HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AGENDA

3/25/03 - 6:30 P.M.
CITY OF MIAMI, 10TH Floor
Miami Riverside Center
Main Conference Room
MIAMI, FLORIDA 33130

I. <u>APPROVAL OF THE MINUTES OF THE MEETING OF FEBRUARY</u> 18. 2003.

- II. NEW BUSINESS:
 - A. AUDIT COMMITTEE REPORT.
 - Preservation Development Initiative Grant.
 - · Parks Master Plan.
 - Site Furnishings for Domino Park/Maximo Gomez.
 - Parks Department Blanket Authority for Emergency Items Only in an amount not to exceed \$20,000.
 - Fern Isle Cleanup and Renovation.
 - Model City Revitalization Trust Hadley Park Office Renovations.
 - Model City Revitalization Trust Replacement of HOME Investment Partnership Funds.
- III. CHAIRPERSON'S OPEN AGENDA.
- IV. ADDITIONAL ITEMS.

^{*}Please note time change from 6:00 pm to 6:30 pm.

HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

2/18/03 - 6:00 P.M.
CITY OF MIAMI, 10TH Floor
Miami Riverside Center
Main Conference Room
MIAMI, FLORIDA 33130

The meeting was called to order at 6:21 p.m., with the following members present:

Sonny Armbrister

Mariano Cruz

Marvin Dunn

Julie Grimes

David E. Marko

Gary Reshefsky

Manolo Reyes (Vice Chairman)

Larry M. Spring

Absent: Rolando Aedo; Luis Cabrera; Ringo Cayard; Robert A. Flanders (Chairman);

Milagros Loyal; Jami Reyes; Luis de Rosa

I. <u>APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY</u> 22, 2003.

HD/NIB MOTION 03-12

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF JANUARY 22, 2003.

MOVED: M. CRUZ

SECONDED: S. ARMBRISTER

ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board

Members present.

HD/NIB MOTION 03-15

A MOTION TO CORRECT ASSERTION MADE IN THE JANUARY 22, 2003 MINUTES AT PAGE 3, SECTION II, WHERE PRIOR CIP DIRECTOR JANET PALACINO ASSERTED THAT OUT OF THE \$255,000,000 BOND ISSUE, \$155,000,000 OF BONDS HAVE BEEN SOLD. SCOTT SIMPSON, DIRECTOR OF FINANCE CORRECTED THE ASSERTION BY STATING THAT \$153,000,000 OF BONDS HAVE BEEN SOLD WITH \$2,000,000 IN PREMIUMS ON SOME OF THE BONDS, SO IN ESSENCE, THERE ARE \$102,000,000 LEFT ON THE REFERENDUM.

MOVED: L. SPRING SECONDED: D. MARKO

ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS; M. LOYAL; J. REYES;

L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board

Members present

Board Liaison Danette Perez informed the Board that Chairman Flanders made a comment at the January 22, 2003 meeting that he would be presenting the annual report to the City Commission in February. However, Chairman Flanders requested of Ms. Perez to inform the Board that he would be out of town in February and would be presenting the annual report to the City Commission in March 2003.

II. NEW BUSINESS:

A. INTRODUCTION OF JORGE CANO, DIRECTOR OF THE DEPARTMENT OF CAPITAL IMPROVEMENTS.

CIP Director Cano discussed the vision the Mayor has for the future of the City and his plan for managing the City and the resources of the City. He provided the Board with information about his background. Mr. Cano studied civil engineering at the University of Miami and holds a master's degree in environmental and urban studies which he obtained from Florida International University. He is also a licensed professional engineer and worked in consulting engineering for a number of years before joining the staff at Florida Power and Light Company (FPL) where he held a number of positions from strategic planning, quality improvement to district operations and staff support at FPL's general office. From FPL, Mr. Cano moved into the private sector and worked for Farm Stores as Senior Vice President/Chief Administrative Officer among other positions. From Farm Stores, he joined staff at United Petroleum where he was brought in under contract to develop and execute a strategic plan. Mr. Cano sees his role as helping to facilitate division of bond funds, ensuring monies are implemented in a correct fashion by putting together an organizational structure that takes a comprehensive capital projects citywide management approach versus a departmental approach. Mr. Cano believes in a "team approach" and provided his cell phone number to the Board (970-9723).

Board Member Cruz informed the Board that Mr. Cano is a past recipient of the prestigious Demming Award.

Board Member Marko raised a concern that there's a lack of comprehensive vision about how monies are spent -- context -- so that each dollar that is spent fits like a predetermined brick in a predesigned wall, rather than something that, in retrospect the Board may be required to create order out of, without benefit of economies of scale. He expressed a grave concern for developing

a specific pattern for how bond funds should be expended without regard for individual "wish lists" that may not fit such a pattern.

Mr. Cano explained that he purposely avoids "minutia items" in order to focus on a global view. He expressed the need to balance a strategic and geopolitical agenda, the need to avoid having too many emergency submissions to the Commission and emergency ratifications; the need to create efficiency in how monies are spent and the need for a sense of urgency as far as completing projects.

Vice Chairman Reyes voiced a concern for developing interrelationships in spending.

Board Members Reshefsky and Marko reviewed the projects tracking form designed by Board Liaison Danette Perez. The form provides the Commission the opportunity to view the particulars of each project at a glance, including status of work in progress, funding sources, conceptual breakdown of cost, whether or not a specific project was approved by the Board, the date of such approval, any special conditions placed on the project; reporting requirements

BILLBERRY. DEPARTMENT OF **ECONOMIC** B. LAURA DEVELOPMENT, ADDRESSES THE BOARD RE: 12/12/02 COMMISSION CONSENT AGENDA ITEM (CA-8) LAND ACQUISITION LOCATED BEHIND TOWER THEATER AT 1501 SW 9 STREET.

Laura Billberry addressed the Board regarding the procedures that brought about the placement of the Tower Theater acquisition as a Commission Consent Agenda Item at the December 12, 2002 City Commission Meeting. Ms. Billberry appeared before the Board at its November 2002 meeting regarding a City Commission directive to procure the property. At that time, Ms. Billberry informed the Board that an option agreement had to be exercised by the end of December 2002. The City Commission did not want to miss the opportunity to acquire the property. The City Commission had only one meeting in December 2002, which took place on December 12th. At the time the matter was brought before the Board in November 2002, the Board expressed concern about the proposed funding source -- funds coming from the Southwest 8th Street Improvements Project. The Board also inquired about whether or not Commissioner Sanchez could use a portion of his quality of life funds to acquire the property. At the end of the meeting, the Board made a motion requesting that the City Commission identify a specific funding source for the acquisition of the property and to

further identify what projects would be de-funded as a result of such allocation, and to bring the matter back to the Board for further consideration. A packet of information regarding the acquisition was given to the City Commission, and the motion was included in the packet. The Board had its next meeting on December 10. Ms. Billberry attended the meeting, and although she was not listed on the agenda, she did speak with Board Member Reshefsky, informing him that she would be willing to update the Board regarding the matter, but she really had no new information to offer at the time because the December Commission meeting would not take place until December 12, 2002, at which time, Ms. Billberry planned to seek further direction from the City Commission regarding the matter. The City Commission elected to proceed in procuring the property. The funding source remained the Southwest 8th Street Improvements Project. Ms. Billberry further explained that then-City Manager Carlos Gimenez informed her that Southwest 8th Street Improvements funds were not necessarily just for physical paving of sidewalks, but could be used for other improvements along the Southwest 8th Street Corridor.

Board Member Marko expressed that his understanding was that there would be an opportunity for the City Commission to identify and present another source of funding for the project, as the Board had requested.

Ms. Billberry explained that that was not done, because the option agreement had not been extended, so because of time constraints, the item was passed by the City Commission at the December 12, 2002 City Commission meeting without the benefit of further consideration by the Board.

Board Member Marko indicated that his understanding was there would have been another chance for the Commission to come back, identify a source, and the Board would have had an opportunity for further consideration of the item.

Board Member Grimes inquired as to how situations of "unforeseen items coming out of the blue" would be dealt with in the future.

Board Member Reshefsky reiterated that pursuant to discussions had at the January 2003 meeting of the Board, if there is something that the Board does not support which has to go to the City Commission, it should not be presented to the City Commission as a Consent Agenda item, but a public hearing should be held concerning such item. He further suggested that instead of making any further motions regarding the treatment of items of

dissention/opposition, being placed on future Consent Agendas, input should be obtained from the City Manager.

Vice Chairman Reyes requested of Board Member Marko to draft an appropriate motion regarding this matter, to be discussed at the next meeting of the Board.

C. AUDIT COMMITTEE REPORT.

Lemon City Park Grant.

Presentation by Ed Blanco, of the Parks Department. This is basically a grant for outdoor recreational improvements -- no improvements to the building, itself. The grant for this project was applied for in February 2002 and was awarded in August 2002. Contract was signed in October 2002. Parks is now in the process of completing commencement documents, which will be sent to the State.

Board Member Reshefsky reported that the project is estimated to coast \$184,690. Half of that amount (\$92,000) is requested to be matched by the City of Miami. There are \$60,000 available in the Neighborhood Parks Improvements Fund for the Lemon City Park. \$32,345 would come from District 5 Quality of Life Improvements Fund, subject to the approval of the District 5 Commissioner. The grant is for certain public outdoor recreational facilities. The Audit Committee recommended approval of this expenditure, subject to approval by the District 5 Commissioner, and requested an update by August 2003, six months from when the project was last approved. Attached to the project's tracking sheet was a list of the actual items involved in the \$184,000 project, including picnic shelters, picnic tables, pedestal grilles, asphalt walkways, children's playground, and swings.

Board Member Marko suggested that consideration needs to be given to maintenance costs regarding all projects going forward.

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF THE LEMON CITY PARK OUTDOOR RECREATIONAL IMPROVEMENTS PROJECT; FURTHER, THAT FUNDING FOR MAINTENANCE OF THE PROJECT BE IDENTIFIED AND SET ASIDE AND THAT A BUDGET LINE ITEM INCLUDING OPERATION AND MAINTENANCE BE PROVIDED FOR THE PROJECT.

MOVED: M. CRUZ SECONDED: J. GRIMES

ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Miami High Bungalow Presentation.

Board Member Reshefsky informed the Board that the Audit Committee was concerned about the lack of a complete budget for the Miami High Bungalow Project. The entire amount of the historic preservation portion of the bond issue totals approximately \$5,000,000. The Committee felt that \$250,000 of those proceeds for this project was unacceptable, and the Committee voted not to recommend approval of this project.

Presentation by Richard Heisenbottle President of R.J. Heisenbottle Architects.

Allan Poms of the CIP Department reported that the City Commission took action to approve a \$250,000 allocation of Bond monies for this project in October 2002, so the presentation being made to the Board was an after-the-fact presentation.

Sarah Eaton of the Historic and Environmental Preservation Board appeared at tonight's meeting to answer any questions or concerns the Board might have regarding this project. She informed the Board that this project was approved before formation of the Homeland Defense/Neighborhood Improvement Bond Oversight

Board. Commissioner Sanchez led the charge to allocate \$250,000 out of historic preservation bond monies specifically for this project. Ms. Eaton's understanding was what was presently being requested was an additional \$100,000 over and above the \$250,000 allocation which was previously approved by the City Commission.

Board Member Marko indicated that his understanding was an amount much greater than \$100,000 was being requested, and asked for clarification.

Ms. Eaton indicated that to her knowledge, an after-the-fact recommendation of approval by the Board of the initial City Commission approval of the \$250,000 allocation for this project was not required. So the only issue on the table was the request of an additional \$100,000 bond allocation for this project.

Ann Marie Clyatt of the Miami High Alumni Association reminded the Board that Miami High is historically significant to the City of Miami, and as such, she encouraged the Board to support the Miami High Bungalow Project. The Miami High Alumni Association raised approximately \$42,000 to assist in funding this project.

Vice Chairman Reyes inquired as to how the project would be maintained.

Mr. Heisenbottle suggested that the project would be staffed by the Parks Department, but did not answer the question raised by Vice Chairman Reyes as to maintenance of the project.

Vice Chairman Reyes inquired as to whether this project would be used as an educational facility.

Mr. Heisenbottle suggested that this project would be run in the Parks Program the same way other projects are run in the Parks Program.

Board Member Marko voiced a concern as to why the Miami High Alumni Association isn't funding the entire project, since the Association has a primary vested, emotional connection to the project. He also indicated that he felt slightly "ambushed" by the fact that a decision was made with respect to funding of this project back in October 2002 and then as a result of that decision, the Board was being asked to approve bond monies "to fill a breach."

Becky Matcove, Executive Director of the Dade Heritage Trust addressed the board in support of the project. There are plans to pursue a grant from the State of Florida which requires matching funds.

The question was raised as to what would happen if the project received all the requested funding from bond monies and subsequently was not awarded a grant from the State of Florida.

Ms. Matcove did not answer the question of the Board, but did indicate that without the bond monies to use as a base for the project, there was virtually no way any grant for this project could even be applied for.

Board Member Reshefsky for clarity of the record offered the following statement: The \$250,000, is from the bond offer. The \$100,000 is from a different source -- a capital improvement source. Mr. Reshefsky could not say how those funds were otherwise earmarked and was not even sure said funds were within the Board's purview.

Vice Chairman Reyes reiterated his concern regarding maintenance of the project, and the impact it would have on the Parks Department.

A discussion was had regarding the preservation community's vision for the use of bond funds, including the usage of bond monies as matching funds in the pursuit of grant monies and to develop a program of tools and other types of loan pools and grant pools to integrate historic preservation into the City's community development strategies.

A MOTION OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) RECOMMENDING APPROVAL OF THE MIAMI CITY COMMISSION'S PREVIOUS ALLOCATION OF \$250,000 TO THE MIAMI HIGH SCHOOL BUNGALOW RESTORATION PROJECT; FURTHER NOTING THAT THE TOTAL ESTIMATED COST OF THE PROJECT (APPROXIMATELY \$700,000) IS EXCESSIVE AND THAT NO ADDITIONAL ALLOCATION OF BOND MONIES SHOULD BE RECOMMENDED FOR APPROVAL BY THE BOARD FOR THE PROJECT.

MOVED: M. DUNN

SECONDED: S. ARMBRISTER

NAYS: D. MARKO; M. REYES; G. RESHEFSKY ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Board Member Marko commented that an incorrect precedent is set by retroactively approving allocation of funds for any expenditure on any project.

D. COMMUNICATIONS COMMITTEE REPORT.

Report by Board Member Dunn and Board Liaison Danette Perez

The Committee met on February 3, 2003. Board Member Dunn appeared at the meeting via telephone. Discussion was had regarding the Miami High Bungalow Project and the Margaret Pace Park Project and updating the Board's website to include information on both of these projects, including "before" and "after" pictures of the projects.

Board Member Dunn indicated that staff was well prepared for the meeting, very detailed and encouraged support of recommendations made by staff.

A MOTION TO MODIFY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROGRAM WEBSITE TO INCLUDE INFORMATION ON THE MIAMI HIGH BUNGALOW PROJECT AND THE MARGARET PACE PARK PROJECT.

MOVED: M. CRUZ

SECONDED: G. RESHEFSKY

ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board Members present.

E. SCHEDULE FUTURE BOARD MEETINGS. (Dates and locations)

HD/NIB MOTION 03-17

A MOTION TO SCHEDULE ALL FUTURE MEETINGS OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD ON THE FOURTH TUESDAY OF EACH MONTH, COMMENCING AT 6:30 P.M. AT THE MIAMI RIVERSIDE CENTER (MRC), 444 SOUTHWEST 2ND AVENUE, 10TH FLOOR MAIN CONFERENCE ROOM.

MOVED: M. CRUZ

SECONDED: G. RESHEFSKY

ABSENT: R. AEDO; L. CABRERA; R. CAYARD;

R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. CHAIRPERSON'S OPEN AGENDA.

(Not applicable)

IV. ADDITIONAL ITEMS.

(No additional items.)

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: M. CRUZ SECONDED: L. SPRING

ABSENT: R. AEDO; L. CABRERA; R. CAYARD; R. FLANDERS;

M. LOYAL; J. REYES; L. de ROSA

Note for the Record: Motion passed by unanimous vote of all Board

Members present.

DEPARTMENT OF CAPITAL IMPROVEMENTS PROJECT OVERVIEW FORM



1. DATE: <u>3/10/03</u>								
NAME OF PROJECT: <u>PRESERVATION DEVELOPMENT INITIATIVE GRANT</u> INITIATING DEPARTMENT/DIVISION: <u>Planning</u>								
INITIATING CONTACT PERSON/CONTACT NUMBER: Sarah Eaton / 305.416.1409								
C.I.P. DEPARTMENT CONTACT: RESOLUTION NUMBER. 0 03 - 2/45 CIR/PROJECT NUMBER.								
RESOLUTION NUMBER: 2-03-345 CIP/PROJECT NUMBER:ADDITIONAL PROJECT NUMBER:								
(IF APPLICABLE)								
2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,								
TOTAL DOLLAR AMOUNT: \$57,500								
SOURCE OF FUNDS: \$ ACCOUNT CODE(S):								
If grant funded, is there a City match requirement? MYES NO AMOUNT:In-Kind								
Are matching funds Budgeted? YES NO Account Code(s): Estimated Operations and Maintenance Budgeted								
Estimated Operations and Maintenance Budget								
3. SCOPE OF PROJECT: Individuals / Departments who provided input:								
DESCRIPTION OF PROJECT:								
_								
ADA Compliant? YES NO N/A								
Approved by Audit Committee? YES NO N/A DATE APPROVED: 31003								
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 32003								
Approved by Commission? YES NO N/A DATE APPROVED: 4:10:03 Revisions to Original Scope? YES NO (If YES see Item 5 below)								
Revisions to Original Scope?								
4. CONCEPTUAL COST ESTIMATE BREAKDOWN								
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,								
DESIGN COST:								
CONSTRUCTION COST:								
Is conceptual estimate within project budget?								
Source(s) of additional funds:								
Approved by Commission?								
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:								
5. REVISIONS TO ORIGINAL SCOPE								
Individuals / Departments who provided input:								
Justifications for change:								
Description of change:								
Fiscal Impact YES NO HOW MUCH?								
Have additional funds been identified? YES NO								
Source(s) of additional funds:								
Time impact								
Approved by Commission? YES NO N/A DATE APPROVED: NOTE APPROVED:								
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:								
6. COMMENTS: \$57,500 pledge, with \$97,500 technical assistance match, and up to \$1.7 million in capital dollars. Approving this will help historic division to decide what to do with the entire Historic Preservation Bond								
Allocation. How much 15 left Now that mam 1 high # have been used								
APPROVAL: MAY 8 2003								
BOND OVERSIGHT BOARD								

J-03-335 4/10/03

RESOLUTION NO. 03- 345

RESOLUTION OF THE CITY OF MIAMI COMMISSION, WITH ATTACHMENT(S), ACCEPTING A PRESERVATION DEVELOPMENT INITIATIVE GRANT, VALUED AT \$97,500, FOR TECHNICAL SERVICE FROM THE NATIONAL TRUST FOR HISTORIC PRESERVATION IN THE UNITED STATES TO ASSIST THE CITY OF MIAMI IN INCORPORATING HISTORIC PRESERVATION AS PART OF ITS ECONOMIC AND COMMUNITY DEVELOPMENT STRATEGIES; AUTHORIZING THE ALLOCATION OF REQUIRED MATCHING FUNDS, IN THE AMOUNT OF \$57,500, FROM THE HISTORIC PRESERVATION INITIATIVE OF HOMELAND DEFENSE NEIGHBORHOOD IMPROVEMENT FUNDS, CAPITAL IMPROVEMENT PROJECT NO. 327001; FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY AGREEMENT, SUBSTANTIALLY THE ATTACHED FORM, IMPLEMENT ACCEPTANCE OF SAID GRANT.

WHEREAS, the City of Miami has made application for and received a Preservation Development Initiative grant consisting of technical assistance valued at \$97,500, and a commitment to create a financial assistance tool that will be capitalized at no less than \$1.7 million from the National Trust for Historic Preservation in the United States, to assist the City of Miami in using historic preservation as part of its economic and community development strategies; and

ATTACHMENT (C) CONTAINED CITY COMMISSION MEETING OF

> APR 1 8 2003 Resolution No.

<u>03- 345</u>

WHEREAS, matching funds from the City of Miami, in the

amount of required for said Grant are available from the Historic Preservation Initiative of the Homeland Defense Neighborhood Improvement Bond Funds,

WHEREAS, this matter was presented before the Bond Oversight Board on March 25, 2003, and the Board approved the allocation from the Historic Preservation Initiative of the Homeland Defense Neighborhood Improvement Bond Funds, Capital Improvement Project;

NCW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. A Preservation Development Initiative Grant, valued at \$97,500, for technical service from the National Trust for Historic Preservation for the United States, is accepted to assist the City of Miami in incorporating historic preservation as part of its economic and community development strategies.

Section 3. The allocation of required matching funds, in the amount of \$57,500, is authorized from the Historic Preservation Initiative of the Homeland Defense Neighborhood Improvement Bond Funds, Capital Improvement Project No. 327001.

P.25

Section 4. The City Manager is authorized $^{\underline{1}}$ to execute an agreement, in substantially the attached form, to implement acceptance of said grant.

Section 5. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.2/

FASSED AND ADOPTED this 10th day of April , 2003

MANUEL A. DIAZ, MAYOR

ATTEST:

for: PRISCILLA A. THOMPSON
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

AL ANDRO VILARELLO

W7140:tr:AS:BSS

The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, charter and Code provisions.

If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was become effective immediately upon everride of the veto by the City Commission.

CONSENT AGENDA CONT'D

CA-6. <u>RESOLUTION</u> - (J-03-) - (ACCEPTING A PRESERVATION DEVELOPMENT INITIATIVE GRANT))

PRESERVATION ACCEPTING Α DEVELOPMENT INITIATIVE GRANT FROM THE NATIONAL TRUST FOR HISTORIC PRESERVATION TO ASSIST THE CITY OF MIAMI IN USING HISTORIC PRESERVATION AS PART OF ITS ECONOMIC AND COMMUNITY DEVELOPMENT STRATEGIES: ALLOCATING MATCHING FUNDS IN THE OF \$57,500 FROM THE PRESERVATION INITIATIVE OF HOMELAND DEFENSE NEIGHBORHOOD IMPROVEMENT BOND FUNDS. CAPITAL IMPROVEMENT PROJECT 311010; NO. FURTHER AUTHORIZING THE CITY MANAGER TO NECESSARY IN THE AGREEMENT. EXECUTE SUBSTANTIALLY THE **ATTACHED** TO FORM, IMPLEMENT ACCEPTANCE OF SAID GRANT.

R-03-345 (MODIFIED) MOVED: GONZÁLEZ SECONDED: SANCHEZ ABSENT: REGALADO, WINTON

CA-7. RESOLUTION - (J-03-341) - (AUTHORIZING THE CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT)

AUTHORIZING THE CITY MANAGER TO EXECUTE A REVOCABLE LICENSE AGREEMENT ("AGREEMENT"), IN SUBSTANTIALLY THE ATTACHED FORM, WITH THE CENTER FOR HAITIAN STUDIES, INC., LICENSEE, FOR USE OF APPROXIMATELY 7.986 SQUARE FEET OF THE **PARKING** LOT CITY-OWNED LOCATED 185 NORTHEAST 82ND TERRACE, MIAMI, FLORIDA, ON A MONTH-TO-MONTH BASIS, WITH A MONTHLY FEE OF \$250, PLUS A FIVE PERCENT (5%) INCREASE EVERY TWELVE MONTHS FROM THE EFFECTIVE DATE OF THE AGREEMENT. AND ALL OTHER TERMS AND CONDITIONS AS SET FORTH IN THE AGREEMENT.

R-03-346 MOVED: GONZÁLEZ SECONDED: SANCHEZ ABSENT: REGALADO, WINTON

INTER-OFFICE MEMORANDUM

TO.

Victor Monzon-Aguirre

Chief of Neighborhood Services

DATE:

February 10, 2003

FILE .

SUBJECT:

Preservation Development

Initiative Grant

FROM:

Ana Goldbert-Senchez, Director Planning and Zening Department

ASFERENCES :

ENCLOSURES:

The City of Miami was selected last year as one of only four cities nationwide to receive a Preservation Development Initiative grant from the National Trust for Historic Preservation, funded through the Knight Foundation. This grant will provide up to \$1.8 million in strategic assessments, planning, technical assistance, grants and loan funds to incorporate historic preservation into the City's economic and community development strategies.

In order to receive the grant, the City is required to provide a \$57,500 match. The City administration anticipated that the match would be appropriated from the Historic Preservation allocation of \$5 million in bond funds.

The City Commission must accept the grant, authorize execution of the contract and appropriate funds for the match. However, the Planning and Zoning Department cannot place the item on a City Commission agenda for unless the administration identifies a revenue source.

For your reference, I have attached a copy of the grant application and other information explaining the grant.

Thank you for your assistance with this important project.

Attachments

VMA/ /AGS/SEE

PRESERVATION DEVELOPMENT INITIATIVE

City of Miami

CARLOS A. GIMENEZ
CITY MANAGER



P.O. BOX 33070a MIAMI, FLORIDA 33233-0708 (305) 416-1025 FAX (305) 400-5043

Preservation Development Initiative National Trust for Historic Preservation Attention: McDuffie Nichols 1785 Massachusetts Avenue, NW Washington, DC 20036

Dear Mr. Nichols:

Please accept my hearty endorsement of the attached proposal to strengthen Miami's economic future by honoring our past. This year has been filled with exciting preservation-related events, and now chief among them is this opportunity to apply to partner with the National Trust for Historic Preservation to enhance our preservation efforts. Just last Thursday, March 7, 2002. the Miami City Commission voted unanimously to strengthen its historic preservation ordinance with a provision allowing the City to block demolition of locally designated structures. In November of 2001, Miami residents approved a bond issue featuring, as one of its key elements, an allocation of \$5 million for historic preservation. In July of 2001, the City committed to invest \$225,000 in historic preservation, focusing on survey and designation of landmarks, initiation of an historic markers program, and development of user-friendly public outreach and education materials.

Now is an excellent moment to invest in historic preservation in Miami. Miami's residential neighborhoods, including its four historic districts, are increasingly well-organized and active. They value their built environment and are hungry for the opportunity to protect and enhance it. Likewise, Miami's commercial districts – particularly the main streets of our Puerto Rican, Dominican, Haitian, Cuban, African American, Afro-Caribbean, and Central and South American neighborhoods – have increasingly embraced cultural identity and heritage as a means of enhancing economic success.

As manager of the City of Miami, I have had the opportunity to oversee and participate in many community revitalization and economic development efforts. In doing so, I have known both the rare satisfaction of seeing an impeccably restored block of historic residences and the more common scenario of excellent new development juxtaposed with crumbling historic structures next door. Historic preservation has proven difficult in this community – but is eagerly desired and essential to the process of building whole, healthy neighborhoods.

It would be an honor to pledge the first \$20,000 of the City of Miami's bond funds for historic preservation toward the National Trust's *Preservation Development Initiative*. A cooperative effort between the City, its neighborhoods and commercial districts, and the National Trust for Historic Preservation would be most welcome. Please be assured of my personal interest in ensuring that such a partnership would be fruitful and beneficial to all involved.

Sincerely.

City Manager

CAG:DB:ANG:SEE:SI

Grant Application Cover Page

APPLICATION INFORMATION

1.	Organization/institution name:		City of Miami					
2.	. Qualifying Knight Community (see list of qualifying geographic list at www.knightfdn.org):							
		Miami						
3.	Address:	P.O. Box 330708	3					
	City:	Miami			State:_	FL	Zip:_	33233-0708
	Telephone:					305-416-1019		
	E-mail: cgimenez@ci.miami.tl.us							
	Website:		u <u>s</u>					
4.	Name/title of CEO (Mr., Ms., Dr.): Mr. Carlos Gimenez, City Manager							
5.	Is your organization a 🗓 government agency, 🗀 nonprofit organization, 🗀 private corporation							
6.	If a nonprofit organization, type of organization: (circle one):							
	civic association chamber of c			commerce	comm	community development corporation		
	business association neighborhood			d association	comm	nmunity foundation		
	other (specify):							
7.	Organization's mission statement:							
8.	Name/title of proposal contact:Sarah Eaton, Preservation Officer							
	Telephone (if different from above):							
	E-mail:secaton@ci.miami.tl.us							

Grant Application Narrative

Your proposal will be evaluated based on the information you provide in this application. While participating groups may expand and program objectives can adjust as a result of the preservation assessment service, this information will be used as a baseline. You may attach up to two additional pages with further information.

1. KEY PARTICIPANTS

List all of the key participants (groups, organizations, agencies, and individuals) that you expect to take part in the strategy development process.

The lead participant in the strategy development process will be the City of Miami Planning and Zoning Department, with assistance from the City's Community Development Department and Department of Real Estate and Economic Development. However, in order for the project to be successful, all key players must come to the table.

Key participants include historic preservation organizations, such as Dade Heritage Trust, Miami-Dade County's largest preservation organization; the Black Archives History and Research Foundation, which focuses on the preservation of Overtown; and the Miami Design Preservation League. Key community and economic development organizations include the Downtown Development Authority, whose boundaries extend to the Performing Arts District; the Community Redevelopment Agency, which spurs redevelopment in Overtown, Park West; the Collins Center; which also is targeting Overtown; and the Downtown Miami Main Street program, which has introduced historic preservation concepts into Downtown redevelopment.

Other participants include housing developers, both for-profit and non-profit, and local Community Development Corporations, which are currently focusing their efforts primarily on new construction. Developers and real estate professionals who have expressed an interest in the City of Miami will also be invited to participate. Many of these individuals participated in the rebirth of Miami Beach and may be willing to transfer the lessons learned in that city to Miami.

Others who will be specifically targeted for participation include those property owners and organizations who have indicated a commitment to the revitalization of the targeted neighborhoods. Many of these organizations and individuals have provided letters of support and are grouped by category in the attached listing.

2. PROJECT SUPPORT LETTERS

- Letter(s) of support by senior elective officer, city management, or top-level public official expressing support for the project.
- Letter(s) of private-sector support, from private foundations, lending institutions, media, community organizations, private businesses, property owners, and other non-government sources.
- > Commitments of human resources before and during the assessment service for scheduling and logistical support.

Letters of support from the Mayor and City Manager, as well as private foundations, lending institutions, community organizations, private businesses, property owners, and other non-government sources are attached. The City of Miami and Dade Heritage Trust have committed human resources before and during the assessment service for scheduling and logistical support.

3. FINANCIAL SUPPORT

While financial support is not the only resource required for success, some committed funding will be necessary to demonstrate that the community is ready to seriously address preservation-based economic and community development. A diverse pool of funding sources demonstrates broad-based support.

Letter of Commitment for a minimum of \$20,000 as a match for the comprehensive preservation assessment. Identify sources of these funds.

Identification of potential public and private funds for strategy implementation. This is not a commitment of those funds, simply a listing of resources available to you.

Attached as a cover letter is a Letter of Commitment from the City Manager pledging \$20,000 as a match for the comprehensive preservation assessment. The source of the match is a bond issue recently approved by the City.

Other potential public and private funds for strategy implementation are as follows:

- City of Miami Bond Issue \$5,000,000 set aside for historic preservation.
- City of Miami Community Development Block Grant funds various programs.
- Dade Hentage Trust = \$700,000 revolving fund...
- Empowerment Zone revolving fund.
- Urban Development Task Force funding for rehabilitation of designated historic properties in Manu-Dade County.
- Dade Community Foundation.
- Trust for Public Land.
- Tourist Development Council Grants Program.

4. PROPOSED PROJECT OBJECTIVES

Although specific economic strategic objectives will be one product of the project, the community should have some idea of what it would like to learn and achieve through the Present to a Sevencement to the

Define the primary objectives and sites to be examined.

