

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
AGENDA

3-23-04 - 6:00 P.M.  
CITY OF MIAMI  
CITY HALL - CHAMBERS  
3500 Pan American Drive  
MIAMI, FLORIDA 33133

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**I. APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY 24, 2004.**

**II. OLD BUSINESS:**

- ORDINANCE AMENDING CHAPTER 2, ARTICLE XI, DIVISION 14 OF THE CODE OF THE CITY OF MIAMI, FLORIDA.

**III. NEW BUSINESS:**

**A. AUDIT COMMITTEE REPORT:**

- Increase in Contract for Orange Bowl Stadium Structural Repairs 2003.
- Increase in Contract for Citywide Sidewalk Replacement for Shenandoah & Silver Bluff.
- Quiet Title Action for Little Haiti Park Parcels 18, 60 & 61.
- Model City Trust – Additional \$1.8 million for Replacement of HOME Investment Partnership Funds.

**UPDATES:**

1. Model City Trust original \$1,800,000 for Replacement of HOME Investment Partnership Funds.
2. Model City Trust's Office Renovation at Hadley Park.
3. Dinner Key Mooring & Anchorage Field Project.
4. Virginia Key Beach Park Improvements, Renovations & Repairs – Phase I
5. Police Homeland Defense Preparedness Initiatives
6. FEC Corridor Initiatives.
7. Gusman Hall Historic Renovations.
8. Preservation Development Initiative Grant.
9. Grand Avenue – Professional Services for Streetscape Improvements.
10. Brentwood Village – Professional Services for Streetscape Improvements.

11. Little Haiti Park Land Acquisition Parcels 55,56,57,58 & 93.
12. Land Acquisition for Future Fire Station at 749 NE 79 Street.
13. Lemon City Park Grant.
14. Parks Master Plan.
15. Athalie Range Park – Court Improvements.
16. African Square Park – Court Improvements.
17. Henry Reeves Park – Court Improvements.
18. Henry Reeves Park – Playground Equipment.
19. Shenandoah Park – Court Improvements.
20. Southside Park – Court Improvements.
21. Riverside Park – Court Improvements.
22. Henderson Park - Court Improvements
23. Belafonte Tacolcy Park – Court Improvements.
24. Triangle Park – Court Improvements.
25. Sewell Park – Steel Picket Fence Project.
26. J. Pablo Duarte Park – Site Furnishings.
27. J. Pablo Duarte Park – Walkways.
28. Westend Park – Playground & Site Furnishings.
29. African Square Park – Playground Equipment.
30. Eaton Park – Project rescinded per community’s request.
31. Hadley Park – Score Board.
32. Gibson Park Youth Center Hurricane Shutters.

**IV. CHAIRPERSON’S OPEN AGENDA:**

**V. ADDITIONAL ITEMS:**

# **HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES**

**2/24/04 - 6:00 P.M.  
CITY OF MIAMI  
City Hall - Chambers  
3500 Pan American Dr.  
MIAMI, FLORIDA 33133**

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The meeting was called to order at 6:16 p.m., with the following members found to be present:

Rolando Aedo  
Mariano Cruz  
Robert A. Flanders (Chairman)  
Walter Harvey  
David E. Marko  
Suzanne Peters  
Jami Reyes  
Manolo Reyes (Vice Chairman)  
Luis de Rosa  
Ronda Vangates

**ABSENT:**

Sonny Armbrister  
Luis Cabrera  
Steven Caseres  
Ringo Cayard  
Gary Reshefsky

*Notes for the Record:*

*Board Member Vangates entered the meeting at 6:21 p.m.*

*Board Member Peters exited the meeting at 8:02 p.m.*

I. **APPROVAL OF THE MINUTES OF THE JANUARY 27, 2004 MEETING.**

*HD/NIB MOTION 04-12*

*A MOTION TO ADOPT THE MINUTES OF THE MEETING OF JANUARY 27, 2004.*

*MOVED: W. HARVEY*

*SECONDED: M. CRUZ*

*ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY; R. VANGATES*

*Note for the Record: Motion passed by unanimous vote of all Board Members present.*

II. **NEW BUSINESS:**

**AUDIT COMMITTEE REPORT:**

- **Playground Equipment at Eaton Park.**

Total dollar amount: \$35,000

Source of funds: Homeland Defense-Neighborhood Park  
Improvements & Acquisitions

Report by: Ed Blanco - Parks & Recreation

Date approved by Audit Subcommittee: February 18, 2004

Scope of project includes in-ground game table, bench with arms, single standard grill, play structure, play sand and excavation/disposal.

Last month, the board approved a fence for Eaton Park at a cost of approximately \$15,000. This month, Parks & Recreation Department is requesting funding for playground equipment at the park in order to complete the project for the \$50,000 allocated to Eaton Park.

*HD/NIB MOTION 04-13*

*A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE EATON PARK - PLAYGROUND EQUIPMENT PROJECT; FURTHER RECOMMENDING THAT \$35,000 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITIONS FUNDS BE ALLOCATED TO THIS PROJECT.*



**MOVED:** M. REYES  
**SECONDED:** L. de ROSA  
**ABSENT:** S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY; R. VANGATES

**Note for the Record:** Motion passed by unanimous vote of all Board Members present.

- **Playground Shade and Equipment at Athalie Range Park.**

Total dollar amount: \$33,000-Playground shade;  
\$52,000-Playground equipment  
Source of funds: Homeland Defense/Neighborhood Park  
Improvements and Acquisitions  
Report by: Ed Blanco - Parks & Recreation  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work re playground shade includes furnishing of all materials, labor and equipment necessary to complete installation of a 60'-by-60' shade structure with a 10' entry height shade structure large enough to cover the existing play structure and new spring riders. Shade structures are needed at the park, as well as purchase of playground equipment. Permits and inspections are included in the cost.

Scope of work re playground equipment includes furnishing of all materials, labor and equipment necessary to complete installation of temporary fence around construction area; spring see-saw; parcourse joint fitness center; GT stock spring rider; Clifford the Dog spring rider; mini-bike spring rider; single post two-belt swing; three deluxe six-foot benches with intermediate armrests; pour-in-place safety surfacing on existing slab; complete volleyball.

**HD/NIB MOTION 04-14**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE ATHALIE RANGE PARK-PLAYGROUND EQUIPMENT PROJECT AND THE ATHALIE RANGE PARK-PLAYGROUND SHADE PROJECT; FURTHER RECOMMENDING THAT \$52,000 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITION FUNDS BE ALLOCATED TO THE ATHALIE RANGE PARK-PLAYGROUND EQUIPMENT PROJECT AND THAT \$33,000 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITION FUNDS BE ALLOCATED TO THE ATHALIE RANGE PARK-PLAYGROUND SHADE PROJECT.**

**MOVED:** M. REYES  
**SECONDED:** L. de ROSA  
**ABSENT:** S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY; R. VANGATES

**Note for the Record:** Motion passed by unanimous vote of all Board Members present.

- Emergency Lighting at Jose Marti Park.

Total dollar amount: \$8,860  
Source of funds: Homeland Defense/Neighborhood Parks  
Improvements and Acquisitions  
Report by: Ed Blanco - Parks & Recreation  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes furnishing of all labor, materials, equipment and necessary supervision for the replacing of nine fixtures in existing pole lights at the park.

Parks & Recreation requested an after-the-fact approval for this project which was performed on an emergency basis. The lights outside on the right-of-way at the park were broken/missing. New lights were installed and Mr. Blanco provided photos of the completed project.

On February 3, 2004, Chairman Flanders gave a verbal approval to move forward with this project due to numerous complaints from residents of Neo Lofts regarding safety concerns.

Chairman Flanders informed the board that the City has a huge investment in the park, all the lighting was either broken or missing and in order to protect the investment, the repairs to the lighting had to be done immediately.

**HD/NIB MOTION 04-15**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE JOSE MARTI PARK-EMERGENCY REPAIRS FOR LIGHT POLES PROJECT; FURTHER RECOMMENDING THAT \$8,860 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITIONS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED:** M. REYES  
**SECONDED:** J. REYES  
**ABSENT:** S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY

**Note for the Record:** Motion passed by unanimous vote of all Board Members present.

- **Playground Equipment at West Buena Vista Park.**

Total dollar amount: \$30,000  
Source of funds: Homeland Defense/Neighborhood Park  
Improvements & Acquisitions  
Report by: Ed Blanco - Parks & Recreation  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes installation of curved balance beam, six-way spring saw, triple slide, in-ground benches with back and center arm, in-ground round tables, trash receptacles, flat top gallon receptacle, trash liners, hexagon benches, stand alone climber, excavation of new area, demolition of existing plastic border; installation of concrete curb, trap, sand and project sign. \$30,000 is being requested for playground equipment, which is also part of the scope of this project.

**HD/NIB MOTION 04-16**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE WEST BUENA VISTA PARK-PLAYGROUND EQUIPMENT PROJECT; FURTHER RECOMMENDING THAT \$30,000 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITIONS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED:** L. de ROSA  
**SECONDED:** M. REYES  
**ABSENT:** S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY

**Note for the Record:** Motion passed by unanimous vote of all Board Members present.

- **Shade Structure at Moore Park.**

Total dollar amount: \$80,000  
Source of funds: Homeland Defense/Parks & Recreation  
Report by: Ed Blanco - Parks & Recreation Dept.  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes engineer and design of shade structure, installation of cantilever shade units and site preparation.

**HD/NIB MOTION 04-17**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE MOORE PARK-SHADE STRUCTURE PROJECT; FURTHER RECOMMENDING THAT \$80,000 OF HD/NIB-PARKS & RECREATION FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: M. CRUZ**  
**SECONDED: L. de ROSA**  
**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD; G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- **Pool Building Floors at Hadley Park.**

Total dollar amount: \$36,000  
Source of funds: Homeland Defense/Neighborhood Park Improvements & Acquisitions  
Report by: Ed Blanco - Parks & Recreation  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes furnishing of all labor and materials to prepare epoxy flooring and to install seamless epoxy floors in both the women's and men's locker rooms and the exercise room. Mr. Blanco provided samples of the flooring material to be used on this project. Hadley Pool is one of the two City pools that are used year-round.

HD/NIB MOTION 04-18

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE HADLEY PARK-POOL BUILDING FLOORS PROJECT; FURTHER RECOMMENDING THAT \$36,000 OF HD/NIB-NEIGHBORHOOD PARK IMPROVEMENTS & ACQUISITIONS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: M. CRUZ**

**SECONDED: M. REYES**

**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- Bicentennial Park Seawall/Shoreline Stabilization Phase I – Contract Award.

Total dollar amount: \$7,447,171  
Source of funds: Homeland Defense/Bicentennial Park  
Improvements  
Report by: Sandra Vega-CIP  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes increase in contract for Phase I and \$238,101 for design phase for Phase II.

\$5,000,000 have been allocated, but additional funding will be used from the following sources to cover project's costs: \$670,000 from HD/NIB unallocated funds; \$700,000 from FIND Grant; \$1,200,000 from General Fund contribution; \$188,838 from I-95 Pedestrian Overpass & Interest for a total of \$7,758,838. Contractor will grade 20 feet upland for future bay walk. Trees need to be removed and relocated to parks that need trees.

Chairman Flanders remarked that the rehabilitation of the seawall actually leaves this part of Bicentennial Park bay walk ready.

The project is going before the City Commission on February 26, 2004; then 60 days to start construction with 15 months to complete this project. Consulting firm on the project is Edwards & Kelcey who assisted the City in saving approximately five percent of the estimated cost of the project (approximately \$350,000) by implementing value engineering standards, without compromising the integrity of the design of the wall.

Chairman Flanders informed the board that almost ten percent of funding (approximately \$700,000) for this project came from matching funds in the form of a FIND grant.

**HD/NIB MOTION 04-19**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE BICENTENNIAL PARK SEAWALL/SHORELINE STABILIZATION-PHASE I PROJECT; FURTHER RECOMMENDING THAT \$7,447,171 OF HD/NIB-BICENTENNIAL PARK IMPROVEMENTS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: J. REYES**  
**SECONDED: W. HARVEY**  
**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;**  
**G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- Bryan Park Interior Improvements – Contract Award.

Total dollar amount: \$111,402  
Source of funds: Homeland Defense/District 4 Quality of Life/CIP#311714. Remaining costs will be funded from Homeland Defense/ Neighborhood Park Improvements & Acquisitions/ CIP#331419

Report by: Fernando Paiva-CIP

Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes installation of security light poles, two new drinking fountains, new concrete walkways and pads, new dumpster enclosure/fencing/gates, three new covered benches for tennis area, landscaping and a new bicycle rack; restrooms; ADA compliance throughout

Mr. Paiva provided a construction time line for this project. This project will go before the City Commission at its March 25, 2004 meeting. Construction is anticipated to begin by May 25, 2004 and finished by November 25, 2004.

**HD/NIB MOTION 04-20**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE BRYAN PARK-INTERIOR IMPROVEMENTS PROJECT; FURTHER RECOMMENDING THAT \$111,402 BE ALLOCATED TO THIS PROJECT.**

**MOVED: M. CRUZ**  
**SECONDED: J. REYES**  
**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;**  
**G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- Demolition of Existing Structure and Construction of Parking Lot at 1501 SW 9 Street.

Total dollar amount: \$100,000  
Source of funds: Homeland Defense/Calle Ocho improvements  
Report by: Dirk Duval; Madeline Valdes-Economic Development;  
Jorge Cano, Director, CIP  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes construction of a 14-space parking lot and the demolition of the existing structure (a single-family house) on the property.

The City Commission has acknowledged the need for more parking in the Little Havana area. This parking lot will be complementary to the Tower Theater as well as the nearby Domino Park.

CIP Director Cano informed the board that this project was done in-house. This project incorporates some of the design features, i.e. pavers and lighting fixtures to match the design being used on the development of a plaza in this area.

Board Member Marko reminded the board that when this project was first recommended for approval by the board, there was mention of developing the property into a dressing room or storage space for use by the Tower Theater, but there was never mention of developing a parking lot on the property. He expressed his concern over how expensive it would be to develop this property as a 14-space parking lot.

Ms. Valdes explained that the property could not be used as a dressing room by the Tower Theater, because it is not physically connected to the theater and retrofitting would exceed the value of the site, so the best alternative presently is to use the site for parking.

Chairman Flanders informed the board of Commissioner Sanchez' support re development of the site as a parking lot.

**HD/NIB MOTION 04-21**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE 1501 S.W. 9<sup>TH</sup> STREET IN CONNECTION WITH TOWER THEATRE-DEMOLITION OF EXISTING STRUCTURE & CONSTRUCTION OF PARKING LOT PROJECT; FURTHER RECOMMENDING THAT \$100,000 OF HD/NIB-CALLE OCHO IMPROVEMENTS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: M. CRUZ**  
**SECONDED: L. de ROSA**  
**NAYS: D. MARKO**  
**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD; G. RESHEFSKY**

- Removal of Underground Storage Tanks at Little Haiti Land Parcels 60 and 61.

Total dollar amount: \$30,000  
Source of funds: Homeland Defense/Little Haiti Park Land Acquisition & Development  
Report by: Madeline Valdez-Economic Development  
Date approved by Audit Subcommittee: February 18, 2004

Scope of work includes hiring of consultant re permitting and removal of two to four improperly abandoned underground storage tanks; collect soil and groundwater samples in accordance with Chapter 62-761 Florida Administrative Code and submit Tank Closure Assessment Report to DERM for review. A trucking company occupied this site when it was owned by Dade County.



**HD/NIB MOTION 04-22**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE LITTLE HAITI PARK-SUMMARY OF ENVIRONMENTAL ISSUE-299 & 303 N.E. 59 TERRACE-PARCEL NUMBERS 60 & 61 PROJECT; FURTHER RECOMMENDING THAT \$30,000 OF HD/NIB-LITTLE HAITI PARK LAND ACQUISITION & DEVELOPMENT FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: M. CRUZ  
SECONDED: W. HARVEY  
ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- Little Haiti Park Land Acquisitions.
- Little Haiti Park - Survey of the Alleyway near 59<sup>th</sup> Street and NE 2<sup>nd</sup> Avenue.

Total dollar amount: \$2,850  
Source of funds: Homeland Defense/Little Haiti Park  
Land Acquisition & Development  
Report by: Dirk Duval, Madeline Valdes,  
Phil Allene - Economic Development

Scope of work includes performing a boundary and topographic survey of the alleyway near 59<sup>th</sup> Street and N.E. 2<sup>nd</sup> Avenue for the land assembly for the development of Little Haiti Park.

Program Manager Phil Allene (phonetic) gave a presentation and provided the board a handout of what the department's vision is for the Little Haiti Park.

**HD/NIB MOTION 04-24**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE LITTLE HAITI PARK-SURVEY OF THE ALLEYWAY NEAR 59<sup>TH</sup> STREET AND N.E. 2<sup>ND</sup> AVENUE PROJECT; FURTHER RECOMMENDING THAT \$2,850 OF HD/NIB-LITTLE HAITI PARK LAND ACQUISITION & DEVELOPMENT FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED:** M. REYES  
**SECONDED:** W. HARVEY  
**ABSENT:** S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

Little Haiti Park - Land Acquisition-  
245 N.E. 59<sup>th</sup> Street - #78

Total dollar amount: \$110,420  
Source of funds: Homeland Defense/Little Haiti Park  
Land Acquisition & Development  
Report by: Madeline Valdes; Dirk Duval-  
Economic Development  
Date approved by Audit Subcommittee: February 18, 2004

Said acquisition includes cost of survey, appraisal, environmental report, title insurance and demolition. A garage warehouse is presently on the site.

Little Haiti Park - Land Acquisition  
207 N.E. 59<sup>th</sup> Street & 5911 N.E. 2<sup>nd</sup> Avenue - #72 & 74

Total dollar amount: \$442,700  
Source of funds: Homeland Defense/Little Haiti Park  
Land Acquisition & Development  
Report by: Madeline Valdes; Dirk Duval-  
Economic Development  
Date approved by Audit Subcommittee: February 18, 2004

Said acquisition includes cost of survey, appraisal, environmental report, title insurance, demolition and fencing. There is a money transfer store on Parcel 72. Parcel 74 is vacant. The City is in discussion with the owner of Lot 71. The cost per square foot for these parcels is consistent with what has recently been approved -- 35% over appraised value.

Little Haiti Park - Land Acquisition  
5901-09 N.E. 2<sup>nd</sup> Avenue - #73

Total dollar amount: \$586,902  
Source of funds: Homeland Defense/Little Haiti Park  
Land Acquisition & Development  
Report by: Madeline Valdes; Dirk Duval -  
Economic Development  
Date approved by Audit Subcommittee: February 18, 2004

Said acquisition includes cost of survey, appraisal, environmental report, title insurance, demolition and fencing. Mixed use property on corner lot; illegal four-unit apartment structure on upper level. Condemnation price is \$600,000. It is 30% over appraised value, but appraisals have been rising.

**HD/NIB MOTION 04-23**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE LITTLE HAITI PARK-LAND ACQUISITIONS, PARCELS 72, 73, 74 AND 78; FURTHER RECOMMENDING THAT ALLOCATIONS FROM HD/NIB-LITTLE HAITI PARK LAND ACQUISITION & DEVELOPMENT FUND BE MADE IN THE FOLLOWING AMOUNTS: \$442,700 (PARCELS 72 AND 74); \$586,902 (PARCEL 73) AND \$110,420 (PARCEL #78).**

**MOVED: M. CRUZ**  
**SECONDED: W. HARVEY**  
**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;**  
**G. RESHEFSKY**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

- Little Haiti Park – Professional Architectural Services for Caribbean Marketplace, Black Box Theatre, Recreational and Cultural Development.

Total dollar amount: \$2,250,000  
Source of funds: Homeland Defense/Little Haiti Park Land Acquisition & Development  
Report by: Phil Allene (phonetic), Program Manager-Economic Development;  
Mary Conway and  
Alicia Cuervo-Schreiber  
Date approved by Audit Subcommittee: February 18, 2004

This request includes an increase in scope of work and changed limit of cost of Zyscovich, Inc. professional services related to this project for both the recreational and cultural components. The typical design cost is ten percent of total project construction cost. For this request, money to be authorized exceeds ten percent of money available because land acquisition is ten to twenty million dollars. If additional money for a soccer complex will be pledged to the project, then that would justify the scope of this request. Standard rules of procurement were followed in selecting Zyscovich, Inc. for the Little Haiti Park component.

The City Manager is committed to seeing the full implementation of this project, even if it means using funding sources outside of HD/NIB funds.

**HD/NIB MOTION 04-25**

**A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE LITTLE HAITI PARK-PROFESSIONAL ARCHITECTURAL SERVICES FOR CARIBBEAN MARKETPLACE DEVELOPMENT, BLACK BOX THEATRE DEVELOPMENT, RECREATIONAL AND CULTURAL COMPONENTS DEVELOPMENT; FURTHER RECOMMENDING THAT \$2,250,000 OF HD/NIB-LITTLE HIAIT PARK LAND ACQUISITION & DEVELOPMENT FUNDS BE ALLOCATED TO THIS PROJECT; FURTHER THAT THE BOARD BE PROVIDED A BREAKDOWN OF CONSTRUCTION AND ARCHITECTURAL COST OF EACH COMPONENT OF THIS PROJECT AT THE MARCH 23, 2004 MEETING OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD; FURTHER RECOMMENDING THAT BEFORE PROCEEDING WITH ANY COMPONENT OF THE PROJECT HAVING AN ESTIMATED VALUE OF MORE THAN 12 PERCENT OF CONSTRUCTION COST, THE BOARD SHOULD BE NOTIFIED; FURTHER RECOMMENDING THAT MONTHLY PROGRESS REPORTS BE PROVIDED TO THE BOARD.**

**MOVED: M. REYES**

**SECONDED: M. CRUZ**

**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY; S. PETERS**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

**• Presentation of Coral Way Uplighting Project.**

Total dollar amount: \$775,507  
Source of funds: Homeland Defense/Coral Way Improvements  
Report by: Jorge Cano, Director, CIP

Gancedo Technologies, the contractor on this project will furnish all labor and materials necessary to complete the project.

Of the \$775,507, \$673,031 is to cover contract costs and \$102,476 is to cover estimated expenses to be incurred by the City and miscellaneous construction costs.

HD/NIB MOTION 04-26

**A MOTION BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (HD/NIB) RECOMMENDING APPROVAL OF THE CORAL WAY BEAUTIFICATION UP-LIGHTING-PHASE I PROJECT; FURTHER RECOMMENDING THAT \$775,507 OF HD/NIB-CORAL WAY IMPROVEMENTS FUNDS BE ALLOCATED TO THIS PROJECT.**

**MOVED: D. MARKO**

**SECONDED: L. de ROSA**

**ABSENT: S. ARMBRISTER; L. CABRERA; S. CASERES; R. CAYARD;  
G. RESHEFSKY; S. PETERS**

**Note for the Record: Motion passed by unanimous vote of all Board Members present.**

**III. CHAIRPERSON'S OPEN AGENDA:**

- Homeland Defense Administrative Guidelines & Procedures.

No discussion.

**IV. ADDITIONAL ITEMS:**

Chairman Flanders offered congratulations to the City of Miami for the rise in its bond rating.

CIP Director Jorge Cano explained to the board his understanding of the significance of the rise in the City's bond rating. With the improvement in the bond rating, the cost of issuing bonds drops, and as a result, dollars go farther with respect to capital projects.

**There being no further business to come before the Board, the meeting was adjourned at 8:15 p.m.**

**..Title**

AN ORDINANCE OF THE MIAMI CITY COMMISSION AMENDING CHAPTER 2, ARTICLE XI, DIVISION 14 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED, ENTITLED "ADMINISTRATION, BOARDS, COMMITTEES, COMMISSIONS, HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROGRAM OVERSIGHT BOARD, TO (1) REQUIRE THAT WHENEVER ANY REQUEST FOR EXPENDITURES OF HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND FUNDS IS DENIED BY THE BOARD, SUCH REQUEST BE PLACED BY THE CITY MANAGER ON THE REGULAR AGENDA OF THE NEXT CITY COMMISSION MEETING IMMEDIATELY FOLLOWING SUCH DENIAL SO THE REQUEST MAYBE FURTHER CONSIDERED BY THE CITY COMMISSION; MORE PARTICULARLY BY AMENDING SECTION 2-1203 OF SAID CODE; CONTAINING A REPEALER PROVISION AND A SEVERABILITY CLAUSE.

---

**..Body**

BE IT ORDAINED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. Chapter 2/Article XI/Division 14 of the Code of the City of Miami, Florida, as amended, entitled "ADMINISTRATION/BOARDS, COMMITTEES, COMMISSIONS/HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROGRAM OVERSIGHT BOARD" is amended in the following particulars:<sup>1/</sup>

"Chapter 2

ADMINISTRATION

ARTICLE XI. BOARDS, COMMITTEES, COMMISSIONS

DIVISION 14. HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROGRAM OVERSIGHT BOARD

\*Sec. 2-1203. Assignment of staff.

- (b) It shall be the duty of the City Manager to:
- (1) assign individuals from the Departments of Parks and Recreation, Public Works, Police, Fire-Rescue, Conferences, Conventions and Pubic Facilities, Planning, Real Estate and Economic Development, Asset Management and the Neighborhood Enhancement Teams as may be necessary to advise the *Board* about ongoing and pending projects and to provide administrative support.
  - (2) ensure that all projects requiring City Commission approval and employing any of the funds derived from the general obligation bond issuance approved November 13, 2001, be submitted to the Board for its review and comment prior to submission to the City Commission for approval.
  - (3) present to the *Board* reports regarding the status of the projects.
  - (4) ensure that whenever any request for expenditures of Homeland Defense/Neighborhood Improvement Bond Funds is denied by the Board, such request be placed by the City Manager on the regular agenda of the next City Commission meeting immediately following such denial so the request maybe further considered by the City Commission;

Section 2. All ordinances or parts of ordinances or resolutions insofar as they are inconsistent or in conflict with the provisions of this Ordinance are repealed.

---

Section 3. If any section, part of section, paragraph, clause, phrase or word of this Ordinance is declared invalid, the remaining provisions of this Ordinance shall not be affected.

Section 4. This Ordinance shall become effective thirty (30) days after final reading and adoption thereof.

PASSED ON FIRST READING BY TITLE ONLY this \_\_\_\_ day of \_\_\_\_\_, 2004

PASSED AND ADOPTED ON SECOND AND FINAL READING BY TITLE ONLY this

\_\_\_\_ day of \_\_\_\_\_, 2004.

---

**..Footnote**

Words and/or figures stricken through shall be deleted. Underscored words and/or figures shall be added. The remaining provisions are now in effect and remain unchanged. Asterisks indicate omitted and unchanged material.

This Ordinance shall become effective as specified herein unless vetoed by the Mayor within ten days from the date it was passed and adopted. If the Mayor vetoes this Ordinance, it shall become effective immediately upon override of the veto by the City Commission or upon the effective date stated herein, whichever is later



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

1. DATE: 3/23/04 DISTRICT: 3

NAME OF PROJECT: ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS

INITIATING DEPARTMENT/DIVISION: Department of Capital Improvements

INITIATING CONTACT PERSON/CONTACT NUMBER: Juan Ordonez 305.416.1241

C.I.P. DEPARTMENT CONTACT: Juan Ordonez

RESOLUTION NUMBER: R-04-0179 CIP/PROJECT NUMBER: 324002

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$500,000 (\$16 Million allocated, estimated current balance is \$12,803,440)  
SOURCE OF FUNDS: HDNI Bond - Orange Bowl Ramps & Improvements; Structural Repair  
ACCOUNT CODE(S): CIP # 324002

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Juan Ordonez / Department of Capital Improvements

DESCRIPTION OF PROJECT: While conducting structural repairs under the contract Orange Bowl Stadium Structural Repairs 2003, it was found that 15 of the 40 supports at the North side of the stadium show a different degree of deterioration and are in need of repair. Also, the four (4) ramps that lead from the ground toward the concession concourse at '9-6" elevation present severe damage and deterioration and need to be replaced in a timely manner before the 2004 UM football season.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/15/04  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/23/04  
Approved by Commission?  YES  NO  N/A DATE APPROVED: 3/25/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Is there a plan for remaining Orange Bowl Stadium repairs? Plans are within scope of maintenance plan for a stadium.

APPROVAL: [Signature] DATE: 3/25/04  
BOND OVERSIGHT BOARD



INTER-OFFICE MEMORANDUM

TO : The Honorable Mayor and Members  
Of the City Commission

DATE : 2/23/04

FILE : B-3297

SUBJECT : INCREASE IN CONTRACT  
For Orange Bowl Stadium  
Structural Repairs, 2003

FROM : Joe Arriola  
City Manager

REFERENCES :  
ENCLOSURES: Four (4) Documents

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution that will amend Resolution No: 03-829 to increase the scope of work of the project entitled "ORANGE BOWL STADIUM STRUCTURAL REPAIRS 2003, Job No. B-3297", to take remedial action in some structural elements in need of immediate repair, and increase the contract to Professional General Contractors in the amount of \$500,000.00 to complete these repairs.

BACKGROUND:

As a part of the recommendation included in the reports prepared by Bliss & Nyitray, Inc., Structural Consulting Engineers, entitled "Structural Conditions Assessment for the Orange Bowl Stadium", and "The Manual for the Orange Bowl Stadium", the City of Miami through the Department of Conferences, Conventions and Public Facilities is implementing an annual maintenance plan to repair and/or replace those structural elements that have been identified as in need of immediate replacement and/or repairs.

While conducting the structural repairs under the contract "ORANGE BOWL STADIUM STRUCTURAL REPAIRS, 2003, Job No. B-3297", and after the cleaning of the base connection of the upper bowl trusses was completed, it was found that 15 of the 40 supports at the North side of the stadium show a different degree of deterioration and are in need of repair. Also, the four ramps that lead from the ground toward the concession concourse at '9-6" elevation present severe damage and deterioration and needs to be replaced.

The Consultants, Bliss & Nyitray, Inc, who are under contract to the City to oversee the structural repairs, are recommending that the deficiencies must be repaired to restore the structural integrity of the stadium in a timely manner prior to the 2004 UM football season.

It is now recommended that the contract with Professional General Contractors, Inc., be increased in the amount of \$500,000.00 to cover the estimated construction cost of the additional repairs. Funding for this increase in contract are available under CIP No. 324002.

FISCAL IMPACT

NONE

*ADJ*  
JA/LMH/CPA/JBO/cw

HD/NIB MOTION 04-32.1

A MOTION OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) REQUESTING THE CITY ATTORNEY TO PREPARE A DIRECTIVE TO CITY STAFF REFLECTING THE FOLLOWING: IF THERE IS AN OPPOSING VOTE ON ANY PARTICULAR ITEM BROUGHT BEFORE THE BOARD FOR CONSIDERATION, THE CITY COMMISSION SHOULD BE INFORMED OF SAME BY CITY STAFF, IN WRITING, BY WAY OF A LEGISLATIVE MEMORANDUM, AND PRESENTED AS PART OF A LEGISLATIVE PACKET AND PLACED ON A REGULAR COMMISSION AGENDA FOR CONSIDERATION BY THE CITY COMMISSION AS OPPOSED TO BEING PRESENTED AND CONSIDERED BY THE CITY COMMISSION AS A NON-AGENDA ITEM; FURTHER, THAT THE LEGISLATIVE MEMO SHOULD REFLECT THE VOTE OF THE MEMBERS OF THE BOARD REGARDING THE ITEM CONSIDERED.

MOVED: D. MARKO  
SECONDED: L. de ROSA  
ABSENT: R. AEDO; L. CABRERA; S. CASERES; M. CRUZ;  
R. FLANDERS

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. NEW BUSINESS:

A. AUDIT COMMITTEE REPORT:

- Increase in Contract for Orange Bowl Stadium Structural Repairs 2003.

Total dollar amount: \$500,000  
Source of funds: HD/NIB-Orange Bowl Ramps & Improvements: Structural Repair  
Report by: Juan Ordonez - CIP Dept.  
Date approved by Audit Subcommittee: March 15, 2004

Scope of project: While conducting structural repairs under the contract, Orange Bowl Stadium Structural Repairs 2003, it was found that 15 of the 40 supports at the north side of the stadium show a different degree of deterioration and are in need of repair. Also, the four ramps that lead from the ground toward the concession concourse at "9-6" elevation present severe damage and deterioration and need to be replaced in a timely manner before the 2004 University of Miami football season begins. The Project is ADA compliant. The Audit Subcommittee recommended that a structural maintenance plan be provided re the project.

HD/NIB MOTION 02-28

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS PROJECT; FURTHER RECOMMENDING THAT \$500,000 OF HD/NIB-ORANGE BOWL RAMPS AND IMPROVEMENTS-STRUCTURAL REPAIR FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: L. de ROSA  
SECONDED: R. VANGATES  
ABSENT: R. AEDO; L. CABRERA; S. CASERES; M. CRUZ;  
R. FLANDERS

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Increase in Contract for Citywide Sidewalk Replacement for Shenandoah & Silver Bluff.

Total dollar amount: \$200,000  
Source of funds: HD/NIB-District 4 Quality of Life  
Report by: Stephanie Grindell-Public Works  
Date approved by Audit Subcommittee: March 15, 2004

Scope of Project: An increase in the contract with M.E.F. Construction, Inc., approved pursuant to Resolution No. 03-248 adopted March 27, 2003 and Resolution No. 03-1068 adopted September 25, 2003 in an amount not to exceed \$200,000 for additional work on the project entitled Citywide Sidewalk Replacement Project. Funds previously came from District 3 Quality of Life (\$200,000) and District 4 Quality of Life (\$100,000). The Project is ADA compliant.

HD/NIB MOTION 04-29

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (HD/NIB) AUDIT SUBCOMMITTEE OF THE CITYWIDE SIDEWALK REPLACEMENT PROJECT FOR THE SHENANDOAH AND SILVER BLUFF NEIGHBORHOODS; FURTHER RECOMMENDING THAT \$200,000 OF HD/NIB-DISTRICT 4 QUALITY OF LIFE FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: J. REYES  
SECONDED: S. PETERS  
ABSENT: R. AEDO; L. CABRERA; S. CASERES; M. CRUZ;  
R. FLANDERS

Note for the Record: Motion passed by unanimous vote of all Board Members present.



**MAINTENANCE MANUAL**

**For the  
ORANGE BOWL**

City of Miami, Florida

March 2002

Prepared by:

**M. RONALD MILMED, P.E.**

**BLISS & NYITRAY, INC.**  
Consulting Engineers  
51 S.W. Le Jeune Road  
Miami, Florida 33134

Ph. (305) 442-7086  
Fax (305) 442-7092

BNI Project No. 9715



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March 2002

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## ORANGE BOWL MAINTENANCE MANUAL

### 1. INTRODUCTION

This manual is intended to provide the owner and/or operator with guidelines for maintaining the Orange Bowl Stadium at a satisfactory level of service. Practices and procedures considered essential to the prevention of structural failures associated with the continued deterioration of the steel and/or concrete structure are discussed along with other aspects of maintenance that involve cleaning and aesthetics. No discussion of electrical, mechanical, hvac or similar systems are included.

While the maintenance requirements of many elements of a stadium are similar to their counterparts in other type buildings, the frequency of required attention may be different due to more severe exposure conditions. This manual is offered because very little has been written about the specific maintenance required for the structural system of stadia.

The terms "maintenance" and "preventive maintenance" are used with the following connotations in this manual. In general, the term "maintenance" is used to refer to all tasks required to maintain a facility at satisfactory levels of service including cleaning, steel and concrete surface coatings, minor repairs and other maintenance tasks. The term "preventive maintenance" is generally used to specifically denote those tasks that are designed to prevent the need for major repairs at some future time.

This manual can only point out the problem areas and present broad recommendations.

The service environment of a stadium is more severe than most other buildings. The service environment is more nearly like that of highway bridges. In this area of the country, extensive salt in the atmosphere often causes contamination of the steel and concrete with chlorides that result in corrosion of structural steel and reinforcing steel with subsequent damage to the concrete.

In all geographic areas, temperature changes and moisture provide a more severe service environment for stadia than for other buildings. In South Florida the constant high humidity and substantial rainfall in conjunction with the aforementioned chlorides, creates an especially harmful environment.

The amount of maintenance work required for an individual stadium will depend upon the design details and materials used in that structure as well as the exposure conditions. The details and materials for some stadia have been selected specifically with minimum maintenance and long-term performance in mind, while in others, less importance may have been placed on these items. This is particularly so at the Orange Bowl, due in large part to the majority of it being constructed between 55 and 70 years ago.

In the following portions of this manual, various aspects of maintenance are discussed. In the next section (Recommended Maintenance Program) a checklist recommends a desirable frequency and/or minimum frequency for some maintenance items. The text indicates the amount of effort suggested for each item addressed. Many of the items on the checklist are simply visual inspections of the conditions. If abnormalities are found during the inspection, appropriate corrective action should be implemented. Some of the items are related to the appearance presented to the public, some are related to safety, while others pertain to preventive maintenance that will help avoid costly repairs in the future. Preventive



maintenance is usually more cost effective than breakdown maintenance and certainly less disruptive to operations.

