

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
AGENDA

4-22-08 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 Pan American Drive  
MIAMI, FLORIDA 33133

---

I. **APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 22, 2008.**

II. **OLD BUSINESS:**

1. Commodore Plaza Street Furniture
2. Belle Meade Mini Park New Swings and Pour & Play Surface
3. Armbrister Park Boundless Playground
4. Discussion of Audit of Capital Projects Funded with Homeland Defense Neighborhood Improvements, Capital Projects and Infrastructure Improvements Bond Proceeds and other Funding Sources – Phase No. 3, Audit No. 08-010

III. **NEW BUSINESS:**

- Barnyard Playground Area Resurfacing
- Additional Funding for Black Police Precinct/Courthouse Museum Restoration
- Additional Funding for Dorsey Park Building Renovation Expansion

IV. **UPDATES:**

- College of Policing
- Museum Park Master Plan
- Museum of Science Grant to Support the Development of a Science Museum Facility in Bicentennial Park

V. **CHAIRPERSON'S OPEN AGENDA:**

VI. **ADDITIONAL ITEMS:**

# NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

1-22-08 -6:00 P.M.  
CITY OF MIAMI  
CITY HALL STAFF ROOM  
3500 Pan American Drive  
MIAMI, FLORIDA 33133

---

The meeting was called to order at 6:06 p.m., with the following members found to be

**Present:** Hugo P. Arza  
Eileen Broton  
Mariano Cruz  
Robert A. Flanders (Chairman)  
Charisse L. Grant  
Kay Hancock-Apfel  
Ricardo Lambert  
Carmen Matos  
Jami Reyes  
Manolo Reyes (Vice Chairman)  
Jose Solares

**Absent:** Luis Cabrera  
Ramon De La Cabada  
Gary Reshefsky  
Hattie Willis

**ALSO PRESENT:** Marc D. Sarnoff, District 2 Commissioner  
Kirk Menendez, Assistant City Attorney  
Ola O. Aluko, Director, CIP Department  
David Mendez, Assistant Director, CIP  
Sandra Vega, Project Manager, CIP  
Jim Brittain, Program Manager, CIP  
Danette Perez, Board Liaison, CIP Department  
Marcia Lopez, Administrative Assistant I, CIP  
Reginald Duren, Assistant Fire Chief  
Ed Blanco, Project Supervisor, Parks & Recreation  
Teri-Elizabeth Thomas, City Clerk's Office

I. **APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 18, 2007.**

HD/NIB MOTION 08-01

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF DECEMBER 18, 2007.

MOVED: M. Reyes  
SECONDED: C. Matos  
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. **NEW BUSINESS:**

1. Orange Bowl Demolition

<p>NAME OF PROJECT: <b><u>ORANGE BOWL DEMOLITION</u></b> TOTAL DOLLAR AMOUNT: <b><u>\$4,215,319 (\$11,811 is Homeland Defense)</u></b> SOURCE OF FUNDS: <u>Orange Bowl Stadium Ramps &amp; Improvements</u> DESCRIPTION OF PROJECT: <u>The scope encompasses full demolition of the Miami Orange Bowl Stadium and adjacent areas, including all ticket booths/turnstiles, within the limits of the inner compound (area within the interior perimeter fencing.) The extent of demolition takes in the entire structure, steel and concrete systems, down to all shallow foundations and pile caps. All other systems will be removed and underground utilities disconnected and capped in accordance with local state and federal regulations. At the end, the site will be rough graded to existing elevations.</u></p>
--

HD/NIB MOTION 08-02

A MOTION TO FUND THE ORANGE BOWL DEMOLITION.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Additional Services to the Museum Park Master Plan Scope of Work and Fees

**NAME OF PROJECT:** ADDITIONAL SERVICES TO THE MUSEUM PARK MASTER PLAN SCOPE OF WORK AND FEES  
**TOTAL DOLLAR AMOUNT:** \$1,585,000 (**Additional services totaling \$185,005 and from this amount \$100,000 is Homeland Defense**)  
**SOURCE OF FUNDS:** Bicentennial Park Improvements  
**DESCRIPTION OF PROJECT:** This is a professional services agreement with Cooper Robertson and Partners to provide a master plan for the Bicentennial Park “Museum Park Miami” master plan. The project consists of construction of a multi-use park with restaurant, underground parking, and museums sites (Funding for re-platting of site only).

HD/NIB MOTION 08-03

A MOTION TO FUND THE ADDITIONAL SERVICES TO THE MUSEUM PARK MASTER PLAN SCOPE OF WORK AND FEES.

MOVED: E. Broton  
SECONDED: R. Lambert  
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Vice Chairman Manolo Reyes, who voted no.

3. Fire Station #11 – Design and Construction

**NAME OF PROJECT:** FIRE STATION #11  
**TOTAL DOLLAR AMOUNT:** \$5,208,047  
**SOURCE OF FUNDS:** Neighborhood Fire Stations & Training Facility  
**DESCRIPTION OF PROJECT:** The project consists of Design and Construction of approx. 11,200 SF. two bay apparatus fire rescue facility. The facility would include all typical fire station amenities for fire rescue personnel plus two lieutenants and a captain. The project includes allowance for demolition of an existing fire station and site development including parking spaces for 15-18 vehicles and landscaping. Also, the project includes a water main improvement and new signalization.