The geographic focus of this project will be the neighborh sods that he along the Miann Rose and blorda has Coast. FEC. Railway cornders, including Downtown, Covertown, Edgewater, the Performing Arts District, and Larle Havana. Downtown Miann includes the clip's most important historic properties and is sust now beginning to witness the introduction of housing into the commercial core through the idaptive rease of historic buildings. Overtown, the heart of Miann's African-American community, has witnessed the demolitor of more historic buildings than any other community. Bright spots, however, include the restoration of the Lyric Theater and the Dorsey House. Edgewater and the Performing Arts District are the areas that have been identified as the new "hot spot" for redevelopment. Spurring this investment is the construction of the Performing Arts Center and the rehabilitation of nearby buildings for production studios and clubs. Historic Fire Station No. 2, owned by the City of Miami, is in the heart of the district and its restoration could serve as a further catalyst for rebirth. Finally, Little Havana has witnessed its own share of demolition and its close to losing the character which has made it a special place to multiple generations of Miamians.

Please see the attached overview for detailed objectives.

The City of Miami anticipates that among the outcomes of the Preservation Development Initiative will be:

- improved integration of historic preservation into community and economic development activities.
- preservation-friendly development regulations and building code modifications.
- increase in rehabilitation and restoration of residential structures, with emphasis on affordable housing
- increased availability of appropriate building materials.
- growing pool of appropriately skilled craftsmen, designers, planners, etc.
- development of a network of historic business districts oriented toward heritage tourism.
- stronger network of preservation advocacy organizations and "triends of preservation" organizations.
- substantial increase in bricks-and-mortar rehabilitation, with accompanying job creation.

What public-private partnerships do you want to build or strengthen as a result of this project?

The key to the successful outcome of this project will be the development of community partnerships, resulting in the development of a holistic approach to the address the apportunities presented by historic preservation. The strengthening of the relationship between the City. Miami-Dade County, and local historic preservation organizations is vital. Also important is building better relationships between the City, preservation organizations, and organizations such as the Collins Center and local community development corporation that focus on revitalization. Often, these groups are not aware of what the other is doing. Partnerships between the City, historic preservation organizations and real estate developers and other professionals must also take place.

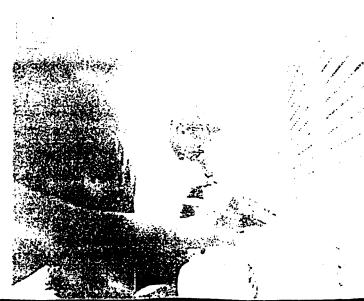
Send your completed Preservation Development Initiative proposal with all supporting materials to the National Trust for Historic Preservation.

Send proposals to:

Preservation Development Initiative National Trust for Historic Preservation Attention: McDuffie Nichols 1785 Massachusetts Avenue, NW Washington, DC 20036

If you would like a copy of this application mailed to you, please call (2011) 588-6256.

Questions about the Present of the Jevelopment Institutes or your proposal? Call the number above.



PRESERVATION DEVELOPMENT INITIATIVE

PROPOSED PROJECT OVERVIEW

Obstacles, Tools, Vision

Just across Biscayne Bay, Miami Beach experienced an economic renaissance rooted in historic preservation. Savannah and Pittsburgh empowered disadvantaged communities through preservation. Macon and Atlanta, Georgia are restoring historic housing for low-income residents. Preservation is bringing downtown Los Angeles back to vibrant life. It can happen in Miami, too. And it will.

We believe that this change can radiate throughout the City of Miami from its historic core – the intersection of the river and railway corridors around which the city developed. Surrounding the two historic corridors lie some of Miami's oldest and, due to their proximity to the city's core, most threatened communities: Little Havana, Overtown, Edgewater, the Performing Arts District – and Downtown itself. Historic commercial roadways including Biscayne Boulevard, Flagler Street, and Calle Ocho are just beginning to demonstrate signs of rebirth.

Planning studies focusing on these two corridors are under way, each with a strong constituencies eager to assist and champion implementation projects. Many of the stakeholders in these two corridors strongly favor of preservation-based community development and have pledged their support of this effort. The Preservation Development Initiative also complements a Knight Foundation-funded effort aimed at revitalizing the linchpin linking the Miami River and FEC Railway corridors – the Overtown Collaborative Transformation Project. The partners in this collaborative all are prepared to participate in crafting a targeted and comprehensive preservation-based economic development strategy for their community. Still, the work of transformation has only just began

Ein to are much oversome on stades.

- Overgoing, Much of Miami's historic core is zoned for high-intensity development incompatible with its
 existing stock of historic houses, modestly-scaled apartment buildings, and commercial buildings. While some
 losses have made headlines, such as the demolition of Biscayne Boulevard's Priscilla and Algoriquin
 Apartments to make way for a failed high-rise development, most do not. Little Havana's historic Lungdows
 and Overrown's frame vernacular cottages slip away silently and steadily.
- Land Specialist in Floreful that the market will one day earth up with Miami's liberal x ming, specular its nove driven property values to unnatural highs, encouraging neither restoration not new development.
- Property Construction, Many of Manni's property owners fail to see their properties as worth of presenting

 and fear that landmarking will block their ability to develop their property.
- Per Bert J. Harr. Private Property Regist. Protessors. Lit The chilling effect of this blondla law has been discussed, but in light of the prevailing sentiment of property owners, the shadow it easts is real.
- Land the Highermore Manners a circle flooth powerty and overcrowding, with a direct result on its bistomabuilding stock of both inappropriate maintenance and sul-division of houses into illegal units. Control of these deteriorating factors requires stricter code enforcement.
- Unique Symmers Prizes. The vast majority of Miami's unsafe structures pending demolition are more than fifty
 years old. A particularly devastating illustration is in Overtown, where more than half of the historic building a
 identified in the 1978 Dade County Historic Survey have been demolished, nearly all as unsafe structures.
- Direction in Night. Even landmarked structures are at risk in Miami. Several designated structures of great value have been lost due to demolition by neglect, including the recent loss of the Cola Nip Building, one of Overtown's most treasured landmarks.
- Building clicke. The Florida 4 Prog Code presents a strong barra Schubilitation, with still hurrical requirements, a "50-50" rule, and prohibitions against rehab of frame buildings in many locations.

We must also develop toolst

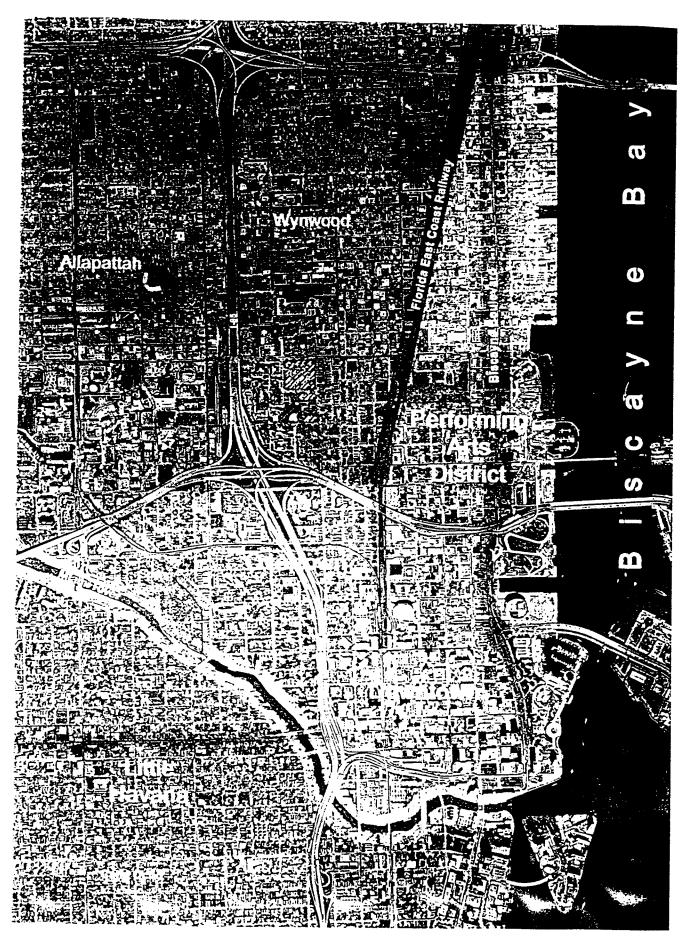
- Historic Preservation Muster Plan. The time has come for a new vision of the City's development future that continues to allow for new high-intensity development but that embraces preservation as a core value and revisits future land use and development regulations with historic preservation in mind.
- Financial Intentives for Rehabilitation. Regulations alone cannot generate excitement about and investment in historic preservation, but a strong commitment of financial incentives can.
- Public Education. Combined with the marketing of incentives should be a campaign highlighting the value of
 Miami's built history and potential for widespread economic benefit stemming from historic preservation.
 These efforts would build on the ongoing advocacy efforts of Dade Heritage Trust and the Downtown
 Miami Main Street program.
- Engagement at State Level. Awareness of the economic value of preservation is growing statewide, but strategic partnerships and increased focus on changing underlying legislative assumptions are needed.
- Euris Warning System. A combination of preservation-oriented code enforcement, financial and technical assistance for appropriate repairs, and close tracking of code enforcement efforts can help arrest decline.
- Foresboure Program. In tough cases where code enforcement brings no positive result, foreclosure on code enforcement liens (which often accumulate to tens of thousands of dollars to no avail) can transfer properties from absentee owners to new preservation-minded homeowners.
- Emergency Fund. A set-aside of emergency funding could help to prevent the loss of threatened landmarks when all else fails.
- Rehabilitation Code. As in New Jersey, Maryland, and elsewhere, building code improvements facilitating
 building restoration can lead to increased preservation activity and a growing market for preservation related
 buildings materials and workers.

We must press forward with a slear visions.

The ultimate aims of this project are quite simple: Stronger, more vital commercial districts. Healthier neighborhoods. Empowered residents. A more textured, rich, and beautiful bring environment. Two snapshors of this bright future are provided below:

Horitage Thorion. Minimi's richly diverse immigrant communities and its long history as a destinan in for visitors and settlers of all stripes oftom Southern cracker pioneers in the 1500's to international movie stars it the millentium combine to make Minimi a place of extraordinary promise for the development of heritage tourism. Lake New York City, Minimi has dozens of unique residential and commercial enclaves peopled, and insincessed by groups of residents from around the world, including Dominicans, Foreigns, Haitians, and Chatemalans a nearly all aligned along the Minimi River and Florida hast Coast Railway corndors and all overlaying and corneling earlier settlements and communities. Through the preservation of key landmarks and the identification of marketing themes and focal points, each of Minimi's many neighborhood main streets can become a destination and an economic engine.

Residential Revitalization. Overcrowding, inflated rental rates, and poor structural conditions all contribute to Miami's housing crisis and the desperate conditions prevalent in many of its neighborhoods. Yet historic preservation has the power to guide a radical transformation of the City's residential stock, neighborhood by neighborhood. A concentrated application of the above tools can result in a restored housing stock, compatible new development, affordable homeownership opportunities, and an unprecedented celebration of community character. The re-weaving of the historic fabric of Miami's neighborhoods will bring with it increased market viability for building products now unavailable (the costly and onerous nature of Miami-Dade County's product approval system prevents "niche" trems, such as replacement windows, from entering the market. It will generate jobs a subject of the National Trust for Historic Preservation and our local partners sutfill.



MEDIA ARTICLES

B

METRO M

Proposed ordinance would help Miami preserve historic buildings

Catch-up time may have arrived for historic preservation in Miami BY ANDRES VIGLUCCI

aviglucci@herakt.com

The Miami City Commission is poised to approve an ordinance today that would for the first time give its Historic Preservation Board the power to block demolition of historically designated buildings.

The measure would mark a significant turnaround for a city once regarded as indifferent, if not downright hostile, to preservation of its physical past. The commission passed the ordinance unanimously when it received preliminary consideration in January.

If given final approval at today's commission meeting, the measure would put Miami on a par with other major U.S. cities, as well as with Miami Beach and Miami-Dade County, all of which passed similar laws years ago. Miami Beach's especially strict preservation law is given considerable credit in the city's resur-

Passage of the Miami ordinance would also be an answer to the long-denied prayers of preservationists, who have watched in dismay over the years as one after another of the city's most beautiful or historically important structures fell to the bulldozer.

"This would be a major, major



HISTORICAL MUSEUM OF SOUTHERN FLORIDA RECENT LOSS: Downtown's 1920 McAllister Hotel was razed in 1989 for a skyscraper that was never built.

breakthrough," Miami historian Paul George said. "This would be like King John signing the Magna Carta in 1215. The city has arrived late, but it's better late than never."

Miami's current law, which allows the city to postpone demolitions only

for six months, is seen as one of the weakest among major U.S. cities.

Preservationists blame it for the loss in recent years of structures such as downtown's 1920 McAllister Hotel, razed in 1989 to make way for a sky-scraper that was never built, and of the Priscilla and Algonquin apartments on Biscayne Boulevard, gracious Mediterranean Revival buildings destroyed for a Chinatown village project that also failed to materialize.

The new law would allow the city's Historic Preservation Board to deny property owners permission to destroy buildings or sites that it has formally designated as historic, a list that now numbers in the hundreds.

It would allow demolition of a building whose historic character has been lost through alteration or other circumstances or in cases where owners can meet strict criteria demonstrating that preservation would present an undue economic hardship.

Tom Logue, an assistant county attorney who specializes in historic preservation, said such laws have passed numerous court tests and are regarded as the norm across the country.

The county's antidemolition law -which applies in unincorporated areas and municipalities that lack their own

▶ PLEASE SEE PRESERVATION, 28

Miami eyes preservation

PRESERVATION, FROM 1B

as the Stonegate mansion in High Pines and the Dice House, the last pioneer house standing in East Kendall, he said.

"It's wonderful if the city updates its ordinance," Logue said. "A regulation that expires after six months is no regulation at all. It's a sign they're taking historic preservation seriously."

Some preservationists cautioned that strengthening the demolition law is just half of the battle. Hundreds of eligible Miami buildings have not been historically designated and would be unprotected by the new law, including wood bungalows dating to the 1910s that are being razed across the city.

WORRY ABOUT LOSING

"In Little Havana, there is a wonderful collection of bungalows, as well as buildings that were important to the early Cuban exile experience," Miami historian Arva Moore Parks said. "I worry about losing that."

Ironically, perhaps, passage of the ordinance would give Miami stronger antidemolition power than Coral Gables, a bailiwick of historic preservation that now can only stall, but not block, destruction of historic sites.

It would also anticipate a proposed revision of the county's historic preservation law, now at a preliminary stage, that would require Miami, Coral Gables and seven other Miami-Dade municipalities with their own preservation laws to pass ordinances to block demolition of designated buildings.

Supporters say momentum for the stricter Miami law built in the past couple of years with the destruction of the Brickell house of Dr. James Jackson, a founder of what is now Jackson Memorial Hospital, and the successful battle to save the Miami Circle, an ancient American Indian site that had been slated for skyscraper development at the mouth of the Miami River.

POSITIVE EXAMPLES

They say it also became increasingly difficult to deny the benefits that protection has brought Miami Beach and Miami's own four historic districts, including the Morningside neighborhood, which have seen a boom in renovations and property values.

Backers also credit a turnover in the city's elected leadership, in particular the defeat of longtime commissioner J.L. Plummer, who consistently blocked efforts to strengthen the city's preservation process. Plummer argued that property owners' rights should trump historic significance.

Plummer's replacement, downtown real estate investor Johnny Winton, is a preservation supporter.

He contends that vigorous preservation is a vital economic advantage for Miami at a time when tourists, residents and retailers search out historic neighborhoods to visit and settle in.

"The city of Miami is the oldest municipality in the county," Winton said. "We have 105 years worth of architecture, a kaleidoscope of styles that span the entire history of the city. That is unique to us."

JOHN S. KNIGHT (1894-1981) The Mini Merald

JAMES L. KNIGHT (1909-1991)

ALBERTO IBARGUEN PUBLISHER > TOM FIEDLER EXECUTIVE EDITOR > JOE OGLESBY EDITORIAL PACE LIBERT > MARK SEIBEL BAR ELISSA VANAVER MANAGING LIBERTS

PROTECT HISTORIC TREASURES

HELP FOR ARCHITECTURAL HERITAGE

S weeping proposals that would strengthen Miami-Dade County's historic-preservation laws come too late to save much of this young community's architectural heritage. But they would give an array of historically significant structures a fighting chance to remain standing, and relevant, for future generations.

The County Commission should not hesitate to approve them and put Miami-Dade's weaker laws on a par with other U.S. communities.

The Historic Preservation Board has given the county's 20-year-old ordinance a long overdue review. The board's recommendations would increase its own powers to designate. properties and to take over deteriorating historic sites. It would mandate, too, that the municipalities move more aggressively to designate and preserve historic sites. The recommendations include preserving sites where fossils and bones are found, an important revision.

Only a fraction of Miami-Dade citles have their own preservation laws, which have been implemented unevenly. Other cities across the nation for years have used more-muscular laws to save their architectural treasures and adapt historic districts to serve the contemporary needs of their communities.

In Miami-Dade, most cities have been sluggish, neglecting the potential

County Commission should approve recommendations.

such sites contain.

Miami Beach remains the gold standard of how preservation can be the catalyst for creating more dynamic neighborhoods, economic growth and tourist attractions; last week, Miami toughened its own preservation laws. It was a laudable step in the right direction, one that should have been made years ago.

Other cities should realize that preservation can help revive neighborhoods, spurs surrounding economic development and increases property values while maintaining an area's unique characteristics. There also are tangible benefits for homeowners. Those who make improvements to a designated home do not have to pay property taxes on the value from the upgrades for 10 years.

That said, the county's preservation board cannot just plop additional, time-consuming preservation duties into already understaffed cities. Board members should lobby for funds and staffing to help smaller municipalities comply.

The goal is to encourage, not hinder, preservation's benefits.

PRESERVATION DEVELOPMENT INITIATIVE

LETTERS OF SUPPORT

Governmental and Quasi-Governmental Organizations

Manny Diaz, Mayor, City of Miami DDA Miami (Downtown Development Authority) City of Miami Community Redevelopment Agency South Florida Regional Planning Council

Historic Preservation Organizations

Dade Heritage Trust
The Black Archives, History and Research Foundation of South Florida, Inc.
Downtown Miami Main Street Program
Miami Design Preservation League
The Historical Association of Southern Florida

Lending Institutions and Foundations

TotalBank
First Union
Miami-Dade Empowerment Trust, Inc.
Mitchell Wolfson Family Foundation
LISC

Housing Developers and Community Development Corporations

BAME Community Development Corporation of South Florida, Inc. Wind & Rain, Inc.
Pinnacle Housing Group
Habitat for Humanity of Greater Miami
Greater Miami Neighborhoods
Miami Beach Community Development Corporation
Downtown Miami Partnership, Inc.
Miami River Neighborhood Restoration Corporation, Inc.

Academic Institutions

University of Miami Center for Urban and Community Design University of Miami Facilities Planning and Construction Florida International University Metropolitan Center Florida Atlantic University Joint Center for Environmental and Urban Problems

Architects, Planners, and Private Businesses

Arva Parks and Company RJ Heisenbottle Architects Upstairs Studio Architects EDAW, Inc. Gordon B. Loader International Miami River Inn

Real Estate Developers

Taylor Development and Land Company Global Investments Realty Lucky Commercial Realty, Inc. Lombardi Properties

Miscellaneous Organizations

Greater Miami Convention and Visitors Bureau
Collins Center for Public Policy
The Urban League of Greater Miami, Inc.
Miami River Commission
The Trust for Public Land
The Land Trust of Dade County
Gold Coast Section, Florida Chapter of the American Planning Association
Spring Garden Civic Association

GOVERNMENTAL AND QUASI-GOVERNMENTAL ORGANIZATIONS

City of Miami, Florida

MANUEL A. DIAZ



P.O. BOX 330708 MIAMI, FLORIDA 33233-0708 (305) 250-5300 FAX (305) 854-4001

March 15, 2002

Preservation Development Initiative National Trust for Historic Preservation Attention: McDuffie Nichols 1785 Massachusetts Avenue, N.W. Washington, DC 20036

Dear Mr. Nichols:

I would like to express my personal support for the application submitted by the staff in our Planning & Zoning Department in response to your request for proposals as part of the *Preservation Development Initiative*. I am a firm believer in the power of historic preservation as an economic and development catalyst. Living in Miami one only needs to look across Biscayne Bay to find a living testament to that fact – Miami Beach.

You will be pleased to know that the City has reaffirmed the value of historic preservation with some significant commitments in recent months. First, City residents approved a new bond program this past November that contained a \$5 million earmark for historic preservation activities. In addition, our Community Development Department has also provided \$225,000 worth of financial support to our Planning Department who will use those resources to develop historic resource surveys, prepare historic designation reports, and create web-based inventory of historic sites. Lastly, the City Commission passed a City Ordinance on March 7th that allows our local preservation board to stay demolitions indefinitely.

We here at the City hope to capitalize on some of the magic of Miami's past to bring about a better tomorrow. Your support and resources would go along way towards helping us accomplish this goal.

Thank you for your time and consideration of this request. We look forward to the opportunity to work with you in the future.

Manuel Wiley



DOWNTOWN DEVELOPMENT AUTHORITY
First Union Financial Center
200 S. Biscayne Boulevard
Suite 18:3
Miami, Florida 33131
Tel.: (305) 579-6575
Fax: (305) 371-2423
E-Mail: dda #ddamiami.com

March 12, 2002

Mr. Carlos Gimenez City Manager City of Miami Miami Riverside Center 10th Floor 444 SW 2nd Avenue Miami, Florida 33130

Re: DDA Support for the City of Miami proposed <u>Preservation</u> <u>Development Initiative</u>

Dear Mr. Gimenez:

The Miami Downtown Development Authority (DDA) is pleased to participate in and support the City of Miami's proposed <u>Preservation Development Initiative</u>. The timing of this effort is excellent. Private sector interest in preserving Miami's past is stronger than ever. Also, the City of Miami's allocation of \$5,000,000 in bond funding for preservation signals unprecendented public investment in our city's history and economic future.

We understand historic preservation's potential to spur economic development and community revitalization. We will work with the City of Miami to ensure that the <u>Preservation Development Initiative</u> succeeds in revitalizing Miami's historic communities.

We look forward to being a part of this exciting initiative.

Sincerely,

Alonso Menendez

Executive Director (Acting)



City of Miami Community Redevelopment Agency

March 13, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Sincerely,

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Signature
ANNETTE LEWIS
Name
ACITNG EXECUTIVE DIRECTOR
Title
CITY OF MIAMI COMMUNITY REDEVELOPMENT AGENCY
Business/Agency/Organization
300 BISCAYNE BLVD WAY SUITE 430
Address



March 12, 2002

Mr. Carlos A. Gimenez City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, FL 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

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Sincerely,

Carolyn A. Dekle

Name

Executive Director

Title

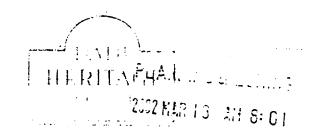
South Florida Regional Planning Council

Business/Agency/Organization

3440 Hollywood Blvd., Suite 140, Hollywood, FL 33021 Address

3440 Hollywood Boulevard, Suite 140, Hollywood, Florida 33021
Broward (954) 985-4416, State (800) 985-4416
SunCom 473-4416, FAX (954) 985-4417, Sun Com FAX 473-4417
email: sfadmin@sfrpc.com, website: www.sfrpc.com

HISTORIC PRESERVATION ORGANIZATIONS



March 6, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

On behalf of Dade Heritage Trust, the largest historic preservation nonprofit organization in Miami-Dade County, we are pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As an organization that understands historic preservation's potential to spur economic development and community revitalization, we are willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. We look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

Becky Roper Matkov

Lichy Keyer Matther

Executive Director

THE BLACK ARCHIVES, HISTORY AND RESEARCH FOUNDATION OF SOUTH FLORIDA, INC.

Joseph Caleb Community Center 5400 N.W. 22nd Avenue, Building C Suite 101 Miami, Florida 33142

Telephone (305) 636-2390 or Fax (305) 636-2391

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Dorothy Jenkins Fields, Ph. D.

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The Honorable

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Carmetta C. Russell

Clarence Smith, M.D.

Eugenia Thomas Gwendolyn H. Welters

Albert Weintraub, Esq.

Founder and Archivist

Dr. Dorothy Jenkins Fields

March 9, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Fl 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the city of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history - and economic future.

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Sincerely,

Dorothy Jenkins Fields, Ph. D.

DJF/bd



Downtown Miami Main Street Program C/o Downtown Miami Partnership, Inc. 25 S. E. 2nd Ave., #1007 Miami, FL 33131

Phone: 305-379-7070

Fax: 305-379-7222

March 12, 2002,

Carlos A. Gimenez, City Manager Miami Riverside Center 444SW 2nd Avenue, 10th Floor Miami FL 33130

Dear Mr. Gimenez:

The Downtown Miami Main Street Program is the Historic Preservation program of the Downtown Miami Partnership. I would be pleased to participate in and provide support to the *Preservation Development Initiative* proposed by the City of Miami. General interest in preserving Miami's past has grown over the last few years and the private sector has taken notice. The allocation of \$5,000,000 in bond funding for preservation sends a clear signal to the private sector that preserving our heritage is critical to our economic future.

Historic Preservation spurs economic development and community revitalization. I look forward to being part of the *Preservation Development Initiative* and the financial and technical resources it will bring to the "overlooked" and "at-risk" landmarks in our neighborhood.

Sincerely,

Robert T. Geitner Project Manager

Post-it* Fax Note 7671 Date3//3/02 Dages → /

To Sarah Fatro From Cobart

Co/Dept. Co.

Phone # Phone # Fax #



MIAMI DESIGN PRESERVATION LEAGUE

POST OFFICE BOX 190180. MIRM BEACH, FLORIDA 33119-0180 (305) 678-2014 FAX (305) 678-4319 www.mdpt.org

Carlos A. Gimenez, City Manager

March 13, 2002

2001 - 2002
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EXECUTIVE DIRECTOR
Hearth Sound

FOUNDERS Borbara Co

Barbara Capitman Leonard Horowitz Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Re: City of Miami's proposed Preservation Development Initiative

Dear Mr. Gimenez:

On behalf of the Miami Design Preservation League, a non-profit dedicated to the preservation and education of our community's historic architectural excellence, I wish to offer our support to the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is ideal: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in ability to spur economic development and community revitalization, we are certain that the *Preservation Development Initiative* will succeed, and bring rich rewards to Miami's "overlooked" historic communities. We look forward to witnessing this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Thank you for your time and attention to this matter.

Sincerely.

#erb Sosa

Executive Director,

Miami Design Preservation League





PLA...... & _0.... 2 2002 MAR 12 AH 8: 27

March 6, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

0164	1 han	aill		
Signature			_	
Ionaa Zamaai	11.			

<u>Iorge Zamanillo</u> Name

Curator of Object Collections
Title

Historical Museum of Southern Florida
Business/Agency/Organization

101 West Flagler, Miami, FL 33130 Address

CHAIR William Ho

FIRST VICE CHAIR Richard A. Wood

SECOND VICE CHAIR Edward A. Swakon

TREASURER Neil A. Burell

SECRETARY
William H. Holly

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J. Andrew Brian
President



Miami-Dade Cultural Center 101 West Flagler Street Miami, Florida 33130-1504 Telephone: 305.375.1492 Fax: 305.375.1609 E-Mail: hasf@historical-museum.org www.historical-museum.org

Founded in 1940 - Accredited by the American Association of Museums

LENDING INSTITUTIONS AND FOUNDATIONS



ADRIENNE ARSHT Chairman of the Board

March 12, 2002

Carlos A. Gimenez
City Manager
Miami Riverside Center
444 SW 2nd Avenue, 10th Floor
Miami, Florida 33130

Dear Carlos,

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. Private sector interest in preserving Miami's past is stronger than ever. The allocation of \$5,000,000 in bond funding for preservation demonstrates an unprecedented public investment in our city's history as well as in our economic future. The moment to move forward is NOW!

As one who lives in a historic area along "old" Brickell Avenue, I recognize the potential of historic preservation to spur economic development and community revitalization. Both personally and professionally, I want to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to playing a role in this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely.

2720 Coral Way Miami, Florida 33145-3271

(305) 448-6500, ext. 258 Fax (305) 448-8201 email: aarsht@aol.com



March 12, 2002

Carlos A. Gimenez City Manager Miami Riverside Center 444 SW 2 Avenue 10 Floor Miami, Fl. 33130

Dear Mr. Gimenez:

I am pleased to support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history - and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, we are willing to work towards the Preservation Development Initiative's success and its rich rewards to Miami's "overlooked" historic communities. We look forward to provide support if needed to this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely

Carlos A. Migoya Regional President

Dade and Monroe Counties

First Union

200 S. Biscayne Boulevard,

Miami, Fl. 33131



March 13, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

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Sincerely,

Las Her Chavara

Meighborhood assembly.

MITCHELL WOLFSON FAMILY FOUNDATION 9400 S. DADELAND BLVD., SUITE 100 MIAMI, FL 33156

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

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Sincerely,

Louis Wolfson III'

President

LWIII/dlh



2021/21/21/2 AM 8: 14

March 11, 2002

Carlos A. Gimenez, City Manager City of Miami Miami Riverside Center 444 SW Second Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Greater Miami LISC – Local Initiatives Support Corporation – supports the City of Miami proposed *Preservation Development Initiative*. LISC would be very happy to participate with the City of Miami in this extraordinary opportunity to foster community and economic development trough stewardship of our historic built environment.

The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$ 5 Million in bond funding for preservation signals an unprecedented public investment in Miami's history and economic future.

LISC helps resident-led, community-based development organizations transform distressed neighborhoods into healthy communities – good places to live, do business, work and raise families. By providing capital, technical expertise, training and information, LISC supports the development of local leadership and the creation of affordable housing, commercial, industrial and community facilities, businesses and jobs. We help neighbors build communities.

LISC understands the potential for historic preservation to spur economic development and community revitalization. We would very much like to partner in this effort to ensure that the *Preservation Development Initiative* succeeds for the benefit of Miami's historic communities. There is much opportunity in this effort to bring to Miami financial and technical resources, a renewed sense of place and restored historic neighborhoods. We support this effort.

Sincerely,

Denis A. Russ, Program Director

Greater Miami LISC

HOUSING DEVELOPERS AND COMMUNITY DEVELOPMENT CORPORATIONS

BAME Development Corporation of South Florida, Inc.

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Sincerely,

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

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Signature

Signature

Name

Exective

Title

Exit Cof of St. Inc.

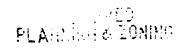
Business/Agency/Organization

345 Nic St. III. A.M., FL 35134

Address

2012 M.E. 12 AM 8: 2

Wind & Rain, Inc.



2002 MAR -8 PH 3: 19

"And I am praying to God on high, And I am praying Him night and day For a little house—a house of my own— Out of the wind's and the rain's way."

> An Old Woman of the Roads, st. 6 Padraic Colum (1881-1972)

March 6, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

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Sincerely,	
Allfann	
Signature	
Anthony R. Parrish	
Name	
President	
Title	
Wind & Rain, Inc.	
Business/Agency/Organization	
145 Grand Avenue, Coconut Grove, FL 33133	
Address	



March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Address

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,
Signature
Sean Schwinghammer Name
Vice President - Development Title
Pinnacle Housing Group Business/Agency/Organization
9400 South Dadeland Blvd. Suite 100, Miami, FL 33156

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Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

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Sincerely,			
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Mue	-/ Ven	U.S	
Signature	1		
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Anne Manning			
Name			
Executive Director			
Title			
Habitat for Humanity of		ni	
Business/Agency/Orga	anization		
9350 South Dadeland I	Boulevard, Suite	<u>: 200, Miami, FL 3</u>	<u>3156 </u>
Address			

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+300324330

F-01/01 P-343

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history — and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Signature	
Gus Dominguez	
Name	
Executive Director Title	
Greater Miami Neighborhoods	
Business/Agency/Organization	
300 NW 12th Avenue, Miami, FL 33128	
Address	



PLA:.....a a Luin [

2002 MAR 12 AM 8: 25

Building and Sustaining Community -- Unique, Vibrant, Diverse

March 7, 2002

Carlos A. Gimenez, City Manager City of Miami -Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Miami Beach CDC is pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

Miami Beach CDC was instrumental in the Preservation-based economic renaissance of the Art Deco Historic District and now seeks to lend our experience and expertise to communities throughout Greater Miami.