What are some of the consequences of deferred maintenance? Failures associated with some operational features such as lighting or security monitoring devices are relatively easy to correct and may cause inconvenience or loss of revenue. Deferred structural maintenance can lead to serious deficiencies, which, in an extreme case, may result in partial collapse of the structure. Premature deterioration of concrete floors is costly-both in the cost of repairs and the loss of revenue while repairs are underway.

In addition to the operational and structural consequences of deferred maintenance, there may be serious legal consequences as well. Where there is a code or regulatory violation, the owner or operator responsible may be held liable for any damages or injuries that result. That is, depending on state law, a code violation resulting in damages or injury may have the effect of imposing a strict concept of negligence. In extreme cases, involving violations of fire or building codes, personal criminal liability may be imposed.

In other cases not involving a code violation, a plaintiff's case is strengthened if he can demonstrate that a failure of maintenance contributed to the damages or injury. Typical of such maintenance neglect would be trash on ramps or stairways, inoperable lights contributing to a fall, or inoperable security devices such as doors or alarms that contribute to an assault. Prudent preventive maintenance cannot insure that you will not be sued for damages or injuries, but it can distinctly reduce the likelihood that such suits will be successful.

A comprehensive maintenance program requires that a budget be established to support that maintenance program. This budget should be on an annual basis and should begin immediately. Some major items, such as the reapplication of protective coatings and concrete sealers, occur at intervals of several years and must be planned for in the maintenance budget.

In summary, a comprehensive maintenance program is required for every stadium. This program, for the Orange Bowl, primarily addresses the structure. To function at required performance levels, all elements of a stadium need periodic maintenance, as does, but even more so, than any other building or piece of equipment.

## 2. RECOMMENDED MAINTENANCE PROGRAM AND CHECKLIST

The recommended maintenance program that is outlined in the following checklist, text and in the appendix is intended to cover most typical aspects of maintenance including those related to cleaning, safety, and structure. For convenience, the maintenance program is divided into 6 descriptive sections and listed alphabetically are:

- A. Cleaning,
- B. Elevators
- C. Painting
- D. Roofing and Waterproofing
- E. Safety Checks
- F. Structural System





This maintenance program should include:

- A schedule of cleaning, inspections and other maintenance activities.
- Records of preventive maintenance performed on any element, and logs of both service calls and the types of repairs made.
- Fixing of responsibility for implementing and carrying out the program.
- A control system by management to verify that the maintenance program is being carried out and is effective.

The checklist that follows is intended as a guide to many of the items in a stadium that should be checked or may be expected to require attention at regular intervals.

The following text amplifies and/or explains the typical tasks that are recommended.

#### A. Cleaning

Included in this section are discussions of:

- Sweeping floors
- Washing floors
- Trash pick-up
- Windows
- Other cleaning-
  - Walls
  - Elevators
  - Public areas
  - Rest rooms

While most cleaning relates to the appearance of the stadium and the resulting image that is portrayed to the public, some items can cause problems if neglected. For example, trash can clog drains and result in flooding, and trash left on ramps, stairs or landings may result in liability for any resulting personal injury.

In part, the suggested frequencies of cleaning are based upon the concept that people have fewer tendencies to litter in a clean, neat environment than in an environment that is already messy. A clean, well-kept stadium promotes a good reputation and invites people to return and use the facility again. Often the increased revenue more than offsets the cost of keeping the facility clean.

One of the most frequently overlooked aspects of stadium maintenance is proper floor cleaning. It is recommended that all floor areas, including seating and concourse, be swept after every event, but no less often than monthly. Sweeping can be done either with hand brooms or mechanized sweepers. Between sweepings it is desirable to pick up daily, any litter that may appear. As noted above, litter can cause drains to clog, thus litter deserves frequent attention.



Grease, food drippings and beverage spills throughout the concourses, ramps and seating areas build up if not cleaned after each event during which they occur. These buildups should be removed with appropriate cleaners. A minimum of twice a year is recommended.

In addition to sweeping, a semi-annual washdown of the bleacher, concourse, vomitory and ramp areas with a low-pressure water hose is recommended. This recommendation is very important in this area, within a few miles of the ocean because of the salt laden air. Sweeping should precede the washdown. More frequent washing of high traffic areas is desirable. Before and after washing the floors, all drains should be checked to see that they are functioning properly. Sand washed off the floors can clog drains. Temporary burlap or filters may be used to prevent sand from getting into drains, but those temporary filters must be removed immediately after washing.

High-pressure water jet systems should not be used on areas near control or expansion joint sealants. High-pressure water jets can damage sealant and cause leakage that can lead to serious deterioration. High-pressure water may be used for removing grease or other hard to remove food problems on the floor areas when care is taken to avoid damage to joint sealant material and coatings or sealants.

Some floor areas should have weekly cleaning by sweeping or mopping. These include lobbies or waiting areas, toilet rooms, ticket booths, offices and elevators. Ramps should be cleaned on the same frequency as the seating and concourse areas.

Particular care should be given to frequent and regular cleaning of the tracks or grooves in elevator floor sills. These tracks are in both the elevator cab floor sill and each landing floor sill. Dirt in these tracks can cause the elevator doors to malfunction.

Windows, such as those in office areas, ticket booths, lobbies, or stairways should be washed at a frequency of once a month to once a quarter, depending upon their condition.

Other areas that need to be cleaned on a regular basis include walls in rest rooms, walls in elevator cabs and walls in other areas used by the public. Empty trash cans regularly. Handrails also should be cleaned, preferably monthly.

## **B. Elevators**

Included in this section are discussions of:

- Elevator mechanical and safety maintenance
- Cleaning of cabs and sumps
- Lights

All elevators, shafts and associated hardware require periodic safety checks and maintenance services. It is recommended that this equipment be placed under a service contract with a reputable elevator service company. This service contract should include all safety and maintenance inspections required by the American National Standard Safety Code for Elevators and applicable local codes as well as emergency service and regular lubrication and service recommended by the manufacturer.



Hoistways and pits should be kept clean and free of dirt and rubbish. Water should not be allowed to accumulate in pits. Water leakage into the elevator shaft should be corrected as soon as it is discovered. Elevator pits and sump pumps should be checked quarterly and cleaned when necessary.

The regular cleaning of elevator cabs and shaft windows is discussed in Section 1 on cleaning.

All lights including ceiling and indicator (inside and outside cab) should be checked weekly and replaced as necessary.

### C. Painting

Included in this section are discussions of:

Inspection of painted surfaces -

- Metals
- Concrete/masonry
- Touch up
- Repainting

Painting serves two purposes:

1. Protection of metals against corrosion and resulting loss of structural capacity, and
2. Enhancement of appearance

Some metals such as anodized aluminum and stainless steel do not require painting. Galvanized steel surfaces do not initially require painting. However, because the galvanizing is sacrificial, under some exposure conditions, cleaning and painting may be required to maintain the corrosion protection as the surfaces age.

Paint as a protective coating depends upon its adherence to the underlying surface. Therefore, before painting any surface, it is extremely important to properly clean and prepare that surface. Preparation for painting may include removal of rust, removal or previous coats of paint, structural inspection, application of caulking or sealant, waterproofing concrete or masonry or other preparation appropriate to the surface and exposure conditions. Paints should be carefully selected to be appropriate for each particular application.

All painted surfaces should be inspected annually to determine their condition. Small rust spots that are observed should be cleaned and touched up each year. In addition, maintenance personnel should be trained to observe paint conditions during their routine duties and to report suspicious conditions for further investigation by more technical personnel. Complete repainting should be done as may be required by the element, type of paint and the exposure conditions. Depending on the paint system, most painted surfaces in the stadium will need repainting at intervals in the 3 to 10 year range. A high performance coating system, applied over properly prepared structural steel may not need recoating for up to 15 to 20 years.



Handrails and guardrails serve safety related functions. They should be inspected and painted at intervals as required to ensure retention of their structural capacity, but not less than annually.

Regular painting of exposed metals such as doors, doorframes, pipes, and pipe guards not only helps prevent corrosion deterioration but also provides a pleasant and well-kept appearance. Metal pan stairs must be inspected and painted on a regular basis.

The painting of interior or exterior concrete and masonry surfaces is done primarily for appearance. Some masonry paints also serve as waterproofing. At regular intervals, these elements should be repainted. Some of the new anti-graffiti paints are effective for that purpose and should be considered when graffiti is or may be a problem.

#### D. Roofing and Waterproofing

The comments and information in this section and Appendix A “Waterproofing, Preventive Maintenance and Repair” are intended to apply to the many different types of waterproofing applications that may occur in a stadium. The common waterproofing applications include:

- Roofing
- Joint sealant at construction joints, control joints and cracks in floors and walls
- Expansion joints in floors and walls
- Sealant at doors and windows
- Coatings on block walls
- Window gaskets
- Membrane or penetrating sealer type waterproofing systems on floors

Nearly all of these waterproofing systems have finite life spans. The elastomeric materials used for joint sealants and some expansion joints commonly have a life expectancy of five to twenty years. Those materials in areas exposed to direct sunlight will often have a shorter life than in areas not exposed to direct sunlight.

It is recommended that all areas of the stadium be inspected for water leakage monthly, and in no case less than semi-annually. Where leaks occur, repair or replacement of the waterproofing element should be made as soon as practical. Spot repairs are usually the more economical until about 30 to 50 percent of that element needs repair. At that time, total replacement should be considered.

The above assumes that the leak occurs because of wear or deterioration of the waterproofing material. Other causes of leaks can be:

- Failure of the base material
- Improper installation of the material
- More movement at the joint than was anticipated
- Poor selection of detail or improper selection of material for that condition



When one of these other causes is present, then more investigation by a qualified architectural or engineering consultant is warranted before embarking on repair or replacement of the waterproofing.

#### E. Safety Checks

Included in this section are discussions of:

- Guardrails and handrails
- Pedestrian exit signs
- Emergency lights
- Fire safety equipment
- Emergency calls in elevators
- Tripping hazards

There are some elements in a stadium that merit some special safety checks.

Metal handrails and guardrails are subject to damage from corrosion and impact. It is recommended that handrails and guardrails be checked monthly to verify that they are rigid, not damaged and can serve their intended purpose. Less susceptible to damage, but equally deserving of periodic safety checks, are concrete guard walls.

Most building codes require illuminated exit signs to be placed by each exitway on all floors and at other points of pedestrian egress. Many times these are white with red letters. These illuminated signs should be checked weekly to see that the light bulbs are working and the sign faces are intact.

Emergency lights should be checked regularly for proper operation. Fire safety equipment should be checked regularly. This includes fire extinguishers, stand pipes, hose cabinets, fire sprinkler systems and fire pumps.

Elevator cabs have emergency call alarms and sometimes telephones, intercoms, or television cameras. These should be checked weekly for proper operation. See also Section B, Elevators.

Steel pan treads and risers can develop corrosion induced holes that a person could step through or trip on. These holes should be repaired immediately, even if on a temporary basis until a permanent repair can be implemented. Concrete floors or sidewalks can develop holes or pockets due to deterioration that can be tripping hazards. These holes or pockets should be filled immediately, even if on a temporary basis.

#### F. Structural Systems

- Structural Steel
- Reinforced Concrete

The structural system is the main part of any stadium and usually represents a major portion of the construction investment. Protection of that investment requires an adequately budgeted program of



regular inspection and preventive maintenance. Deferred maintenance may lead to costly repairs and/or a shortened service life.

The Orange Bowl structural support system consists primarily of structural steel with some concrete framing (particularly the West End Zone). Common to both systems is steel, whether in the form of structural shapes or of concrete reinforcing. Unless protected, steel will corrode (rust). Corrosion of the steel will weaken the structure - at times seriously. This has already happened here at the Orange Bowl and has resulted in a major and costly repair effort.

In the typical stadium, the floor areas are subject to the most severe conditions of load, wear and exposure. At the Orange Bowl the lack of preventive maintenance has also left the bents and their connections exposed to severe deterioration conditions. The floors, either steel pans or concrete containing steel reinforcement with construction joints, expansion joints, electrical conduit, electrical junction boxes, and possibly cable or piping, may also have sprinklers, drain piping and signs suspended from it. All of the above elements combine to make the floors susceptible to premature deterioration if not properly maintained.

#### Structural Steel

Exposed structural steel elements such as metal decking, joists, beams, columns, lintels, connection angles, bolts, pan treads and risers, guardrails and handrails must be regularly inspected for rust (corrosion). Deterioration of the steel or the connections can adversely affect the load carrying capacity of the steel members. These elements may not be in close proximity of an individual conducting a walk-thru review but could be viewed at closer range using binoculars or a zoom lens camera. Rust removal, cleaning, touch-up painting and complete repainting at regular intervals are required. Divert drainage away from the structure wherever possible. Remove dirt, debris and other deposits that hold moisture and maintain a wet surface condition on the steel. In some situations hosing down to remove debris and contaminants may be practical and effective.

#### Reinforced Concrete

Types of deterioration that tend to occur in concrete floors are spalling, cracking, erosion, leaching, scaling and joint deterioration. Spalling, leaching and scaling may be controlled, or at least reduced, by the periodic application of a high quality protective sealer, discussed in Appendix A.

No matter how much care is taken during construction, it seems that stadium floors will almost always have some areas where water will collect. If ponds form over floor joints, the potential for deterioration is much greater. Areas where ponding tends to form should be checked after each rain and the ponds eliminated by sweeping or squeegeeing.

Cracks in concrete are common. The existence of a crack does not necessarily mean that the structure is in danger of failure. Cracks may be structural or non-structural, with the majority being non-structural. Cracks are generally serious when they are of a type or frequency that cannot be considered typical for a particular structural member. Cracks are also a problem when they allow leakage and subsequent contamination of concrete and corrosion of embedded reinforcing. Cracks allow leaching and staining which also cause visible deterioration of a structure. The extent and nature of cracking depends primarily on the design details and the construction methods. Cracking



generally results from three basic actions: thermal movement, shrinkage of the concrete, or structural behavior.

The methods of sealing a crack against moisture penetration will depend on the cause of the crack and a prediction of what the crack will do in the future. Some crack repairs require restoration of the concrete into its original monolithic state; other cracks are best left free to move.

Some "cracks" are designed and built into stadiums to accommodate movement and shrinkage strains, e.g. expansion joints, construction joints and control joints.

Expansion joints provide complete separation between sections of a stadium, and accommodate movements associated with temperature changes and long-term shrinkage. Expansion joint openings are generally filled with a flexible material that may or may not be designed as a seal. Other expansion joint designs provide a steel traffic plate to bridge the opening, or may simply leave the joint open. Expansion joints of all kinds must be checked regularly for damage and deterioration.

Construction joints are located at predetermined points. These joints may be tooled and filled with a flexible sealant or may have cast-in-place water-stops to prevent leakage.

Control joints accommodate cracking by creating a series of weakened planes at predetermined points in the floors and walls. Control joints are tooled or formed in the plastic concrete or saw cut in the hardened concrete and then filled with a flexible sealant to prevent water penetration.

Sealants used in the joints described above do fail during service and must not be expected to last forever. Joint sealant failure occurs for several reasons: cohesion failure within the material itself, adhesion failure between the material and concrete, both of which may be attributable to incorrect joint design or construction. Joint sealants are also subject to abrasion, and ultra-violet light induced sealant embrittlement. Sealant failures can impair the serviceability of the structure. When joint sealants fail, a joint replacement and repair program should be scheduled. Joint sealant systems should be inspected frequently to determine their condition.

Frequent inspection and repair of damaged joint sealant and flashing will tend to minimize leak-caused distress. Damage should be repaired soon after discovery. For extreme movement conditions, sealant replacement may be necessary, or the detail may need to be redesigned.

Deterioration can also affect beams, columns and walls, and is typically caused by salt-laden water leaking through joints or penetrations from the floor above or by ponded water at column or wall bases.

Beam and column distress can also be caused by restraint, excess load, and inadequate design or construction deficiencies. Conditions of this nature are beyond the scope of this manual and should be examined and evaluated by a structural engineer experienced in the design and maintenance of stadium facilities.



### 3. DESCRIPTION OF CONCRETE DETERIORATION

Included in this section are discussions of:

- Spalling
- Corrosion
- Cracking
- Leaching
- Joint Deterioration

Concrete deterioration generally falls into one of several major categories: spalling, cracking, leaching and joint deterioration. Joint leaking also contributes to concrete distress. These deterioration mechanisms are, to varying degrees, the cause of durability problems experienced by stadiums.

#### Spalling:

Spalls or potholes in reinforced concrete surfaces are usually dish shaped cavities from one to several inches deep and one to several square feet in surface area.

Spalling is preceded by horizontal fractures called “delaminations” which usually develop parallel to the exposed concrete surface. Fractures originate at corrosion damaged, embedded reinforcement or other embedded metal and migrate to the nearest surface.

#### Contamination:

Concrete is a naturally porous material. Penetration of chloride ions into concrete and subsequent accumulation occurs readily on surfaces exposed to the atmosphere in coastal areas. Essentially all concrete is susceptible to chloride ion contamination by virtue of its natural porosity.

#### Corrosion:

Metallic corrosion is a dynamic electro-chemical process and induces progressive deterioration. Corrosion by-products, “rust”, develop at the steel surface causing high stress in the surrounding concrete. Rust occupies a volume at least 2.5 times that of the parent metal. The by-product accumulation causes high tensile stress (5,000 psi minimum) which cracks the surrounding concrete. Cracks first appear vertically over the reinforcement nearest the exposed surface. These cracks allow direct access of moisture and additional chloride to the reinforcement causing accelerated corrosion and subsequent delamination.

One aspect of the corrosion phenomena that makes repairs so difficult that multiple delaminations occur as the condition progresses deeper into the floor slab. Where spalling coincides with full depth floor slab cracks, it is common to find ceiling spalls directly below floor spalls. The bottom reinforcement corrodes similar to the top, thus causing a multiple effect of concrete and reinforcement section loss. Surface spalling near mid-span reduces the concrete section. At the same time, severe corrosion of bottom (tension) reinforcement can result in over stressing and possible reinforcement yielding.





Spalling may occur on all structural members. Floor slab systems frequently experience the most extensive and widespread effect of spalling. Beams, columns and walls are also susceptible to spalling.

#### Cracking:

Concrete is a brittle material and will crack. Concrete cracking is caused by stress. This stress is either construction or service related. Cracking commonly attributed to construction is caused by improper concrete placement, improper consolidation, improper curing of the concrete, premature removal of form supports, or by plastic shrinkage of the concrete. Service related cracking is usually due to temperature changes, load, settlement, or internal stress. Corrosion of rebars and aggregate chemical reaction are common causes of internal stress.

Not all cracking is detrimental to the concrete member. In many cases, cracks are anticipated and reinforcement is provided to transfer stress across the crack. Properly positioned reinforcement arrests crack development by keeping cracks short and tightly closed. Cracking can be detrimental when it occurs to an extent and frequency not expected. If this happens, steps are necessary to minimize the effect cracking has on long term structure durability or durability of a specific member.

#### Leaching:

Leaching is caused by frequent water migration through the floor slab or cracks. As water migrates through, it takes along part of the cementing constituents, depositing then as a white film, stain, or a stalactite on the ceiling below. This process will weaken the concrete over a period of years and is accelerated by porous or perpetually moist concrete. Leaching frequently occurs from cracks beneath gutter lines.

#### Joint Deterioration:

The two most common provisions made for crack control or relief of restraint in concrete slabs are control joints and expansion joints. Such joints have long been a source of maintenance problems. Joints on supported floor slabs must be sealed against water leakage and intrusion of incompressible materials. Both situations are damaging to the joint system.

Construction joints deteriorate for several reasons, usually associated with failure of the sealant or failure of the adjacent concrete. Joint sealants may not have the required degree of flexibility, bond, strength, or durability for a particular application. If concrete adjacent to the joint is not sufficiently durable, then local scaling will cause joint sealant failure.

Expansion joints are also susceptible to premature deterioration. The most common causes of early deterioration are: improper joint design or sealant material specifications and incorrect installation of the expansion device.



#### 4. WALK THROUGH SURVEY

Included in this section are discussions of:

- Structural and Miscellaneous Steel
- Precast and Cast-in-place Concrete

The first step to any well-planned maintenance program is a regularly scheduled walk-through survey—a visual inspection of the entire stadium. Two excellent references for such a survey are “Guideline for Structural Condition Assessment of Existing Buildings” SEI/ASCE 11-99 by the American Society of Civil Engineers and the “Guide for Making a Condition Survey of Concrete in Service,” published by the American Concrete Institute. Any conscientious observer can do such a survey. However, at least every 2 or 3 years the inspection should be made by a structural engineer to help ensure that no potentially serious conditions have been overlooked.

##### Structural and Miscellaneous Steel

During the walk through survey, the person should observe the location and extent of conditions where deterioration is occurring to steel members or connections. Deterioration will usually be in the form of rust on the steel, and can vary from a mild surface coat breaking through the paint surface, to severe rusting where delamination of the steel is occurring.

In most cases, repairs of mild rust conditions can be made simply through cleaning of the steel and repainting. In cases where severe rusting is occurring, a structural engineer should be consulted in order to determine if the loss of steel area has affected the load carrying capacity of the member.

##### Precast and Cast-in-place Concrete

During the walk through survey, the person should observe the location and extent of conditions that could cause, or have already caused, concrete or reinforcing steel deterioration. Items to be looked for include surface deterioration on the top and bottom surfaces of the floor systems, evidence of water leakage and/or staining through or on the floors, walls or other structural elements; cracks in floors, beams, columns and walls; and rusting of exposed reinforcing steel. Leaking and staining are often indicators of future problems.

Two types of deterioration may be observed during the survey and may be classified as cosmetic (minor) or major. Minor repairs are generally those, which, if left undone, do not affect the operation or the structural integrity of the stadium. An example of a minor cosmetic defect would be the corner of a concrete column knocked off by a service cart. If no reinforcing steel is exposed and there is no major damage, the column could be repaired by patching with new concrete or any of several commercially available patching materials. Major repairs to concrete include those for scaling, spalling, cracking and leaking. Failure of membranes, sealers and sealants is discussed in Appendix A.

The walk through survey is a start, but it must be understood that a visual survey reveals only visible deterioration. A review of the walk through survey results may indicate the need for a more comprehensive survey that could include testing or inspection of subsurface conditions.



## 5. CONCLUSIONS AND RECOMMENDATIONS

The structural system is an important part of the total stadium and needs the same regular care as mechanical or electrical components of the stadium. Neglect of structural maintenance needs can lead to major problems and high repair costs.

Concrete surfaces should be reviewed on a regular schedule by a competent observer, and inspected by a structural engineer every 2 to 3 years.

Steel finishes should be checked regularly and when or if severe corrosion is observed, a structural engineer should be contacted as soon as possible.



## APPENDIX A

### Waterproofing, Preventive Maintenance and Repair

Waterproofing systems discussed in this Appendix are:

- Roofing
- Protective sealers for floors
- Sealants for floor and wall joints
- Caulking
- Protective membranes on floors

Roofing may be one of a number of types. It should be inspected from the underside for leaks during scheduled cleaning. Some of the newer roof types consist of a thin waterproof membrane applied over cellular insulation, which in turn rests on the roof structure. This membrane is easily punctured, so walking on the roof should be avoided. Bubbles in the roofing material, be it a membrane or the more common built-up type, are indications of deterioration and should be eliminated before they break and admit moisture. In most cases, repairs are best made by a reputable roofer equipped to work on the particular roofing system.

A protective sealer is a liquid applied to protect and preserve concrete by filling the concrete pores and by sealing the concrete surface against penetration by water-borne deterioration-causing contaminants. A quality material, properly applied and renewed periodically, will provide supplemental protection against corrosion and wear. No sealer is a cure-all, however, and the concrete to which it is applied must be basically sound for the sealer to be effective. Sealers do wear off under use and are subject to ultraviolet light attack, so must be reapplied at intervals ranging from one to five years, depending on the product, rate of application and conditions of exposure and use. Life cycle costs must be evaluated in making a choice of sealers.

With so many sealers on the market, and more coming, seek professional advice as to which is best suited for a particular use and exposure.

Once a sealer is selected, it should be applied by a manufacturer approved contractor in accordance with the manufacturer's instructions.

Sealants are used to seal control and construction joints in walls and floors against moisture intrusion into the joint. The materials may be self-leveling or non-sag, depending on whether they are intended for use on horizontal or vertical surfaces. Sealants are intended to remain relatively soft and flexible throughout their service lives and are designed for exterior use. They seal properly prepared joints through adhesion to the surrounding concrete. Sealants for relatively narrow joints are applied to joints in horizontal surfaces by pouring, and to vertical surfaces by a caulking gun. Sealants should meet or exceed the requirements of Federal Specification TT S-00227OE, for Sealants, Class A, Type 1 and 2, self-leveling and non-sag.

Expansion joint sealants have the same function as those for control and construction joints. Expansion joints are more vulnerable to wear, however, because they are directly exposed to foot and wheel traffic. For that reason, though poured expansion joint sealants similar in formulation and installation to control and construction



joint sealants are available, prefabricated sealants installed by experienced factory-approved contractors tend to give better performance.

All sealants must be inspected periodically for wear. Sealants that have failed will cause deterioration to the concrete substrate and to the steel reinforcing. Loss of reinforcing due to corrosion can have serious consequences.

The manufacturer and/or installer of the sealant should be consulted for proper materials and methods of repair. Also review sealant warranties: some products come with warranties as long as five years. Depending on the type and exposure conditions, most sealants have a useful life of 8 to 10 years and must be removed and replaced. When old sealants are removed, examine the underlying concrete for deterioration, make necessary repairs and apply penetrating sealer to the concrete before installing the new sealant. As a rule of thumb, when 30% of the sealant joints in the structure need repair or replacing, it is time to start planning for replacement of the sealant in all joints.

"Caulking" is often used to mean "sealant", and vice versa, but the two terms are not really synonymous. Caulking, unlike sealant, is intended for interior use, and will harden and it can crack, in time. It should be examined during the annual walk-through inspection. Maintenance usually consists of removal, cleaning and replacement of old caulking.

Protective membrane systems are generally installed to eliminate widespread leaks through an older floor slab, or to provide additional insurance against leaks in a newer one. Several membrane systems are available, the most durable of which seems to be the two-layer system. Membranes should be carefully maintained; repairs may be needed within three to five years.

Drive-on/walk-on membranes can be visually inspected. Membranes protected and hidden by a separate wearing surface cannot. Damage to the hidden membrane is usually first indicated by leaks from the ceiling on the underside of the floor covered by the membrane. Finding and repairing such leaks may require tearing up the wearing surface above the leak so that the membrane can be patched. Drive-on/walk-on membrane damage is easier to locate and repair. Consult the membrane installer and/or manufacturer for proper repair materials and methods. The membrane may have a warranty, which should be checked to see if it still in effect.



## **APPENDIX B**

### **PAINTING GUIDE**

This section is intended to provide guidance for the owners, or specifiers that will assist them in making proper choices in selecting a protective coating system for the structural steel for a stadium structure.

#### **The Following are Factors That Affect Cost and Performance:**

When selecting a coating system, the system sought should provide maximum performance at the lowest cost. In making the proper choice consider the following:

- Functional requirements;
- Service life of coating and structure;
- Quality of coating system;
- Quality of surface preparation and application;
- Maintenance program; and
- Determination of coating cost.

#### **Functional Requirements**

In most environments, coatings are a requisite for the protection of steel from corrosion. This is especially true in warm, coastal environments, such as South Florida. Usually exposed steel in stadium structures is quite visible to the public; hence, maintenance of its appearance - the gloss and color retention - is an important requisite.

#### **Service Life of Both Coatings and Structures**

One of the dependencies that influence the selection of a coating system is the length of time the coating provides the corrosion protection and the maintenance required. With present day coating systems, the usual expectation for paint life is from 15 to 20 years.

#### **Coating System Quality**

The type of coating selected is an important factor for both its performance and cost. Normally, the material is from 15% to 20% of the system's total cost. Thus, merely saving a few dollars-per-gallon for lesser quality materials may not be a wise decision.

#### **Quality of Surface Preparation and Application**

In virtually all systems that use high-technology coatings (e.g., ethyl silicate; zinc-rich, epoxy-polyamide polyurethanes), their most costly portion is surface preparation. The degree of surface preparation that is reached is a critical factor in determining ultimate performance of the coating system. The Table "Summary of Surface Preparation Specifications", at the end of this section, summarizes methods of surface cleaning as defined by The Society for Protective Coatings (SSPC).



A recognized necessity for high-technology coatings is blast cleaning. Hence, by initially investing in a superior surface preparation, the result will usually be a lifetime increase. Usually an SSPC-SP6 commercial blast cleaning, or an SSPC-SP-10 near-white metal blast cleaning, is recommended for use in stadium structures.

The following is a brief description of SSPC-SP-6 and SSPC-SP-10 blast cleaning:

a) *SSPC-SP 6 "Commercial Blast Cleaning"*

This method defines a more thorough, but not perfect, degree of blast cleaning. It is a **minimum** specification that is used with coating systems of higher performance, yet less forgiving of surface imperfections.

During cleaning, all rust, mill scale, and other detrimental matter is removed; however, staining that resulted from previously existing rust and mill scale, is permitted on 33% of each square inch of surface. The advantage of commercial blast cleaning lies in the lower cost for adequate surface preparation for a majority of cases where blast cleaning is deemed appropriate.

Note that certain paint systems (e.g., inorganic zinc-rich), may not be able to tolerate placement over a surface that has been prepared in this manner.

b) *SSPC-SP 10 "Near- White Metal Blast Cleaning "*

While this specification's price is higher than the "Commercial", it only permits staining on 5% of each square inch of the previously described surface. Generally used, only when the chosen paint materials, and the severity of the anticipated service environment justify the expense of this higher cleaning level. Near-White Metal Blast Cleaning is frequently specified in combination with inorganic zinc-rich coatings.

Unless the anticipated service environment is extremely severe, the advantage of this type of cleaning can be considered as optimum performance achieved at 10% to 35 % savings in surface preparation costs over that of SSPC-SP-5 "White Metal Blast Cleaning."

It is not anticipated that stadium structures will require the use of a surface preparation that is more stringent than the "Near-White Metal Blast Cleaning."

### **Maintenance Program**

The magnitude of maintenance expenditure and the interval between such expenditures depends on the initial coating choice and the established type of maintenance program. A well-established maintenance program will help create a substantial increase in the life of the initial coating system.

### **Determining Coating Costs**

To assist in making an informed decision, designers, specifiers, and owners of stadium structures, should require information on comparative costs and lifetime extents of alternative coating systems.



## Recommended Coating Systems for Stadium Structures

1. SSPC-SP-6, followed by 2-pack epoxy polyamide zinc-rich with high-build epoxy topcoat.
2. SSPC-SP-6, followed by moisture-cured polyurethane zinc-rich primer and Aliphatic polyurethane acrylic topcoat.
3. SSPC-SP-10, followed by ethyl silicate inorganic zinc primer and epoxy topcoat.
4. SSPC-SP-10, followed by epoxy-polyamide zinc-rich, high-build epoxy topcoat.

NOTE: For these systems, an Aliphatic polyester polyurethane topcoat may be substituted in order to attain improved; a) durability, b) abrasion resistance and c) easy removal of graffiti.

## LOW-VOC ALTERNATIVES - VOC = 2.8 lbs /gal (340 g / liter)

To meet 2.8 lbs / gal VOC (340 g / liter) requirements the above-listed Systems 1 through 4, plus the alternate Aliphatic polyurethane topcoats are available for commercial use at this level.

NOTE: Low-VOC versions of these coatings do not have the long service life that has been documented for their high-VOC counterparts, therefore, the manufacturer/supplier should be required to furnish evidence of both their field performance and application properties.

Where water-borne coating systems are required, the following can be specified:

SSPC-SP-10, followed by water-borne inorganic zinc alkali silicate primer with 100% acrylic topcoat.

NOTE: While this system has demonstrated a good long-term service life, the manufacturer/supplier must demonstrate the suitability of the product's specific field-usage.

## Specifying Coating Systems

### System 1: Epoxy Polyamide

- Zinc-rich epoxy primer; SSPC-Paint 20, Type II
- Epoxy intermediate or topcoat: SSPC-Paint 22.
- Polyurethane topcoat (optional). SSPC specification is not available for this. Request supplier to submit laboratory and field-test data. This topcoat must consist of two component Aliphatic isocyanate polyurethane.

### System 2: Polyurethane/Polyurethane

- Moisture-cured polyurethane zinc-rich primer. SSPC-Paint 20, Type II. Request paint supplier to submit exterior exposure (test panels or service) data for at least three years; names of the facility owners should be given to verify the performance.
- Epoxy intermediate is optional.
- Polyurethane topcoat.





### System 3: Inorganic Zinc-Epoxy

- Ethyl silicate inorganic zinc-rich primer; SSPC-Paint 20, Type I.
- Epoxy intermediate or topcoat.
- Polyurethane topcoat (optional).

### System 4: Epoxy/Epoxy

- Epoxy polyamide zinc-rich primer SSPC-Paint 20, Type II. Request paint supplier to submit exterior exposure (test panels or service) data for at least three years; names of the facility owners should be given to verify the performance.
- Epoxy intermediate or topcoat (see System 3).
- Polyurethane topcoat (optional; see System 3).



**Table**  
**Quality of Surface Preparation and Application**

**SUMMARY OF SURFACE PREPARATION SPECIFICATIONS**

<b>SSPC Specification</b>	<b>Description</b>
SP 1, Solvent Cleaning	Removal of oil, grease, dirt, soil, salts, and contaminants by cleaning with solvent, vapor, alkali, emulsion, or steam.
SP 2, Hand Tool Cleaning	Removal of loose rust, loose mill scale, and loose paint to degree specified, by hand chipping, scraping, sanding, wire brushing, and grinding.
SP 5, White Metal Blast Cleaning	Removal of all visible rust, mill scale, paint, and foreign matter by blast cleaning by wheel or nozzle (dry or wet) using sand, grit, or shot. (For very corrosive atmospheres where high cost of cleaning is warranted.)
SP6, Commercial Blast Cleaning	Blast cleaning until at least two-thirds of the surface area is free of all visible residues. (For rather severe conditions of exposure.)
SP 7, Brush-Off Blast Cleaning	Blast Cleaning of all except tightly adhering residues of mill scale, rust, and coatings, exposing numerous evenly distributed flecks of underlying metal.
SP 8, Pickling	Complete removal of rust and mill scale by acid pickling, duplex pickling, or electrolytic pickling.
SP 10, Near-White Blast Cleaning	Blast cleaning nearly to White Metal Cleanliness, until at least 95% of the surface area is free of all visible residues. (For high humidity, chemical atmosphere, marine, or other corrosive environments.)
SP- I 1-89T, Power Tool Cleaning to Bare Metal	Complete removal of all rust, scale, and paint by power tools, with resultant surface profile.
Vis 1-89, Visual Standard for Abrasive Blast Cleaned Steel	Standard reference photographs; optional supplement to SSPC Surface Preparation Specification SSPC-SP 5, 6, 7, and 10.
Vis 2, Standard Method of Evaluating Degree of Rusting on I Painted Steel Surfaces	A geometric numerical scale for evaluating degree of rusting of painted steel, illustrated by color photographs and black and white dot diagrams.



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: April 17, 2003

NAME OF PROJECT: ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS

INITIATING DEPARTMENT/DIVISION: Conferences, Conventions, and Public Facilities

INITIATING CONTACT PERSON/CONTACT NUMBER: Christina Abrams / 305.579.6341

C.I.P. DEPARTMENT CONTACT: Juan Ordonez 305.416.1241

RESOLUTION NUMBER: R-03-829 CIP/PROJECT NUMBER: 324002

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$2,000,000.00 (total amount budgeted for this item = 16 Million)

SOURCE OF FUNDS: Homeland Defense - Orange Bowl Ramps & Improvements; Structural Repair

ACCOUNT CODE(S): CIP # 324002

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Juan Ordonez, C.I.P.

DESCRIPTION OF PROJECT: Improve the structural integrity of the stadium, including the emergency structural repairs required by the "40-years Structural Recertification for the Orange Bowl Stadium." This work has been done under the supervision and direction of Bliss & Nyitray, who were hired to conduct an in-depth structural assessment of the Stadium's structure. See attachment for a list of the emergency remedial work needed.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/17/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 7/17/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \$ 447,000 already spent. Should be painted per staff - current lawsuit precludes this. A maintenance program should be adopted for preventative measures to prevent deterioration of stadium.

