds (Series 3)	331419 Neighborhood Park Improvements		\$ 1,800,405.00
<b>B-30172A FUND GRAND TOTAL</b>			<b>ACTUAL</b> \$ 388,776.00	<b>PROJECTED</b> \$ 1,800,405.00

VALIDATION	Initiated by: <u>Sandra Vega</u> Project Manager		Date: <u>11/14/08</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager		Date: <u>11/14/08</u>
	Reviewed by: <u>David Mendez</u> Assistant Director: Capital Improvements		Date: <u>11/14/08</u>
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator		Date: <u>11/14/08</u>
	Verified by: <u>Edwige De Crumpe</u> Program Controls Staff	Initials: <u>EDW</u> / Signature: 	Date: <u>11/14/08</u>
	Accepted by: <u>Ola Aluko</u> Director: Capital Improvements		Date: <u>11/17/08</u>
	Approved by: <u>Ernest Burkeen</u> Director: Parks & Recreation		Date: <u>11/17/08</u>
ORIGINAL TO: Melanie Whitaker / 8th Floor			Initials: _____

Notes  
 Receipt of PAF by Danette Perez - CIP Public Relations Coordinator  
Project MUST be Presented to the Bond Oversight Board  
 Date Received: 11/17/08 / Signature or Initials: 

Executed PAF MUST be electronically distributed to the following individuals:  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.





City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board



BEFORE PHOTO



AFTER PHOTO



PROJECT NAME:

Roberto Clemente Park Recreational Building  
Renovation

SCOPE OF WORK:

Renovate recreation building to building code and  
ADA standards and replace roof structure.

DELIVERY METHOD:

JOC

LOCATION:

101 NW 34<sup>th</sup> Street

PROJECT COST:

\$810,000

DESIGN UPDATE:

- Project has been cancelled.
- Existing building was demolished to be replaced  
with a new Recreational Building.





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 7/26/05 DISTRICT: 2

NAME OF PROJECT: ROBERTO CLEMENTE PARK BUILDING RENOVATION

INITIATING DEPARTMENT/DIVISION: Capital Improvements

INITIATING CONTACT PERSON/CONTACT NUMBER: Roger Hatton (305) 416-1261

C.I.P. DEPARTMENT CONTACT: Edgar Munoz (305) 416-1275

RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ B-30172  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$810,000 (1.1 Million Allocated, estimated balance \$290,000)

SOURCE OF FUNDS: Neighborhood Park Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Project scope includes removal/replacement of existing shingle roofing with new metal roofing with a new decking/sheathing and supports. Demolition/replacement of ceiling including removal and disposal of all light fixtures, HVAC vents, diffuser, registers. Repair/replacement of all roof structure members (trusses) damage by termite infestation and rotting. Removal of existing painted surfaces and re-painting. (Continuation of scope attached)

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/19/05

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/26/05

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Community Mtg./Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 6. COMMENTS:

APPROVAL: Robert O. Hatton DATE: 7/26/05  
BOND OVERSIGHT BOARD



# PROJECT ANALYSIS FORM

Department of Capital Improvements  
City of Miami

Date Prepared:	1/11/2005
Revised Date:	2/3/2005
Revised Date:	3/18/2005
Revised Date:	7/20/2005

PROJECT NAME: ROBERTO CLEMENTE PARK BUILDING RENOVATION		
ADDRESS / LOCATION: 101 NW 34 Street	PROJECT No.:	B-30172
NET OFFICE: Wynwood / Edgewater	DISTRICT:	D2
CLIENT DEPT: Parks and Recreation	EST. PROJECT COST:	\$810,000
CLIENT CONTACT: Maria.Perez	TEL.: (305) 416-1314	ALLOCATED FUNDS: \$810,000
PROJECT MANAGER: Edgar Munoz	TEL.: (305) 416-1275	PROCUREMENT: JOC
CONSTR. MANAGER:	TEL.:	PROJECT TEAM: Vertical
INSPECTOR / CEO:	TEL.:	
EST. DESIGN START: 2/22/2005	EST. BID ADV.:	EST. CONSTRUCTION START: 8/15/2005
EST. DESIGN END: 6/15/2005	EST. AWARD DATE:	EST. CONSTRUCTION END: 4/12/2006

PRODUCTION PHASE		Percentage	
A. Design Svcs. - Outside Consultant		Prime Consultant: <u>Rizo, Carreno &amp; Partners</u>	
1	Basic Fees:	11.7%	\$69,757
2	Additional Services:	2.0%	\$11,850
			<b>SUB-TOTAL: \$81,607</b>
B. Design Svcs. - CIP			
1	In-house Basic Design Fee:		
2	In-house Additional Design Services:		
			<b>SUB-TOTAL:</b>
C. Production Management Services			
1	Prod. Mgmt. of Outside Consultant by CIP:	2.0%	\$11,900
2	Prod. Mgmt. of Outside Consultant by Industry Partner:		
			<b>SUB-TOTAL: \$11,900</b>
D. Miscellaneous Services			
1	Survey:	Vendor:	
2	Re-plot:	Vendor:	
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor:	
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor: Rizo, Carreno & Partners	\$7,209
10	Archeological Survey:	Vendor:	
11	Other:	Vendor: Reimbursable Expenses	\$2,500
			<b>SUB-TOTAL: \$9,709</b>
E. Special Fees / Assessments:			
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input checked="" type="checkbox"/>	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
			<b>SUB-TOTAL:</b>
<b>PRODUCTION PHASE TOTAL:</b>			<b>\$103,216</b>
<b>CONSTRUCTION PHASE</b>			
F. Construction:		JOC Contractor: _____	
1	Construction Estimate:		\$595,000
2	Contingency Allowance:	10.0%	\$59,500
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL: \$654,500</b>

PROJECT COST ESTIMATE

ROBERTO CLEMENTE PARK BUILDING RENOVATION

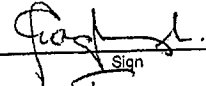


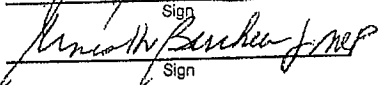
B-30172

PROJECT COST ESTIMATE	G	City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits:	Bldg. Dept. <input type="checkbox"/>	Public Works <input type="checkbox"/>
	2	Miami-Dade County Impact Fees:		
	3	Miami-Dade County Archeological Monitoring:		\$1,709
	4	Other:		
			SUB-TOTAL:	\$1,709
			CONSTRUCTION PHASE TOTAL:	\$656,209
	<b>CONSTRUCTION ADMINISTRATION</b>			
	H	Construction Inspection Services - CIP:	4.0%	\$23,800
	I	Construction Mgmt. - Industry Partner:		
	J	Construction Engineering Observer (CEO) - Industry Partner		
	K	JOC Administration	1.5%	\$8,925
			CONSTRUCTION ADMINISTRATION TOTAL:	\$32,725
	<b>ADMINISTRATIVE EXPENSES</b>			
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0%	\$17,850
M	Industry Partner Program Mgmt. Support:			
		ADMINISTRATIVE EXPENSES TOTAL:	\$17,850	
<b>LAND ACQUISITION EXPENSES</b>				
N	Land Cost:			
O	Transaction Costs:			
		LAND ACQUISITION TOTAL:		
		<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>	<b>\$810,000</b>	

PROJECT SCOPE	The area of the Building is around 8,000 square feet.	
	1)	Removal/replacement of existing shingle roofing with new metal roofing with new decking/sheathing and supports.
	2)	Demolition/replacement of ceiling including removal and disposal of all light fixtures, HVAC vents, diffuser, registers.
	3)	Repair/replacement of all roof structure members (trusses) damaged or by termite infestation and rotting.
	4)	Removal of existing Painted surfaces and re-painting.
	5)	Removal/replacement of designated flooring and exposed slab floor with like or new types of floor finishes.
	6)	Removal/replacement in restrooms of tile, plumbing fixtures, partitions, accessories and finishes in reconfigured spaces
	7)	Removal/replacement of all damaged or non-code compliant doors and frames and provide a master key system.
	8)	Provide new ADA compliant components within the facility including new signage, hardware, grab bars, partitions, thresholds, ramps, drinking fountains, fixtures and equipment.
	9)	New partial metal roof canopies at exterior door entrances similar to the new standing metal roof assembly.
10)	Repair, re-finishing and reconstitution of the Verandah trellis installation. This extends to repair/refinishing the immediate steel picket fence and gate enclosures at the South, East and West sides of the Building.	

NOTES	Renovation work will be done depending on the outcome of the roof structure evaluation and actual extent of cost for repairs.
	This project combines B-30172 and B-60477 Roberto Clemente Park Building Improvements

FUND SOURCES	Fund: Homeland Defense Fund	CIP # 331419	Fiscal Year Available	Amount: \$810,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
				<b>TOTAL ALLOCATED AMOUNT:</b>

VALIDATION	Project Manager:	Edgar Munoz		Date: 7/21/05
	Sr. Project Manager:	Fernando Paiva		Date: 7/21/05
	Reviewed by:	Pilar Saenz CIP Budget Administrator		Date: 7-21-05
	Accepted by:	Ernest Burkeen Director of the Client Department		Date: 7/21/05

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

REV. 7/15/05

15. Morningside Park Recreation Building Improvements

TOTAL DOLLAR AMOUNT: \$550,000 (1.35 Million Allocated, estimated balance \$800,000)  
SOURCE OF FUNDS: \$550,000 - Neighborhood Park Improvements  
DESCRIPTION OF PROJECT: Renovate the existing Recreation Building to upgrade bathrooms to ADA compliance, add air conditioning to the main double story space in the building, enclose and enlarge the porch area in the rear of the building to become an activity/aerobics room. Add a new parking lot to relieve the on-street parking in the front of the building. (Continuation of scope attached)

HD/NIB MOTION 05-84

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MORNINGSID PARK RECREATION BUILDING IMPROVEMENTS.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

16. Roberto Clemente Park Building Renovations

TOTAL DOLLAR AMOUNT: \$810,000 (1.1 Million Allocated, estimated balance \$290,000)  
SOURCE OF FUNDS: Neighborhood Park Improvements  
DESCRIPTION OF PROJECT: Project scope includes removal/replacement of existing shingle roofing with new metal roofing with a new decking/sheathing and supports. Demolition/replacement of ceiling including removal and disposal of all light fixtures, HVAC vents, diffuser, registers. Repair/replacement of all roof structure members (trusses) damage by termite infestation and rotting. Removal of existing painted surfaces and re-painting. (Continuation of scope attached)

HD/NIB MOTION 05-85

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ROBERTO CLEMENTE PARK BUILDING RENOVATIONS.

MOVED: G. Reshefsky  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

17. Spring Garden Point Park Renovation of the Historic Seybold Carriage House

Mary Conway, Director, CIP & Transportation, reported that when the item was brought before the Board, it was for approval of \$300,000 of historic preservation initiative monies to be used for the restoration of the building at the site. At that point, the project had been managed and administered by the neighborhood association. Some time later, CIP was asked to get involved and started looking at the scope of the project, validating of the cost estimate. The existing structure is in very deteriorated condition, so CIP sought an independent estimate for what the true cost was anticipated to be to restore the structure at the existing site and also to do some seawall repairs. Based on the information CIP has, there is a significant funding shortfall, so the project that was brought before the Board is on hold until the discrepancy associated with the funding shortfall can be resolved. The original 300,000 was only anticipated for the building and did not take into account seawall or site work that would also be required.

18. Dorsey Park Building Renovation – Design Services  
AND  
19. Dorsey Park Building Renovation

Edgar Munoz, CIP Department, reported that the scope of work includes a 900 square foot addition and interior renovations to comply with ADA. The original estimated project cost is \$440,000. The design is complete and the permit plans have been approved by the Building Department. The construction will start March 2006 and will end December 2006.

20. Roberto Clemente Park Building Renovation – Design Services  
AND  
21. Roberto Clemente Park Building Renovation

Edgar Munoz, CIP Department, reported that the building renovations include roof replacement and compliance with ADA for the entire building. The original project cost estimate is \$725,000. The estimated construction start date is March 2006 and the estimated completion date is January 2007.

22. Williams Park Pool and ADA Improvements – Design Services,  
23. Williams Park Recreation Building Improvements and Expansion –  
Design Services  
AND  
24. Williams Park Improvements

Fernando Paiva, CIP Department, reported that the project includes the renovation of the existing 2,000 square foot building, new 2,106 square foot addition, and renovations to the pool house. The scope of work also includes landscaping, new walkways, and addressing the drainage problems. The consultant is currently addressing the Building Department comments, and the estimated construction start date is March or April 2006 and completion in March 2007. There are permitting issues that the Department has been addressing, as well as issues with the design.

Rolando Aedo questioned if there was any money spent in design work for the water playground. Mr. Fabrikant stated that there was none.

7. Williams Park Site Furnishings

Ed Blanco, Parks & Recreation, reported that the project has been completed and pictures are available.

8. Roberto Clemente Park Building Renovation

Jose Ortega, CIP Department, reported that the estimated cost of the project is about \$724,000. The general scope of the work is to repair the roof structure, install a new roof, and make some ADA modifications to the building. The contractor mobilized May 15, and he has completed his requirements of demolition to have the structural engineer onboard do his analysis on the termite inspection. He was brought on-site as of Monday. He has completed his inspection along with two of his associates, and at the present time, the Department is awaiting his report and his recommendation for the mitigation of trusses as it sits right now. There is a good possibility a portion of the existing trusses may need to be torn down to accomplish the project.

Rolando Aedo questioned whether the budget would allow for that probability. Mr. Ortega stated that there is a high likelihood that there are not enough monies available to go into that task. Mr. Fabrikant stated that the Department is waiting for the report to come in, so the extent of options available is unknown. The likelihood is there is not sufficient money allocated at this time to cover the costs of any mitigation because the report is expected to come back showing significant issues that will require an increase in the overall construction cost, as well as delay in completing the project. The report should be ready by the next meeting.

9. Coral Way Beautification Uplighting Phase I

Tony Sabbag, CIP Department, reported that the project is about 97 to 98 percent complete. At the last meeting, it was reported that there was some hurricane damage on about 16 or 18 lamps. Right now, there are about 10 lamps missing. The contractor is expected to be out there tomorrow to replace those last 10 lamps. The uplighting has been functioning since June 6, and it is expected to be done by the end of this month, early next week, the latest.

Gary Reshefsky asked how the lights are working. Mr. Sabbag stated that the lights are working fine. The first night they were turned on, the Department had a drive-through done on both sides. There weren't any glare issues, and they seemed to be lighting up the canopy pretty well.

10. Coral Way Beautification Phase II

Tony Sabbag, CIP Department, reported that the estimated cost was \$86,900, which consisted of the landscaping along the median islands and around the uplighting fixtures. The project is 100 percent complete. The last update reported that there was some hurricane damage and the Department was negotiating costs. That has all been done. The project was completed and turned over to Public Works maintenance on May 22.

➤ Roberto Clemente Park Update

Gary Fabrikant, CIP Department, reported that the Department is in the process of analyzing the available dollars under HD-1 bond series to determine what can continue immediately and what has to wait for HD-2. That analysis is being finalized and the Department will be meeting with the Manager, hopefully, within the next two weeks, to get his concurrence. Once that has been done, part of the proposal is to immediately proceed with the redesign for Roberto Clemente Park. The redesign typically takes about one year. The Department will work to try to have that reduced, but that's pretty much standard in the industry, and then about a year for construction. Any time you try to expedite a process and reduce timeframes, you will increase the cost of the project.

Luis De Rosa requested that Gary Fabrikant e-mail the information regarding the meeting with the City Manager concerning the project's current status to him within the next seven days.

Chairman Flanders suggested that the board members do some personal lobbying upstairs on the 15th with the Mayor.

Gary Reshefsky stated that the Board wants to be kept apprised of any updates or delays to projects in a timely manner. Mr. Aluko stated that he would honor that request.

❖ Jose Marti Gymnasium

Ola O. Aluko, Director, CIP Department, stated that the project is roughly \$5.2 million, and it includes a gymnasium, a fitness center, aerobics facility, locker rooms, and other ancillary spaces for 500 people. The project has moved quickly, and is roughly 28 percent completed now. The project is expected to be completed by June or July 2008.

Gary Reshefsky requested the funding amount in the capital plan for the operation of the facility. Mr. Aluko stated that he would pass the request on to the CFO and the Parks Department and that the response would be presented at the next meeting.

Charisse L. Grant asked what is the long-term provision for the City being able to finance the programming or make money available for CBOs to program the parks facilities? Ed Blanco, Department of Parks & Recreation, stated that the Parks Department has been steadily increasing its annual budget because it understands the need for additional park staff. The Department is planning for the addition of new staff for the new facilities coming on line.

Luis Cabrera asked if it were possible, for the next meeting, for the Board to obtain an operational chart of the Parks Department, to include current staffing and projected staffing. Mr. Blanco stated that the Department could provide an organizational chart to the Board that shows the 2007-2008 staff on board.

❖ Roberto Clemente Park

David Mendez, Assistant Director, CIP Department, stated that three consultants/architects were selected that will come on line in September. One of those three architects will be working on Robert Clemente community center. Quite a bit of community outreach is expected for this project. Shovels in the ground are expected 18 months from this September.

❖ Black Police Precinct & Museum Restoration

Ola O. Aluko, Director, CIP Department, stated that the project is roughly \$1.4 million. The scope entails the remodeling of the building to restore it to its original condition. The building has been gutted. The building will have new HVAC and electrical work. Since the building will be a museum, there will be additional infrastructure included in order to display some of the museum artifacts. The building will also include a training room. The project is roughly 50 percent completed. The target completion date is March 2008.

III. CHAIRPERSON'S OPEN AGENDA:

IV. ADDITIONAL ITEMS:



### III. UPDATES:

- Tamiami Storm Sewer Improvements – Design Services

David Mendez, Assistant Director, CIP, reported that the project is completed in design, and this is another project that is going through the conventional bid process. Bids should be in by early next month, and construction should begin by mid-year.

- Roberto Clemente Park Building Renovation

David Mendez, Assistant Director, CIP, reported that the project scope of work includes a new approximately 10,000 square foot building. In addition to that, there's going to be an enclosed basketball gymnasium. Construction costs are estimated at approximately \$2.6 million. That may go up to about \$3.2 million. Schematic drawings will be presented to the community by the mid-February.