As an organization with a proven track record in the use of historic preservation as a catalyst for economic development and community revitalization, we are eager to work to ensure that the *Preservation Development Initiative* succeeds and brings similar rich rewards to Miami's "overlooked" historic communities.

We look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

Roberto Datorre President



FLA. 2002 LUM 3 2002 MAR 13 AM 8: CC

March 11, 2002

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Ignacio David Rozental, Treasurer

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Deanna Lobinsky, Board Member

Patti Allen, Advisory Board

Bobby Gusman, Advisory Board

Carlos A. Gimenez, City Manager City of Miami Miami Riverside Center 444 SW 2 Ave 10th Floor Miami FL 33130

Dear Mr. Gimenez:

Downtown Miami Partnership is very pleased to participate and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent since private sector interest in preserving Miami's past has never been stronger. The allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our City's history and economic future.

Our organization has been a long time supporter of historic preservation and we fully understand the potential it has in spurring economic development and community revitalization. We are willing to work with City every step of the way to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. Specifically we hope it will succeed in helping our most significant historic district Downtown Miami which has several landmark historic buildings that are "at risk" due to their current state of repair. We look forward to being a partner in this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Good Luck in this important effort!

Sincerely,

Josie Legido Correa Executive Director

JLC/m



Miami River Neighborhood Restoration Corporation, Inc.

March 13, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

It is with pleasure that I support the City of Miami's proposed participation in the National Trust for Historic Preservation's *Preservation Development Initiative*. Since private sector interest in preserving Miami's past is stronger than ever, the timing of this effort is excellent. The allocation of \$5,000,000 in bond funding for preservation also signals an unprecedented public investment in our city's history and economic future.

I have seen historic preservation's potential to spur economic development and community revitalization and look forward to working to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

Jane Caporelli/

Miami River Neighborhood Restoration Corporation, Inc.

Enrelli

ACADEMIC INSTITUTIONS



March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

Richard C. Shepard, Director

University of Miami Center for Urban & Community Design

1223 Dickinson Drive, Coral Gables, FL 33124



March 12, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I support the City of Miami's proposed *Preservation Development Initiative*. The allocation of \$5,000,000 in bond funding for preservation will greatly benefit the historic neighborhoods of our City.

Investing in historic neighborhoods will provide economic stimulus and community revitalization to these areas. I look forward to working with the City to ensure that the *Preservation Development Initiative* is successful.

This program will highlight our past and assist with a brighter economic future by providing financial and technical resources, a renewed sense of place and restored historic neighborhoods.

Sincerely.

Betty C. Fleming

Special Projects Coordinator

Facilities Planning & Construction Post Office Box 248106 Coral Gables, Florida 33124-2820 Tel: 305-284-6728 Fax: 305-284-3108



March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez,

Cincoraly

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerery,
Signature
James E. Rivers
Name
Director
Title
Florida International Liniversity Metropolitan Center

Florida International University Metropolitan Center
Business / Agency / Organization

150 Se 2nd Avenue, Suite 1201, Miami, Florida 33131 Address



Florida Atlantic
University/
orida International
University
Joint Center for
Invironmental and
Urban Problems



March 12, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history — and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

Signature

James F. Murley
Name

<u>Director</u>
Title

FAU/FIU Joint Center for Environmental & Urban Problems Business/Agency/Organization

111 East Las Olas Boulevard, AT, Suite 709, Ft. Lauderdale, FL 33301
Address

220 SE 2nd Avenue Suite 709 Ft. Lauderdale, FL 33301-1914

Ph: 954.762.5255 Fax: 954.762.5666

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1601 South Miami Avenue Miami, Florida 33129 Tel: (305) 854-8087 Fax: (305) 858-5874

March 10, 2002 Mr. Carlos Giminez, City Manager Miami Riverside Center 444 S.W. 2 Avenue, 10th Floor Miami, Florida

Dear Carlos:

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. As you know, I have spent the best part of my adult life trying to promote historic preservation in Miami. In fact, I served on the City's first preservation board. I am so pleased that in the past few years, Miami has moved toward developing a strong preservation ethic. I particularly appreciate your interest and leadership in this area. I am thrilled that the City has allocated \$5 million in bond funding for historic preservation. I am still celebrating the recent vote by the City Commission to deny demolition of registered historic properties.

We have come a long way. But there is so much more to accomplish. The *Preservation Development Initiative* is just what we need to assure that we can finally, after all these years, develop a true sense of place and a pride in our past. We have so many untapped historic resources that can create better lifestyles for all our residents—especially in our historic neighborhoods and downtown corridor. You can count on me to give my all to help in any way possible.

Sincerely,

Arva Moore Parks

March 11, 2002

Mr. Carlos A. Gimenez, City Manager Miami Riverside Center 444 S.W. 2nd Avenue, 10th Floor Miami, Florida 33130

MINORČA AVENUE GABLES FLORIDA 33134 305.446 7799

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

RICHARD J. HEISENBOTTLE, P.A.

Richard J. Heisenbottle, AIA

AAC001513

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ARCHITECTS





March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

Sincerely.

I am ples sed to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history — and economic future.

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Maricart ten Martinez

Name

Archite:
Title

Upstair: Studio Architects
Busines: /Agency/Organization

4212 Lit una Street Upstairs, Coral Gables, FL 33146

Address



ASIA

EDAW INC	
777 17TH STREET	
SUITE 200	
MIAMI BEACH FLOR: DA	March 11, 2002
33139	Carlos A. Gimenez, City Manager Miami Riverside Center
TEL 305 604 5878	444 SW 2 Avenue, 10 th Floor Miami, Florida 33130
FAX 305 604 5704	
LICENSE NUMBER LC0000386	Dear Mr. Gimenez:
www.edaw.com	I am pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history – and economic future. As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.
	Sincerely,
	Commanda Com
•	Associate Title EDAW, Inc. Business/Agency/Organization
	777 17th Street, Suite 200, Miami Beach, FL 33139 Address
UNITED STATES	• • • • • • • • • • • • • • • • • • •
EUROPE	
AUSTRALIA	Mc20011City of Milaterical particular de a

GORDON B. LOADER INTERNATIONAL

DESIGN, PLANNING, URBAN DESIGN, HISTORIC PRESERVATION, PROPERTY MANAGEMENT

11 March 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, FL 33130

Dear Mr Gimenez.

I am pleased, as an architect and preservationist, to participate in and to express my support in the strongest possible terms, for the City of Miami's proposed *Preservation Development Initiative*. This is a particularly important effort. I believe that this unprecedented allocation of \$5,000,000 in bond funding by the City will spur significantly improved efforts in preservation by both the public and private sectors.

Preservation is not only respecting the past, but can also be extraordinarily important revitalizing and re-invigorating tool in maintaining viable communities. This I have observed time and again for over thirty years of professional life in preservation. Having worked in both public and private sectors and across continents and countries this observation has been re-enforced. Most importantly, the shared common vision that preservation engenders, especially when there is vigorous preservation activity and leadership, gives rise to a more cohesive sense of community and identity. It is one where people tourists, citizens and residents - become proud of their neighborhood, their City and their region. It is also clear that a strong preservation ethic and investment yields exceptionally strong economic returns.

My own direct preservation activities and experience in Miami leads me clearly to the conclusion that the wonderfully diverse neighborhoods, if their history, architecture and urbanism are respected, will respond significantly to the proposed *Preservation Development Initiative*. The capacity for vibrant, healthy and desirable neighborhoods is now largely lying dormant and this *Initiative* has the capacity to re-invigorate them physically, socially and economically.

I look forward to participating in this most exciting endeavour. I support it with all my heart. Should you have any further questions or inquiries please do not hesitate to contact me.

Sincerely,

Gordon B. Loader

Principal

B. Arch (Melb), M.Sc.(Historic Preservation)



March 13, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

It is with pleasure that I support the City of Miami's proposed participation in the National Trust for Historic Preservation's Preservation Development Initiative . Since private sector interest in preserving Miami's past is stronger than ever, the timing of this effort is excellent. The allocation of \$5,000,000 in bond funding for preservation also signals an unprecedented public investment in our city's history and economic future.

I have seen historic preservation's potential to spur economic development and community revitalization and look forward to working to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,

_Capaille Jane Caporelli

REAL ESTATE DEVELOPERS



March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Florida 33130

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As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Sincerely,
Hamis
Signature
Harvey S. Taylor
Name
Provident
President Title
Taylor Development & Land Company
Business/ Agency/ Organization
12000 Biscayne Boulevard, Suite 803, Miami, FL 33181

Address

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

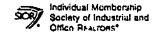
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Out Red 11	
Signature	
Joel Rodriguez	
Name	
plesioent	
Title	•
Global Investments Realty	
Business/Agency/Organization	
334 NE 26 Terrace, Miami, FL	
Address	





"Bringing Relationships to Real Estate"

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

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Singerely,
Man of the
William III has
Signature
Ronald Kohn
Name
0
BROKER
Title
Lucky Commercial Realty, Inc.
Business/Agency/Organization
Desiress (18cite) Organization
57/1 NIW 27 A NO: ET 22140
5761 NW 37 Avenue, Miami, FL 33142
Address

5761 N.W. 37th Avenue • Miami, Florida 33142 • Phone (305) 635-3469 • Fax (305) 638-0863 WWW.LUCKYCOMMERCIALREALTY.COM March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

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Signature
David Lombardi
Name
PRESIDENT
Title
Lombardi Properties
Business/Agency/Organization
975 Arthur Godfrey Road, Suite 209, Miami Beach, FL 3314
Address

MISCELLANEOUS ORGANIZATIONS

GREATER

CONVENTION & VISITORS BUREAU

"Tourism is Everybody's Business"

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

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George Neary
Name

Director, Cultural Tourism
Title

Greater Miami Convention & Visitors Bureau
Business/Agency/Organization

701 Brickell Avenue, Suite 2700, Miami, FL 33131
Address

FLATIFICATIONS 2002 MIRTH AND 7:58



March 13, 2002

Carlos A. Gimenez, City Manage Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

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The Collins Center for Public Policy is an independent, nonpartisan and nonprofit organization that promotes, through thought and action, creative solutions to major private and public issues facing the people of Florida and the nation. A new initiative launched by the Collins Center is The Growth Partnership. The Growth Partnership promotes "smart growth" in Southeast Florida by attracting new residents to mixed and culturally diverse developments in older, urban core areas in Broward, Miami-Dade, and Palm Beach Counties. If successful, redevelopment in the cities will help to improve the lives of low-income and minority residents and will relieve growth pressures on sensitive wetlands along Southeast Florida's western borders. Recognizing the importance of preservation to our project and the community at large, in March 2001 the Collins Center co-hosted the Miami Urban Renaissance Conference. The conference addressed issues concerning historic preservation and development in Miami.

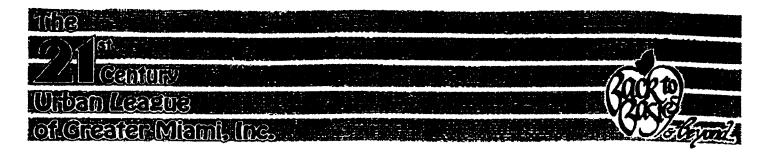
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Sincerely,

Roderick N. Petrey, Esq.

President

RNP/km



Via Facsimile: (305) 400-5177

March 11, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2nd Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Manager:

Miami's proposed Preservation Development Initiative is long overdue. And I enthusiastically endorsee the City's efforts to preserve our City's heritage.

If there is anything, I can personally do, to make your efforts successful, please feel free to contact me.

Sincerely,

T. Willard Fair President and CEO

TWF:ywm

Policy Committee: Governor of State of Florida Mr. Jeb Bush Designee: Dr. Pamella Dana

Chair of Miami-Dade Delegation Senator Kendrick Meek Designee: Ms. Debra Owens

Chair of Governing Board of South Florida Water Management District Ms. Trudi K. Williams Designee: Mr. Gerardo Fernandez

Miami-Dade State Attorney Ms. Katherine Fernandez-Rundle Designee: Mr. Gary Winston

Mayor of Miami-Dade County Mayor Alex Penelas Designee: Ms. Sandy O'Neil

Mayor of Miami Mayor Manuel A. Diaz Designee: Mr. Javier Fernández

City of Miami Commissioner Commissioner Joe Sanchez Designee: Ms. Eileen Damaso

Miami-Dade County Commissioner Commissioner Bruno Barreiro Designee: Mr. Alfredo Gonzalez

Chair of Mlami River Marine Mr. Jim Brown Designee: Mr. Richard Bunnell

Chair of Marine Council Mr. Phil Everingham Designee: Mr. James Wellington

Executive Director of Downtown Development Authority Ms. Patti Allen Designee: Mr. Alonso Menendez

Chair of Greater Miami Chamber of Commerce Mr. William O. Cullom Designee: Ms. Megan Kelly

Neighborhood Representative Appointed by City of Miami Commission Dr. Ernest Martin Designee: Mr. Michael Cox

Neighborhood Representative Appointed by Miami-Dade Commission Ms. Sallye Jude Designee: Ms. Jane Caporelli

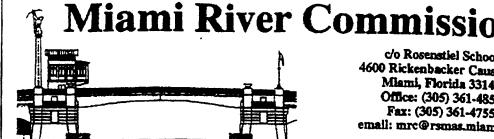
Representative from Environmental or Civic Organization Appointed by the Governor Ms. Janet McAliley Designee: Ms. Theo Long

Member at Large Appointed by the Governor Mr. Robert Parks

Member at Large Appointed by Miami-Dade Commission Ms. Sara Babun Designee: Mr. Tom Parker

Member at Large Appointed by City of Miami Commission Mr. Cleve Jones, Jr. Designee: Captain Beau Payne

Managing Director Captain David Miller



c/o Rosenstiel School 4600 Rickenbacker Causeway Miami, Florida 33149 Office: (305) 361-4850 Fax: (305) 361-4755 email: mrc@rsmas.miami.edu

March 12, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

The Miami River Commission is pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history and economic future.

As one who understands historic preservation's potential to spur economic development and community revitalization, I am willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. I look forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, and restored historic neighborhoods.

Yours Very Truly,

David Miller Managing Director Miami River Commission



Conserving
Land
for People

March 11, 2002

Mr. Carlos A. Gimenez, City Manager City of Miami 444 S.W. 2nd Avenue 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

I am pleased to participate in and support the City of Miami's proposed *Preservation Development Initiative*. The timing of this effort is excellent. Private sector interest in preserving Miami's past is stronger than ever and the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history and economic future.

As an organization that understands historic preservation's potential to spur economic development and community revitalization, The Trust for Public Land is willing to help ensure that the *Preservation Development Initiative* succeeds and brings rich rewards to Miami's "overlooked" historic communities. This is especially important for the historic neighborhoods along the Miami River where we are working to implement the Miami River Greenway Initiative. We look forward to supporting this exciting process that will attract financial and technical resources, instill a renewed sense of place, and restore historic neighborhoods in our great city.

Sincerely, Beerla H. Marshall

Brenda H. Marshall

Florida Program Director

Director of Southeast Florida Office

South Florida Office 7900 Red Road, Suite 25 South Miami, FL 33143

(305) 667-0409 Fax (305) 667-0427

THE LAND TRUST OF DADE COUNTY

118 SW South River Drive Miami, Florida 33130 (305) 325-0045 miamihotel@aol.com

March 13, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

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Sincerely,

Sallye G. Jude

President



Gold Coast Section Florida Chapter American Planning Association P. O. Box 430873 South Miami, FL 33243-0873

March 7, 2002

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor Miami, Florida 33130

Dear Mr. Gimenez:

The Gold Coast Section of the American Planning Association, Florida Chapter, is pleased to participate in and support the City of Miami's proposed Preservation Development Initiative. The timing of this effort is excellent: private sector interest in preserving Miami's past is stronger than ever, while the allocation of \$5,000,000 in bond funding for preservation signals an unprecedented public investment in our city's history - and economic future.

As an organization which understands historic preservation's potential to spur economic development and community revitalization, we are willing to work to ensure that the Preservation Development Initiative succeeds and brings rich rewards to Miami's "overlooked" historic communities. We are looking forward to being a part of this exciting process that will bring to Miami financial and technical resources, a renewed sense of place, restored historic neighborhoods, and an enhanced quality of life.

Sincerely,

RICHARD'G. LORBER. AICP Chair, Gold Coast Section

Florida Chapter of the American Planning Association

EXECUTIVE BOARD:

Richard Lorber, AICP, Chair; Thomas Mooney, AICP, Immediate Past Chair; Oliver Kerr, AICP, Vice-Chair Michael Bregman, AICP, Chair-elect; Alex David, AICP, Secretary; Maria Batista, Treasurer www.goldcoast-fapa.com

Carlos A. Gimenez, City Manager Miami Riverside Center 444 SW 2 Avenue, 10th Floor. Miami, Florida 33130

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Signature
Jim Broton — — — — — — — — — — — — — — — — — — —
President
Spring Garden Civic Association Business/Agency/Organization
951 NW 10 Court, Miamt, FL 33136

City of Miami Bond Program Summary of Sub-Group Meeting Draft/Working Paper

Category:

Historic Preservation

Proposed Project:

Match for Preservation Development Initiative Grant

This project will provide the required match for a grant from the National Trust for Historic Preservation, which will provide up to \$1.8 million in technical assistance, grants and loan funds to incorporate historic preservation into the City's economic and community development strategies

<u>Is this item expressly identified in the Proposed G.O. Bond Issue List of Projects?</u>
No

Total Amount Allocated:

\$57,500

PROJECT CRITERIA

Projected Time Line:

1 year

Estimated Cost (Expenditure Required Per Year):

Year One:

\$57,500

Year Two: Year Three:

Will Land Acquisition Be Required? If so, how much?

No

Job Creation Potential (First Source Hiring Agreement):

Minimal

Economic Development Impact:

The intent of this grant is the development of a holistic approach to the City's community and economic development strategies that will incorporate historic preservation as a viable component. Such an approach will identify tools and incentives that will a) address the primary obstacles that stand in the way of successful historic preservation efforts, and b) enhance opportunities for preservation-based residential and commercial revitalization.

Tourism Impact:

Heritage and cultural tourism is the fastest-growing segment of the tourism industry. Forty-six percent of all U.S. adult travelers included a cultural, arts, heritage or historic activity while on a trip during the previous year. Of these travelers, visiting a historic site was the most popular cultural activity. Visitors to historic sites stay longer and spend more money than other kinds of tourists. For example, while the average U.S. traveler spends \$425 and 3.3 nights away from home per trip, visitors to historic and cultural attractions sites spend \$615 and 4.7 nights. Their spending can help diversify a local economy and preserve the community's character.

Operational Impact (Once completed, will this project require additional funding from the City of Miami to operate?):

Minimal impact.

List Potential Grants that Maybe Utilized to Off-Set Cost of this Project:

This project a match for a grant from the National Trust for Historic Preservation.

Public Safety Impact:

Minimal

Synergistic Relationship Between Bond vs. Non Bond Projects:
This will complement the investment that is taking place in the City's historic districts and sites. The grant will provide up to \$1.8 million in technical assistance, grants and loan funds to incorporate historic preservation into the City's economic and community development strategies.

Team Content:



Preservation Development Initiative

Comprehensive Preservation Development Strategies Teams

The purpose of a Preservation Development Initiative (PDI) comprehensive preservation development strategies team is to bring together multi-disciplinary expertise in the field of preservation economics and public policy to help communities develop strategies for development. During the planning phase of a PDI assessment, the National Trust Community Revitalization staff consults with the site sponsoring organizations to determine the key questions and issues to be addressed by the team. As part of the site reconnaissance, the PDI staff will develop team assignments and vital questions for the team's consideration. Once a contract is signed with the National Trust and team dates are set, team members are selected.

Selection of the Team

The director of the National Trust's Preservation Development Initiatives serves as the coordinator of the team. He is responsible for directing the overall work of the team, and serving as the team spokesperson to the media. Team members are chosen from many different disciplines of fields related to preservation-based economic and community development. Team members may be selected from among National Trust staff, trustees, advisors, and independent consulting partners having substantial knowledge of the issues to be addressed. Each team will be specifically constituted based on the issues identified in the preliminary planning and reconnaissance phase. Disciplines represented may include: Main Street and commercial district revitalization, historic residential district revitalization and housing development, public policy and historic preservation law, urban planning and land use, historic architecture and community design management systems, heritage tourism programming, real estate development, organization development, strategic planning, market analysis and revitalization financial systems. Additional team members may provide their expertise off-site through a review of written materials provided in advance of the on-site analysis.

• Team Preparation

The sponsoring community is asked to assemble advance briefing materials that are sent to each team member at least three weeks before the on-site research. During the first day on-site, the sponsor and local partners provide a complete overview briefing of the issues, groups and individuals, and economic dynamics impacting a potential preservation-based economic development strategy. The local sponsor is also asked to arrange a tour of the study area(s) and to identify and schedule interviews with key local resource people in the community.



Preservation Development Initiative

Background Information Checklist

City government development programs

	Neighborhood revitalization program information			
	Downtown development program information			
	Annual CDBG spending information			
	Historic preservation programs information			
	Loan & grant programs information			
Neighb	Neighborhood revitalization			
	Active CDCs in study areas			
	 Information about organization & programs of CDC working in study neighborhoods 			
	History & background information about study neighborhoods			
	Active neighborhood organizations, residential rehabilitation programs, etc.			
Commercial revitalization				
	Downtown revitalization/ redevelopment organization information, staffing & budget			
	Downtown development/redevelopment projects planned			
	Neighborhood commercial revitalization organizations & programs			
	Small business development programs			
	Information on area Chambers of Commerce			
	Information on area "Main Street" programs			
	Special services districts			
	o Business Improvement Districts – enabling legislation, maps of districts,			
	information about current or proposed BIDs			
	o Tax Increment Financing Districts – enabling legislation, maps of current and			
	proposed districts, information on budgets & uses of funds.			
	Other special districts (entertainment, arts, waterfront, etc.).			
	Enterprise Zones, other special redevelopment areas: legislation, incentives and			
	programs.			
	Economic and industrial development programs and incentives.			
	Economic development incentives (transfers of development rights (TDR), loans, grants,			
	development set-asides, etc.)			

Protecting the Irreplaceable (202) 588-6256 • Fax (202) 588-6050

Histor	ic preservation
	Historic districts – maps of national, state & local districts + identification of significant individual sites.
	Significant vacant historic properties (listed or eligible)
	Local preservation organizations information
	Historic district commission – procedures, jurisdiction, background on commissioners. O Staff
	State and local historic rehabilitation tax credits available
	Information on historic tax credit projects
	Copy of ordinances relating to historic preservation, demolition, designation and review Preservation loan and grant funds available.
	Historic & non-historic design guidelines and review procedures.
	ing & zoning
	Comprehensive (master) plan (summary is sufficient in advance; full plan for team on-
	site)
	o Historic preservation sections
	o Downtown & neighborhood commercial development/revitalization sections
	O Housing & neighborhood development
	o Transportation plan
	Growth management plans and programs
	Coastal, conservation and environment plans summaries
	Special zoning provisions related to:
	Historic preservation Naighborhood revitalization areas
	o Neighborhood revitalization areas
	Downtown development areasArts districts
П	
	Development plans & special projects planned
	Map of study area(s)
Demog	graphic information
	Statistical information
	 Population, household size, ethnicity
	Income & poverty
	o Education
	Any available economic data
	o Unemployment
	o Industrial
	o Trends
	O Any market surveys or data
Touris	
	CVB information
	o Events & attractions
	o Conventions & meeting facilities; major conventions planned
	o Statistics



Preservation Development Initiative

AGENDA FOR TYPICAL FOUR-DAY TEAM

• Monday: Arrival & Orientation

Team members arrive at the hotel by mid afternoon. After getting settled, they meet to allow team members to review the week's agenda and have a preliminary meeting with the local contact. At this time, the team will briefly discuss the division of issues, agenda and interview schedule and may make specific information requests of the sponsor. The team dines together – often with the representative of the local sponsoring entity – to discuss the issues to be addressed.

4:00 PM Arrive at hotel

5:00 PM Meeting with PDI director Evening Dinner with sponsor

• Tuesday: Briefing & Tours

This day is primarily dedicated to becoming familiar with the areas in question and gathering information. The morning begins with a briefing by the sponsor that should recap the information in the advance briefing materials and include additional data as needed. A tour of the study area follows. This tour can be by foot, bus, boat or other means, depending on the size and scope of the area in question. In the afternoon, the team may break into groups to tour discipline-specific sites and resources. In late afternoon, the team returns to a work area or the hotel to discuss issues identified during the tour, more clearly define individual team member assignments and prepare for interviews on Wednesday and Thursday morning. In some communities, the sponsor may choose to host a reception for the team members, sponsor representatives and resource persons.

8:30 AM Panel meets for briefing 10:00 AM Tour of study area 12:30 PM Working lunch 1:30 PM Discipline-specific tours

4:30 PM Finish briefing and discussion of assignments

Early Evening Reception for team members & resource persons (optional)

Evening Working dinner for team and debriefing

• Wednesday: Interviews

The team divides into sub-groups (2-3) and conducts interviews from 8:30 AM to 5:00 PM, with the exception of one hour for lunch. The resource persons are those individuals selected by the sponsor to supply the team with pertinent information about the issues and areas being analyzed. Each interview will typically include one or two individuals. Group interviews should be limited to not more than six persons. Interview periods are scheduled at one-half hour to forty-five minute intervals.

8:30 AM Team interviews with local resource persons
Noon Lunch, with review of morning's information

1:00 PM Interviews resume

Evening Working dinner & interview debriefing

Thursday: Follow-up information and Report Preparation

Essential follow-up interviews with resource persons may be scheduled throughout the morning or team members may venture out to gather more information based on the previous day's interviews. After lunch, the team members determine the key issues to be addressed in the initial findings presentation and begin to work on their respective sections of the strategy. The PDI director will schedule session so that the team can come together to discuss strategy alternatives and presentation plans. The work sessions may run late into the evening.

8:30 AM Completion of interviews and follow-up data gathering

Noon Working lunch & work session scheduling

Afternoon Work sessions/individual team member presentation preparation

Evening Working dinner and presentation preparation

• Friday: Initial Strategy Presentation

The presentation of the highlights of the initial strategy is finalized in the morning and a presentation of the panel's recommended strategies is made to the sponsor. This may be in a public forum or a private presentation or conversation with the sponsor.

8:00 AM Final preparations for presentation

Noon Presentation of initial strategy and "next steps"

Afternoon Team members depart

Preservation Development Initiative Strategy Team Interviews

An entire day of the team on-site analysis is spent in a series of thirty to forty-five minute interviews scheduled by the local sponsor. In order to glean as much information as possible, the team will split into 2-3 interview groups based upon areas of expertise. The purpose of these interviews is twofold: to allow team members to gain additional information and insights from the local community leaders, informational resource persons and residents and to provide the community members with an opportunity to participate in the process. A major "selling point" of the strategic development plan is bringing together the issues and ideas of the entire community to develop a realistic, accomplishable plan of action. To encourage the frank discussions necessary to achieve this end, *all interviews are confidential*. No fact learned or opinion stated is to be attributed to an interviewee in subsequent interviews, the written strategy report or oral presentation. To encourage candid comments and participation by interviewees, only PDI team members will be present in the interviews.

Suggested List of Persons or Groups for Interviews

- 1. Individuals
 - a. Mayor, city manager/administrator or representative
 - b. City council members represented study area or representatives
 - c. Business leaders and key property owners
 - d. Chamber of Commerce executive
 - e. Key financial institutions
 - f. Community development director
 - g. Economic development director
 - h. Downtown development/BID executives in study areas
 - i. Planning director or key planning officials
 - i. Codes enforcement official
 - k. Tourism or CVB representative
 - 1. Key architect &/or developer working in the study areas
 - m. Public works/parking officials
 - n. Historic preservation official/HDC chairman
 - o. Area university officials in related disciplines
 - p. Key community leaders
- 2. Groups (interview groups should be kept to no more than six participants)
 - a. Bankers
 - b. Historical society, local preservation organizations
 - c. Realtors®
 - d. Media representatives (management, editors, not advertising sales staff)
 - e. Developers (commercial and residential)
 - f. Community development corporations
 - g. Residents' associations representatives (diverse: ethnically, racially, economically)

Interviewees should be briefed on the purpose of the team and the <u>confidentiality</u> of the interviews.

Director, Preservation Development Initiative

- Provide copy of original Preservation Development Initiative proposal to each team member no les than one week prior to the team visit.
- Coordinate with local sponsor to develop schedule for team visit and to ensure that thorough, appropriate information is sent to the PDI team members.
- Oversee scheduling of interviews, hotel reservations, ground transportation to the site and other arrangements to ensure proper local preparations by the local sponsor.
- Conduct news conference with all available media sources to explain the objectives of the PDI team and the Preservation Development Initiative.
- Arrange for participation of team members from within the National Trust, its Trustees and Advisors.
- Arrange for outside consulting team members with expertise applicable to local issues and needs.
- Assemble and mail team process information to PDI team members and define team roles and responsibilities.
- Make travel arrangements for team members
- Serve as chair of the team, coordinating team activities, discussions and production.
- Send team résumés to local sponsor.
- Oversee the production of development strategy based on notes, outlines, drafts and materials produced by the PDI team.
- Coordinate presentation of initial findings at the conclusion of the PDI team visit.

Local sponsor

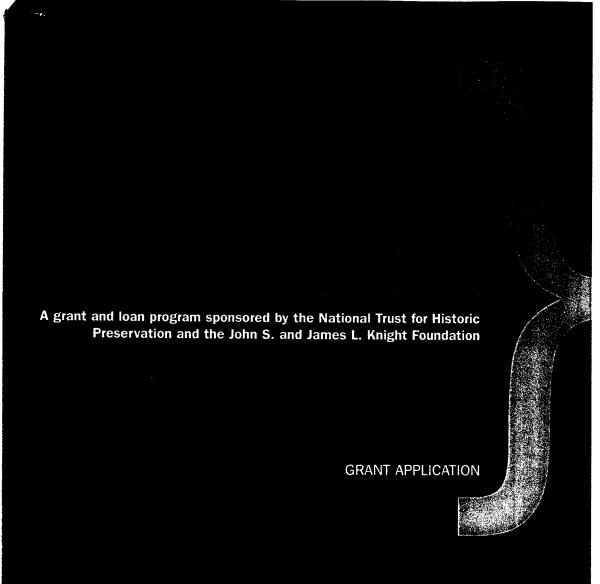
- Prepare briefing packet of all PDI team members. Mail the packet to be received no later than ten days for the on-site visit. Information that is too bulky or for reference only (such as comprehensive plans or older development plans and studies) should be collected and put in the team's work room for use during the visit.
- Information should include:
 - o City government development programs information
 - o Downtown & neighborhood commercial development information

- o Neighborhood development & revitalization program information
- o Historic preservation information
- o Planning & zoning information
- o Demographic information
- o Tourism information
- o Economic development information

A specific checklist of information will be provided to the local contact for data assembly prior to the team on-site visit.

- Make local logistical arrangements:
 - O Meeting rooms for interviews: moderately-sized rooms (2-3) for interviews (to seat 6-10 people) with a comfortable waiting area. The interview rooms should be easy for people being interviewed to reach and handicapped accessible.
 - o A work room at the hotel or one accessible 24-hours per day.
 - o Guides for driving or walking tours. Vans for tours.
 - O Large gathering space for public presentation (is one is scheduled). Audience comfort is an important consideration. If the space is large enough to require a public address system, arrange for one to be available and tested before the presentation. Room should be able to be darkened for visual presentation.
 - o Room for reception (if one is scheduled).
 - o Arrange for all interviews with individuals and groups (schedule should be set and made available to the PDI director no later than 10 days before the team arrives on-site).
 - Provide brief background information on each interviewee and group.
 - Arrange coffee/water in interview room and for someone to greet persons arriving prior to their scheduled interview time.
 - o Arrange local publicity
 - Brief local media about purpose of team study
 - Arrange interviews with PDI director and other team members at end of presentation
 - Arrange pre-presentation publicity and coverage of public presentation
 - Handle any other public relations responsibilities which may emerge during the team visit.