APPROVAL: *[Signature]*  
BOND OVERSIGHT BOARD

DATE: \_\_\_\_\_

Enclosures: Back-Up Materials  YES  NO



## Budgetary Impact Analysis

Department Capital Improvements

Division: \_\_\_\_\_

Commission Meeting Date: 03/25/04

Title and brief description of legislation or attached ordinance/resolution: Resolution increasing contract to Professional General Contractors, Inc. for "B-3297 - Orange Bowl Stadium Structural Repairs 2003 "

1. Is this item related to revenue? No  Yes  Revenue Source: \_\_\_\_\_

2. Is this item an expenditure? No  Yes  Amount: \$ 500,000.00

General Fund Account No: \_\_\_\_\_

Special Revenue Fund Account No: \_\_\_\_\_

CIP Project No: 324002

3. Are there sufficient funds in Line Item? No:  Yes:

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
From		\$
From		\$
To		\$
To		\$

4. Is this item funded by Homeland Defense/Neighborhood Improvement Bonds? No  Yes

Project Name	Total Bond Allocation	1 <sup>st</sup> Series Appropriation	Dollars Spent to Date	Encumbrances & Commitments	Balance
Orange Bowl Stadium Ramps & Improvements, CIP 324002	\$16,000,000	\$16,000,000	\$1,632,743	\$3,353,946	\$12,646,054

Comments: \_\_\_\_\_

Approved by:

\_\_\_\_\_  
Department Director/Designee

\_\_\_\_\_  
Date

**C.I.P. APPROVAL:**

*[Signature]* 2-26-04  
Signature Date

### APPROVALS

Verified by:

\_\_\_\_\_  
Dept. of Strategic Planning, Budgeting & Performance

Date:

Verified by CIP: (If applicable)

\_\_\_\_\_  
Director/Designee

Date:

## **..Title**

A RESOLUTION OF THE MIAMI CITY COMMISSION, FOR INCREASING THE CONTRACT BETWEEN THE CITY OF MIAMI AND PROFESSIONAL GENERAL CONTRACTORS INC., (THE CONTRACTOR) FOR THE "ORANGE BOWL STADIUM STRUCTURAL REPAIRS 2003", B-3297, AWARDED BY RESOLUTION 03-829 DATED JULY 17, 2003, AUTHORIZING THE CITY MANAGER TO SIGN THE ATTACHED AMENDMENT IMPLEMENTING THIS RESOLUTION IN THE AN AMOUNT OF \$500,000; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT No. 324002

## **..Body**

WHEREAS, the City of Miami and "Professional General Contractors, Inc." (the Contractor) into a Contract on September 2, 2003, for the Project entitled "Orange Bowl Stadium Structural Repairs 2003, B-03297", awarded by the City Commission Resolution 03-829 dated July 23, 2003; and

WHEREAS, the contract sum, subject to additions and deductions and based on sum and unit prices, all as provided in the Proposal and other Contract documents, the sum of (\$1,949,039.00) One Million Nine Hundred Forty Nine Thousand Thirty One Dollars; and

WHEREAS, while conducting the structural repairs under the contract "Orange Bowl Stadium Structural Repairs 2003, Job No. B-3297", and after the cleaning of the base connection of the upper bowl trusses was completed, it was found that 15 of the 40 supports at the North side of the stadium show a different degree of deterioration and are in need of repair. Also, the four ramps that lead from the ground toward the concession concourse at '9-6" elevation present severe damage and deterioration and needs to be replaced; and

WHEREAS, the Consultants, Bliss & Nyitray, Inc, who are under contract to the City to oversee the structural repairs, are recommending that the deficiencies must be repaired to restore the structural integrity of the stadium in a timely manner prior to the 2004 UM football season.

WHEREAS, the additional work, and materials are required to accomplish the proposed work in an amount of \$500,000,000 (Five Hundred Thousand Dollars); and

WHEREAS, funds for this additional work in an estimated amount of \$500,000 are available from Capital Improvement Project ("CIP") No. 324002; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are hereby adopted by reference thereto and incorporated herein as if fully set forth in this Section.

Section 2. An increase in the amount of the Contract in the amount of \$500,000 is approved, in an estimated in the amount of \$500,000, is hereby authorized, with funds for said increase hereby allocated from Safe Neighborhood Park Bond CIP Account No. 324002.

Section 3. The City Manager is authorized to execute an amendment to the contract, in substantially the attached form, implementing this Resolution.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2004.

\_\_\_\_\_  
MANUEL A. DIAZ, MAYOR

ATTEST:

\_\_\_\_\_  
PRISCILLA A. THOMPSON  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
ALEJANDRO VILARELLO  
CITY ATTORNEY

## ..Footnote

- {1} If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

**FIRST AMENDMENT TO CONTRACT**  
**"ORANGE BOWL STADIUM STRUCTURAL REPAIRS 2003, B-3297"**

This first Amendment to the Contract for the project entitled "ORANGE BOWL STADIUM STRUCTURAL REPAIRS 2003, B-3297" between the Contractor and the City, awarded to the Contractor by informal solicitation, authorized by the City Commission Resolution No. 03-829, on September 2, 2002, which is deemed as being incorporated by reference as if set forth in full herein, is entered into this \_\_\_\_ day of \_\_\_\_\_, 2004, by and between the City of Miami, a municipal corporation of the State of Florida (the "City"), and "Professional General Contractors, Inc.", a Florida corporation ("Contractor") for the purpose of amending that certain Contract dated July 17, 2003 between the City and the Contractor (the "Contract") as set forth herein.

**RECITALS:**

WHEREAS, pursuant Resolution No. 03-829, adopted by the City Commission on July 17, 2003, the City and the Contractor entered into the Contract for the furnish of all labor, materials and equipment and perform all the work in the form and manner provided by the Contract Documents for the project entitled "ORANGE BOWL STADIUM STRUCTURAL REPAIRS 2003, B-03297"; and

WHEREAS, the City shall pay to the Contractor, (as provided in the attachment "A" and other Contract Documents for this project), the sum of (\$1,949,031.00), One Million Nine Hundred Forty Nine Thousand Thirty One Dollars; and

WHEREAS, while conducting the structural repairs under the contract "Orange Bowl Stadium Structural Repairs 2003, Job No. B-3297", and after the cleaning of the base connection of the upper bowl trusses was completed, it was found that 15 of the 40 supports at the North side of the stadium show a different degree of deterioration and are in need of repair. Also, the four ramps that lead from the ground toward the concession concourse at '9-6" elevation present severe damage and deterioration and needs to be replaced; and

WHEREAS, the Consultants, Bliss & Nyitray, Inc, who are under contract to the City to oversee the structural repairs, are recommending that the deficiencies must be repaired to restore the structural integrity of the stadium in a timely manner prior to the 2004 UM football season.

WHEREAS, the additional work, and materials are required to complete the proposed work in an estimated amount of (\$500,000) Five Hundred Thousand; and

WHEREAS, the City Commission, by Resolution No. \_\_\_\_\_, adopted on March 25, 2004, has authorized an increase in the amount of the Contract in (\$500,000) Five Hundred Thousand; and

NOW THEREFORE, in consideration of the foregoing and of the mutual agreements and covenants of the parties as set forth in the Contract, the City and the Contractor agree as follows:

**Compensation:** Article 2 of the Contract is hereby amended to increase the amount of compensation from \$1,949,031.00 to \$2,449,031.00; the additional amount to be used exclusively for the payment of the additional work due to restore the structural integrity of the stadium in a timely manner prior to the 2004

UM football season; and except as provided herein, no other compensation, fee, reimbursable expense or charge shall be payable by the City.

**CITY OF MIAMI**

**CONTRACTOR**

\_\_\_\_\_ Date \_\_\_\_\_  
Joe Arriola  
City Manager

\_\_\_\_\_ Date \_\_\_\_\_  
Carlos R. Ramos, President  
Professional General Contractors Inc...

Attest:

Attest:

\_\_\_\_\_ Date \_\_\_\_\_  
Priscilla Thompson  
City Clerk

\_\_\_\_\_ Date \_\_\_\_\_  
Corporate Secretary  
(AFFIX CORPORATE SEAL)

**APPROVED AS TO LEGAL FORM  
AND CORRECTNESS:**

**INSURANCE REQUIREMENT  
APPROVED:**

\_\_\_\_\_ Date \_\_\_\_\_  
Alejandro Vilarello  
City Attorney

\_\_\_\_\_ Date \_\_\_\_\_  
Dania F. Carrillo,  
Risk Management Administrator

This Amendment is subject to the approval of the City Commission.



J-03-775  
7/17/03

RESOLUTION NO. 03-829

A RESOLUTION OF THE MIAMI CITY COMMISSION, BY A FOUR-FIFTHS (4/5<sup>THS</sup>) AFFIRMATIVE VOTE, WITH ATTACHMENT(S), RATIFYING, APPROVING AND CONFIRMING THE CITY MANAGER'S FINDING OF AN EMERGENCY, WAIVING COMPETITIVE BIDDING PROCEDURES, AND ACCEPTING THE BID OF PROFESSIONAL GENERAL CONTRACTORS, INC., FOR THE PROJECT ENTITLED "ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS (SECOND BIDDING), B-3297," IN THE AMOUNT OF \$1,949,031.00; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 324002, IN THE AMOUNT OF \$1,949,031.00 FOR CONTRACT COSTS, AND \$113,000.00 FOR EXPENSES TO BE INCURRED BY THE CITY, FOR TOTAL PROJECT COSTS NOT TO EXCEED \$2,062,031.00; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, FOR SAID PURPOSE.

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BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI,  
FLORIDA:

Section 1. By a four-fifths (4/5<sup>ths</sup>) affirmative vote, the City Manager's finding of an emergency, waiving competitive bidding procedures, and accepting the bid of PROFESSIONAL GENERAL CONTRACTORS, INC., for the project entitled

CITY COMMISSION  
MEETING OF

JUL 17 2003  
Resolution No.

03-829

"Orange Bowl Stadium 2003 Structural Repairs (Second Bidding), B-3297," in the amount of \$1,949,031.00, is ratified, approved, and confirmed, with funds allocated from Capital Improvements Project No. 324002, in the amount of \$1,949,031.00 for contract costs and \$113,000.00 for expenses to be incurred by the City, for total project costs in the amount of \$2,062,031.00.

Section 3. The City Manager is authorized<sup>1/</sup> to execute an agreement, in substantially the attached form, for said purpose.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.<sup>2/</sup>

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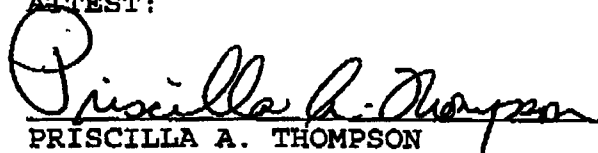
<sup>1/</sup> The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

<sup>2/</sup> If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

PASSED AND ADOPTED this 17th day of July, 2003.

  
MANUEL A. DIAZ, MAYOR

ATTEST:

  
PRISCILLA A. THOMPSON  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS: 

  
ALEJANDRO VILARELLO  
CITY ATTORNEY

W7493:BSS

CONTRACT

This AGREEMENT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, A.D., 2003, by and between the City of Miami, Florida, a municipal corporation of the State of Florida, party of the first part, (hereinafter sometimes called the "City"), and PROFESSIONAL GENERAL CONTRACTORS, INC.

Party of the second part (hereinafter sometimes called the "Contractor")

WITNESSETH: That the parties hereto, for the considerations hereinafter set forth, mutually agree as follows:

ARTICLE 1. SCOPE OF THE WORK: The Contractor shall furnish all labor, materials and equipment and perform all the work in the manner and form provided by the Contract Documents, for the project entitled:

ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS (SECOND BIDDING) B-3297.

ARTICLE 2. THE CONTRACT SUM: The City shall pay to the Contractor, for the faithful performance of the Contract, in lawful money of the United States, and subject to additions and deductions and based on unit prices (where applicable), all as provided in the Proposal and other Contract Documents, the sum of (\$ 1,949,031.00 ).

One Million Nine Hundred Forty Nine Thousand Thirty One Dollars and NO Cents.

ARTICLE 3. PARTIAL AND FINAL PAYMENTS: In accordance with the provisions fully set forth in the "General Conditions" of the "Specifications," and subject to additions and deductions as provided, the City shall pay the Contractor as follows:

- (a) On or before the 10<sup>th</sup> day of each calendar month, the City shall make partial payments to the Contractor on the basis of a duly certified and approved estimate of work, performed during the preceding calendar month by the Contractor, less ten (10%) percent of the amount of such estimate, which is to be retained by the City until all work has been performed strictly in accordance with this Agreement and until such work has been accepted by the City.
- (b) Upon submission by the Contractor of evidence satisfactory to the City that all payrolls, material bills and other costs incurred by the Contractor in connection with the construction of the work have been paid in full, and also, after all guarantees that may be required in the Specifications or by the Contractor have been furnished and are found acceptable by the City, final payment on account of this Agreement shall be made within sixty (60) days after completion by the Contractor of all work covered by this Agreement and acceptance of such work by the City.

## ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS (SECOND BIDDING) - INFORMAL BID

Project Number: B-3297  
 Project Manager: JUAN B. ORDONEZ  
 Person who received the bids: SANDRA VEGA & TATIANA ACOSTA  
 Construction Estimate = \$ \$2,000,000.00

CIP Number: 324002  
 Date: 07.14.03  
 Received at: MRC BUILDING 8TH FLOOR  
 Time: 10:30 A.M.

BIDDER		PROFESSIONAL G.C., INC	AVENTURA ENG. CORP.	CONSTRUCTION AFFAIRS, INC	MILES C. JENNINGS CONSTR.		
ADDRESS		434 NW 22 AVE #200 MIAMI, FL 33125	266 NW 26TH STREET Miami, Florida 33127	2651 A NW 20th Street Miami, Florida 33142	3125 Mundy Street Miami, Florida 33133		
BID BOND AMOUNT		5% - BB	5% - BB				
IRREGULARITIES		E	N/A				
MINORITY OWNED		YES	YES				
ITEM No.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
	BASE BID, ITEMS 1 THRU 18		\$1,949,031.00		\$2,588,000.00		\$0.00
1	10 SUPPORTS - AXIS "K" - CASE I	\$18,490.00	\$189,900.00	\$9,120.00	\$91,200.00		
2	30 SUPPORTS - AXIS "K" - CASE II	\$3,550.00	\$106,500.00	\$3,792.00	\$113,760.00		
3	10 SUPPORTS - AXIS "M" - CASE III	\$5,120.00	\$51,200.00	\$5,040.00	\$50,400.00		
4	30 SUPPORTS - AXIS "M" - CASE IV	\$2,770.00	\$83,100.00	\$4,704.00	\$141,120.00		
5	REPLACEMENT DECK - 5,500 S.F.	\$69.00	\$379,500.00	\$114.30	\$628,650.00		
6	15 - C 8X18.75X20 FT.	\$3,535.00	\$53,025.00	\$3,750.00	\$56,250.00		
7	30 - C 12X20.7X20 FT.	\$3,633.00	\$108,990.00	\$2,610.00	\$78,300.00		
8	REPLACEMENT 2,000 S.F REINF. CONC.	\$19.00	\$38,000.00	\$37.00	\$74,000.00		
9	16 - W 14X23X20 FT	\$6,091.00	\$97,472.00	\$4,032.00	\$64,512.00		
10	20 - W 12X35X20 FT.	\$2,970.00	\$59,400.00	\$4,572.00	\$91,440.00		
11	5 - W 10X30X20 FT.	\$2,850.00	\$14,250.00	\$3,840.00	\$19,200.00		
12	40 - NEW END SUPPORTS	\$3,129.00	\$125,160.00	\$3,282.00	\$131,280.00		
13	24 - STEEL COLUMNS - AXIS "M" DTL1	\$6,216.00	\$149,184.00	\$5,280.00	\$126,720.00		
14	4 - STEEL COLUMNS - AXIS "M" DTL2	\$3,200.00	\$12,800.00	\$6,960.00	\$27,840.00		
15	10 - NEW CONNECT AXIS "E" (RAKER BM)	\$5,780.00	\$57,800.00	\$3,540.00	\$35,400.00		
16	70 - COLUMNS BASIS	\$325.00	\$22,750.00	\$1,490.00	\$104,300.00		
17	DIVISION 6 - REMOVAL OF PAINT		\$50,000.00		\$403,628.00		
18	SPECIAL PROVISIONS		\$350,000.00		\$350,000.00		

• IRREGULARITIES LEGEND

- A - No Power-of-Attorney
- B - No Affidavit as to Capital & Surplus of Bonding Company
- C - Incorrect Summation of Base Bid Total
- D - Proposal Unsigned or Improperly Signed or no Corporate Seal
- E - Incorrect Extensions
- F - No Bid Proposal
- G - Improper Bid Bond
- H - No Certificate of Competency Number
- I - No First Source Hiring Compliance Statement
- J - No Minority Compliance Statement
- K - No Duplicate Bid Proposal
- L - No City Occupational License

IT HAS BEEN DETERMINED BY THE DEPARTMENT OF CAPITAL IMPROVEMENTS THAT THE LOWEST RESPONSIBLE AND RESPONSIVE BID IS FROM PROFESSIONAL GENERAL CONT. INC FOR THE TOTAL AMOUNT OF \$1,949,031.00

IF THE ABOVE CONTRACTOR IS NOT THE LOWEST BIDDER, EXPLAIN:

*o.k. Approved*  
*7/16/03*



**City of Miami**  
**Department of Capital Improvements**  
**PROJECT FACT SHEET**

Date: July 19, 2003

Emergency: \_\_\_\_\_

**Project Name:** ORANGE BOWL STADIUM 2003 STRUCTURAL REPAIRS (SECOND BIDDING)  
**Project Location:** 1501 NW 3RD STREET MIAMI, FL 33125 **Commissioner District:** 3  
**Project Number:** B-3297 **Initiating Dept.:** Conventions & Public Facilities  
**Project Manager/Ext. No.:** Juan B Ordonez, #1241 **Project Budget:** \$2,100,000.00  
**Homeland Defense:**  **Account Number:** 324002 **Amount:** \$2,062,031.00  
**Federal (C.D.B.G.):**  **Account Number:** \_\_\_\_\_ **Amount:** \_\_\_\_\_  
**S.N.P.B.:**  **Account Number:** \_\_\_\_\_ **Amount:** \_\_\_\_\_  
**Other:**  **Account Number:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

PROJECT SCOPE

The project consists of the furnishing of all labor, materials and equipment for the the demolition, supply and installation of structural supports for upper trusses in grid lines "K" and "M", 5,5000 sq.ft. of safety deck, steel beams, columns. Also, the installation of new connections along "E" grid, columns basis and paint removal.

**PROJECT COSTS**

(A) - Actual  
(E) - Estimate

DESIGN PHASE

**A/E Firm:** Bliss & Nyitray, Inc  
**Address:** 51 SW Le Jeune Road  
**City, State, Zip:** Miami, Florida 33134  
**Contact Person:** Ronal Milmden  
**Telephone/E-Mail:** mail@BNInengineers.com  
**Type of Work:** Structural Repairs  
**Comments:** \_\_\_\_\_

**A/E Firm Fees:** \$15,000.00 (A)  
**Additional Design Services:** N/A (A)  
**In-House Design Cost:** N/A (A)  
**Miscellaneous Services:** N/A (A)  
**CIP Design Administration:** \$49,000.00 (A)  
**Design Phase Total:** \$64,000.00

CONSTRUCTION PHASE

**Contractor:** Professional General Contractors, Inc  
**Address:** 454 NW 22 Avenue #200  
**City, State, Zip:** Miami, Florida 33125  
**Contact Person:** Carlos Ramos  
**Telephone/E-mail:** 305.644.4194  
  
**Class:** P  
*(J = Joint P = Prime S = Sub)*  
**Minority Status:** H  
*(B = Black F = Female H = Hispanic N = None)*  
**Established:** 1 years  
**License Number:** CCN000019247  
**Sub-Contractors:**  
Electrical Industrial Control & Maint. 491260-7

**Construction Contract Amount:** \$1,949,031.00 (BID)  
**CIP Construction Administration:** \$49,000.00 (E)  
**Misc. Construction Costs:** N/A (E)  
**Construction Phase Total:** \$1,998,031.00

**Total Project Cost:** \$2,062,031.00

Copies to: CIP Senior Accountant, CIP Administrator, File, Initiating Department

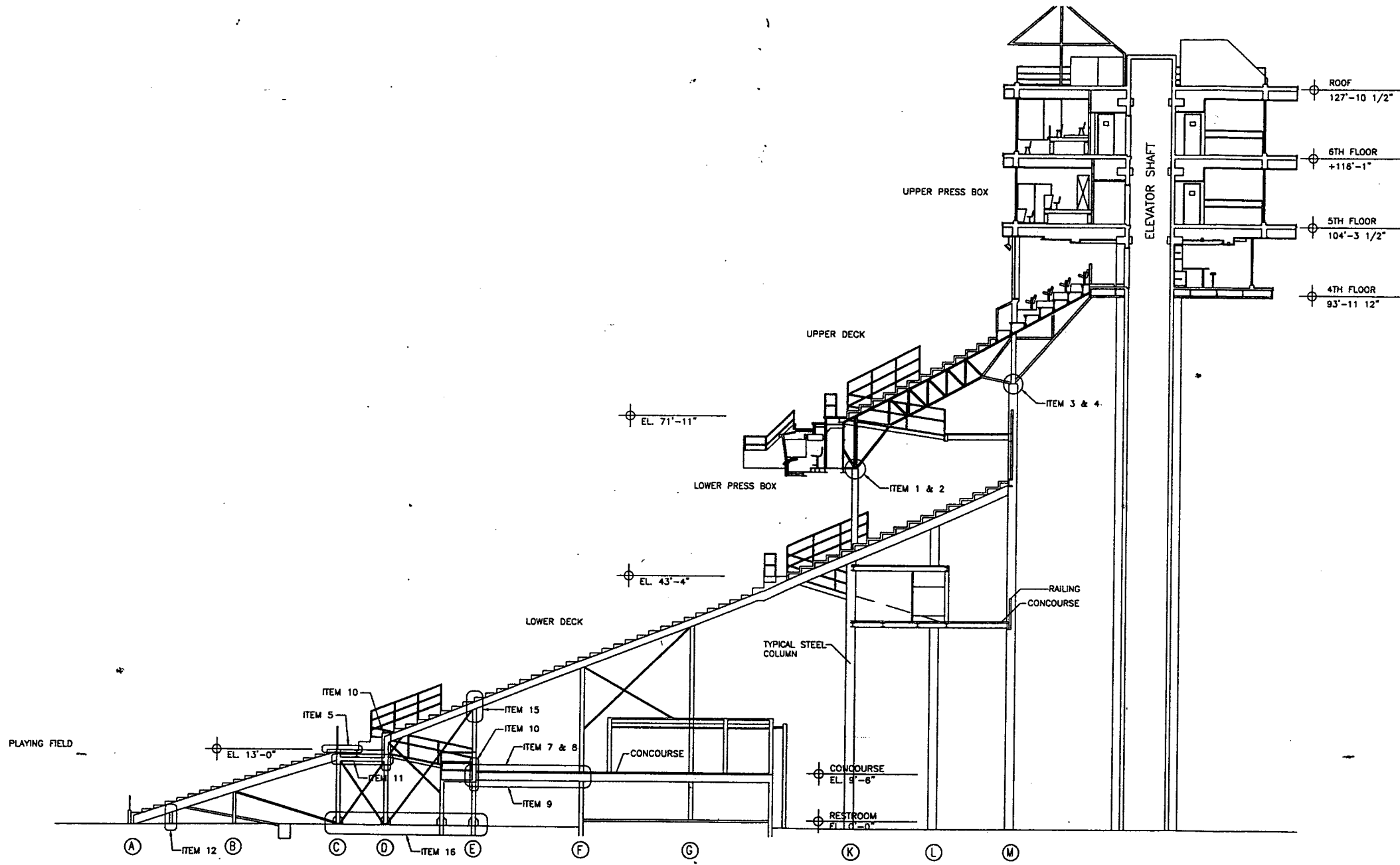
## ORANGE BOWL STADIUM

### STRUCTURAL REPAIRS 2003-2004, B-3267

#### SUMMARY REPORT

Item No.	Description	Amount in Cont.	Amount Completed	Balance	Additional Work
1	Support Repair Case I – “K” G.L.	10	10	-	16
2	Support Repair Case II – “K” G.L.	30	5	25	-
3	Support Repair Case II – “M” G.L.	10	10	-	-
4	Support Repair Case III – “M” G.L.	30	5	25	-
5	Replacement of Stl. Deck	5,000 s.f.	5,000 s.f.	-	-
6	Replac. of C 8 x 18.75	15	15	-	12
7	Replac. of C 12 x 20.7	30	30	-	3
8	Replac. of 6” conc. Slab	2,000 s.f.	-	-	-
9	Replac. of W 14 x 43	16	16	-	4
10	Replac. of W 12 x 35	20	20	-	-
11	Replac. of W 10 x 30	5	5	-	20
12	Short Columns	40	-	-	-
13	Stl. Col. Exposure	24	24	-	-
14	Stl. Col. Repair	4	4	-	8
15	Beam to Col. Connec.	10	10	-	-

New 4 access ramps from ground level to 9'-6" elevation concourse.



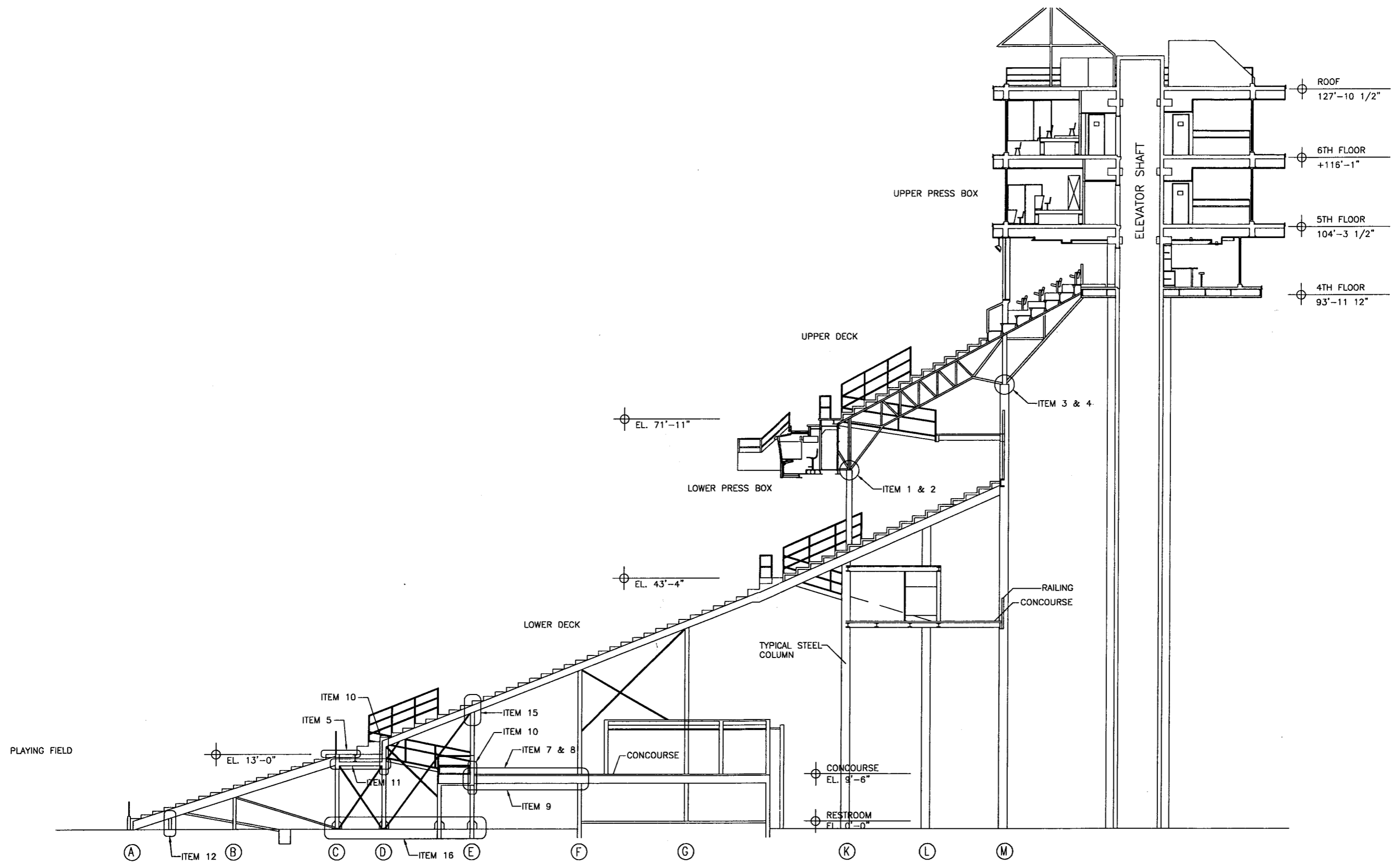
SECTION  
 SCALE: 1"=100'

SECTION  
 ORANGE BOWL STADIUM  
 2003 STRUCTURAL REPAIRS

DATE:	08/10/08
DESIGN:	J. GONZALEZ
DRAWING:	J. PARRISBAT
CHECKED:	J. GONZALEZ
REVISIONS:	

JOB No.	B-8011
FILE:	
SEAL:	





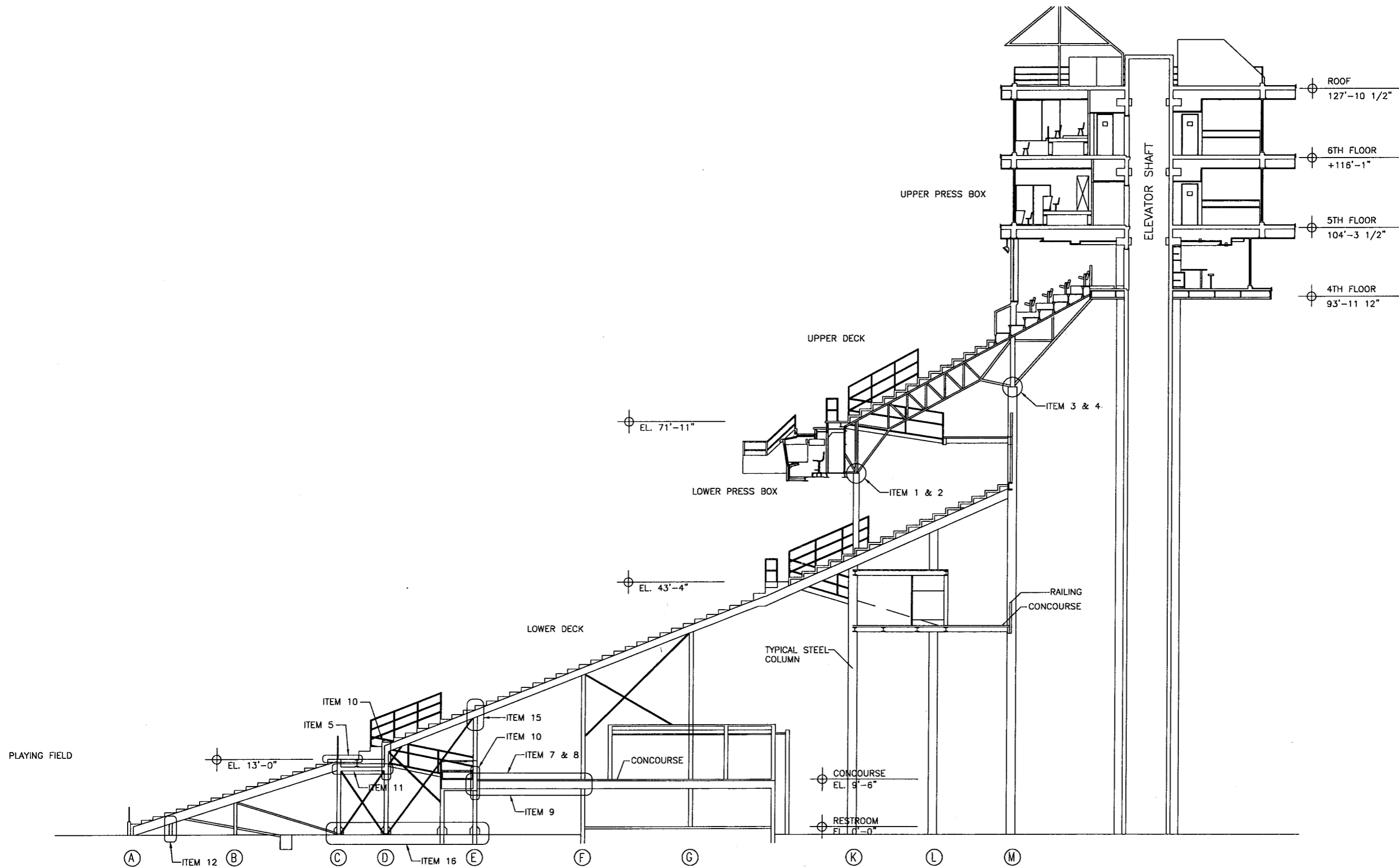
ROOF  
 127'-10 1/2"  
 6TH FLOOR  
 +116'-1"  
 5TH FLOOR  
 104'-3 1/2"  
 4TH FLOOR  
 93'-11 1/2"

SECTION  
 SCALE: 1"=100'

SECTION  
 ORANGE BOWL STADIUM  
 2003 STRUCTURAL REPAIRS

DATE: 05/01/03  
 DESIGN: J. ORDOÑEZ  
 DRAWN: J. FARRAGAT  
 CHECKED: J. ORDOÑEZ  
 REVISIONS:

JOB No. B-3291  
 FILE:  
 SEAL



SECTION

SCALE: 1"=100'



SECTION  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 08/01/03  
DESIGN: J. ORDONEZ  
DRAWN: J. FABREGAT  
CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-3211  
FILE:  
SEAL

SCALE: AS SHOWN  
SHEET No. 5-6  
OF SHEETS



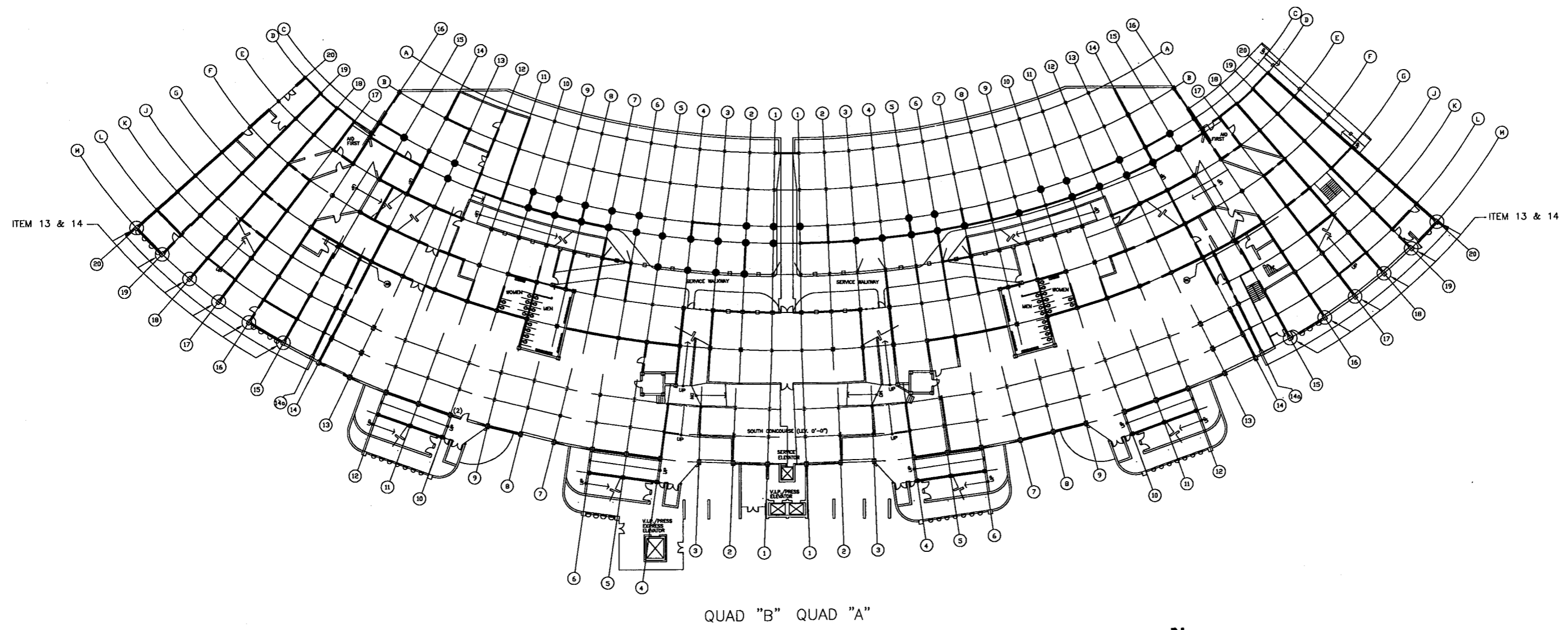
FLOOR PLAN  
QUADRANT "A" AND QUADRANT "B"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 11.18.05  
DESIGN: ARCH/ENG DIVISION  
DRAWN: J. FABRESAT  
CHECKED: J. ORDONEZ  
REVISIONS:

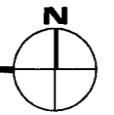
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SCALE: AS SHOWN  
SHEET No. 5-2  
OF SHEETS