HD/NIB MOTION 08-04

A MOTION TO FUND THE FIRE STATION # 11 - DESIGN AND CONSTRUCTION.

MOVED: M. Reyes  
SECONDED: E. Broton  
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

### III. UPDATES:

- Tamiami Storm Sewer Improvements – Design Services

David Mendez, Assistant Director, CIP, reported that the project is completed in design, and this is another project that is going through the conventional bid process. Bids should be in by early next month, and construction should begin by mid-year.

- Roberto Clemente Park Building Renovation

David Mendez, Assistant Director, CIP, reported that the project scope of work includes a new approximately 10,000 square foot building. In addition to that, there's going to be an enclosed basketball gymnasium. Construction costs are estimated at approximately \$2.6 million. That may go up to about \$3.2 million. Schematic drawings will be presented to the community by the mid-February.

- Fairlawn Storm Water Pump Station – Phase IIA

David Mendez, Assistant Director, CIP, reported that the pump station is located in District 1, on 7th Street, at Antonio Maceo Park, but the majority of the drainage system that collects the water is actually across the street in District 4. It's a two-district project. This project is substantially complete. Punch list items are currently being addressed. The pump is fully functional and ready for the rainy season.

- Shenandoah Park Improvements Phase II

David Mendez, Assistant Director, CIP, reported that the project is just about complete. There were some issues with the electrical connection with FPL. Once that's resolved, the project will be 100 percent complete.

- Morningside Park Shoreline Stabilization

David Mendez, Assistant Director, CIP, reported that the project is almost complete. The only item remaining is a kiosk that will serve as an information type of booth. Once that's done next month, the project will be complete. There are also a couple of kayak launches there for people to utilize in the area.

- Jose Marti Gym

David Mendez, Assistant Director, CIP, reported that the project should be completed by June 2008. The facility is located right across the street from the Miami Riverside Center.

- Little Haiti Park Soccer Field

David Mendez, Assistant Director, CIP, reported that the project is 99 percent complete and has a TCO.

**IV. CHAIRPERSON'S OPEN AGENDA:**

- Letter Regarding Coral Way Uplighting Project

HD/NIB MOTION 08-05

A MOTION AUTHORIZING THE CHAIRMAN TO WRITE A LETTER TO THE CITY MANAGER ENCOURAGING HIM TO EXAMINE THE ISSUES REGARDING THE STREETLIGHTS ON THE CORAL WAY UPLIGHTING PROJECT.

MOVED: M. Reyes  
SECONDED: K. Apfel  
ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**V. ADDITIONAL ITEMS:**

- City Hall Basement Tour

David Mendez, Assistant Director, CIP, stated that he will be guiding the Board on a tour of the City Hall basement after tonight's BOB meeting.

- Audit Subcommittee

Chairman Flanders encouraged board members to attend the Audit Subcommittee meetings.

- College of Policing

Chairman Flanders requested that Mariano Cruz brief the Board regarding last Thursday's ceremony regarding the College of Policing.

Mariano Cruz stated that those who were not in attendance at the ceremony can watch the rebroadcast on Channel 77. He stated that CIP staff was in attendance at the ceremony. He stated that renderings of the proposed building were available at the ceremony.

Chairman Flanders stated that all of the speakers at the ceremony, with the exception of Dr. Rudy Crew, mentioned the Bond Oversight Board and the important work that it has done to turn this dream (College of Policing) into a reality. At \$37 million, it is the single largest project that the BOB will be overseeing thus far.

Ola O. Aluko, Director, CIP, stated that he will provide an update on the project at the next meeting so that the board members who were not in attendance at the ceremony can be brought up-to-speed.

HD/NIB MOTION 08-06

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: M. Cruz

SECONDED: M. Reyes

ABSENT: L. Cabrera, R. De La Cabada, G. Reshefsky, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 2/26/08 DISTRICT: 2

NAME OF PROJECT: Commodore Plaza Street Furniture Project  
 INITIATING DEPARTMENT/DIVISION: Public Works  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Elyrosa Estevez (305) 416-1217  
 C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-50593A

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$4,832 (\$2,832 is Homeland Defense and \$2,000 is PW General Fund)  
 SOURCE OF FUNDS: Grand Avenue Improvements

If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: The project consists of furnishing and installing two (2) benches on Commodore Plaza. The benches are the same type as the ones installed in Blanche Park. The funding is divided into Homeland Defense Bond for the furnishing and installation and PW General Fund for the maintenance of the two (2) benches on a yearly basis.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 2/19/08  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 2/26/08  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

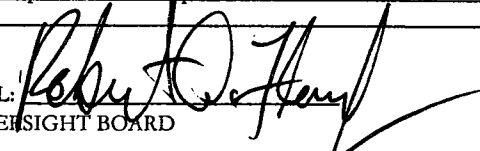
**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

**Fiscal Impact**  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

**Time impact** \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Revise PAF to reflect accurate dollars. Remove the word "yearly" from the scope of maintenance. Specification on type of bench material.