- Fairlawn Storm Water Pump Station – Phase IIA

David Mendez, Assistant Director, CIP, reported that the pump station is located in District 1, on 7th Street, at Antonio Maceo Park, but the majority of the drainage system that collects the water is actually across the street in District 4. It's a two-district project. This project is substantially complete. Punch list items are currently being addressed. The pump is fully functional and ready for the rainy season.

- Shenandoah Park Improvements Phase II

David Mendez, Assistant Director, CIP, reported that the project is just about complete. There were some issues with the electrical connection with FPL. Once that's resolved, the project will be 100 percent complete.

- Morningside Park Shoreline Stabilization

David Mendez, Assistant Director, CIP, reported that the project is almost complete. The only item remaining is a kiosk that will serve as an information type of booth. Once that's done next month, the project will be complete. There are also a couple of kayak launches there for people to utilize in the area.

- Jose Marti Gym

David Mendez, Assistant Director, CIP, reported that the project should be completed by June 2008. The facility is located right across the street from the Miami Riverside Center.

- Little Haiti Park Soccer Field

David Mendez, Assistant Director, CIP, reported that the project is 99 percent complete and has a TCO.



**City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board**



**PROJECT NAME:**

Juan Pablo Duarte Water Playground

**SCOPE OF WORK:**

Construction of a new water playground adjacent to the recreation building.

**DELIVERY METHOD:**

BID Awarded

**LOCATION:**

2800 NW 17<sup>th</sup> Avenue

**CONSTRUCTION COST: \$260,000**

**DESIGN UPDATE:**

- Project to be terminated and will have to re-bid to special contractor.
- CIP will look into the possibility of including a Water Playground as part of project B-35812A Duarte Park Building Renovation/Expansion.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 7/28/04 DISTRICT: 1

NAME OF PROJECT: JUAN PABLO DUARTE PARK - WATER PLAYGROUND

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 416-1253

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBERS \_\_\_\_\_ CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: B-30080

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$ 260,000 (\$800,000 allocated; estimated current balance is \$401,194)

SOURCE OF FUNDS: HDNI Bonds - Neighborhood Park Improvements & Acquisitions

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget: \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco / Parks & Recreation

DESCRIPTION OF PROJECT: Installation and Construction of new water play park - Installation by Hobbs Architectural Fountains.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/20/04

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/28/04

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: This is of a state contract working with CIP and all pricing is in accordance with Florida State Contract: 650-001-04-01. CIP will be meeting with WASA ahead of time. Roberto Clemente Park cost 150K but Juan Pablo Duarte Park is approx 20% larger. Park's will have a public hearing on 7/28/04 at park to get input from the community. Commissioner Gonzalez approves the Water Playground.

APPROVAL: Robert O. Fle... DATE: 7/28/04

BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials  YES  NO

- **Wooden Deck for Playground at Jose Marti Park.**

TOTAL DOLLAR AMOUNT: \$8,000 (1.35 million allocated; estimated current balance is \$369,033)

SOURCE OF FUNDS: HDNI Bonds - Neighborhood Park Improvements & Acquisitions  
Report by Ed Blanco

Approved by Audit Committee on 7-20-04.

SCOPE OF PROJECT: Proposal includes the removal of wood deck as installed adjacent to the playground. Approx 1800 SF of existing wood planks to be removed. Any deteriorated framing below existing deck to be replaced. All wood to be pressure treated and sealed as required. All deck planks to be replaced with American Ecoboard composite wood decking materials. All existing railings to be refinished and painted to match existing color. Scope of work for replacement of deck planks is inclusive of replacement of wood at all existing wood stairs adjoining to deck area.

HD/NIB MOTION 04-67

A MOTION TO APPROVE THE AUDIT SUBCOMMITTEE'S RECOMMENDATION TO FUND THE JOSE MARTI PARK PLAYGROUND/WOODEN DECK PROJECT.

MOVED: R. AEDO

SECONDED: M. CRUZ

ABSENT: K. Apfel, L. Cabrera, R. Cayard, D. Marko, R. Vangates

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- **Water Playground at Juan Pablo Duarte Park.**

Ed Blanco stated that a public hearing was scheduled for 7-28-04 to discuss general park improvements, including a water playground. There are some issues to work out still, but recommended proceeding with the project.

TOTAL DOLLAR AMOUNT: \$260,000 (\$800,000 allocated; estimated current balance is \$401,194)

SOURCE OF FUNDS: HDNI Bonds – Neighborhood Park Improvements & Acquisitions  
Report by Ed Blanco

Approved by Audit Committee on 7-20-04.

SCOPE OF PROJECT: Installation and Construction of new water play park – Installation by Hobbs Architectural Fountains.

HD/NIB MOTION 04-68

A MOTION TO APPROVE THE AUDIT SUBCOMMITTEE'S RECOMMENDATION TO FUND THE JUAN PABLO DUARTE PARK – WATER PLAYGROUND PROJECT.

MOVED: R. AEDO

SECONDED: M. CRUZ

ABSENT: K. Apfel, L. Cabrera, R. Cayard, D. Marko, R. Vangates

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- **Court Upgrades at Kinloch Park.**

TOTAL DOLLAR AMOUNT: \$10,000 (\$800,000 allocated; estimated current balance is \$790,000)

SOURCE OF FUNDS: HDNI Bonds – Neighborhood Park Improvements & Acquisitions  
Report by Ed Blanco

Approved by Audit Committee on 7-20-04.

SCOPE OF PROJECT: Proposal for court upgrades includes pressure cleaning and removal of mildew, checking courts for low spots, patch them as necessary, correct cracks with filler to smooth surface, re-stripe playing lines, paint lines and wall on racquetball courts, remove 2 existing basketball and install 2 MacGregor Gooseneck basketball, provide tools, materials, and labor.

3. Site Furnishings at Curtis Park. Ed Blanco reported that this project was recently completed and provided photographs.
4. Replacement of Monument at Bay of Pigs Park. Ed Blanco reported that project is expected to be completed by next week.
5. Replat Project at Gibson Park. Ed Blanco reported that this project was terminated. Will pursue another process, not a replat.
6. Site Furnishings at Williams Park. Ed Blanco reported that this project was recently started and is about 20% complete. Will update the board in six months.
7. Site Furnishings at Jose Marti Park. Ed Blanco reported the vita course is not completed; it's about 90% done. Will come back with another update.
8. Water Playground at Juan Pablo Duarte Park. Ed Blanco reported that the permits were just obtained and the site is being prepared to begin construction. The playground is planned adjacent to the recreation building on the western side of the park.
9. Playground/Wooden Deck at Jose Marti Park. Ed Blanco provided a sample of the deck (wood composite) and reported that the project was basically completed.
10. Court Upgrades at Kinloch Park. Ed Blanco reported that this project is completed and provided photographs.
11. Court Upgrades at Hadley Park. Ed Blanco reported that this project is completed and provided photographs.
12. Building Improvements/Roof at Belafonte Tacolcy Park. Ed Blanco reported that this project is completed, but did not provide photographs because that involved struts and other parts of the roof.
13. Irrigation at Belafonte Tacolcy Park. Ed Blanco reported that this project is completed.

At 6:21 p.m., quorum was reached and the official meeting began.

I. **APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 14, 2004.**

HD/NIB MOTION 05-1

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 14, 2004.

MOVED: M. REYES

SECONDED: K. APFEL

ABSENT: R. Cayard, R. Flanders, W. Harvey, A. Sumner, L. Cabrera, M. Cruz, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**12. Athalie Range Park Playground Shade**

Ed Blanco, Parks & Recreation, reported that the project was completed, but before Hurricane Wilma, the shade was taken down as a preventative measure to save it. The contractor has to reinstall it.

**13. Jose Marti Park Site Furnishings - Lighting**

Ed Blanco, Parks & Recreation, reported that the project has been completed.

**14. Jose Marti Park Site Furnishings – Vita Course**

Ed Blanco, Parks & Recreation, reported that the project has been completed and pictures are available.

**15. Jose Marti Park New Water Playground**

Ed Blanco, Parks & Recreation, reported that the water playground was awarded to the same contractor who did the Roberto Clemente water playground. Since then, that contractor has had some internal issues. They have not performed some of the other projects that they have with the City. It has been almost a year, and the Department decided to terminate the project with them, and we'll go out and get another contractor to do that particular project.

**16. Juan Pablo Duarte Park Site Furnishings**

Ed Blanco, Parks & Recreation, reported that the project has been completed.

**17. Juan Pablo Duarte Park New Water Playground**

Ed Blanco, Parks & Recreation, reported that this project was given to the same contractor who was awarded the West End Park water playground project. Unfortunately, this contractor did not have the experience in doing a water playground. They did not have the engineering staff or the design staff on board. They gave one excuse after another for six or eight months, and we've decided to move on. They admitted to us that they would not be able to complete the project. They haven't even started. The Department had to find another contractor, and this time the contract will be given to a contractor who has experience with these type of projects.

**18. Kinloch Park Site Furnishings**

Ed Blanco, Parks & Recreation, reported that the project has been completed.

defense series. He stated that he will go back and give the Board a full report on the exact list of the full allocation.

4. West End Park Water Playground
  5. Juan Pablo Duarte Park Water Playground
- AND

Ed Blanco, Parks & Recreation, stated that he would combine the updates for West End Park and Juan Pablo Duarte Park because both parks have the same problem. Over a year ago, a contract was awarded to do the water park for both parks to one contractor. After eight months of going back and forth, the City had to pull the plug on the contractor because they were not performing for either park. As a result of that, the Department decided that it would probably be best to go back to the contractor who did the Roberto Clemente playground, which was successful. The Department requested an estimate from that contractor on a playground in both parks. The Department was very happy with the quote given and plans to use that contractor under the Dade County contract. When the quotations were sent to the Purchasing Department, CIP was told that the contractor could not be used because the specialized equipment that would be used to do the water playgrounds was not on the Dade County contract bid. Therefore, CIP is back to square one; both projects will have to go through a formal bid process again.

#### 6. Jose Marti Park Water Playground

Ed Blanco, Parks & Recreation, reported that there is another major project at Jose Marti Park, the development of an indoor gymnasium. The Department was informed that there was a shortfall in that project, so the funds that would have been used for the development of the water playground have been shifted to the gymnasium project. Therefore, funds are no longer available to do the Jose Marti water playground.

Gary Reshefsky raised concerns about the most recent update on the Jose Marti gymnasium because he did not remember being told that the project was over budget. Mr. Reshefsky asked for an explanation of the JOC contract process because he was under the impression that those were guaranteed costs.

Gary Fabrikant, CIP & Transportation, stated that the Jose Marti gymnasium is not a JOC contract; it's a CM at-risk contract with Pirtle Construction. It does not use the JOC process. Right now, the Department anticipates a shortfall. The Department is in the process of receiving the guaranteed maximum price for the contract. The problem is that the construction industry itself is basically out of control. During some months, the prices are going up as much as 23 percent. That's where the shortfall will probably come into play. The cost of materials and labor are out of sight. The Department will provide an update on the status of the project at the next meeting.

Danette Perez, CIP Department, directed Mr. Reshefsky to the May 23, 2006 minutes, page 13, number 8, for the most recent update on the Jose Marti Gym project. Mr. Fabrikant stated that the update summary is accurate, and in addition, as part of the CM at-risk process, the Department does not wait to get final pricing until all the permitting is done. The plans are now about 100 percent, without dry run approval, so the Department has gotten their GMP proposal; it will be reviewed and then negotiated, and then brought to the Commission. The Department will come back at the Board's next meeting and give an update as to the amount of the shortfall, if there is one.

I. APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 15, 2006.

HD/NIB MOTION 06-33

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 15, 2006.

MOVED: M. Cruz  
SECONDED: L. De Rosa  
ABSENT: L. Cabrera, R. Flanders, W. Harvey, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. UPDATES:

1. Juan Pablo Duarte Park Water Playground

Ed Blanco, Parks Department, reported that the project was previously before the Board on December 26, 2005, one day prior to the Department's pre-bid conference with the contractors for the park, which Mariano Cruz was invited to. The pre-bid conference was held on December 27, 2005. There was only one bid for the project on October 26, at \$599,000. There is only \$260,000 available for the project, so that bid had to be thrown out. The project scope is currently being scaled down in hopes of going out for bid one more time. There were some shortfalls in the building renovation project so it is on hold. The Department is considering using the funds from the splash park for the building renovations if a successful bid is not received for the splash park.

Gary Reshefsky requested an accounting at the next meeting of the Juan Pablo Duarte Park Water Playground.

2. West End Park Water Playground

Ed Blanco, Parks Department, reported that the renovations of the pool building and pool are currently underway and will probably be open before the summer. The funding of the splash park had to be reallocated to complete that particular project, so the splash project cannot be done.

Gary Reshefsky requested information regarding what other municipalities in Miami-Dade County are doing regarding splash parks; further, he requested an accounting of the funds for the splash parks in the City of Miami. Vice Chairman Reyes requested that the Department add any other projects with funding shortfalls to that list.

Vice Chairman Reyes stated that if the Department wants to scale down the project, then they should come back before the full Board and the Commissioner of the district where the park is located.

3. Glen Royal Parkway Project



Note for the Record: Motion passed by unanimous vote of all Board Members present.

### 3. Lummus Park –Police Stables

Ola O. Aluko, CIP Director, requested that the item be pulled and brought back at a later date, if necessary. He stated that he will determine if the project change order will be funded with HD funds. If not, then the project will not be brought back before the Board.

#### UPDATES:

#### 1. Dinner Key Mooring Anchorage Field Project

Stephen Bogner, Public Facilities, reported that the project entails the construction and installation of 225 moorings in the waters just offshore of Dinner Key Marina. The facility will be operated and managed by the City of Miami's Department of Public Facilities Marinas Division. Currently, engineering and permitting consultants in CIP are preparing construction documents for bid. The consultants are working to provide CIP with all of the information required to finalize 100 percent construction plans. The Department is working with the regulatory agencies on minor permit modifications and securing final Miami-Dade County DERM and City construction permits. No major problems are anticipated. City staff recently traveled to the municipally managed Boot Key Harbor Marina in Marathon, Florida to meet with their facility's staff and discuss startup and operational issues and tour the mooring field. Next, the Department hopes to finalize construction plans for bid and bid the project out by March 1, 2008. Construction is anticipated to begin by June 1, 2008. Construction completion is estimated for July 31, 2008, with the mooring field opening by September 1, 2008.

#### 2. Fuel Dock At Dinner Key Marina

Ola O. Aluko, CIP Director, reported that the project is pretty much stalled mainly because of the waterfront master plan and other environmental issues that need to be ironed out. The design has been completed and the design drawings are being shelved for now. Once the Sasaki master plan is completed, the current design will be examined to determine if it is in conformance with the new master plan. If so, the project will be brought back and moved forward; if not, the necessary revisions will be made.

#### 3. MiaMarina Pier 5 Dock Emergency Repairs

Stephen Bogner, Public Facilities, reported that the project is still an emergency after two-plus years. Bid documents are being prepared by consultants in the CIP Department to put the project out to bid. All of the regulatory agency permit approvals have been obtained. CIP is currently working on finalizing the City permit approvals. Next, construction plans will be finalized for bid and the project will be bid out by February 2008. Construction is anticipated to begin around April 1, 2008, with a completion date estimated for June 15, 2008.

#### 4. Juan Pablo Duarte Park-Water Playground

Ed Blanco, Parks & Recreation Department, reported that a purchase order was issued May 2007, and the project is still in the design and permitting phase. There were concerns from the contractor this month that the soil at the park next to the recreation building is soft and they may have to excavate and put in new fill in order to complete the project.

#### 5. West End Park-Water Playground



City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board



BEFORE PHOTO



PROJECT NAME:

Saunders Plot Repairs at City Cemetery

LOCATION:

1800 NE 2<sup>nd</sup> Avenue

SCOPE OF WORK:

Repair of arches of Saunders Plot.

CONSTRUCTION COST: \$12,000

DELIVERY METHOD:

BID Awarded

DESIGN UPDATE:

- Purchase order terminated and will have to re-bid project.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 7/24/07 DISTRICT: 2  
NAME OF PROJECT: SAUNDER'S PLOT REPAIRS AT CITY'S CEMETERY  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation Department  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305)416-1240  
C.I.P. DEPARTMENT CONTACT: Ola O Aluko (305) 416-1280  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-39910

2. BUDGETARY INFORMATION; Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$23,767 (\$20,000 is from District 2 Quality of Life Improvements & \$3,767 is from Bay Front Park Trust Fund)  
SOURCE OF FUNDS: District 2 Quality of Life Improvements & Bay Front Park Trust Fund.

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: This project scope includes the demolition and removal of all four arched beams. Erect 16'x8" grade beams connecting all columns and provide new arch beams. Hand excavates all footing and grade beams in order not to disturb any underground graves. Level and straighten all columns prior to erecting beams, provide barricades, debris removal, stucco patching, paint, and sod area damaged by construction.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/18/07  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/24/07  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (if YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVAL: [Signature] DATE: 7/24/07  
BOND OVERSIGHT BOARD

Gary Reshefsky stated that the Audit Subcommittee supported the Blanche Park fence project because it's great and necessary for public safety.

➤ Saunder's Plot Repairs at City's Cemetery

**NAME OF PROJECT:** SAUNDER'S PLOT REPAIRS AT CITY'S CEMETERY  
**TOTAL DOLLAR AMOUNT:** \$23,767 (\$20,000 is from District 2 Quality of Life Improvements & \$3,767 is from Bay Front Park Trust Fund)  
**SOURCE OF FUNDS:** District 2 Quality of Life Improvements & Bay Front Park Trust Fund.  
**DESCRIPTION OF PROJECT:** This project scope includes the demolition and removal of all four arched beams. Erect 16'x8" grade beams connecting all columns and provide new arch beams. Hand excavates all footing and grade beams in order not to disturb any underground graves. Level and straighten all columns prior to erecting beams, provide barricades, debris removal, stucco patching, paint, and sod area damaged by construction.

NO ACTION TAKEN DUE TO LACK OF QUORUM.