LEGEND	
MARK	DESCRIPTION
●	COLUMN BASIS 15"x15"x30"
—	REPLACE BEAM



FLOOR PLAN  
SCALE 1:50





FLOOR PLAN  
QUADRANT "C" AND QUADRANT "D"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

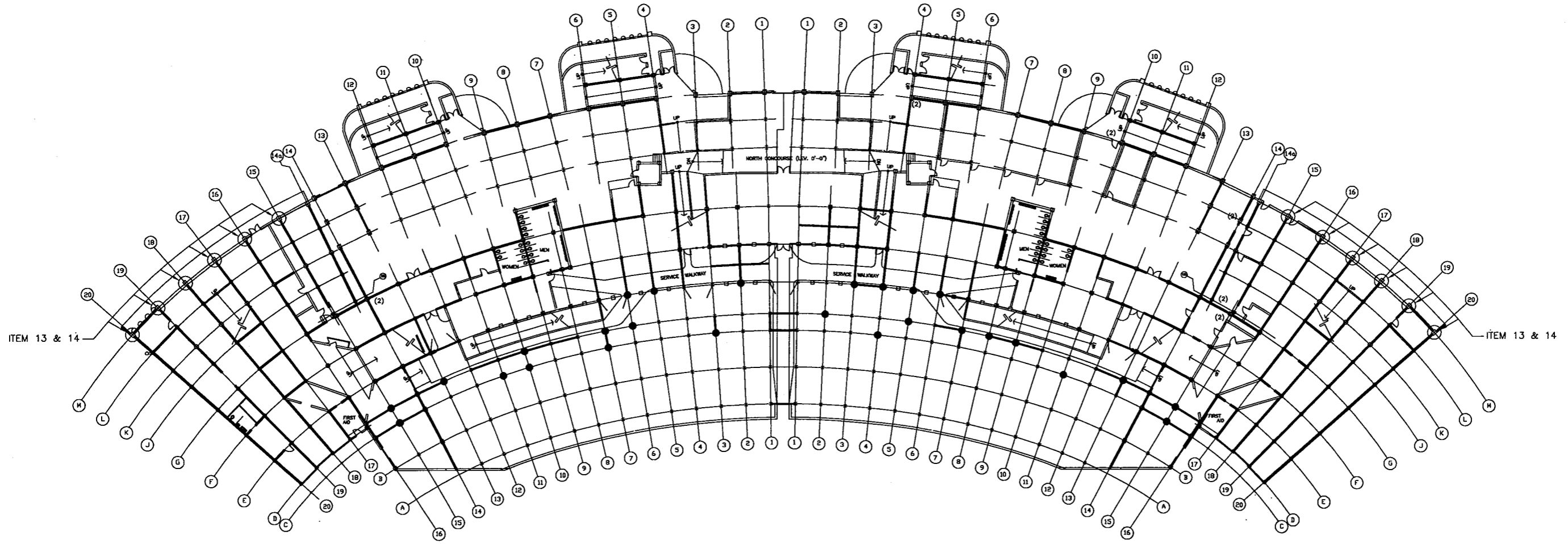
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DESIGN: ARCHING DIVISION  
DRAWN: J. FARRASAT  
CHECKED: J. GONZALEZ  
REVISIONS:

JOB No. B-3241  
FILE:  
SEAL:

SCALE: AS SHOWN  
SHEET No. 5-3  
OF SHEETS

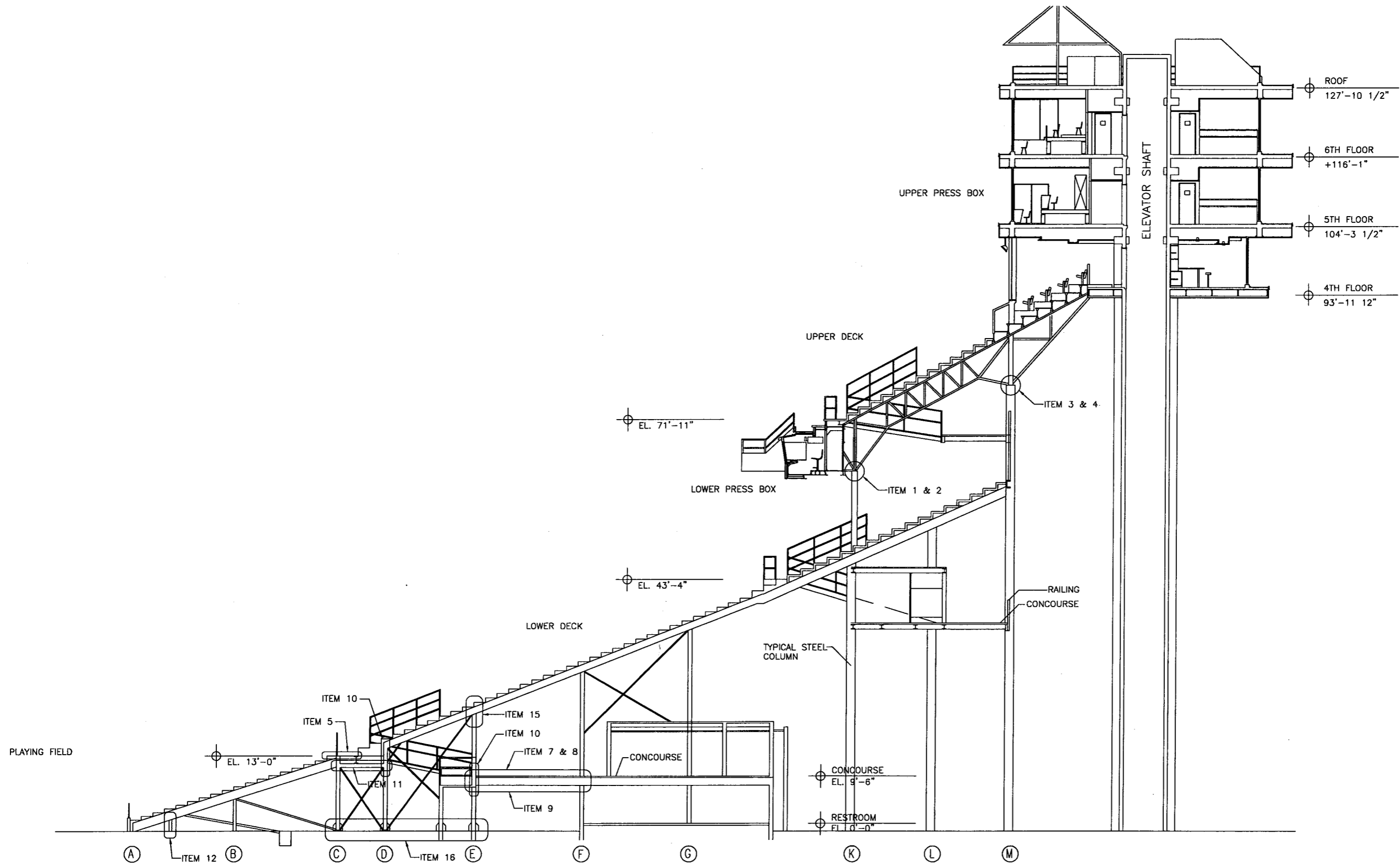
LEGEND	
MARK	DESCRIPTION
●	COLUMN BASIS 15"x15"x30"
—	REPLACE BEAM

QUAD "C" QUAD "D"



FLOOR PLAN  
SCALE 1:50





SECTION

SCALE: 1"=100'



SECTION  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 05.01.03  
DESIGN: J. ORDONEZ  
DRAWN: J. FABREGAT  
CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-3247

FILE:

SEAL

SCALE: AS SHOWN

SHEET No. 5-6

OF SHEETS



FLOOR PLAN  
QUADRANT "A" AND QUADRANT "B"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

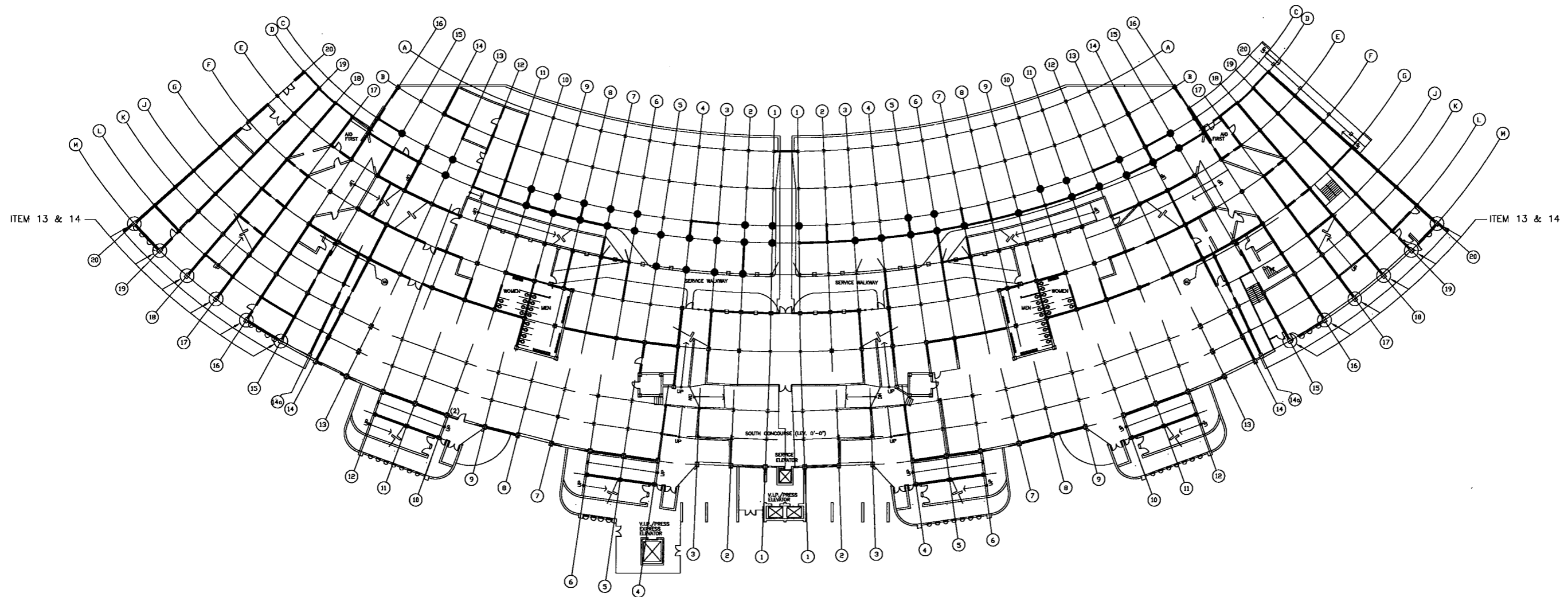
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DESIGN: ARCHIBUS DIVISION  
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CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-3241  
FILE:  
SEAL:

SCALE: AS SHOWN  
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OF SHEETS

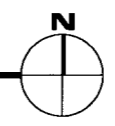
LEGEND	
MARK	DESCRIPTION
●	COLUMN BASIS 15"x15"x30"
—	REPLACE BEAM

+



QUAD "B" QUAD "A"

FLOOR PLAN  
SCALE 1:50





FLOOR PLAN  
QUADRANT "C" AND QUADRANT "D"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 05.07.03  
DESIGN: ARCHING DIVISION  
DRAWN: J. FABREGAT  
CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-5291

FILE:  
SEAL

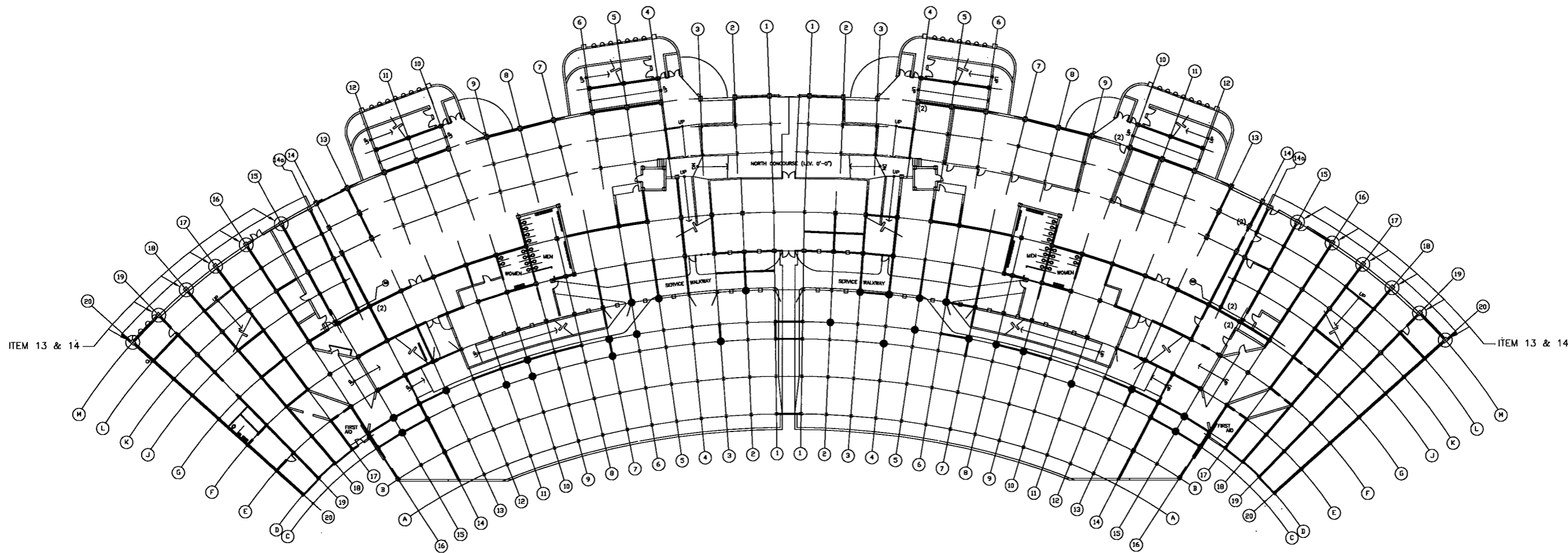
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SHEET No. 5-3

OF SHEETS

LEGEND	
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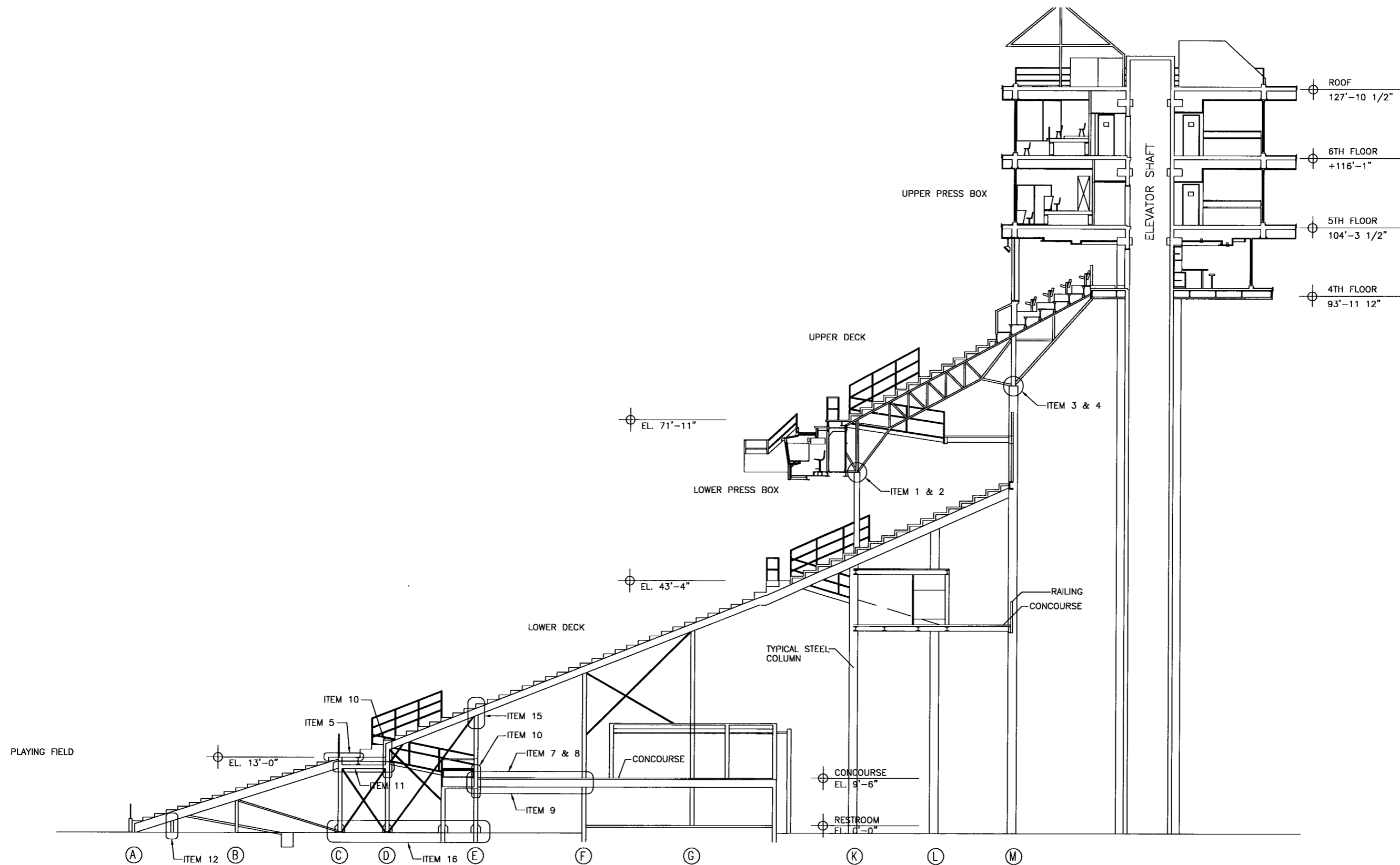
QUAD "C" QUAD "D"



FLOOR PLAN

SCALE 1:50





SECTION  
SCALE: 1"=100'



SECTION  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 05/01/03  
DESIGN: J. ORDONEZ  
DRAWN: J. FABRISAT  
CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-8241  
FILE:  
SEAL

SCALE: AS SHOWN  
SHEET No. 5-6  
OF SHEETS





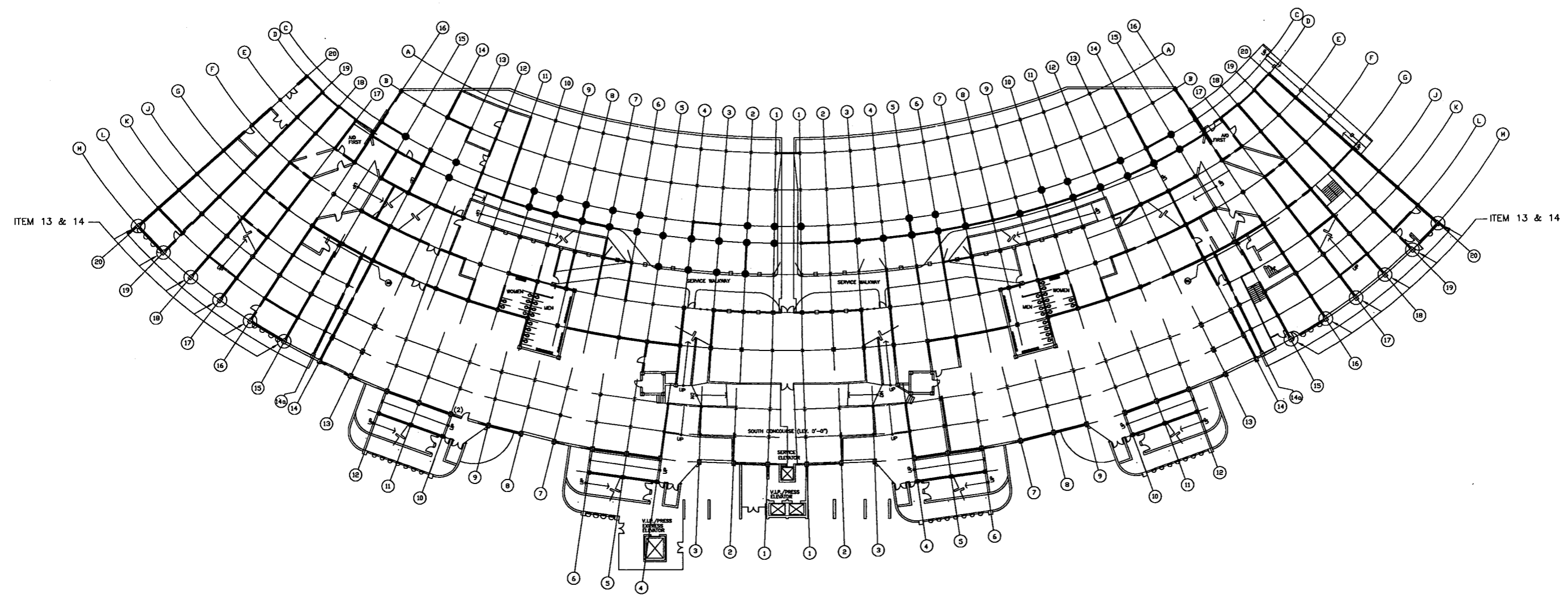
FLOOR PLAN  
QUADRANT "A" AND QUADRANT "B"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

DATE: 11.18.08  
DESIGN: ARCHING DIVISION  
DRAWN: J. PARRISAT  
CHECKED: J. ORDOZCO  
REVISIONS:

JOB No. B-8341  
FILE:  
SEAL:

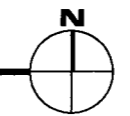
SCALE: AS SHOWN  
SHEET No. S-2  
OF SHEETS

LEGEND	
MARK	DESCRIPTION
●	COLUMN BASIS 15"x15"x30"
—	REPLACE BEAM



QUAD "B" QUAD "A"

FLOOR PLAN  
SCALE 1:50





FLOOR PLAN  
QUADRANT "C" AND QUADRANT "D"  
ORANGE BOWL STADIUM  
2003 STRUCTURAL REPAIRS

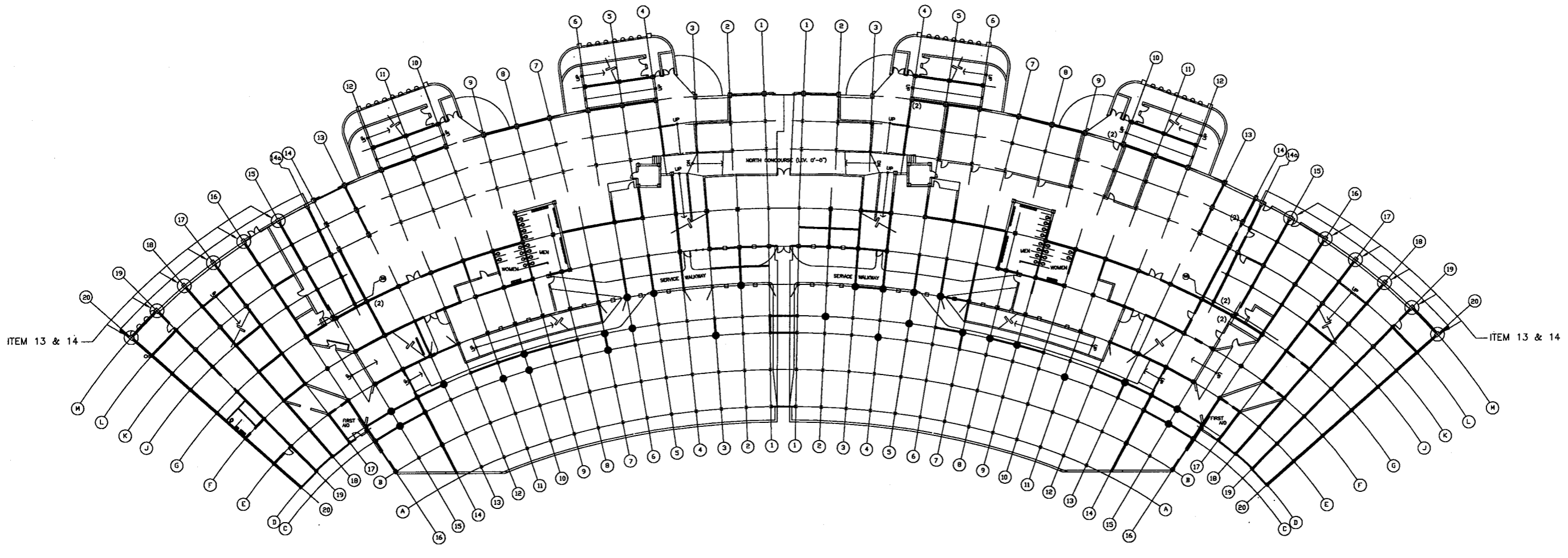
DATE: 05.07.05  
DESIGN: ARCHING DIVISION  
DRAWN: J. FABRESAT  
CHECKED: J. ORDONEZ  
REVISIONS:

JOB No. B-3241  
FILE:  
SEAL

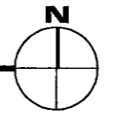
SCALE: AS SHOWN  
SHEET No. 5-3  
OF SHEETS

LEGEND	
MARK	DESCRIPTION
●	COLUMN BASIS 15"x15"x30"
—	REPLACE BEAM

QUAD "C" QUAD "D"



FLOOR PLAN  
SCALE 1:50





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

1. DATE: 3/23/04 DISTRICT: 4  
NAME OF PROJECT: CITYWIDE SIDEWALK REPLACEMENT PROJECT - FOR SHENANDOAH & SILVER BLUFF  
INITIATING DEPARTMENT/DIVISION: Public Works  
INITIATING CONTACT PERSON/CONTACT NUMBER: Julianne Diaz / 305.416.1260  
C.I.P. DEPARTMENT CONTACT:  
RESOLUTION NUMBERS R-03-1068 CIP/PROJECT NUMBER: 311714  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 200,000 (\$5,000,000 allocated; estimated current balance is \$4,048,025)  
SOURCE OF FUNDS: HDNI Bonds - District 4 Quality of Life  
ACCOUNT CODE(S): CIP # 311714

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Julianne Diaz - Public Works

DESCRIPTION OF PROJECT: An increase in the contract with M.E.F. Construction Inc., approved pursuant to Resolution No. 03-248 adopted 3/27/03 and Resolution No. 03-1068 adopted 9/25/03 in an amount not to exceed \$200,000 for additional work on the project entitled Citywide Sidewalk Replacement project Phase, 24, B-4664." Funds previously came from Dist. 3 Quality of Life (\$200,000) and Dist. 4 Quality of Life (\$100,000).

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/15/04

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/23/04

Approved by Commission?  YES  NO  N/A DATE APPROVED: 3/25/04

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Bring itemized site list of where the project will take place. What is the unit cost and what is it based on? Will there be a plan presented to the Board for Citywide sidewalk projects? City has a 100 point priority system.

APPROVAL:   
BOND OVERSIGHT BOARD

DATE: 3/25/04

Enclosures: Back-Up Materials  YES  NO

3,848,025  
Est. current bal  
Rs 3/23/04



### Budgetary Impact Analysis

Department PUBLIC WORKS Division: \_\_\_\_\_

Commission Meeting Date: 3/11/04 - SUPPLEMENT

Title and brief description of legislation or attached ordinance/resolution: INCREASE IN CONTRACT - CITYWIDE SIDEWALK REPLACEMENT B-4664

1. Is this item related to revenue? No  Yes  Revenue Source: \_\_\_\_\_

2. Is this item an expenditure? No  Yes  Amount: \$200,000.  
General Fund Account No: \_\_\_\_\_  
Special Revenue Fund Account No: \_\_\_\_\_  
CIP Project No: \_\_\_\_\_

3. Are there sufficient funds in Line Item? No:  Yes:

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
From		\$
From		\$
To		\$
To		\$

4. Is this item funded by Homeland Defense/Neighborhood Improvement Bonds? No  Yes

Project Name	Total Bond Allocation	1 <sup>st</sup> Series Appropriation	Dollars Spent to Date	Encumbrances & Commitments	Balance
<u>District 4 Quality of Life</u>	<u>\$5,000,000</u>	<u>\$5,000,000</u>	<u>\$348,333</u>	<u>\$951,975</u>	<u>\$4,048,025</u>

Comments: \_\_\_\_\_

Approved by:  
Leonard J. Helmer  
Department Director/Designee

3/5/04  
Date

### APPROVALS

Verified by:  
[Signature]  
Dept. of Strategic Planning, Budgeting & Performance  
Date: 3/5/04

Verified by CIP: (If applicable)  
\_\_\_\_\_  
Director/Designee  
Date: \_\_\_\_\_

**CIP APPROVAL:**  
[Signature] 3-5-04  
Signature Date

**Morelli, Miriam Y.**

---

**From:** Grindell, Stephanie Nash  
**Sent:** Thursday, March 04, 2004 1:57 PM  
**To:** Herald, Ed  
**Cc:** Cano, Jorge; Conway, Mary; Morelli, Miriam Y.; Cuervo Schreiber, Alicia  
**Subject:** Fw: Supplemental Agenda Item - March 11, 2004

**Importance:** High

Ed,  
Please see attached. Have Miriam send to agenda. Thanks.

-----  
Sent from my BlackBerry Wireless Handheld

This communication may contain confidential and/or otherwise proprietary material and is thus for use only by the intended recipient. If you received this in error, please contact the sender and delete the e-mail and its attachments from all computers.

-----Original Message-----

From: Crapp Jr, Tony <tcrapp@ci.miami.fl.us>  
To: Grindell, Stephanie Nash <SGrindell@ci.miami.fl.us>  
CC: Alonso, Elvi G. <EAlonso@ci.miami.fl.us>; Vilarello, Alejandro <avilarello@ci.miami.fl.us>; Chiaro, Maria J <mjchiaro@ci.miami.fl.us>  
Sent: Thu Mar 04 13:28:34 2004  
Subject: Supplemental Agenda Item - March 11, 2004

Stephanie, the source of funding is the Homeland Defense Bond - District 4 Quality of Life. I spoke to Elvi Alonso, and she will place this item on a supplemental agenda (using the title of the resolution). Therefore, please forward the completed legislation to the Agenda Office. Thanks in advance.

-----Original Message-----

From: Grindell, Stephanie Nash  
Sent: Thursday, March 04, 2004 12:02 PM  
To: Crapp Jr, Tony  
Subject: Fw:

Tony,  
This resolution is the one for curb in Shenandoah (1st section) and Silver Bluff. The amount will be 200K. Can you advise on the funding source? Also, we will be looking for the Commissioner to add this as a blue page or pocket item. Is that ok? Please advise. Thanks.

-----  
Sent from my BlackBerry Wireless Handheld

This communication may contain confidential and/or otherwise proprietary material and is thus for use only by the intended recipient. If you received this in error, please contact the sender and delete the e-mail and its attachments from all computers.

-----Original Message-----

From: Herald, Ed <EHerald@ci.miami.fl.us>  
To: Grindell, Stephanie Nash <SGrindell@ci.miami.fl.us>  
Sent: Thu Mar 04 09:51:54 2004  
Subject:

One item needing immediate attention for the resolution is to identify the source of funding for the Project. I have the resolution drafted and that particular item is blank. Will need your help in filling in the blank.

Ed

Stephanie:

Attached is the letter we discussed yesterday regarding the District fund transfer plan for MEF Construction for your perusal. I am marking up the resolution for the City Council Meeting as well.

Ed

**..TITLE**

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING AN INCREASE IN THE CONTRACT WITH M. E. F. CONSTRUCTION, INC., APPROVED PURSUANT TO RESOLUTION NOS. 03-248 ADOPTED MARCH 27, 2003 AND 03-1068 ADOPTED SEPTEMBER 25, 2003; IN AN AMOUNT NOT TO EXCEED \$200,000, FROM \$789,050 TO \$989,050, FOR ADDITIONAL WORK ON THE PROJECT ENTITLED "CITYWIDE SIDEWALK REPLACEMENT PROJECT PHASE 24, B-4664"; ALLOCATING FUNDS FROM \_\_\_\_\_ IN THE AMOUNT OF \$200,000; FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY FOR SAID INCREASE.

**..BODY**

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. An increase in the contract with M. E. F. Construction, Inc., approved pursuant to Resolution No. 03-248 adopted March 27, 2003 and Resolution No. 03-1068 adopted September 25, 2003, in an amount not to exceed \$200,000 from \$789,050 to \$989,050, for additional work on the project entitled "Citywide Sidewalk Replacement Project Phase 24, B-4664", is authorized with funds, allocated from \_\_\_\_\_.

Section 2. The City Manager is authorized {1} to execute any documents necessary, in a form acceptable to the City Attorney, for said increase.

Section 3. This Resolution shall become effective immediately upon its adoption and signature of the Mayor {2}.

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
ALEJANDRO VILARELLO  
CITY ATTORNEY

**..FOOTNOTE**

{1} The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

{2} If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective upon override of the veto by the City Commission.

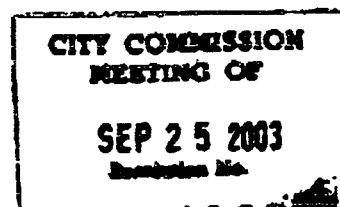
J-03-891  
9/25/03

RESOLUTION NO. 03-1088

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING AN INCREASE IN THE CONTRACT WITH M.E.F. CONSTRUCTION, INC., APPROVED PURSUANT TO RESOLUTION NO. 03-248, ADOPTED MARCH 27, 2003, IN AN AMOUNT NOT TO EXCEED \$600,000, FROM \$189,050 TO \$789,050, FOR ADDITIONAL WORK ON THE PROJECT ENTITLED "CITYWIDE SIDEWALK REPLACEMENT PROJECT PHASE 24, B-4664;" ALLOCATING FUNDS FROM THE FOLLOWING CAPITAL IMPROVEMENTS PROGRAM PROJECTS:  
NO. 311713 IN THE AMOUNT OF \$200,000,  
NO. 311714 IN THE AMOUNT OF \$100,000;  
NO. 341183 IN THE AMOUNT OF \$100,000 AND  
NO. 351291 IN THE AMOUNT OF \$200,000;  
FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE ANY DOCUMENTS NECESSARY, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID INCREASE.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. An increase in the contract with M.E.F. Construction, Inc., approved pursuant to Resolution No. 03-248, adopted March 27, 2003, in an amount not to exceed \$600,000, from \$189,050 to \$789,050, for additional work on the project entitled "Citywide Sidewalk Replacement Project Phase 24, B-4664" is authorized, with funds allocated from Capital Improvements Program Projects: No. 311713 in the amount of \$200,000, No. 341183 in the amount of \$100,000, No. 351291 in





the amount of \$200,000, and No. 311714 in the amount of \$100,000.

Section 2. The City Manager is authorized<sup>1/</sup> to execute any documents necessary, in a form acceptable to the City Attorney, for said increase.

Section 3. This Resolution shall become effective immediately upon its adoption and signature of the Mayor<sup>2/</sup>.

PASSED AND ADOPTED this 25th day of September 2003.

*Manuel A. Diaz*  
MANUEL A. DIAZ, MAYOR

ATTEST:

*Priscilla A. Thompson*  
PRISCILLA A. THOMPSON, CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS: *[Signature]*

*[Signature]*  
ALEXANDRO VILARELLO  
CITY ATTORNEY

W7588-B98

- 1/ The herein authorization is further subject to compliance with all requirements that may be imposed by the city Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.
- 2/ If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective upon override of the veto by the City Commission.

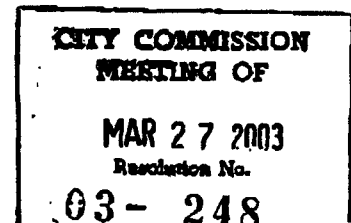
J-03-186  
03/12/03

RESOLUTION NO. 03-248

A RESOLUTION OF THE MIAMI CITY COMMISSION ACCEPTING THE BID OF MEF CONSTRUCTION, INC. FOR THE PROJECT ENTITLED "CITYWIDE SIDEWALK REPLACEMENT PROJECT PHASE 24, B-4664", IN THE AMOUNT OF \$189,050 FOR CONTRACT COSTS, PLUS \$25,950 FOR EXPENSES INCURRED BY THE CITY, FOR A TOTAL ESTIMATED COST OF \$215,000; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 341183; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PROJECT.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The bid of MEF Construction, Inc., for the project entitled "CITYWIDE SIDEWALK REPLACEMENT PROJECT PHASE 24, B-4664" is accepted, in an amount not to exceed \$215,000, \$189,050 for contract costs, plus \$25,950 for expenses incurred by the City, with funds allocated from Capital Improvements Project No. 341183.



Section 2. The City Manager is authorized<sup>2/</sup> to execute an agreement, in a form acceptable to the City Attorney, for said project.

Section 3. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.<sup>2/</sup>

PASSED AND ADOPTED this 27th day of March, 2003.