Remember that anything that can be done to minimize the distractions will help the team be more efficient and effective. Flip charts, markers, large format maps, extra copies of studies and reports, etc. when readily available will greatly facilitate the team's work.









The Preservation Development Initiative will provide more than \$1.8 million in technical assistance, grants, and loan funds to eight <u>Knight Communities</u> to use historic preservation as part of their economic and community development strategies. The National Trust invites eligible communities to submit an application to participate in this initiative.

Strong nations are built on strong communities. Research tells us that historic neighborhoods build stronger communities than their newer neighbors. New residents are more likely to choose historic neighborhoods, which tend to be more stable, retaining a greater percentage of their residents than the city as a whole, and more diverse.

Preserving the built environment also has financial benefits. Simply put, historic places drive the economy. Preservation plays a vigorous role in priming the economic pump. Studies show that \$1 million spent on non-residential historic rehabilitation creates 4 jobs more than the same money spent on new construction... and that it generates \$79,000 more in income, \$13,000 more in taxes, and \$110,000 more in wealth.

Finally, preservation not only attracts new residents; it also brings in visitors. Heritage tourism is one of the fastest growing segments of the travel industry, and heritage visitors spend about 30% more on their trips than the average U.S. traveler, according to the Travel Industry of America.

So if historic places tell us who we are as a nation...

Help us build stronger communities...

And drive our economy, the economic rationale for including historic preservation in community economic development strategies should be self-evident. But it is not.

Even with the proven economic impact of historic preservation, many communities have not maximized its use for community economic development.

> Why is preservation missing from so many communities' economic development strategies?

The use of historic preservation as an economic development strategy is a relatively new practice. For too many cities and towns, historic preservation is perceived as a "frill," a cultural activity that is "nice to have," but not essential. Many public officials focus on business development and job creation, not realizing that historic preservation is a proven economic catalyst.





NATIONAL TRUST FOR HISTORIC PRESERVATION COMMUNITY REVITALIZATION PROGRAMS

The National Trust is the leader in preservation-based community and economic development programs. Chartered by Congress, the National Trust is dedicated to saving America's communities-not only its buildings but also its cultural assets, economic vitality, and diversity. Its award-winning National Main Street Center has assisted 1,600 communities to realize more than \$15 billion in reinvestment in historic downtowns and neighborhood Main Street districts. The Main Street program is recognized as a leader in commercial district revitalization throughout the nation. The National Trust's Community Partners program-including the Inner City Ventures Fund and the National Preservation Loan Fund-has loaned out more than \$11 million. Its funding and technical assistance has resulted in the production of 1.468 housing units and 1.8 million square feet of commercial space and community facilities. The National Trust's for-profit subsidiary, the National Trust Community Investment Corporation, manages a \$25million fund that makes direct equity investments in rehabilitation projects. The Regional Offices of the National Trust provide organization development assistance for local community preservation groups and support preservation planning. The National Trust's Heritage Tourism program offers assistance in building a local tourism industry highlighting historic and cultural sites. Through its partnership with American Express, the Heritage Tourism Program is in the vanguard of this growing economic sector. All of these services, programs, and funds will be available to Knight Communities receiving Preservation Development Initiative grants.

THE JOHN S. AND JAMES L. KNIGHT FOUNDATION

<u>The John S. and James L. Knight Foundation</u> promotes excellence in journalism worldwide and invests in the vitality of 26 U.S. communities.

PRESERVATION DEVELOPMENT INITIATIVE

More than \$1.8 million in technical assistance, grants, and loan funds are available to help eight Knight Communities build preservation-based economic development strategies and implementation programs. The grant includes:

- > A comprehensive community preservation assessment. This week-long strategic planning service features the combined programs and expertise of the National Trust for Historic Preservation. The assessment will analyze each community's current and potential preservation-based economic development strategies. The assessment team will be specially selected to address your community's issues and opportunities. Using your existing plans and strategies, the team will determine how your community can maximize historic preservation's economic potential. The team will examine economic programs and plans, the economic potential of downtown and neighborhood Main Street districts, and opportunities for the revitalization of older residential districts. Heritage tourism development opportunities will also be analyzed, as well as local public and private organizational capacity.
- > Economic development strategy.
 Following the assessment, the National Trust team will develop a practical, preservation-based economic development strategy, with specific recommendations and a "success schedule." The Preservation Development Initiative grant provides immediate follow-up technical assistance so your community can launch a revitalization program as soon as possible.
- Ongoing technical assistance. The National Trust will provide ongoing assistance to keep your implementation plan on track. No matter what the goal — revitalizing historic residential or commercial districts, building local organizations, revising codes and ordinances, creating a Heritage Tourism program, historic real estate development — the National Trust will provide expert assistance and support.
- Financial programs.

 The National Trust provides loan and grant programs for historic real estate development. Communities that take part in the Preservation Development Initiative will receive funding and assistance to develop financial incentives, such as revolving loan funds for historic real estate development. The National Trust's for-profit subsidiary, the Banc of America Historic Tax Credit Fund, and its various equity funds will look for projects for targeted investment.
- "Best Practices" online database.
 Based on the success of your community and others across the country, the National Trust will develop an online database highlighting the "best practices" of preservation-based economic development.
- > Preservation-based development symposium.
 Your community will be featured in a national symposium in
 Washington, D.C., and in a publication celebrating your community
 vision and actions. This symposium will offer a great opportunity
 to showcase your city's successes before a national audience.

Guidelines and Criteria

ELIGIBILITY

Any government agency, community foundation, nonprofit organization, or private corporation may submit the application on behalf of any of the <u>Knight Communities</u>.

NATIONAL TRUST FOR HISTORIC PRESERVATION RESPONSIBILITIES

- Conduct a pre-assessment planning meeting with community organizers and local leadership group.
- Conduct a week-long comprehensive preservation assessment of economic development opportunities (valued at minimum of \$80,000).
- Present assessment findings in a public forum.
- Provide a bound, written report of economic opportunities and strategies, along with an "action plan."
- Provide immediate follow-up technical assistance services to implement initial strategy steps (valued at \$25,000 - no match required).
- Provide ongoing technical assistance to help implement the strategy.
- Analyze potential National Trust investments in local real estate projects (actual investment decisions based upon availability and quality of projects).
- Develop a financial incentives plan for five of the seven selected communities, which includes a program investment worth of not less than \$1.7 million (depending upon local needs). Plan includes National Trust assistance in leveraging grant and loan funds with local funding sources.
- Create online database of "best practices."

Hold a national symposium and produce a publication to highlight local program successes.

LOCAL RESPONSIBILITIES

Identify and recruit local project partners from the public and private sectors.

Organize pre-assessment briefing materials for team review.

- Schedule meetings, focus groups, interviews for assessment.
- Arrange a location for public presentation of team findings.
- Arrange local program publicity.
- If applicant is not a government agency, obtain a letter of cooperation from local government officials (mayor, city manager, or appropriate agency head).

Raise the following matching funds for grants:

- 1. \$20,000 minimum match to \$60,000 grant for assessment; and
- 2. \$1:\$1 match for ongoing technical assistance up to \$37,500 grant.
- · Participate in national symposium.

PRESERVATION DEVELOPMENT INITIATIVE GRANT AWARD PROCESS

A selection committee of National Trust staff, national advisors, and leaders in community revitalization will select eight Knight Community proposals to receive the Preservation Development Initiative grants. The committee will use the following criteria to evaluate each proposal:

- Opportunity to develop a public-private partnership for preservation-based economic development;
- > Support from public officials;
- Support from private sector (businesses, property owners, etc.),
 civic organizations, and nonprofit groups;
- · Commitment to implement a preservation-based economic development strategy; and

Commitment of resources (human and financial match).

All materials submitted become the property of the National Trust for Historic Preservation and may not be returned.

DIRECTIONS FOR SUBMITTING A PROPOSAL

Please read the preceding program description and guidelines carefully before completing the grant application form. Limit answers to the space provided, using a minimum typeface of 10 points. If necessary, you may use up to two additional pages to further explain your proposal. Please use an original application form.





November 6, 2002

Ms Sarah Eaton, Preservation Officer City of Miami Planning and Zoning Department P.O. Box 330708 Miami, Florida 33233

Re: Agreement fort Consulting Services (NT-03-IN-2443)

Dear Ms Eaton:

I am enclosing two copies of a contract proposal cover the services that will be provided by the Preservation Development Initiative of the National Trust for Miami with the support of a grant from the Knight Foundation. Both copies have signed by Richard Moe for the National Trust.

If the agreement is satisfactory, please have one copy signed for the City and return it directly to me at the following address:

Russell A. Garman, Jr., Contracts Administrator National Trust for Historic Preservation 1785 Massachusetts Avenue N.W. Washington D.C. 20036

The second copy is for your records. If you have any questions, please contact me at 202/588-6262 or Mac Nichols at 202/588-5256.

Thank you very much for your assistance in this matter,

Sincerely,

Russell A. Garman Jr. Contracts Administrator

cc. Mac Nichols Debbie Wise

Protecting the Irreplaceable



AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is entered into by and between National Trust for Historic Preservation in the United States, a charitable, educational and nonprofit corporation created by Act of Congress, with a mailing address at 1785 Massachusetts Avenue, N.W., Washington, D.C. 20036 (hereafter referred to as the "National Trust") and the City of Miami, a municipal corporation organized under the laws of the State of Florida through its Planning and Zoning Department whose mailing address is P.O. Box 330708, Miami, Florida 33233 (hereafter referred to as "Local Sponsor").

BACKGROUND

The National Trust's **Preservation Development Initiative** ("PDI") provides assessments, technical assistance and related services at discounted or no cost to selected communities throughout the United States to assist those communities in using historic preservation as part of their economic and community development strategies. PDI is made possible through a grant to the National Trust from the **John S. and James L. Knight Foundation** (the "Knight Foundation"). Communities eligible to be selected for PDI are any of the twenty-six communities participating in the Knight Foundation's Community Partners Program (each, a "Knight Community" or jointly the "Knight Communities"). PDI participants are selected by the National Trust from among interested Knight Communities through a competitive proposal process. Any government agency, community foundation, nonprofit organization or private corporation may submit an application on behalf of a Knight Community.

Miami, Florida (the "Community"), a Knight Community, has been selected to participate in PDI based on a proposal submitted by the Local Sponsor. As a result of participation in PDI, subject to the terms and conditions of this Agreement, the National Trust will provide the following four categories of assistance with respect to the Community: (1) a comprehensive community preservation assessment consisting of a week-long strategic planning service, and the preparation and presentation of a preservation-based economic development strategy; (2) follow-up technical assistance provided at no cost on a retainer basis; (3) discounted ongoing technical assistance; and (4) access to success stories and lessons learned disseminated through a "best practices" database and a preservation-based development symposium.

The Local Sponsor wishes to enter into a cooperative working agreement with the National Trust that will facilitate the delivery of these categories of assistance to the Community.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements contained herein, the parties have agreed as follows:

- 1. <u>Term.</u> This Agreement will be effective as of October 1, 2002. It will conclude no later than June 30, 2004 or the date on which all subsidies available with respect to the Community pursuant to this Agreement have been exhausted, whichever date occurs first. The term may be extended for an additional period of time through a properly executed amendment signed by the authorized representatives of both parties.
- 2. <u>Definitions</u>. The parties agree that the following terms when used in this Agreement will have the meanings set forth below:
 - A. "Assessment" has the meaning set forth in paragraph 3.A
 - B. "Assessment Match" has the meaning set forth in paragraph 5.A
 - C. "Best Practices Data Base" has the meaning set forth in paragraph 3.D(i).
 - **D.** "Community" has the meaning set forth in the Background Statement.
 - E. "Follow-Up Technical Assistance" has the meaning set forth in paragraph 3.B.
 - F. "Knight Community" has the meaning set forth in the Background Statement.
 - G. "Knight Foundation" has the meaning set forth in the Background Statement.
 - **H.** "Local Partners" means any government agency, community foundation, nonprofit organization, or private corporation identified by the Local Sponsor as being a useful participant in the activities contemplated in this Agreement.
 - I. "Ongoing Technical Assistance" has the meaning set forth in paragraph 3.C.
 - J. "On-Site Assessment" has the meaning set forth in paragraph 3.A.(ii).
 - K. "PDI" has the meaning set forth in the Background Statement.
 - L. "Retainer" has the meaning set forth in paragraph 3.B
 - M. "Strategy Report" has the meaning set forth in paragraph 3.A(iii).
 - N. "Symposium" has the meaning set forth in paragraph 3.D(ii).
 - O. "Task Fee" has the meaning set forth in paragraph 3.C(ii).
 - P. "Task Order" has the meaning set forth in paragraph 3.C(ii).
 - Q. "Team" means the economic and community development experts who will conduct the Assessment of the Community, including representatives from the National Trust's

- Community Partners program, a representative from the National Main Street Center, and other National Trust staff, as appropriate.
- R. Third Party Costs" means all expenses incurred by the National Trust or its agents to third parties in the course of performing the services contemplated herein, including items such as travel, lodging, meals, toll telephone calls, photocopying, facsimiles ("fax"), and courier services.
- 3. Services to be Provided by the National Trust.
 - A. <u>Comprehensive Community Preservation Assessment</u>. The National Trust will perform a comprehensive community preservation assessment (the "Assessment") designed to determine current and potential preservation-based economic development strategies for the Community. The Assessment will consist of four components: (1) an Off-Site Assessment, (2) an On-Site Assessment, (3) Additional Assessment Services (if any), and (4) an Economic Development Strategy Report.
 - (i) Off-Site Assessment. Prior to undertaking the On-Site Assessment, the Team will perform the following tasks:
 - (a) Review background information furnished by the Local Sponsor;
 - (b) Identify factors affecting preservation-based development throughout the Community, including:
 - (1) Patterns of commercial and residential development, zoning and planning policies, transportation infrastructure, and other influences on commercial and residential development;
 - (2) Public and private financing available for preservation-based community development;
 - (3) Regulatory and incentive-driven tools available within the Community; and
 - (4) The experience and capacity of public- and private-sector organizations and agencies involved in the revitalization of historic residential neighborhoods and traditional commercial districts.
 - (c) Develop a questionnaire to be used during interviews with Local Partners;
 - (d) Coordinate with the Local Sponsor in preparing an itinerary for the On-Site Assessment; and

- (e) Coordinate with the Local Sponsor in setting up appointments to meet with Local Sponsor staff and Local Partners.
- (ii) On-Site Assessment. The members of the Team will visit the community for approximately five-days to perform an on-site assessment (the "On-Site Assessment"). Members of the Team will perform the following tasks as part of the On-Site Assessment:
 - (a) Tour the community, meet Local Partners, and collect additional information;
 - (b) Conduct confidential interviews with a representative group of residents, property owners, business owners, civic leaders, developers, and others;
 - (c) Work independently to gather additional information;
 - (d) Evaluate any existing short-range and long-range plans for Community neighborhoods, and identify areas of priority for future action;
 - (e) Review existing public and private Community programs that complement a comprehensive approach to historic preservation;
 - (f) Meet with a representative of the State Historic Preservation Officer in person or by phone regarding priorities and endangered properties, and solicit input from them to maximize the Team's assistance to the Local Sponsor;
 - (g) Identify potential historic tax credit projects;
 - (h) Identify National Trust Inner-City Ventures Fund or National Preservation Loan Fund opportunities, for either individual project-based loans or for lines of credit to assist multiple projects undertaken by one organization;
 - (i) Identify historic or conservation districts in the Community that would benefit from the creation of design guidelines for affordable housing;
 - (j) Identify Community commercial districts that would benefit from the creations of design guidelines;
 - (k) Identify one or more urban neighborhoods in the Community that would benefit from the creation of a Main Street program, or a citywide Main Street program to assist multiple districts in the Community;

- (l) Identify opportunities for the Local Sponsor to expand partnerships with other national community revitalization intermediaries and funding sources; and
- (m) Evaluate the Local Sponsor's opportunities to fund recommended strategies, programs and technical assistance.
- (iii) Economic Development Strategy Report. Once the On-Site Assessment has been completed, the Team will formulate a practical, preservation-based economic development strategy for the Community, with specific recommendations and a "success schedule". The National Trust will present the recommended strategy in the form of a bound, written report (the "Strategy Report"). In addition, one or more members of the Team will present the principal findings contained in the Strategy Report at a public forum organized by the Local Sponsor.

B. Follow-Up Technical Assistance.

- Upon payment of the \$20,000 Assessment Match by the Local Sponsor, an (i) additional \$25,000 retainer (the "Retainer") will deemed to have been paid to the National Trust on behalf of the Local Sponsor from the proceeds of the National Trust's Knight Foundation grant. The Retainer shall be used to facilitate the provision of Follow-Up Technical Assistance. Follow-Up Technical Assistance means the provision of advice and technical assistance by the National Trust on an "as-needed" basis. It is contemplated that Follow-Up Technical Assistance will initially involve assistance designed to ensure that momentum is not lost following the completion of the Strategy Report by providing the Local Sponsor or its designees with access to Team members and other National Trust professional staff while formulating plans for implementing the recommendations contained in the Strategy Report. Thereafter, Follow-Up Technical Assistance shall mean phone consultation or written guidance on discrete questions that lend themselves to hourly consulting. The parties agree to work cooperatively to determine whether specific consulting assignments are best characterized as Follow-Up Technical Assistance or Ongoing Technical Assistance pursuant to paragraph 3.C. The provision of Follow-Up Technical Assistance pursuant to the Retainer shall be subject to the following terms and conditions:
- (ii) Services provided pursuant to the Retainer shall be available only to the Local Sponsor or its authorized designees. The designated Representative of the Local Sponsor shall on a continuing basis indicate in writing to the designated Representative of the National Trust which of Local Sponsor's employees may access Retainer services. In addition, the designated Representative of the Local Sponsor may authorize other individuals (for example, employees of other Local Partners) to access Retainer services provided that such authorization is given to the designated Representative of the National Trust in writing, and names the

- specific person or persons who may access such services and the extent of their authorization to do so.
- (iii) Persons seeking to access Retainer services must initially contact the designated Representative of the National Trust at the onset of each assignment. The National Trust Representative shall evaluate the nature of the request and assign it to an appropriate National Trust professional staff member or an independent consultant selected and retained by the National Trust.
- (iv) The Retainer fund will be debited at the rate of \$145.00 per hour of professional services performed by the staff of the National Trust. Any expenses incurred for the services of outside consultants will be debited against the Retainer at their actual cost, based upon fees negotiated by the National Trust with each such consultant. The Retainer will also be debited for the actual cost of all Third Party Expenses incurred in connected with the provision of Retainer services; provided, however, that a 15% mark-up for administration will be added to travel expenses where National Trust staff are not participating in the service.
- (v) The National Trust will provide the Local Sponsor with a statement at the end of each calendar quarter identifying the professional services rendered and the Third Party Expenses paid during the quarter from the Retainer and the balance remaining in the Retainer.
- (vi) The National Trust retains the option to charge the Local Sponsor for any follow-up technical assistance obtained from the National Trust in a manner that is inconsistent with the provisions of this paragraph 3.B, including the requirements of paragraph 3.B(ii) and (iii). The charge for such assistance shall be based upon the standard rates currently in effect for consulting services provided by the National Trust in the normal course of business and shall be due and payable within thirty (30) days following the receipt of an itemized invoice of such services.

C. Ongoing Technical Assistance Tasks.

(i) The Knight Foundation grant to the National Trust enables the National Trust to provide a fixed amount of discounted Ongoing Technical Assistance (as hereafter defined) to the Local Sponsor or its designee. Ongoing Technical Assistance means technical assistance or consulting assignments that are defined in terms of the completion of specific programmatic tasks (for example, initiating a heritage tourism program or revising codes and ordinances). Examples of possible Ongoing Technical Assistance tasks are listed in **Exhibit A**, which is attached and incorporated herein by reference. It is expressly understood that should the National Trust agree to provide funding to the Local Sponsor or its designee to establish financial programs such as revolving loan

- funds, any technical assistance required or desired in connection with the provision of such funds shall be considered Ongoing Technical Assistance.
- (ii) The Local Sponsor or its designee may request an estimate from the National Trust for performing Ongoing Technical Assistance tasks. Each request shall contain a brief scope of work and desired outcome. The National Trust shall respond in a timely manner to such requests (including notifying the Local Sponsor that it is not able to undertake the additional requested task, if that is the case). If the parties agree that the National Trust should undertake a task, the National Trust shall prepare a task order ("Task Order") to that effect. The Task Order shall describe the agreement of the parties regarding the scope of the task to be performed and the conditions related thereto. Each Task Order shall state the agreed amount of or basis for calculating the compensation (e.g. a fixed fee) to be paid to the National Trust in consideration of the task to be performed (the "Task Fee"). The National Trust may require a deposit or that Task Fees be paid in progress installments, subject to the negotiations of the parties. Tasks shall be performed by a professional staff member of the National Trust or an independent consultant selected and retained by the National Trust. If a party other than the Local Sponsor orders the task or is responsible for the Task Fee, the Local Sponsor shall nonetheless countersign the Task Order so as to evidence its assent to the use of such portion of the discounted technical assistance available hereunder.
- D. <u>Dissemination and Evaluation</u>. The Local Sponsor shall also be entitled to the following services which are designed to disseminate "best practices" and lessons learned by the eight Knight Communities initially participating in PDI:
 - (i) Local Sponsor shall, at no additional cost, have access to a "Best Practices" online database (the "Best Practices Database") highlighting the "best practices" of preservation-based economic development. The Best Practices Database will be developed at a future date by the National Trust and will be maintained for so long as funding remains available to do so; and
 - (ii) The National Trust will organize a preservation-based development symposium (the "Symposium") in Washington, D.C. that will feature, among others, the Local Sponsor and/or the Community. The Symposium is expected to occur in the spring of summer of 2004. Any registration fees that might be charged for the Symposium will be waived for a fixed number of representatives of the Local Sponsor and its designees. The number of complimentary registrations to be made available will be determined by the National Trust in advance of the Symposium. Attendees receiving complimentary registration will also receive complimentary accommodations funded through the Knight Foundation grant. Complimentary accommodations must be arranged by the National Trust's Travel Coordinator (Sue De La Torre 202/588-6206).

4. Materials or Assistance to be Provided by the Local Sponsor.

- **A.** Assessment Responsibilities. The Local Sponsor agrees, promptly upon the execution of this Agreement, to discharge the following responsibilities with respect to the Assessment:
 - (i) providing the National Trust with any background materials (including maps, plans, codes, descriptions of development projects, information on Local Sponsor and Local Partner agencies and programs, and other materials), as requested by the National Trust for its preparation of the Assessment;
 - (ii) establishing Local Partners and providing the National Trust with names and contact persons that the National Trust should include in the interview and Assessment process, and any other information that the National Trust may reasonably request;
 - (iii) making all logistical arrangement necessary for the Assessment, the public presentation of the Strategic Report and other scheduled local events, including the following:
 - (a) providing adequate on-site meeting space, work facilities and requested equipment, such as a slide projector, LCD Projector, flip chart and overhead projector;
 - (b) issuing invitations to participants;
 - (c) preparing and confirming local schedules including meetings, focus groups and interviews; and
 - (d) providing suitable local program publicity, if appropriate.
- **B.** <u>Follow-Up Technical Assistance Responsibilities</u>. The Local Sponsor shall be responsible for communicating all pertinent facts, issues, and other information to the National Trust regarding any requested Follow-Up Technical Assistance.
- C. Ongoing Technical Assistance Responsibilities. The Local Sponsor or its designee shall be responsible for communicating all pertinent facts, issues, and other information to the National Trust regarding any requested Ongoing Technical Assistance. Other responsibilities of the Local Sponsor or its designee with respect to any Ongoing Technical Assistance undertaken by the National Trust shall be set out in the applicable Task Order.
- **D.** <u>Dissemination and Evaluation Responsibilities</u>. The Sponsor agrees to cooperate in the collection of information related to the establishment of the Best Practices Data Base and in developing the Symposium. The Local Sponsor also agrees to send

participants to the Symposium, it being understood that the National Trust shall not be responsible for the cost of such participation except as expressly set out in paragraph 3.D(ii).

5. <u>Compensation.</u>

- A. Assessment Compensation. The Comprehensive Community Preservation Assessment has a value of \$80,000, of which \$60,000 will be paid to the National Trust on behalf of the Local Sponsor from the Knight Foundation grant. The Local Sponsor agrees to pay the balance, Twenty Thousand Dollars (\$20,000) (the "Assessment Match"), to the National Trust as compensation for all services performed under paragraph 3.A. The Assessment Match will be paid as follows:
 - (i) Five Thousand Dollars (\$5,000.00) shall be paid as a non-refundable deposit following the execution of this Agreement; and
 - (ii) Fifteen Thousand Dollars (\$15,000) shall be paid upon completion of the Strategy Report described in paragraph 3.A (iv) above.
- **B.** Follow-Up Technical Assistance Compensation. Follow-Up Technical Assistance and related expenses valued at Twenty-Five Thousand Dollars (\$25,000) will be provided for the Local Sponsor or its designees at no cost thereto, subject to the terms and conditions of paragraph 3.B above.
- C. Ongoing Technical Assistance Compensation. Task Fees shall be due and payable as provided for in the applicable Task Order. The Knight Foundation grant to the National Trust includes the sum of Thirty-Seven Thousand Five Hundred Dollars (\$37,500) to be used to subsidize the cost of Ongoing Technical Assistance, subject to a 1:1 match requirement on the part of the Local Sponsor. It is agreed and understood that this benefit will be realized by applying a 50% discount to the first Seventy- Five Thousand Dollars (\$75,000) ordered by the Local Sponsor or its designees (based upon standard rates currently in effect for consulting services provided by the National Trust in the normal course of business). Ongoing Technical Assistance ordered by the Local Sponsor or its designees in excess of this amount will be charged at the standard rates then in effect for consulting services provided by the National Trust in the normal course of business.

D. <u>Payment.</u>

(i) The payment of compensation for services performed and expenses incurred pursuant to this Agreement will be made in response to invoices submitted by the National Trust as each installment or monthly billing becomes due as specified in this Agreement or the applicable Task Order. Invoices for services billed monthly will contain a statement of services performed and the number of

hours devoted to each service. The reimbursement for Third Party Expenses is not contingent upon implementation of the applicable project or any other event.

(ii) Each invoice will be paid by the Local Sponsor within thirty (30) days following receipt thereof. All payments for compensation and expenses will be sent directly to the attention of:

McDuffie Nichols, Director, Preservation Development Initiatives, National Trust for Historic Preservation in the United States 1785 Massachusetts Avenue, N.W. Washington, D.C. 20036.

6. Representatives.

A. <u>National Trust</u>. **McDuffie Nichols** is hereby designated as the Representative of the National Trust and is authorized to exercise the general direction, supervision and administration of the performance of this Agreement on its behalf. All correspondence and materials shall be sent as follows:

National Trust for Historic Preservation in the United States 1785 Massachusetts Avenue, NW Washington, DC 20036 Attention: McDuffie Nichols

B. <u>Local Sponsor. Sarah Eaton</u> is hereby designated as the Representative of the Local Sponsor and is authorized to exercise the general direction, supervision and administration of the performance of this Agreement on its behalf. All correspondence and materials shall be sent as follows:

Miami Planning and Zoning Department P.O. Box 330708 Miami, Florida 33233 Attn: Sarah Eaton, Preservation Officer

7. General Terms and Conditions.

A. <u>Publicity</u>. The Local Sponsor agrees to use its best efforts to ensure that all promotional materials, publications, signage, construction billboards, plaques or communications with the media in connection with the services performed hereunder shall acknowledge the participation of the National Trust and of the Knight Foundation. Any reference to the Knight Foundation shall be as follows:

"The John S. and James L. Knight Foundation promotes excellence in journalism and invests in the vitality of 26 U.S. communities".

- **B.** Independent Contractor. The National Trust is furnishing its services under this Agreement as an independent contractor, and nothing in this Agreement creates any association, partnership or joint venture between the parties, nor any employeremployee relationship.
- C. <u>National Trust Role</u>. The Local Sponsor agrees that it will not misrepresent the role of the National Trust orally or in any written materials relating to the Project.
- **D.** Indemnification of National Trust. The Local Sponsor agrees to defend, indemnify and hold the National Trust, its officers, employees and agents harmless from and against any liability or responsibility for any claims, damages, expenses or costs arising out of any of Local Sponsor's acts or omissions in the performance of this Agreement.
- E. <u>Indemnification of Local Sponsor</u>. The National Trust agrees to defend, indemnify and hold the Local Sponsor, its officers, employees and agents harmless from and against any liability or responsibility for any claims, damages, expenses or costs arising out of any of the National Trust's acts or omissions in the performance of this Agreement.
- **F.** <u>Subcontracting</u>. It is understood and agreed that in carrying out its services hereunder, the National Trust is authorized to subcontract with such subcontractors, as the National Trust may deem appropriate. The National Trust will be solely responsible for compensating the subcontractors according to the terms of this Agreement and its agreement with the subcontractors.
- G. <u>Copyright</u>. It is agreed and understood that the National Trust is retaining ownership of the copyright and all literary and property rights to the Strategy Report and in the "Best Practices data base prepared for the Knight Communities pursuant to this Agreement including all such rights in any secondary or derivative works based thereon. However, the Local Sponsor shall have and is hereby granted an unlimited, indefinite and royalty- free right to reproduce, publish or otherwise make use of the Strategy Report in connection with its efforts to develop and implement preservation-based economic development programs for the Community.
- H. Release. The Local Sponsor consents to the release of and authorizes the use of any information, case studies or other materials collected by the National Trust in the performance of this Agreement for use in the Best Practices Data Base and in any publications prepared by the National Trust.
- I. <u>Amendment</u>. No amendment, modification or waiver of the terms or conditions of this Agreement will be valid unless in writing and signed by both parties.
- J. <u>Successors and Assigns</u>. This Agreement will be binding upon and will inure to the benefit of the parties, their successors and assigns.

- **K.** Governing Law. This Agreement will be governed by the laws of the District of Columbia.
- L. <u>Entire Agreement</u> This document constitutes the entire agreement between the parties concerning the services and obligations specified herein.

IN WITNESS WHEREOF, the parties have executed this Agreement with the signatures of their duly authorized representatives, effective as of the date written above.

By: Richard Moe, President
City of Miami
By:Carlos A. Gimenez, City Manager

National Trust for Historic Preservation in the United States

EXHIBIT A

Examples of Ongoing Technical Assistance Available from the National Trust

- 1. Development of community-wide Main Street programs.
- 2. Establishment of Main Street programs in one or more specific commercial districts.
- 3. Basic and advanced commercial revitalization training.
- 4. Specific assistance to existing commercial district revitalization and management programs in areas such as market analysis, business development, and marketing.
- 5. Membership in the *National Main Street Network*, whose benefits including Main Street News, Network member website, discounts on National Main Street Center's materials and conferences, information exchanges, and access to the National Trust's financial assistance and insurance programs.
- 6. Organizational development and program design assistance to build real estate capacity aimed at assisting residents of low-income historic districts.
- 7. Comprehensive assistance, including low-interest, short term loans, to developers of historic properties.
- 8. Consulting through the National Trust's *Heritage Property Services* group on all facets of preservation-related real estate development including comprehensive project consultation; feasibility analyses; and tax credit syndication services (such as preliminary legal structuring, initial tax credit valuation, development of an investor presentation package, preparation of the Part 1, 2, and 3 applications to the National Park Service, assistance in identifying bridge and other debt financing, identification of prospective equity investors, negotiation of the letter of intent and assistance during the closing process).
- 9. Consulting and technical assistance regarding the establishment of local financial incentives programs including revolving loan funds and loan guaranty programs.
- 10. Consultation regarding participating in the New Markets Tax Credit program including setting up Community Development Entities (CDEs), working with local lenders to structure New Markets Tax Credit advantaged debt products.
- 11. Advisory service regarding new design in historic areas.