Ed Blanco, Department of Parks & Recreation, stated that the Saunder's Plot project is not really a repair because there will need to be a brand-new construction of the Saunder's Plot at the Miami City Cemetery, which was brought to the attention of Commissioner Sarnoff's office by the Dade Heritage Trust. One quote was received for about \$23,000 to renew the arches. The arches cannot be repaired because they're in very bad condition. They have to be demolished and have new arches installed. Because it falls under \$25,000, the project does not need to be bid out. Contractors are on board that will do the project for the amount specified. The Department has been advised that the Commissioner would like both projects to move forward as soon as possible, and since there is no quorum tonight, under the official rules, the Board's approval is needed to move forward on both projects.

Mr. Blanco requested the Board to allow the Administration to proceed with both projects, Blanche Park Fence Project and Saunder's Plot Repairs at City's Cemetery, prior to the approval of the Board.

Rafael O. Diaz, Deputy City Attorney, stated that if the project is not being bid out and it's under the Manager's purview to contract the project, then it can be done.

➤ Morningside Park Shoreline Stabilization Project

**NAME OF PROJECT:** MORNINGSIDE PARK SHORELINE STABILIZATION PROJECT  
**TOTAL DOLLAR AMOUNT:** \$1,000,300 (\$705,000 is only from Neighborhood Parks Improvements & Acquisition)  
**SOURCE OF FUNDS:** \$705,000 Neighborhood Park Improvements & Acquisitions/\$10,300 SNPB Conversion & \$285,000 SFWMD Shoreline Stabilization  
**DESCRIPTION OF PROJECT:** This project scope includes the removal and disposal of existing concrete rubble, debris and exotic vegetation. Construct a Rip-Rap revetment along 334 linear feet of shoreline out a distance of (10) feet waterward. Kayak launching area.

NO ACTION TAKEN DUE TO LACK OF QUORUM.

A MOTION TO FUND THE BLANCHE PARK FENCE PROJECT.

MOVED: E. Broton  
SECONDED: C. Grant  
ABSENT: K. Apfel, L. Cabrera, R. De La Cabada, R. Flanders, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Saunder's Plot Repairs at City's Cemetery

**NAME OF PROJECT: SAUNDER'S PLOT REPAIRS AT CITY'S CEMETERY**  
**TOTAL DOLLAR AMOUNT: \$23,767 (\$20,000 is from District 2 Quality of Life Improvements & \$3,767 is from Bay Front Park Trust Fund)**  
**SOURCE OF FUNDS: District 2 Quality of Life Improvements & Bay Front Park Trust Fund.**  
**DESCRIPTION OF PROJECT: This project scope includes the demolition and removal of all four arched beams. Erect 16'x8" grade beams connecting all columns and provide new arch beams. Hand excavates all footing and grade beams in order not to disturb any underground graves. Level and straighten all columns prior to erecting beams, provide barricades, debris removal, stucco patching, paint, and sod area damaged by construction.**

HD/NIB MOTION 07-22

A MOTION TO FUND THE SAUNDER'S PLOT REPAIRS AT CITY'S CEMETERY.

MOVED: C. Matos  
SECONDED: E. Broton  
ABSENT: K. Apfel, L. Cabrera, R. De La Cabada, R. Flanders, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Morningside Park Shoreline Stabilization Project

**NAME OF PROJECT: MORNINGSID PARK SHORELINE STABILIZATION PROJECT**  
**TOTAL DOLLAR AMOUNT: \$1,000,300 (\$705,000 is only from Neighborhood Parks Improvements & Acquisition)**  
**SOURCE OF FUNDS: \$705,000 Neighborhood Park Improvements & Acquisitions / \$10,300 SNPB Conversion & \$285,000 SFWMD Shoreline Stabilization**  
**DESCRIPTION OF PROJECT: This project scope includes the removal and disposal of existing concrete rubble, debris and exotic vegetation. Construct a Rip-Rap revetment along 334 linear feet of shoreline out a distance of (10) feet waterward. Kayak launching area.**

HD/NIB MOTION 07-23



## City of Miami Homeland Defense / Neighborhood Improvement Bond Oversight Board



### RENDERING



### IN PROGRESS PHOTO



### PROJECT NAME:

Paul S. Walker Mini Park

### SCOPE OF WORK:

Demolition of existing restaurant facility. New Mini Park Area=+-4,200 sf . It will primarily serve the downtown office population and tourism during daytime hours . Includes waterfall and fountain, plaza, shade trees, flowering shrubs, art, sitting-eating areas, lighting, drainage, and a designer gate.

### DELIVERY METHOD: JOC

### LOCATION:

46 West Flagler Street

### HD FUNDS:

\$150,000

### DESIGN & CONSTRUCTION UPDATE:

- Design is 100% complete.
- Dry run completed 9/28/08. Plans submitted to JOC.
- Cost Proposal has been reviewed, negotiated within budget and accepted.
- Vertical construction supervisor Nelson Cuadras is leading the construction operation.
- P.O. pending from Purchasing Department.





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 8/28/07 DISTRICT: 2  
NAME OF PROJECT: PAUL S. WALKER PARK  
INITIATING DEPARTMENT/DIVISION: Capital Improvements Program  
INITIATING CONTACT PERSON/CONTACT NUMBER: David Mendez (305)416-1240  
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-399910D

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$400,000 (\$150,000 is only from Homeland Defense Series II)  
SOURCE OF FUNDS: \$150K Homeland Defense Bonds (Series II)/\$250K Downtown Development Agency

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Project scope consist of the demolition of the existing restaurant facility in the site and convert it back to the former Paul S. Walker Park located at 46 West Flagler Street. The 4,200 s.f. park (35'x1120') will include a new waterfall, walkways, landscaping, seating areas, security lighting, site drainage, metal picket fencing with gate and signage.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 8/21/07  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 8/28/07  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVAL: [Signature] DATE: 8/28/07  
BOND OVERSIGHT BOARD



# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	22-Aug-2007
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Paul S Walker Park		PROJECT NO: B-39910D
ADDRESS / LOCATION: 46 West Flagler Street		DISTRICT: 2
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST:
CATEGORY: Parks and Recreation		PROJECT EST. COST: \$ 400,000.00
CLIENT DEPT: 58-Parks and Recreation		CURRENT FUNDS: \$ 150,000.00
CLIENT CONTACT: Maria Perez	TEL.: (305) 416-1314	FUTURE FUNDS: \$ 250,000.00
DESIGN MANAGER: Fernando Paiva (CIP)	TEL.: (305) 416-1242	FUND SHORTFALL:
CONSTR. MANAGER: David Mendez	TEL.:	PROCUREMENT: JOC
EST. DESIGN START: 09/15/07	EST. BID ADV.:	EST. CONSTRUCTION START: 04/01/08
EST. DESIGN END: 01/15/08	EST. AWARD DATE:	EST. CONSTRUCTION END: 11/15/08

PRODUCTION PHASE (3-DES)				% of Const	Estimated Design	% of Const.	Contracted Design
Prime Consultant: 0000 To be Assigned				CODE			
1	CIP - Production Management		1.02	4.3%	\$ 14,575.00		
2	Miscellaneous Services - Survey		1.01	1.3%	\$ 4,500.00		
3							
<b>PRODUCTION TOTALS</b>					Estimated \$ 19,075.00		Contracted

CONSTRUCTION PHASE (4-CON)				Estimated Construction by PM		Contracted Construction (Formal Bid, Informal Bid or JOC Method)	
Prime Contractor: 0000 To be Assigned				CODE			
1	Construction Cost (Prime Contractor)		2	78%	\$ 265,000.00		
2	Additional Services / Change Orders (Prime Contrac		2	8%	\$ 26,500.00		
3	Misc. Construction Services		2	0%	\$ 477.50		
4	Other Construction Related Services		2	15%	\$ 50,000.00		
5							
<b>CONSTRUCTION TOTALS</b>					Estimated \$ 341,977.50		Contracted

CONSTRUCTION ADMINISTRATION (8-CEO)				Estimated CEO		Contracted CEO	
1	Construction Engineering Observation CIP/Transportation		3.02	5.9%	\$ 20,000.00		
2	JOC Administration - The Gordian Group (Always 1.5%)		3.03	1.3%	\$ 4,372.50		
3							
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>					Estimated \$ 24,372.50		Contracted

ADMINISTRATIVE EXPENSES (6-ADM)				Estimated ADMIN		Contracted ADMIN	
1	CIP Department (Mgmt./Budget/Procurement/Comm.)		4	4.3%	\$ 14,575.00		
2							
<b>ADMINISTRATIVE EXPENSES TOTALS</b>					Estimated \$ 14,575.00		Contracted

ADDITIONAL PROJECT TASKS				Estimated TASKS		Contracted TASKS	
1							
<b>ADDITIONAL PROJECT TASKS TOTALS</b>					Estimated		Contracted

<b>B-39910D</b>	<b>PROJECT GRAND TOTAL</b>				Estimated \$ 400,000.00		Contracted
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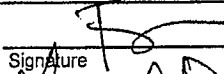

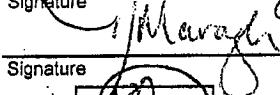


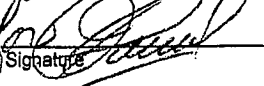

PROJECT ESTIMATED AND ACTUAL COSTS



PROJECT SCOPE	Demolition of existing restaurant facility in the site and convert it back to the former Paul S. Walker Mini Park located at 46 West Flagler Street. The 4,200 SF Park (35' X 120') will include a new waterfall, walkways, landscaping, seating areas, security lighting, site drainage, metal picket fencing with gate, and signage.					
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes	Funding will be 150K from HD-D2_QOL and \$250K from DDA
	Date Received / Signature or Initials

FUND SOURCES	AWARD NAME AND NUMBER	AVAILABLE	FUTURE
		385200-2 2002 Homeland Defense Bonds (Serit 311712 District(2) Neighborhood Q	\$ 150,000.00
	888957 Downtown Development Agency 999999 Unknown CIP Project		\$ 250,000.00
	<b>B-39910D FUND GRAND TOTAL</b>	<b>ACTUAL</b> \$ 150,000.00	<b>PROJECTED</b> \$ 250,000.00

VALIDATION	Initiated by: <u>Fernando Paiva Jr.</u> Project Manager		Date: <u>8/22/07</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager		Date: <u>8.22.07</u>
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator		Date: <u>8-22-07</u>
	Verified by: <u>Edwige De Crumpe / Program Controls Staff</u>	Initials: 	
	Accepted by: <u>Ola O. Aluko</u> Director : Capital Improvements		Date: <u>8/22/07</u>
	Approved by: <u>Ernest Burkeen</u> Director : Parks & Recreation		Date: <u>8/23/07</u>
	ORIGINAL TO: <u>Melanie Whitaker / 10th Floor South Conference Room</u>	Initials: 	

Notes	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator
	<u>Project MUST be Presented to the Bond Oversight Board</u> Date Received / Signature or Initials <u>8/23/07</u> <u>ZP</u>

Executed PAF MUST be electronically distributed to the following individuals:  
Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.

SOURCE OF FUNDS: \$1,028,257 Homeland Defense Bonds (Series II)/\$568,649 CIP Misc. Revenues  
DESCRIPTION OF PROJECT: Project scope consist of constructing a New Community/Recreational Building consisting of 2 multi-purpose rooms, art room, computer room, administrative office, ADA compliant restrooms, conference rooms and storage rooms. Also included in the scope it's a Tot-Lot play area, landscape and sprinkler system. The approximate Square footage is 5400 s.f.

HD/NIB MOTION 07-35

A MOTION TO FUND THE GRAPELAND COMMUNITY RECREATIONAL FACILITY & PARKING LOT PHASE III PROJECT.

MOVED: M. Cruz  
SECONDED: E. Broton  
ABSENT: K. Apfel, H. Arza, L. Cabrera, R. De La Cabada, R. Flanders, G. Reshefsky  
ABSTAIN: J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Board Member Jose Solares, who abstained from voting on the item.

**15. Grand Avenue Lighting Project**

NAME OF PROJECT: GRAND AVENUE LIGHTING PROJECT  
TOTAL DOLLAR AMOUNT: \$1,173,500  
SOURCE OF FUNDS: Homeland Defense Bonds (Series II)  
DESCRIPTION OF PROJECT: Project scope consists of providing up lighting to each of the trees installed in Phase I. The scope includes custom cutting of tree grates, furnish and install new up-light fixtures, pulling conductors, coordination with FPL on connection to service point. In addition to repositioning the benches to face street.

HD/NIB MOTION 07-36

A MOTION TO FUND THE GRAND AVENUE LIGHTING PROJECT.

MOVED: J. Reyes  
SECONDED: M. Cruz  
ABSENT: K. Apfel, H. Arza, L. Cabrera, R. De La Cabada, R. Flanders, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**16. Paul S. Walker Park**

NAME OF PROJECT: PAUL S. WALKER PARK

TOTAL DOLLAR AMOUNT: \$400,000 (\$150,000 is only from Homeland Defense Series II)  
SOURCE OF FUNDS: \$150K Homeland Defense Bonds (Series II)/\$250K Downtown Development Agency  
DESCRIPTION OF PROJECT: Project scope consist of the demolition of the existing restaurant facility in the site and convert it back to the former Paul S. Walker Park located at 46 West Flagler Street. The 4,200 s.f. park (35'x1120") will include a new waterfall, walkways, landscaping, seating areas, security lighting, site drainage, metal picket fencing with gate and signage.

HD/NIB MOTION 07-37

A MOTION TO FUND THE PAUL S. WALKER PARK PROJECT.

MOVED: E. Broton  
SECONDED: R. Lambert  
ABSENT: K. Apfel, H. Arza, L. Cabrera, R. De La Cabada, R. Flanders, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**IV. CHAIRPERSON'S OPEN AGENDA:**

**o MARINA FEES FOR RESIDENTS OF CITY OF MIAMI**

Discussion by Vice Chairman Manolo Reyes regarding increase of marina fees for City residents at City of Miami marinas. Vice Chairman Reyes stated that the City Manager and the City Commissioners should do something to correct this because there should be certain privileges for the people that pay taxes in the City of Miami.

**V. ADDITIONAL ITEMS:**

**o INTRODUCTION OF NEW BOARD MEMBER RICARDO LAMBERT**

Vice Chairman Manolo Reyes introduced Ricardo Lambert, nominee of Commissioner Regalado, as a new member of the Homeland Defense/Neighborhood Improvement Bond Oversight Board.

**o INTRODUCTION OF ROGER HERNSTADT, CHIEF OF STAFF, CITY MANAGER**

Ola O. Aluko, Director, CIP, introduced the City Manager's new chief of staff, Roger Hernstadt, who oversees the CIP Department.

Gary Reshefsky requested that the new project for the lights comes through the BOB process so that it can be tracked.

#### 5. Grand Avenue Lighting

Eileen Broton reported that a portion of the project was previously completed and when funding became available the lighting was added to the project.

#### 6. Miami River Greenways Segments B & C

Eileen Broton reported that Segment B was North River Drive, from Northwest 2nd Street to Flagler; and Segment C is Southwest North River Drive, from Southwest 2nd Avenue to Flagler. Both projects are completed, both came in under budget, and both provided about \$200,000 back.

#### 7. Robert King Park New Building & Site Improvements

Eileen Broton reported that the entire park is being redone, except for the ballpark. The design is 95 percent complete and permitting is close to completion. There is a need for unity of title for the adjacent soccer field. Once this occurs, CIP will try to bid out the projects together. There will be one covered tennis court and one uncovered tennis court. There will be one covered basketball court and one uncovered basketball court. There is a \$100,000 shortfall, and this will be funded through other sources. The shortfall is as a result of delays on the project.

Fernando Paiva, Project Manager, reported that the project dry run is in progress. The unity of title issue has to be finalized, and hopefully, it will be completed in the next few months. At the same time, the architects are going to be responding to comments from the Building Department so that the project can go out for bids very soon.

#### 8. Henderson Park New Offices/Restroom Facility

Eileen Broton reported that there were major changes in the scope of the project as a result of community input. The new design will be completed approximately in June of this year and completion of the project is targeted for 2009.

#### 9. City of Miami MMPD Fire Suppressor Modifications

Eileen Broton reported that the communication and emergency operations room and the computer room at the police station have Halon fire suppressor systems and Halon is toxic. This is a project to replace it with an updated system.

David Méndez, Assistant CIP Director, reported that the project is a very unique project. Construction is anticipated to begin November 2008 so that the project begins after the hurricane season ends.

Chairman Flanders stated that the replacement was federally mandated.

#### 10. Paul S. Walker Park

Eileen Broton reported that the project is downtown, across from Starbuck's. There is an existing waterfall feature from a previous use, which will remain.

Jose Puentes, Project Manager, reported that demolition has been completed and the trash has been hauled away. Schematic drawings have been completed. Design development drawings have also been completed. The project design is 60 percent completed and are expected to be completed by the first week of July.

#### 11. Additional Funding for Kinloch Park Community Recreation Building Improvements

Eileen Broton reported that the project did not come before the Board when it was completed over the summer due to timing. The additional funding was to provide the proper underground cables to support Internet access for the programs and other uses for the park.

David Méndez, Assistant CIP Director, reported that the additional funding also included Water & Sewer impact fees and a cage for the air-conditioning units. The project is complete and is fully operational.

#### 12. Fern Isle Park

Eileen Broton reported that the park is now open with two new basketball courts and jogging baths. The structures are substantial and can provide shelter. There is a line item in the park for maintenance. There is talk of making a bike path to connect the park to Grapeland Park.

#### 13. Grapeland Community Recreational Facility & Parking Lot Phase III

Eileen Broton reported that the project was completed very quickly using the same contractor and a change order to the existing project. The design was copied from an existing park, which saved time and money and helped in getting things done so quickly.

David Méndez, Assistant CIP Director, stated that the design for the Antonio Maceo community center was used for this project. The contractor built the 5,000-square-foot facility in five months.

#### 14. Morningside Park Recreation Building Improvements

Eileen Broton reported that the project is on hold. The building needs lots of improvements, but the pool is the priority and must be fixed. As a result of that, the funds will be used to improve the pool.

#### 15. Shenandoah Traffic Claming Phase I

Eileen Broton reported that there was mostly positive feedback from the community. Street projects are ongoing, so it is hard to say when something begins and ends since there is always another project that has to go on. There have been 12 traffic circles completed to date. The size of the circles may have caused discussion, but they are a function of right-of-way and other engineering factors.