APPROVAL:  DATE: 2/26/08  
 BOND OVERSIGHT BOARD





# PROJECT ANALYSIS FORM

Department of Public Works  
City of Miami

Date Prepared:	1/11/2008
Revised Date:	2/21/2008
Revised Date:	
Revised Date:	

<b>PROJECT NAME: Commodore Plaza Street Furniture Project</b>		
<b>ADDRESS / LOCATION:</b> See below	<b>PROJECT No.:</b>	B-50593A
<b>NET OFFICE:</b>	<b>DISTRICT:</b>	D2
<b>CLIENT DEPT:</b> Public Works	<b>EST. PROJECT COST:</b>	\$4,832
<b>CLIENT CONTACT:</b> Elyrosa Estevez TEL.: (305) 416-1217	<b>ALLOCATED FUNDS:</b>	\$4,832
<b>PROJECT MANAGER:</b> Elyrosa Estevez TEL.: (305) 416- 1217	<b>PROCUREMENT:</b>	
<b>CONSTR. MANAGER:</b>	<b>TEL.:</b>	<b>PROJECT TEAM:</b>
<b>INSPECTOR / CEO:</b>	<b>TEL.:</b>	
<b>EST. DESIGN START:</b> 2/1/2008	<b>EST. BID ADV.:</b> N/A	<b>EST. CONSTRUCTION START:</b>
<b>EST. DESIGN END:</b>	<b>EST. AWARD DATE:</b> N/A	<b>EST. CONSTRUCTION END:</b>

PRODUCTION PHASE		Percentage	
A.	Design Svcs. - Outside Consultant	Prime Consultant: N/A	
1	Basic Fees:		0.0% \$0
2	Additional Services:		0.0% \$0
			<b>SUB-TOTAL: \$0</b>
B.	Design Svcs. - CIP		
1	In-house Basic Design Fee:		0.0% \$0
2	In-house Additional Design Services:		0.0% \$0
			<b>SUB-TOTAL: \$0</b>
C.	Production Management Services		
1	Prod. Mgmt. of Outside Consultant by CIP:		0.0% \$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:		0.0% \$0
			<b>SUB-TOTAL: \$0</b>
D.	Miscellaneous Services		
1	Survey:	Vendor: N/A	
2	Re-plot:	Vendor:	
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor:	
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other:	Vendor:	
			<b>SUB-TOTAL: \$0</b>
E.	Special Fees / Assessments:		
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
			<b>SUB-TOTAL: \$0</b>
<b>PRODUCTION PHASE TOTAL:</b>			<b>\$0</b>

CONSTRUCTION PHASE			
F.	Construction:	JOC Contractor: Play - It- Safe Enterprises	
1	Construction Estimate:	15896 Mellen Lane Jupiter Florida 33476	\$2,732
2	Contingency Allowance:		0.0% \$0
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other: Manta Ray screw & bolts		\$100
			<b>SUB-TOTAL: \$2,832</b>

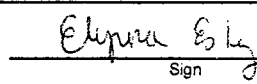
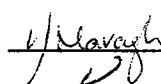
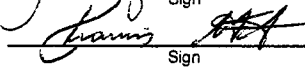
PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. _____ Public Works _____	
	2	Miami-Dade County Impact Fees:	
	3	Miami-Dade County Archeological Monitoring:	
	4	Other: ANNUAL MAINTENANCE BY PUBLIC WORKS	\$2,000
		SUB-TOTAL:	\$2,000
		<b>CONSTRUCTION PHASE TOTAL:</b>	<b>\$4,832</b>
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	0.0% \$0
	I	Construction Mgmt. - Industry Partner:	0.0% \$0
	J	Construction Engineering Observer (CEO) - Industry Partner	0.0% \$0
	K	JOC Administration	0.0% \$0
		<b>CONSTRUCTION ADMINISTRATION TOTAL:</b>	<b>\$0</b>
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0%
M	Industry Partner Program Mgmt. Support:	0.0% \$0	
	<b>ADMINISTRATIVE EXPENSES TOTAL:</b>	<b>\$0</b>	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
	<b>LAND ACQUISITION TOTAL:</b>	<b>\$0</b>	
	<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>	<b>\$4,832</b>	

PROJECT SCOPE	<p>The project consist of furnishing and installing two (2) benches on Commodore Plaza. The benches are the same type as the ones installed in Blanche Park.</p> <p>The funding is divided into Homeland Defense Bond for the furnishing and installation (\$2,831.21) and PW General Fund for the maintenance of the two (2) benches on a yearly basis of \$2,000/ year.</p> <p>The cost of two benches is \$1,587.98. (\$793.99 per bench) The cost of installation is \$512. The cost of shipping is \$331.23 for both benches. And for reworking the brick pavers and building the concrete stand the cost is \$300 for both benches. We are still negotiating the Manta Ray mounting wich may be no more than \$100.</p> <p>The total estimated cost for the two benches is \$2,831.21.</p>
---------------	--

NOTES	
-------	--

FUND SOURCES	Fund: Homeland Defense Series 1	CIP # 341208	Fiscal Year Available	Amount: \$2,832
	Fund: PW General Fund 00001.202000.534000.0.0	CIP #		Amount: \$2,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	<b>TOTAL ALLOCATED AMOUNT:</b>			

VALIDATION	Project Manager: Elyrosa Estevez, PE III		Date: 2/21/08
	Sr. Project Manager:	_____	Date: _____
	Reviewed by: Yvette Maragh CIP Budget Administrator		Date: 2/21/08
	Accepted by: Stephanie N. Grindell, PE Director of the Client Department		Date: 2/21/08

Copies To: CLIENT DEPARTMENT, ALL CIP SECTION CHIEFS, CIP SENIOR ACCOUNTANT, HDR PROGRAM MANAGER

Bench in Blanche Park – Coconut Grove – 2/06/08



**Place for possible bench installation at 3138 Commodore PL in Coconut Grove – Visited on 2/08/08**





DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

1. DATE: 2/26/08 DISTRICT: 2
NAME OF PROJECT: Belle Meade Mini New Swings and Pour & Play Surface
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-39910H

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$ 35,000
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life Improvements

If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: Purchase and installation of new swings and pour & play surface.