- 12. Strengthening of community-wide preservation organizations, including priority consideration for participation in the National Trust's *Local Organization Initiative* and annual *Big City Preservation Workshop*.
- 13. Strengthening preservation and smart growth policies and ordinances.
- 14. Advising on historic site stewardship.
- 15. Initiating or strengthening heritage tourism programs.

AGREEMENT FOR CONSULTING SERVICES

THIS AGREEMENT is entered into by and between National Trust for Historic Preservation in the United States, a charitable, educational and nonprofit corporation created by Act of Congress, with a mailing address at 1785 Massachusetts Avenue, N.W., Washington, D.C. 20036 (hereafter referred to as the "National Trust") and the City of Miami, a municipal corporation organized under the laws of the State of Florida through its Planning and Zoning Department whose mailing address is P.O. Box 330708, Miami, Florida 33233 (hereafter referred to as "Local Sponsor").

BACKGROUND

The National Trust's **Preservation Development Initiative** ("PDI") provides assessments, technical assistance and related services at discounted or no cost to selected communities throughout the United States to assist those communities in using historic preservation as part of their economic and community development strategies. PDI is made possible through a grant to the National Trust from the **John S. and James L. Knight Foundation** (the "Knight Foundation"). Communities eligible to be selected for PDI are any of the twenty-six communities participating in the Knight Foundation's Community Partners Program (each, a "Knight Community" or jointly the "Knight Communities"). PDI participants are selected by the National Trust from among interested Knight Communities through a competitive proposal process. Any government agency, community foundation, nonprofit organization or private corporation may submit an application on behalf of a Knight Community.

Miami, Florida (the "Community"), a Knight Community, has been selected to participate in PDI based on a proposal submitted by the Local Sponsor. As a result of participation in PDI, subject to the terms and conditions of this Agreement, the National Trust will provide the following four categories of assistance with respect to the Community: (1) a comprehensive community preservation assessment consisting of a week-long strategic planning service, and the preparation and presentation of a preservation-based economic development strategy; (2) follow-up technical assistance provided at no cost on a retainer basis; (3) discounted ongoing technical assistance; and (4) access to success stories and lessons learned disseminated through a "best practices" database and a preservation-based development symposium.

The Local Sponsor wishes to enter into a cooperative working agreement with the National Trust that will facilitate the delivery of these categories of assistance to the Community.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants and agreements contained herein, the parties have agreed as follows:

- 1. <u>Term.</u> This Agreement will be effective as of October 1, 2002. It will conclude no later than June 30, 2004 or the date on which all subsidies available with respect to the Community pursuant to this Agreement have been exhausted, whichever date occurs first. The term may be extended for an additional period of time through a properly executed amendment signed by the authorized representatives of both parties.
- 2. <u>Definitions</u>. The parties agree that the following terms when used in this Agreement will have the meanings set forth below:
 - A. "Assessment" has the meaning set forth in paragraph 3.A
 - B. "Assessment Match" has the meaning set forth in paragraph 5.A
 - C. "Best Practices Data Base" has the meaning set forth in paragraph 3.D(i).
 - D. "Community" has the meaning set forth in the Background Statement.
 - E. "Follow-Up Technical Assistance" has the meaning set forth in paragraph 3.B.
 - F. "Knight Community" has the meaning set forth in the Background Statement.
 - G. "Knight Foundation" has the meaning set forth in the Background Statement.
 - **H.** "Local Partners" means any government agency, community foundation, nonprofit organization, or private corporation identified by the Local Sponsor as being a useful participant in the activities contemplated in this Agreement.
 - I. "Ongoing Technical Assistance" has the meaning set forth in paragraph 3.C.
 - J. "On-Site Assessment" has the meaning set forth in paragraph 3.A.(ii).
 - K. "PDI" has the meaning set forth in the Background Statement.
 - L. "Retainer" has the meaning set forth in paragraph 3.B
 - M. "Strategy Report" has the meaning set forth in paragraph 3.A(iii).
 - N. "Symposium" has the meaning set forth in paragraph 3.D(ii).
 - O. "Task Fee" has the meaning set forth in paragraph 3.C(ii).
 - P. "Task Order" has the meaning set forth in paragraph 3.C(ii).
 - Q. "<u>Team</u>" means the economic and community development experts who will conduct the Assessment of the Community, including representatives from the National Trust's

- Community Partners program, a representative from the National Main Street Center, and other National Trust staff, as appropriate.
- R. Third Party Costs" means all expenses incurred by the National Trust or its agents to third parties in the course of performing the services contemplated herein, including items such as travel, lodging, meals, toll telephone calls, photocopying, facsimiles ("fax"), and courier services.
- 3. Services to be Provided by the National Trust.
 - A. <u>Comprehensive Community Preservation Assessment</u>. The National Trust will perform a comprehensive community preservation assessment (the "Assessment") designed to determine current and potential preservation-based economic development strategies for the Community. The Assessment will consist of four components: (1) an Off-Site Assessment, (2) an On-Site Assessment, (3) Additional Assessment Services (if any), and (4) an Economic Development Strategy Report.
 - (i) Off-Site Assessment. Prior to undertaking the On-Site Assessment, the Team will perform the following tasks:
 - (a) Review background information furnished by the Local Sponsor;
 - (b) Identify factors affecting preservation-based development throughout the Community, including:
 - (1) Patterns of commercial and residential development, zoning and planning policies, transportation infrastructure, and other influences on commercial and residential development;
 - (2) Public and private financing available for preservation-based community development;
 - (3) Regulatory and incentive-driven tools available within the Community; and
 - (4) The experience and capacity of public- and private-sector organizations and agencies involved in the revitalization of historic residential neighborhoods and traditional commercial districts.
 - (c) Develop a questionnaire to be used during interviews with Local Partners;
 - (d) Coordinate with the Local Sponsor in preparing an itinerary for the On-Site Assessment; and

- (e) Coordinate with the Local Sponsor in setting up appointments to meet with Local Sponsor staff and Local Partners.
- (ii) On-Site Assessment. The members of the Team will visit the community for approximately five-days to perform an on-site assessment (the "On-Site Assessment"). Members of the Team will perform the following tasks as part of the On-Site Assessment:
 - (a) Tour the community, meet Local Partners, and collect additional information:
 - (b) Conduct confidential interviews with a representative group of residents, property owners, business owners, civic leaders, developers, and others;
 - (c) Work independently to gather additional information;
 - (d) Evaluate any existing short-range and long-range plans for Community neighborhoods, and identify areas of priority for future action;
 - (e) Review existing public and private Community programs that complement a comprehensive approach to historic preservation;
 - (f) Meet with a representative of the State Historic Preservation Officer in person or by phone regarding priorities and endangered properties, and solicit input from them to maximize the Team's assistance to the Local Sponsor;
 - (g) Identify potential historic tax credit projects;
 - (h) Identify National Trust Inner-City Ventures Fund or National Preservation Loan Fund opportunities, for either individual project-based loans or for lines of credit to assist multiple projects undertaken by one organization;
 - (i) Identify historic or conservation districts in the Community that would benefit from the creation of design guidelines for affordable housing;
 - (j) Identify Community commercial districts that would benefit from the creations of design guidelines;
 - (k) Identify one or more urban neighborhoods in the Community that would benefit from the creation of a Main Street program, or a citywide Main Street program to assist multiple districts in the Community;

- (l) Identify opportunities for the Local Sponsor to expand partnerships with other national community revitalization intermediaries and funding sources; and
- (m) Evaluate the Local Sponsor's opportunities to fund recommended strategies, programs and technical assistance.
- (iii) Economic Development Strategy Report. Once the On-Site Assessment has been completed, the Team will formulate a practical, preservation-based economic development strategy for the Community, with specific recommendations and a "success schedule". The National Trust will present the recommended strategy in the form of a bound, written report (the "Strategy Report"). In addition, one or more members of the Team will present the principal findings contained in the Strategy Report at a public forum organized by the Local Sponsor.

B. Follow-Up Technical Assistance.

- (i) Upon payment of the \$20,000 Assessment Match by the Local Sponsor, an additional \$25,000 retainer (the "Retainer") will deemed to have been paid to the National Trust on behalf of the Local Sponsor from the proceeds of the National Trust's Knight Foundation grant. The Retainer shall be used to facilitate the provision of Follow-Up Technical Assistance. Follow-Up Technical Assistance means the provision of advice and technical assistance by the National Trust on an "as-needed" basis. It is contemplated that Follow-Up Technical Assistance will initially involve assistance designed to ensure that momentum is not lost following the completion of the Strategy Report by providing the Local Sponsor or its designees with access to Team members and other National Trust professional staff while formulating plans for implementing the recommendations contained in the Strategy Report. Thereafter, Follow-Up Technical Assistance shall mean phone consultation or written guidance on discrete questions that lend themselves to hourly consulting. The parties agree to work cooperatively to determine whether specific consulting assignments are best characterized as Follow-Up Technical Assistance or Ongoing Technical Assistance pursuant to paragraph 3.C. The provision of Follow-Up Technical Assistance pursuant to the Retainer shall be subject to the following terms and conditions:
- Services provided pursuant to the Retainer shall be available only to the Local Sponsor or its authorized designees. The designated Representative of the Local Sponsor shall on a continuing basis indicate in writing to the designated Representative of the National Trust which of Local Sponsor's employees may access Retainer services. In addition, the designated Representative of the Local Sponsor may authorize other individuals (for example, employees of other Local Partners) to access Retainer services provided that such authorization is given to the designated Representative of the National Trust in writing, and names the

- specific person or persons who may access such services and the extent of their authorization to do so.
- (iii) Persons seeking to access Retainer services must initially contact the designated Representative of the National Trust at the onset of each assignment. The National Trust Representative shall evaluate the nature of the request and assign it to an appropriate National Trust professional staff member or an independent consultant selected and retained by the National Trust.
- (iv) The Retainer fund will be debited at the rate of \$145.00 per hour of professional services performed by the staff of the National Trust. Any expenses incurred for the services of outside consultants will be debited against the Retainer at their actual cost, based upon fees negotiated by the National Trust with each such consultant. The Retainer will also be debited for the actual cost of all Third Party Expenses incurred in connected with the provision of Retainer services; provided, however, that a 15% mark-up for administration will be added to travel expenses where National Trust staff are not participating in the service.
- (v) The National Trust will provide the Local Sponsor with a statement at the end of each calendar quarter identifying the professional services rendered and the Third Party Expenses paid during the quarter from the Retainer and the balance remaining in the Retainer.
- (vi) The National Trust retains the option to charge the Local Sponsor for any follow-up technical assistance obtained from the National Trust in a manner that is inconsistent with the provisions of this paragraph 3.B, including the requirements of paragraph 3.B(ii) and (iii). The charge for such assistance shall be based upon the standard rates currently in effect for consulting services provided by the National Trust in the normal course of business and shall be due and payable within thirty (30) days following the receipt of an itemized invoice of such services.

C. Ongoing Technical Assistance Tasks.

(i) The Knight Foundation grant to the National Trust enables the National Trust to provide a fixed amount of discounted Ongoing Technical Assistance (as hereafter defined) to the Local Sponsor or its designee. Ongoing Technical Assistance means technical assistance or consulting assignments that are defined in terms of the completion of specific programmatic tasks (for example, initiating a heritage tourism program or revising codes and ordinances). Examples of possible Ongoing Technical Assistance tasks are listed in Exhibit A, which is attached and incorporated herein by reference. It is expressly understood that should the National Trust agree to provide funding to the Local Sponsor or its designee to establish financial programs such as revolving loan

- funds, any technical assistance required or desired in connection with the provision of such funds shall be considered Ongoing Technical Assistance.
- (ii) The Local Sponsor or its designee may request an estimate from the National Trust for performing Ongoing Technical Assistance tasks. Each request shall contain a brief scope of work and desired outcome. The National Trust shall respond in a timely manner to such requests (including notifying the Local Sponsor that it is not able to undertake the additional requested task, if that is the case). If the parties agree that the National Trust should undertake a task, the National Trust shall prepare a task order ("Task Order") to that effect. The Task Order shall describe the agreement of the parties regarding the scope of the task to be performed and the conditions related thereto. Each Task Order shall state the agreed amount of or basis for calculating the compensation (e.g. a fixed fee) to be paid to the National Trust in consideration of the task to be performed (the "Task Fee"). The National Trust may require a deposit or that Task Fees be paid in progress installments, subject to the negotiations of the parties. Tasks shall be performed by a professional staff member of the National Trust or an independent consultant selected and retained by the National Trust. If a party other than the Local Sponsor orders the task or is responsible for the Task Fee. the Local Sponsor shall nonetheless countersign the Task Order so as to evidence its assent to the use of such portion of the discounted technical assistance available hereunder.
- **D.** <u>Dissemination and Evaluation</u>. The Local Sponsor shall also be entitled to the following services which are designed to disseminate "best practices" and lessons learned by the eight Knight Communities initially participating in PDI:
 - (i) Local Sponsor shall, at no additional cost, have access to a "Best Practices" online database (the "Best Practices Database") highlighting the "best practices" of preservation-based economic development. The Best Practices Database will be developed at a future date by the National Trust and will be maintained for so long as funding remains available to do so; and
 - (ii) The National Trust will organize a preservation-based development symposium (the "Symposium") in Washington, D.C. that will feature, among others, the Local Sponsor and/or the Community. The Symposium is expected to occur in the spring of summer of 2004. Any registration fees that might be charged for the Symposium will be waived for a fixed number of representatives of the Local Sponsor and its designees. The number of complimentary registrations to be made available will be determined by the National Trust in advance of the Symposium. Attendees receiving complimentary registration will also receive complimentary accommodations funded through the Knight Foundation grant. Complimentary accommodations must be arranged by the National Trust's Travel Coordinator (Sue De La Torre 202/588-6206).

4. Materials or Assistance to be Provided by the Local Sponsor.

- **A.** <u>Assessment Responsibilities</u>. The Local Sponsor agrees, promptly upon the execution of this Agreement, to discharge the following responsibilities with respect to the Assessment:
 - (i) providing the National Trust with any background materials (including maps, plans, codes, descriptions of development projects, information on Local Sponsor and Local Partner agencies and programs, and other materials), as requested by the National Trust for its preparation of the Assessment;
 - (ii) establishing Local Partners and providing the National Trust with names and contact persons that the National Trust should include in the interview and Assessment process, and any other information that the National Trust may reasonably request;
 - (iii) making all logistical arrangement necessary for the Assessment, the public presentation of the Strategic Report and other scheduled local events, including the following:
 - (a) providing adequate on-site meeting space, work facilities and requested equipment, such as a slide projector, LCD Projector, flip chart and overhead projector;
 - (b) issuing invitations to participants;
 - (c) preparing and confirming local schedules including meetings, focus groups and interviews; and
 - (d) providing suitable local program publicity, if appropriate.
- **B.** <u>Follow-Up Technical Assistance Responsibilities</u>. The Local Sponsor shall be responsible for communicating all pertinent facts, issues, and other information to the National Trust regarding any requested Follow-Up Technical Assistance.
- C. Ongoing Technical Assistance Responsibilities. The Local Sponsor or its designee shall be responsible for communicating all pertinent facts, issues, and other information to the National Trust regarding any requested Ongoing Technical Assistance. Other responsibilities of the Local Sponsor or its designee with respect to any Ongoing Technical Assistance undertaken by the National Trust shall be set out in the applicable Task Order.
- **D.** <u>Dissemination and Evaluation Responsibilities</u>. The Sponsor agrees to cooperate in the collection of information related to the establishment of the Best Practices Data Base and in developing the Symposium. The Local Sponsor also agrees to send

participants to the Symposium, it being understood that the National Trust shall not be responsible for the cost of such participation except as expressly set out in paragraph 3.D(ii).

5. Compensation.

- A. Assessment Compensation. The Comprehensive Community Preservation Assessment has a value of \$80,000, of which \$60,000 will be paid to the National Trust on behalf of the Local Sponsor from the Knight Foundation grant. The Local Sponsor agrees to pay the balance, Twenty Thousand Dollars (\$20,000) (the "Assessment Match"), to the National Trust as compensation for all services performed under paragraph 3.A. The Assessment Match will be paid as follows:
 - (i) Five Thousand Dollars (\$5,000.00) shall be paid as a non-refundable deposit following the execution of this Agreement; and
 - (ii) Fifteen Thousand Dollars (\$15,000) shall be paid upon completion of the Strategy Report described in paragraph 3.A (iv) above.
- **B.** Follow-Up Technical Assistance Compensation. Follow-Up Technical Assistance and related expenses valued at Twenty-Five Thousand Dollars (\$25,000) will be provided for the Local Sponsor or its designees at no cost thereto, subject to the terms and conditions of paragraph 3.B above.
- C. Ongoing Technical Assistance Compensation. Task Fees shall be due and payable as provided for in the applicable Task Order. The Knight Foundation grant to the National Trust includes the sum of Thirty-Seven Thousand Five Hundred Dollars (\$37,500) to be used to subsidize the cost of Ongoing Technical Assistance, subject to a 1:1 match requirement on the part of the Local Sponsor. It is agreed and understood that this benefit will be realized by applying a 50% discount to the first Seventy- Five Thousand Dollars (\$75,000) ordered by the Local Sponsor or its designees (based upon standard rates currently in effect for consulting services provided by the National Trust in the normal course of business). Ongoing Technical Assistance ordered by the Local Sponsor or its designees in excess of this amount will be charged at the standard rates then in effect for consulting services provided b the National Trust in the normal course of business.

D. Payment.

(i) The payment of compensation for services performed and expenses incurred pursuant to this Agreement will be made in response to invoices submitted by the National Trust as each installment or monthly billing becomes due as specified in this Agreement or the applicable Task Order. Invoices for services billed monthly will contain a statement of services performed and the number of

hours devoted to each service. The reimbursement for Third Party Expenses is not contingent upon implementation of the applicable project or any other event.

(ii) Each invoice will be paid by the Local Sponsor within thirty (30) days following receipt thereof. All payments for compensation and expenses will be sent directly to the attention of:

McDuffie Nichols, Director, Preservation Development Initiatives, National Trust for Historic Preservation in the United States 1785 Massachusetts Avenue, N.W. Washington, D.C. 20036.

6. Representatives.

A. <u>National Trust</u>. **McDuffie Nichols** is hereby designated as the Representative of the National Trust and is authorized to exercise the general direction, supervision and administration of the performance of this Agreement on its behalf. All correspondence and materials shall be sent as follows:

National Trust for Historic Preservation in the United States 1785 Massachusetts Avenue, NW Washington, DC 20036 Attention: McDuffie Nichols

B. <u>Local Sponsor. Sarah Eaton</u> is hereby designated as the Representative of the Local Sponsor and is authorized to exercise the general direction, supervision and administration of the performance of this Agreement on its behalf. All correspondence and materials shall be sent as follows:

Miami Planning and Zoning Department P.O. Box 330708 Miami, Florida 33233 Attn: Sarah Eaton, Preservation Officer

7. General Terms and Conditions.

A. Publicity. The Local Sponsor agrees to use its best efforts to ensure that all promotional materials, publications, signage, construction billboards, plaques or communications with the media in connection with the services performed hereunder shall acknowledge the participation of the National Trust and of the Knight Foundation. Any reference to the Knight Foundation shall be as follows:

"The John S. and James L. Knight Foundation promotes excellence in journalism and invests in the vitality of 26 U.S. communities".

- **B.** Independent Contractor. The National Trust is furnishing its services under this Agreement as an independent contractor, and nothing in this Agreement creates any association, partnership or joint venture between the parties, nor any employeremployee relationship.
- C. <u>National Trust Role</u>. The Local Sponsor agrees that it will not misrepresent the role of the National Trust orally or in any written materials relating to the Project.
- **D.** Indemnification of National Trust. The Local Sponsor agrees to defend, indemnify and hold the National Trust, its officers, employees and agents harmless from and against any liability or responsibility for any claims, damages, expenses or costs arising out of any of Local Sponsor's acts or omissions in the performance of this Agreement.
- E. <u>Indemnification of Local Sponsor</u>. The National Trust agrees to defend, indemnify and hold the Local Sponsor, its officers, employees and agents harmless from and against any liability or responsibility for any claims, damages, expenses or costs arising out of any of the National Trust's acts or omissions in the performance of this Agreement.
- **F.** Subcontracting. It is understood and agreed that in carrying out its services hereunder, the National Trust is authorized to subcontract with such subcontractors, as the National Trust may deem appropriate. The National Trust will be solely responsible for compensating the subcontractors according to the terms of this Agreement and its agreement with the subcontractors.
- G. <u>Copyright</u>. It is agreed and understood that the National Trust is retaining ownership of the copyright and all literary and property rights to the Strategy Report and in the "Best Practices data base prepared for the Knight Communities pursuant to this Agreement including all such rights in any secondary or derivative works based thereon. However, the Local Sponsor shall have and is hereby granted an unlimited, indefinite and royalty- free right to reproduce, publish or otherwise make use of the Strategy Report in connection with its efforts to develop and implement preservation-based economic development programs for the Community.
- H. Release. The Local Sponsor consents to the release of and authorizes the use of any information, case studies or other materials collected by the National Trust in the performance of this Agreement for use in the Best Practices Data Base and in any publications prepared by the National Trust.
- I. <u>Amendment</u>. No amendment, modification or waiver of the terms or conditions of this Agreement will be valid unless in writing and signed by both parties.
- J. <u>Successors and Assigns</u>. This Agreement will be binding upon and will inure to the benefit of the parties, their successors and assigns.

- Governing Law. This Agreement will be governed by the laws of the District of K. Columbia.
- Entire Agreement This document constitutes the entire agreement between the parties L. concerning the services and obligations specified herein.

IN WITNESS WHEREOF, the parties have executed this Agreement with the signatures of their duly authorized representatives, effective as of the date written above.

National Trust for Historic Preservation in the United States

City of Miami

By: _____ Carlos A. Gimenez, City Manager

EXHIBIT A

Examples of Ongoing Technical Assistance Available from the National Trust

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- 5. Membership in the *National Main Street Network*, whose benefits including Main Street News, Network member website, discounts on National Main Street Center's materials and conferences, information exchanges, and access to the National Trust's financial assistance and insurance programs.
- 6. Organizational development and program design assistance to build real estate capacity aimed at assisting residents of low-income historic districts.
- 7. Comprehensive assistance, including low-interest, short term loans, to developers of historic properties.
- 8. Consulting through the National Trust's *Heritage Property Services* group on all facets of preservation-related real estate development including comprehensive project consultation; feasibility analyses; and tax credit syndication services (such as preliminary legal structuring, initial tax credit valuation, development of an investor presentation package, preparation of the Part 1, 2, and 3 applications to the National Park Service, assistance in identifying bridge and other debt financing, identification of prospective equity investors, negotiation of the letter of intent and assistance during the closing process).
- 9. Consulting and technical assistance regarding the establishment of local financial incentives programs including revolving loan funds and loan guaranty programs.
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- 11. Advisory service regarding new design in historic areas.

- 12. Strengthening of community-wide preservation organizations, including priority consideration for participation in the National Trust's *Local Organization Initiative* and annual *Big City Preservation Workshop*.
- 13. Strengthening preservation and smart growth policies and ordinances.
- 14. Advising on historic site stewardship.
- 15. Initiating or strengthening heritage tourism programs.



DEPARTMENT OF CAPITAL IMPROVEMENTSPROJECT OVERVIEW FORM

1. DATE: <u>3/10/03</u>
NAME OF PROJECT: PARKS MASTER PLAN
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253 C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: _331419
ADDITIONAL PROJECT NUMBER: CIT/FROJECT NUMBER:
(IF APPLICABLE)
2. BUDGETARY INFORMATION: Are funds budgeted? \(\text{YES} \text{INO} \) If yes,
TOTAL DOLLAR AMOUNT:\$535,000
SOURCE OF FUNDS: \$500,000 Bond Oversight Board ACCOUNT CODE(S):
\$ 35,000 next Bond series CIP # 331419
If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE: 1 year Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget
3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT:
ADA C. II. 2 DATE DAG MAY'
ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 3/10/03
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 3/15/03
Approved by Commission? YES NO N/A DATE APPROVED:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 212 months Date for next Oversight Board Update: 3/10/04
4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? TYES NO If yes,
DESIGN COST:
CONSTRUCTION COST: Is conceptual estimate within project budget? YES NO
Is conceptual estimate within project budget? YES NO If not, have additional funds been identified? YES NO
Source(s) of additional funds:
bource(s) of additional funds.
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board?
5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:
Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:
Time impact
Approved by Commission?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
6. COMMENTS: \$100,000 identified in Bond offering though \$465,000 is now available, what is City going to do
6. COMMENTS: \$100,000 identified in Bond offering though \$465,000 is now available, what is City going to do with the \$465,000? > Back to mallocated
APPROVAL: //ADUST Jane DATE: MAGE, 2003
APPROVAL: MACH BOND OVERSIGHT BOARD DATE: MRy 8, 2003
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Parks Master Plan.

The Parks Master Plan went before the City's Parks Advisory Board and was in the Bond Oversight Bond Offering. A million dollars was identified in the bond for this item. A consultant has been hired to do the Master Plan for a cost of \$535,000. The Audit Committee recommended approval of this expenditure. The only question the Audit Committee had was: What will the City be doing with the remainder of the money earmarked for this expenditure (\$465,000). Danette Perez informed the Board that the remaining \$465,000 would go into unallocated funds. Chairman Flanders indicated that this is the first master plan in the history of the City's Parks Department and it is the blueprint for the next hundred years for Parks.

HD/NIB MOTION 03-20

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF THE PARKS MASTER PLAN PROJECT.

MOVED: L. de ROSA SECONDED: R. FLANDERS

ABSENT: S. ARMBRISTER: R. CAYARD: M. LOYAL:

D. MARKO

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Blanco, Edward

From:

Scheider, Sylvia

Sent:

Monday, March 18, 2002 2:58

To:

Blanco, Edward

Subject: item 7 of 3/7 meeting



A MOTION INSTRUCTING THE CITY MANAGER TO BACK WITH A RECOMMENDATION TO COME FACILITATE A MASTER PLAN PROCESS FOR THE USE OF A PERCENTAGE OF FUNDS FROM PREVIOUSLY APPROVED PARKS ORIENTED PROJECTS AND OPEN SPACES THROUGHOUT THE CITY. (INCLUDING PLAZAS, GATEWAYS, PROMENADES. ETC.); FURTHER DIRECTING THE MANAGER TO ENSURE THAT THOSE FUNDS WILL BE ALLOCATED AS A PART OF THE FIRST DOLLARS FROM THE **DEFENSE** HOMELAND **NEIGHBORHOOD** IMPROVEMENT BOND FUNDS AND TO ADVANCE FUNDS, IF NECESSARY, TO FACILITATE SAID PROCESS.

MOTION 02-228

MOVED: SECONDED:

TEELE WINTON

UNANIMOUS

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUM

Honorable Mayor and Members of the City Commission

DATE

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Resolution Approving Consultant Proposal for Parks Master Plan

Joe Arriola Chief Administrator/ City Manager

- FIRE* IES

· - 5 •

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached resolution authorizing an agreement with Falcon and Bueno for the development of a parks master plan to include inventory of existing park physical conditions, recreation program, operation, and maintenance analysis, park design guidelines, and other elements as per the attached proposal, with funds in the amount of \$500,000 from the Homeland Defense Neighborhood Improvement Bonds Capital Improvement Project No. 331419 and \$35,000 from the Parks fund balance rollover, to be reimbursed from future Homeland Defense Bond proceeds, for a total amount of \$535,000 for said services.

BACKGROUND:

The Departments of Parks and Recreation and Planning and Zoning recommend approval of the proposal from Falcon and Bueno for the development of a master plan of the City's Parks System. June, 2002, the City invited four (4) Landscape Architectural firms from the City's pre-approved list of landscape architects to submit proposals. The firm of Falcon and Bueno was selected for various reasons including previous experience with master plans, the professional experience and expertise of the team that was assembled, budget for the proposal reflected most closely what was available for the project, and the ability of the team to provide the broad vision for the park. As well as focus on the immediate needs of operations and programming.

Honorable Mayor and Members of the City Commission Page 2 of 2

The creation of a Parks Master plan and the selection of Falcon and Bueno were unanimously endorsed by the City's Parks Advisory Board, which has passed many resolutions in support of its development. On March 7, 2002, the City Commission passed Motion 02-228, which approved the development of a Parks Master Plan. Approval of this Resolution will permit the execution of a contract with Falcon and Bueno so that the master plan work can commence as soon as possible.

FISCAL IMPACT: NONE

JA/MA/AR/AUSYsb

PROPOSAL

Ana Gelabert-Sánchez

Director, Planning & Zoning Department

City of Miami

444 SW 2 Avenue

Miami, Florida 33130

Re: City of Miami Park System Master Plan. CHITECTURE

Dear Ms. Gelabert-Sánchez:

We are very pleased to resubmit this proposal to develop the Park System Master Plan for the City of Miami. This new proposal includes the suggestions last made by Alberto Ruder and Maria Nardi.

We look forward to meeting with you to finalize the scope of our services.

JEUNE ROAD

Truly yours,

4 4 5 7 5 7 5

It quem Teresita Falcón, RA, RLA

Partner

Juan Antonio Bueno, ASLA, PE Partner

Compensation

Basic Services

Task 1. Inventory of Existing Physical Conditions (5 months, concurrent with Task 2) \$100,000

Task 2. Recreation Program Analysis (5 months, concurrent with Task 1) 165,000

Task 3. Public Presentation (3 months) 50,000

Task 4. Park System Master Plan (2 months) 125,000

Task 5. Final Documentation (2 months) 35,000

Task 6. Task Meetings and Public Presentations (City schedule) 25,000

> Stipulated-Sum Compensation for Basic Services . \$500,000

RCHITECTURE

PROPOSAL

Continuation of Compensation

Additional Services

Recreation Program Survey

\$20,000

Prepare, conduct, and tabulate a statistically valid mail/phone survey in English, Spanish, and Haitian Creole to support additional user and non-user feedback needs. The City will provide outbound envelopes with return address.

Park System Master Plan Website

\$15,000

Coordination with City staff to create a website for the project. The website will feature the documentation of the park system master plan process and the outcome of the project.

Reimbursable Expenses

Travel and subsistence outside of Miami for prime consultant. (Travel and subsistence to and from Miami for subconsultants are included in the stipulated-sum compensation.)

Film and devélopment, approval fees, plots and reproductions, renderings, and other similar direct Project-related expenditures, except as specifically included in Basic Services.

FLORIDA 331;

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ACSIMILE

05 448 3550

ARQ & ATT NET

COISTRATION

PROPOSAL

Task One. Inventory of Existing Physical Conditions

This task will include the inventory of site conditions at approximately one hundred and eight City parks, including facilities managed by other entities, and the review of pertinent City, County, and State plans and studies related to the City Park System.

- 1.1 The Provider Team will participate in initial project meetings with City staff, Parks Advisory Board, City committees, and other City consultants.
- 1.2 The Provider Team will identify and illustrate each park using ground photography (new digital images) and aerial photographs (existing digital images available to the public at no cost).
- 1.3 The Provider Team will survey the existing physical conditions of each park to develop a database that will include:
 - · Microclimate.
 - Relief, soil, and water characteristics, using existing maps.
 - Original plant and animal communities, using existing maps.
 - Existing site features and facilities, excluding buildings.
 - Environmental, access, visibility, security, and lighting issues.
 - Summary information from site infrastructure survey conducted by separate City consultant.
- 1.4 The Provider Team will identify sites pertinent to the Park System to develop maps that will include:
 - Cultural landmarks and landscapes, for example, cemeteries.
 - School sites with recreational facilities.
 - Additional open-space needs.
 - City-owned land, including city-owned brownfield sites, to be reclaimed as parks, based on ownership information provided by the City.
- 1.5 The Provider Team will review pertinent City, County, and State plans and studies related to the City planning efforts. Such plans and studies include:
 - Miami Comprehensive Plan.
 - Miami Consolidated Plan.
 - · Miami Parks Advisory Board study.
 - FEC Corridor study.
 - · Little Haiti Park Master Plan.
 - · Brickell Village Standards.
 - Coconut Grove studies.
 - Miami-Dade North and South Dade Greenway master plans
 - Miami-Dade Bike master plan.
 - Miami River Greenway study
 - FDOT and Miami-Dade parkway corridor plans.
 - TPL studies
 - Other pertinent plans and studies.