David Méndez, Assistant CIP Director, stated that the size of the circles are completely dictated by the right-of-way that's available. Under a different bond program, there are about 20 circles currently in design under two other projects. One circle should go to construction in the next few days in District 4.



**City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board**



**PROJECT NAME:**

Kinloch Storm Sewer Improvement

**SCOPE OF WORK:**

Drainage and Road Improvements

**DELIVERY METHOD:**

Hard Bid

**LOCATION:**

Area bounded by SW/NW 42<sup>nd</sup> Avenue, SW/NW 47<sup>th</sup> Avenue, NW 7<sup>th</sup> Street and SW 8<sup>th</sup> Street

**DESIGN COST:**

\$398,023

**DESIGN UPDATE:**

- Phase I design including new flood areas,
- Phase II design to connect to existing outfall.
- 92% overall design completed
- Anticipated Design Completion: 08/10/2009

DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM



# UPDATE

1. DATE: 2/28/06 DISTRICT: 4  
NAME OF PROJECT: KINLOCH STORM SEWER IMPROVEMENTS PROJECT DESIGN SERVICES  
INITIATING DEPARTMENT/DIVISION: \_\_\_\_\_  
INITIATING CONTACT PERSON/CONTACT NUMBER: Maria Lopez (305) 416-1252  
C.I.P. DEPARTMENT CONTACT: Capital Improvements  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 352262  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ B-50705  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$398,023 (3.0 Million total allocation)  
SOURCE OF FUNDS: Kinloch Storm Sewers  
ACCOUNT CODE(S): CIP #352262  
If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: The project consists of the design and proposed alternatives for the drainage improvements on the area bounded by 42 Avenue on the East, 47 Avenue on the West, NW 7 St on the North and SW 8 Street on the South.

ADA Compliant?  YES  NO  N/A  
Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 2/28/06  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Community Mtg/Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_  
Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
APPROVAL: [Signature] DATE: 2/28/06  
BOND OVERSIGHT BOARD



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	11/18/2004
Revised Date:	
Revised Date:	
Revised Date:	

PROJECT NAME: Kinloch Storm Sewer Improvements Project , <i>Project design Services</i>	
ADDRESS / LOCATION: From SW 8 <sup>th</sup> St to NW 7 <sup>th</sup> St & on W From 42 Ave to 47 Ave	
NET OFFICE: Flagami	PROJECT No.: B-50705
CLIENT DEPT:	DISTRICT: D4
CLIENT CONTACT:	EST. PROJECT COST:
PROJECT MANAGER: MARIA E. LOPEZ	TEL.: (305) 416-1206
CONSTR. MANAGER:	TEL.:
INSPECTOR / CEO:	TEL.:
EST. DESIGN START:	EST. BID ADV.:
EST. DESIGN END:	EST. AWARD DATE:
	EST. CONSTRUCTION START:
	EST. CONSTRUCTION END:

PRODUCTION PHASE		Percentage	
A. Design Svcs. - Outside Consultant Prime Consultant: <u>CDM</u>			
1	Basic Fees:		
2	Additional Services:	6.6%	\$522,045
		0.0%	\$0
			<b>SUB-TOTAL: \$522,045</b>
B. Design Svcs. - CIP			
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
			<b>SUB-TOTAL: \$0</b>
C. Production Management Services			
1	Prod. Mgmt. of Outside Consultant by CIP:	2.3%	\$92,000
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	0.0%	\$0
			<b>SUB-TOTAL: \$92,000</b>
D. Miscellaneous Services			
1	Survey:	Vendor:	
2	Re-plat:	Vendor:	\$174,655
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	\$3,300
5	Asbestos Survey:	Vendor:	
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other:	Vendor:	
			<b>SUB-TOTAL: \$177,955</b>
E. Special Fees / Assessments:			
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input checked="" type="checkbox"/>	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
			<b>SUB-TOTAL: \$0</b>
			<b>PRODUCTION PHASE TOTAL: \$792,000</b>
CONSTRUCTION PHASE			
F. Construction: JOC Contractor: _____			
1	Construction Estimate:		
2	Contingency Allowance:		\$4,000,000
3	Data & Telecommunication Systems (IT Dept.):	10.0%	\$400,000
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL: \$4,400,000</b>

PROJECT COST ESTIMATE



PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input checked="" type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	
	3	Miami-Dade County Archeological Monitoring:	
	4	Other:	
			SUB-TOTAL: \$0
			CONSTRUCTION PHASE TOTAL: \$4,400,000
	CONSTRUCTION ADMINISTRATION		
	H	Construction Inspection Services - CIP:	0.0% \$0
	I	Construction Mgmt. - Industry Partner:	0.0% \$0
	J	Construction Engineering Observer (CEO) - Industry Partner	10.0% \$400,000
	K	JOC Administration	1.5% \$60,000
			CONSTRUCTION ADMINISTRATION TOTAL: \$460,000
	ADMINISTRATIVE EXPENSES		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0% \$120,000
M	Industry Partner Program Mgmt. Support:	0.0% \$0	
		ADMINISTRATIVE EXPENSES TOTAL: \$120,000	
LAND ACQUISITION EXPENSES			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
		LAND ACQUISITION TOTAL: \$0	
		GRAND TOTAL - ESTIMATED PROJECT COST <del>(\$4,400,000)</del> : \$5,772,000	

PROJECT SCOPE


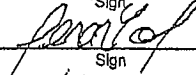

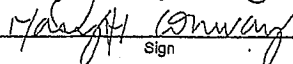
The project consists of the study and proposal of alternatives for the drainage improvements on the area bounded by 42 Ave on the East, 47 Ave on the West, NW 7 St on the North and SW 8 St on the South. And the design of the proposed alternatives.

NOTES

FUND SOURCES

Fund:	CIP #	Fiscal Year Available	Amount:
Homeland Defense Bond Funds	352262		\$614,000
Fund:	CIP #		Amount:
Fund:	CIP #		Amount:
Fund:	CIP #		Amount:
Fund:	CIP #		Amount:
Fund:	CIP #		Amount:
TOTAL ALLOCATED AMOUNT:			\$614,000

VALIDATION

Project Manager:	Maria E. Lopez		Date: 1/27/06
Sr. Project Manager:	Cesar Gonzalez		Date: 01/27/06
Reviewed by:	Juette Navagh CIP Budget Administrator		Date: 1/27/06
Accepted by:	Mary Conway, P.E. Director of the Client Department		Date: 1/30/06

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

III. NEW BUSINESS:

- Kinloch Storm Sewer Improvements Project – Design Services
- 

NAME OF PROJECT: KINLOCH STORM SEWER IMPROVEMENTS PROJECT DESIGN SERVICES

TOTAL DOLLAR AMOUNT: \$398,023 (3.0 Million total allocation)  
SOURCE OF FUNDS: Kinloch Storm Sewers  
ACCOUNT CODE(S): CIP #352262  
DESCRIPTION OF PROJECT: The project consists of the design and proposed alternatives for the drainage improvements on the area bounded by 42 Avenue on the East, 47 Avenue on the West, NW 7 St on the North and SW 8 Street on the South.

HD/NIB MOTION 06-2

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE KINLOCH STORM SEWER IMPROVEMENTS PROJECT - DESIGN SERVICES.

MOVED: R. Aedo  
SECONDED: L. Cabrera  
ABSENT: R. Cayard, R. Flanders, W. Harvey, D. Marko, G. Reshefsky, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**UPDATES:**

1. Spring Garden Point Park Privacy Wall

Ed Blanco, Parks & Recreation, reported that the wall should have been finished a few months ago, but it is finished now. It is awaiting final inspection by the City.

2. Curb Replacement Project for District 4

Mary Conway, Director, CIP & Transportation, reported that the item was initially brought before the Board at a total dollar amount of \$300,000. To date, the six locations have been completed at a cost of a little over \$241,000, and the remaining \$58,000 will be identified to a future location.

3. Model City Infrastructure – MLK Boulevard

Lionel Zapata, CIP Department, reported that the project area was Northwest 5th Place to Northwest 12th Avenue. The project is broken into two pieces: the City portion and the County portion. The total construction dollars on the project is \$2,034,998.86. The scope of work includes milling and resurfacing, limited landscaping, pavement markings, and decorative lighting. The estimated completion date of the City portion is late summer/early

stipulates that if we hit 50 percent of the cost of replacement of the facility, we then have to do any renovations up to the current code. We are waiting for a report back on that factor. If we do hit the 50 percent threshold, we are estimating the increased cost for renovation could be about \$500,000. We will have a more definitive answer for you and report back to you when we reconvene in September.

It was reported that the water play area was taken out of the Jose Marti Gymnasium project due to the cost overruns on the facility. The Department has not yet received the final guaranteed maximum price from the consultant, which we hope to receive this month. The Department is not expecting that until September. It will be brought back at that time to let the Board know if there is a shortage in the project. The Department does anticipate a shortfall, as a result of the construction conditions in South Florida, with the cost of material and the shortage of subcontractors and laborers.

#### IV. NEW BUSINESS:

##### UPDATES:

##### 1. Kinloch Storm Sewer Improvements – Design Services

Cesar Gonzalez, CIP Department, reported that the design of the project will address all of the flooding problems resulting from storms in the area bounded by 42nd Avenue and 47th Avenue, between Northwest 7th Street and Southwest 8th Street. The design is 30 percent complete. Complete designs plans are expected in November 2006.

##### 2. Model City Infrastructure – Dr. Martin Luther King, Jr. Boulevard

Lionel Zapata, CIP Department, reported that the project is 50 percent complete in construction. All of the sidewalks have been replaced between 8th and 12th Avenues. All of the underground electrical work has been completed between 8th and 12th Avenues. Most of the bases for the light poles should be installed within the next two weeks. One hundred percent of the landscaping for the project has been completed. Milling and resurfacing is expected to begin two months from now. The project should be completed in about two and a half months from now.

##### 3. Downtown Streets Infrastructure – Phase I

Lionel Zapata, CIP Department, reported that 100 percent of all of the roadway items in this project have been completed and accepted. Currently, the only thing that is going on is cleaning of existing draining structures within the project boundaries. Part of the scope of this project is to line some of the existing storm drains to restore their ability to carry the runoff rain, and that work is ongoing right now. As it relates to all of the ADA enhancements and roadway items, 100 percent of them have been completed. The lining will take about another two months.

##### 4. Buena Vista Heights – Phase I

Lionel Zapata, CIP Department, reported that 100 percent of the drainage improvements have been installed. This project is progressing very well. Major construction should be complete in three to four months. Fifty percent of the construction work as already been completed.

**2. Kinloch Storm Sewer Improvements – Design Services**

Lionel Zapata, CIP Department, reported that the project design is 50 percent complete. Currently, the project design firm is addressing comments from DERM. The project design is expected to be completed by April 2007.

**3. New Public Plaza & Roadway Improvements adjacent to Mary Brickell Village**

Lionel Zapata, CIP Department, reported that all of the items under the joint project agreement have been completed. At this time, the Department is verifying that all of the punch list items have been addressed, but all of the items have already been completed.

**4. Miami River Greenways – Segment B**

AND

**5. Miami River Greenways – Segment C**

Lionel Zapata, CIP Department, reported that FDOT has signed the joint project agreement with the City of Miami. Probably in January, FDOT will authorize the City to proceed with construction. Segment B and Segment C will both be released simultaneously and will be handled by the same contractor.

**6. Model City Infrastructure – Dr. Martin Luther King Jr. Blvd.**

Lionel Zapata, CIP Department, reported that the project is currently 97 percent complete. All of the roadway milling and resurfacing, sidewalks, lighting, and landscaping have been completed. The Department is working with FP&L to energize the new decorative poles. As soon as the new poles are energized, the old aluminum poles will be removed. Everything has to be substantially completed before January 12 because there will be an event on MLK Boulevard.

**III. CHAIRPERSON'S OPEN AGENDA:**

- Homeland Defense/Neighborhood Improvement Bond Oversight Board Annual Report

Chairman Flanders thanked City staff, consultants, and members of the Board for completing the first tranche of the bond and the fourth year of the Board's existence. The bond rating of the City of Miami went from A3 to A2, which means that the City will pay less for money when the second tranche is issued. Chairman Flanders stated that he hopes this \$255 million is the beginning of a long track record of the City rebuilding itself and making up for the 25 years of deferred maintenance. He stated that he thinks the Board has brought stability, integrity, and honesty to the process of acquiring money, earmarking money for projects, and making sure that that money is spent correctly, on time, and where it was intended. Each year the Board gives a report to the City Clerk and addresses the City Commission. This year the Board will address the completion of the police stables, the storm sewer projects, the land acquisition and construction of Little Haiti Park, and the shining jewel this year, the police training facility, which has been in work since the existence of the Board.

currently being closed out. Once the inspections are done, the building will be ready to be occupied. The project experienced a three- to four-month delay, and there will be a few change orders to address some of the design issues that were not addressed, approximately \$150,000.

### 3. Kinloch Storm Sewer Improvements Design Services

Jose Lago, CIP Department, reported that the project scope consists of drainage and miscellaneous road improvements. The project is located in Districts 1 and 4. The project design is 60 percent complete. The project area is bounded by Northwest 7th Street, Southwest 8th Street, Southwest/Northwest 42nd Avenue and Southwest/Northwest 47th Avenue. Design completion is expected by March 2008, and construction is expected to begin by October 2008.

### 4. Fairlawn Storm Sewer Improvements Phase III Design Services

Jose Lago, CIP Department, reported that the project scope consists of drainage and miscellaneous road improvements. The design is 80 percent complete on the project. The project area is bounded by Southwest 8th Street and West Flagler Street, Southwest 47th Avenue and Southwest 57th Avenue. Design completion is expected on the project in January 2008. Construction is expected to begin on the project in August 2008.

Chairman Flanders requested that the CIP Director provide the Board with a spreadsheet for the next Audit Subcommittee meeting and next month's meeting that shows the difference between the alternative delivery methods that the City has.

Charisse L. Grant suggested that the Department include the delivery methods for each project on the project documents provided to the Board.

### 5. Bicentennial Park Shoreline Stabilization Phase III Design Phase

Marcel Douge, CIP Department, reported that the project scope consists of the construction of a new seawall to stabilize Bicentennial Park along the shoreline. The project is currently in construction and is 85 percent complete. The anticipated completion date for the project is January 2008. The project is on schedule and may possibly be completed before January 2008.

### 6. Fire Station No. 11

Marcel Douge, CIP Department, reported that the project is currently in the design phase. The project design is approximately 95 percent complete. The design is in dry run permitting at the Building Department, and the CIP Department has already responded to the comments from the Building Department. Bidding out for the project is expected in the beginning of November. The delivery method for the project is a conventional bid, so that is a time period of approximately five months, with completion around May 2008. Construction is expected to begin late May 2008, with construction anticipated completion after one year.

Charisse L. Grant requested that the Department include an address for each project in the project backup materials.

Gary Reshefsky requested a written memo on the whole fire station program regarding the time frames, where it started and where it is today, and the costs to complete the projects. Ola O. Aluko, Director, CIP Department, stated that he will provide the information before the next meeting.



**City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board**



**PROJECT NAME:**

City of Miami MMPD Fire Suppressor

**LOCATION:**

400 NW 2<sup>nd</sup> Avenue

**SCOPE OF WORK:**

Design/Build replacement of obsolete new fire suppressor system for computer room, EOC room & 911 room and additional related work to meet code requirements.

**CONSTRUCTION COST:**

\$450,500

**DELIVERY METHOD:**

JOC

**CONSTRUCTION UPDATE:**

- EOC room construction has started.
- FM-200 Fire suppressor system has been rescheduled per Miami Police to start main dispatch on January 3, 2009.

DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM



# UPDATE

1. DATE: 7/26/05 DISTRICT: 2  
NAME OF PROJECT: CITY OF MIAMI MMPD FIRE SUPPRESSOR MODIFICATIONS  
INITIATING DEPARTMENT/DIVISION: Police Department  
INITIATING CONTACT PERSON/CONTACT NUMBER: Roger Hatton (305) 416-1261  
C.I.P. DEPARTMENT CONTACT: Jose A Briz (305) 416-1209  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 312048  
ADDITIONAL PROJECT NUMBER: B-60437  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
(TOTAL DOLLAR AMOUNT: \$324,500 (5.5 Million Bond Authorization, 1st Series Allocation \$1 Million +  
swaps per ordinance \$2,038,100 estimated balance \$102,363)  
SOURCE OF FUNDS: \$78,100 Police Preparedness Initiatives/\$246,400 Non-CIP Funding  
ACCOUNT CODE(S): CIP # 312048 & E911

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Project consists of removing the existing Hallon Fire Suppressor System that no  
longer complies and is obsolete. Replace with new air suppressor system in the 4th Floor - 911 Communication  
Room and Emergency Operation Communication room. Also, install system in the 5th Floor computer room.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/19/05  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/26/05  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Community Mtg/Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 6. COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVAL: [Signature] DATE: 7/26/05  
BOND OVERSIGHT BOARD



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	
Revised Date:	7/20/2005
Revised Date:	
Revised Date:	

PROJECT NAME: City of Miami MMPD Fire Supsressor Modifications		
ADDRESS / LOCATION: 400 NW 2nd Avenue	PROJECT No.:	B-60437
NET OFFICE:	DISTRICT:	D2
CLIENT DEPT: Police	EST. PROJECT COST:	\$324,500
CLIENT CONTACT: Marlin Garcia	TEL.: (305) 796-5150	ALLOCATED FUNDS: \$324,500
PROJECT MANAGER: Jose A. Briz	TEL.: (305) 416-1209	PROCUREMENT:
CONSTR. MANAGER:	TEL.:	PROJECT TEAM: Facilities
INSPECTOR / CEO:	TEL.:	
EST. DESIGN START: 3/31/2005	EST. BID ADV.:	EST. CONSTRUCTION START: 8/31/2005
EST. DESIGN END: 8/31/2005	EST. AWARD DATE:	EST. CONSTRUCTION END: 12/31/2005

PRODUCTION PHASE		Percentage	
A.	Design Svcs. - Outside Consultant	Prime Consultant: <u>Gartek Engineering Corp.</u>	
1	Basic Fees:	12.5%	\$30,003
2	Additional Services:	0.0%	\$0
		<b>SUB-TOTAL:</b>	<b>\$30,003</b>
B.	Design Svcs. - CIP		
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
		<b>SUB-TOTAL:</b>	<b>\$0</b>
C.	Production Management Services		
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	0.0%	\$0
		<b>SUB-TOTAL:</b>	<b>\$0</b>
D.	Miscellaneous Services		
1	Survey:	Vendor:	
2	Re-plat:	Vendor:	
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor:	
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other:	Vendor:	
		<b>SUB-TOTAL:</b>	<b>\$0</b>
E.	Special Fees / Assessments:		
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input checked="" type="checkbox"/>	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
		<b>SUB-TOTAL:</b>	<b>\$0</b>
<b>PRODUCTION PHASE TOTAL:</b>			<b>\$30,003</b>
<b>CONSTRUCTION PHASE</b>			
F.	Construction:	JOC Contractor: _____	
1	Construction Estimate:		\$239,429
2	Contingency Allowance:	10.0%	\$23,943
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
		<b>SUB-TOTAL:</b>	<b>\$263,371</b>

PROJECT COST ESTIMATE



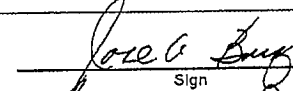
PROJECT COST ESTIMATE	G City and other Gov'l Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input checked="" type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	
	3	Miami-Dade County Archeological Monitoring:	
	4	Other:	
	SUB-TOTAL:		\$0
	CONSTRUCTION PHASE TOTAL:		\$263,371
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	0.0% \$0
	I	Construction Mgmt. - Industry Partner:	0.0% \$0
	J	Construction Engineering Observer (CEO) - Industry Partner	10.0% \$23,943
	K	JOC Administration	0.0% \$0
	CONSTRUCTION ADMINISTRATION TOTAL:		\$23,943
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0% \$7,183
M	Industry Partner Program Mgmt. Support:	0.0% \$0	
ADMINISTRATIVE EXPENSES TOTAL:		\$7,183	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
LAND ACQUISITION TOTAL:		\$0	
<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>		<b>\$324,500</b>	

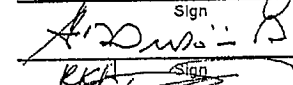
**PROJECT SCOPE**  
 Remove existing Hallon Fire Suppressor System that no longer complies and is obsolete. Replace with new air suppressor system in the 4th Floor - 911 Communication Room and Emergency Operation Communication Room. Also, install system in the 5th Floor Computer Room.

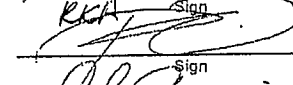
**NOTES**  
 As Of 07/20/2005, elimination of Industry Partners Fees for Line Items C-2, I & M from Project budget, equals a savings of \$2,649.

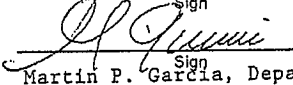
FUND SOURCES	Fund:	CIP #	Fiscal Year	Amount:
			Available	
	Homeland Defense Series I	312048		\$78,100
	Non-CIP Funding		E911	\$246,400
TOTAL ALLOCATED AMOUNT:				\$324,500

**VALIDATION**

Project Manager: Jose Briz  Date: 7/21/05

Sr. Project Manager: Juan Ordonez  Date: 7/21/05

Reviewed by: Pilar Saenz  Date: 7-21-05  
 CIP Budget Administrator

Accepted by: Martin P. Garcia  Date: 7/21/05  
 Director of the Client Department

**25. Kinloch Park Community Recreation Building Improvements**

TOTAL DOLLAR AMOUNT: \$652,999 (793,000 Allocated, estimated balance \$24,351)  
SOURCE OF FUNDS: Neighborhood Park Improvements  
DESCRIPTION OF PROJECT: Project scope includes 1200 square feet of interior remodel and adds 1400 square feet of new additional building. Total interior remodeling using the existing shell and roof, 12 new parking spaces added and new 8 feet high picket fence.

HD/NIB MOTION 05-93

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE KINLOCH PARK COMMUNITY RECREATION BUILDING IMPROVEMENTS.

MOVED: M. Cruz  
SECONDED: W. Harvey  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**26. City of Miami MMPD Fire Suppressor Modifications**

TOTAL DOLLAR AMOUNT: \$324,500 (5.5 Million Bond Authorization, 1<sup>st</sup> Series Allocation \$1 Million + swaps per ordinance \$2,038,100 estimated balance \$102,363)  
SOURCE OF FUNDS: \$78,100 Police Preparedness Initiatives / \$246,400 Non-CIP Funding  
DESCRIPTION OF PROJECT: Project consists of removing the existing Hallon Fire Suppressor System that no longer complies and is obsolete. Replace with new air suppressor system in the 4<sup>th</sup> Floor – 911 Communication Room and Emergency Operation Communication room. Also, install system in the 5<sup>th</sup> Floor computer room.

HD/NIB MOTION 05-94

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE CITY OF Miami MMPD FIRE SUPPRESSOR MODIFICATIONS.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Manolo Reyes requested that the report detail the number of houses to be built, the price ranges of the houses, and details of the affordability of the homes to the Model City residents.

Elaine Black requested that the report use the following format: the report should simply state the parcels of land owned by the Trust, the parcels of land being developed for single-family housing and multi-family housing, the price ranges involved, and also show which properties have been rehabilitated and the plan, so that the Board gets a good summary of what's happening. If possible, also bring pictures of the properties that have been developed and the plans for the future. Also, bring a Model City Trust board member along to make the presentation so that the Board has a good overview of what is happening, where the organization is going, and the impact it will have in the redevelopment of the Model City community.

Manolo Reyes requested that the report also include a timetable on all the constructions that are planned. The report should define what is meant by "affordable rent" and "affordable housing," including price ranges.

### 13. City of Miami MPD Fire Suppressor Modifications

Jose Briz, CIP Department, reported that the project is currently in the design phase. The plans are being prepared to replace the existing fire suppressor in the 5th floor computer room of the Police Department, in the 4th floor 911 room, and the EOC room. The plans will be ready by April 14, and at that time, the plans will be taken to the Building Department. Once approved by the Building Department, the modifications can begin.

### 14. Athalie Range Park Swimming Pool Improvements

Jose Ortega, CIP Department, reported that the project is located at 525 Northwest 62nd Street. The construction cost is \$1,229,000. The preconstruction meeting was held March 7, 2006. Notice to proceed was given on March 8, 2006. The construction duration is approximately 180 days. The estimated completion will be approximately September 2006, weather permitting. The scope of the project entails modification of the pool. The pools currently shows Olympic delineating tiles, which will be taken out completely. In addition to that, the men's and women's bathrooms will be renovated. The pool will have a new heater system along with a new filtering system, as well.

Manolo Reyes requested that a report be prepared and brought before the Audit Subcommittee delineating all the work that will be completed and the timeframe for completion.

### 15. Kinloch Park Community Recreation Building Improvements

Victor Marzo, CIP Department, reported that the project is located at 455 Northwest 47th Avenue. Construction has started. Part of the project is that 2,892 square feet is being added that includes new ADA compliant restrooms, a new park office, a classroom, storage, a covered entrance, and interior remodeling, including replacement of windows with impact resistant windows. The estimated completion date is October 2006.

#### 14. City of Miami MMPD Fire Suppressor Modifications

Marcel Douge, CIP Department, reported that the project has two phases. Phase I was for the replacement of the Halon gas. The Fire Department requested that a second means of fire suppression be provided through a dry sprinkler system. Phase I is completely designed and awaiting final approval. Phase II requires the hiring of a design consultant to design the dry sprinkler system. The project is on time and in budget.

#### 15. Henderson Park New Bathroom Building

Marcel Douge, CIP Department, reported that the project design is 100 percent completed and the Department is awaiting a decision on how to proceed with the construction.

### V. CHAIRPERSON'S OPEN AGENDA:

Chairman Flanders stated that the Board reached a milestone with \$101 million spent of the original bond issue.

Chairman Flanders: I'd like to bring your attention to an item which has evidently been disseminated publicly and widely by a person who is a member of the Florida Bar, and this person is running for City Commission, but I don't even want to mention him by name, but to say that the statements that this person has made in a question and answer when the Bond Oversight Board came up are created out of thin air, and they are completely inaccurate. The allegation made in this is that the Bond Oversight Board overseeing the spending has not been able to vote for many months due to a lack of quorum. We had a lack of quorum in June and July, and we're closed for business in August, and I don't think that's many months, and in any case, the business before this board during those two months was one single item, which we voted on today. It did not hold it up going in front of the City Commission. This board has never held a project up by its inability to make or render a decision on a project. That's number one. The next sentence is failure of the Bond Oversight Board to meet is costing the City of Miami thousands of dollars in interest each day. Gary, could you tell us how truthful that remark is?

Gary Fabrikant: No. There's been no delays by the Board in any of its actions. There's been no adverse impact to any of the projects. In fact, an IRS audit was conducted, and there was no negative outcome from that audit.

Chairman Flanders: The next allegation is the problem is that many of the projects move too slowly and they quickly go over budget. I would say -- I mean, since I've been on the Board, that the majority, and I mean the vast majority, have not only come in budget, but they've come -- some recently, in the past year, have come in under budget. The point that he does make, which is -- well, it's just interesting. I would also work to upgrade the quality of the board members. I take a lot of exception to that remark. I've heard all the Commissioners and the Mayor repeatedly say that they thought that this board was one of the best, if not the best in the City, but the quality of the individuals serving on this board, we're members of our community, and we dedicate our time both in the monthly board meeting, as well as on the communication and the audit subcommittees, and we have been doing a good job, and even reminding CIP from time to time that time is of the essence. In any case, I've invited the City Manager to write a letter in response to this, and I will also write a letter to this individual asking where in the world could he have possibly gotten his information inasmuch as it is so completely diametrically opposed to the truth. I will invite my colleagues on the Board to -- you've all had a chance to read this -- make any remark that you would like to add to mine.

Rolando Aedo: Bob, real quickly, because I know it is getting late, and I couldn't agree with you more. I, too, would be very curious to know, based on what these comments are made, and I

Gary Reshefsky requested that the new project for the lights comes through the BOB process so that it can be tracked.

#### 5. Grand Avenue Lighting

Eileen Broton reported that a portion of the project was previously completed and when funding became available the lighting was added to the project.

#### 6. Miami River Greenways Segments B & C

Eileen Broton reported that Segment B was North River Drive, from Northwest 2nd Street to Flagler; and Segment C is Southwest North River Drive, from Southwest 2nd Avenue to Flagler. Both projects are completed, both came in under budget, and both provided about \$200,000 back.

#### 7. Robert King Park New Building & Site Improvements

Eileen Broton reported that the entire park is being redone, except for the ballpark. The design is 95 percent complete and permitting is close to completion. There is a need for unity of title for the adjacent soccer field. Once this occurs, CIP will try to bid out the projects together. There will be one covered tennis court and one uncovered tennis court. There will be one covered basketball court and one uncovered basketball court. There is a \$100,000 shortfall, and this will be funded through other sources. The shortfall is as a result of delays on the project.

Fernando Paiva, Project Manager, reported that the project dry run is in progress. The unity of title issue has to be finalized, and hopefully, it will be completed in the next few months. At the same time, the architects are going to be responding to comments from the Building Department so that the project can go out for bids very soon.

#### 8. Henderson Park New Offices/Restroom Facility

Eileen Broton reported that there were major changes in the scope of the project as a result of community input. The new design will be completed approximately in June of this year and completion of the project is targeted for 2009.

#### 9. City of Miami MMPD Fire Suppressor Modifications

Eileen Broton reported that the communication and emergency operations room and the computer room at the police station have Halon fire suppressor systems and Halon is toxic. This is a project to replace it with an updated system.

David Méndez, Assistant CIP Director, reported that the project is a very unique project. Construction is anticipated to begin November 2008 so that the project begins after the hurricane season ends.

Chairman Flanders stated that the replacement was federally mandated.

#### 10. Paul S. Walker Park

Eileen Broton reported that the project is downtown, across from Starbuck's. There is an existing waterfall feature from a previous use, which will remain.



## City of Miami Homeland Defense / Neighborhood Improvement Bond Oversight Board



### BEFORE PHOTOS



#### PROJECT NAME:

Robert King High Park New Building and Site Improvements

#### SCOPE OF WORK:

Construction of a new community/ recreation building. New covered basketball, new tennis court, tot lot, and site improvements including landscaping, perimeter fencing, parking and access road.

#### DELIVERY METHOD:

Conventional



#### LOCATION:

7025 W Flagler Street

#### DESIGN COST:

\$334,787

#### DESIGN UPDATE:

- Design is 95% complete. Finalizing dry run thru outside permitting agencies, DERM & WASA.
- Latest project cost estimate is \$3,619,786.
- Dry Run completion date: January 2009



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 11/27/07 DISTRICT: 4  
 NAME OF PROJECT: ADDITIONAL FUNDING FOR ROBERT KING PARK NEW BUILDING & SITE IMPROVEMENTS LOCATED AT 7025 WEST FLAGLER STREET  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Fernando Paiva (305)416-1242  
 C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-35868

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$3,619,786(\$3,189,939 is from Homeland Defense Bonds)  
 SOURCE OF FUNDS: Homeland Defense Bonds Series I, II and bond Interest

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: Project scope includes the construction of a new 5,768 SF Community Building and Site Improvements including upgrades to the existing basketball, tennis, and handball courts. New Basketball Court (without roof structure), new tot lot/playground areas, new sand volleyball court, additional walkways and parking spaces, security lighting, landscaping and irrigation system upgrades. (Continuation of scope attached)

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 11/15/07  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/27/07  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 APPROVAL: [Signature] DATE: 11/27/07 12/18/07  
 BOND OVERSIGHT BOARD



# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

CIP

NON-CIP

Date Prepared: 14-Nov-2007

VERSION

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: Robert King High Park New Bldg Const		PROJECT NO: B-35868
ADDRESS / LOCATION: 7025 W. Flagler Street		DISTRICT: 4
PROJECT TEAM: Vertical		PROJECT CONTRACTED COST: \$ 243,786.00
CATEGORY: Parks and Recreation		PROJECT EST. COST: \$ 3,619,786.00
CLIENT DEPT: 58-Parks and Recreation		CURRENT FUNDS: \$ 793,744.00
CLIENT CONTACT: Maria Perez		FUTURE FUNDS: \$ 2,396,195.00
DESIGN MANAGER: Fernando Paiva (CIP)		FUND SHORTFALL: \$ (429,847.00)
CONSTR. MANAGER: Nelson Cuadras (CIP)		PROCUREMENT: Conventional
EST. DESIGN START: 11/22/04	EST. BID ADV.: 03/31/08	EST. CONSTRUCTION START: 08/25/08
EST. DESIGN END: 02/29/08	EST. AWARD DATE: 07/10/08	EST. CONSTRUCTION END: 08/31/09

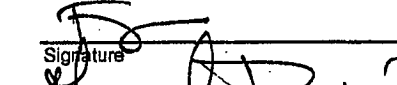
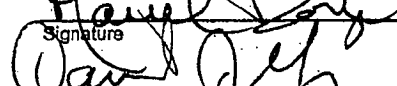
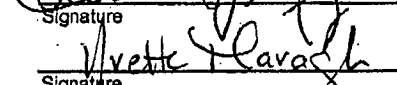
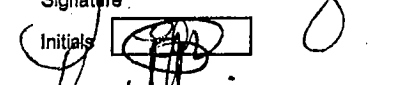




PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const</b>	<b>Contracted Design</b>
	Prime Consultant: <u>1007 Post Buckley Schuh &amp; Jernigan Inc</u> CODE					
	1	Outside Consultant - Prime Basic Design Fee	1.01	4.4% \$ 130,977.00		
	2	Outside Consultant - Prime Basic Design Fee	1.01	2.9% \$ 86,409.00		
	3	CIP - Production Management	1.02	3.4% \$ 100,000.00		
	4	Miscellaneous Services - Asbestos Survey	1.01	0.1% \$ 2,400.00		
	5	Miscellaneous Services - Other	1.01	0.5% \$ 15,000.00		
	6					
	<b>PRODUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>	
				\$ 334,786.00	\$ 219,786.00	
<b>CONSTRUCTION PHASE (4-CON)</b>		<b>CODE</b>	<b>Estimated Construction by PM</b>	<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>		
Prime Contractor:						
1	Construction Cost (Prime Contractor)	2	90% \$ 2,686,500.00			
2	Construction Contingency Allowance	2	10% \$ 298,500.00			
3						
<b>CONSTRUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 2,985,000.00	\$ 5,000.00		
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>		<b>CODE</b>	<b>Estimated CEO</b>	<b>Contracted CEO</b>		
1	Construction Engineering Observation (CEO) Consultant	3.01	6.7% \$ 200,000.00			
2						
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 200,000.00			
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>		<b>CODE</b>	<b>Estimated ADMIN</b>	<b>Contracted ADMIN</b>		
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4	3.4% \$ 100,000.00			
2						
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 100,000.00	\$ 19,000.00		
<b>ADDITIONAL PROJECT TASKS</b>		<b>CODE</b>	<b>Estimated TASKS</b>	<b>Contracted TASKS</b>		
1						
<b>ADDITIONAL PROJECT TASKS TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
<b>B-35868 PROJECT GRAND TOTAL</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 3,619,786.00	\$ 243,786.00		

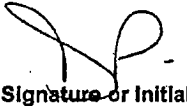


<b>PROJECT SCOPE</b>	Construction of a new 5,768 SF Community Building and Site Improvements including a new covered basketball court, new tennis court and upgrades to existing tennis and handball courts. The scope also includes the upgrade of the existing sports lighting, construction of a new perimeter fence, new walkways, sand volleyball court, parking lot, playground and picnic areas, landscaping and irrigation system and related work.					
	<b>Operating Cost Associated with Project:</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>

**Notes** Note: The project was placed on hold pending decision with regards to the Cuban Museum being on the site. In July of 2007 the project resumed. PBS&J submitted a new proposal dated August 10, 2007 to continue with design work.