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 2/19/08
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 2/26/08
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (if YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: 2/26/08
BOND OVERSIGHT BOARD

**HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS**

**February 2008 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING**

---

<b><u>PARK</u></b>	<b><u>PROJECT</u></b>	<b><u>B-No.</u></b>	<b><u>\$ REQ.</u></b>	<b><u>BUDGET</u></b>	<b><u>ORIG. SCOPE</u></b>	<b><u>INITIATED BY</u></b>
<b>Armbrister Park 236 Grand Ave</b>	<b>Boundless Playground</b>	<b>39910E</b>	<b>\$120,000</b>	<b>(Com. Sarnoff's Quality of Life Funds)</b>		<b>Marc Sarnoff</b>
<b>Belle Meade Mini 768 N.E. 77<sup>th</sup> St.</b>	<b>New Swings and P&amp;P Surface</b>	<b>39910E</b>	<b>\$35,000</b>	<b>(Com. Sarnoff's Quality of Life Funds)</b>		<b>Marc Sarnoff</b>

**Total Requested from Bond Funds: \$155,000**



c/o Dominica Recreation Products, Inc  
 P.O. Box 520700  
 Longwood, FL 32752  
 800-432-0162 • 407-331-0101  
 Fax: 407-331-4720

**QUOTE**  
**#46330**

1/15/2008

Enriching Childhood Through Play.

**4 Place Swing Quote**

City of Miami  
 Attn: Jose Cerdan  
 444 SW 2nd Avenue  
 8th Floor  
 Miami, FL 33130  
 Phone: 305-416-1304  
 Fax: 305-416-2154

Ship To Zip: 33138

Quantity	Part #	Description	Unit Price	Amount
1	12583	Game Time - Primetime Swing Frame, 3 1/2" Od	\$934.00	\$934.00
1	12584	Game Time - Primetime Swing Add-A-Bay, 3 1/2" Od	\$587.00	\$587.00
2	SS8910	Game Time - Belt Seat 3 1/2"OD S.S.	\$255.00	\$510.00
2	SS8696	Game Time - Encl Seat 3 1/2"(8696)S.S	\$323.00	\$646.00
1	INSTALL	Game Time - Installation of GT Equipment - by a Certified Installer	\$700.00	\$700.00
1	Poured	GT-Impax - GTImpax Poured Rubber Surfacing - 1,254 sq. ft. - 8' critical fall height - 50% Color (pricing shown above is already discounted)	\$18,872.00	\$18,872.00
1	INSTALL	GT-Impax - Concrete Sub-base & Digout - 1,254 sq. ft. 7-8" digout with 4" concrete slab	\$10,659.00	\$10,659.00
			<b>SubTotal:</b>	<b>\$32,908.00</b>
			<b>Discount:</b>	<b>\$267.70</b>
			<b>Freight:</b>	<b>\$305.81</b>
			<b>Total Amount:</b>	<b>\$32,946.11</b>