*Manuel A. Diaz*  
MANUEL A. DIAZ, MAYOR

ATTEST:

*Priscilla A. Thompson*  
PRISCILLA A. THOMPSON  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS. *✓*

*Alejandro Vilarello*  
ALEJANDRO VILARELLO  
CITY ATTORNEY

W6975:tr:AS:BSS

<sup>2/</sup> The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

<sup>2/</sup> If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

March 16, 2004

Mr. Miguel Ocana  
Vice President,  
**MEF Construction, Inc.**  
782 N.W. 42 Ave, Suite 460  
Miami, Florida 33126

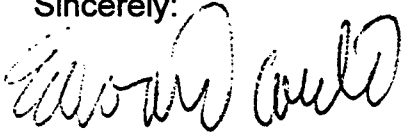
**Re: Contract B-4664  
Citywide Sidewalk Replacement  
Shenandoah and Silver Bluff Work**

Dear Mr. Ocana:

In accordance with the on-going work in the above referenced areas and per our conversation last week, please find attached the fee schedule for the specific street locations located in District 4. These quantities and costs are approximated and will be accurately measured upon completion of work. MEF will be paid for actual work completed for the work area in accordance with the contract specifications. The construction cost is estimated at \$165,009.54.

If you have any questions regarding the scope of work, feel free to give me a call at (305) 416-1290.

Sincerely:



Edward Herald  
Program Manager,  
Public Works Department

**City of Miami**  
Attachment 1

Curb and Gutter Replacement for the Specific Locations in District 4. The area is located in the Shenandoah and Silver Bluff area and is scheduled to be completed by MEF Construction under Contract B-4664.

District	Road Name	From	To	Length	Curb Type	QUANTITY				PRICE			TOTAL	
						Total Length of Curb Construction	Total Length of Curb Removal	Area of Sidewalk to be Removed (SF)	Area of Sidewalk to be Constructed (SF)	Curb Re-Construction	Sidewalk Removal Cost	Sidewalk Construction Cost 4"		
<b>Shenandoah Area</b>														
4	SW 9th ST	SW 17 AVE	SW 18 AVE	689	D	1,137	1,137	0	0	\$13,647.60	\$0.00	\$0.00	\$13,647.60	
4	SW 14th ST	SW 17 AVE	SW 18 AVE	668	D	1,136	1,136	0	0	\$13,627.20	\$0.00	\$0.00	\$13,627.20	
4	SW 14th ST	SW 18 AVE	SW 19 AVE	668	D	1,136	1,136	0	0	\$13,627.20	\$0.00	\$0.00	\$13,627.20	
4	SW 19th ST	SW 22 AVE	SW 23 AVE	668	D	1,136	1,136	0	0	\$13,627.20	\$0.00	\$0.00	\$13,627.20	
4	SW 17 TER	SW 18 AVE	SW 19 AVE	669	D	1,137	1,137	0	0	\$13,647.60	\$0.00	\$0.00	\$13,647.60	
<b>Silver Bluff Area</b>														
4	SW 23 TER	SW 23 AVE	SW 24 AVE	656	D	1,312	1,312	0	0	\$15,744.00	\$0.00	\$0.00	\$15,744.00	
4	SW 23 TER	SW 24 AVE	SW 25 AVE	656	D	1,312	1,312	0	0	\$15,744.00	\$0.00	\$0.00	\$15,744.00	
4	SW 24 ST	SW 24 AVE	SW 25 AVE	657	D	1,314	1,314	0	0	\$15,768.00	\$0.00	\$0.00	\$15,768.00	
4	SW 24 TER	SW 22 AVE	SW 23 AVE	680	D	1,360	1,360	0	0	\$16,320.00	\$0.00	\$0.00	\$16,320.00	
											<b>\$131,742.80</b>			
<b>Specific Contingencies</b>														
											<b>Mobilization</b>			<b>\$1,500.00</b>
											<b>Restoration Material</b>			<b>\$9,881.46</b>
											<b>Off-Duty Law Enforcement Officer (30 days) Including procurement of special permits through City of Miami</b>			<b>\$7,200.00</b>
											<b>On-Street Public Coordination (Including Bagging Meters, Car/Home flyers, Towing Co. coordination)</b>			<b>\$1,500.00</b>
											<b>General Contingency</b>			<b>\$13,175.28</b>
											<b>GRAND</b>			
<b>District 4</b>											<b>TOTAL</b>		<b>\$165,009.54</b>	

ISLAND, IN SUBSTANTIALLY THE ATTACHED FORM, WITH PARROT JUNGLE ISLAND, INC., TO PROVIDE ADDITIONAL FUNDS TO CONSTRUCT A CONCRETE WALL AS A PERIMETER ENCLOSURE AT THE JAPANESE GARDENS, IN AN AMOUNT NOT TO EXCEED \$115,000; ALLOCATING FUNDS FROM ACCOUNT NO. 331371.589301.6.860.

**R-04-0191**

**MOVED:** Johnny L. Winton

**SECONDED:** Angel González

**Motion that this matter be ADOPTED PASSED by the following vote.**

**AYES:** Commissioner González, Winton, Regalado and Teele

**ABSENT:** Commissioner Sanchez

**NA.8 04-00331**

**RESOLUTION**

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING AN INCREASE IN THE CONTRACT AWARDED TO M. E. F. CONSTRUCTION, INC., PURSUANT TO RESOLUTION NO. 03-248, ADOPTED MARCH 27, 2003, AMENDED BY RESOLUTION NO. 03-1068, ADOPTED SEPTEMBER 25, 2003, IN AN AMOUNT NOT TO EXCEED \$200,000, FROM \$789,050 TO \$989,050, FOR ADDITIONAL WORK ON THE PROJECT ENTITLED "CITYWIDE SIDEWALK REPLACEMENT PROJECT PHASE 24, B-4664;" ALLOCATING FUNDS FOR SAID INCREASE FROM PROJECT NO. 311714, DISTRICT 4 QUALITY OF LIFE NEIGHBORHOOD IMPROVEMENT BOND PROGRAM; AMENDING RESOLUTION NO. 03-1068 TO REFLECT SAID INCREASE; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENT(S), IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID INCREASE.

**MOVED:** Tomas Regalado

**SECONDED:** Johnny L. Winton

**Motion that this matter be ADOPTED PASSED by the following vote.**

**AYES:** Commissioner González, Winton, Regalado and Teele

**ABSENT:** Commissioner Sanchez

**NA.9 04-00337**

**RESOLUTION**

A RESOLUTION OF THE MIAMI CITY COMMISSION PROVIDING SUPPORT, IN AN AMOUNT NOT TO EXCEED \$1,000, TO FACILITATE THE 21ST ANNUAL PASSOVER/GOOD FRIDAY BRUNCH OF THE HOLY REDEEMER CATHOLIC CHURCH IN LIBERTY CITY, FLORIDA; ALLOCATING FUNDS FROM THE DISTRICT 5 ACCOUNT NO. 001000.920922.6.930; FURTHER DIRECTING THAT SAID ALLOCATION BE MADE TO THE BISCAYNE BAY MARRIOTT, 1633 NORTH BAYSHORE DRIVE, MIAMI, FLORIDA, TO ASSIST WITH THE RELATED COSTS OF THE EVENT.

**R-04-0196**



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. DATE: 3/23/04 DISTRICT: 5
NAME OF PROJECT: QUIET TITLE ACTION FOR PROPERTY LOCATED AT: 1) 6150 NE 4TH AVE., 2) & 3) 299 & 303 NE 59TH TERRACE, PARCELS 18, 60, 61
INITIATING DEPARTMENT/DIVISION: Economic Development
INITIATING CONTACT PERSON/CONTACT NUMBER: Keith Carswell / 305.416.1411
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER:
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$10,500 (\$20 Million in first Series, total \$25 Million; estimated current balance is \$15,857,068)
SOURCE OF FUNDS: HDNI Bond - Little Haiti Park Land Acquisition
ACCOUNT CODE(S): CIP # 331412

If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: A quiet title action needs to be filed in order to obtain a Title Insurance Policy for these properties for the development of Little Haiti Park.

ADA Compliant? [ ] YES [ ] NO [ ] N/A
Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 3/15/04
Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 3/23/04
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Make sure there are no leans on the property.
APPROVAL: [Signature] DATE: 3/25/04
BOND OVERSIGHT BOARD

**INTER-OFFICE MEMORANDUM**

TO : Homeland Defense/Neighborhood Improvement  
Bond Oversight Board

DATE : March 4, 2004

FILE :

SUBJECT : Quiet Title Action for Properties  
Located at 6150 NE 4<sup>th</sup> Av. 299 & 303  
NE 59<sup>th</sup> Terrace

FROM : Keith Carswell, Director  
Department of Economic Development

REFERENCES :

ENCLOSURES:

This memorandum serves to request the Homeland Defense/Neighborhood Improvement Bond Oversight Board recommend approval for use of funds in an amount not to exceed Ten Thousand Five Hundred (\$10,500) dollars to file a quiet title action in order to obtain a Title Insurance Policy for the properties located at 6150 Northeast 4<sup>th</sup> Avenue, 299 Northeast 59<sup>th</sup> Terrace, and 303 Northeast 59<sup>th</sup> Terrace (the "Properties"). The acquisition of the above-referenced properties is related to the development of Little Haiti Park.

The referenced properties were conveyed by Miami-Dade County ("County") to the City of Miami ("City") from the List of Lands available through unpaid taxes at no cost to the City. In order to expedite our filing of the quiet title actions and further obtain a Title Insurance Policy for each of the parcels, we are hereby seeking your recommendation.

  
KC:MV:dd:m BOBquiettitle.doc



PUBLIC HEARING ITEMS CONT'D

4:30 P.M.

21. DISCUSSION CONCERNING LITTLE HAITI PARK ACQUISITIONS.

22. RESOLUTION - (J-03-) - (AUTHORIZING THE CITY MANAGER TO ACCEPT THE CONVEYANCE OF COUNTY-OWNED PROPERTIES)

AUTHORIZING THE CITY MANAGER TO ACCEPT THE CONVEYANCE OF COUNTY-OWNED PROPERTIES LOCATED AT 299, 303 N.E. 59<sup>TH</sup> TERRACE AND 6150 N.E. 4<sup>TH</sup> AVENUE, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF, BY COUNTY DEED TO THE CITY OF MIAMI.

MOTION-03-468  
MOVED: TEELE  
SECONDED: SANCHEZ  
UNANIMOUS

-----  
MOTION-03-469  
MOVED: TEELE  
SECONDED: GONZÁLEZ  
UNANIMOUS

-----  
MOTION-03-476  
MOVED: TEELE  
SECONDED: SANCHEZ  
ABSENT: REGALADO

~~R-03-470~~  
MOVED: TEELE  
SECONDED: GONZÁLEZ  
ABSENT: SANCHEZ



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 3/23/04 DISTRICT: 5

NAME OF PROJECT: REPLACEMENT OF HOME INVESTMENT

INITIATING DEPARTMENT/DIVISION: Model City Trust

INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.635.2301, ext. 375

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: R-04-027 CIP/PROJECT NUMBER: 341126

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 1.8 Million (\$4 Million allocated, estimated current balance is \$385,000)  
SOURCE OF FUNDS: HDNI Bond - Model City Infrastructure Improvements  
ACCOUNT CODE(S): CIP # 341126

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Marva Wiley / Model City Trust

DESCRIPTION OF PROJECT: Requesting an additional \$1.8 Million to increase the potential for the development of a mixed income community on the project area. Additional HOME Investment Partnership Funds are available for infrastructure in exchange for infrastructure designated dollars from Homeland Defense/Neighborhood Improvements bond funds being spent for land acquisition. The Board previously approved \$1.8 Million for this project in March 2003.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/15/04

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/23/04

Approved by Commission?  YES  NO  N/A DATE APPROVED: 4/22/04

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes, DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Each property gets appraised. Costs do not exceed 15% above average without super majority. All the appraisals are over a year old; the Trust has closed on 14 properties.

APPROVAL:   
BOND OVERSIGHT BOARD

DATE: 3/25/04



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 3/21/03  
 NAME OF PROJECT: Replacement of HOME Investment  
 INITIATING DEPARTMENT/DIVISION: Model City Trust  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033  
 C.I.P. DEPARTMENT CONTACT:  
 RESOLUTION NUMBER: R-03-479 CIP/PROJECT NUMBER: 341126  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: 1.8 Million  
 SOURCE OF FUNDS: \$400,000 Available in 1st Series ACCOUNT CODE(S): 341126  
Homeland Defense Model City Infrastructure Improvements CIP # 331419  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: \_\_\_\_\_  
 \_\_\_\_\_  
 ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/21/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/25/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 5/8/03  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_  
 Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: 1.8 Million HOME funds being refunded with Bond Money, purchasing land is part of  
infrastructure improvements. HD/NI bond monies were already spent. \$1,815,133.00 Approved  
at 5/8/03 Com meet.

APPROVAL: Robert O. Fland DATE: 5-8-2003  
 BOND OVERSIGHT BOARD

- Model City Revitalization Trust Hadley Park Office Renovations.
- Model City Revitalization Trust Replacement of HOME Investment Partnership Funds.

Presentation by Marva Wiley, Interim Director of the Model City Trust. The Model City Community Revitalization District is requesting funds for ~~rehabilitation of existing homes within the District and for construction of new homes~~ land acquisition within the District. The City will offer second and third mortgages to homeowners to assist with repairing homes and bringing them up to City Code. A third of the monies earmarked for the District will be reserved for subsidized housing. \$74,800 is being requested from the Hadley Park portion of Bond funds to be used to create office space for the Trust.

HD/NIB MOTION 03-23

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF \$1.8 MILLION OF BOND FUNDS TO BE ALLOCATED FOR THE REPLACEMENT OF FUNDS TO THE HOME INVESTMENT PARTNERSHIP PROGRAM, SAID FUNDS HAVING BEEN USED FOR ACQUISITION PURPOSES IN FISCAL YEAR 2002.

MOVED: M. DUNN  
SECONDED: M. REYES  
ABSENT: S. ARMBRISTER; R. CAYARD; M. LOYAL;  
D. MARKO

Note for the Record: Motion passed by unanimous vote of all Board Members present.



To: Members of the Bond Oversight Board  
From: Marva L. Wiley, Acting President/CEO  
Subject: Request for Additional Homeland Defense/Neighborhood  
Improvement Bond Dollars  
Date: March 15, 2004

It is respectfully requested that you approve an additional \$1.8 Million of Homeland Defense/Neighborhood Improvement Bond dollars which are currently designated for an infrastructure purpose in Model City to be used for land acquisition in the Model City Homeownership Zone Pilot Project. As you will recall, I appeared before you on March 25, 2003, to request the Bond Oversight Board's approval of the use of \$1,815,155.13 of bond dollars that had been earmarked for Model City infrastructure improvements to refund the HOME Investment Partnership Program ("HOME") credit line for the acquisition of twenty-two (22) properties closed between February and May of 2002. That issue related to the concern that the City was in violation of the U.S. Department of Housing and Urban Development's regulations related to landbanking.

The landbanking issue revealed several benefits that could exist with the change in funding source from HOME Investment Partnership Program Funds to Homeland Defense/Neighborhood Improvement. This change in funding source creates the potential for a community that is more diverse in income as the income limitations would not be tied to the development of a particular home and/or unit as would be the case with HOME Investment Partnership dollars used for land acquisition. HOME dollars can be used for infrastructure improvements in the same project area without similar constraints on the amount of subsidy for the ultimate home buyer. Approval of this proposal represents the commitment of the Model City Trust to utilize \$3,615,155.13 for infrastructure improvements from the HOME Investment Partnership Program.

Subsequent to the City Commission approval of the funding swap, it became apparent that the list used to compile the list of 22 properties valued at \$1,815,155.13 erroneously included twelve (12) properties which had never

closed. Thus, an excess of more than \$500,000 exists after the necessary refund of dollars was made to the credit line. Based upon my understanding of the Bond Oversight Board's intent to swap the funds, I began to count the funds available in excess of the amount necessary for refund as dollars available for land acquisition.

I return to you to advise of the actual amount paid and my desire to utilize those excess dollars already allocated for the purpose of current land acquisition in furtherance of the Model City Trust project.

**Perez, Danette**

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**From:** Perez, Danette  
**Sent:** Tuesday, March 16, 2004 5:14 PM  
**To:** Wiley, Marva; DaSilva, Kelli R  
**Subject:** RE: Bond Oversight Board List II.xls

Thanks, Marva. We will add this list to the agenda packages.

Danette

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**From:** Wiley, Marva  
**Sent:** Tuesday, March 16, 2004 5:09 PM  
**To:** DaSilva, Kelli R; Perez, Danette  
**Subject:** Bond Oversight Board List II.xls

Please find attached a list that represents properties currently in the cue for acquisition as requested by the Audit Committee last night. if you have any questions, please feel free to contact me at (305) 635-2301 x375.

Prop. No. (MHZ)	Seller Name	Property Address	Phone No.	2003 Assessment Value	Appr.#1	Appr.#2	Average of two Annraisals	Purchase Price
34	Coley Williams, Jr. & W. Inell	1341 NW 61 Street-occupied	(305) 635- 0394	39,779	85,000	92,500	88,750	115,375
36	Joseph & Barbara Wiggins	1371 NW 61st Street	(954) 438- 9942	115,793	105,000	115,000	110,000	158,000
59	Pablo Miranda	6040 NW 12 Avenue- Occupied Multi- Family	(954) 296- 8652	264,225	400,000	365,000	382,500	439,875
84	Norman Gilbert	1440 NW 61st Street		9,601	9,400	7,200	8,300	9,545
188	Estate of Willie Smith	1233 NW 59 Street Single Family-vacant	(954) 735- 2483	33,698	55,000	60,500	57,750	60,500
106	Bob & Yvonne Hunter - By Properties, Inc.	1520 NW 61 Street	(305) 932- 4115	283,695	370,000	385,000	377,500	434,125
142	Sandra & Daniel Virgil	1418 NW 60 Street-Duplex- vacant	(305) 835- 7761	18,836	43,500	46,000	44,750	46,000
214	James S. Nivens	5859 NW 13 Av Vacant lot	(803) 329- 1003	5,867	7,200	10,000	8,600	9,890
282	Willette F. Brown	1691 NW 58th Terrace	(305) 625- 9633	8,001	4,250	4,500	4,375	5,031
285	Marable Enterprise c/o Clinton Marable	5807 NW 17th Ave Vacant Lot	(305) 633- 5649	7,492	8,600	8,700	8,650	15,000
370	John Henry Thompson & Estate of William Thompson	5801 NW 13 Ave Vacant lot	(954) 316- 8058	5,867	7,200	10,000	8,600	11,185

1,304,526



**RE.5 04-00310 RESOLUTION**

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING THE ALLOCATION OF ADDITIONAL FUNDS, IN AN AMOUNT NOT TO EXCEED \$1,800,000, FOR LAND ACQUISITION FOR THE MODEL CITY HOMEOWNERSHIP ZONE PILOT PROJECT FROM FUNDS PREVIOUSLY DESIGNATED FOR MODEL CITY INFRASTRUCTURE IMPROVEMENTS, IN FISCAL YEAR 2003 AND FISCAL YEAR 2004 ALLOCATIONS OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROCEEDS, CONDITIONED UPON FAVORABLE DECISION OF THE BOND COUNCIL.

04-00310- cover memo.pdf, 04-00310- budgetary impact analysis.pdf

**R-04-0271**

**MOVED:** Angel González

**SECONDED:** Johnny L. Winton

**Motion that this matter be ADOPTED WITH MODIFICATIONS PASSED by the following vote.**

**AYES:** Commissioner González, Winton, Sanchez and Teele

**ABSENT:** Commissioner Regalado

# PROJECTS UPDATES

MEETING OF MARCH 23, 2004

## HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENTS BOND OVERSIGHT BOARD

Please note dates on enclosed material.

\* Reference enclosed 9/30/03 Meeting Minutes for discussions / motions.

- 
1. Model City Revitalization Trust Replacement of HOME Investment Partnership ... Funds \*
  2. Model City Trust's Office Renovations – Hadley Park \*
  3. Dinner Key Mooring & Anchorage Field Project \*
  4. Virginia Key Beach Park Improvements – Renovations & Repairs
  5. Police Homeland Defense Preparedness Initiatives
  6. FEC Corridor Initiatives
  7. Gusman Hall Historic Renovations \*
  8. Preservation Development Initiative Grant \*
  9. Grand Avenue – Professional Services for Streetscape Improvements
  10. Brentwood Village – Professional Services for Streetscape Improvements
  11. Little Haiti Park Land Acquisition 253 NE 59 Terrace – Parcel # 55
  12. Little Haiti Park Land Acquisition 255 NE 59 Terrace – Parcel # 56
  13. Little Haiti Park Land Acquisition 263 NE 59 Terrace – Parcel # 57
  14. Little Haiti Park Land Acquisition 265-71 NE 59 Terrace - Parcel # 58
  15. Little Haiti Park Land Acquisition 6301-6307 NE 2 Avenue – Parcel # 93 \*
  16. Land Acquisition for Future Station 749 NE 79 Street \*
  17. Lemon City Park Grant \*
  18. Parks Master Plan \*
  19. Athalie Range Park - Court Improvements \*
  20. African Square Park – Court Improvements \*
  21. Henry Reeves Park – Court Improvements \*
  22. Henry Reeves Park – Playground Equipment \*
  23. Shenandoah Park - Court Improvements \*
  24. Southside Park - Court Improvements \*
  25. Riverside Park - Court Improvements \*
  26. Henderson Park - Court Improvements \*
  27. Belafonte Tacolcy Park - Court Improvements \*
  28. Triangle Park - Court Improvements \*
  29. Sewell Park – Steel Picket Fencing \*
  30. J. Pablo Duarte Park – Site Furnishings \*
  31. J. Pablo Duarte Park – Walkways \*
  32. Westend Park – Playground & Site Furnishings \*
  33. African Square Park - Playground Equipment \*
  34. Eaton Park – Project rescinded per community's request \*
  35. Hadley Park – Score Board \*
  36. Gibson Park Youth Center - Youth Center Hurricane Shutters \*



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

6 MONTHS REVIEW UPDATE

UPDATE

1. DATE: 9/30/03 DISTRICT: 5

NAME OF PROJECT: MODEL CITY REVITALIZATION TRUST - REPLACEMENT OF HOME INVESTMENT PARTNERSHIP FUNDS

INITIATING DEPARTMENT/DIVISION: Model City Trust

INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-479 CIP/PROJECT NUMBER: 341126

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes, TOTAL DOLLAR AMOUNT: \$ 6 million total allocated, 4 Million in 1st series. (1.8 Million was approved by board on 3/25/03)

SOURCE OF FUNDS: Model City Infrastructure Improvements

ACCOUNT CODE(S): CIP # 341126

If grant funded, is there a City match requirement? YES NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? YES NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input:

DESCRIPTION OF PROJECT:

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

Approved by Commission? YES NO N/A DATE APPROVED: 5/8/03

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes, DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change: Next Step: Staff talking with utilities to build infrastructure.

Fiscal Impact YES NO HOW MUCH?

Have additional funds been identified? YES NO

Source(s) of additional funds:

Time impact

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: Commission authorized 46 parcels in July from other CIP money, HD bond money was used for 22 properties. 9 more properties to be purchased in Sept. using Federal funds.

APPROVAL: Robert C. Henderson DATE: Nov 6, 2003 BOND OVERSIGHT BOARD



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 3/21/03  
 NAME OF PROJECT: Replacement of HOME Investment  
 INITIATING DEPARTMENT/DIVISION: Model City Trust  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033  
 C.I.P. DEPARTMENT CONTACT:  
 RESOLUTION NUMBER: R-03-479 CIP/PROJECT NUMBER: 341126  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: 1.8 Million  
 SOURCE OF FUNDS: \$300,000 Available in 1st Series ACCOUNT CODE(S): 341126  
Homeland Defense Model City Infrastructure Improvements CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: \_\_\_\_\_

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/21/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/25/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 5/8/03  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: 1.8 Million HOME funds being refunded with Bond Money, purchasing land is part of infrastructure improvements. HD/NI bond monies were already spent. \$1,815,133.00 Approved at 5/8/03 Com meet.

APPROVAL: Robert O. Fink DATE: 5-8-2003  
 BOND OVERSIGHT BOARD

- Model City Revitalization Trust Hadley Park Office Renovations.
- Model City Revitalization Trust Replacement of HOME Investment Partnership Funds.

Presentation by Marva Wiley, Interim Director of the Model City Trust. The Model City Community Revitalization District is requesting funds for ~~rehabilitation of existing homes within the District and for construction of new homes~~ land acquisition within the District. The City will offer second and third mortgages to homeowners to assist with repairing homes and bringing them up to City Code. A third of the monies earmarked for the District will be reserved for subsidized housing. \$74,800 is being requested from the Hadley Park portion of Bond funds to be used to create office space for the Trust.

HD/NIB MOTION 03-23

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF \$1.8 MILLION OF BOND FUNDS TO BE ALLOCATED FOR THE REPLACEMENT OF FUNDS TO THE HOME INVESTMENT PARTNERSHIP PROGRAM, SAID FUNDS HAVING BEEN USED FOR ACQUISITION PURPOSES IN FISCAL YEAR 2002.

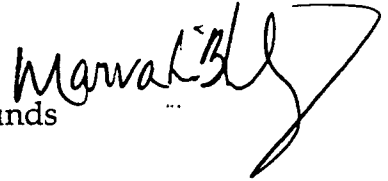
MOVED: M. DUNN  
SECONDED: M. REYES  
ABSENT: S. ARMBRISTER; R. CAYARD; M. LOYAL;  
D. MARKO

Note for the Record: Motion passed by unanimous vote of all Board Members present.



Model City  
**REVITALIZATION TRUST**

To: Honorable Mayor and  
Members of the City Commission  
From: Marva L. Wiley on behalf of the Model City Trust  
Subject: Replacement of HOME Investment Partnership Funds  
Date: March 17, 2003



**RECOMMENDATION:**

It is respectfully requested that the City Commission approve the attached resolution authorizing the use of the \$3 Million FY 2003 allocation of Homeland Defense/Neighborhood Improvement Bond designated for Model City Infrastructure as replacement funds for \$1.8 Million in HOME Investment Partnership Funds used for property acquisitions in FY 2002 and additional acquisitions anticipated in FY 2003.

**BACKGROUND:**

As you know, the Model City Homeownership Zone Pilot Project is in its acquisition phase. During fiscal year 2002, approximately \$1.8 million of HOME Investment Partnership Funds that had been appropriated for the Model City Homeownership Zone ("Zone") Pilot Project were utilized for the acquisition of properties in the Zone.

In a letter dated February 14, 2003, the Department of Community Department advised the Model City Trust that the Department had disallowed the costs incurred in Fiscal Year 2002 because of its finding that the Trust's expenses did not conform with the Department of Housing and Urban Development's ("HUD") Regulation. Specifically, the HUD regulations require that the project have a reasonable expectation of commencement within twelve (12) months of the participating jurisdiction (the City in this instance) setting up the expense in the federal information and disbursement system (i.e. IDIS).

The \$1.8 Million in acquisitions occurred between February and June of 2002, yet construction on the project has not occurred in one year of the February+ acquisitions and is not expected to occur within one year of the June 2002 acquisitions. As you will recall, the Model City Trust's acquisition effort has been delayed in part due to the amount of time required for processing the environmental clearance and a variety of changes in administration. Further,

construction may not occur until Spring 2004 with the projected release of a Request for Proposals for the Phase I Development anticipated in Summer 2003.

In order to resolve these issues and minimize additional delays in the acquisition phase that have already produced discontent among contracted property owners, the Trust proposes that the funds designated for the Model City Infrastructure Improvements in FY 2003 be reprogrammed to replace the HOME Funds utilized in FY 2002 for acquisitions. You should note that one of the eligible uses of HOME Funds is infrastructure; thus, the HOME Funds released with the replacement of Homeland Defense/Neighborhood Improvement Bond proceeds may be available for the infrastructure uses anticipated for the Homeland Defense/Neighborhood Improvement Bond proceeds. The Trust believes that this proposal will have no net impact on the program or the Model City Trust's overall program funding.

/MLW



# DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

## 6 MONTHS REVIEW UPDATE

# UPDATE

1. DATE: 9/30/03 DISTRICT: 5  
 NAME OF PROJECT: MODEL CITY REVITALIZATION TRUST - HADLEY PARK OFFICE  
 INITIATING DEPARTMENT/DIVISION: Model City Trust  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$84,000 (\$74,000 + \$10,000 approved by Commission on 9/11/03)  
 SOURCE OF FUNDS: HDNI bonds Neighborhood Park Improvements  
 ACCOUNT CODE(S): CIP # 331419  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: Jose Briz of CIP Department / 305.416.1209  
 DESCRIPTION OF PROJECT: Creating offices at Hadley Park, CIP handling construction. Contractor is Professional General Contractors.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03 - didn't appr.  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03 (disapproval on procedural grounds)  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 9/11/03  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 11/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: Need additional \$10,000 for offices: telephones and for pulling up floor.

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: This item has already gone before the Commission for \$10,000 after the fact. This is not an exigent circumstance, therefore the Audit Subcommittee does not support it. Photos from Jose will be provided in 6 weeks. 9/30/03: The Exhibit "D" should reflect the change. Commission did it as a pocket item.

APPROVAL: Robert O. Gordon DATE: Nov 6, 2003  
 BOND OVERSIGHT BOARD





# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 3/21/03  
 NAME OF PROJECT: Hadley Park Office Renovation  
 INITIATING DEPARTMENT/DIVISION: Model City Trust  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033  
 C.I.P. DEPARTMENT CONTACT:  
 RESOLUTION NUMBER: R-03-174 CIP/PROJECT NUMBER: \_\_\_\_\_  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$ 74,800  
 SOURCE OF FUNDS: \$1.3 Million Hadley Park ACCOUNT CODE(S): 331419  
Homeland Defense Neighborhood Park Improvements CIP #  
and acquisition  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 \_\_\_\_\_  
 DESCRIPTION OF PROJECT: Creating offices for 2 yrs at Hadley Park, CIP is handling construction.

ADA Compliant?  YES  NO  N/A  
 Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/21/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/25/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 2/10/03  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 9-25-03

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 APPROVAL: Robert A. Hunt DATE: 5-8-2003  
 BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

6 MONTHS REVIEW UPDATE

UPDATE

1. DATE: 9/30/03 DISTRICT: 2
NAME OF PROJECT: DINNER KEY MOORING ANCHORAGE FIELD PROJECT
INITIATING DEPARTMENT/DIVISION: Conferences, Conventions, and Public Facilities
INITIATING CONTACT PERSON/CONTACT NUMBER: Alejandra Argudin 305.579.6341
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: R-03-337 CIP/PROJECT NUMBER: 326015
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$ 538,036 approved for use by board on 3/25/03
SOURCE OF FUNDS: Citywide Waterfront Improvements
ACCOUNT CODE(S): CIP # 326015
If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT:

ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
Approved by Commission? YES NO N/A DATE APPROVED: 3/27/03
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:

Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: Come back in 6 months.

APPROVAL: Robert O. Flork DATE: Nov 6, 2003
BOND OVERSIGHT BOARD



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 3/21/03

NAME OF PROJECT: Dinner Key Mooring Anchorage Field Project

INITIATING DEPARTMENT/DIVISION: Conferences, Conventions, and Public Facilities

INITIATING CONTACT PERSON/CONTACT NUMBER: Alex Argudin 305.579.6341

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: R-03-337 CIP/PROJECT NUMBER: \_\_\_\_\_

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$1,022,100

SOURCE OF FUNDS: \$ 538,036

ACCOUNT CODE(S): 326015

Homeland Defense Citywide

CIP # \_\_\_\_\_

Waterfront Improvements

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \$538,036

EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO

Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Alex Argudin and Mary Whitehead

DESCRIPTION OF PROJECT: Public Boat Docking and Mooring Facilities. This project will provide for moorings for transient vessels, the latest environmentally safe embedment anchors, facilities will also provide pump out operations to eliminate discharge of waste.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A

DATE APPROVED: 3/21/03

Approved by Bond Oversight Board?  YES  NO  N/A

DATE APPROVED: 3/25/03

Approved by Commission?  YES  NO  N/A

DATE APPROVED: 3/27/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months

Date for next Oversight Board Update: 9-21-03

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

YES  NO

If not, have additional funds been identified?  YES  NO

YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A

DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A

DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO

HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A

DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A

DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Find Grant Cost \$484,064

APPROVAL: Robert O. Jhusta

BOND OVERSIGHT BOARD

DATE: 5-8-2003

**Status Report of the  
Dinner Key Mooring & Anchorage Project, Phase I  
September 18, 2003**

The Dinner Key Mooring and Anchorage Project has been separated into two phases:

- **Phase I includes:** Project Management, Design, Engineering, Permitting and Removal of Debris from Bay Bottom (ie. Boat Engines, Tires).
- **Phase II includes:** The remainder of the project that requires permits to be in place ~~totaling~~.

We were awarded **\$32,500** by FIND on Wednesday, September 17, 2003 which is the money that we had requested for Phase I (See Attached).

We will be re-applying for this grant in January 2004 for the remainder of the monies needed to complete this project.

**Status as of September 18, 2003:**

- Biological assessments and boundary and bathymetric surveys have been completed.
- Regulatory Agency Permit applications are being prepared by the engineering consultant for submittal to the U.S. Army Corps of Engineers (USACOE), Florida Department of Environmental Protection (FDEP), Florida Fish & Wildlife Conservation Commission (FFWCC), and Miami-Dade County Department of Environmental Resource Management (DERM).

**Next Steps:**

- Submission of regulatory agency permit applications (target 10/10/03)
- Design field layout (11/15/03)
- Preparation of construction and bid documents for installation of mooring field (target 12/15/03)
- Acquire USCG designation as Special Anchorage Area (target 1/15/04)

ATTACHMENT E-1

WATERWAYS ASSISTANCE PROGRAM – NAVIGATION DISTRICTS  
PROJECT APPLICATION  
APPLICANT INFORMATION – PROJECT SUMMARY

Applicant: City of Miami, Department of Conferences, Conventions and Public Facilities

Project Title: Dinner Key Mooring and Anchorage Field Project – Phase I

Liaison Agent: Alejandra C. Argudin

Title: Assistant to the Director

Address: 400 SE 2<sup>nd</sup> Avenue

Miami, FL

Zip Code: 33130

Telephone: 305-579-6341

Fax : 305-372-2919

Email: aargudin@ci.miami.fl.us

I hereby certify that the information provided in this application is true and accurate.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**PROJECT SUMMARY NARRATIVE (Please summarize the project in 2 paragraphs or less.)**

The City of Miami owns and operates Dinner Key Marina, the largest public marina in the southeast. The City recognizes the need for a managed mooring and anchorage field to replace the present state of the anchored vessels. There are currently about 450 vessels anchored in the proposed project area that do not utilize environmentally safe mooring equipment. Environmentally hazardous materials such as portions of boat hulls, engines, anchor lines, chains and boat windshields have anchored these vessels for years. The implementation of a self-sustained mooring field would remedy this problem by requiring the boaters to utilize penetrating anchors providing the highest security for the vessels and significantly reducing the degeneration of the seagrass beds encouraging the recolonization of marine life and underwater vegetation. The estimated total usage of the managed field would be about 500 vessels comprised of recreational, residential and transient boaters.

The project will include the installation of 325 moorings, lighted regulatory field buoys, dinghy dock improvements and upland facility improvements at an estimated cost of \$1,022,100 to design and build. The boaters will have access to these improvements and other amenities such as bathrooms, showers, lockers and laundry room. As a result, the City is seeking grant funds in the amount of \$484,064 from the Florida Inland Navigation District Waterways Assistance Program to help support the costs of designing and building a Managed Mooring and Anchorage Field for Dinner Key Marina.

Form No. 93-22

New 10/14/92, Rev.07-30-02.

**ATTACHMENT E-3**  
**PROJECT INFORMATION**  
**NAVIGATION RELATED DISTRICTS**

Total Project Cost: \$ 100,000.00

FIND Assistance Requested: \$ 32,500.00

Assistance % of total cost 32.5%

Amount and Source of Applicants Matching Funds: Matching Funds were allocated from the City of Miami's Homeland Defense Bond Funds in the amount of \$538,036 of which \$67,500 will be utilized for Phase I.

Other Assistance applied for (name of program and amount) \_\_\_\_\_

Ownership of Project Site (check one):

Own X Leased \_\_\_\_\_ Other \_\_\_\_\_

If leased, please describe lessor term and conditions: \_\_\_\_\_

Project type (check one, or more of the following project elements that are part of your project).