<b>FUND SOURCES</b>	<b>AWARD NAME AND NUMBER</b>	<b>AVAILABLE</b>	<b>FUTURE</b>
		385200-1 2002 Homeland Defense Bonds (Serit 331419 Neighborhood Park Improv	\$ 114,458.00
1058	385200-1 2002 Homeland Defense Bonds (Serit 331419 Neighborhood Park Improv	\$ 25,321.00	
	385200-2 2002 Homeland Defense Bonds (Serit 331419 Neighborhood Park Improv	\$ 67,556.00	
1368	385200-2 2002 Homeland Defense Bonds (Serit 331419 Neighborhood Park Improv	\$ 86,409.00	
	385200-3 2002 Homeland Defense Bonds (Serit 331419 Neighborhood Park Improv		\$ 2,396,195.00
	385200-9 2002 Homeland Defense Bonds Intere 331419 Neighborhood Park Improv	\$ 500,000.00	
<b>B-35868</b>	<b>FUND GRAND TOTAL</b>	<b>ACTUAL</b> \$ 793,744.00	<b>PROJECTED</b> \$ 2,396,195.00

<b>VALIDATION</b>	Initiated by: <b>Fernando Palva</b> Project Manager		Date: 11/14/07
	Approved by: <b>Marcel Douge</b> Senior Project Manager		Date: 11/14/07
	Reviewed by: <b>David Mendez</b> Assistant Director: Capital Improvements		Date: 11/14/07
	Reviewed by: <b>Yvette Maragh</b> CIP Budget Administrator		Date: 11/14/07
	Verified by: <b>Edwige De Crumpe</b> / Program Controls Staff	Initials: 	
	Accepted by: <b>Ola Aluko</b> Director: Capital Improvements		Date: 11/15/07
	Approved by: <b>Ernest Burkeen</b> Director: Parks & Recreation		Date: 11/15/07
	<b>ORIGINAL TO: Melanie Whitaker / 10th Floor South Conference Room</b>	Initials: 	

**Notes** Receipt of PAF by Danette Perez - CIP Public Relations Coordinator  
**Project MUST be Presented to the Bond Oversight Board**  
Date Received / Signature or Initials: 11/15/07 

**Executed PAF MUST be electronically distributed to the following individuals:**

Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.

I. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 23, 2007.

HD/NIB MOTION 07-45

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF OCTOBER 23, 2007.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: L. Cabrera, G. Reshefsky, J. Reyes, J. Solares, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. **OLD BUSINESS:**

- Additional Funding for Robert King Park New Building & Site Improvements

ROBERT KING PARK NEW BUILDING & SITE IMPROVEMENTS LOCATED AT 7025 WEST FLAGLER STREET  
TOTAL DOLLAR AMOUNT: \$3,619,786(\$3,189,939 is from Homeland Defense Bonds)  
SOURCE OF FUNDS: Homeland Defense Bonds Series I, II and bond Interest  
DESCRIPTION OF PROJECT: Project scope includes the construction of a new 5,768 SF Community Building and Site Improvements including upgrades to the existing basketball, tennis, and handball courts. New Basketball Court (without roof structure), new tot lot/playground areas, new sand volleyball court, additional walkways and parking spaces, security lighting, landscaping and irrigation system upgrades. (Continuation of scope attached)

HD/NIB MOTION 07-46

A MOTION TO FUND THE ROBERT KING PARK NEW BUILDING & SITE IMPROVEMENTS.

MOVED: M. Reyes  
SECONDED: K. Apfel  
ABSENT: L. Cabrera, G. Reshefsky, J. Reyes, J. Solares, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Additional Funding for Henderson Park New Office/Restroom Facility

HENDERSON PARK NEW OFFICES/RESTROOM FACILITY LOCATED AT 971 NW 2<sup>ND</sup> STREET  
TOTAL DOLLAR AMOUNT: \$882,600(\$255,069 is from Homeland Defense Bonds)  
SOURCE OF FUNDS: Homeland Defense Neighborhood Park Improvements  
DESCRIPTION OF PROJECT: Project scope includes design and construction of a 1,000 SF building with restrooms for male and female, office with small closet and storage room with access from inside and outside the office, storage for park maintenance equipment with ramp, roll up doors

Gary Reshefsky requested that the new project for the lights comes through the BOB process so that it can be tracked.

#### 5. Grand Avenue Lighting

Eileen Broton reported that a portion of the project was previously completed and when funding became available the lighting was added to the project.

#### 6. Miami River Greenways Segments B & C

Eileen Broton reported that Segment B was North River Drive, from Northwest 2nd Street to Flagler; and Segment C is Southwest North River Drive, from Southwest 2nd Avenue to Flagler. Both projects are completed, both came in under budget, and both provided about \$200,000 back.

#### 7. Robert King Park New Building & Site Improvements

Eileen Broton reported that the entire park is being redone, except for the ballpark. The design is 95 percent complete and permitting is close to completion. There is a need for unity of title for the adjacent soccer field. Once this occurs, CIP will try to bid out the projects together. There will be one covered tennis court and one uncovered tennis court. There will be one covered basketball court and one uncovered basketball court. There is a \$100,000 shortfall, and this will be funded through other sources. The shortfall is as a result of delays on the project.

Fernando Paiva, Project Manager, reported that the project dry run is in progress. The unity of title issue has to be finalized, and hopefully, it will be completed in the next few months. At the same time, the architects are going to be responding to comments from the Building Department so that the project can go out for bids very soon.

#### 8. Henderson Park New Offices/Restroom Facility

Eileen Broton reported that there were major changes in the scope of the project as a result of community input. The new design will be completed approximately in June of this year and completion of the project is targeted for 2009.

#### 9. City of Miami MMPD Fire Suppressor Modifications

Eileen Broton reported that the communication and emergency operations room and the computer room at the police station have Halon fire suppressor systems and Halon is toxic. This is a project to replace it with an updated system.

David Méndez, Assistant CIP Director, reported that the project is a very unique project. Construction is anticipated to begin November 2008 so that the project begins after the hurricane season ends.

Chairman Flanders stated that the replacement was federally mandated.

#### 10. Paul S. Walker Park

Eileen Broton reported that the project is downtown, across from Starbuck's. There is an existing waterfall feature from a previous use, which will remain.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

PREVIOUSLY APPROVED

1. DATE: 11/23/04 DISTRICT: 4  
NAME OF PROJECT: ROBERT KING HIGH PARK-NEW BUILDING AND SITE IMPROVEMENTS  
INITIATING DEPARTMENT/DIVISION: Capital Improvements  
INITIATING CONTACT PERSON/CONTACT NUMBER: Cary Sanchez-Rea (305) 416-1094  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBERS \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: B-35868 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$1,775,157 (\$1,100,000 allocated) - Mgt. wants to assign money from HD interest  
SOURCE OF FUNDS: HDNI Bonds - Neighborhood Park Improvements & Acquisitions-\$1,100,000, HDNI Bonds Interest \$500,000 & CIP# 333108- Safe Neighborhood Park Bond \$175,157  
ACCOUNT CODE(S): CIP # 331419 + 333108  
If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Cary Sanchez-Rea & George Sainz  
DESCRIPTION OF PROJECT: Indoor tennis tables (6) with non-glare lighting, non-slip flooring surface and provision of folding partitions to allow for flexibility to accommodate separate activities; Gymnastics area; Dance with mirrored wall and bar; Volleyball area; Covered basketball court with retractable bleachers for (1) regulation court and (2) perpendicular half courts. Office with staff area for 8 persons for party planning and visual observation of exterior and indoor activity. Meeting/Conference room for staff meeting and (10) computer stations for after school usage. Male and Female restrooms, locker rooms with changing areas. Sports equipment storage room. (Rest of scope project attached)  
ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 11/16/04  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/23/04  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Bring us explanation on bond interest in quarterly update to the Board.  
APPROVAL: [Signature] DATE: \_\_\_\_\_  
BOND OVERSIGHT BOARD



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	9/23/2004
Revised Date:	
Revised Date:	
Revised Date:	

<b>PROJECT NAME: Robert King High Park New Building and Site Improvements</b>		
ADDRESS / LOCATION: 7025 West Flagler Street, Miami, Florida		PROJECT No.: B-35868
NET OFFICE:		DISTRICT:
CLIENT DEPT: Parks and Recreation		EST. PROJECT COST: \$1,320,314
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416 - 1253	ALLOCATED FUNDS: \$1,775,157
PROJECT MANAGER: Natalie D. Hosein	TEL.: (305) 416 - 1089	PROCUREMENT: Formal Bid
CONSTR. MANAGER: Natalie D. Hosein	TEL.: (305) 416 - 1089	PROJECT TEAM: Vertical
INSPECTOR / CEO:	TEL:	
EST. DESIGN START: 10/4/2004	EST. BID ADV.: 4/25/2005	EST. CONSTRUCTION START: 8/20/2005
EST. DESIGN END: 4/24/2005	EST. AWARD DATE: 6/19/2005	EST. CONSTRUCTION END: 7/31/2006

PRODUCTION PHASE		Percentage	
A.	Design Svcs. - Outside Consultant	Prime Consultant: <u>PBS&amp;J</u>	
1	Basic Fees:	9.9%	\$94,501
2	Additional Services:	0.5%	\$5,003
			<b>SUB-TOTAL: \$99,504</b>
B.	Design Svcs. - CIP		
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
			<b>SUB-TOTAL: \$0</b>
C.	Production Management Services		
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	3.0%	\$28,500
			<b>SUB-TOTAL: \$28,500</b>
D.	Miscellaneous Services		
1	Survey:	Vendor: <u>PBS&amp;J</u>	\$8,700
2	Re-plat:	Vendor:	
3	Geotechnical Testing:	Vendor: <u>Mactec</u>	\$6,110
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor:	\$1,500
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other: Reimbursables	Vendor:	\$2,500
			<b>SUB-TOTAL: \$18,810</b>
E.	Special Fees / Assessments:		
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input checked="" type="checkbox"/>	\$2,000
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		\$1,000
8	Other:		
			<b>SUB-TOTAL: \$3,000</b>
			<b>PRODUCTION PHASE TOTAL: \$149,814</b>
<b>CONSTRUCTION PHASE</b>			
F.	Construction:	JOC Contractor:	
1	Construction Estimate:		\$950,000
2	Contingency Allowance:	10.0%	\$95,000
3	Data & Telecommunication Systems (IT Dept.):		\$5,000
4	Fixtures, Furniture and Equipment:		\$15,000
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL: \$1,065,000</b>

PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees			
	1	City of Miami Permits: _____ Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>		
	2	Miami-Dade County Impact Fees: _____		
	3	Miami-Dade County Archeological Monitoring: _____		
	4	Other: WASA Impact Fee _____	\$1,000	
	SUB-TOTAL:			\$1,000
	CONSTRUCTION PHASE TOTAL:			\$1,066,000
	<b>CONSTRUCTION ADMINISTRATION</b>			
	H	Construction Inspection Services - CIP: _____	3.0%	\$28,500
	I	Construction Mgmt. - Industry Partner: _____	2.0%	\$19,000
J	Construction Engineering Observer (CEO) - Industry Partner _____	3.0%	\$28,500	
K	JOC Administration _____	0.0%	\$0	
CONSTRUCTION ADMINISTRATION TOTAL:			\$76,000	
<b>ADMINISTRATIVE EXPENSES</b>				
L	CIP Dept. (Mgmt./Budget/Procurement/Comm.): _____	2.0%	\$19,000	
M	Industry Partner Program Mgmt. Support: _____	1.0%	\$9,500	
ADMINISTRATIVE EXPENSES TOTAL:			\$28,500	
<b>LAND ACQUISITION EXPENSES</b>				
N	Land Cost _____			
O	Transaction Costs: _____	0.0%	\$0	
LAND ACQUISITION TOTAL:			\$0	
<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>			<b>\$1,320,314</b>	

PROJECT SCOPE	Indoor table tennis (6-tables) with non-glare lighting, non-slip flooring surface and provision of folding partitions to allow for flexibility to accommodate separate activities; Gymnastics (12mx12mx8m) area; Dance with mirrored wall and bar; Volleyball (30'x60') area; Covered basketball court with retractable bleachers for (1)-regulation court and (2)-perpendicular half courts; Office with staff area for (8)-persons for party planning and visual observation of exterior and indoor activity; Meeting/Conference room for staff meeting and (10)-computer stations for after school usage; Male and Female restroom; Locker rooms with changing areas; Sports equipment storage room; Maintenance storage; Multi-purpose room with folding partitions to accommodate separation of activities; Evaluation and rearrangement of site /playfield/parking lot lighting; Add/increase lighting of existing handball, tennis and basketball courts; Landscaping around areas of new work; Accessibility report; Furniture storage room; Lighting upgrades for existing courts and around recreational building and parking lot area; Landscaping in areas adjacent to new work; Upgrade site irrigation system.
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NOTES	
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FUND SOURCES	Fund:	2002 Homeland Defense Fund (Series I)	CIP #	331419	Fiscal Year Available	2003-2004	Amount:	\$100,000
	Fund:	96 Safe Neighborhood Parks Bond	CIP #	333108		2003-2004	Amount:	\$175,157
	Fund:	2002 Homeland Defense Fund (Series I)	CIP #	331419		2004-2005	Amount:	\$1,000,000
	Fund:	Homeland Defense Bonds Interest	CIP #	331419		2004-2005	Amount:	\$500,000
	Fund:		CIP #				Amount:	
	Fund:		CIP #				Amount:	
TOTAL ALLOCATED AMOUNT:								\$1,775,157

VALIDATION	Project Manager:	Natalie D. Hosein	_____	Sign	Date:	_____
	Sr. Project Manager:	Cary Sanchez-Rea	_____	Sign	Date:	_____
	Reviewed by:	Pilar Saenz CIP Budget Administrator	_____	Sign	Date:	_____
	Accepted by:	Ernest Burkeen Director of the Client Department	_____	Sign	Date:	_____

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

**9. Miami Police Department Stables**

Jim Brittain, CIP Department, reported that the horses were moved in in October. The police have been getting it up-to-date. The contractor is currently working through his punch list, and the police have planned some kind of festivities for the 19th of December.

**10. Margaret Pace Park Improvements Phase II**

Ed Herald, CIP Department, reported that the project is substantially complete as of this moment and punch list items are being addressed. The project will be ready to close out within the next 30 days on schedule and under budget.

**11. Grapeland Heights Park Ballfield Complex- Design Built Contract**

Ed Herald, CIP Department, reported that all the environmental remediation has been addressed and was completed in May. Phase I construction is approximately 50 percent complete. The majority of the grading has been done for the ball fields, and the press box and concession building are about 50 percent complete. Phase I is going to be completed ahead of schedule, in consideration of the environmental remediation. The project is now scheduled to be completed in January as opposed to the contractual date of March.

**12. Juan Pablo Duarte- Building Renovations/Expansion**

Marcel Douge, CIP Department, reported that the design is quasi-completed. The final dry run should be obtained by the beginning of next month, and it should be ready for construction as soon as the funds are in place.

**13. Robert King High- New Building and Site Improvements**

Marcel Douge, CIP Department, reported that the project was on hold for a while because of the Cuban museum and it is being restarted now because the hold has been removed. The Department is negotiating with the architect now to restart the project and address the final comments from the Building Department so the dry run can be approved and move into construction after that. The design is approximately 95 percent completed.

**14. Robert King High- Soccer Field**

Marcel Douge, CIP Department, reported that the soccer field was also on hold for a while due to the Cuban museum. There were some issues on relocating that field due to some palm trees that cannot be disturbed, so the Department is currently in negotiations with the architect to redesign the soccer field at another location in the park.

**15. Bicentennial Park Shoreline Stabilization Phase III (Design Phase)**

Marcel Douge, CIP Department, reported that the design is completed. Construction will be ready to begin in December 2006. The Department is awaiting some final papers.

Gary Fabrikant, CIP Department, stated that the Department delayed the start of Phase III for several reasons, and the basic reason is there is a crisis within the insurance industry, so we had to deal with a number of issues. A conscious decision was made to delay the start of the project until after the end of the hurricane season. The reason for this is that builder's risk insurance goes down substantially after the season. The other issue has been trying to negotiate with this and several projects ways to mitigate the costs for builder's risk insurance, so the Department is

## II. OLD BUSINESS:

### AUDIT COMMITTEE REPORT:

- Miami River Greenway Regulatory Guidelines – Professional Consulting Services – 10/27/04 meeting.
- Site Furnishings at Southside Park – 10/27/04 meeting.
- Police Headquarter's Restroom ADA Modification Phase I Locker – 10/27/04 meeting.
- Old Miami Black Police Precinct & Museum Restoration – 10/27/04 meeting.
- Procurement of Appraisal Services for Little Haiti Park – 11/23/04 meeting.
- Gibson Park Improvements Phase I – 11/23/04 meeting.
- Coral Gate Park Irrigation – 11/23/04 meeting.
- Jose Marti Park Irrigation – 11/23/04 meeting.
- Williams Park Irrigation – 11/23/04 meeting.
- Moore Park Irrigation – 11/23/04 meeting.
- New Public Plaza & Roadway Improvements Adjacent to Mary Brickell Village Cooperative Project Agreement – 11/23/04 meeting.
- Sewell Park Restrooms/Park Facility Building – 11/23/04 meeting.
- Juan Pablo Duarte Park Building Renovation/Expansion – 11/23/04 meeting.
- Robert King High Park New Building and Site Improvements – 11/23/04 meeting.
- Henry Reeves Park Community Service Building Improvements – 11/23/04 meeting.
- Margaret Pace Park Improvements Phase II – 11/23/04 meeting.

### ➤ HD/NIB MOTION 04-87

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND ALL PROJECT LISTED ABOVE.

MOVED: D. Marko

SECONDED: M. Reyes

ABSENT: L. Cabrera, L. De Rosa, J. Manowitz, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Fire Station No. 11 – 11/23/04 meeting.

TOTAL DOLLAR AMOUNT: \$2,500,000 (which has 10 Million allocated, with 5.5 Million in 1<sup>st</sup> series. Estimated current balance is (\$3,000,000) from 1<sup>st</sup> series allocation

SOURCE OF FUNDS: Neighborhood Fire Stations & Training Facility

Approved by Audit Committee: 11/16/04



#### 5. Grapeland Heights Park Ballfield Complex Design Build Contract

Cary Sanchez-Rea, CIP Department, reported that construction has begun. Negotiations are being finalized with the firms that will be doing the environmental remediation. Under Phase I, the entire project design was encompassed. To incorporate Homeland Defense funding, the project was broken up into phases. Phase I also included the construction of the tournament fields, the center pavilion, and the press box.