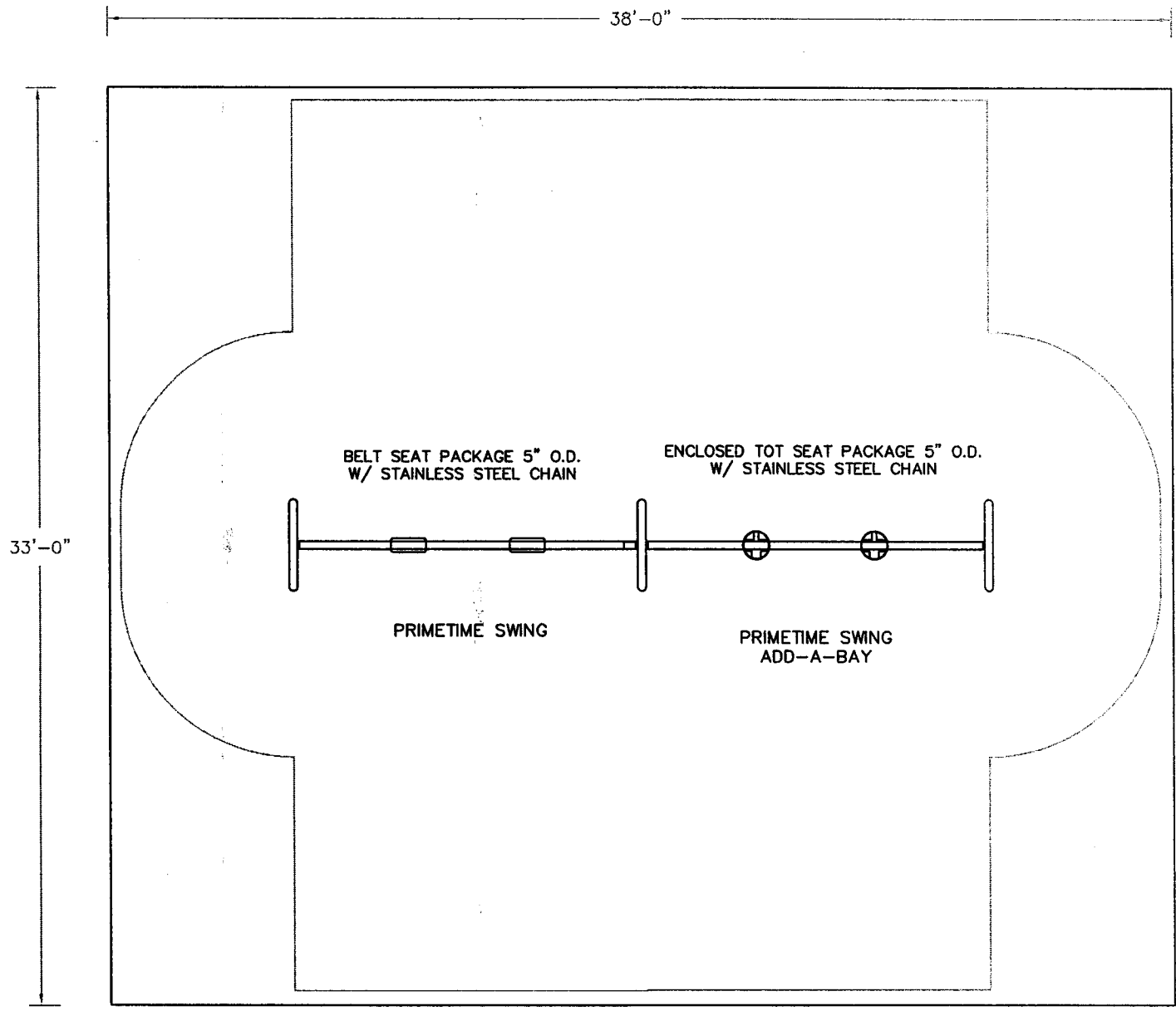
This quote was prepared by Rob Dominica, Vice President.  
 For question or to order please call - 800-432-0162 ext. 113 robd@gametime.com

All pricing in accordance with Jacksonville City Contract #SC-0511-06.  
 All terms in the Jacksonville Contract take precedence over terms shown below.









City of Miami  
4-Place Swing

No.	Revision	Date

This play equipment is recommended for children ages 2-5 & 5-12

Soft, resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z-614.



- In-Ground Installation -**
- Installer to Digout entire area and remove fill
  - Installer to pour 4" concrete slab (1,254 sq. ft.)
  - edge to be flush with earth

GImpax Poured Rubber Surfacing - 8' critical fall height  
50% Color - 1,254 sq. ft.

Drawn By: Rob	Scale: NTS
Date: 1/15/08	
Drawing Name: FMiami-Swing	



# Poured Rubber Surfacing Color & Information Sheet

**City of Miami – Project :** \_\_\_\_\_

**Color Choice :** Rubber will be combination of the following mix

50% will be Black

50% will be \_\_\_\_\_

- Teal, Green, Yellow, Orange, Pink, Terra Cotta, Brown, Gold, or Beige

- Red (see note 1)

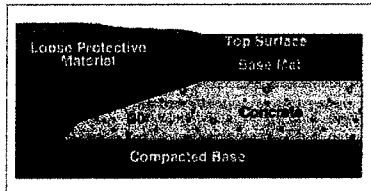
- Blue, Light Blue, Gray, Egg Shell, or Purple (see note 2)

Add Aliphatic Binder at \$2.25 per sq. ft.?(circle one)    Yes    No

**Special Notes :**

1. For all manufacturer's the color Red is more expensive in any combination of color. If red is desired an additional \$1.00 per sq. ft. will be added to the price of the rubber. In most cases, and especially in combinations with black, we use Terra Cotta as a replacement to Red without complaint.
2. Throughout the entire rubber industry, the urethane binder which glues the rubber granules together sometimes turns yellow with high contents (more than 50%) of Blue, Light Blue, Gray, Egg Shell, or Purple. This fades away over time, however may at first cause customer disappointment. If it will be a problem we recommend adding a non-yellowing agent for \$2.25 per sq. ft.

**Installation Type :** Per the attached quote, this is the installation method we will be using



Typical Edge Detail: Loose-Fill with Concrete

**Notes :** Edge to be into grade.

**Security to be provided by :** \_\_\_\_\_

Security is needed to protect surfacing at night or after installation. Normally it is not needed or a concern, however in some areas additional security is needed to prevent vandalism. This is not included in the attached pricing.