PROPOSAL

Task Two. Recreation Program, Operation, and Maintenance Analysis

This task includes the development of a recreation program analysis, including recommended operational and maintenance budget, for the City parks.

- 2.1 The Provider Team will meet with City elected officials to assess community needs.
- 2.2 The Provider Team will meet with the City and others to review data, base map information, and to attend NET coordinated, homeowner association, community organized meetings. The Provider Team will participate in thirteen, half-day meetings during this part of the work to assess resident satisfaction (quality, quantity and management, awareness of recreation programs, facilities and services).
- 2.3 The Provider Team will become familiar the historical context of parks in the City. The research will include an oral history of park users and the identification of preservation groups. The Provider Team will also research successful park systems in other parts of the nation.
- 2.4 The Provider Team will research and prepare a baseline inventory of programs currently offered and attended. This research and documentation will include detailed description of programs:
- Inventory of City program offerings.
- Review of all existing programs, participation, and attendance reports.
- Informal written or telephone survey to gain access to program information as needed.
- Description and categorization of progress by service target areas.
- Description and categorization of programs by core services.
- Description and categorization of programs by geographic service areas.
- Provision of information to plot locations of service on GIS Maps to compare to census tracts.
- Description of what public is being reached, what public is being left out.
- 2.5 The Provider Team will provide a user and non-user analysis based on the following:
- · A review of the survey results.
- A review of the public forum results.
- · A review of program attendance by target users.
- · Review of program attendance by geographic areas.
- Review of program attendance by types of programs offered.
- Assessment of patterns of program offerings (times, days, seasons)
- Identification of staff resource-deficits for current and desired program, including costs to provide programs on a direct and indirect basis.
- 2.6 The Provider Team will provide feasibility recommendations. Each program will be analyzed for how to increase participation, keep it sustainable, improve it, or discontinue it. These recommendations will include:
- · Where it is in its life cycle (emerging, growth, mature, declining).
- How much of the market the City controls versus how much other service providers control.
- How many underserved people there are in the City and where the gaps are.
- Overlay national and regional trends with the City programs.
- Mapping participation on GIS to determine participation origins and age segments.
- Evaluation of what non-users say on why they do not get involved and recommendations for change.
- Develop comparison with other cities that provide similar services and what they are doing to make their programs more successful and what Miami could do to improve.

PROPOSAL

Task Two. Continuation of Recreation Program Analysis

- 2.7 The Provider Team will outline changes, recommendations, and operational impacts. The team will:
- Develop new program standards for each program where appropriate.
- Develop new marketing strategies.
- Outline the changes and timeline to achieve the recommendations.
- Establish measurable outcomes to demonstrate the results of the changes recommended.
- 2.8 The Provider Team will compare recreation programs to benchmarks. It will establish the best management practices and trends in twenty program categories that are similar to Miami and include standards and performance measures.
- 2.9 The Provider Team will develop a recreation services analysis of other public agencies, non-profit organizations, and private recreation organizations operating in Miami with similar clients and missions to identify where duplication exists. The competitive analysis will include site visits to other service provider's facilities.
- 2.10 The Provider Team will provide a program analysis that includes the recommended operational and maintenance budget for the City. It will evaluate indoor and outdoor recreation facilities, as they apply to supporting program services and activities. This will include on-site evaluations of each site, meeting with program and maintenance staff and include recommendations to enhance facilities to support higher level of program productivity.
- 2.11 The Provider Team will generate eight Geographic Information System (GIS) program maps that identify the relationships among recreation facilities, programs, and the community for the city of Miami. Current conditions, future conditions, and projected needs will be displayed through the use of these maps.
- 2.12 The Provider Team will develop written and graphic analysis of current and proposed programming, partners and profiles. This information will include:
- Operating times and user patterns.
- · Staff efficiencies.
- Staff training recommendations.
- Profile of patrons and ways to motivate them to use city services by age segment.
- · Transportation issues.
- Recreation sustainability recommendations.
- · A full analysis of what is working well in the parks.
- Marketing and pricing recommendations.
- Eight GIS maps.

ITECTURE

PROPOSAL

Task Three. Public Presentation

This task will include the presentation of the findings from Task 1, Inventory of Existing Physical Conditions, and Task 2, Recreation Program Analysis at a public meeting of the City Commission. The presentation will be televised by the City.

3.1 Design of the public presentation 🔍

The Provider Team will tailor the presentation to maximize communication effectiveness. The format will incorporate the findings of the initial site inventory, analysis and program, and City and Planning Staff input. The City will coordinate the logistics of the presentation with the Provider Team. The results of the public presentation will guide the creation of the work products identified as part of this planning project.

3.2 Generation of necessary maps and illustrations

The Provider Team will create the maps and illustrations needed for the public presentation. The City will coordinate with public agencies to provide base information including general graphic information; zoning ordinances and other regulatory information; and locations of public utilities including drainage, water, sewer, and lighting.

3.3 Public Presentation

The Provider Team will conduct a public presentation to the City Commission. The Provider Team will be represented by members of Falcon + Bueno (2 principals), Glatting Jackson (1 principal), and Leon Younger & Pros (1 principal).

The goal of the public presentation will be to inform the community and elected officials of the results of Task 1, Inventory of Existing Physical Conditions, and Task 2, Recreation Program Analysis.

PROPOSAL

Task Four: Master Plan

This task will include the Park System Master Plan, perspective illustrations, and Park Design Guidelines. Beginning with the Public Presentation, the Provider Team will work on the components that complete the Master Plan.

4.1 Master Plan Drawing

The Provider Team will draw and render in color the Master Plan at a scale to be determined. It will show the location and conceptual design of all parks, greenways, blueways, parkways, boulevards, and plazas. It will also indicate the connections to Biscayne Bay, Little River, and the Miami River.

4.2 Perspective Illustrations

The Provider Team will provide one aerial rendering of existing citywide conditions and one aerial rendering of the proposed citywide vision to illustrate the intent of the Master Plan.

4.3 Park Design Guidelines

The Provider Team will prepare Park Design Guidelines, a graphic and written document, to assist in the future design and development of parks in the City, based on the inventory, analysis and program, and community needs determined in the process of this project. The Provider Team is not providing construction documents as part of this contract. The Guidelines will include:

- Illustration of six park types in plan and section, including layout of structures, buildings, and parking.
- · Map indicating location of types within the City.
- Written criteria for building construction in terms of techniques, configurations, and materials.
- Written criteria for planting materials and their maintenance.
- Written criteria for assessment of underground irrigation system needs and facilities.
- Written criteria for assessment of environmental, access, visibility, security, and lighting issues.

PROPOSAL

Task Five. Final Documentation

The components of the Park System Master Plan will be combined and presented in a final booklet.

5.1 Park System Master Plan Booklet

The Park System Master Plan booklet will serve as a summary of the process and work to date for this, project. The format of the booklet will be 11 by 17 inches. Formatted within the booklet will be the:

- Park System Master Plan.
- Park System Recreation Program Analysis
- Citywide aerial perspective drawing of existing parks
- · Citywide aerial perspective drawing of proposed park system
- Park Design Guidelines for the future design and development of parks in the city
- 5.2 Preparation, Printing, and Copying of Park System Master Plan Booklet

This is a clerical task to produce a copy of the Master Plan booklet for the City. The provider agrees to produce one copy in bound print format and one copy in digital disk format:

5.3 Mounted Renderings

The Provider Team will scan the perspective drawings, plot them in color in a larger format, and mount two citywide renderings (existing parks and proposed park system) on foamcore boards approximately 24 by 36 inches in size.

5.4 Poster and Executive Summary

The Provider Team will produce one copy of a poster and one copy of a trilingual executive summary for the project. The executive summary will be 11 by 17 inches in size and the poster will be approximately 24 by 36 inches in size.

PROPOSAL

Task Six. Task Meetings and Public Presentations

6.1 Task Meetings

The Provider Team (F+B) will participate in twelve project-related meetings starting with a meeting with the Parks Advisory Board, City Staff, and elected officials, specifically to organize and steer the work in progress.

6.2 Public presentations

The Provider Team will make five presentations of the project's findings to:

- Parks Advisory Board (Falcon + Bueno).
- Parks Waterfront Board (Falcón + Bueno)
- Planning Board (Falcón + Bueno).
- City Commission (Falcón + Bueno, Glatting Jackson, Urban Design Associates).
- Oversight Bond Committee (Falcón + Bueno).



DEPARTMENT OF CAPITAL IMPROVEMENTS PROJECT OVERVIEW FORM

1. DATE: 3/10/03
NAME OF PROJECT: Domino / Maximo Gomez Site Furnishings
INITIATING DEPARTMENT/DIVISION: Parks & Recreation INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco 305.416.1253
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419
ADDITIONAL PROIECT NUMBER:
(IF APPLICABLE)
2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$23,000 SOURCE OF FUNDS: \$ Road Oversight Board ACCOUNT CODE(\$):
SOURCE OF FUNDS: <u>\$ Bond Oversight Board</u> ACCOUNT CODE(S):
If grant funded, is there a City match requirement? \(\subsection YES \) NO
AMOUNT: EXPIRATION DATE: 6 months
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget No Increase
3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT:
ADA Compliant? YES NO N/A
Approved by Audit Committee?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 3125 63
Approved by Commission? YES NO N/A DATE APPROVED: NOTE: 100 N/A
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update: 9/10/03
4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? TYES NO If yes,
DESIGN COST:
CONSTRUCTION COST: Is conceptual estimate within project budget?
If not, have additional funds been identified? TYES NO
Source(s) of additional funds:
Approved by Commission?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: YES NO N/A DATE APPROVED:
5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Individuals / Departments who provided input:
Justifications for change:
Description of change:
Fiscal Impact
Have additional funds been identified? TYES NO
Source(s) of additional funds:
Time impact
Time impact Approved by Commission? YES NO NA DATE APPROVED:
Approved by Continussion: Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
6. COMMENTS: Ed Blanco will provide updated information to the Board about the \$195.00 chaics.
- Commission of the provide appared information to the Double about the #17500 Cimes .
APPROVAL: MAY 8, 7003
BOND OVERSIGHT BOARD

FAX NO. : 502 225 9335



HUNTER KNEPSHIELD COMPANY

10 Hunters Trail P.O. Box 499 LaGrange, Ky 40031 In Kentucky: (502)225-9121 Outside Kentucky: 800-626-6530

Fax: (\$02)225-9335 Email: playgrd@lglou.com

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		EQUIPMENT BY K-PARK		
	CTCS22FP	22 GALLON CONCRETE TRASH RECEPTACLE	\$395.00	\$1,185.00
	CTC20PIL	22 GALLON TRASH LINER	\$45.00	\$135.00
		WORK BY HUNTER KNEPSHIELD INSTALLERS		
		REMOVAL OF EXISTING CHAIRS AND DISPOSAL	\$ 2.215.40	\$2,215.40
		FILL HOLES OR COVER HOLES FROM OLD BASE PLATES		
		MOVE 2 TABLES-4 BOLT SURFACE MOUNT TO NEW LUCATION ON SITE		! : ! ·
		WORK NOT TO INTERFERE WITH FACILITY OPERATION (1 SECTION AT A TIME)	•	
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DEPARTMENT OF CAPITAL IMPROVEMENTS PROJECT OVERVIEW FORM



1. DATE: 3/95/03
NAME OF PROJECT: Fern Isle Clean-up and Renovation
INITIATING DEPARTMENT/DIVISION: _C.I.P.
INITIATING CONTACT PERSON/CONTACT NUMBER: Juan Ordonez 305.416.1241
C.I.P. DEPARTMENT CONTACT: Same as above
RESOLUTION NUMBER: Ordinance No. 12280 CIP/PROJECT NUMBER: B-4670
ADDITIONAL PROJECT NUMBER:(IF APPLICABLE)
2. BUDGETARY INFORMATION: Are funds budgeted? \(\text{SYES} \) \(\text{INO} \) If yes,
TOTAL DOLLAR AMOUNT: \$580,000 SOURCE OF FUNDS: \$ Bond Allocation ACCOUNT CODE(S):
SOURCE OF FUNDS: \$\\$\\$\ \\$\ \\$\ \\$\ \\$\ \\$\ \\$\ \\$\ \\$\ \
If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget
3. SCOPE OF PROJECT:
Individuals / Departments who provided input: <u>Juan Ordonez - CIP</u>
DESCRIPTION OF PROJECT: Consulting and Clean-up of Park
ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 3/21/03
Approved by Bond Oversight Board? XYES NO N/A DATE APPROVED: 325 03
Approved by Commission? XYES NO N/A DATE APPROVED: 3/27/23
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval \(\omega \) 6 months \(\omega \) 12 months \(\omega \) Date for next Oversight Board Update: \(\frac{9}{3} \).
4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? TYES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO If not, have additional funds been identified? YES NO
If not, have additional funds been identified? YES NO Source(s) of additional funds:
Approved by Commission?
Approved by Bond Oversight Board?
5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of 1
Description of change:
Fiscal Impact
Have additional funds been identified? YES NO
Source(s) of additional funds:
Time impact
Approved by Commission? YES NO N/A DATE APPROVED: Approved by Road Organish Road?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
6. COMMENTS: No money allocated in first series, but 9 million in Bond Offering. This money will come from
unallocated pool. Committee wants assurance that this Park will be secured, so that after the 17 weeks clean-up
period it will no longer be a dump and the site it will become a park.
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APPROVAL: MANUAL DATE: MANUAL BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUMC

The door of

TO:

FROM:

The Honorable Mayor and Members

of the City Commission

DATE: February 26, 2003

FILE:

SUBJECT :

Capital Projects

Amendment Ordinance -

Fern Isle Cleanup and

EFERENCES: Renovation

ENCLOSURES:

Joe Arriola City Manager

RECOMMENDATION

It is respectfully requested that the City Commission approve the attached amendment to the Capital Projects Appropriations Ordinance No. 12280, as amended, adopted on September 26, 2002.

BACKGROUND

The proposed amendment ordinance is for the appropriation of an additional \$580,000 from the unallocated Homeland Defense/Neighborhood Improvement Bonds. The funds will be utilized to perform environmental cleanup and removal of materials at the Fern Isle site located at 2201 NW 11 Street as mandated by Miami-Dade County Department of Environmental Resources Management ("DERM")

The City received a notice from DERM extending the required compliance timeframe to August 2003. The proposed project duration time is approximately seventeen (17) weeks. Therefore, it is critical to have the funding appropriated to proceed with this work.

A separate resolution awarding a contract for the project has been scheduled as a companion item to this amendment ordinance.

Fiscal Impact: None

Attachments

JA:JC:ps



Budgetary Impact Analysis

Departmen	t Capital Improvements Depart	ment D	ivision		
Commissio	on Meeting Date: March 27, 20	003			
Title and bi Emergency	rief description of legislation or Ordinance amending the Capi	attached ord tal Appropria	linance/res ations Ordi	olution: nance No. 12280, as	
amended, a	dopted September 26, 2002, to	establish and	1 appropria	te new CIP No. 333138	
entitled "Fe	ern Isle Clean-up and Renovation	on".			
1. Is this it	em related to revenue? NO	☐ Yes [☐ (If y	es, skip to item #4)	
2. Are ther	e sufficient funds in Line Item	?			
CIP Pro	ject #:	(If applicab	le)		
Yes:	Index Code:	Minor:		Amount:	
No: X	Complete the following i	nformation:			
	of funds: Appropriations of \$5	-	nded from	the Homeland Defence/	
		M, MOW AIC 10	INCO HOM	the Homerand Defense/	
Neighbo	orhood Improvement Bonds.				
Sufficient f	unds will be transferred from the	ne following	line items:		
ACTION	ACCOUNT NUMBER			TOTAL]
	Project No./Index/Minor Object				
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4. Comme	nts:			-	
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Approved b	oy:				
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Department	Director/Designee			Date	
	APP	ROVALS			
erified by:	α] [erified by G	P. (Kapplicable)	

Director/Designee

Date: 2-28-03

Dept. of Strategic Planning, Budgeting & Performance

Date: 3 | 3 | 67

ORDINANCE	NO.	

AN EMERGENCY ORDINANCE OF THE MIAMI CITY COMMISSION AMENDING ORDINANCE NO. 12280, THE CAPITAL PROJECTS APPROPRIATIONS ORDINANCE, TO ESTABLISH NEW CAPITAL PROJECT NO. 333138 ENTITLED "FERN ISLE CLEANUP AND RENOVATION" AND APPROPRIATE \$580,000 FROM UNALLOCATED HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND FUNDS FOR SAID PROJECT; CONTAINING A REPEALER PROVISION AND A SEVERABILITY CLAUSE.

WHEREAS, the City Commission adopted Ordinance No. 12280, the Capital Improvements Appropriations Ordinance, on September 26, 2002; and

WHEREAS, the Fern Isle Cleanup and Renovation is an approved project under the Homeland Defense/Neighborhood Improvement General Obligation Bonds; and

WHEREAS, the Miami-Dade County Department of Environmental Resources Management ("DERM") has given the City of Miami until August 2003 to remediate the environmental issues at the Fern Isle site; and

WHEREAS, the proposed project schedule has a duration time of approximately seventeen (17) weeks; and

WHEREAS, it is necessary to establish a new capital project entitled "Fern Isle Cleanup and Renovation", CIP No. 333138, in the Parks and Recreation fund and to appropriate \$580,000 from

available unallocated Homeland Defense/Neighborhood Improvement Bonds for said environmental work;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Ordinance are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Ordinance No. 12280, adopted September 26, 2002, the Capital Improvements Appropriations Ordinance, is amended in the following particulars: $\frac{1}{}$

"Ordinance No. 12280

Section 1. The herein appropriations are hereby made for implementation of all municipal capital improvements of the City of Miami, including new capital improvement projects scheduled to begin during Fiscal Year 2003. The herein appropriations which are hereby designated by reference to descriptive project title and number also include appropriations for previously approved scheduled projects as well as reappropriations of prior funds. The sources of revenues to support the herein appropriations are hereby identified by fund and project in ten Capital Funds, as follows:

VI. Fund 331 Parks & Recreation

82.333138 Fern Isle Cleanup and Renovation Funding Source:

a. Homeland Defense/Neighborhood Improvement
Bonds
Total

\$ 580,000 \$ 580,000

Section 3. All ordinances or parts of ordinances,

insofar as they are in conflict with provisions of this Ordinance are repealed.

Section 4. If any section, part of section, paragraph, clause, phrase or word of this Ordinance is declared invalid, the remaining provision of this Ordinance shall not be affected.

Section 5. This Ordinance is declared to be an emergency measure on the grounds of urgent public need for the preservation of peace, health, safety, and property of the City of Miami, and upon further grounds of the necessity to make the required and necessary payments to its employees and officers, payment of its debts, necessary and required purchases of goods and supplies and to generally carry on the functions and duties of municipal affairs.

Section 6. The requirements of reading this Ordinance on two separate days is dispensed with by an affirmative vote of not less than four-fifths of the members of the Commission.

Section 7. This Ordinance shall become effective immediately upon adoption and signature of the Mayor. 2

PASSED AND ADOPTED ON SECOND AND FINAL READING BY TITLE ONLY this ____ day of _____, 2003.

Words and/or figures stricken through shall be deleted. Underscored words and/or figures shall be added. The remaining provisions are now in effect and remain unchanged. Asterisks indicate omitted and unchanged material.

This Ordinance shall become effective as specified herein unless vetoed by the Mayor within ten days from the date it was passed and adopted. If the Mayor vetoes this Ordinance, it shall become effective immediately upon override of the veto by the City Commission or upon the effective date stated herein, whichever is later.

ATTEST:	MANUEL	Α.	DIAZ,	MAYOR
PRISCILLA A. THOMPSON CITY CLERK				
APPROVED AS TO FORM AND CORRECTNESS:				
ALEJANDRO VILARELLO				

CITY ATTORNEY

B-4670 FERN ISLE CLEAN-UP PROJECT

8/10/00	Public Works Cost Estimate for Clean-Up \$1,968,820.00
5/31/01	Notice of Violation from DERM and CEASE & DESIST order giving the City 60 days to Clean-Up the site.
7/17/01	City response with commitment to comply
10/1/01	City schedule for Clean-Up implementation (Never Done)
12/5/02	City of Miami letter requesting additional time to comply
1/27/03	Proposal from BND Consultant for Clean-Up including samples, testings, disposal for \$527,282.00.
2/11/03	Letter from DERM giving the City of Miami 180 additional days to comply.

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUM

TO:

Carlos A. Gimenez City Manager

DATE:

August 10, 2000

FILE :

SUBJECT :

Fern Isle Site Debris

FROM:

John H. Jackson, Director Public Works Department REFERENCES :

ENCLOSURES:

Photos and Map

Fern Isle Park and Public Works/Parks interim bulk storage site is located between NW 22 Avenue and NW 27 Avenue just north of and adjacent to State Road 836 Expressway. The total site area is 8.405 acres. The debris area is approximately **4.3 acres**.

On Wednesday, August 9, 2000, I met Clarance Patterson at the site to review the type of debris stored, hauling and dumping charges and what to expect in the removal effort. He provided information on County dumping sites and dumping charges.

I have attached photos taken on August 7 at the site and a location map for ready reference.

Following are hauling, disposal and removal cost estimates for the removal of the accumulated debris.

1. Debris Material for Disposal:

20,000 cubic yards
Using industry standard for wet debris, 1.33 tons/cy
26,600 tons

2. Loading and Hauling:

(25 miles to approved landfill)
26,600 tons x \$9.61/ton* =
*Based on 1999 quote escalated for 2000 rate

\$255,626

3. Disposal at Landfill:

26,600 tons x \$61/ton** =

**Price for demolition debris disposal

\$1,622,600

Note: This estimate assumes that the material is non-hazardous. Soil and material that do not meet the requirement for a landfill must be segregated and disposed by incineration at a hazardous waste processing facility.

4. Testing Required:

Landfill requires that each 400-ton lot be tested, the cost is \$500. $26,600/400 \times $500 =$ \$ 33,250

Carlos A. Gimenez Fern Isle Site Debris August 10, 2000 Page two

5. Allowance for Unforeseen Items:

Subtotal of above items 1 through 4 is \$1,911,476 cost for hazardous waste testing and special disposal, say 3%
.03 x \$1,911,476 = 57,344

Total cost to remove and dispose of debris is \$1,968,820

The above estimate does not include costs for any subsurface assessment and remediation. Please advise if you have any questions on these estimates.

FKR/JHJ/rjf

C: Albert Ruder, Director, Parks and Recreation Department Clarance Patterson, Director, Solid Waste Department

bc: Albert Dominguez Leonard Helmers Hector Badia

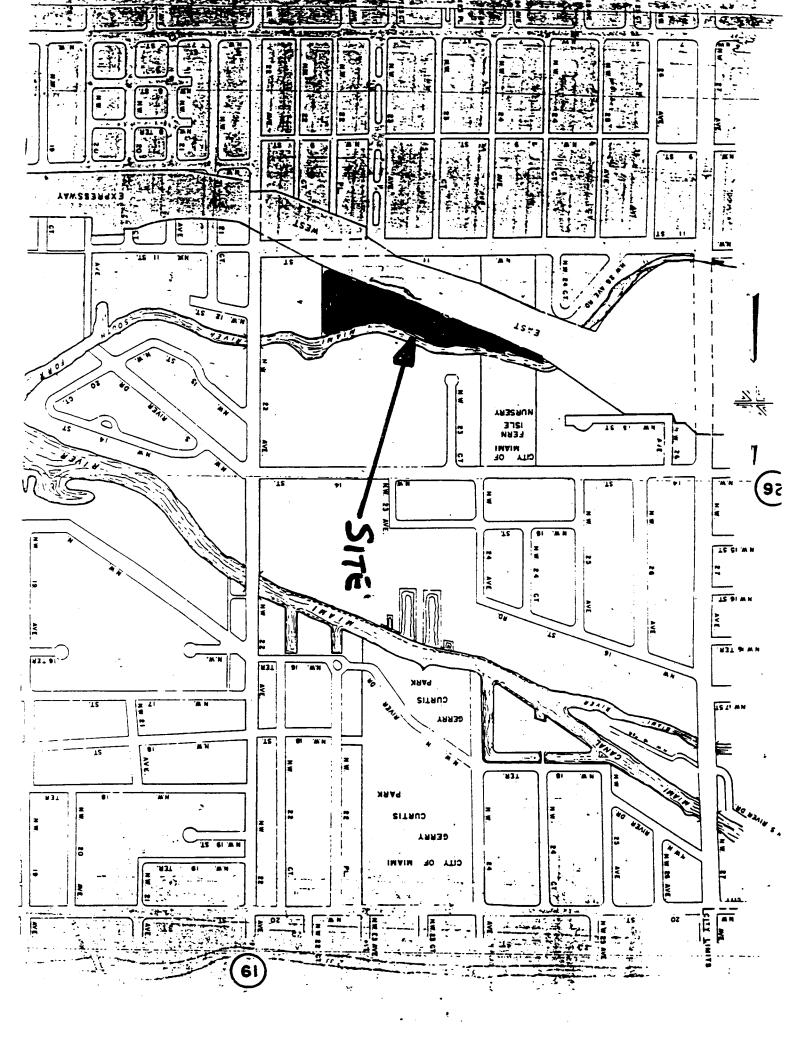


EXHIBIT A

City of Miami Proposal for the Fern Isle Solid Waste Disposal Project

SCOPE OF WORK BND Proposal No. 2003-12

I <u>BACKGROUND</u>

BND Engineers, Inc. (BND) was retained by the City of Miami to address the disposal of solid waste material being stored at the Fern Isle Facility located at 2201 NW 11th Street (Folio #01-3134-088-0010). The Miami-Dade County Department of Environmental Resources Management (DERM) has documented that the site is currently being used to store construction/demolition debris, trash, tires, vegetative debris and a leaking drum, which is a violation of County and State regulations.

DERM has required that the City of Miami cease and desist from further storage, disposal and processing of the solid waste at the site and that the City properly dispose of the solid waste materials at the site. DERM has also required that disposal receipts be submitted to them as proof that the material was disposed at an approved facility.

The City of Miami has estimated that there may be over 28.000 tons of solid waste material at the Site. Based on the preliminary information collected on the Fern Isle Site, the majority of the solid waste located at the site appears to be from construction and demolition debris. However, there may be other waste types at the site. Based on the information contained in the DERM violation notice, there may be Class III wastes at the site. Class III wastes are defined by Florida Administrative Code 62-701 as yard trash, construction and demolition debris, processed tires, asbestos, carpet, cardboard, paper, glass, plastic, furniture other than appliances, or other materials approved by the Department that are not expected to produce leachate which poses a threat to public health or the environment. There may also be hazardous materials or hazardous wastes at the Site.

The Scope of Work detailed below has been divided into seven (7) tasks. The tasks include characterization the waste types at the Site, the disposal of the Construction and Demolition wastes and the collection of environmental samples to address any site contamination issues that arise during the implementation of the Scope of Services.

II GENERAL DESCRIPTION OF WORK

THE SCOPE OF WORK AND FEES PRESENTED IN THIS FEE PROPOSAL IS BASED ON WASTE CHARACTERIZATION OF CONSTRUCTION AND DEMOLITION © & D) DEBRIS. ANY WASTE OTHER THAN C & D DEBRIS WILL NOT BE HANDLED UNDER THIS SCOPE OF SERVICES, WITHOUT PRIOR ARRANGEMENTS WITH THE CITY OF MIAMI FOR THE COSTS ASSOCIATED WITH THE CHARACTERIZATIONS AND DISPOSAL OF SUCH MATERIAL.

TASK 1-RESEARCH AND DATA COLLECTION

BND will research the City of Miami records and the DERM files for information relating to the Fern Isle Site. Information collected will include:

- 1. Information pertaining to the site layout
- 2. The site history
- 3. Photos or reports made by DERM and the DERM violation.

TASK 2-SITE INSPECTION/CHARACTERIZATION OF WASTE PILES

BND will perform an inspection at the Site. During the site inspection, BND will map the Site by assigning number to each waste pile, photographing each waste pile and by documenting the waste types observed in each individual waste pile.

TASK 3-MEETING WITH DERM AND CITY OF MIAMI

Following the site inspection, BND will meet with DERM and the City of Miami to discuss the findings of the site inspection, the proposed plan of action for the disposal of the materials at the site and any pending issues that may need to be resolved by the City of Miami.

TASK 4-PREPARATION OF WORK PLAN

Foilowing the meeting(s) discussed in Task 3, BND will prepare a Work Plan that addresses the disposal of the material at the Fern Isle Site. The Work Plan will address those items found during the physical inspection and may include the segregation of materials for disposal at various facilities (disposal location may vary dependent on the waste type).

TASK 5-REMOVAL AND DISPOSAL OF WASTE PILES

Following City of Miami and DERM approval of the Work Plan, BND will hire a Sub-Consultant/Contractor to dispose of the materials at the Fern Isle Site. The Sub-Consultant/Contractor will arrange for:

- 1. The segregation of the materials (if deemed necessary for disposal at various facilities)
- 2. The loading of the solid waste materials into roll-off boxes
- 3. The transport and disposal of the waste material at an approved facility (to be dependent on the types of waste materials found).

TASK 6-ENVIRONMENTAL SAMPLING

BND will perform soil and groundwater sampling in locations where hazardous materials may have impacted the Site. BND has estimated that approximately twenty (20) sample points will be required for the Site. The sampling parameters will be dependent on the hazardous materials found at the site and will be determined following the removal and disposal of the solid waste piles.

TASK 7-REPORTING/DOCUMENTATION

Upon completion of the activities described in Tasks 1-6, BND will prepare a summary report to document the proper disposal of the materials found at the Site. The report will include a site map with the solid waste pile designations and locations on it, a summary of the activities performed at the site, the amount of waste sent to each disposal facility, copies of the waste disposal manifests/receipts, a description of any environmental contamination sampling performed at the site, the results of the environmental sampling performed at the site and a recommendation as to any further actions required for the site.

II PROJECT FEES

TASK 1 RESEARCH AND DATA COLLECTION

The CONSULTANT will review files from the City of Miami and the Miami-Dade County DERM to obtain site history information for the Fern Isle Site.

DELIVERABLES: None

TASK 2 SITE INSPECTIONS/CHARACTERIZATION OF WASTE PILES

Following collection of the data in Task 1, the CONSULTANT will perform a site visit to document the waste types at the Site. The CONSULTANT will also prepare a general site map with the following features:

- The location of each waste pile
- A number designation for each waste pile

The characterization of the waste types at the Site will be based on visual observations of the piles only. The CONSULTANT will not disturb any of the solid waste piles during this task.

TASK 2 LUMP SUM FEE: \$17,214.00

<u>DELIVERABLES:</u> One (1) copy of the site map with the location and number designation for each waste pile.

TASK 3 MEETINGS WITH CITY OF MIAMI AND DERM

Following the site inspection and preparation of the site map, the CONSULTANT will meet with The City of Miami and DERM to discuss the prosed plan for action for the Site.

TASK 3 LUMP SUM FEE:

\$5,258.50

DELIVERABLES: None

TASK 4 PREPARATION OF WORK PLAN

Following the meeting(s) with The City of Miami and DERM, the CONSULTANT shall prepare a work plan to address the removal of the solid waste material at the Site. The work plan will address those items found during the visual inspection performed in Task 2 and any other areas of concerns brought to attention in the meeting with DERM.