Mary Conway, CIP Department, reported that Grapeland is at the stage where the design of the entire park is well underway, nearing completion. The ball field portion is under construction. At the last City Commission meeting, approval was received for the contamination remediation. We are currently in the process of finalizing all of the necessary remediation requirements through DERM. The low bid was taken before the Commission, and it was approved last Thursday, and this project will also require County GOB funds to be fully completed. An item will be brought before the City Commission for the construction of the water park portion of this park, and then the community center will be put out for competitive bidding, and that will be brought before the City Commission next year.

Cary Sanchez-Rea, CIP Department, reported that the ball field will be open 14 to 16 months from now. After the ball fields are completed, next will be the water park and associated parking and landscaping, and the basketball court, and then the recreation community center. The entire park will be open in less than four years.

#### 6. Shenandoah Park Improvements Phase I

Rolando Aedo reported that Phase I is in construction. The contractor has completed parking striping, replaced the tennis court, and is starting on the drainage system. The project is 90 percent complete.

#### 7. Sewell Park Restrooms/Park Facility Building

Rolando Aedo reported that the City is currently obtaining the permit and revising the drawings with comments from the Building Department, and they anticipate getting final permit in October.

Mary Conway, CIP Department, reported that the project is being priced at this time.

#### 8. Juan Pablo Duarte Park Building Renovation/Expansion

Rolando Aedo reported that the client asked to change the scope of work based on feedback. The estimated construction time frame is six months.

#### 9. Robert King High Park New Building and Site Improvements

Rolando Aedo reported that the permitting, drawing, and pricing are being accomplished through the JOC process, and the anticipated completion date is October 2006.

In response to Gary Reshefsky's inquiry concerning the park's timeline Ms. Conway stated that the timelines were given prior to the discovery of incinerator ash and contaminants and the coordination with DERM. These events impacted the schedule by six months. Now that building permits will be obtained within a week and be able to start, RDC is ready to have as many people out there as possible to have the ball fields open as close to the end of this calendar year, beginning of the next calendar year as possible.

Mr. Hatton reported that building permits have been submitted for phase II of this project.

#### 10. Sewell Park Restrooms/Park Facility Building

Marcel Douge, CIP Department, reported that the project design is 100 percent complete. Construction is anticipated to start in September 2006, with construction completion by July 2007.

Mary Conway, Director, CIP & Transportation, stated that this one of a handful of projects that came in above the specified budget and the Department had to go through a value engineering exercise and make some design modifications and re-permit the project before starting, so there was an impact of several months to the schedule, but the project should be underway by September, if not sooner.

#### 11. Juan Pablo Duarte Building Renovation/Expansion

Marcel Douge, CIP Department, reported that the project design is 90 percent complete. Construction is anticipated to start in September 2006, with construction completion by June 2007. The scope of the project includes a 1,000 square foot addition with new office space and storage room, and also a new A/C system for the building.

#### 12. Fire Station No.11

Marcel Douge, CIP Department, reported that the project design is 20 percent complete. Completion on the design and permitting is anticipated for April 2007. Construction is anticipated to start by June 2007, with completion of construction by June 2008. The address of the project is 5920 West Flagler Street.

#### 13. Margaret Pace Park Improvements Phase II

Jose Ortega, CIP Department, reported that the project is scheduled to begin May 30, 2006. The preconstruction meeting was held Thursday of last week. The NTP will probably be issued tomorrow based on some findings that the contractor has. The estimated cost is approximately \$2 million. It's 1,145 linear feet of shoreline stabilization. The park improvement area, the playground area, has already been constructed, and it's basically just the shoreline stabilization.

#### 14. Robert King High Park New Building and Site Improvements AND

#### 15. Robert King High Park Soccer Field

Gary Fabrikant, CIP Department, reported that the soccer field's estimated construction cost is \$1.9 million. The scope of work includes the construction of the new soccer field, restroom facilities, parking lot, and irrigation system related work. The design is 50 percent complete. The other project for the park is for an estimated value of \$1.7 million and includes the

construction of a new community recreation building, new covered basketball courts, new tennis courts, parking, and new access road. The design on the new community recreation building is 95 percent complete. CIP is currently looking at revising the scope of the work to include the possibility of adding a Cuban museum that is being proposed by a nonprofit organization.

Mary Conway, Director, CIP & Transportation, stated that this is an issue that was raised by the district Commissioner. The district Commissioner has been in discussions with the nonprofit that is proposing a Cuban museum. They have funding within the County's General Obligation Bond to be able to advance the Cuban museum project, and the district Commissioner directed the Administration to look at being able to site the Cuban museum within this park, fronting the roadway. Several meetings have been held with them along those lines, but to be able to site the museum, the plans for the parking building and improvements as designed and permitted would have to be modified, so CIP is in the process of working out some terms and conditions about how the City and the nonprofit could be able to partner so that both projects could move forward. The plans for the community center and what would happen in the park between the roadway and the canal are substantially completed, but there is the issue now of having to go back and redo the site plan, and it may also impact the proposed site plan for the soccer field, which is on the other side of the canal.

In response to Rolando Aedo's inquiry concerning the cost associated with revisiting the plans, Ms. Conway stated the cost could be anywhere between \$50,000 to \$100,000.

In response to Rolando Aedo's question concerning the name of the nonprofit organization, John De Pazos, CIP Department, stated that the name of the nonprofit is Cuban Museum/Museo Cubano, a not-for-profit 501(c)3.

Ms. Conway stated that CIP can pull the history of the City Commission meetings and the blue page items that the Commissioner had to discuss this and share those with the Board at the next meeting and give the board members who represent the district Commissioner the opportunity to speak with him between now and the next meeting. This issue came up several months ago. There were discussion items that were on the Commission agenda that dealt with the Cuban museum and Robert King High Park and the potential siting, and based on the last direction, the Administration has been working with the Cuban Museum to see whether there's ability to colocate and still provide the proposed park amenities, while also allowing the museum to site, and that's why the Department is on hold, pending resolution.

Chairman Flanders stated that the Board has, since its inception, invited each of the district Commissioners to appear before the Board when they have an item or pet project. In this case, everybody seems to be a little out of the loop, and the Board would invite the Commissioner to the meeting next month to update the Board on what his thoughts are. Ms. Conway stated that she would extend the Board's invitation.

#### 16. Professional Services Agreement with HDR Engineering, Inc. for Professional Program Management Services

Mary Conway, Director, CIP & Transportation, reported that this is an item where the Administration took some of the monies that had been earned on interest on the first series bond proceeds to fund a portion of the program management services. As discussed previously, the City CIP Department is funded through administrative charges to all of the funding sources on projects. Based on the volume, typically, the City has advanced approximately \$10 - \$15 million worth of projects annually. In the 2005 budget year, the CIP

Office spent over \$94 million on capital improvement projects. The only way to do that was to look at trying to assemble additional City staff and find the right qualified staff to join the City's team, or to reach out and partner with industry, and the Administration chose to reach out and partner with industry for program management services. The people that have been before the Board tonight have been City staff people as well as program management staff people. As far as the payment, these monies have been expended.

### III. CHAIRPERSON'S OPEN AGENDA:

Chairman Flanders stated that he would be very happy to carry both the congratulations and the concerns of the Board to the City Commission when he addresses the Commission in July.

### IV. ADDITIONAL ITEMS:

Mary Conway, Director, CIP & Transportation, reported that, based on the latest figures, the Administration has expended over 55 percent of the bond monies. Almost all of the bond monies have been committed on contracts and via purchase orders, and over 55 percent has actually been paid out and spent, and that continues to go up exponentially, month-by-month, as these projects advance in construction.

Luis De Rosa requested an update on Roberto Clemente Park.

Mary Conway, Director, CIP & Transportation, reported that the project should be starting in construction within the next month or two, but an update will be brought at the next meeting.

Rolando Aedo stated that he has been receiving an influx of comments and inquiries regarding the Coral Way Uplighting project and the Cuban Memorial Boulevard maintenance. He questioned the specific plans being put in place and budgeted to make sure projects, such as the Cuban Memorial Boulevard, are maintained. He also requested a brief update on the Coral Way Uplighting project.

Mary Conway, Director, CIP & Transportation, reported that an update was just provided to the district Commissioner. All of the shields and visors on the lights have just been installed on Coral Way. Final testing is being completed, and the project is anticipated to be completed by the first week of June. The landscape is going through a final punch list process with closing out the construction contract.

HD/NIB MOTION 06-8

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: M. Reyes  
SECONDED: R. Aedo  
ABSENT: K. Apfel, R. Cayard, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.



**City of Miami Homeland Defense / Neighborhood  
Improvement Bond Oversight Board**



**BEFORE PHOTOS**



**PROJECT NAME:**

Robert King High Park Soccer Field

**SCOPE OF WORK:**

Construction of a new soccer field, restroom facilities, parking lot, irrigation system and related work

**DELIVERY METHOD:**

Conventional

**LOCATION:**

7025 W Flagler Street

**DESIGN COST:**

\$182,312

**DESIGN UPDATE:**

- Design is 95% complete Finalizing dry run thru outside permitting agencies, DERM and WASA.
- Latest project cost estimate is \$1,386,312.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/27/05 DISTRICT: 4  
 NAME OF PROJECTS: ROBERT KING HIGH PARK SOCCER FIELD  
 INITIATING DEPARTMENT/DIVISION: Capital Improvements  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Cary Sanchez-Rea (305) 416-1094  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 333145  
 ADDITIONAL PROJECT NUMBER: B-30229  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$1,974,700 (10 Million Bond Authorization, 1st Series Allocation 0, swaps per ordinance \$241,234 + Bond Interest \$1,976,250, estimated balance is \$0)  
 SOURCE OF FUNDS: Soccer Complex Development  
 ACCOUNT CODE(S): CIP # 333145

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Scope consists of a Soccer Field with minimum international or college size requirements (approximately 120yds x 65yds) with lighting. Male and Female restroom facilities, bleachers, parking lot with lighting, security lighting around structures, required landscape adjacent to building and parking lot, proposed turf block and irrigation systems, sidewalks and accessibility to the facilities per ADA guidelines for building and facilities and other applicable codes, required site improvements from the north of the existing bridge to the new facilities in coordination with the proposed project south of that bridge.

ADA Compliant?  YES  NO  N/A  
 Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/21/05  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 11/10/05  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Community Mtg./Dist. Commissioner Approval?  YES  NO  N/A DATES: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5, below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Supported by Carlos Arboleya and will be further explained at full board meeting.

APPROVAL: [Signature] DATE: 11/10/05  
 BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials  YES  NO



# PROJECT ANALYSIS FORM

Capital Improvements & Transportation

Date Prepared:	6-Sep-2007
VERSION:	REV01

PROGRAM	331 - Parks & Recreation	AREA	Recreation & Culture - 2
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PROJECT NAME: Robert King High Park Soccer Field		PROJECT NO:	B-30229
ADDRESS / LOCATION: 7025 West Flagler Street		DISTRICT:	4
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$		149,712.00
CATEGORY: Parks & Recreation	PROJECT EST. COST: \$		1,386,312.00
CLIENT DEPT: Parks & Recreation - 58	CURRENT FUNDS: \$		1,386,312.00
CLIENT CONTACT: Maria Perez	TEL.: (305) 416-1314	FUTURE FUNDS: \$	-
DESIGN MANAGER: Fernando M. Paiva Jr.	TEL.: (305) 416-1242	FUND SHORTFALL:	
CONSTR. MANAGER: To Be Determined	TEL.: To Be Determined	PROCUREMENT:	
EST. DESIGN START: 03/01/05	EST. BID ADV.: 01/14/08	EST. CONSTRUCTION START:	06/09/08
EST. DESIGN END: 12/14/07	EST. AWARD DATE: 05/08/08	EST. CONSTRUCTION END:	12/12/08

PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const</b>	<b>Contracted Design</b>
	Prime Consultant: PBS&J	CODE				
	1 Outside Consultant - Basic Design Fee	01.01	8.3%	\$ 82,953.00	0.0%	\$ 82,953.00
	2 Outside Consultant - Additional Design Services	01.01	4.0%	\$ 39,559.00	0.0%	\$ 39,559.00
	3 CIP In-House - Basic Design Fee	01.02		\$ -	0.0%	\$ -
	4 CIP - Production Management	01.02	5.0%	\$ 49,800.00	54.6%	\$ 27,200.00
	5 General Production Phase Contingency	01.01		\$ -	8.2%	\$ 10,000.00
	6 Miscellaneous Services - Other	01.01		\$ 10,000.00		\$ -
	7			\$ -		\$ -
	8			\$ -		\$ -
	9			\$ -		\$ -
	10			\$ -		\$ -
11			\$ -		\$ -	
12			\$ -		\$ -	
<b>PRODUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 182,312.00	\$ 149,712.00		
<b>CONSTRUCTION PHASE (4-CON)</b>		CODE	<b>Estimated Construction by PM</b>		<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>	
Prime Contractor: TBD						
1 Construction Cost (Prime Contractor)	02		\$ 866,000.00		\$ -	
2 Construction Contingency Allowance	02	15.0%	\$ 130,000.00	0.0%	\$ 1,054,200.00	
3 Additional Services / Change Orders (Prime Contractor)			\$ -		\$ -	
4 Fixtures, Furniture and Equipment:	02		\$ 58,200.00		\$ -	
5			\$ -		\$ -	
6			\$ -		\$ -	
7			\$ -		\$ -	
8			\$ -		\$ -	
<b>CONSTRUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 1,054,200.00	\$ -		
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>		CODE	<b>Estimated CEO</b>		<b>Contracted CEO</b>	
1 Construction Engineering Observation (CEO) Consultant	03.01	10.0%	\$ 100,000.00	0.0%	\$ -	
2 Construction Engineering Observation CIP/Transportation			\$ -	0.0%	\$ -	
3 JOC Administration - The Gordian Group (Always 1.5%)		0.0%	\$ -	0.0%	\$ -	
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 100,000.00	\$ -		
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>		CODE	<b>Estimated ADMIN</b>		<b>Contracted ADMIN</b>	
1 CIP Department (Mgmt./Budget/Procurement/Comm.):	04	5.0%	\$ 49,800.00		\$ -	
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			\$ 49,800.00	\$ -		
<b>ADDITIONAL PROJECT TASKS</b>		CODE	<b>Estimated TASKS</b>		<b>Contracted TASKS</b>	
1 EQUIPMENT (5-EQU):			\$ -	\$ -		

2	PLANNING (2-PLN):	\$	-	\$	-
3	ACQUISITION EXPENSES (1-LAQ) Land:	\$	-	\$	-
4	ACQUISITION EXPENSES (1-LAQ) Transaction:	\$	-	\$	-
5	PROGRAM MANAGEMENT (0-MGT):	\$	-	\$	-
<b>ADDITIONAL PROJECT TASKS TOTALS</b>		\$	Estimated	\$	Contracted
		\$	-	\$	-

<b>B-30229</b>	<b>PROJECT GRAND TOTAL</b>	Estimated	Contracted
		\$ 1,386,312.00	\$ 149,712.00

<b>PROJECT SCOPE</b>	Soccer Field with minimum international or college size requirements (approximately 120yds x 65yds) with lighting, male and female restroom facilities, bleachers, parking lot with lighting, security lighting around structures, required landscape adjacent to building and parking lot and irrigation system. The project will also include sidewalks and accessibility to the facilities per ADA Guidelines for building and facilities and other applicable codes, required site improvements from the north of the existing bridge to the new facilities in coordination with the proposed project south of that bridge.					
	In mid 2005 PBS&J was asked to reduce the size of the soccer field to avoid conflict with the existing Royal Palms in the area. After that the project was placed on hold pending decision with regards to the Cuban Museum being on the site. In July of 2007 the project resumed. PBS&J submitted a new proposal dated August 10, 2007 to continue with design work.					
	Operating Cost Associated with Project:					
	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	

<b>FUND SOURCES</b>	<b>AWARD NAME AND NUMBER</b>		<b>AVAILABLE</b>	<b>FUTURE</b>
	HD Soccer Devel Series 1 - 1065	Please See Note Below	\$ 156,136.00	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
	Homeland Defense Bonds (Series 2)		\$ 1,230,176.00	\$ -
<b>B-30229 FUND GRAND TOTAL \$ 1,386,312.00</b>		<b>ACTUAL</b>	<b>PROJECTED</b>	
		\$ 1,386,312.00	\$ -	

<b>VALIDATION</b>	Initiated by: <u>Fernando Paiva</u> Project Manager	Signature: <u>[Signature]</u>	Date: <u>9/17/07</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager	Signature: <u>[Signature]</u>	Date: <u>9/17/07</u>
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator	Signature: <u>[Signature]</u>	Date: <u>9/17/07</u>
	Verified by: <u>Edwige De Crumpe / Program Controls Staff</u>	Initials: <u>[Initials]</u>	
	Accepted by: <u>Ola O. Aluko</u> Director: Capital Improvements	Signature: <u>[Signature]</u>	Date: <u>9/18/07</u>
	Approved by: <u>Ernest Burkeen</u> Director: Parks & Recreation	Signature: <u>[Signature]</u>	Date: <u>9/19/07</u>
ORIGINAL TO: Melanie Whitaker / 10th Floor South Conference Room			Initials: <u>[Initials]</u> <u>9/24/07</u>

<b>Notes</b>	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator	<u>11/17/08</u>	Date Received / Signature or Initials
	<b>Project MUST be Presented to the Bond Oversight Board</b>		

Executed PAF MUST be electronically distributed to the following individuals:  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.