Environmental mitigation X  
 Inlet management \_\_\_\_\_  
 Public spoil disposal site development \_\_\_\_\_

Permits Required:

Agency	Yes	No	N/A	Date Applied For	Date Received
WMD			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
DEP			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
ACOE			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
COUNTY/CITY			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Other/ DERM			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Florida Wildlife & Conservation Commission			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
US Coast Guard			<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

ATTACHMENT E-5

FLORIDA INLAND NAVIGATION DISTRICT  
WATERWAYS ASSISTANCE PROGRAM  
NAVIGATION RELATED DISTRICTS

PROJECT COST ESTIMATE

(See Rule Section 66B-2.005 & 2.008 for eligibility and funding ratios)

PROJECT TITLE: Dinner Key Mooring and Anchorage Field Project – Phase I

APPLICANT: City of Miami, Dept. of Conferences, Conventions and Public Facilities

Project Elements	Quantity (Number and/or Footage)	Estimated Cost	Applicant's Cost	FIND Cost
Project Management, Design, Engineering, Permitting	1	\$ 70,000	\$ 52,500	\$ 17,500
Removal of Debris from Bay Bottom (Boat Engines, Tires, Etc.)	1	\$ 30,000	\$ 15,000	\$ 15,000
<b>Totals</b>		<b>\$ 100,000</b>	<b>\$ 67,500</b>	<b>\$ 32,500</b>



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 7/22/03

DISTRICT: 2

NAME OF PROJECT: OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I

INITIATING DEPARTMENT/DIVISION: VKBPT (Virginia Key Beach Park Trust)

INITIATING CONTACT PERSON/CONTACT NUMBER: Guy Forchion 305.571.8230, ext. 225

C.I.P. DEPARTMENT CONTACT: Sandra Vega 305. 416. 1243

RESOLUTION NUMBER: R-03-859 CIP/PROJECT NUMBER: 331416

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,

TOTAL DOLLAR AMOUNT: \$ 1,000,000 in 1st series; \$5,000,000 overall

SOURCE OF FUNDS: Virginia Key Beach Park Improvements

ACCOUNT CODE(S): CIP # 331416

If grant funded, is there a City match requirement? [ ] YES [ ] NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Sandra Vega-CIP & Guy Forchion -VKBPT Exec. Dir., & Richard Johnson Consultant

DESCRIPTION OF PROJECT: The project consists of the furnishing of all labor, materials, and equipment for the renovations and repairs of existing buildings and structures. Renovations are needed on carousel, concession building, and large bathhouse. Construction drawings covered pump station; pump station money has been identified. Design of pump is faster. CIP has to have pump done to open bathrooms. 180 day completion estimate.

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7/22/03

Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7.24.03

Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)

Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes, DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? [ ] YES [ ] NO

If not, have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?

Have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Time impact

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Construction costs are \$1,108,179 - CIP is short approximately \$ 126,000, trying to get additional funds from SNP Bonds. Professional Services included construction drawings paid thru Safe Neighborhood Parks Bonds and Virginia Key Beach operational budget.

APPROVAL: [Signature] BOND OVERSIGHT BOARD

DATE: July 22, 2003

Enclosures: Back-Up Materials [X] YES [ ] NO



Mr. Casanova was unaware of any anticipated use of the property. The Planning Dept. has to first re-evaluate the facility and determine all the details. The Planning Dept. is considering culture related uses at this time and no revenue producing projects have been discussed. Mr. Casanova did not have information related to the cost of maintaining the property at this time, but promised the Board he would provide said information within the next 90 days.

HD/NIB MOTION 03-54

A MOTION REQUESTING THE CITY OF MIAMI'S PLANNING AND ASSET MANAGEMENT DEPARTMENTS TO ADDRESS THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) WITHIN 90 DAYS AND PROVIDE AN UPDATE ON THE STATUS OF THE CITY OWNED PROPERTY LOCATED AT 1501 SOUTHWEST 9<sup>TH</sup> STREET, INCLUDING PROVISION OF A BUDGET, A SPECIFIC PLAN AND A FUNDING SOURCE; FURTHER THAT THE BOARD BE PROVIDED SPECIFIC REASONS AS TO WHETHER THIS PROPERTY CAN BE USED TO GENERATE REVENUE TO HELP WITH THE COST OF MAINTAINING THE PROPERTY.

MOVED: G. RESHEFSKY  
SECONDED: S. ARMBRISTER  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES; S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**III. NEW BUSINESS:**

**A. AUDIT COMMITTEE REPORT:**

• Virginia Key Park Improvements Project.

Presentation by Sandra Vega of the CIP Dept. Ms. Vega is the Project Manager for this project. This project's scope of work is restoration and repairs of approximately 15,000 square feet. There are several structures -- the carousel, large bath houses, the concession building, a small restaurant,

small pavilions and large pavilions, and restoration of a tunnel as a part of the scope of work. The bidding process has been completed for this project and recommendation of a contractor will be presented for City Commission consideration at the July 24, 2003 City Commission meeting. Estimated cost of restoration of the structures is approximately \$1,108,179. This amount represents estimated construction costs, only. Approximately \$126,000 of additional funding is needed in order to complete the scope of work. The Parks Dept. may have Safe Neighborhood Parks Bond funds available to assist with the additional funding necessary to complete this scope of work.

The Audit Subcommittee recommended approval of this project and requested an update by March 2004.

HD/NIB MOTION 03-55

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE VIRGINIA KEY PARK IMPROVEMENTS PROJECT; FURTHER THAT THE DEPARTMENT OF CAPITAL IMPROVEMENT PROJECTS WILL PROVIDE AN UPDATE OF THE PROJECT BY MARCH OF 2004.

MOVED: M. REYES  
SECONDED: W. HARVEY  
ABSENT: R. AEDO; L. CABRERA  
M. CRUZ; R. VANGATES;  
S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Bicentennial Park Improvements Project.

Presentation by Sandra Vega of the CIP Dept. Ms. Vega is the Project Manager for this project. The City Commission approved approximately \$90,000 for the environmental portion of this project, which came in at approximately \$75,000 (\$15,000 less than

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: The Honorable mayor and Members  
Of the City Commission

DATE: June 27th, 2003

FILE: B-3282A  
FORMAL BID

SUBJECT: Resolution Awarding Contract  
for "Old Virginia Key Beach  
Park Renovations & Repairs  
Project, Phase I", B-3282A

FROM: Joe Arriola  
City Manager

REFERENCES:

ENCLOSURES: Five (5) Documents

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution accepting the bid of "Regosa Engineering, Inc.", for "Old Virginia Key Beach Park Renovations & Repairs, Phase I Project", B-3282A, received on June 17, 2003 in the amount of \$1,108,179.00 Total Bid. "Regosa Engineering, Inc.", is a company located within Miami-Dade County at 46 NW 36<sup>th</sup> Street, Miami, Florida, 33127, whose Principal is Ms. Draguisa Gomeró, President. Also, authorizing the City Manager to enter into contract on behalf of the City.

BACKGROUND:

Amount of Total Bid: \$ 1,108,179.00

Cost Estimate: 84.0%

Const. Cost Estimate: \$ 1,320,000.00

Construction Time: 180 Calendar  
Days

Source of Funds: CIP No. 331416 , VKWEC No. 333128 , VKBPT No. 116004

Minority Representation: 21 invitations faxed to Black, Female - Owned Firms

14 Contractors picked up specs  
( N/A Hispanic, 9 Black, 5 Female)  
4 Contractors submitted bid  
( N/A Hispanic, 3 Black, 1 Female)

Public Hearings/Notices: No

Discussion: The Department of Capital Improvements has evaluated the bids received on June 17, 2003, and determined that the lowest responsible and responsive bid, in the amount of \$ 1,108,179.00 is from Regosa Engineering, Inc., Female - minority controlled corporation. Funds are available to cover the contract cost, and for such incidental items as postage, blueprinting, advertising, reproduction costs, testing, etc.

FISCAL IMPACT: NONE - BUDGETED ITEM

Enclosures: Resolution  
Tabulation of Bids  
Project Fact Sheet  
Letter dated June 27, 2003 under Section 18-52 (h) Ordinance No. 11087  
Contract

JA/JC/JO/SV/sv

**RESOLUTIONS**

**DEPARTMENT OF CAPITAL IMPROVEMENT PROJECTS**

**20. RESOLUTION - (J-03-) - (ACCEPTING THE BID)**

**ACCEPTING THE BID OF REGOSA ENGINEERING, INC., (FEMALE/MIAMI-DADE COUNTY VENDOR, 46 N.W. 36<sup>TH</sup> STREET, MIAMI, FLORIDA) THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO FORMAL INVITATION FOR BIDS, DATED JUNE 17, 2003 FOR THE PROJECT ENTITLED "OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE II, B-3282A, IN THE AMOUNT OF \$1,108,179; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 331416, VIRGINIA KEY WILDLIFE ENVIRONMENTAL CENTER NO. 333128 AND VIRGINIA KEY BEACH PARK TRUST ACCOUNT NO. 116004 TO COVER \$1,108,179 FOR THE CONTRACT COSTS, AND \$122,660 FOR EXPENSES, FOR A TOTAL COST OF \$1,230,839; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN SUBSTANTIALLY THE FORM ATTACHED, FOR SAID PURPOSE.**

R-03-859  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
ABSENT: TEELE, REGALADO

**20A. RESOLUTION - (J-03-) - (ACCEPTING THE BID)**

**ACCEPTING THE BID OF MORLIC ENGINEERING CORP., (HISPANIC/MIAMI-DADE COUNTY VENDOR, 7571 N.W. 7<sup>TH</sup> STREET, MIAMI, FLORIDA) THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO FORMAL INVITATION FOR BIDS, DATED JUNE 11, 2003 FOR THE PROJECT ENTITLED "ROAD REHABILITATION PROJECT", B-4652, IN THE AMOUNT OF \$993,699; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 313855, TO COVER \$993,699 FOR THE CONTRACT COSTS, AND \$149,055 FOR EXPENSES AND OTHER COSTS TO BE INCURRED BY THE CITY, FOR A TOTAL COST OF \$1,142,754; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, FOR SAID PURPOSE.**

R-03-860  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
ABSENT: REGALADO, TEELE

**OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS - FORMAL BID**

Project Number: B-3282A  
 Project Manager: SANDRA VEGA  
 Person who received the bids: SANDRA VEGA & CECELIA WILSON  
 Construction Estimate = \$ \$1,320,000.00

CIP Number: 331416  
 Date: 06.17.03  
 Received at: City Clerk  
 Time: 10:00 A.M.

BIDDER	TLMC ENTERPRISES, INC	REGOSA ENGINEERING, INC	B&B INDUSTRIAL CONT, INC	DOZIER & DOZIER CONST, INC
ADDRESS	3800 NW 22ND AVE MIAMI, FLORIDA 33142	46 NW 36TH STREET MIAMI, FLORIDA 33127	2020 NE 163RD STREET MIAMI, FLORIDA 33162	3932 NW 167TH STREET MIAMI, FLORIDA 33054
BID BOND AMOUNT	5% - BB	5% - BB	NO-BB	NO-BB
IRREGULARITIES	B,L	-	B,D,K	E,C
MINORITY OWNED	YES	YES	YES	YES

ITEM No.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	BASE BID, ITEMS 1 THRU 15 LESS/DEDUCT A,B,C,D		\$1,108,179.00		\$1,113,500.00		\$1,064,000.00		\$1,938,223.00
1	DIVISION 1 GENERAL REQUIREMENTS		\$97,290.00		\$86,000.00		\$75,000.00		\$75,000.00
2	DIVISION 2 SITE WORK		\$69,309.00		\$74,000.00		\$100,000.00		\$68,000.00
3	DIVISION 3 CONCRETE		\$70,725.00		\$36,500.00		\$50,000.00		\$288,030.00
4	DIVISION 4 MASONRY		\$29,747.00		\$20,500.00		\$50,000.00		\$134,080.00
5	DIVISION 5 METALS		\$31,478.00		\$43,800.00		\$250,000.00		\$210,000.00
6	DIVISION 6 WOOD & PLASTICS		\$61,059.00		\$37,500.00		\$100,000.00		\$184,625.00
7	DIVISION 7 THERMAL & MOISTURE PROTECTION		\$68,072.00		\$98,500.00		\$120,000.00		\$150,020.00
8	DIVISION 8 DOORS AND WINDOWS		\$61,157.00		\$128,000.00		\$55,000.00		\$164,308.00
9	DIVISION 9 FINISHES		\$82,078.00		\$139,000.00		\$100,000.00		\$185,080.00
10	DIVISION 10 SPECIALTIES		\$70,599.00		\$60,000.00		\$50,000.00		\$112,080.00
11	DIVISION 11 EQUIPMENT INSTALLATION		\$13,800.00		\$6,700.00		\$35,000.00		\$208,000.00
12	DIVISION 15 MECHANICAL		\$305,843.00		\$240,000.00		\$50,000.00		NOT PROVIDED
13	DIVISION 16 ELECTRICAL		\$114,022.00		\$105,000.00		\$120,000.00		NOT PROVIDED
14	KITCHEN EQUIPMENT		\$39,000.00		\$39,000.00		\$39,000.00		\$39,000.00
15	SPECIAL PROVISIONS		\$120,000.00		\$120,000.00		\$120,000.00		\$120,000.00
DEDUCT A	DELETION OF TUNNEL		\$39,000.00		\$45,000.00		\$75,000.00		NOT PROVIDED
DEDUCT B	DELETION DANCE PAVILION/NEW #4 PAVILION		\$19,000.00		\$25,000.00		\$25,000.00		NOT PROVIDED
DEDUCT C	DELETION RESTROOM BLDG #3		\$50,000.00		\$16,000.00		\$125,000.00		NOT PROVIDED
DEDUCT D	DELETION PAVILIONS 1,2 AND 3		\$18,000.00		\$35,000.00		\$25,000.00		NOT PROVIDED

**\* IRREGULARITIES LEGEND**

- A -- No Power - of - Attorney
- B -- No Affidavit of Primary Office Location
- C -- Incorrect Summation of Base Bid Total
- D -- Proposal Unsigned or Improperly Signed or no Corporate Seal
- E -- Incomplete Extensions
- F -- No Bid Proposal
- G -- Improper Bid Bond
- H -- No Certificate of Competency Number
- I -- No First Source Hiring Compliance Statement
- J -- No Minority Compliance Statement
- K -- No Duplicate Bid Proposal
- L -- No Duplicate Bid Bond
- M -- No City Occupational License

IT HAS BEEN DETERMINED BY THE DEPARTMENT OF CAPITAL IMPROVEMENTS THAT THE LOWEST RESPONSIBLE AND RESPONSIVE BID IS FROM REGOSA ENGINEERING, INC FOR THE TOTAL AMOUNT OF \$1,108,179.00

IF THE ABOVE CONTRACTOR IS NOT THE LOWEST BIDDER, EXPLAIN:  
In the revised amount of \$1,108,179.00 for the Total Bid under Section 18-52(h) of the City Code and Ordinance No.11087 of the 10% Local Vendor Preference Provision. Letter of acceptance by Dragusa Gómero, president of Regosa Engineering, Inc dated June 27th, 2003 (see attached)

*O.K. [Signature]*  
6/29/03



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**UPDATE**

*PLEASE provide  
lists from  
10/22*

1. DATE: October 22, 2002  
NAME OF PROJECT: Police Homeland Defense Preparedness Initiatives  
INITIATING DEPARTMENT/DIVISION: Police Department  
INITIATING CONTACT PERSON/CONTACT NUMBER: Major Joseph T. Longueira/305.579.3491  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 312048  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: 5,500,000.00 (\$1,000,000.00 was approved today for use)  
SOURCE OF FUNDS: \$ Police Homeland Defense ACCOUNT CODE(S): \_\_\_\_\_  
Preparedness Initiatives CIP # 312048

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget N/A

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Major Joesph T. Longueira

DESCRIPTION OF PROJECT: To purchase a Mobile Command Post & Homeland Defense Equipment

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 10/22/02  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 4/22/2003 & 10/22/03

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Purchase of equipment valued at \$150,000 or less be made within 6 months of approval, and Purchase of equipment valued at \$150,000 or more be made within 1 year of approval.

APPROVAL: Robert A. Ford  
BOND OVERSIGHT BOARD DATE: May 2, 2003

Enclosures: Back-Up Materials  YES  NO

D. AUDIT COMMITTEE REPORT  
BY GARY RESHEFSKY AND DAVID MARKO.

The Audit Committee met twice since the March 25, 2003 Board Meeting during which both the Fire and Police Departments made presentations to the Committee re their respective lists of needs. The Police Department had some issues which they will update the Committee on within the next month. The Committee requested Pilar Saenz of the CIP Department to address the Board at today's meeting re a better system of reporting on projects, how much money has been allocated and how much has actually been spent. Ms. Saenz provided the Committee with a schedule of appropriations. 24 percent of Bond funds has presently been appropriated and approximately three percent has actually been spent on various projects. CIP will be providing a monthly appropriations schedule to the Board.

- Track renovations at Moore Park.

\$1.1 million of bond funds have been earmarked for Moore Park. Approximately \$80,000 is being requested for track renovations, including resurfacing of the track. The Committee recommended approval of this project. Ed Blanco of the Parks Department will provide a progress report on this project within six months.

HD/NIB MOTION 03-33

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF THE MOORE PARK TRACK RENOVATION PROJECT.

MOVED: M. REYES  
SECONDED: L. de ROSA  
ABSENT: R. AEDO; R. CAYARD; J. GRIMES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

c. Janet Palacino addresses the Board

\* Presentation by Janet Palacino, Director of City of Miami CIP Department. Ms. Palacino reviewed with the Board the overall present state of the CIP Department and the goals and objectives of the Department, which is to establish scopes of work throughout the City, going through the planning process, the design process and the bidding of awards process. Ms. Palacino offered to make a formal power point presentation at the next Board meeting, if the Board so desired. Ms. Palacino requested assistance/suggestions from the Board in streamlining the process of planning, designing and bidding of awards, emphasizing the importance of establishing a consolidated list of projects to be considered by the CIP Department, in order of priority.

d. Presentation by the Miami Police Department re: Training Facility

\* Presentation by Assistant Police Chief Noel A. Rojas. Chief Rojas addressed the Board regarding his recent meeting with the Board's Audit Committee in which a review was done of the major issues of concern to the Police Department.

\* The issue of a proposed site for a state-of-the-art police training facility was revisited.

\* Major Joseph T. Longueira informed the Board that subsequent to meeting with the Audit Committee, he met with Jorge Avino, Deputy Director of the CIP Department to discuss the issue of a site for the training facility, and Mr. Avino advised Major Longueira that he would work with the Police Department to evaluate possibilities of cost and location of a training facility. The Department's big need at the moment is a firearms range. Discussion was had among the Board Members concerning the ability to provide a training facility for the Police Department within the City of Miami, as opposed to outside of the City of Miami.

\* Board Member Marko reminded the Board of its need to address the Audit Committee's recommendation that the Board approve the list of security equipment submitted by the Police Department, amounting to approximately \$930,000.



HD/NIB MOTION 02-24

A MOTION TO RECOMMEND TO THE CITY COMMISSION APPROVAL TO ALLOCATE BOND FUNDS FOR PURCHASE OF THE LIST OF SECURITY EQUIPMENT SUBMITTED TO THE BOARD BY THE POLICE DEPARTMENT, WITH THE STIPULATION THAT PURCHASE OF EQUIPMENT VALUED AT \$150,000 OR LESS BE MADE WITHIN SIX MONTHS OF APPROVAL OF SAME, AND PURCHASES OF EQUIPMENT VALUED OVER \$150,000 BE MADE WITHIN ONE YEAR OF APPROVAL OF SAME; FURTHER STIPULATING THAT IF PURCHASES ARE NOT MADE WITHIN THE TIME FRAMES INDICATED, BOARD RECOMMENDATION OF APPROVAL FOR SAID PURCHASES WILL BE RESCINDED.

MOVED: D. MARKO  
SECONDED: J. GRIMES  
ABSENT: R. CAYARD; M. DUNN; M. LOYAL;  
G. RESHEFSKY

Note for the Record: Motion passed with unanimous vote of all Board Members present

e. Presentation by the Fire Department re: \$1.5 million Homeland Defense Preparedness Initiative.

\* Presentation by Deputy Fire Chief Maurice Kemp. Chief Kemp provided the Board with a list of items needed by the Fire Department, including the need for an incident command post, technical rescue vehicle, terrorist cache vehicle, domestic security/terrorist cache equipment, decontamination showers, sampling/monitoring equipment, fiber optic and listening devices. The Fire Department is gearing up to handle incidents involving a massive level of individuals, such as the Department has never had to consider handling before.

\* Board Member Marko made a recommendation that the Fire Department's list be referred to the Audit Committee for consideration.

## Miami Police Department

<u>QTY.</u>	<u>Description</u>	<u>Price</u>
1	SOAN-X Small Observation and Neutralization Vehicle	\$55,760.00
5	EOD Level 4 Bomb Suits	\$46,000.00
5	Body Cooling Systems.	\$7,500.00
1	MK 700 EDU Full Duplex Communications System	\$17,980.00
1	ION Track Explosive Vapor Detector	\$29,795.00
2	Hand-held Sampling Device (Anthrax)	\$30,000.00
1	APD 2000 Chemical monitor w/Radiation monitor	\$8,863.68
4	Radarlet 50	\$1,200.00
2	02/LEL/Dualtox/Pump alkaline batteries	\$2,309.74
4	Level A Bio-Chemical Full encapsulated Protective Suits	\$4,000.00
5	Sealed Non sparking Search Lights	\$500.00
4	Hook and Line Rigging Kit.	\$4,000.00
1	Mobile Command Post Vehicle	\$250,000.00
1	WaterSabre/Annual Maintenance Package	\$323,588.00
1	Surveillance Platform	\$150,000.00
Total		\$931,496.42

\*Items are listed in order of priority

### **SOAN-X B Small Observation and Neutralization Vehicle:**

This remotely controlled small vehicle serves as a tool to observe and disarm suspicious and possibly explosive objects. Its height is so low that it can go under many types of automobiles. It is equipped with three switchable black-and-white remote cameras with infrared LED lights and an optional color camera. Its light weight (18.5 lbs) allows the technician to carry it to the upper floors of a high-rise building in case of no elevators available.

### **EOD 4 Bomb Suits:**

It Provides the Bomb Technician with the highest degree of protection against all conventional threats associated with IED (improvised explosive device).

### **Body Cooling System:**

Worn under the Bomb Suit to maintain temperature at safe levels. Necessary for long, extended use of Bomb Suit by technician.

### **MK 700 Full Duplex Communications System:**

To be used while working in a level "A" HazMat suit and designed to support 4 team members.

**Ion Track VaporTracer:**

Designed for search applications, which require immediate, location and identification of hidden explosives.

**Hand-held Sampling Device:**

Bio-aerosol collection and detection unit able to capture airborne bacteria (anthrax).

**APD 2000 Chemical Monitor w/Radiation Monitor:**

Detects chemical warfare agents and provides agent identification. It also has an integrated radiation dosimeter.

**Radarlet 50:**

General purpose "Geiger" counter.

**02/LEL/DUALTOX/PUMP w/Alkaline Batteries:**

Detects up to 5 toxic gases simultaneously. Multi-sensors available for an array of toxics. Measures % of oxygen in the air.

**Level "A" Bio-Chemical Full Encapsulated Disposable Protective Suits:**

Needed in conjunction with the Bomb Suit during Render Safe Procedures in a Chemical or Biological environment.

**Sealed Non-sparking Search Lights:**

To be used in a flammable environment.

**Hook and Line Rigging Kit:**

Used to remotely manipulate explosive devices through doors, around corners and other awkward locations.

**Mobile Command Vehicle:**

A Motor Coach/Bus to be used during incidents involving WMD and post blast investigations. Use as secondary mobile EOC and/or CP in the event of contamination to any Police facilities (North, Central and South).

**WaterSabre:**

Remote-operated, ultra-high-pressure water jet-cutting system designed to lower the risk of neutralizing explosive devices. Annual maintenance package \$4,250.

**Surveillance Platform:**

The Platform is a vehicle equipped with electronics used for intelligence and evidence gathering covertly. It can be deployed into urban environments to collect intelligence on criminal activities without relying on informants and/or exposing undercover officers. The use of technical obtained intelligence and evidence collection has become increasingly more important. Today's individuals involved in criminal and/or terrorist

activities are not only well versed in the tactics commonly used by law enforcement agencies, but have support groups that provide funding for the use of counter surveillance equipment in today's high-tech world.

**NOTE:**

The above requested equipment, will allow members of the City of Miami Bomb Detail to respond quickly to incidents involving WMD and /or IED's (improvised explosive devices) and safely conduct render safe procedures. The equipment is paramount to the safety of our members. Without it, members of the Bomb Detail will not be able to safely perform their duties. It will allow them to work, in conjunction with the Fire Department Hazmat Unit, in hazardous environments dangerous to the health of our citizens and visitors to our City.

In case of an incident involving the detonation and/or dispersal of a WMD, biological or chemical agents, Bomb Technicians will utilize the equipment requested above to safely check for any secondary device(s) and clearing the way for the Fire Department Hazmat teams to come in and neutralize the threat. It is imperative that members of the Bomb Detail be equipped with the right tools so they can perform their task without threat of contamination, injuries and or death.

Again, the use of the requested equipment is paramount in safeguarding the well being of the citizens of Miami and its visitors. The Bomb Detail needs this equipment so they can protect and perform their duties without loss of life or great bodily harm to its members or to any citizen.

Care has been taken to integrate and not duplicate equipment already in use by the Bomb Detail or the Fire Department Hazmat Unit.



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
 PROJECT OVERVIEW FORM  
 6 MONTHS REVIEW UPDATE  
**UPDATE**

1. DATE: 7/22/03

NAME OF PROJECT: FEC Corridor Initiatives

INITIATING DEPARTMENT/DIVISION: Planning & Zoning / Economic Development

INITIATING CONTACT PERSON/CONTACT NUMBER: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-159 CIP/PROJECT NUMBER: 341157

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$625,000.00 (\$125,000.00 was approved at 1/22/03 meeting.)

SOURCE OF FUNDS: \$ Design District / FEC Corridor Initiatives

ACCOUNT CODE(S): \_\_\_\_\_

CIP # 341157

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

DESCRIPTION OF PROJECT: Consultant Services for FEC Corridor regulating Plan, Financing, Marketing, and Transportation plans

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 2/13/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**6. COMMENTS:** 6 months update requested.

APPROVAL: Robert O. Florida DATE: July 22, 2003  
 BOND OVERSIGHT BOARD

update to BOB



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 1/22/03

NAME OF PROJECT: FEC Corridor Initiatives

INITIATING DEPARTMENT/DIVISION: Planning & Zoning / Economic Development

INITIATING CONTACT PERSON/CONTACT NUMBER: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: R-03-159 CIP/PROJECT NUMBER: 341157

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$625,000.00 (\$125,000.00 was allocated by commission for the preparation of a regulating plan)

SOURCE OF FUNDS: \$ Design District / FEC Corridor Initiatives

ACCOUNT CODE(S): \_\_\_\_\_

CIP # 341157

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

DESCRIPTION OF PROJECT: Consultant Services for FEC Corridor regulating Plan, Financing, Marketing, and Transportation plans

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 2/13/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 7.22.03

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 6. COMMENTS:

APPROVAL: Robert O. Ford  
BOND OVERSIGHT BOARD

DATE: 1/24/03

B. AUDIT COMMITTEE REPORT.

\* Report by Board Member Gary Reshefsky

- Consultant Services for FEC Corridor Regulating Plan.
- FEC Corridor Improvements.

The Department of Economic Development desires to go forward with a regulating plan that will assist in identifying what will be built in the FEC Zone. The Department intends to address the City Commission regarding this issue at the pending February 13, 2003 Commission meeting.

\* Carmen Sanchez informed the Board that the Department of Economic Development would actually be addressing the City Commission on Thursday, January 23, 2003 regarding the FEC Corridor. The Department submitted a spreadsheet with regards to various initiatives to be discussed before the City Commission. Even though improvement projects made along the Corridor may not be capital improvement projects, they would lead to capital improvements and quality of life improvements in the FEC Corridor. The regulating plan is basically a guide as to what development occurs in the Corridor, including public rights-of-way, setbacks and public streets. A transportation analysis study will be conducted of the Corridor, as well as a financing plan and a marketing plan. The Department is asking for \$625,000 of Bond funds to be used on the regulating plan.

\* CIP Director Palacino informed the Board that the funds requested would come from \$3,000,000 of Design District FEC Corridor improvements included in the Bond appropriations.

HD/NIB MOTION 03-6

A MOTION RECOMMENDING APPROVAL OF THE REQUEST BY THE DEPARTMENT OF ECONOMIC DEVELOPMENT REGARDING FEC CORRIDOR IMPROVEMENTS/CONSULTANT SERVICES FOR FEC CORRIDOR REGULATING PLAN.

MOVED: M. REYES  
SECONDED: L. SPRING  
ABSENT: M. DUNN; J. GRIMES; M. LOYAL; J. REYES

Note for the Record: Motion passed by unanimous vote of all Members present.

#### 4. FEC CORRIDOR INITIATIVES

A \$625,000 appropriation for this project was recommended for approval in January 2003 and was approved by the City Commission in February 2003. A series of studies are being done for this area. A streetscape and open space plan, a transportation plan, a marketing analysis, a financial study and a housing study are underway for this project. When the streetscape and open space plan is completed, construction on certain improvements including streetscapes and pocket parks will move forward. This should take place around December 2003. An update will be provided to the Board in January 2004.

#### 5. MARGARET PACE PARK

This project was presented for Board consideration in January 2003. At that time, a motion was made recommending an audit of the spending on this project. A motion was also made recommending to the City Commission that the Parks Ranger Program be re-established and that Margaret Pace Park be identified as a pilot program for same. A motion was also made to establish an official palette of colors to be used for Parks Projects, whether they be new projects or repairs. The Audit Subcommittee was informed that the Parks Dept. has established a paint palette program. The CRA (Community Redevelopment Agency) has allocated \$30,000 (per year for a period of three years) for staff at the park. The Parks Dept. has identified three full-time employees to have on hand at the park from 7 a.m. to 10 p.m. Hopefully, an enforcement officer will be employed at the park.

CIP Director Cano informed the Board that the City's Employee Relations Dept. will



## FEC Corridor Strategic Initiatives

<b>Regulating Plan</b>			
Department	Planning & Zoning		
Funding Source	HDNIB	\$250,000	
	CDBG	\$125,000	
	Total	\$375,000	
Estimated Date of Commencement			March, 2003
Estimated Date of Completion			September, 2003
<b>Historic Preservation</b>			
Department	Planning & Zoning		
Funding Source	CDBG	\$50,000	
Estimated Date of Commencement			March, 2003
Estimated Date of Completion			September, 2003
<b>Targeted Industry Analysis / Study</b>			
Department	Economic Development		
Funding Source	CDBG	\$59,500	
Estimated Date of Commencement			January, 2003
Estimated Date of Completion			June, 2003
<b>Commercial Revitalization Program</b>			
Department	Economic Development		
Funding Source	CDBG	\$100,000	
Estimated Date of Commencement			July, 2003
Estimated Date of Completion			ongoing
<b>Transportation Analysis / Study</b>			
Department	City Manager's Office		
Funding Source	HDNIB	\$100,000	
Estimated Date of Commencement			June, 2003
Estimated Date of Completion			December, 2003
<b>Marketing Plan</b>			
Department	Economic Development		
Funding Source	HDNIB	\$250,000	
Estimated Date of Commencement			December, 2003
Estimated Date of Completion			June, 2004
<b>Financing Plan</b>			
Department	Economic Development		
Funding Source	HDNIB	\$150,000	
Estimated Date of Commencement			December, 2003
Estimated Date of Completion			June, 2004
<b>Streetscape and Open Spaces</b>			
Department	CIP		
Funding Source	HDNIB	\$3,000,000	
Estimated Date of Commencement			May, 2004
Estimated Date of Completion			December, 2005

RESOLUTIONS CONT'D

DEPARTMENT OF PLANNING

17. **RESOLUTION - (J-03-035) - (AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT)**

**AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, WITH THE FIRM OF DUANY, PLATER-ZYBERK AND COMPANY, SELECTED FROM THE APPROVED LIST OF TOWN PLANNING AND URBAN DESIGN FIRMS, TO PREPARE A REGULATING PLAN FOR THE FLORIDA EAST COAST CORRIDOR ("FEC CORRIDOR"); ALLOCATING FUNDS IN AN AMOUNT NOT TO EXCEED \$250,000 (\$125,000 FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM INCOME AND \$125,000 FROM HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BONDS FOR DESIGN DISTRICT/FEC CORRIDOR IMPROVEMENTS.)**

MIAMI SPORTS AND EXHIBITION AUTHORITY

18. **RESOLUTION - (J-02-822) - (APPROVING THE MIAMI SPORTS AND EXHIBITION AUTHORITY'S PROPOSED OPERATING BUDGET)**

**APPROVING THE MIAMI SPORTS AND EXHIBITION AUTHORITY PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2002-2003, ATTACHED AND INCORPORATED. (This item was deferred from the meetings of September 11, October 10, October 29, and November 19, continued from the meeting of December 12, 2002, January 9, and January 23, 2003)**

R-03-159  
MOVED: GONZÁLEZ  
SECONDED: SANCHEZ  
ABSENT: REGALADO, TEELE

DEFERRED TO:  
2/27/03



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 2
NAME OF PROJECT: GUSMAN HALL HISTORIC RENOVATIONS
INITIATING DEPARTMENT/DIVISION: Miami Parking Authority
INITIATING CONTACT PERSON/CONTACT NUMBER: Art Noriega 305.373.6789, ext. 242
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 327001
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$ 500,000 (5 Million allocated, 2.75 Million in 1st series. Remaining balance is \$1,942,500.00).
SOURCE OF FUNDS: HDNI bonds Historic Preservation Initiatives
ACCOUNT CODE(S): CIP # 327001

If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Richard Heisenbottle, AIA, 305.446.7799
Sarah Eaton - Planning & Zoning 305.416. 1409.
DESCRIPTION OF PROJECT: Funds will help the completion of restoration currently underway. Work will include: historic paint and plaster restoration, completion of new theatrical rigging and lighting, completion of the new communications systems, new concession counters, new carpets, ADA accessibility improvements including new railings and new seating, and construction contingency, A/E, theatre and acoustical consultants' fees and expenses.
ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/3/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03
Approved by Commission? YES NO N/A DATE APPROVED:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:

Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: The HDNI Bond Program funding is exclusively limited to \$500,000; any overages would need to be covered by the Miami Parking Authority. Approved, subject to a presentation at the 9/30/03 board meeting explaining how the historic preservation bond money will be spent. (vote 2 to 1) The county has committed \$3.8 Million to the project, plus annual grants, totaling \$4 Million. Richard Heisenbottle to provide CIP with before and after photos.

APPROVAL: Robert O. Flowers DATE: Nov 6, 2003
BOND OVERSIGHT BOARD

August 28, 2003

Mr. Jorge Cano, PE  
Director  
City of Miami  
Department of Capital Improvements  
444 SW 2<sup>nd</sup> Avenue, 8<sup>th</sup> Floor  
Miami, FL 33130

RE: Gusman Center for the Performing Arts Restoration

Dear Mr. Cano:

As you are aware, the Olympia Theatre at the Gusman Center for the Performing Arts is one of Miami's most treasured historic and cultural resources. Constructed in 1926 and listed on the National Register of Historic Places, the Olympia Theatre has been serving our community's cultural needs for over 75 years.

The theatre was designed by the renowned theatre architect, John Eberson, and is considered an atmospheric theatre as it creates the illusion of an amphitheatre set in a courtyard in a Mediterranean villa, complete with dark blue evening sky, twinkling stars, chirping birds and rolling clouds. Eberson's opulent and atmospheric style literally "blew the roof off" theatre design at that time.

The theatre was rescued in 1972 by Maurice Gusman and subsequently became the home for the Florida Philharmonic, and today the Olympia serves over 140 different cultural organizations. In 1989, the Gusman management commenced a multi phased restoration project with capital support from the State of Florida, Miami-Dade County and the greater Miami community. The goals and objectives were to restore the theatre to its original 1926 splendor, provide state of the art theatrical, mechanical and electrical systems, and maximize patron comfort, convenience and safety and maximize usability for presenters and performers.

Phase I and portions of the Phase II restoration work were completed with funding provided by:

State Cultural Facilities Grants	\$1,375,000
State Historic Preservation Grants	\$ 510,000
Miami Dade County Cultural Affairs	<del>\$3,893,000</del>
Community Support	<u>\$ 150,000</u>
Total contributions to date	<u>\$5,928,000</u>

Mr. Jorge Cano, PE  
August 29, 2003  
Page 2 of 2

Unfortunately, a great deal of work still needs to be completed and new funding sources identified. To that end, the City of Miami Department of Offstreet Parking (the Gusman's Managers). requested \$500,000 from the City of Miami's Preservation Bond funds to aid in the completion of the restoration currently underway. These monies will be used to help complete the work outlined on the attached spreadsheet under the headings 2003-2004 and 2004-2005 restoration. Primarily, that work will include historic paint and plaster restoration in the 2<sup>nd</sup> Avenue lobby and mezzanine areas, completion of the new theatrical rigging and lighting system already underway, completion of the new theatrical sound-system work already underway, new communications systems, new concession counters, new carpets, ADA accessibility improvements including new railings and new seating, and construction contingency, A/E, theatre and acoustical consultants' fees and expenses.

Your assistance in presenting this important project to the Bond Oversight Board and the City Commission will help the Department of Offstreet Parking maintain Gusman Center as the crown jewel of theatres in Miami and as a priceless part of Miami's past.