TASK 4 LUMP SUM FEE:

\$9,998.00

<u>DELIVERABLES:</u> One (1) copy of the final work plan for City of Miami records and one (1) copy of the final work plan for DERM records

TASK 5 REMOVAL AND DISPOSAL OF SOLID WASTE PILES

Following approval of the Work Plan, the CONSULTANT will hire a Sub-Contractor (approved by the City of Miami) to dispose of the solid waste material found at the Fern Isle Site at an approved facility. The solid waste materials will be loaded into 20 cubic yard roll-off boxes that will be hauled off to the disposal facility. The costs for this Task have been prepared based on the disposal of approximately 28,000 tons of construction and debris material. If wastes other than construction and debris material are found at the site their transportation and disposal costs will be deemed to be outside of this scope of services and must be handled separately. The costs for the disposal of such material will depend on the characterization of that waste fi.e., a drum of oil will hauled by a licensed liquid waste transporter and will be disposed at an approved and permitted liquid waste handling facility).

Based on the amount of material at the Site, it has been estimated that the disposal of the solid waste material will take approximately five (5) weeks for removal from the Fern Isle Site.

TASK 5 LUMP SUM FEE:

\$153,989,50

THIS FEE IS BASED ON WASTE CHARACTERIZATION OF CONSTRUCTION AND DEMOLITION DEBRIS.

DELIVERABLES: None

TASK 6 ENVIRONMENTAL SAMPLING

Once the solid waste material has been disposed of, the CONSULTANT will collect soil and groundwater samples from the Site in locations that may have been impacted by hazardous materials. The locations will be selected based on the discovery of any hazardous materials found at the Site. The CONSULTANT has estimated that up to twenty (20) sampling locations may be required for the Site. The sample parameters for each sample location will be based on the characterization of the waste found. The following is a list of the sample information used to cost this task:

- 1. <u>Soil Sampling(20 soil boring locations)</u>-sampling once from each soil boring location for priority pollutants and RCRA metals.
- 2. <u>Installation of groundwater monitoring wells-20 MW locations</u>
- 3. <u>Groundwater sampling-sampling once from each of the MW locations for priority pollutants and RCRA metals.</u>

All samples detailed above will be collected in accordance with BND's FDEP approved Comprehensive Quality Assurance Plan (CompQAP) (#990150). All samples will be submitted to a laboratory with an FDEP approved CompQAP for analysis.

TASK 6 LUMP SUM FEE:

..... \$320,000.00

DELIVERABLES: None

TASK 7 REPORTING/DOCUMENTATION

Following the completion of Tasks 1-7, the CONSULTANT shall prepare a summary report to document the proper disposal of the solid waste materials found at the Fern Isle Site. The report will include the following:

- A scaled site map with the location and designation for each solid waste pile
- A summary of the activities performed at the Site
- ► The amount of waste sent to each waste disposal facility
- ► Copies of the waste disposal manifests/receipts
- A summary of the environmental sampling performed at the Site
- ► The environmental sampling data
- A recommendation as to further actions required for the Site

The CONSULTANT will meet with the City of Miami to discuss the summary report prior to its submittal to DERM.

TASK 7 LUMP SUM F	EE: \$15,004.00
	wo (2) Copies of final summary report for City of Miami, 2 Copies of final ummary report for DERM.
SUPPLIED/REPRODU	CTION/GRAPHICS FEE: \$500.00
TOTAL PROJECT LU	MP SUM FEE:
If comices are required t	age are deemed to be outside of the scope of services as described above, the

If services are required that are deemed to be outside of the scope of services as described above, the CONSULTANT will inform the CLIENT of any such conditions prior to implementing the additional work. The CONSULTANT and the CLIENT will then negotiate the fees for the additional services to be payed on either a lump sum or a time and materials basis.

IV PROJECT SCHEDULE

The proposed schedule indicates a project duration of approximately seventeen (17) weeks after the CONSULTANT receives written authorization to proceed.

The timetable for each task as described above is as follows:

Completion of Task 1 1 week after receiving Notice to Proceed (NTP)
Completion of Task 2
Completion of Task 3 4 weeks after NTP date
Completion of Task 4 approximately 5 weeks after NTP date
Completion of Task 5 approximately 10 weeks after NTP date
Completion of Task 6 approximately 14 weeks after NTP date
Completion of Task 7 approximately 17 weeks after NTP date

MIAMI-DADE COUNTY, FLORIDA





ENVIRONMENTAL RESOURCES MANAGEMENT
POLLUTION CONTROL DIVISION
33 S.W. 2nd AVENUE

SUITE 800 MIAMI, FLORIDA 33130-1540 (305) 372-6817

February 11, 2003

Jorge Avino, Deputy Director Department of Capital Improvement Programs City of Miami 444 SW 2nd Avenue Miami, Florida 33130 CERTIFIED MAIL NO. 7001 0320 0003 3811 2283 RETURN RECEIPT REQUESTED

RE:

Improper disposal of solid waste at, near, or in the vicinity of Fern Island Park, 2001 NW 11 Street, Miami, Florida (Folio #01-3134-088-0010).

Dear Mr. Avino:

The Department is in receipt of your correspondence to Mr. Renfrow dated December 5, 2002, regarding the subject property. DERM hereby grants the city an additional 180 days from receipt of this correspondence to comply with the requirements of the Department's letter dated May 3, 2001.

Your cooperation is appreciated. If you have any questions concerning this matter, please contact me at (305) 372-6817.

Sincerely,

Francisco Verrire

Code Enforcement Officer

enclosure

pc:

Mayra Flagler, DERM

Carlos Hernandez, DERM

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUM

クしてこ

TO:

Honorable Mayor and Members

of the City Commission

DATE:

February 27, 2003

FILE :

SUBJECT:

Resolution Authorizing

Execution of Professional Services

Agreement for Consulting Services

for Fern Isle Cleanup

FROM:

Joe Arriola City Manager REFERENCES

ENCLOSURES:

RECOMMENDATION

It is recommended that the City Commission adopt the attached Resolution authorizing the City Manager to negotiate and execute, in a form acceptable to the City Attorney, a Professional Services Agreement with BND Engineers, Inc. professional consultants, for professional services in a total amount not to exceed \$580,000.00 for expenses related to the Fern Isle Cleanup project.

BACKGROUND

The City used Fern Isle Park as storage for soils and construction debris from its construction and maintenance activities. On May 31, 2001 DERM sent a Notice of Violation for improper disposal of solid waste and hazardous materials and advised the City to cease from further storage. On August 10, 2000 Public Works estimated the amount of debris to dispose at 26,600 tons. DERM requires a cleanup which includes material removal, testing and disposal and site assessment and remediation. The project consists of designing, permitting, testing, removal of materials, site testing, environmental assessments, and reports necessary to comply with the EPA and/or DERM regulations.

FISCAL IMPACT

There is no impact to the City's General Fund. The total consulting cost of \$580,000.00 will be provided through the Homeland Defense/Neighborhood Improvement Bond.

JA/JC/JBO/EM/em



Budgetary Impact Analysis

Department Capital Improvement Department Di	vision
Commission Meeting Date: March 27, 2003	• · · · · · · · · · · · · · · · · · · ·
Title and brief description of legislation or attached ordinance/ Resolution authorizing the execution of a professional service	resolution: agreement with BND
Engineers, Inc. for the Fern Isle Cleanup project.	
1. Is this item related to revenue? NO ☒ Yes ☐ (I	f yes, skip to item #4)
2. Are there sufficient funds in Line Item?	
CIP Project #: 333138 (If applicable)	
Yes: X Index Code: Minor:	Amount: <u>\$ 580,000</u>
No: Complete the following information:	
3. Source of funds: Amount budgeted in the line iter	m: \$
Balance in line item:	\$
Amount needed in line item:	\$
Sufficient funds will be transferred from the following line ite	ms:
ACTION ACCOUNT NUMBER	TOTAL
Project No./Index/Minor Object	\$
From	<u> </u>
From To	S
To	S
4. Comments:	
Approved by:	·
Department Director/Designee	Date
APPROVALS	
Verified by:	by CIP. (If applicable)
Dept. of Strategic Planning, Budgeting & Performance Director	Date: 3-4-03
Date:	

RESOLUTION	NO.	

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A SPECIFIC COST AGREEMENT WITH BND ENGINEERS, INC., PROFESSIONAL CONSULTANTS ON THE PRE-APPROVED LIST OF THE DEPARTMENT OF CAPITAL IMPROVEMENTS, APPROVED BY RESOLUTION 02-144, FOR THE DESIGN DEVELOPMENT, BIDDING AND CONSTRUCTION PREPARATION OF CONSTRUCTION ADMINISTRATION DOCUMENTS, ADMINISTRATION CONSULTING POST-CONSTRUCTION SERVICES RELATED TO THE FERN ISLE PROJECT, AT SPECIFIC COSTS TO BE DETERMINED BY (1) THE SCOPE OF SERVICES REQUIRED FOR SAID TERMS AND CONDITIONS SET PROJECT, AND (2) FORTH IN THE AGREEMENT WITH BND ENGINEERS INC. EXECUTED PURSUANT TO RESOLUTION NO. 02-144; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSE; ALLOCATING FUNDS IN AN AMOUNT NOT TO EXCEED \$580,000.00 FOR SERVICES AND EXPENSES INCURRED BY THE CITY, FROM CAPITAL IMPROVEMENT PROJECT NO. 333138 ENTITLED "FERN ISLE CLEANUP AND RENOVATION".

WHEREAS, the Administration has determined that it requires the professional assistance of an environmental engineering firm for the preparation of an action plan and implementation of the Fern Isle Cleanup Project; and

WHEREAS, it is necessary for the City Manager to negotiate and execute a professional services agreement with BND Engineers, Inc., consultants from the pre-approved list of consultants from the Department of Capital Improvements; and

WHEREAS, funds for these professional services and related expenses in a total amount not to exceed \$580,000.00 are available from Capital Improvement Project ("CIP") No. 333138;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated herein as if fully set forth in this Section.

Section 2. The City Manager is authorized to negotiate and execute an agreement with BND Engineers, Inc., professional consultants on the pre-approved list of the Department of Capital Improvements, approved by Resolution No. 02-144, for the design development, preparation of bidding and construction documents, construction administration and post-construction administration consulting services related to the Fern Isle Cleanup, for a specific cost to be determined by (1) the scope of services required for said project, and (2) terms and conditions set forth in the agreement executed with BND Engineers, Inc. pursuant to Resolution No. 02-144, with funds in an amount not to exceed \$580,000.00 for services and expenses incurred by the City allocated from Capital Improvement Project No 333138, entitled "Fern Isle Cleanup and Renovation".

Section 3. The Cit	y Manager is further authorized $^{{ m l}^2}$ to
execute agreements with con	sultants, in a form acceptable to the
City Attorney, for the requi	red services.
Section 4. This	Resolution shall become effective
immediately upon its adoption	on and signature of the Mayor.2/
•	
PASSED AND ADOPTED this	s, day of, 2003
	MANUEL A. DIAZ, MAYOR
ATTEST:	
PRISCILLA A. THOMPSON CITY CLERK	· · ·

ALEJANDRO VILARELLO CITY ATTORNEY

APPROVED AS TO FORM AND CORRECTNESS:

¹ The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.



May 31, 2001



ENVIRONMENTAL RESOURCES MANAGEMENT
POLLUTION CONTROL DIVISION
33 S.W. 2nd AVENUE
SUITE 800
MIAMI, FLORIDA 33130-1540
(305) 372-6817

Certified Mail No. 7000-1670-0004-7257-9881 Return Receipt Requested

Laura Billberry, Director Office of Asset Management City of Miami 444 S.W. 2nd Avenue Miami, Florida 33130

Re:

Improper disposal of solid waste and hazardous materials located at, near or in the vicinity of 2001 N.W. 11th Street, Miami, Miami-Dade County, Florida (Folio #01-3134-088-0010).

Dear Ms. Billberry:

Inspections conducted by representatives of this Department on February 25, 2001 and March 12, 2001, revealed evidence of improper disposal of solid waste on the above-referenced property. Specifically, construction/demolition debris, trash, tires and vegetation debris has been deposited on site in violation of county and state regulations. Additionally, a leaking drum of waste oil or other possible hazardous material was also found at the subject property.

Be advised that the above mentioned activities constitute violations of Chapter 67-701.040(1), Florida Administrative Code and Sections 24-11(1)(2) and (3) and 24-35.1(7), Miami-Dade County Environmental Protection Ordinance. In view of the above, the following action is required:

- 1. Upon receipt of this correspondence, immediately CEASE and DESIST from further storage, disposal, or processing of solid waste and hazardous materials at the subject property.
- 2. Within sixty (60) days of receipt of the correspondence, submit disposal receipts as proof that the aforementioned solid waste and hazardous materials have been removed from the subject site and disposed of at an approved facility.

Your cooperation is appreciated. If you have any questions concerning this matter, please contact me at (305) 372-6817.

Sincerely,

Francisco Verrire

Code Enforcement Officer

FV:jj

cc: Robert Johns, DERM Yvette Dominguez, DERM

City of Miami

JOHN H. JACKSON, P.E. Director



CARLOS A. GIMENEZ
City Manager

July 17, 2001

Mr. John Renfrow, Director Miami-Dade Department of Environmental Resources Management 33 SW 2nd Avenue Miami, Florida 33130

Dear Mr. Renfrow:

RE: City of Miami, Fern Isle Park, 2201 NW 11th Street, (Folio #01-3134-088-0010)

This letter is in response to your letter to the City of Miami, copy attached, dated May 31, 2001, regarding improper disposal of solid wastes on the above referenced property. We are requesting an extension of the allotted time to meet the condition stated in your letter. The reasons for this request are as follows:

- 1) The City of Miami currently uses this facility as a <u>temporary</u> storage for soils and construction debris generated from our maintenance activities. We are currently allocating funding in the FY 2001-2002 budget to dispose of this accumulated debris. Funding from this current fiscal year is not available.
- 2) The City of Miami Parks and Recreation Department also uses this site for storage of clay and sand for use in the maintenance of the baseball and softball fields throughout the City. Presently, another site is not available for this purpose.
- 3) Public Works Department is developing a plan for the use of the site as storage yard, which includes the proper design and permitting for a facility that meets Miami-Dade County DERM requirements and that satisfies the needs of the City of Miami. Construction of this facility will begin when the design is complete and funding is allocated.

The City has already taken steps to secure the property to prevent persons from illegally dumping, which has been a problem in the past. In the interim, Public Works and the Parks Department are developing a short-term plan to address limited storage concerns at the site.

Mr. John Renfrow
Miami-Dade Department of Environmental Resources Management
City of Miami, Fern Isle Park, 2201 NW 11th Street, (Folio #01-3134-088-0010)
July 17, 2001
Page two

Your consideration in this matter will be greatly appreciated. If you should have any questions concerning this request, contact Mr. Jorge Aviñó, Assistant Director, at 305-416-1227 or Mr. Hector Badia, Engineer I at (305) 416-1206.

Sincerely,

John H. Jackson, P.E.

Director

JHJ/JRA/hlb

c: Robert Johns, Miami-Dade DERM
Yvette Dominguez, Miami-Dade DERM
Jorge Aviñó, City of Miami
Len Helmers, City of Miami
Hector Badia, City of Miami
Laura Billberry, City of Miami

City of Miami

IOHN H. IACKSON, P.E. Director



CARLOS A CIMENEL City Manager

October 1, 2001

Mr. Francisco Verrire Miami-Dade DERM 33 SW 2 Ave., 8th Floor Miami, Florida 33130

Dear Mr. Verrire:

RE: City of Miami, Fern Isle Facility, 2201 NW 11th Street, Folio #01-3134-088-0010

This letter is a follow-up to our meeting with your Enforcement Section regarding the Fern Isle facility and the notice to cease and desists soild waste dumping at the site.

The City is in compliance with your letter dated May 31, 2001, however, we are continuing to use the site for storage of clean soils and construction debris. We have met with the City's Parks and Recreation Department to develop a plan to maintain and segregate the storage of clean soils from the rest of the debris currently at the site and to adequately secure the site to prevent illegal dumping.

Our time schedule for implementation of the cleanup plan mentioned on our July 17, 2001 letter is as foliows:

1. Identify a funding source for the cleanup of the site 2. Hire a consultant to provide services in order to begin design November 2001

3. Design Phase

4. Bidding and Award Phase

5. Construction Phase (i.e., removal of soil and disposal)

October 2001

Nov. - Feb. 2002

March - April 2002

May - Aug 2002

If you have any questions regarding this matter, please contact Mr. Jorge Aviñó or Mr. Hector L. Badia at (305) 416-1200.

Sincerely,

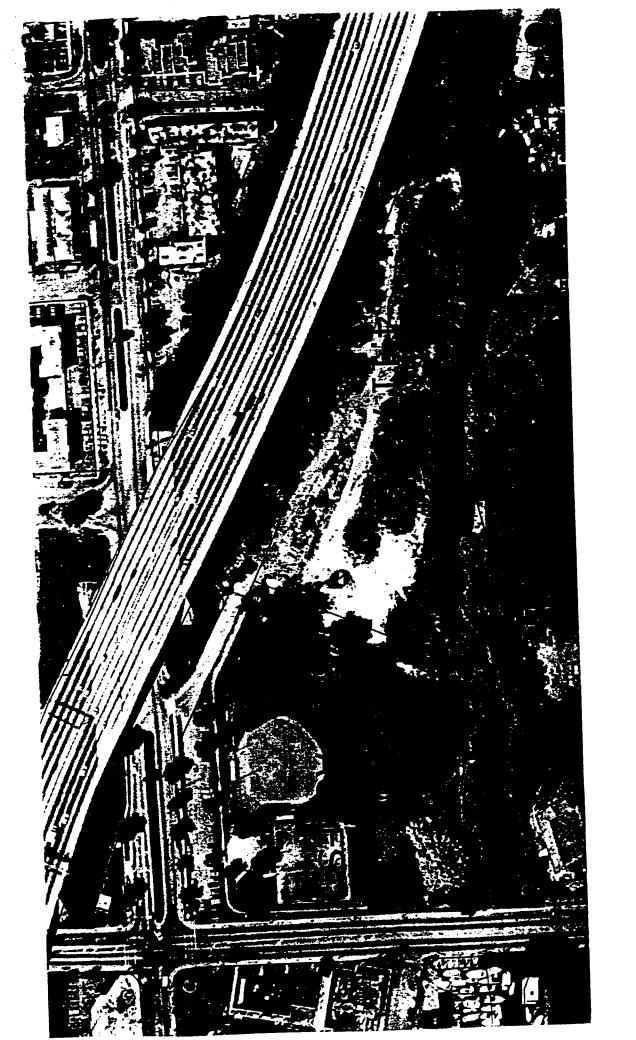
John H. Jackson, P.E.

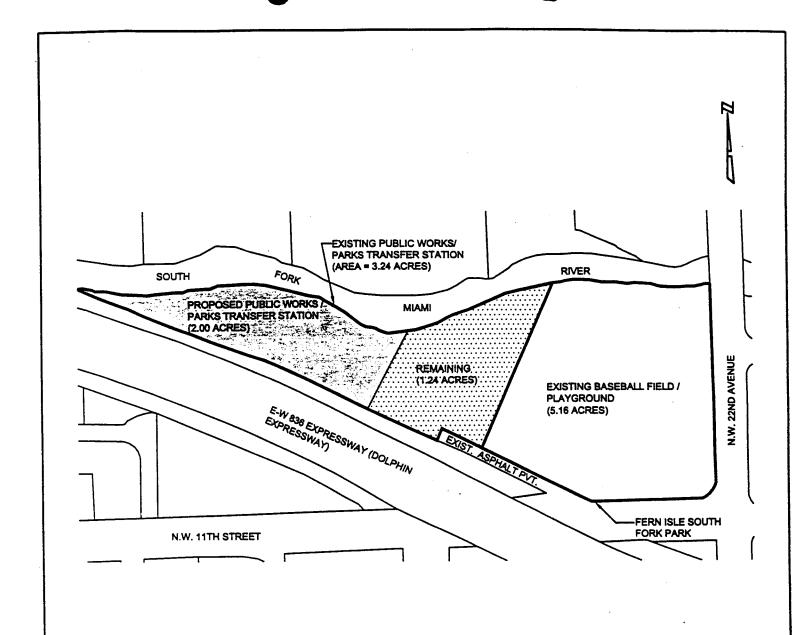
Director

JHJ/JRA/HLB/hlb

Jorge Aviñó, Assistant Director, City of Miami, Dept. of Public Works C: Hector Badia, Engineer I, City of Miami, Dept. of Public Works Robert Johns, DERM

Yvette Dominguez, DERM





SPACE PLAN FOR THE FERN ISLE SOUTH FORK PARK N.T.S.

FERN ISLE SOUTH FORK PARK

DES.	JLL	DEPARTMENT OF PUBLIC WORKS THE CITY OF MIAMI, FLORIDA	
DR.	THT		
CK	LJ.H.	DATE: 04/30/01	SCALE: N.T.S.

LOCATION MAP

JOB E-1104
FILE 1104
SHEET 1 OF 1

City of Miami

IANET E. PALACINO Director



CARLOS A. CIMENE. City Manager

December 5, 2002

Mr. John Renfrow, P.E., Director
Department of Environmental Resources Management
Miami-Dade County
33 SW 2nd Avenue
Miami, FL 33130

RE: City of Miami, Fern Isle Facility 2201 NW 11th Street, Miami, Florida Folio # 01-3134-088-0010

Dear Mr. Renfrow:

As per our conversation, please be advised that the City of Miami has been going through a restructuring where new departments have been created and some departments have merged with others. As such, the new Department of Capital Improvements (CIP) has been assigned tasks that were formerly in the Public Works Department and the above mentioned project will now be handled by CIP.

The City of Miami has identified funding through the Homeland Defense/Neighborhood Improvement Bond that will fund the cleanup of the above mentioned site and at this time we are requesting additional time to conform with DERM's letter dated November 13, 2002, in order to hire a consultant to provide the professional services, design, bidding and award and eventually the construction of the cleanup that will be required.

Your cooperation in this matter will be greatly appreciated and should you have any questions, please do not hesitate to call me.

Sincerely

Jorge R. Aviño, P.E., P.L.S.

Deputy Director

.Department of Capital Improvements

JRA/mp

c: Carlos A. Gimenez, City Manager
Janet E. Palacino, Director of Capital Improvements



CIVIL . ENVIRONMENTAL . AIRPORT . CONSTRUCTION MANAGEMENT . TRANSPORTATION

January 27, 2003

Mr. Jorge Avino, P.E. Assistant Director City of Miami-Public Works/Design Division P.O. Box 330708 Miami, Florida 33233

RE: Proposal to Provide Environmental Engineering Services

for the Fern Isle Site

Located in the vicinity of 2001 NW 11th Street, Miami, Florida

(Folio #01-3134-088-0010)

BND ENGINEERS Proposal No. 2003-12

VIA FAX (305) 416-2153

and Regular Mail

Dear Mr. Avino:

In accordance with your request, this Fee Proposal for Professional Engineering Services between BND ENGINEERS, INC., ("CONSULTANT") and the City of Miami, ("CLIENT") is submitted for your consideration and approval under the terms of our current Professional Services Agreement (Resolution Number 02-144). Attached is a description of the Scope of Work (Exhibit A).

We appreciate the opportunity to submit our proposal for this challenging assignment and we are available to further discuss this proposal with you or your staff if so required. Please do not hesitate to call me if you have any questions.

Sincerely,

BND ENGINEERS, INC.

Yevin A. Keane, P.E. Vice-President

Attachments: Exhibit A (Scope of Work)

copy: Edgar Munoz, City Of Miami-Public Works

Basil S. Williams, President, BND

\Bndsvr\ADMIN\My Documents\WPDOCS\Proposals\2003\2003-12fCMiamiFernIsle.wpd

OFFICES IN FLORIDA AND GEORGIA

CONSENT AGENDA CONT'D

CA-6. RESOLUTION - (J-03-) - (ACCEPTING BID)

ACCEPTING THE BID OF LNC ENGINEERING CONTRACTORS, INC., (BLACK/MIAMI-DADE COUNTY VENDOR, 600 N.W. 184TH TERRACE, MIAMI, FLORIDA) THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO FORMAL INVITATION FOR BIDS, DATED AUGUST 8TH, 2003 FOR THE PROJECT ENTITLED "FERN ISLE CLEAN-UP PROJECT, B-4670A, IN THE AMOUNT OF \$618,800; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 333138, TO COVER \$568,800 FOR THE CONTRACT COSTS, AND \$50,000 FOR EXPENSES AND OTHER COSTS TO BE INCURRED BY THE CITY, FOR A TOTAL COST OF \$618,800; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN A SUBSTANTIALLY THE ATTACHED FORM, FOR SAID PURPOSE.

BOB 3/03

CA-7. RESOLUTION - (J-03-) - (ACCEPTING BID)

ACCEPTING THE BID OF BISCAYNE AQUACULTURE, INC., (NON-MINORITY/MIAMI-DADE COUNTY VENDOR, 21900 S.W. 169TH AVENUE) THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO INFORMAL INVITATION FOR BIDS, DATED JULY 24, 2003 FOR THE PROJECT ENTITLED SIMPSON PARK HISTORIC POND RESTORATION, B-6319A, IN THE AMOUNT OF \$102,700; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT NO. 331346, AND NO. 331371 TO COVER \$102,700 FOR THE CONTRACT COSTS, AND \$42,500 FOR EXPENSES, FOR A TOTAL COST OF \$149,700; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN SUBSTANTIALLY THE FORM AGREEMENT. IN ATTACHED, FOR SAID PURPOSE.

Not Bond Related

ORDINANCES - EMERGENCY

18. <u>EMERGENCY ORDINANCE</u> - (J-03-219) (4/5THS VOTE)

(Note: This item is being presented as an emergency measure on the grounds of urgent public need for the preservation of peace, health, safety and property of the City of Miami, and upon further grounds of the necessity to make the required and necessary payments to its employees and officers, payment of its debts, necessary and required purchases of goods and supplies and to generally carry on the functions and duties of municipal affairs)

AMENDING ORDINANCE NO. 12280, THE CAPITAL PROJECTS APPROPRIATIONS ORDINANCE, TO ESTABLISH NEW CAPITAL PROJECT NO. 333138 ENTITLED "FERN ISLE CLEANUP AND RENOVATION" AND APPROPRIATE \$580,000 FROM UNALLOCATED HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND FUNDS FOR SAID PROJECT; CONTAINING A REPEALER PROVISION AND A SEVERABILITY CLAUSE.

ORDINANCE #12348 MOVED: GONZÁLEZ SECONDED: SANCHEZ

ABSENT: WINTON

DEPARTMENT OF CAPITAL IMPROVEMENTS PROJECT OVERVIEW FORM



1. DATE: <u>3/21/03</u>			
NAME OF PROJECT: Hadley Park Office Renovation			
INITIATING DEPARTMENT/DIVISION: Model City Trust INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033			
C.I.P. DEPARTMENT CONTACT:			
RESOLUTION NUMBER: <u>R-03-174</u> CIP/PROJECT NUMBER:			
ADDITIONAL PROJECT NUMBER:(IF APPLICABLE)			
2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes, TOTAL DOLLAR AMOUNT: \$ 74,800			
SOURCE OF FUNDS: \$1.3 Million Hadley Park ACCOUNT CODE(S): 331419			
Homeland Defense Neighborhood Park Improvements CIP #			
and acquisition If grant funded in there a City match requirement \(\subseteq \text{VES} \)			
If grant funded, is there a City match requirement? YES NO AMOUNT: EXPIRATION DATE:			
Are matching funds Budgeted?			
Estimated Operations and Maintenance Budget			
3. SCOPE OF PROJECT:			
Individuals / Departments who provided input:			
DESCRIPTION OF PROJECT: Creating offices for 2 yrs at Hadley Park, CIP is handling construction.			
ADA Compliant? YES NO N/A			
Approved by Audit Committee? YES NO N/A DATE APPROVED: 3/21/03 Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 3/25/03			
Approved by Commission? X ES NO N/A DATE APPROVED: 2/10/0 3			
Revisions to Original Scope? YES NO (If YES see Item 5 below)			
Time Approval 🗵 6 months 🗌 12 months Date for next Oversight Board Update: 9 · 25 · 03			
4. CONCEPTUAL COST ESTIMATE BREAKDOWN			
Has a conceptual cost estimate been developed based upon the initial established scope? TYES NO If yes,			
DESIGN COST:			
CONSTRUCTION COST: Is conceptual estimate within project budget?			
If not, have additional funds been identified? YES NO			
Source(s) of additional funds:			
Approved by Commission?			
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:			
5. REVISIONS TO ORIGINAL SCOPE			
Individuals / Departments who provided input:			
T IC I C 1			
Justifications for change:			
Description of change:			
Figure 1 Type TNO HOWNHOLD			
Fiscal Impact			
Source(s) of additional funds:			
Time impact Approved by Commission? YES NO N/A DATE APPROVED:			
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:			
6. COMMENTS:			
APPROVAL: DATE: 5 2-2003			
BOND OVERSIGHT BOARD			

Enclosures: Back-Up Materials \boxtimes YES \square NO



To:

Board of Directors Model City Trust

From:

Gwendolyn C. Warren, President/CEO

Subject:

Hadley Park Office Renovations and Quality of Life Enhancements

Date:

February 10, 2002

RECOMMENDATION:

It is respectfully requested that the Board of Directors approve the reprogramming of \$40,000 from Account No. 603001. 95001.6650.83054 for the purpose of supporting quality of life enhancements at Hadley Park subject to the City Commission's approval of replacement capital improvement funds for renovations of the Miller J. Dawkins Olympic Pool Complex – Meeting Room as the location for Trust offices until the permanent Model City Trust offices are built.

BACKGROUND:

At the January meeting of the Board of Directors, I presented an item related to a proposed reprogramming of funds in the Model City Trust Budget for the purpose of supporting quality of life enhancements and cultural activity at Hadley Park. As you know, the City of Miami designated space at Hadley Park on an in-kind basis for the temporary Model City Trust offices until the permanent Model City Trust's offices are complete.

Since the January meeting, the Department of Capital Improvements ("CIP") has received and transmitted the bids for the renovation of the Miller J. Dawkins Olympic Pool Complex – Meeting Room. Although the Model City Trust's 2002-2003 Budget included \$40,000 for anticipated renovations, the lowest of the bids received is \$75,000. Discussion with the Departments of Parks and CIP has revealed that funds for Hadley Park had been designated in the Homeland Defense/Neighborhood Improvement Bonds. Within the first bond issuance under the Bond program, the District 5 Commissioner has been designated \$3 Million for Acquisition and Park Improvements projects.

The Commissioner has expressed a willingness to designate a portion of his Park Improvement funds for the purpose of renovating the Meeting Room for Model City Trust offices if the Model City Trust commits its general fund dollars designated for renovations to quality of life enhancements in the way of park programming.

RESOLUTION NO. **03-006**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MODEL CITY COMMUNITY REVITALIZATION DISTRICT TRUST THAT \$40,000 FROM ACCOUNT NO. 603001.95001.6650.83054 BE REPROGRAMMED FOR THE **PURPOSE** OF: SUPPORTING QUALITY OF LIFE ENHANCEMENTS AT HADLEY PARK SUBJECT TO THE CITY COMMISSION'S APPROVAL REPLACEMENT CAPITAL IMPROVEMENT FUNDS FOR RENOVATIONS TO THE MILLER J. DAWKINS OLYMPIC POOL COMPLEX - MEETING ROOM FOR TRUST OFFICES UNTIL THE PERMANENT TRUST OFFICES ARE COMPLETE.

SHALLEY JONES

Approved by the Board of Directors of the Model City Community Revitalization District Trust at its regularly scheduled meeting of February 10, 2003.