**Additional Notes :** The installer of the Poured Rubber Surfacing is not the same installer of the GameTime equipment. However, your GameTime equipment installer will coordinate the timing of your rubber installation, but more than likely they will not be on-site at the time. They will continue to be your contact should you have any questions. Waste disposal will need to be provided by the owner, if not possible please let us know as soon as possible.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

1. DATE: 2/26/08 DISTRICT: 2
NAME OF PROJECT: Armbrister Park Boundless Playground
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-39910E

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$ 250,000 (\$ 120,000 is Homeland Defense, \$65,000 is Miami-Dade Safe
Neighborhood Park Bond Program & \$65,000 is Sunshine State Financing Commission)
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life Improvements
If grant funded, is there a City match requirement? [X] YES [ ] NO
AMOUNT: \$65,000 EXPIRATION DATE:
Are matching funds budgeted? [X] YES [ ] NO Account Code(s): 888960
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: Construction of a new boundless playground.

ADA Compliant? [ ] YES [ ] NO [ ] N/A
Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 2/19/08
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 2/26/08
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:
APPROVAL: [Signature] DATE: 2/26/08
BOND OVERSIGHT BOARD

**HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS**

**February 2008 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING**

---

<b><u>PARK</u></b>	<b><u>PROJECT</u></b>	<b><u>B-No.</u></b>	<b><u>\$ REQ.</u></b>	<b><u>BUDGET</u></b>	<b><u>ORIG. SCOPE</u></b>	<b><u>INITIATED BY</u></b>
<b>Armbrister Park 236 Grand Ave</b>	<b>Boundless Playground</b>	<b>39910E</b>	<b>\$120,000</b>	<b>(Com. Sarnoff's Quality of Life Funds)</b>		<b>Marc Sarnoff</b>
<b>Belle Meade Mini 768 N.E. 77<sup>th</sup> St.</b>	<b>New Swings and P&amp;P Surface</b>	<b>39910E</b>	<b>\$35,000</b>	<b>(Com. Sarnoff's Quality of Life Funds)</b>		<b>Marc Sarnoff</b>

**Total Requested from Bond Funds: \$155,000**



FILE ID: \_\_\_\_\_

Date: / /

Requesting Department: Parks and Recreation

Commission Meeting Date: 2/11/2008

District Impacted: 2

2007 DEC 28 PM 9:40

Type:  Resolution  Ordinance  Emergency Ordinance  Discussion Item

Other \_\_\_\_\_

Subject: Resolution Accepting a Grant from the Miami-Dade Office of Safe Neighborhood Park Bond Program of \$65,000 for a Boundless Playground project at Armbrister Park

**Purpose of Item:**

Resolution Authorizing the City Manager to accept a grant from the Miami-Dade Office of Capital Improvements Safe Neighborhood Park Bond Program, 2007 Discretionary Fund, in the amount of \$65,000 for a boundless playground project at Armbrister Park; further authorizing the allocation of the required matching funds, in the amount of \$65,000, from the City's Capital Improvements Program project B-30541 and authorizing the allocation of \$120,000 from Homeland Defense Bond Funds project B-39910E (Commissioner Sarnoff's Quality of Life funds); further authorizing the City Manager to execute the necessary documents for the implementation of said grant.

**Background Information:**

The Department of Parks and Recreation had previously applied for and obtained a grant from the Miami-Dade County Office of Capital Improvements Safe Neighborhood Parks Bond Program, 2007 Discretionary Fund, in the amount of \$65,000 for the construction of a new boundless playground at Armbrister Park. This resolution is required to accept said grant, authorize the additional funding and authorizing the City Manager to execute all of the documents necessary to accept the award.

**Budget Impact Analysis**

YES Is this item related to revenue?

YES Is this item an expenditure? If so, please identify funding source below.

General Account No: \_\_\_\_\_

Special Revenue Account No: (Award # 1422) (Award # 1366)

CIP Project No: 40-330541 & 40-33910E

NO YES Is this item funded by Homeland Defense/Neighborhood Improvement Bonds?

Start Up Capital Cost: \_\_\_\_\_

Maintenance Cost: \_\_\_\_\_

Total Fiscal Impact: \_\_\_\_\_

C.I.P. APPROVAL:  
Signature: [Signature] Date: 12/28/07

**Final Approvals**  
(SIGN AND DATE)

CIP \_\_\_\_\_

Budget [Signature] + 1/9/08

Grants \_\_\_\_\_

Risk Management \_\_\_\_\_

Purchasing \_\_\_\_\_

Dept. Director [Signature]

Chief \_\_\_\_\_

City Manager \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**..TITLE**

A RESOLUTION OF THE MIAMI CITY COMMISSION, ACCEPTING FUNDS, IN AN AMOUNT NOT TO EXCEED \$65,000, CONSISTING OF A GRANT AWARD FROM THE MIAMI DADE COUNTY OFFICE OF CAPITAL IMPROVEMENTS SAFE NEIGHBORHOOD PARKS BOND PROGRAM, 2007 DISCRETIONARY FUNDS, FOR THE BOUNDLESS PLAYGROUND PROJECT AT ARMBRISTER PARK AND AUTHORIZING THE ALLOCATION OF FUNDS IN THE AMOUNT OF \$65,000, CONSISTING OF THE CITY OF MIAMI'S REQUIRED MATCHING FUNDS FROM THE CITY'S CAPITAL IMPROVEMENT PROGRAM, PROJECT NO. B-30541; FURTHER ALLOCATING \$120,000 FROM THE HOMELAND DEFENSE BOND FUNDS, PROJECT NO. B-39910E; FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE THE GRANT AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, AND ANY NECESSARY DOCUMENTS FOR THE ADMINISTRATION AND IMPLEMENTATION OF SAID GRANT AWARD.