Sincerely

Richard J. Heisenbottle, AIA  
President

cc: Arthur Noriega  
Director, Offstreet Parking

**City of Miami**  
**Gusman Center for the Performing Arts**  
**Capital Improvements Cost Estimate**

28-Aug-03

R.J. Heisenbottle Architects, PA

**2003-2004 Restoration**

Completion of Rigging & Lighting System Work Underway	\$	52,000.00
Complete Theatrical Sound System Work Underway	\$	174,937.00
Communications System	\$	61,135.00
Historic Paint and Plaster Restoration 2nd Ave Lobby & Mezz.	\$	211,928.00
A/E, Theater & Acoustic Consultant Fees & Expenses	\$	72,653.00
<b><u>Funding Needed Immediately</u></b>	<b>\$</b>	<b>572,653.00</b>

**2004-2005 Restoration**

New Concession Counters	\$	74,388.00
Lobby Carpet	\$	65,193.00
Auditorium Carpet	\$	66,225.00
ADA Accessibility, Railings and New Seating	\$	728,921.00
Construction Contingency	\$	65,273.00
A/E & Consultant Fees & Expenses	\$	96,133.00
<b>Total Estimated Cost</b>	<b>\$</b>	<b>1,096,133.00</b>

**FUTURE UNFUNDED RESTORATION WORK**

NEW LOADING DOCKS, STORAGE, PRINCIPAL DRESSING ROOM AREA	\$	750,000.00
PIT LIFT REPAIRS, NEW PIT RAIL WITH FABRIC SKIRT	\$	63,675.00
INSTALL NEW ENTRY DOORS AT FLAGLER STREET & SECOND AVENUE	\$	97,500.00
RESTORE EXISTING WOOD WINDOWS AND DOORS AT MEZZANINE LEVEL	\$	26,500.00
REPLACE HISTORICAL TILE FLOORING AT FLAGLER STREET LOBBY	\$	130,000.00
COMPUTERIZED MESSAGE BOARD AT FLAGLER STREET LOBBY	\$	39,000.00
REPLACE HISTORIC FURNISHINGS TAPESTRIES & ARTIFACTS	\$	250,000.00
LOBBY & SECOND AVENUE HISTORIC LIGHTING REPLACEMENT & REWIRING	\$	325,000.00
SECOND AVENUE MARQUEE REPLACEMENT	\$	65,000.00
REPLACE OUTDATED STAGE LIGHTING INSTRUMENTS	\$	32,500.00
UPGRADE EXTERIOR AUDITORIUM DOORS TO STC RATED	\$	32,500.00
REPLACE ORGAN BLOWER	\$	35,000.00
GENERAL STRUCTURAL REPAIRS	\$	39,000.00
REPAIR FIRE ESCAPE	\$	32,500.00
REPAINT EXTERIOR OF BUILDING	\$	84,000.00
TERMITE TREATMENT OF ENTIRE BUILDING	\$	40,000.00
WATERPROOFING OF THE BASEMENT	\$	97,500.00
RESURFACE ALLEY	\$	13,000.00
REPLACE HOUSE PIANO	\$	120,000.00
ESTIMATED A/E, THEATER AND ACOUSTICAL CONSULTING SERVICES & EXP.	\$	227,325.00
CONTINGENCY	\$	250,000.00
<b><u>TOTAL UNFUNDED RESTORATION WORK</u></b>	<b>\$</b>	<b>2,000,000.00</b>

**TOTAL ALL PENDING CAPITAL IMPROVEMENTS**

**\$ 3,668,786.00**



**DEPARTMENT OF CAPITAL IMPROVEMENTS**

PROJECT OVERVIEW FORM

**6 MONTHS REVIEW UPDATE**

**UPDATE**

1. DATE: 9/30/03 DISTRICT: CW  
NAME OF PROJECT: HISTORIC PRESERVATION DEVELOPMENT INITIATIVE GRANT  
INITIATING DEPARTMENT/DIVISION: Planning  
INITIATING CONTACT PERSON/CONTACT NUMBER: Sarah Eaton / 305.416.1409  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: R-03-345 CIP/PROJECT NUMBER: 327001  
PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$57,500 was approved for use by the board on 3/25/03  
SOURCE OF FUNDS: Historic Preservation Initiative  
ACCOUNT CODE(S): CIP # 327001

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: \_\_\_\_\_

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: 4/10/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
Sarah will invite us to a public meeting to hear historic report, and will send us a copy of said report.

APPROVAL: Robert O. Flonder DATE: NOV, 6, 2003  
BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials  YES  NO



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 3/10/03  
 NAME OF PROJECT: PRESERVATION DEVELOPMENT INITIATIVE GRANT  
 INITIATING DEPARTMENT/DIVISION: Planning  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Sarah Eaton / 305.416.1409  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: R-03-345 CIP/PROJECT NUMBER: \_\_\_\_\_  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$57,500  
 SOURCE OF FUNDS: \$ \_\_\_\_\_ ACCOUNT CODE(S): \_\_\_\_\_  
 \_\_\_\_\_ CIP # \_\_\_\_\_

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: In-Kind EXPIRATION DATE: 6 Months  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: \_\_\_\_\_

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/10/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/25/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: 4-10-03  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 9/03

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \$57,500 pledge, with \$97,500 technical assistance match, and up to \$1.7 million in capital dollars. Approving this will help historic division to decide what to do with the entire Historic Preservation Bond Allocation. How much is left now that miami high # have been veto

APPROVAL: Robert O. Flouff  
 BOND OVERSIGHT BOARD

DATE: May 8 2003



COMMUNITY  
REVITALIZATION



NATIONAL TRUST  
for HISTORIC PRESERVATION™

## Memorandum

**To:** Sarah Eaton, City of Miami  
**From:** Mac Nichols  
**Subject:** Bond issue recommendations  
**Date:** September 15, 2003

As you know the full report of the Preservation Development Initiative assessment team is still in the editing process. Within the report various team members have included recommendations for actions that could be funded by the bonds approved for historic and environmental preservation.

As one might expect, the potential uses for funds for historic preservation in Miami are myriad. Even with the significant funding provided by the bonds, the need is greater than the resource. Therefore, one primary consideration should be whether the expenditure makes additional projects possible or could be the primary means to preserve a significant site, structure or cultural treasure. The team considered the following criteria for projects to be funded:

1. Will the project/use strengthen the 'preservation infrastructure' in Miami? By making these funds available, will additional preservation projects be possible?
2. Is the preservation of the project primarily a responsibility of the City, or is a private group/individual the primary beneficiary?
3. Could the use of the funds attract other funding for the project?

### **Recommendation #1: Fund historic resources surveys and designation reports.**

The team sees this as the highest priority and best use of the funds. For a variety of economic and policy reasons, historic preservation has been under-funded in Miami. Very little money has been available for historic resources surveys and designation of historic sites and districts. Survey and designation are essential tools for historic preservation and preservation-based community development. So many incentives and resource management tools and techniques are tied to survey and designation – federal rehabilitation tax credits, design management, a variety of grants and loans. The entire city – property owners, City government, neighborhoods, and developers – will benefit from the survey and designation. How much of the city that can be covered will depend upon competing uses of the bond funds, but this activity should be a major

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element of the funding plan. Begin in areas most at risk such as East Little Havana's Bungalows, downtown and Edgewater.

**Recommendation #2: Fund the preparation of a preservation plan for the City of Miami.**

We recommend that a preservation plan for the City of Miami be prepared and adopted as part of the Comprehensive Plan. This plan will not be a small undertaking and will need funding to do a thorough job. We recommend that the plan be composed of the following elements:

- Goals
- Definition of historic character
- Summary of past preservation efforts
- Survey of historic resources (see Recommendation #1)
- Explanation of legal basis
- Discussion of the relationship between historic preservation and other land-use and growth management authority
- Explanation of public sector responsibilities
- Discussion of incentives
- Summary of the relationship between historic preservation and local education programs
- Statement of an agenda for future action

This comprehensive and holistic document will not only guide the efforts of the communities studied in the Preservation Development Initiative, but will also place those efforts into a larger context. It will coordinate efforts undertaken within communities and by various entities and it will provide for measurable benchmarks to gauge progress.

**Recommendation #3: Rehabilitate key City-owned historic sites.**

The City of Miami owns several historic sites in need of rehabilitation. To determine which sites to address first, identify those that can have spin-off economic development benefits for the surrounding neighborhood, have a potential use for public benefit and/or tourism attraction, and can have some operational benefit. Try to balance the amount of bonds funds invested with any other funds that might be available. For example, Miami-Dade County, the State of Florida and private fundraising may help cover portions of the rehabilitation costs of

Some properties, such as Fire Station No. 2, have rehabilitation potential and could be more valuable back on the tax rolls after rehabilitation by a private owner. Offering it for public sale with specific covenants to protect the resource and require rehabilitation within a specified period would free additional funds for the City to support another project (try to identify if other City-owned historic properties would be more valuable and better protected if sold to a private owner for rehab).

Some of the projects the team would recommend supporting would be:

- Gusman Theater – Although the Gusman restoration has received State and County funds, the remaining restoration work are the type that are difficult to fund from private sources. The Gusman is one of Miami's jewels and can be a showpiece. It will provide a first-class facility. From information we received, about \$500,000 is needed.
- Black Police Precinct building – This is an important site in the story of African-American Miami. The total cost of the rehabilitation is estimated at \$1.1 million. If about \$750,000 of bond funds is assigned to this project, State grants and fundraising should be able to cover the rest.

- City Hall – Some restoration of the historic features, such as exterior rehabilitation, may be needed. Although the extent of the work is not known, an assessment of the structure will give some idea of the work that should be funded.

**Recommendation #4: Establish an emergency fund.**

An emergency fund for acquisition of immediately threatened properties might provide time for the City, working with the Dade Heritage Trust, to find a buyer who is able and willing to rehabilitate and adaptively use the building. The emergency fund would be replenished upon the sale of the endangered property with protective covenants. The City Commission, with advice from the Historic and Environmental Preservation Board and staff, would determine when the emergency fund should be used.

**Recommendation #5: Establish a revolving loan fund.**

Provide seed money for a preservation loan fund. The loan fund should also include funds from banks and other nonprofits. Perhaps the fund could work in conjunction with the Dade Heritage Trust's revolving fund being funded by Miami-Dade County. Initially, it may be best to target the fund to maximize its impact. One idea is to link it to the East Little Havana Homeownership Trust project. By targeting the fund and time that each neighborhood will be targeted, property owner interest will grow. Loans *must* be tied to design guidelines and protective covenants.

**Recommendation #6: Develop city-wide design guidelines.**

Rather than develop separate design guidelines for each historic district, develop one set of design guidelines based on architectural style and type. Miami-Dade County has already developed several good books, including *Wilderness to Metropolis* and a publication on rehabilitation. These publications could be the basis for developing more comprehensive guidelines that could be distributed widely and used as the official guidelines of the Historic and Environmental Preservation Board. An easy-to-use brochure should be developed as a general introduction and guide for residents and property owners.



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM  
6 MONTHS REVIEW UPDATE

UPDATE

1. DATE: 7/22/03

NAME OF PROJECT: Grand Avenue Improvements – Prof. Services for Grand Avenue Streetscape

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER: Cesar Gonzalez / 305.416.1219

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-83 CIP/PROJECT NUMBER: 341208

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$3,000,000.00 (\$140,000.00 approved at 1/22/03 meeting.)

SOURCE OF FUNDS: \$ Grand Avenue Improvements ACCOUNT CODE(S): \_\_\_\_\_

CIP # 341208

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: 75% on design, then City takes over.

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \$140,000.00

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Matilda Street to 37th Avenue. 100% drawings in 3 mos. Board wants to know what is WASA's plans are for street. Come back in 6 months.

APPROVAL: *Robert O. Grand*  
BOND OVERSIGHT BOARD

DATE: July 22, 2003



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. DATE: 1/22/03
NAME OF PROJECT: Grand Avenue Improvements - Prof. Services for Grand Avenue Streetscape
INITIATING DEPARTMENT/DIVISION: CIP
INITIATING CONTACT PERSON/CONTACT NUMBER: Cesar Gonzalez / 305.416.1219
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: R-03-83 CIP/PROJECT NUMBER: 341208
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$3,000,000.00 (\$140,000.00 approved today at commission for consulting services for design development, construction documents, bidding and construction administration)
SOURCE OF FUNDS: \$ Grand Avenue Improvements ACCOUNT CODE(S): CIP # 341208
If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: Designing and constructing streetscape improvements which include curbs, gutters, storm drainage, intersection enhancements, etc. Kimley- Horn & Associates, Inc. for professional services in an amount not to exceed \$140,000.00.

Approved by Audit Committee? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 1/22/03
Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 1/23/03
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 7/22/03

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST: \$140,000.00
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:

Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Subject to time frames requiring that the CIP Dept. provide a status report every six months on each project.

APPROVAL: [Signature] DATE: 1/22/03
BOND OVERSIGHT BOARD

CONSENT AGENDA CONT'D

CA-5. RESOLUTION - (J-03-) - (AUTHORIZING THE CITY  
MANAGER TO NEGOTIATE A PROFESSIONAL  
SERVICES AGREEMENT)

AUTHORIZING THE CITY MANAGER TO NEGOTIATE A  
PROFESSIONAL SERVICES AGREEMENT, IN  
SUBSTANTIALLY THE ATTACHED FORM, WITH KIMLEY-  
HORN AND ASSOCIATES, INC., SELECTED FROM THE  
LIST OF PRE-APPROVED ARCHITECTURAL FIRMS, FOR  
THE GRAND AVENUE STREETScape PROJECT, TO  
PROVIDE CONSULTING SERVICES FOR DESIGN  
DEVELOPMENT, CONSTRUCTION DOCUMENTS,  
BIDDING AND CONSTRUCTION ADMINISTRATION;  
FURTHER AUTHORIZING THE CITY MANAGER TO  
NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT,  
IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, IN  
AN AMOUNT NOT TO EXCEED \$140,000, FOR SERVICES  
AND RELATED EXPENSES; ALLOCATING FUNDS FROM  
CAPITAL IMPROVEMENT PROJECT ENTITLED "GRAND  
AVENUE IMPROVEMENTS," PROJECT NO. 341208.

R-03-83  
(MODIFIED)  
MOVED: SANCHEZ  
SECONDED:  
GONZÁLEZ  
UNANIMOUS

CA-6. RESOLUTION - (J-03-) - (AUTHORIZING THE CITY  
MANAGER TO NEGOTIATE A PROFESSIONAL  
SERVICES AGREEMENT)

AUTHORIZING THE CITY MANAGER TO NEGOTIATE A  
PROFESSIONAL SERVICES AGREEMENT, IN  
SUBSTANTIALLY THE ATTACHED FORM, WITH FALCON  
& BUENO, SELECTED FROM THE LIST OF  
PRE-APPROVED ARCHITECTURAL FIRMS, FOR THE  
CUBAN MEMORIAL LINEAR PARK PROJECT, TO  
PROVIDE CONSULTING SERVICES FOR DESIGN  
DEVELOPMENT, CONSTRUCTION DOCUMENTS,  
BIDDING AND CONSTRUCTION ADMINISTRATION; IN AN  
AMOUNT NOT TO EXCEED \$205,500, FOR SERVICES  
AND INCURRED EXPENSES; ALLOCATING FUNDS FROM  
"DISTRICT 3 NEIGHBORHOOD QUALITY OF LIFE,"  
CAPITAL IMPROVEMENT PROGRAM, PROJECT  
NO. 311713.

R-03-84  
(MODIFIED)  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
UNANIMOUS

**INTER-OFFICE MEMORANDUM**

The Honorable Mayor & Members  
of the City Commission

DATE :

FILE :

SUBJECT :

Resolution Authorizing  
Execution of Professional  
Services Agreement for  
Consulting Services for  
Grand Avenue Streetscape

FROM :

Carlos A. Gimenez, City Manager

REFERENCES :

ENCLOSURES:

**RECOMMENDATION**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to negotiate and execute, in a form acceptable to the City Attorney, a Professional Services Agreement with Kimley-Horn and Associates, Inc., in a total amount not to exceed \$140,000.00 for all consultants, services and related expenses that will assist in the preparation of design development phase, construction document phase, bidding and negotiation phase, and construction administration phase for Grand Avenue Streetscape.

**BACKGROUND**

The project consists of designing and constructing streetscape improvements such as a mall, Prado or Rambla along the center median including the adjacent sidewalks with decorative pavement, decorative lighting, seating areas (street furniture), gathering / plaza spaces, signage and landscaping. The street improvements will include curbs & gutters, storm drainage, intersection enhancements and asphalt resurfacing, all as required. Funds have been identified from CIP Account #341208 entitled "Grand Avenue Improvements."

The proposed project area is located along Grand Avenue from S.W. 32<sup>nd</sup> Avenue to S.W. 37<sup>th</sup> Avenue.

**FISCAL IMPACT**

None

CAG:JEP:JRA:JBO:SV:bd

## 2. CARIBBEAN MARKETPLACE & BLACK BOX THEATRE

This project was recommended for approval in January 2003, for consulting services re the renovation and restoration of the Caribbean Marketplace. A consultant has been hired for the project. \$300,000 were approved for the design phase for the black box theater and for the Marketplace. Those are two separate concepts and two separate buildings. Cost of consulting services for the Marketplace is approximately \$168,000. Photos of the project were provided to the Board. Future uses for the building include a NET office, community room, art exhibition area and dance studio. The Board will be provided an update of this project in January 2004.

Chairman Flanders, on behalf of the Board, thanked concerned citizen Peter Ehrlich for the information he provided the Board concerning the original structure of the building. Chairman Flanders further informed the Board that this building is one of three buildings in the State of Florida that has earned the American Institute of Architects Honor Award.

## 3. GRAND AVENUE STREETScape

This project was recommended for approval in January 2003 re professional services not to exceed \$140,000 with the Kimley Horn Firm. The design is now 75 percent complete. The County is overseeing the design and once the design is complete, the City will take over. \$3,000,000 have been earmarked for construction. The Streetscape Program will run from Matilda Street to 37<sup>th</sup> Avenue. The Board inquired as to whether the project consultants had consulted with Miami-Dade Water and Sewer Authority re future water and sewer improvements for Grand Avenue, to make sure the scope of work on the streetscape project provides for same.





DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

6 MONTHS REVIEW UPDATE

UPDATE

1. DATE: 7/22/03

NAME OF PROJECT: Brentwood Village

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER:

C.I.P. DEPARTMENT CONTACT: Cesar R. Gonzalez / 305.416.1219

RESOLUTION NUMBER: R-03-88 CIP/PROJECT NUMBER: 311715

ADDITIONAL PROJECT NUMBER:

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,

TOTAL DOLLAR AMOUNT: \$1,000,000.00 (\$200,000.00 approved for design phase during the 1/22/03 meeting.)

SOURCE OF FUNDS: \$ District 5 Neighborhood Quality of Life Improvements

ACCOUNT CODE(S):

CIP # 311715

If grant funded, is there a City match requirement? [ ] YES [ ] NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: 51st St. & 52nd St., between NE 2nd Court and designs are at 60% complete. Construction estimate \$700,000 -consultant charged \$86,000. Estimate construction start: 3/04, Finish: 7/04.

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7/22/03

Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 1/23/03

Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)

Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 1/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes, DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? [ ] YES [ ] NO

If not, have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?

Have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Time impact

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Request 6 Months update.

APPROVAL: [Signature] BOND OVERSIGHT BOARD

DATE: July 22, 2003

Enclosures: Back-Up Materials [X] YES [ ] NO



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 1/22/03

NAME OF PROJECT: Brentwood Village

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER: \_\_\_\_\_

C.I.P. DEPARTMENT CONTACT: Cesar R. Gonzalez / 305.416.1219

RESOLUTION NUMBER: R-03-88 CIP/PROJECT NUMBER: 311715

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$1,000,000.00 (\$200,000.00 has been approved today for design phase)

SOURCE OF FUNDS: \$ District 5 Neighborhood Quality of Life Improvements

ACCOUNT CODE(S): \_\_\_\_\_  
CIP # 311715

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: Designing and constructing street scape improvements. HJ Ross, professional consultants for services not to exceed \$200,000 for the projects related to the Brentwood Village Project.

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 7/22/03

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Subject to timeframes, further requiring that the CIP department provide a status report every six months on each individual project.

APPROVAL: Robert A. Ford  
BOND OVERSIGHT BOARD

DATE: May 8, 2003

Enclosures: Back-Up Materials  YES  NO

INTER-OFFICE MEMORANDUM

TO: The Honorable Mayor & Members  
of the City Commission

DATE:

FILE:

SUBJECT:

Resolution Authorizing  
Execution of Professional  
Services Agreement for  
Consulting Services for  
Brentwood Village

FROM: Carlos A. Gimenez, City Manager

REFERENCES:

ENCLOSURES:

**RECOMMENDATION**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to negotiate and execute, in a form acceptable to the City Attorney, a Professional Services Agreement with H.J. Ross, professional consultants, for professional services not to exceed \$200,000.00 for projects related to the Brentwood Village project.

**BACKGROUND**

The Department of Capital Improvements has analyzed the need to enter into an agreement with a general engineering firm for the development of the Brentwood Village project. The project consists of designing and constructing streetscape improvements which will include curbs & gutters, storm drainage, intersection enhancements and asphalt resurfacing, all as required. H.J. Ross was selected from the Department of Capital Improvements list of pre-approved consultants. Negotiation for the cost of professional services, which includes design development, bidding and construction documents and construction administration, is necessary to ensure that the City receives an equitable proposal. Funds have been identified from CIP Account #311715 entitled "District 5 Neighborhood Quality of Life."

The proposed project area is located from N.E. 2<sup>nd</sup> Avenue to N.E. 3<sup>rd</sup> Court and from N.E. 51<sup>st</sup> Street to N.E. 54<sup>th</sup> Street.

**FISCAL IMPACT**

None

  
CAG:JEP:JRA:CRG:bd

CONSENT AGENDA CONT'D

CA-10. RESOLUTION - (J-03-) - (AUTHORIZING THE CITY  
MANAGER TO NEGOTIATE A PROFESSIONAL  
SERVICES AGREEMENT)

**AUTHORIZING THE CITY MANAGER TO NEGOTIATE A  
PROFESSIONAL SERVICES AGREEMENT, IN  
SUBSTANTIALLY THE ATTACHED FORM, WITH H.J.  
ROSS, PROFESSIONAL CONSULTANTS ON THE  
PRE-APPROVED LIST OF THE DEPARTMENT OF  
CAPITAL IMPROVEMENTS TO ACQUIRE SUCH  
SERVICES AS MAY BE REQUIRED TO ASSIST IN THE  
PREPARATION OF A PROPOSAL TO PROVIDE  
PROFESSIONAL SERVICES FOR THE PROJECT  
BRENTWOOD VILLAGE, INCLUDING THE PHASES OF  
DESIGN DEVELOPMENT, CONSTRUCTION  
DOCUMENTS, BIDDING AND CONSTRUCTION  
ADMINISTRATION IN A TOTAL AMOUNT NOT TO  
EXCEED \$200,000 FOR ALL CONSULTANTS, SERVICES  
AND RELATED EXPENSES; ALLOCATING FUNDS FROM  
CAPITAL IMPROVEMENT PROJECT NO. 311715  
ENTITLED "DISTRICT 5 NEIGHBORHOOD QUALITY OF  
LIFE" FURTHER AUTHORIZING THE CITY MANAGER TO  
EXECUTE AGREEMENTS WITH CONSULTANTS, IN  
SUBSTANTIALLY THE ATTACHED FORM, FOR SAID  
SERVICES.**

R-03-88  
(MODIFIED)  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
UNANIMOUS

HD/NIB MOTION 03-59

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE NEO LOFTS PROJECT, WITH THE FOLLOWING CONDITIONS: (1) A LINE ITEM BE INCLUDED IN THE CITY BUDGET FOR MAINTENANCE OF THE PROJECT; (2) A MEETING BE SCHEDULED WITH APPROPRIATE ENTITIES TO DISCUSS FORMULATION OF A COMPREHENSIVE PLAN FOR THE ENTIRE REMAINING \$725,000 OF GREENWAY BOND FUNDS, PLUS AN ADDITIONAL \$1,000,000 OF SECOND SERIES FUNDS; (3) CREATION OF POLICIES FOR FUTURE DEVELOPERS TO BE REQUIRED TO MAKE IMPROVEMENTS AS THEY COME ON LINE; (4) PROVIDE THE BOARD WITH SIX-MONTH UPDATES OF THE PROJECT. IT IS FURTHER NOTED THAT THE BOARD EXPRESSED CONCERN THAT THIS PROJECT IS BEING AWARDED TO A DEVELOPER WITHOUT BENEFIT OF A COMPETITIVE PROCESS.

MOVED: M. REYES  
SECONDED: S. ARMBRISTER  
**NAYS: D. MARKO**  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES

SIX MONTH UPDATES BY GARY RESHEFSKY:

1. BRENTWOOD VILLAGE

This project was recommended for approval in January 2003, for consulting services re design for street improvements. The designs are now 60 percent complete. The construction estimate is \$700,000. The money is coming from District 5 Neighborhood Quality of Life Improvements. The construction is estimated to begin in March 2004. An update will be provided to the Board in January 2004. Photos of the existing condition of the project was provided to the Board.



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: April 16, 2003  
NAME OF PROJECT: LITTLE HAITI PARK - Land Acquisition 253 NE 59 Terrace  
INITIATING DEPARTMENT/DIVISION: Economic Development  
INITIATING CONTACT PERSON/CONTACT NUMBER: Dirk Duval / 305.416.1458 & Madeline Valdes / 305.416.1461  
C.I.P. DEPARTMENT CONTACT: Team 2 - Fernando Paiva & Andre Bryan  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331412  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 88,310.00  
SOURCE OF FUNDS: Little Haiti Park Land Acquisition & Development, 20 Million in first Series, total \$25 Million  
ACCOUNT CODE(S): \_\_\_\_\_ CIP # 331412

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/10/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Part of pattern that will provide parking to Caribbean Market Place and possible Park.

APPROVAL: *Dirk Duval* DATE: \_\_\_\_\_  
BOND OVERSIGHT BOARD

The Honorable Mayor and  
Members of the City Commission

Option to Purchase Real Property  
Located at 253 NE 59<sup>th</sup> Terrace  
LHP # 55 in Connection with Little  
Haiti Park

Joe Arriola,  
Chief Administrator

Resolution and Option Agreement

**RECOMMENDATION:**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to exercise the Option to purchase the property located at 253 Northeast 59<sup>th</sup> Terrace (the Property), Miami, Florida, as legally described in the Option Agreement between the City of Miami and Ary Moise International, a Florida Corporation (Seller) attached hereto and made a part hereof, in connection with the development of Little Haiti Park, with a purchase price of \$78,000, and to consummate said transaction in accordance with the terms of said Option Agreement. This Resolution further allocates funds in the amount of \$88,310.00 from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

**BACKGROUND:**

On September 25, 2001 the City of Miami Commission adopted Resolution 01-1029 directing the City Manager to take all steps necessary to initiate and implement the development of a first class park in the Little Haiti area (the Park Project). The boundaries for the Park Project as established by the City Commission are to be from Northeast 59<sup>th</sup> Street to Northeast 67<sup>th</sup> Street between Northeast 2<sup>nd</sup> Avenue and the Railroad Tracks.

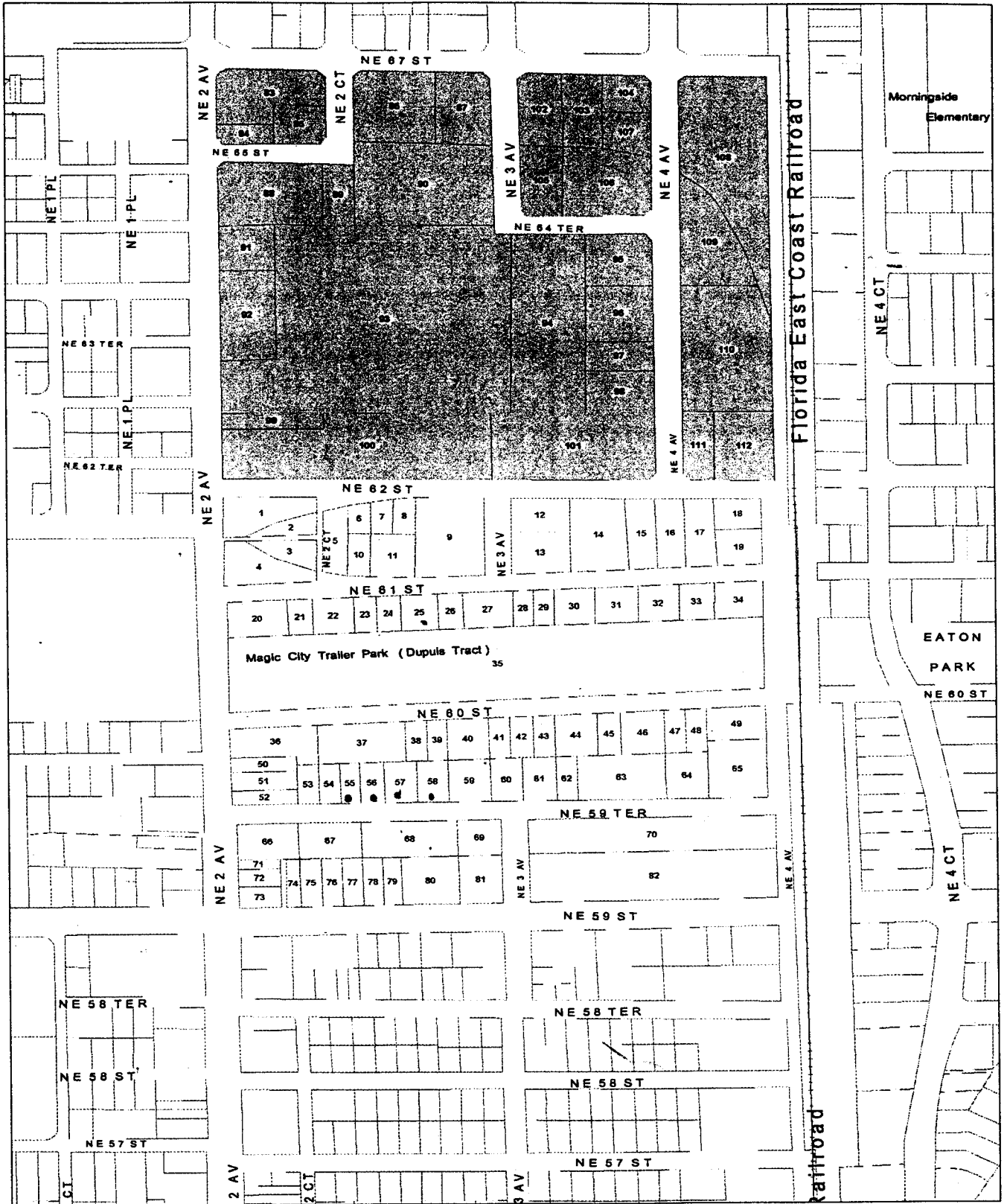
On April 11, 2002 the City of Miami Commission adopted Resolution 02-395 directing the City Manager to expedite the land acquisition for the Park Project approved in the \$255 Million Homeland Defense/Neighborhood Improvement Bond Issue. The above referenced property is within the park boundaries and is necessary as part of the land assembly required for the Little Haiti Park Project.

An independent appraisal was procured establishing Sixty Thousand (\$60,000.00) dollars as the fair market value for the Property. The Department of Economic Development prepared, and the City Manager executed, an Option Agreement to purchase this property for \$78,000, with an option payment of \$100.00.

The Purchase Price exceeds the appraised value of Sixty Thousand (\$60,000.00) dollars by Eighteen Thousand (\$18,000.00) dollars. It is a condition precedent to the validity of the Option Agreement and its execution by the City Manager that the City Commission of the City of Miami approve this Agreement by a greater majority of a 4/5<sup>th</sup> vote of its members, failing such approval the Option Agreement shall be automatically null and void without the necessity of further action by either party.

**FINANCIAL IMPACT**

**There is no impact to the City's General Fund. Total acquisition cost of \$88,310.00 will be provided through CIP NO. 331412 entitled "Little Haiti Park Land Acquisition and Development."**



City of Miami

# Little Haiti Park Properties





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: April 16, 2003

NAME OF PROJECT: LITTLE HAITI PARK - Land Acquisition 255 NE 59 Terrace

INITIATING DEPARTMENT/DIVISION: Economic Development

INITIATING CONTACT PERSON/CONTACT NUMBER: Dirk Duval / 305.416.1458 & Madeline Valdes / 305.416.1461

C.I.P. DEPARTMENT CONTACT: Team 2 - Fernando Paiva & Andre Bryan

RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331412

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$ 21,500.00

SOURCE OF FUNDS: Little Haiti Park Land Acquisition & Development, 20 Million in first Series, total \$25 Million  
ACCOUNT CODE(S): \_\_\_\_\_ CIP # 331412

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: Said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/10/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Part of pattern that will provide parking to Caribbean Market Place and possible Park.

APPROVAL: Robert O. Hand DATE: \_\_\_\_\_  
BOND OVERSIGHT BOARD

## INTER-OFFICE MEMORANDUM

TO:	The Honorable Mayor and Members of the City Commission	DATE:	FILE:
FROM:	Joe Arriola Chief Administrator	SUBJECT:	Option to Purchase Real Property Located at 255 NE 59 <sup>th</sup> LHP# 56 Terrace in connection with Little Haiti Park
		REFERENCES:	
		ENCLOSURES:	Resolution and Option to Purchase Real Property Agreement

**RECOMMENDATION:**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to exercise the option to purchase the Property located at 255 NE 59<sup>th</sup> Terrace (the Property), Miami, Florida, as legally described in the Option Agreement between the City of Miami and Ary Moise (Seller) attached hereto and made a part hereof, in connection with the development of Little Haiti Park, with a purchase price of \$18,500, and to consummate said transaction in accordance with the terms of said Option Agreement. This Resolution further allocates funds in the amount of \$21,500 from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, appraisal, environmental report and title insurance associated with said acquisition.

**BACKGROUND:**

On September 25, 2001 the City of Miami Commission adopted Resolution 01-1029 directing the City Manager to take all steps necessary to initiate and implement the development of a first class park in the Little Haiti area (the Park Project). The boundaries for the Park Project as established by the City Commission are to be from Northeast 59<sup>th</sup> Street to Northeast 67<sup>th</sup> Street between Northeast 2<sup>nd</sup> Avenue and the Railroad Tracks.

On April 11, 2002 the City of Miami Commission adopted Resolution 02-395 directing the City Manager to expedite the land acquisition for the Park Project approved in the \$255 Million Homeland Defense/Neighborhood Improvement Bond Issue. The above referenced property is within the park boundaries and is necessary as part of the land assembly required for the Little Haiti Park Project.

An independent appraisal was procured establishing Eighteen Thousand Five Hundred (\$18,500.00) dollars as the fair market value for the Property. The Department of Economic Development prepared, and the City Manager executed, an Option Agreement to purchase this property for \$18,500, with an option payment of \$100.00.

The City Commission is the only party authorized to exercise the option, which option must be exercised by April 30, 2003.

**FINANCIAL IMPACT**

**There is no impact to the City's General Fund. Total acquisition cost of \$21,500.00 will be provided through CIP NO. 331412 entitled "Little Haiti Park Land Acquisition and Development."**



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: April 16, 2003  
NAME OF PROJECT: LITTLE HAITI PARK - Land Acquisition 263 59 Terrace  
INITIATING DEPARTMENT/DIVISION: Economic Development  
INITIATING CONTACT PERSON/CONTACT NUMBER: Dirk Duval / 305.416.1458 & Madeline Valdes / 305.416.1461  
C.I.P. DEPARTMENT CONTACT: Team 2 - Fernando Paiva & Andre Bryan  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331412  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 169,000  
SOURCE OF FUNDS: Little Haiti Park Land Acquisition & Development, 20 Million in first Series, total \$25 Million  
ACCOUNT CODE(S): \_\_\_\_\_ CIP # 331412

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

ADA Compliant?  YES  NO  N/A  
Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/10/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_  
Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Part of pattern that will provide parking to Caribbean Market Place and possible Park.

APPROVAL: *Robert O. Frank* DATE: \_\_\_\_\_  
BOND OVERSIGHT BOARD

## INTER-OFFICE MEMORANDUM

The Honorable Mayor and  
Members of the City Commission

DATE

Option to Purchase Real Property  
Located at 263 NE 59<sup>th</sup> Terrace  
LHP # 57 in Connection with Little  
Haiti Park

SUBJECT

Joe Arriola,  
Chief Administrator

REFERENCES

Resolution and Option Agreement

ENCLOSURES

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to exercise the Option to purchase the property located at 263 Northeast 59<sup>th</sup> Terrace (the Property), Miami, Florida, as legally described in the Option Agreement between the City of Miami and the Estate of Wesner Issac Fabius (Seller) attached hereto and made a part hereof, in connection with the development of Little Haiti Park, with a purchase price of \$150,000, and to consummate said transaction in accordance with the terms of said Option Agreement. This Resolution further allocates funds in the amount of \$169,000 from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

BACKGROUND:

On September 25, 2001 the City of Miami Commission adopted Resolution 01-1029 directing the City Manager to take all steps necessary to initiate and implement the development of a first class park in the Little Haiti area (the Park Project). The boundaries for the Park Project as established by the City Commission are to be from Northeast 59<sup>th</sup> Street to Northeast 67<sup>th</sup> Street between Northeast 2<sup>nd</sup> Avenue and the Railroad Tracks.