GWENDOLYN C. WARREN PRESIDENT/CEO

STATE OF FLORIDA)
COUNTY OF MIAMI-DADE)

Subscribed and sworn to before me by GWENDOLYN C. WARREN, the

My commission expires:



Notary Public, State of Florida

PAYMENT APPLICATION

Project Number: B-6457	Date: March 3, 2003
Project Name: Model City Trust Offices	Application No.: 0
	Application Total: \$0.00

	Scheduled	Work Co	mplefed"	Total :	Total	Terrain.	
	Value	Previous	This	Stored Material	Completed +	%	Balance to 3 Finish
01 ACOUSTIC CEILING	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$4,000.00
02 AIR CONDITIONED	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$2,500.00
03 BATHROOM FIXTURES	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$4,500.00
04 BLOCKS & PLASTER	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,000.00
05 CABINETRY	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,500.00
06 DEMOLITION	\$4,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$4,800.00
07 DOORS	\$3,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$3,900.00
08 ELECTRICITY	\$15,200.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$15,200.00
09 PAINT	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$6,500.00
10 PART. & DRYWALL	\$9,400.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$9,400.00
11 PLUMBING	\$5,900.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$5,900.00
12 TILE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$7,000.00
13 WINDOWS	\$4,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$4,600.00
	\$74,800.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$74,800.00

The figures shown in the "Scheduled Value" column of this breakdown do not represent the actual value of the individual line items but the amounts scheduled to be paid after each one of those items is completed.

TIMELINE

Project Number: B-6457

Project Name: Model City Trust Offices

Date: March 3, 2003

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13 WINDOWS								

J-03-164 2/13/03

RESOLUTION NO. 03- 174

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING THE ALLOCATION OF FUNDS, IN THE AMOUNT OF \$74,800, FROM FUNDS APPROPRIATED FOR DISTRICT 5 NEIGHBORHOOD PARK IMPROVEMENTS AND ACQUISITIONS, FOR RENOVATIONS TO THE MILLER J. DAWKINS OLYMPIC POOL COMPLEX MEETING ROOM.

BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The allocation of funds, in the amount of \$74,800, from funds appropriated for District 5 neighborhood park improvements and acquisitions, for renovations to the Miller J. Dawkins Olympic Pool Complex Meeting Room is authorized.

Section 2. This Resolution shall become effective immediately upon its adoption and signature of the Mayor. 1

CITY COMMISSION MEETING OF

> FEB 1 3 2003 Resolution No.

03- 174

If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

PASSED AND ADOPTED this 13th day of February , 2003.

MANUEL A. DIAZ, MAYOR)

ATTEST:

PRISCILLA A. THOMPSON

CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS

ALECANDRO VILARELLO

CATY ATTORNEY

W6955:tr:BSS

			HADLEY PAR	K-MODEL (CITY TRUST	OFFICES	(INFORMAL	BID)			
Project N	umber:	B-6457					CIP Number:	331419			
Project M	lanager:	R.SILVA					Dat 2/3/2003				
Person wh	ho received	the bids:	JUAN B. ORDON	EZ./R.SILVA Received at: MRC BUILDING-C.I.P. DIRECTOR'S OFFICE							
Construction	on Estimate	= \$	76,000.00	Time: 10:00 A.M.							
BIDDER				PROFESSIONAL (GEN.CONT. INC.	TOTAL CONST	. MAINTENANCE	VEITIA PADR	ON INC.		
ADDRES	S			454 N.W. 22 AV MIAMI, FLORII		8890 CORAL MIAMI,FLOR	WAY SUITE 213 IDA 33165	4444 S.W. 71 MIAMI,FLO	1 AVE. No.101B RIDA 33156		
BID BON	ND AMOUN	NT									
IRREGUI	LARITIES							,			
MINORIT	TY OWNED)		YES		YES			YES		
ITEM No.		DESCRIPT	TION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
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* IRREGULARITIES LEGEND A No Power - of - Attorney B No Affidavit as to Capital & Surplus of Bonding Company						LOWEST RE	N DETERMINED SPONSIBLE AND OTAL AMOUNT O	RESPONSIVE			
of Bonding Company C Corrected Extensions D Proposal Unsigned or Improperly Signed or no Corporate Seal E Incomplete Extensions						VE CONTRACTO			DDER, EXPLA	AIN:	
F Non - responsive bid G Improper Bid Bond H No Certificate of Competency Number											
I No	First Source	Hiring Comp	pliance Statement							-	
K No	Duplicate E	Bid Proposal	ont								
L No C	City Occupation	onal License					·				

NON- AGENDA	A MOTION SCHEDULING A PUBLIC HEARING IN 45 DAYS WITH A FULL REPORT FROM THE CITY MANAGER IN CONNECTION WITH THE PROPOSED LITTLE HAITI PARK; FURTHER STIPULATING THAT A REVISED SCHEDULE FROM THE CONSULTANTS BE PRESENTED OUTLINING COSTS RELATED TO SAID PARK.	MOTION 03-173 MOVED: TEEL SECONDED: SANC UNANIMOUS
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION (subject matter: to program \$74,800 of the \$3 million appropriated for Neighborhood Park Improvements and acquisition for District 5 for the renovations of the Miller J. Dawkins Olympic Pool Complex Meeting Room).	RESOLUTION 03-174 MOVED: TEEL SECONDED: REGA UNANIMOUS
NON- AGENDA	A MOTION INSTRUCTING THE CITY CLERK AND THE CITY MANAGER TO ANNOUNCE A PUBLIC HEARING AND COMMUNITY UPDATE MEETING, INCLUDING COMMISSIONERS GONZÁLEZ AND TEELE, RELATED TO WAGNER CREEK SEDIMENT ISSUES, TO BE HELD ON MARCH 15, 2003, AT THE TRAVEL LODGE, LOCATED ON 12 TH AVENUE AND 11 TH STREET; FURTHER DIRECTING THE ADMINISTRATION TO NOTIFY BY MAIL THE RESIDENTS OF HIGHLAND PARK, SPRING GARDEN AND ALLAPATTAH OF SAID MEETING.	MOTION 03-175 MOVED: TEEL SECONDED: SANC UNANIMOUS
NON- AGENDA	Direction to the City Manager: by Vice Chairman Teele to schedule at the next Commission meeting the presentation of the organizational chart, the budget and full discussion regarding the auditor general.	
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION APPOINTING AN INDIVIDUAL AS A MEMBER OF THE MODEL CITY COMMUNITY REVITALIZATION DISTRICT TRUST. [Note for the Record: Father Kenneth Major was	RESOLUTION 03-176 MOVED: TEEL SECONDED: REGAUNANIMOUS
NON- AGENDA	appointed as a member.] A RESOLUTION OF THE MIAMI CITY COMMISSION (subject matter: authorizing the City Manager to expend not to exceed \$3500 to host the Minister of Foreign Affairs of the Bahamas in connection with the Bahamian Youth Choir visit with invitations with those officials that are concerned about the Foreign Trade Area of the Americas	RESOLUTION 03-177 MOVED: TEEL SECONDED: SANC UNANIMOUS

Clarks Report 9/11/03

NON-	A RESOLUTION OF THE MIAMI CITY	RESOLUTION 03-1010
AGENDA	COMMISSION, WITH ATTACHMENT(S),	MOVED: GON
	AUTHORIZING THE CITY MANAGER TO	SECONDED: TEEL
	EXECUTE A MEMORANDUM OF	ABSENT: SANO
	UNDERSTANDING, IN SUBSTANTIALLY THE	
	ATTACHED FORM, WITH RACEWORKS, LLC,	
	FOR THE ISSUANCE OF A PERMIT FOR	
	MOTORSPORTS RACES, "GRAND PRIX OF THE	
	AMERICAS," TO BE HELD IN DOWNTOWN	
	MIAMI ON SEPTEMBER 26-28, 2003.	
NON-	A RESOLUTION OF THE MIAMI CITY	RESOLUTION 03-1011
AGENDA	COMMISSION, BY A FOUR-FIFTHS (4/5THS)	MOVED: TEEL
	AFFIRMATIVÉ VOTE, RATIFYING, APPROVING	SECONDED: GONZ
	AND CONFIRMING THE CITY MANAGER'S	UNANIMOUS
	FINDING OF AN EMERGENCY, WAIVING THE	
	REQUIREMENTS FOR COMPETITIVE SEALED	
	BIDDING PROCEDURES, AND ACCEPTING THE	
	FEBRUARY 3, 2003 BID OF PROFESSIONAL	
	GENERAL CONTRACTORS, INC., THE LOWEST	
	RESPONSIVE AND RESPONSIBLE BIDDER, FOR	
	THE PROJECT ENTITLED "HADLEY PARK-	
	MODEL CITY TRUST OFFICES, B-6457", IN THE	
	AMOUNT OF \$74,800; ALLOCATING FUNDS	
	FROM PROJECT NO. 331419, AS	
	APPROPRIATED BY THE ANNUAL	
	APPROPRIATIONS AND CAPITAL	
	APPROPRIATIONS ORDINANCES, AS	
	AMENDED, IN THE AMOUNT OF \$74,800 FOR	
	THE CONTRACT COSTS; AUTHORIZING THE	
	CITY MANAGER TO EXECUTE ALL	
	NECESSARY DOCUMENTS, IN	
	SUBSTANTIALLY THE FORM ATTACHED, FOR	
	SAID PURPOSE.	
NON-	A RESOLUTION OF THE MIAMI CITY	RESOLUTION 03-1012
AGENDA	COMMISSION, BY A FOUR-FIFTHS (4/5THS)	MOVED: TEEL
	AFFIRMATIVE VOTE, BY INCREASING THE	SECONDED: GONZ
	CONTRACT WITH PROFESSIONAL GENERAL	UNANIMOUS

	CONTRACTORS, INC., IN AN AMOUNT NOT TO EXCEED \$10,000, FROM \$74,800 TO \$84,800 FOR THE "HADLEY PARK-MODEL CITY TRUST OFFICES, B-6457" ALLOCATING FUNDS THEREFOR FROM PROJECT NO. 331419, AS APPROPRIATED BY THE ANNUAL APPROPRIATIONS AND CAPITAL IMPROVEMENT PROJECTS ORDINANCES, AS AMENDED.	
ITEM 47	Direction to the City Manager: by Vice Chairman Teele to provide him with a report listing by category each of the 13-16 City employees facing layoffs and what they are doing, and how could at least eight of them be deployed instead of laid off.	
ITEM 47	Direction to the City Manager: by Vice Chairman Teele to provide an EO (Equal Opportunity) profile of the Department of Information Technology.	
ITEM 47	Direction to the City Manager: by Vice Chairman Teele to schedule a capital improvement workshop with enough time to comply with deadlines to submit documents related to the County transportation plan; further requesting a clear delineation related to the capital improvement program and the public works function; further directing the Manager to place an administrative hold on the \$7.7 Million gas tax to allocate same after the workshop is held.	
ITEM 47	Direction to the City Manager : by Vice Chairman Teele to meet with each member of the City Commission regarding the 13 City of Miami positions facing layoffs.	
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION GRANTING AN EXTENSION OF HOURS OF SALE FOR ESTABLISHMENTS DISPENSING ALCOHOLIC BEVERAGES FOR CONSUMPTION ON THE PREMISES (C.O.P.)	RESOLUTION 03-1019 MOVED: TEEL SECONDED: SANC UNANIMOUS

DEPARTMENT OF CAPITAL IMPROVEMENTS PROJECT OVERVIEW FORM



I. DATE: 3/21/03
NAME OF PROJECT: Replacement of HOME Investment
INITIATING DEPARTMENT/DIVISION: Model City Trust
INITIATING CONTACT PERSON/CONTACT NUMBER: Marva Wiley 305.416.1033 C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: 1-03-479 CIP/PROJECT NUMBER 34/126 ADDITIONAL PROJECT NUMBER:
(IF APPLICABLE)
2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: 1.8 Million
SOURCE OF FUNDS: \$_000000 \text{Available in 1st Series}\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
Homeland Defense Model City Infrastructure Improvements CIP # 331419
If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
AMOUNT: EXPIRATION DATE: Are matching funds Budgeted?
Estimated Operations and Maintenance Budget
3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROTECT.
DESCRIPTION OF PROJECT:
ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 3/21/03

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 32503
Approved by Commission? X YES NO N/A DATE APPROVED: 5/8/03
Revisions to Original Scope? TES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update:
4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? 🗌 YES 🗍 NO 🏻 If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget?
If not, have additional funds been identified? YES NO
Source(s) of additional funds:
Approved by Commission?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
T .: C .: C .1
Justifications for change:
Description of change:
Description of change:
Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:
Time impact
Approved by Commission?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
6. COMMENTS: 1.8 Million HOME funds being refunded with Bond Money, purchasing land is part of
infrastructure improvements. HD/NI bond monies were already spent. J. S.S. 133.00 Approvided
1 5 18/03 Can Meet.
W. h. h. J. J. A.
APPROVAL: JUNE DATE: 5-8-2023
BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials⊠ YES ☐ NO

- Model City Revitalization Trust Hadley Park Office Renovations.
- Model City Revitalization Trust Replacement of HOME Investment Partnership Funds.

Presentation by Marva Wiley, Interim Director of the Model City Trust. The Model City Community Revitalization District is requesting funds for rehabilitation of existing homes within the District and for construction of new homes land acquisition within the District. The City will offer second and third mortgages to homeowners to assist with repairing homes and bringing them up to City Code. A third of the monies earmarked for the District will be reserved for subsidized housing. \$74,800 is being requested from the Hadley Park portion of Bond funds to be used to create office space for the Trust.

HD/NIB MOTION 03-23

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT COMMITTEE OF \$1.8 MILLION OF BOND FUNDS TO BE ALLOCATED FOR THE REPLACEMENT OF FUNDS TO THE HOME INVESTMENT PARTNERSHIP PROGRAM, SAID FUNDS HAVING BEEN USED FOR ACQUISITION PURPOSES IN FISCAL YEAR 2002.

MOVED: M. DUNN SECONDED: M. REYES

ABSENT: S. ARMBRISTER; R. CAYARD; M. LOYAL;

D. MARKO

Note for the Record: Motion passed by unanimous vote of all Board Members present.

DaSilva, Kelli R

From:

Wiley, Marva

Sent:

Tuesday, July 01, 2003 11:05 AM

To:

DaSilva, Kelli R

Subject:

RE: Bonds Projects - Information requested

Note: Information for Replacement of HOME Investment

We are seeking the following information about each project, see projects listed under your department below:

- The date the project went to commission? 5/8/03
- Was it approved? Yes
- If commission approved What dollar amount was it approved for? \$1,815,133.15
- If commission approved What is the resolution number? 03-479



To:

Honorable Mayor and

Members of the City Commission

From:

Marva L. Wiley on behalf of the Model City Trust Mawal S

Subject:

Replacement of HOME Investment Partnership Funds

Date:

March 17, 2003

RECOMMENDATION:

It is respectfully requested that the City Commission approve the attached resolution authorizing the use of the \$3 Million FY 2003 allocation of Homeland Defense/Neighborhood Improvement Bond designated for Model City Infrastructure as replacement funds for \$1.8 Million in HOME Investment Partnership Funds used for property acquisitions in FY 2002 and additional acquisitions anticipated in FY 2003.

BACKGROUND:

As you know, the Model City Homeownership Zone Pilot Project is in its acquisition phase. During fiscal year 2002, approximately \$1.8 million of HOME Investment Partnership Funds that had been appropriated for the Model City Homeownership Zone ("Zone") Pilot Project were utilized for the acquisition of properties in the Zone.

In a letter dated February 14, 2003, the Department of Community Department advised the Model City Trust that the Department had disallowed the costs incurred in Fiscal Year 2002 because of its finding that the Trust's expenses did not conform with the Department of Housing and Urban Development's ("HUD") Regulation. Specifically, the HUD regulations require that the project have a reasonable expectation of commencement within twelve (12) months of the participating jurisdiction (the City in this instance) setting up the expense in the federal information and disbursement system (i.e. IDIS).

The \$1.8 Million in acquisitions occurred between February and June of 2002, yet construction on the project has not occurred in one year of the February+ acquisitions and is not expected to occur within one year of the June 2002 acquisitions. As you will recall, the Model City Trust's acquisition effort has been delayed in part due to the amount of time required for processing the environmental clearance and a variety of changes in administration. Further,

construction may not occur until Spring 2004 with the projected release of a Request for Proposals for the Phase I Development anticipated in Summer 2003.

In order to resolve these issues and minimize additional delays in the acquisition phase that have already produced discontent among contracted property owners, the Trust proposes that the funds designated for the Model City Infrastructure Improvements in FY 2003 be reprogrammed to replace the HOME Funds utilized in FY 2002 for acquisitions. You should note that one of the eligible uses of HOME Funds is infrastructure; thus, the HOME Funds released with the replacement of Homeland Defense/Neighborhood Improvement Bond proceeds may be available for the infrastructure uses anticipated for the Homeland Defense/Neighborhood Improvement Bond proceeds. The Trust believes that this proposal will have no net impact on the program or the Model City Trust's overall program funding.

/MLW

J-3/13/03

> A RESOLUTION TO AUTHORIZE THE MODEL CITY TRUST TO REPLACE \$1,815,133.15 HOME **PROGRAM** FUNDS USED ON BEHALF OF THE MODEL CITY HOMEOWNERSHIP ZONE PILOT PROJECT IN FY 2002 WITH FUNDS DESIGNATED FOR MODEL CITY INFRASTRUCTURE IMPROVEMENTS IN THE FY 2003 ALLOCATION OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND PROCEEDS.

WHEREAS, the Model City Homeownership Zone Pilot Project is in its acquisition phase; and

WHEREAS, the City utilized approximately \$1.8 million of HOME Program Funds that had been appropriated for the Model City Homeownership Zone ("Zone") Pilot Project for the acquisition of properties in the Zone; and

WHEREAS, HUD regulations require that the project have a reasonable expectation of commencement within twelve (12) months of the participating jurisdiction (the City in this instance) setting up the expense in the federal information and disbursement system (i.e. IDIS); and

WHEREAS, construction on the project has not commenced within 12 months of closing on the properties when the expense was set up in IDIS; and

WHEREAS, the Model City Trust received written correspondence from the Department of Community Development to advise that the Department had disallowed the costs incurred in Fiscal Year 2002 because of its finding that the Trust's expenses did not conform with the Department of Housing and Urban Development's ("HUD") Regulation; and

WHEREAS, the Model City Trust's acquisition effort has been delayed substantially, in part, because of the considerable period of time required for processing the environmental clearance and a variety of changes in administration; and

WHEREAS, construction may not occur until Spring 2004 with the projected release of a Request for Proposals for the Phase I Development anticipated in Summer 2003; and

WHEREAS, the Trust proposes that the funds designated for the Model City Infrastructure Improvements in FY 2003 be reprogrammed to replace the HOME Program Funds utilized in FY 2002 for acquisitions in order to resolve issues related to the eligibility of HOME Program Funds and minimize additional delays in the acquisition phase; and

WHEREAS, one of the eligible uses of HOME Program Funds is infrastructure; and

WHEREAS, HOME Program Funds would be released and available for the infrastructure uses anticipated for the

Homeland Defense/Neighborhood Improvement Bond proceeds with the replacement of Homeland Defense/Neighborhood Improvement Bond proceeds; and

WHEREAS, The Trust believes that this proposal will have no net impact on the program or the Model City Trust's overall program funding.

NOW, THEREFORE, BE IT RESOLVED THAT the proceeds of the Homeland Defense/Neighborhood Improvement Bond proceeds designated for Model City Infrastructure Improvements in FY 2003 are reprogrammed to replace the HOME Program Funds utilized for property acquisition in FY 2002.

Section 1. The recitals and findings contained in the Preamble to this resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Homeland Defense/Neighborhood Improvement Bond proceeds designated for Model City Infrastructure Improvements in FY 2003 are reprogrammed to replace the HOME Program Funds utilized for property acquisition in FY 2002.

Section 3. This Resolution shall become effective immediately upon its adoption and signature of the Mayor. 1

¹ If the Mayor does not sign this resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

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				2003	3.						
								MANUE: MAYOR		DIAZ	
ATTEST:											
PRISCILLA CITY CLEA		OMP	SON								
APPROVED	AS	ТО	FORM	AND	CORRE	CTNES	S:				
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DEPARTMENT OF CAPITAL IMPROVEMENTS



PROJECT OVERVIEW FORM

1. DATE: 3/21/03
NAME OF PROJECT: Dinner Key Mooring Anchorage Field Project
INITIATING DEPARTMENT/DIVISION: Conferences, Conventions, and Public Facilities INITIATING CONTACT PERSON/CONTACT NUMBER: Alex Argudin 305.579.6341
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: 2.03 · 337 CIP/PROJECT NUMBER:
ADDITIONAL PROJECT NUMBER:
(IF APPLICABLE)
2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$1,022,100
SOURCE OF FUNDS: \$ 538,036 ACCOUNT CODE(S): 326015
Homeland Defense Citywide CIP #
Waterfront Improvements
If grant funded, is there a City match requirement? YES NO
AMOUNT: \$538,036 EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget
3. SCOPE OF PROJECT:
Individuals / Departments who provided input: Alex Argudin and Mary Whitehead
DESCRIPTION OF PROJECT: Public Boat Docking and Mooring Facilities. This project will provide for
moorings for transient vessels, the latest environmentally safe embedment anchors, facilities will also provide pump
out operations to eliminate discharge of waste.
ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 3/21/03
Approved by Bond Oversight Board? X YES NO N/A DATE APPROVED: 32103
Approved by Commission? X YES NO N/A DATE APPROVED: 3/14/03 NEST NO (SYES on Long 5 holes)
Revisions to Original Scope? YES NO (If YES see Item 5 below) Time Approval \(\text{D} \) 6 months \(\text{D} \) 12 months \(\text{Date for next Oversight Board Update:} \) 9. 24. 03
4. CONCEPTUAL COST ESTIMATE BREAKDOWN Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes, DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget?
If not, have additional funds been identified? YES NO
Source(s) of additional funds:
Approved by Commission?
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:
5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:
Fiscal Impact
Have additional funds been identified?
Source(s) of additional funds:
Time impact
Time impact Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board?
6. COMMENTS: Find Grant Cost \$484,064
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APPROVAL: DATE: 5-8-2003
BOND OVERSIGHT BOARD

Enclosures: Back-Up Materials YES NO

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Application Title

Dinner Key Mooring and Anchorage Field Project

Applicant

City of Miami, Department of Conferences, Conventions and Public Facilities

Priority List

Primary category for which this project will be considered.

The category of this project is Public Boat Docking and Mooring Facilities. This project ranks as number 5 on this Year's Priority Project List.

Waterway Relationship

Explain the relationship of the project to the Atlantic Intracoastal Waterway. Describe how the project will benefit the Navigation District's Waterways.

This project will be located within the boundaries of the Biscayne Bay Aquatic Preserve and a significant portion will also be located within the boundaries of a Deed (No. 19448, granted February 24, 1949) and the shoreline. The Dinner Key Mooring and Anchorage Field Project will lie directly adjacent to the Florida Atlantic Intracoastal Waterway and will service vessels traveling North and South along the waterway. The creation of a Managed Anchorage/Mooring Field will not only provide management of a currently unmanaged activity but also eliminate the existing environmental hazards such as providing lighted demarcation buoys, removal of abandoned derelict vessels and the dredging of the public channel to the mooring and anchorage field. Eventually, the number of vessels within the Field (s) is expected to increase but will do so based upon site conditions and requirements and any increases would be within a managed area, subject to the City's review and permitted conditions.

Public Usage & Benefit

Discuss the regional public benefits and access to be provided by the project, the local benefits and public access offered by the project, and estimate the amount of total public use.

The waters of Dinner Key provide access to the Atlantic Intracoastal Waterway, Biscayne Bay, Florida Straits, and the Atlantic Ocean. Boaters along the Atlantic ICW in Miami-Dade County have easy access to the field from three channels. A Managed Field will allow for recreational, residential and transient boaters to easily navigate anchoring in the designated area. The estimated total use of the Managed Field would be about 500 vessels – a large portion of this field would be comprised of visiting transient boaters.



Timeliness

Describe the current status of the project and briefly explain any unique aspects of this project that could influence the project timeline.

The City of Miami has received recommendations from the Technical Assistance Team (TAT) coordinated by the State of Florida Department of Environmental Protection. The City is in the process of currently soliciting proposals from qualified marine contractors to manage all aspects of the proposed use including the engineering, permitting and installation phases of the project. See Timeline Attached E-8

Cost-Effectiveness

List any additional funding sources, and corresponding amount of funding, and the status of the additional funding that will be utilized to complete this project. Describe any methods to be utilized to increase the cost efficiency of this project.

The City of Miami is the sole source of funds for this project through the Capital Improvement Bond Program. We are fully committed to fund the improvements as outlined in the T.A.T Report. The City is also aggressively seeking other sources of funding through the Florida Department of Environmental Protection and the U.S. Clean Vessel Act. The implementation of a mooring field will help eliminate abandoned derelict vessels, eliminate existing and potential environmental hazards and will include the installation of lighted buoys for the field. The mooring and anchorage field will be self-sustained and the maintenance of the project will be included in the City of Miami's Department of Conferences, Conventions and Public Facilities annual budget.

Viability

Briefly explain the need for this project in the community and describe how the project will continue to be maintained following initial funding.

There are currently 450 vessels anchored in the project area that do not utilize environmentally safe mooring equipment. Approximately 40% of the vessels are secured by anchor systems with extensive multiple lines and the other 70% of the vessels are using "alternate" anchorage systems. These vessels have been anchored with many environmentally hazardous materials such as portions of boat hulls, engines, anchor lines and chains and boat windshields. This project will help eliminate the abandoned derelict vessels, eliminate potential and existing environmentally hazardous materials in the area and will include the installation of lighted buoys for the field. The implementation of the self-sustained mooring field will require boaters to utilize penetrating anchors, which would provide the highest security for the vessels and bring to a halt the degeneration of the seagrass beds encouraging the recolonization of marine life and underwater vegetation. The ongoing operation for this project will be provided by the City of Miami.

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Permitting

List all of the necessary permits that are required for the project, the date of application, and the anticipated date of the required permits. If permits are NOT required, explain why not.

This project is a Phase I project. All the permits required for this project will be applied for in April and we anticipate receiving all the required permits by early September. The following are the permits that must be applied for:

City of Miami
DERM
South Florida Water Management Stormwater Permit
Florida Department of Environmental Regulation
Florida Wildlife & Conservation Commission for Aids to Navigation
US Coast Guard for Aids to Navigation
US Army Corps of Engineers

Project Design

List the status of the design of this project. Describe any unique aspects of this project that enhance public usage or access, decrease environmental impacts, improve water quality or reduce costs.

The City is in the process of currently soliciting proposals from qualified marine contractors to manage all aspects of the proposed use including the engineering, permitting and installation phases of the project. The implementation of a managed anchorage and mooring project will eliminate environmental hazards such as boat hulls, engines, anchor lines and chains and boat windshields which are the objects that are currently anchoring the majority of the vessels. This project will provide for moorings for transient vessels, the latest environmentally safe embedment anchors, facilities will also provide pump out operations to eliminate discharge of waste into the aquatic preserves.

Construction Techniques

Briefly explain the construction techniques to be utilized for this project.

The City will use diver installed deep embedment helical anchors with a custom built hydraulic tool torqued into the ocean floor until a secure substrate is encountered. The anchors are unsurpassed in holding capability and most cost effective for applications in sand or mud substrates. We are also installing a StormSoft Mooring System and the Helmken rock cutting helical anchor, which has been very successful in Florida and the Caribbean region. The patented StormSoft down line utilizing bungee-type shock absorbing technology has been the most effective product for reducing shock loads on both vessel and mooring system components.



Construction Materials

List the materials to be utilized for this project. What is the design life of the proposed materials? Describe any recyclable material to be utilized.

The City will be eliminating all the environmentally hazardous materials currently anchoring the vessels out at Dinner Key Marina and replacing them with durable, quality materials. An imbedded mooring system will be used for all boats greater than 25 feet in length. The selection of the anchor type will be based upon the composition of the bottom material into which it will be installed. The securing equipment will be flexible, resistant to fouling or corrosion, and allow for the necessary give and take of wind and wave energy. This will include a type of bungee cord line for the up-cord to be secured from the embedded anchor to the mooring buoy. The buoy to be used allows for significant buoyancy and durability, such as the Baker Buoy.

Project Cost Estimate

See Excel Sheet

Dinner Key Mooring and Anchorage Field Project Timeline

Task	March '03	April '03	May '03	June '03	July '03	Aug. '03	Sept. '03	Oct. '03	Nov. '03	Dec. '03	Jan. '04	Feb. '04	March '04	April '04	May '04	June '04
			1													
Project Planning																
Hire Project Manager/Consultant																
						Pha	ase I									
Engineering/Design																
Apply for Project Permits													<u> </u>	<u> </u>		
Project Permits Approved and Received								<u>'</u>		<u> </u>			<u> </u>	<u> </u>		
						Pha	ise II									
Write Specifications for Mooring's																
Bid Mooring Installation																
Award Bid to Proposer/Execute Agreement													-			
Installation of 325 Mooring's																
Upland Facility Improvements															·	
Project Completion											1	1		1		

Dinner Key Mooring and Anchorage Field Project

Project Elements	Quantity	<u>E</u>	stimated Cost	<u>Ap</u>	plicant's Cost	<u>FI</u>	ND Cost
Project Management, Design, Engineering, Permitting	1	\$	83,100	\$	41,550	\$	41,550
Removal of Debris from Bay Bottom (Boat Engines, Tires, Etc.)	1	\$	30,000	\$	15,000	\$	15,000
Hardware and Installation of 325 Moorings @ \$1600 EA	1	\$	520,000	\$	260,000	\$	260,000
Lighted Regulatory Field Buoy 12 @ \$3000 EA	1	\$	36,000	\$	18,000	\$	18,000
Dinghy Dock Improvement	1	\$	60,000	\$	30,000	\$	30,000
Coconut Grove Sailing Club Building Improvement	1	\$	200,000	\$	100,000	\$	100,000
Work Vessels to Transport to Mooring and for Maintenance	1	\$	20,000	\$	10,000	\$	10,000
** The following items cannot exceed 15% of the applicant's ma	itch						
Facility Customer Shuttle Vessel	1	\$	20,000	\$	17,391	\$	2,609
Pickup Truck	1	\$	15,000	\$	13,045	\$	1,955
Utility Work Cart	1	\$	4,000	\$	3,480	\$	520
VHS Radios, Transformers, Antennas, Etc.	1	\$	4,000	\$	3,480	\$	520
Dinghy Storage Racks	1	\$	30,000	\$	26,090	\$	3,910
Total		\$	1,022,100	\$	538,036	\$	484,064

NON- AGENDA	A MOTION WAIVING THE 120-DAY TIME REQUIREMENT FOR APPLICATION FOR SPECIAL EVENT IN COCONUT GROVE SPECIAL EVENTS AND MARKETING COMMITTEE IN CONNECTION WITH BLOCK PARTY.	MOTION 03-336 MOVED: REGA SECONDED: GONZ ABSENT: WINT
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION (subject matter: authorizing the City Manager to submit an application on the appropriate FIND documents and execute the necessary documents in a form acceptable to the City Attorney, to the Florida Inland Navigation District (FIND) for a grant for underwater ways assistance program for the implementation of a mooring field at Dinner Key Marina in an amount not to exceed \$484,064 with matching funds in the amount of \$538,000 allocated from the Homeland Defense Fund).	RESOLUTION 03-337 MOVED: GONZ SECONDED: REGA ABSENT: WINT
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION EXPRESSING OPPOSITION TO SENATE BILL 1164 AND HOUSE BILL 113 WHICH SET FORTH AMENDMENTS TO THE BERT J. HARRIS, JR. ACT AND ANY AND ALL OTHER PROPOSED AMENDMENTS THAT WOULD SUBJECT LOCAL AND STATE GOVERNMENTS TO FURTHER LIABILITY FOR THE CONSTITUTIONAL EXERCISE OF THEIR LEGISLATIVE AND QUASI-JUDICIAL RESPONSIBILITIES AND POWERS; DIRECTING THE CITY CLERK TO TRANSMIT CERTIFIED COPIES OF THIS RESOLUTION TO THE HEREIN DESIGNATED OFFICIALS.	RESOLUTION 03-338 MOVED: SANC SECONDED: GONZ ABSENT: WINT
NON- AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION URGING THE MIAMI-DADE LEGISLATIVE DELEGATION TO PROMOTE AND ADOPT LEGISLATION TO AMEND CHAPTER 197 OF THE FLORIDA STATUTES,	RESOLUTION 03-339 MOVED: GONZ SECONDED: SANC ABSENT: WINT