**..Body**

WHEREAS, the City of Miami ("City") submitted a grant application to the Miami-Dade County Office of Capital Improvements Safe Neighborhood Parks Bond Program, 2007 Discretionary funds, for the Boundless Playground at Armbrister Park ("Project"); and

WHEREAS, the City was noticed that the grant was approved and awarded in an amount not to exceed \$65,000, for the Project; and

WHEREAS, the City will contribute the required cash match in the amount of \$65,000; and

WHEREAS, the match is available from the City's Capital Improvement Program along with another \$120,000 from Commissioner Marc Sarnoff's Homeland Defense Quality of Life Bond funds; and

WHEREAS, this item authorizes the City Manager to execute the necessary documents to accept and administer the grant; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Funds, in an amount not to exceed \$65,000, consisting of a grant award from the Miami-Dade County Office of Capital Improvements Safe Neighborhood Parks Bond Program, for the Project, are accepted.

Section 3. The allocation of funds, in the amount of \$65,000, consisting of the City's required matching funds from Capital Improvement Program project B-30541, for the Project, is hereby approved.

Section 4. The allocation of funds, in the amount of \$120,000, from Homeland Defense Bond Funds project B-39910E, is hereby approved.

Section 5. The City Manager is authorized{1} to execute the Grant Agreement, in substantially the attached form, and any necessary documents for the administration and implementation of said grant award.

Section 6. This grant will be appropriated by separate Resolution

Section 7. This Resolution shall become effective immediately upon its adoption and signature of the Mayor. {2}

APPROVED AS TO FORM AND CORRECTNESS:

---

JORGE L. FERNANDEZ  
CITY ATTORNEY

..Footnote

{1} The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

{2} If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.



# Memorandum

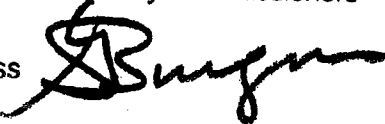
MIAMI-DADE  
COUNTY

**Date:** December 4, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

Agenda Item No. 12(A)(2)

**From:** George M. Burgess  
County Manager



**Subject:** Resolution Awarding Safe Neighborhood Parks Discretionary and  
Pre-Agreement Land Acquisition Funds

## **RECOMMENDATION**

It is recommended that the Board of County Commissioners (Board) adopt the attached resolution, allocating \$1,400,000 in Safe Neighborhood Parks (SNP) Discretionary Funds and \$613,000 in SNP Pre-Agreement Land Acquisition Funds to specific public agencies and not-for-profit organizations, and authorizing the County Manager to negotiate and execute in an expedited manner grant agreements with the subject agencies.

## **SCOPE**

The scope of this agenda item is Countywide as Safe Neighborhood Parks Bond Program funds are recommended for award to municipal and not-for-profit grantees.

## **FISCAL IMPACT/FUNDING SOURCE**

Funding is provided by the Safe Neighborhood Parks Bond Program authorized under County Ordinance 96-115, including available interest earned.

## **TRACK/RECORD MONITOR**

The Office of Safe Neighborhood Parks, now merged with the Office of Capital Improvements, is responsible for monitoring and tracking the distribution and reimbursement of all Safe Neighborhood Parks Bond Program funds. The responsible party for monitoring the SNP Bond Program is Marcia Martin of the Office of Capital Improvements (OCI).

## **BACKGROUND**

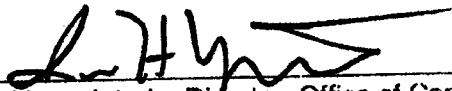
On July 16, 1996, the Board approved Ordinance No. 96-115 which authorizes issuance, subject to approval by special election, \$200 million in general obligation bonds for park projects; establishes a Citizens' Oversight Committee and empowers it to administer the bond program; and designates entities and projects eligible for bond funding. At the November 5, 1996 Special Election, 67% of those voting approved the bond program.

On May 6, 1997, the Board appointed the Citizens' Oversight Committee. In May 2007, consistent with SNP Oversight Committee Resolution R-1-99 (Attachment 1), the Committee solicited applications for land acquisitions and park capital improvements awards resulting in recommendations of \$1,400,000 in Discretionary funding and \$613,000 in Pre-Agreement Land Acquisition funding.

Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners  
Page No. 2

In accordance with Ordinance No. 96-115 and Master Bond Resolution No. R-1193-97, the Committee has submitted the attached Report (Attachment 2) recommending the allocation of \$2,013,000 in grant awards from SNP Discretionary and Pre-Agreement Land Acquisition Funds to specific entities for specific projects.