**PREVIOUSLY APPROVED**



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	2/11/2005
Revised Date:	
Revised Date:	
Revised Date:	

PROJECT NAME: Robert King High Park Soccer Field		
ADDRESS / LOCATION: 7025 West Flagler Street, Miami, Florida	PROJECT No.:	B-30229
NET OFFICE:	DISTRICT:	
CLIENT DEPT: Parks and Recreation	EST. PROJECT COST:	\$1,974,700
CLIENT CONTACT: Maria Perez TEL.: (305) 416 - 1314	ALLOCATED FUNDS:	\$1,976,250
PROJECT MANAGER: Natalie D. Hosein TEL.: (305) 416 - 1089	PROCUREMENT:	JOC
CONSTR. MANAGER: Natalie D. Hosein TEL.: (305) 416 - 1089	PROJECT TEAM:	Vertical
INSPECTOR / CEO: TEL.:		
EST. DESIGN START: 3/1/2005	EST. BID ADV.: n/a	EST. CONSTRUCTION START: 8/1/2005
EST. DESIGN END: 6/30/2005	EST. AWARD DATE: 8/1/2005	EST. CONSTRUCTION END: 2/1/2006

PRODUCTION PHASE		Percentage	
<b>A. Design Svcs. - Outside Consultant</b> Prime Consultant: <u>PBS&amp;J</u>			
1	Basic Fees:	10.0%	\$136,000
2	Additional Services:	1.0%	\$13,600
			<b>SUB-TOTAL:</b> \$149,600
<b>B. Design Svcs. - CIP</b>			
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
			<b>SUB-TOTAL:</b> \$0
<b>C. Production Management Services</b>			
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	3.0%	\$40,800
			<b>SUB-TOTAL:</b> \$40,800
<b>D. Miscellaneous Services</b>			
1	Survey: Vendor: <u>TBD</u>		\$5,000
2	Re-plat: Vendor:		
3	Geotechnical Testing: Vendor: <u>TBD</u>		\$5,000
4	Utility Locations (Soft Digs): Vendor:		
5	Asbestos Survey: Vendor:		
6	Energy / HVAC Calculations: Vendor:		
7	Phase I Environmental: Vendor: <u>TBD</u>		\$5,000
8	Phase II Environmental: Vendor: <u>TBD</u>		\$5,000
9	Structural Testing: Vendor:		
10	Archeological Survey: Vendor:		
11	Other: Reimbursables Vendor:		\$2,500
			<b>SUB-TOTAL:</b> \$22,500
<b>E. Special Fees / Assessments:</b>			
1	DERM (Plans review, environmental permits, etc.): Fee Waiver: <input type="checkbox"/>		\$1,000
2	Miami-Dade County Water and Sewer Department (Plan review)		\$1,000
3	Florida Department of Environmental Protection (Permits):		\$1,000
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		\$1,000
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		\$1,000
8	Other:		
			<b>SUB-TOTAL:</b> \$5,000
			<b>PRODUCTION PHASE TOTAL:</b> \$217,900
<b>CONSTRUCTION PHASE</b>			
<b>F. Construction:</b> JOC Contractor: _____			
1	Construction Estimate:		\$1,360,000
2	Contingency Allowance:	10.0%	\$136,000
3	Data & Telecommunication Systems (IT Dept.):		\$0
4	Fixtures, Furniture and Equipment:		\$83,000
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL:</b> \$1,579,000

PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	<b>G City and other Gov't Agencies Permitt Fees</b>		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	
	3	Miami-Dade County Archeological Monitoring:	
	4	Other: WASA Impact Fee	\$1,000
	SUB-TOTAL:		\$1,000
	CONSTRUCTION PHASE TOTAL:		\$1,580,000
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	3.0% \$40,800
	I	Construction Mgmt. - Industry Partner:	2.0% \$27,200
	J	Construction Engineering Observer (CEO) - Industry Partner	3.0% \$40,800
	K	JOC Administration	2.0% \$27,200
	CONSTRUCTION ADMINISTRATION TOTAL:		\$136,000
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	2.0% \$27,200
M	Industry Partner Program Mgmt. Support:	1.0% \$13,600	
ADMINISTRATIVE EXPENSES TOTAL:		\$40,800	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
LAND ACQUISITION TOTAL:		\$0	
GRAND TOTAL - ESTIMATED PROJECT COST:		\$1,974,700	

**PROJECT SCOPE**

Soccer Field with minimum international or college size requirements (approximately 120yds x 65yds) with lighting, Male and Female restroom facilities, bleachers, parking lot with lighting, security lighting around structure, required landscape adjacent to building and parking lot, proposed turf and irrigation systems, sidewalks and accessibility to the facilities per ADA Guidelines for Building and Facilities and other applicable codes, required site improvements from the north of the existing bridge to the new facilities in coordination with the proposed project south of that bridge.

**NOTES**

FUND SOURCES	Fund: 2002 Homeland Defense Bonds Interest	CIP # 333145	Fiscal Year Available 2004-2005	Amount: \$1,976,250
	Fund: CIP 331419 to be used on a temporary basis until amendment ordinance is approved to establish 333145.	CIP #		Amount:
				Amount:
				Amount:
				Amount:
	TOTAL ALLOCATED AMOUNT:			\$1,976,250

VALIDATION	Project Manager:	Natalie D. Hosein	Sign:	Date: 02-11-05
	Sr. Project Manager:	Cary Sanchez-Rea	Sign:	Date: 02-11-05
	Reviewed by:	Pilar Saenz CIP Budget Administrator	Sign:	Date: 2-15-05
	Accepted by:	Ernest Burkeen Director of the Client Department	Sign:	Date: 2/22/05

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Robert King High Park Soccer Field

TOTAL DOLLAR AMOUNT: \$1,974,700 (10 Million Bond Authorization, 1<sup>st</sup> Series Allocation 0, swaps per ordinance \$241,234 + Bond Interest \$1,976,250, estimated balance is \$0)  
SOURCE OF FUNDS: Soccer Complex Development  
ACCOUNT CODE(S): CIP # 333145  
DESCRIPTION OF PROJECT: Scope consists of a Soccer Field with minimum international or college size requirements (approximately 120yds x 65yds) with lighting. Male and Female restroom facilities, bleachers, parking lot with lighting, security lighting around structures, required landscape adjacent to building and parking lot, proposed turf block and irrigation systems, sidewalks and accessibility to the facilities per ADA guidelines for building and facilities and other applicable codes, required site improvements from the north of the existing bridge to the new facilities in coordination with the proposed project south of that bridge.

HD/NIB MOTION 05-118

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ROBERT KING HIGH PARK SOCCER FIELD.

MOVED: L. Cabrera  
SECONDED: L. De Rosa  
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

3. Professional Services Agreement with HDR Engineering, Inc. for Professional Program Management Services

TOTAL DOLLAR AMOUNT: not to exceed \$5,780,679  
SOURCE OF FUNDS: Capital and Transportation Improvements Program  
ACCOUNT CODE(S): \_\_\_\_\_  
DESCRIPTION OF PROJECT: To execute a Professional Services Agreement (PSA) and work order No.1, with HDR Engineering, Inc. for Professional Program Management Services for the Capital Improvement and Transportation Program for a one year period, with the option for five additional one-year extension pursuant to RFP 04-05-019.

HD/NIB MOTION 05-119

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL PROGRAM MANAGEMENT SERVICES.

In response to Gary Reshefsky's inquiry concerning the park's timeline Ms. Conway stated that the timelines were given prior to the discovery of incinerator ash and contaminants and the coordination with DERM. These events impacted the schedule by six months. Now that building permits will be obtained within a week and be able to start, RDC is ready to have as many people out there as possible to have the ball fields open as close to the end of this calendar year, beginning of the next calendar year as possible.

Mr. Hatton reported that building permits have been submitted for phase II of this project.

#### **10. Sewell Park Restrooms/Park Facility Building**

Marcel Douge, CIP Department, reported that the project design is 100 percent complete. Construction is anticipated to start in September 2006, with construction completion by July 2007.

Mary Conway, Director, CIP & Transportation, stated that this one of a handful of projects that came in above the specified budget and the Department had to go through a value engineering exercise and make some design modifications and re-permit the project before starting, so there was an impact of several months to the schedule, but the project should be underway by September, if not sooner.

#### **11. Juan Pablo Duarte Building Renovation/Expansion**

Marcel Douge, CIP Department, reported that the project design is 90 percent complete. Construction is anticipated to start in September 2006, with construction completion by June 2007. The scope of the project includes a 1,000 square foot addition with new office space and storage room, and also a new A/C system for the building.

#### **12. Fire Station No.11**

Marcel Douge, CIP Department, reported that the project design is 20 percent complete. Completion on the design and permitting is anticipated for April 2007. Construction is anticipated to start by June 2007, with completion of construction by June 2008. The address of the project is 5920 West Flagler Street.

#### **13. Margaret Pace Park Improvements Phase II**

Jose Ortega, CIP Department, reported that the project is scheduled to begin May 30, 2006. The preconstruction meeting was held Thursday of last week. The NTP will probably be issued tomorrow based on some findings that the contractor has. The estimated cost is approximately \$2 million. It's 1,145 linear feet of shoreline stabilization. The park improvement area, the playground area, has already been constructed, and it's basically just the shoreline stabilization.

- 14. Robert King High Park New Building and Site Improvements AND**
- 15. Robert King High Park Soccer Field**

Gary Fabrikant, CIP Department, reported that the soccer field's estimated construction cost is \$1.9 million. The scope of work includes the construction of the new soccer field, restroom facilities, parking lot, and irrigation system related work. The design is 50 percent complete. The other project for the park is for an estimated value of \$1.7 million and includes the

construction of a new community recreation building, new covered basketball courts, new tennis courts, parking, and new access road. The design on the new community recreation building is 95 percent complete. CIP is currently looking at revising the scope of the work to include the possibility of adding a Cuban museum that is being proposed by a nonprofit organization.

Mary Conway, Director, CIP & Transportation, stated that this is an issue that was raised by the district Commissioner. The district Commissioner has been in discussions with the nonprofit that is proposing a Cuban museum. They have funding within the County's General Obligation Bond to be able to advance the Cuban museum project, and the district Commissioner directed the Administration to look at being able to site the Cuban museum within this park, fronting the roadway. Several meetings have been held with them along those lines, but to be able to site the museum, the plans for the parking building and improvements as designed and permitted would have to be modified, so CIP is in the process of working out some terms and conditions about how the City and the nonprofit could be able to partner so that both projects could move forward. The plans for the community center and what would happen in the park between the roadway and the canal are substantially completed, but there is the issue now of having to go back and redo the site plan, and it may also impact the proposed site plan for the soccer field, which is on the other side of the canal.

In response to Rolando Aedo's inquiry concerning the cost associated with revisiting the plans, Ms. Conway stated the cost could be anywhere between \$50,000 to \$100,000.

In response to Rolando Aedo's question concerning the name of the nonprofit organization, John De Pazos, CIP Department, stated that the name of the nonprofit is Cuban Museum/Museo Cubano, a not-for-profit 501(c)3.

Ms. Conway stated that CIP can pull the history of the City Commission meetings and the blue page items that the Commissioner had to discuss this and share those with the Board at the next meeting and give the board members who represent the district Commissioner the opportunity to speak with him between now and the next meeting. This issue came up several months ago. There were discussion items that were on the Commission agenda that dealt with the Cuban museum and Robert King High Park and the potential siting, and based on the last direction, the Administration has been working with the Cuban Museum to see whether there's ability to colocate and still provide the proposed park amenities, while also allowing the museum to site, and that's why the Department is on hold, pending resolution.

Chairman Flanders stated that the Board has, since its inception, invited each of the district Commissioners to appear before the Board when they have an item or pet project. In this case, everybody seems to be a little out of the loop, and the Board would invite the Commissioner to the meeting next month to update the Board on what his thoughts are. Ms. Conway stated that she would extend the Board's invitation.

#### 16. Professional Services Agreement with HDR Engineering, Inc. for Professional Program Management Services

Mary Conway, Director, CIP & Transportation, reported that this is an item where the Administration took some of the monies that had been earned on interest on the first series bond proceeds to fund a portion of the program management services. As discussed previously, the City CIP Department is funded through administrative charges to all of the funding sources on projects. Based on the volume, typically, the City has advanced approximately \$10 - \$15 million worth of projects annually. In the 2005 budget year, the CIP

**9. Miami Police Department Stables**

Jim Brittain, CIP Department, reported that the horses were moved in in October. The police have been getting it up-to-date. The contractor is currently working through his punch list, and the police have planned some kind of festivities for the 19th of December.

**10. Margaret Pace Park Improvements Phase II**

Ed Herald, CIP Department, reported that the project is substantially complete as of this moment and punch list items are being addressed. The project will be ready to close out within the next 30 days on schedule and under budget.

**11. Grapeland Heights Park Ballfield Complex- Design Built Contract**

Ed Herald, CIP Department, reported that all the environmental remediation has been addressed and was completed in May. Phase I construction is approximately 50 percent complete. The majority of the grading has been done for the ball fields, and the press box and concession building are about 50 percent complete. Phase I is going to be completed ahead of schedule, in consideration of the environmental remediation. The project is now scheduled to be completed in January as opposed to the contractual date of March.

**12. Juan Pablo Duarte- Building Renovations/Expansion**

Marcel Douge, CIP Department, reported that the design is quasi-completed. The final dry run should be obtained by the beginning of next month, and it should be ready for construction as soon as the funds are in place.

**13. Robert King High- New Building and Site Improvements**

Marcel Douge, CIP Department, reported that the project was on hold for a while because of the Cuban museum and it is being restarted now because the hold has been removed. The Department is negotiating with the architect now to restart the project and address the final comments from the Building Department so the dry run can be approved and move into construction after that. The design is approximately 95 percent completed.

**14. Robert King High- Soccer Field**

Marcel Douge, CIP Department, reported that the soccer field was also on hold for a while due to the Cuban museum. There were some issues on relocating that field due to some palm trees that cannot be disturbed, so the Department is currently in negotiations with the architect to redesign the soccer field at another location in the park.

**15. Bicentennial Park Shoreline Stabilization Phase III (Design Phase)**

Marcel Douge, CIP Department, reported that the design is completed. Construction will be ready to begin in December 2006. The Department is awaiting some final papers.

Gary Fabrikant, CIP Department, stated that the Department delayed the start of Phase III for several reasons, and the basic reason is there is a crisis within the insurance industry, so we had to deal with a number of issues. A conscious decision was made to delay the start of the project until after the end of the hurricane season. The reason for this is that builder's risk insurance goes down substantially after the season. The other issue has been trying to negotiate with this and several projects ways to mitigate the costs for builder's risk insurance, so the Department is

also trying to finalize the issues of how to mitigate those costs. The project will be using the same firm.

**16. Simpson Park Wood Trail**

Marcel Douge, CIP Department, reported that the design is completed, fully permitted, and ready to move on to construction.

**17. Athalie Range Mini Park Redevelopment**

Marcel Douge, CIP Department, reported that the design is complete and ready to start construction. Construction is expected to start early next year.

**18. Sewell Park –Restrooms/Park Facility Building**

Gary Fabrikant, CIP Department, reported that the project is on hold. Perez & Perez designed the facility in a manner that exceeded the budget. Another problem was that the building cannot tie into the sewer system because they're at capacity. While design work was being completed, a high-rise was approved for the area, which maxed out the sewer capacity for the next five years, so that would require a redesign of the facility to use another means. Perez & Perez has stated that they no longer have a desire to proceed with the project, so they're not willing to redesign anything, so if we proceed with the project, we will have to entirely redesign from the beginning.

**19. Program Mgmt. Services for the O.B. Stadium Renovation Project with JLL**

Gary Fabrikant, CIP Department, reported that the project is ongoing. Jones Lang Lasalle was hired as the program manager for the Orange Bowl redevelopment. The Department is proceeding with the project. They are doing their financial and economic analysis. The Department is also currently working with Jones Lang Lasalle to contract with a construction firm, in hopes to have them on board by February, and they will also be assisting the Department with entering into a concessionaire agreement; hopefully, within the next four to six months. The Department is also moving forward very quickly into discussions with the University of Miami for the final scope and funding for this project.

**20. Application for the Pan American Seaplane Terminal Historical and Structural Rehabilitation Grant**

Gary Fabrikant, CIP Department, reported that the City has received a grant for this project. The Department is currently working with the General Services Administration to develop the scope so that the work can proceed.

#### **7. Application for the Pan American Seaplane Terminal Historical and Structural Rehabilitation Grant**

David Mendez, Assistant Director, CIP Department, reported that the project consists of three phases, the structural analysis of the building, the replacement of the glass block in the front of the building, and the restoration of the original façade. The Department is currently in solicitation to get a structural engineer to complete a forensic analysis of the building. The Department is also soliciting a window manufacturer, and the windows in the front of the building should be replaced by the beginning of the year. The restoration of the front of the building to its original condition is a little bit further out, and more than likely, the Department will be coming before the Board to ask for funding for that. The priority is really to analyze the existing structure and replace the glass block windows.

#### **8. Police Headquarters Restrooms Rehabilitation & ADA Upgrades**

Ed Herald, CIP Department, reported that the project consisted of ADA improvements to 11 existing bathrooms. The project is substantially completed and punch list items are being addressed. The project should be closed out within the next couple months.

#### **9. Athalie Range Park Mini Stadium Complex**

Fernando Paiva, CIP Department, reported that the project design is complete and the project is ready to begin construction. The project scope consists of the reconfiguration of the existing baseball and softball fields into a combined regulation soccer, football, and baseball field, plus lighting, drainage, storage, an electrical building, walkways, landscape and an irrigation system.

Ola O. Aluko, Director, CIP Department, stated that project construction is expected to begin in the first quarter of 2008. The project will be possibly a ten-month project, so the project should be complete by the last quarter of 2008.

Gary Reshefsky suggested that the Board receive a presentation of the construction timeline, to include the parts of the park that will be closed, how long they will be closed, and what other parks will be open for use while Athalie Range Park is unavailable.

#### **10. Robert King High Park Soccer Field**

Fernando Paiva, CIP Department, reported that design services have resumed for this portion of the park. The project stopped for a while because of the issue with the Cuban Museum. The project is fully funded.

#### **11. Juan Pablo Duarte Building Renovations/Expansion**

Edgar Muñoz, CIP Department, reported that the project has to be revised to be in line with the new building code. The project also must be revised to be ADA compliant. The estimated cost of the project is now \$957,188.

Charisse L. Grant requested a memo regarding this project at the next board meeting that explains the actual reasons why the project increased from approximately \$350,000 to almost \$1 million, and that any projects in the future also include a similar memo so that it can be discussed at the meeting.