On April 11, 2002 the City of Miami Commission adopted Resolution 02-395 directing the City Manager to expedite the land acquisition for the Park Project approved in the \$255 Million Homeland Defense/Neighborhood Improvement Bond Issue. The above referenced property is within the park boundaries and is necessary as part of the land assembly required for the Little Haiti Park Project.

An independent appraisal was procured establishing One Hundred Forty (140,000) dollars as the fair market value for the Property. The Department of Economic Development prepared, and the City Manager executed, an Option Agreement to purchase this property for \$150,000, with an option payment of \$100.00.

The Purchase Price exceeds the appraised value of One Hundred Forty Thousand (\$140,000) dollars by Ten Thousand (\$10,000) dollars. It is a condition precedent to the validity of the Option Agreement and its execution by the City Manager that the City Commission of the City of Miami approve this Agreement by a greater majority of a 4/5<sup>th</sup> vote of its members, failing such approval the Option Agreement shall be automatically null and void without the necessity of further action by either party.

FINANCIAL IMPACT

**There is no impact to the City's General Fund. Total acquisition cost of \$169,000 will be provided through CIP NO. 331412 entitled "Little Haiti Park Land Acquisition and Development."**



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: April 16, 2003  
NAME OF PROJECT: LITTLE HAITI PARK - Land Acquisition 265-271 NE 59 Terrace  
INITIATING DEPARTMENT/DIVISION: Economic Development  
INITIATING CONTACT PERSON/CONTACT NUMBER: Dirk Duval / 305.416.1458 & Madeline Valdes / 305.416.1461  
C.I.P. DEPARTMENT CONTACT: Team 2 - Fernando Paiva & Andre Bryan  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331412  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 21,500.00  
SOURCE OF FUNDS: Little Haiti Park Land Acquisition & Development, 20 Million in first Series, total \$25 Million  
ACCOUNT CODE(S): \_\_\_\_\_ CIP # 331412

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: \_\_\_\_\_  
DESCRIPTION OF PROJECT: Said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition. Revised a previous approved item which has increased by \$10,000.

ADA Compliant?  YES  NO  N/A  
Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/10/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Part of pattern that will provide parking to Caribbean Market Place and possible Park.

APPROVAL: Herbert C. Florin DATE: \_\_\_\_\_  
BOND OVERSIGHT BOARD

## INTER-OFFICE MEMORANDUM

TO: The Honorable Mayor and  
Members of the City Commission

DATE

Acquisition of Real Property <sup>FILE</sup>  
Located at 265-71 NE 59<sup>th</sup> Terrace  
LHP # 58 in Connection with Little  
Haiti Park

SUBJECT

FROM: Joe Arriola,  
Chief Administrator

REFERENCES

ENCLOSURES

Resolution and Purchase and Sale  
Agreement

**RECOMMENDATION:**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to execute a Purchase and Sale Agreement for the property located at 265-71 Northeast 59<sup>th</sup> Terrace (the Property), Miami, Florida, as legally described in the Purchase and Sale Agreement between the City of Miami and Jerry Allen Mashburn and Karen Mashburn (Seller) attached hereto and made a part hereof, in connection with the development of Little Haiti Park, with a purchase price of \$175,000, and to consummate said transaction in accordance with the terms of said Purchase and Sale Agreement. This Resolution further allocates funds in the amount of \$205,000 from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, appraisal, environmental report, title insurance, and demolition associated with said acquisition.

**BACKGROUND:**

On September 25, 2001 the City of Miami Commission adopted Resolution 01-1029 directing the City Manager to take all steps necessary to initiate and implement the development of a first class park in the Little Haiti area (the Park Project). The boundaries for the Park Project as established by the City Commission are to be from Northeast 59<sup>th</sup> Street to Northeast 67<sup>th</sup> Street between Northeast 2<sup>nd</sup> Avenue and the Railroad Tracks.

On April 11, 2002 the City of Miami Commission adopted Resolution 02-395 directing the City Manager to expedite the land acquisition for the Park Project approved in the \$255 Million Homeland Defense/Neighborhood Improvement Bond Issue. The above referenced property is within the park boundaries and is necessary as part of the land assembly required for the Little Haiti Park Project.

An independent appraisal was procured establishing One Hundred and Sixty Thousand (\$160,000.00) dollars as the fair market value for the Property.

The Purchase Price exceeds the appraised value of One Hundred Sixty Thousand (\$160,000.00) dollars by Fifteen Thousand (\$15,000.00) dollars. It is a condition precedent to the validity of the Purchase and Sale Agreement and its execution by the City Manager that the City Commission of the City of Miami approve this Agreement by a greater majority of a 4/5<sup>th</sup> vote of its members, failing such approval the Purchase and Sale Agreement shall be automatically null and void without the necessity of further action by either party.

**FINANCIAL IMPACT**

**There is no impact to the City's General Fund. Total acquisition cost of \$205,000 will be provided through CIP NO. 331412 entitled "Little Haiti Park Land Acquisition and Development."**



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5
NAME OF PROJECT: LITTLE HAITI PARK LAND ACQUISITION - KEY STONE
PROPERTY - LOCATED AT 6301- 6307 NE 2ND AVENUE; PARCELS 93 & 94
INITIATING DEPARTMENT/DIVISION: Economic Development
INITIATING CONTACT PERSON/CONTACT NUMBER: Madeline Valdes 416.1461; Keith Carswell 416.1411
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331412
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$2,840,000
SOURCE OF FUNDS: HDNI bonds Little Haiti Park Project Land Acquisition and Development
ACCOUNT CODE(S): CIP # 331412
If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Economic Development - Madeline Valdes 416.1461; Keith Carswell 416.1411
DESCRIPTION OF PROJECT: Purchase of Keystone Trailer Park for recreational component -9.8 acres - 2 soccer fields. The land was appraised twice at \$1,775,000; there was another appraisal for \$4.56 per sq. ft. for the land, and approximately 1 million for clearance and relocation. There are 116 trailers on site. Seller must do the following once agreement is signed: a) Owner gives tenants 12 months notice. b) Environmental testing, cost above \$200,000 will be deducted from seller. c) One year to close plus 15 days.
ADA Compliant? [ ] YES [ ] NO [ ] N/A
Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 9/18/03
Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 9/30/03
Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 9/11/03
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input: Keith Carswell requests additional \$200,000 incase of liens.
Justifications for change:
Description of change:
Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:
Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Acquisition of land includes cost of survey, environmental report, and title insurance. The services and conditions precedent to closing are that the Seller shall provide property vacant, free of tenants, and all existing structures shall have been demolished and removed, the sewer shall be capped, and the property free of debris and properly secured by fencing. City to have agreement with government agencies for relocation of people. Item scheduled for 9/11/03 Commission meeting. At said meeting, the Commission approved \$200,000 in additional funds for removal of liens, or payment of fines in connection with any code violations filed against the property. \$975,000 identified by PB&J consultant. Money that was not spent, i.e. for contingencies, should be put back into pool and reported to us at 6 month update.

APPROVAL: [Signature] DATE: 10/16/03
BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

The Honorable Mayor  
Members of the City Commission

Acquisition of Real Property  
Located at 6301-6307 NE 2<sup>nd</sup> Avenue  
LHP # 93&94 in Connection with Little  
Haiti Park Project

Joe Arriola,  
Chief Administrator

Resolution and Purchase and Sale  
Agreement

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to execute a Purchase and Sale Agreement for the acquisition of the property located at 6301-6307 NorthEast 2nd Avenue (the "Property"), Miami, Florida, as legally described in the Purchase and Sale Agreement between the City of Miami and Lincoln Property II, Inc., a Florida corporation attached hereto and made a part hereof, in connection with the development of a park in Little Haiti, for a total purchase price of \$2,750,000 and to consummate said transaction in accordance with the terms of said Purchase and Sale Agreement. This Resolution further allocates funds in the amount of \$2,840,000 from the \$25 Million appropriated from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, environmental reports, and title insurance associated with said acquisition.

BACKGROUND:

On September 25, 2001 the City of Miami Commission adopted Resolution 01-1029 directing the City Manager to take all steps necessary to initiate and implement the development of a first-class park in the Little Haiti area (the "Park Project"). The boundaries for the Park Project as established by the City Commission are to be from Northeast 59th Street to Northeast 64th Terrace between Northeast 2nd Avenue and Northeast 4th Avenue. On April 11, 2002 the City of Miami Commission adopted Resolution 02-395 directing the City Manager to expedite the land acquisition for the Park Project approved in the \$255 Million Homeland Defense/Neighborhood Improvement Bond Issue. The above referenced property is within the park boundaries and is necessary as part of the land assembly required for the Little Haiti Park Project.

Two independent appraisals were procured and established One Million Seven Hundred and Seventy-Five Thousand Dollars (\$1,775,000) as the fair market value for the Property. The Purchase Price exceeds the appraised value of One Million Seven Hundred and Seventy-Five Thousand Dollars (\$1,775,000) by Nine Hundred and Seventy-Five Thousand Dollars (\$975,000). The City is paying the additional Nine Hundred and Seventy-Five Thousand Dollars (\$975,000) above appraised value in order for the seller to provide certain services and meet certain conditions prior to closing. The services and conditions precedent to closing are that the Seller shall provide the property vacant, free of any tenants, and all existing structures shall have been demolished and removed, the sewer shall be capped, the Property shall be free of debris and properly secured by fencing. In the event that environmental remediation is required on the Property, the purchase price will be automatically reduced by an amount equal to the amount of the cost estimate exceeding \$200,000.



The Honorable Mayor and  
Members of the City Commission  
Re: Acquisition of Real Property  
Located at 6301-6307 NE 2<sup>nd</sup> Avenue  
LHP # 93&94 in Connection with  
Little Haiti Park Project  
Page 2

It is a condition precedent to the validity of the Purchase and Sale Agreement and its execution by the City Manager that the City Commission of the City of Miami approve this Agreement by a greater majority of a 4/5<sup>th</sup> vote of its members; failing such approval, the Purchase and Sale Agreement shall be automatically null and void without the necessity of further action by either party.

**FINANCIAL IMPACT**

There is no impact to the City's General Fund. Total acquisition cost of \$2,840,000 will be provided through CIP NO. 331412 entitled "Little Haiti Park Land Acquisition and Development."

JA:LMH:K [Signature] mv.m Purch& SaleLHP 93-94.doc

**PUBLIC HEARING ITEMS CONT'D**

**9:30 A.M.**

8. **RESOLUTION** - (J-03-) - (AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT)

**AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT FOR THE ACQUISITION OF THE PROPERTY LOCATED AT 6301-6307 NORTHEAST 2<sup>nd</sup> AVENUE (THE "PROPERTY"), MIAMI, FLORIDA, AS LEGALLY DESCRIBED IN THE PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF MIAMI AND LINCOLN PROPERTY II, INC., A FLORIDA CORPORATION ATTACHED HERETO AND MADE A PART HEREOF, IN CONNECTION WITH THE DEVELOPMENT OF A PARK IN LITTLE HAITI FOR A TOTAL PURCHASE PRICE OF \$2,750,000 AND TO CONSUMMATE SAID TRANSACTION IN ACCORDANCE WITH THE TERMS OF SAID PURCHASE AND SALE AGREEMENT; FURTHER ALLOCATING FUNDS IN THE AMOUNT OF \$2,840,000 FROM THE \$25 MILLION APPROPRIATED FROM THE \$255 MILLION HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND TO COVER THE COST OF SAID ACQUISITION INCLUSIVE OF COST OF SURVEY, ENVIRONMENTAL REPORTS, AND TITLE INSURANCE ASSOCIATED WITH SAID ACQUISITION.**

TABLED TO  
4:30 P.M. BY  
MOTION-03-956  
MOVED: TEELE  
SECONDED: REGALADO  
UNANIMOUS

-----  
~~R-03-1002~~ (MODIFIED)  
MOVED: TEELE  
SECONDED: GONZÁLEZ  
UNANIMOUS



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03

DISTRICT: 2

NAME OF PROJECT: LAND ACQUISITION AT 749 NE 79 STREET - FOR FUTURE FIRE STATION

INITIATING DEPARTMENT/DIVISION: Fire - Rescue

INITIATING CONTACT PERSON/CONTACT NUMBER: Chief Tom Flores / 305.416.1692

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: CIP/PROJECT NUMBER: 313306

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,

TOTAL DOLLAR AMOUNT: \$500,000 (which has 10 Million allocated, with 5.5 Million in 1st series. Today's remaining balance is \$4,870,574.00)

SOURCE OF FUNDS: Fire-Rescue Homeland Defense Preparedness Initiative

ACCOUNT CODE(S): CIP # 313306

If grant funded, is there a City match requirement? YES NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? YES NO Account Code(s):

Estimated Operations and Maintenance Budget Mr. Reshefsky inquired about operational budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Fire - Rescue, Chief Tom Flores and Economic Development, Madeline Valdes

DESCRIPTION OF PROJECT: One (1) appraisal came out at \$400,000. Seller has agreed to demolish, cap the sewer line, and remove all structures and debris /clear site of encumbrances. Fire -Rescue says location is appropriate for life safety. \$500,000 covers the cost of acquiring land (\$480,000) along with the costs for surveying, environmental reports, and title insurance (\$20,000).

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03

Approved by Commission? YES NO N/A DATE APPROVED:

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?

Have additional funds been identified? YES NO

Source(s) of additional funds:

Time impact

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: Part of bigger plan for fire stations. Fire Department is looking hard for a Coral Way site. This is a rescue station only, but will be expanded in the future to both Fire &\*Rescue. Appraisals should be provided in the future.

APPROVAL: [Signature] BOND OVERSIGHT BOARD

DATE: Nov 6, 2003

## INTER-OFFICE MEMORANDUM

The Honorable Mayor and  
Members of the City Commission

DATE: Option to Purchase Real Property  
Located at 749 NE 79<sup>th</sup> Street for a  
SUBJECT: Fire Station in the Upper Eastside  
area

Joe Arriola,  
Chief Administrator

REFERENCES: Resolution and Option Agreement  
ENCLOSURES:

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution, by an affirmative vote of 4/5ths of the members of the City Commission, authorizing the City Manager to exercise the Option to purchase the property located at 749 NE 79<sup>th</sup> Street, (the Property), Miami, Florida, as legally described in the Option Agreement between the City of Miami and Deliverance Church of the Nazarene, a Florida Corporation (Seller), attached hereto and made a part hereof, in connection with the development of a fire station, with a purchase price of \$480,000, and to consummate said transaction in accordance with the terms of said Option Agreement. This Resolution further allocates funds in the amount of \$500,000.00 from the Neighborhood Fire Stations and Training Facility Project Account No. 313306.289307 appropriated from the \$255 Million Homeland Defense/Neighborhood Improvement Bond to cover the cost of said acquisition inclusive of cost of survey, environmental reports, and title insurance associated with said acquisition.

BACKGROUND:

On December 12, 2002 the City of Miami Commission adopted Resolution No. 02-1294 which authorized and approved certain projects to be funded from the Homeland Defense/Neighborhood Improvement Bond Funds. On July 17, 2003 the City Commission adopted Ordinance No. 12380, as amended, the Capital Projects Appropriations Ordinance, to appropriate \$15,750,000 available from the Homeland Defense/Neighborhood Improvement Bond Proceeds for various capital improvement purposes including appropriating \$5,500,000 to the Neighborhood Fire Stations and Training Facility Project Account No. 313306.

The Fire-Rescue Department has established that there is a need to add a fire station in the Upper Eastside area of the City in order to improve emergency response time. The fire station must be located within the following boundaries between NE 5th Avenue to the west, NE 11th Avenue to the east, NE 73rd Street to the south, and NE 82nd Street to the north (the "NE Fire Station Project"). The property located at 749 NE 79th Street, Miami, Florida is within the NE Fire Station Project boundary.


An independent appraisal was procured and established Four Hundred Thousand Dollars (\$400,000) as the fair market value for the Property. The Purchase Price exceeds the appraised value of Four Hundred Thousand Dollars (\$400,000) by Eighty Thousand Dollars (\$80,000). The Deliverance Church of the Nazarene, A Florida Corporation (SELLER) has agreed to demolish, cap the sewer, and remove all structures and debris (excluding any fencing) from the Property as part of the purchase price.

The Honorable Mayor and  
Members of the City Commission  
Re: Option to Purchase Property Located  
At 749 NE 79<sup>th</sup> Street for a Fire Station  
Page Two

It is a condition precedent to the validity of the Option Agreement and its execution by the City Manager that the City Commission of the City of Miami approve this Agreement by a greater majority of a 4/5th vote of its members, failing such approval the Agreement shall be automatically null and void without the necessity of further action by either party.

**FINANCIAL IMPACT:**

There is no impact to the City's General Fund. Total acquisition cost of \$500,000.00 will be provided through CIP NO. 313306.289307 entitled "Neighborhood Fire Stations and Training Facility".

  
JA:LMH:KAE:LB:mv.memoooptionNEFireStation.doc



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

6 MONTHS REVIEW UPDATE

UPDATE

DISTRICT: 5

1. DATE: 9/30/03

NAME OF PROJECT: LEMON CITY PARK GRANT

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305. 416. 2153

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: O-12355 CIP/PROJECT NUMBER: 331419 & 311715

ADDITIONAL PROJECT NUMBER:

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,

TOTAL DOLLAR AMOUNT: \$92,345 approved by board on 2/18/03

SOURCE OF FUNDS: 1) \$60,000 HDNI Park Improvements 2) \$32,345 Dist. 5 Qual. Of Life

ACCOUNT CODE(S): 1) CIP # 331419 2) 311715

If grant funded, is there a City match requirement? [ ] YES [ ] NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco - Parks

DESCRIPTION OF PROJECT: Park Security/Basketball Court Lighting: Install high light poles, and pull boxes, security light fixtures, sports light fixtures, install underground conduit wires, install time clocks, lighting contractor, safety switches, etc. Vendor is Contract Connection, Inc.

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 4/10/03 (Grant Submittal, and on 9/11/03 awarded bid.)

Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)

Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes, DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? [ ] YES [ ] NO

If not, have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change: Ed Blanco to provide copy of the bid.

Fiscal Impact [ ] YES [ ] NO HOW MUCH?

Have additional funds been identified? [ ] YES [ ] NO

Source(s) of additional funds:

Time impact

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS: Matching Grant is \$92,345.

APPROVAL: [Signature] BOND OVERSIGHT BOARD

DATE: 10/6/2003

Enclosures: Back-Up Materials [X] YES [ ] NO



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. - DATE: 2/4/03
NAME OF PROJECT: Lemon City Park
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: 0-12355 CIP/PROJECT NUMBER: Sebelow
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. - BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$92,345.00
SOURCE OF FUNDS: \$60,000 Neighborhood Park Imp. ACCOUNT CODE(S): CIP # 331419 - Lemon City
\$32,345 District 5 Quality of Life CIP # 311715
If grant funded, is there a City match requirement? YES NO
AMOUNT: \$92,345 EXPIRATION DATE: October 2005
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget No additional cost

3. - SCOPE OF PROJECT:
Individuals / Departments who provided input: Ed Blanco, Parks
DESCRIPTION OF PROJECT: Grant for certain public outdoor recreation facilities and improvements.
Approved by Audit Committee? YES NO N/A DATE APPROVED: 2/4/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 2/17
Approved by Commission? YES NO N/A DATE APPROVED: 4/10/03
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 8/1/03

4. - CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. - REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:
Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:
Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. - COMMENTS: Attached is the itemized list of equipment/improvements that will go in the park.
Approval subject to Commissioner Teele's approval of \$32,345 funding from his Quality of Life.

APPROVAL: [Signature]
BOND OVERSIGHT BOARD

DATE:

Subject: Electrical Construction Estimate  
Reference: Lemon City Park Security/Basketball Court Lighting  
Prepared By: Andre Bryan, Public Works  
For: Department of Parks and Recreation  
Date: October 5, 2001

CURRENTLY OBTAINING  
 NEW BIDS FOR  
 THESE ITEMS

Item No.	Description	Cost
1	Removal and disposal of 2 light poles, 5 concrete bases and pullboxes	\$8,000
2	Purchase and installation of five (5) 40-foot high poles and pullboxes	\$8,000
3	Purchase and installation of two (2) 60-foot high poles and pullboxes	\$4,500
4	Purchase and installation of sixteen (16) security light fixtures	\$9,500
5	Purchase and installation of 1000-watt sports light fixtures	\$8,000
6	Purchase and installation of 800-feet of underground conduit with wires	\$25,000
7	Purchase and installation of time clocks, lighting contactor, safety switches, etc.	\$2,000
SUB-TOTAL =		\$65,000
8	8% design fee, 7% construction admin. fee (15% of sub-total)	\$9,750
TOTAL =		\$74,750



## INTER-OFFICE MEMORANDUM

Honorable Mayor and Members  
of the City Commission

DATE:

FILE:

SUBJECT: Resolution Approving  
New Playground and Park  
Equipment for Lemon  
City Park

REFERENCES:

Joe Arriola  
City Manager

ENCLOSURES


**RECOMMENDATION:**

It is respectfully recommended that the City Commission adopt the attached Resolution approving and authorizing the purchase and installation of new playground and additional park equipment at Lemon City Park, 27 NE 58<sup>th</sup> Street, accepting a proposal, in the amount of \$99,996 from Contract Connection, Inc., a non-minority/non-racial vendor, located in Pembroke Pines, with a contingency amount of \$10,004 for a total requested approval of \$110,000. This vendor is currently under an existing Miami-Dade County Contract No. 4900-2/03-1 which is effective through February 29, 2004. Funding for this project is allocated from the Homeland Defense Neighborhood Improvement Bond Program CIP Project No. 331419 and the Florida Recreation Development Assistance Program (FRDAP) State Grant CIP Project No. 331386.

**BACKGROUND:**

The Department of Parks and Recreation was awarded a grant in the amount of \$92,345 from the State's Florida Recreation Development Assistance Program (FRDAP) for outdoor recreation facilities improvements for Lemon City Park. The City is required to provide a match in the same amount for a total project budget of \$184,690 for new playground, shelters, walkways, grass, other site furnishings, park equipment and lighting. Approval of the attached Resolution authorizes the purchase of the new playground and various parks equipment.

**FISCAL IMPACT: NONE**

  
JA/SC/SC/pr



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 3/10/03  
 NAME OF PROJECT: PARKS MASTER PLAN  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$535,000  
 SOURCE OF FUNDS: \$ 500,000 Bond Oversight Board ACCOUNT CODE(S): \_\_\_\_\_  
\$ 35,000 next Bond series CIP # 331419  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: 1 year  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: \_\_\_\_\_

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 3/10/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 3/25/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 3/10/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \$100,000 identified in Bond offering though \$465,000 is now available, what is City going to do with the \$465,000? -> Back to unallocated

APPROVAL: Robert O. Hunt  
 BOND OVERSIGHT BOARD DATE: April 8, 2003

- Parks Master Plan.

The Parks Master Plan went before the City's Parks Advisory Board and was in the Bond Oversight Bond Offering. A million dollars was identified in the bond for this item. A consultant has been hired to do the Master Plan for a cost of \$535,000. The Audit Committee recommended approval of this expenditure. The only question the Audit Committee had was: What will the City be doing with the remainder of the money earmarked for this expenditure (\$465,000). Danette Perez informed the Board that the remaining \$465,000 would go into unallocated funds. Chairman Flanders indicated that this is the first master plan in the history of the City's Parks Department and it is the blueprint for the next hundred years for Parks.

HD/NIB MOTION 03-20

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF THE PARKS MASTER PLAN PROJECT.

MOVED: L. de ROSA  
SECONDED: R. FLANDERS  
ABSENT: S. ARMBRISTER; R. CAYARD; M. LOYAL;  
D. MARKO

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**Blanco, Edward**

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**From:** Scheider, Sylvia  
**Sent:** Monday, March 18, 2002 2:58  
**To:** Blanco, Edward  
**Subject:** item 7 of 3/7 meeting



<p>A MOTION INSTRUCTING THE CITY MANAGER TO COME BACK WITH A RECOMMENDATION TO FACILITATE A MASTER PLAN PROCESS FOR THE USE OF A PERCENTAGE OF FUNDS FROM ALL PREVIOUSLY APPROVED PARKS ORIENTED PROJECTS AND OPEN SPACES THROUGHOUT THE CITY, (INCLUDING PLAZAS, GATEWAYS, PROMENADES, ETC.); FURTHER DIRECTING THE MANAGER TO ENSURE THAT THOSE FUNDS WILL BE ALLOCATED AS A PART OF THE FIRST DOLLARS FROM THE HOMELAND DEFENSE NEIGHBORHOOD IMPROVEMENT BOND FUNDS AND TO ADVANCE FUNDS, IF NECESSARY, TO FACILITATE SAID PROCESS.</p>	<p>MOTION 02-228  MOVED: TEELE  SECONDED: WINTON  UNANIMOUS</p>
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DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5
NAME OF PROJECT: ATHALIE RANGE PARK - COURT UPGRADES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419
ADDITIONAL PROJECT NUMBER:

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$55,000 (\$1,350,000 total allocated, remaining balance \$1,295,000)
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Construction of two (2) basketball courts, and one (1) mini basketball court. Vendor Agile Courts (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03
Approved by Commission? YES NO N/A DATE APPROVED:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input: Ed Blanco 305.416.1253

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:

Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: No tennis nets at this park, community has complained.

APPROVAL: Robert A. Gordon DATE: Nov 6, 2003
BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials YES NO



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5
NAME OF PROJECT: AFRICAN SQUARE PARK - COURT UPGRADES
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$5,000 (\$500,000 total allocated, remaining balance is \$495,000)
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface 4 1/2 Basketball Court Area. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03
Approved by Commission? YES NO N/A DATE APPROVED:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:

Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: Nov 6, 2003
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 5  
NAME OF PROJECT: HENRY REEVES PARK - COURT UPGRADES  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$9,000 (\$ 300,000 total allocated, remaining balance is \$291,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253  
DESCRIPTION OF PROJECT: Resurface two (2) basketball courts. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
APPROVAL: *Reba O. Alford* DATE: Nov 20, 2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5

NAME OF PROJECT: HENRY REEVES PARK - PLAYGROUND EQUIPMENT

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT: RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes, TOTAL DOLLAR AMOUNT: \$80,000 (\$300,000 allocated, balance \$211,000) SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO AMOUNT: EXPIRATION DATE: Are matching funds Budgeted? YES NO Account Code(s): Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT: Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Install new playground equipment, complete volleyball court, supply 10 station Vita Course, remove existing concrete walks, install site furnishings. Vendor Leadex Corporation. Cost estimate based on County Contract.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03 Approved by Commission? YES NO N/A DATE APPROVED: Revisions to Original Scope? YES NO (If YES see Item 5 below) Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes, DESIGN COST: CONSTRUCTION COST: Is conceptual estimate within project budget? YES NO If not, have additional funds been identified? YES NO Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED: Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH? Have additional funds been identified? YES NO Source(s) of additional funds:

Time impact Approved by Commission? YES NO N/A DATE APPROVED: Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: Robert O. Flinder BOND OVERSIGHT BOARD DATE: Nov 6, 2003





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 4  
NAME OF PROJECT: SHENANDOAH PARK - COURT UPGRADES  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$23,000 (\$1,350,000 total allocated, remaining balance is \$1,127,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface two (2) basketball courts. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153 0/01 and Purchase Order 99-00578-D.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

#### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

#### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \$200,000 has been spent on this park for consulting services.

APPROVAL: Robert O. Flonder DATE: Nov 6, 2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 3  
NAME OF PROJECT: SOUTHSIDE PARK - COURT UPGRADES  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$6,000 (\$60,000 total allocated, remaining balance is \$ 54,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface one (1) court. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:

APPROVAL: [Signature] DATE: 10/6/2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 3

NAME OF PROJECT: RIVERSIDE PARK - COURT UPGRADES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,

TOTAL DOLLAR AMOUNT: \$9,000 (\$200,000 total allocated, remaining balance is \$191,000)

SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? YES NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface two (2) basketball courts. Vendor Agile (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03

Approved by Commission? YES NO N/A DATE APPROVED:

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?

Have additional funds been identified? YES NO

Source(s) of additional funds:

Time impact

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: 10/6/2003 BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

**UPDATE**

1. DATE: 9/30/03 DISTRICT: 3  
NAME OF PROJECT: HENDERSON PARK COURT UPGRADES  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$30,000 (\$300,000 total allocated, remaining balance is \$270,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface three (3) tennis courts and two (2) basketball courts. Vendor Agile (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:

APPROVAL: Robert O. Gordon DATE: 2/20/04  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5

NAME OF PROJECT: BELAFONTE TACOLCY PARK - COURT UPGRADES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,

TOTAL DOLLAR AMOUNT: \$40,000 (\$300,000 total allocated, remaining balance is \$260,000)

SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? YES NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Convert two (2) tennis courts to two (2) basketball courts and resurface two (2) basketball courts. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03

Approved by Commission? YES NO N/A DATE APPROVED:

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?

Have additional funds been identified? YES NO

Source(s) of additional funds:

Time impact

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: Alonzo Mourning may do two courts; if so, the money will come back.

APPROVAL: [Signature] BOND OVERSIGHT BOARD

DATE: Nov 6, 2003



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 3  
NAME OF PROJECT: TRIANGLE PARK - COURT UPGRADES  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$5,000 (\$50,000 total allocated, remaining balance is \$5,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Resurface one (1) basketball court. Vendor Mc Court (lowest bidder). The cost estimate is based on Dade County Bid # 1153-0/01 and Purchase Order 99-00578-D.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \$40,000 has already been spent at this park. The park is almost finished with Bond funds. The City should have an event when this park is completed.

APPROVAL: [Signature] DATE: 7 Oct 2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 1  
NAME OF PROJECT: SEWELL PARK - STEEL PICKET FENCE  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$80,000 (\$300,000 total allocated, remaining balance is \$220,000)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253  
DESCRIPTION OF PROJECT: Install steel picket fence. Attached paperwork includes cost estimate. Project will go out for formal bid, pending Board's approval.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Staff should open park on weekends and weekdays. Staff said fencing in the entire park will require a park manager, which is an increased budget line item.

APPROVAL: Robert O. Fonder DATE: 9/30/03  
BOND OVERSIGHT BOARD



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 1  
 NAME OF PROJECT: JUAN PABLO DUARTE PARK - SITE FURNISHINGS  
 INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
 C.I.P. DEPARTMENT CONTACT:  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$20,000 (\$800,000 total allocated, remaining balance is \$780,000)  
 SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
 ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: Ed Blanco 305.416.1253  
 DESCRIPTION OF PROJECT: Install site furnishings. Vendor Play-It-Safe. The cost estimate is based on Miami Dade County Bid # 4907-2/03-1 BPO ID: ABCW0300378.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
 \_\_\_\_\_  
 APPROVAL: Robert O. Jenkins DATE: Nov. 6, 2003  
 BOND OVERSIGHT BOARD





DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 1

NAME OF PROJECT: JUAN PABLO DUARTE PARK - WALKWAYS/ADA

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$55,000 (\$800,000 allocated, balance \$ 725,000)

SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Install concrete walkway on top of existing asphalt walkways (36" wide), install two (2) bypass driveways, form and pour two (2) wheelchair ramps, install 28 linear feet of ADA Handrails on both ramps, new concrete slab at rear of park building. Attached paperwork includes cost estimate. Project will go out for formal bid, pending Board's approval.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: ADA person not on board, but City should sign-off on permitting to make sure this does not need to be done twice.

APPROVAL: Robert O. Henderson  
BOND OVERSIGHT BOARD

DATE: Nov 20, 2003



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 4

NAME OF PROJECT: WEST END PARK - PLAYGROUND/ SITE FURNISHINGS

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [ ] YES [ ] NO If yes, TOTAL DOLLAR AMOUNT: \$160,000 (\$1,350,000 allocated, remaining balance \$1,190,000) SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? [ ] YES [ ] NO AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s): \_\_\_\_\_ Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT: Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Installation of two (2) sports dugout, bleachers, tables, bike racks, and turf. Vendor Play-It-Safe. The cost estimate is based on Miami Dade County Bid # 4907-2/03-1 BPO ID: ABCW0300378.

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [x] YES [ ] NO [ ] N/A DATE APPROVED: 9/18/03 Approved by Bond Oversight Board? [x] YES [ ] NO [ ] N/A DATE APPROVED: 9/30/03 Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED: \_\_\_\_\_ Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below) Time Approval [x] 6 months [ ] 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes, DESIGN COST: \_\_\_\_\_ CONSTRUCTION COST: \_\_\_\_\_ Is conceptual estimate within project budget? [ ] YES [ ] NO If not, have additional funds been identified? [ ] YES [ ] NO Source(s) of additional funds: \_\_\_\_\_

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED: \_\_\_\_\_ Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact [ ] YES [ ] NO HOW MUCH? \_\_\_\_\_ Have additional funds been identified? [ ] YES [ ] NO Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_ Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED: \_\_\_\_\_ Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: APPROVAL: [Signature] BOND OVERSIGHT BOARD DATE: Nov 20, 2003



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03 DISTRICT: 5

NAME OF PROJECT: AFRICAN SQUARE PARK - PLAYGROUND EQUIPMENT

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,

TOTAL DOLLAR AMOUNT: \$13,000 (\$500,000 allocated, balance \$482,000)

SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted? YES NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Install new playground equipment. Vendor Leadex Corporation. Cost estimate based on County Contract.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/18/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03

Approved by Commission? YES NO N/A DATE APPROVED: \_\_\_\_\_

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission? YES NO N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact YES NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified? YES NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission? YES NO N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:

APPROVAL: Robert O. Zander BOND OVERSIGHT BOARD DATE: 10/6/2003



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 5  
NAME OF PROJECT: EATON PARK - PLAYGROUND EQUIPMENT  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$50,000 (\$50,000 allocated, balance \$0)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco 305.416.1253

DESCRIPTION OF PROJECT: Install playground equipment. Vendor Leadex Corporation. Cost estimate based on County Contract.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Park is completed. City should have an event to note the completion.

APPROVAL: Robert O. Gordon DATE: 4 Nov 6, 2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

# UPDATE

1. DATE: 9/30/03 DISTRICT: 5  
NAME OF PROJECT: HADLEY PARK - SCOREBOARD  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331419  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_ (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$ 20,000 (\$1,350,000 allocated, balance \$1,245,200)  
SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements  
ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Ed Blanco, Parks & Recreation Department

DESCRIPTION OF PROJECT: Install scoreboard for sporting events. Attached paperwork includes cost estimate. Project will go out for formal bid, pending Board's approval.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 9/18/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 9/30/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
\_\_\_\_\_  
\_\_\_\_\_  
APPROVAL: Robert O. Hendon DATE: Nov 6, 2003  
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

UPDATE

1. DATE: 9/30/03

DISTRICT: 5

NAME OF PROJECT: GIBSON PARK - HURRICANE SHUTTERS AT THE OVERTOWN YOUTH CENTER

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes, TOTAL DOLLAR AMOUNT: \$ 28,550.00 (\$1,050,000 allocated, balance \$1,021,500) SOURCE OF FUNDS: HDNI bonds - Neighborhood Parks Improvements ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO AMOUNT: EXPIRATION DATE: Are matching funds Budgeted? YES NO Account Code(s): Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT: Individuals / Departments who provided input: Parks & Recreation, Ed Blanco

DESCRIPTION OF PROJECT: Install eight (8) 60 MM extruded aluminum roll-down shutters and five (5) Kane perforated storm barrier. Contractor is Rollingsheild.

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 9/23/03 didn't appr. Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 9/30/03 (with Amendment) Approved by Commission? YES NO N/A DATE APPROVED: Revisions to Original Scope? YES NO (If YES see Item 5 below) Time Approval 6 months 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes, DESIGN COST: CONSTRUCTION COST: Is conceptual estimate within project budget? YES NO If not, have additional funds been identified? YES NO Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED: Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE Individuals / Departments who provided input: Justifications for change: Description of change:

Fiscal Impact YES NO HOW MUCH? Have additional funds been identified? YES NO Source(s) of additional funds: Time impact Approved by Commission? YES NO N/A DATE APPROVED: Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS: City will reimburse the Overtown Youth Center (OYC) for this. Audit Subcommittee requests: 1)The city should investigate who the contractor is (Rollingsheild) and whether there is any other relationship between the contractor and the staff of OYC or its board members. The concern here is a possible appearance of impropriety should it be revealed that someone at OYC is connected in someway to the contractor. 2)The city should further investigate to determine if the price quoted and contracted for (\$28,550) is comparable to what other companies would have quoted. 3) They are requesting a memorandum from the city manager attesting to and stating that the cost of \$28,550 is a justified cost.

9/30/03: CIP reviewed the amount and said it is reasonable.

APPROVAL: [Signature] DATE: 10/6, 2003 BOND OVERSIGHT BOARD