Attachments



\_\_\_\_\_  
Ian Yorty, Interim Director, Office of Capital Improvements &  
Special Assistant to the County Manager



**Safe Neighborhood Parks Bond Program  
Citizens' Oversight Committee**

July 25, 2007

Ms. Rachel Baum, Director  
Miami-Dade Finance Department  
111 N. W. First Street, Suite 2510  
Miami, Florida 33128

Dear Ms. Baum:

On behalf of the Safe Neighborhood Parks Citizens' Oversight Committee, pursuant to Ordinance #96-115 and the master Resolution R-1193-97 for Safe Neighborhood Parks bonds, I submit the following Report showing recommended allocations for Discretionary and Pre-Agreement Land Acquisition funding:

**2007 SNP Discretionary Funding Recommendations**

<b>Applicant/Grantee</b>	<b>Project Description</b>	<b>Rec. Award</b>
Village of Virginia Gardens	Virginia Gardens Park	\$ 45,000
Village of Biscayne Park	Recreation Center & Park	25,000
City of Homestead	Roscoe Warren Municipal Park	220,000
Miami-Dade County	Tamiami Park	135,000
City of Opa-locka	Sherbondy Park	163,000
City of North Miami	Kiwanis Park	112,000
Village of Palmetto Bay	Palmetto Bay Park	180,000
Village of Pinecrest	Pinecrest Gardens	215,000
Town of Cutler Bay	Cutler Ridge Park	75,000
City of Miami	Armbrister Park	65,000
Miami-Dade County	Amelia Earhart Park	65,000
City of North Miami	Besade Park	22,000
City of Sunny Isles Beach	Samson Oceanfront Park	30,000
YMCA of Greater Miami	Downrite Park	48,000
<b>Total Recommended Awards and SNP Funds Available</b>		<b>\$1,400,000</b>

**2007 SNP Pre-Agreement Land Acquisition Recommendations**

<b>Applicant/Grantee</b>	<b>Property Description</b>	<b>Rec. Award</b>
Town of Cutler Bay	Willard Property	\$200,000
Miami-Dade County	Summers Property	200,000
City of Sunny Isles Beach	Sunny Isles Blvd. Marina	113,000
City of South Miami	Dison Property	100,000
<b>Total Recommended Awards and SNP Funds Available</b>		<b>\$613,000</b>

If you have questions or require clarification, please contact Vernita G. Chandler, Director, Office of Safe Neighborhood Parks, at 305-971-5055. Thank you.

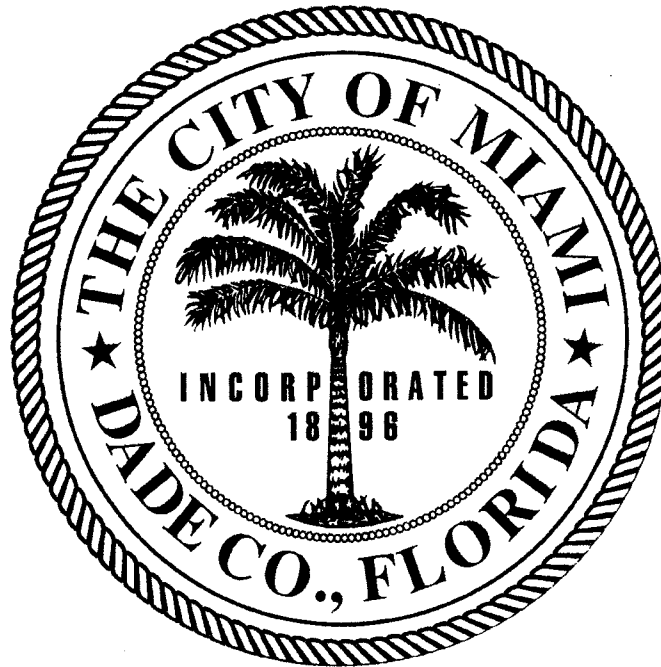
Sincerely,

Hank Adorno  
Chair

- c: Vernita G. Chandler, Director, Office of Safe Neighborhood Parks  
Marcia Martin, Assistant Director, Office of Safe Neighborhood Parks  
Carmen Carlos, Fiscal Assistant, Office of Safe Neighborhood Parks

9

CITY OF MIAMI  
**OFFICE OF INDEPENDENT AUDITOR GENERAL**



**AUDIT OF CAPITAL PROJECTS FUNDED WITH  
HOMELAND DEFENSE, NEIGHBORHOOD  
IMPROVEMENTS, CAPITAL PROJECTS AND  
INFRASTRUCTURE IMPROVEMENTS BOND  
PROCEEDS AND OTHER FUNDING  
SOURCES – PHASE NO. 3**

**AUDIT NO. 08-010**

Prepared By

**Office of Independent Auditor General**

Victor I. Igwe, CPA, CIA  
*Auditor General*

**LEWIS BLAKE, CPA, SENIOR STAFF AUDITOR  
ELENA DOBREV, STAFF AUDITOR**

# City of Miami



VICTOR I. IGWE, CPA, CIA  
Independent Auditor General

Telephone: (305) 416-2040  
Telecopier: (305) 416-2046  
E-Mail: iag@ci.miami.fl.us

January 16, 2008

Honorable Members of the City Commission  
City of Miami  
3500 Pan American Drive  
Coconut Grove, FL 33133-5504

Re: Audit of Capital Projects Funded with Homeland Defense, Neighborhood Improvements, Capital Projects and Infrastructure Improvements Bond Proceeds and Other Funding Sources – Phase No. 3  
Audit No. 08-010

In accordance with the provisions of Section 48 of the City of Miami's (City) Charter, the Office of the Independent Auditor General performed the third phase of an audit of capital improvement/construction projects funded with Homeland Defense, Neighborhood Improvements, Capital Projects and Infrastructure Improvements (HD) bond proceeds, as well as with other funding sources. Throughout the life of the HD funded capital projects and other selected City capital improvement/construction projects; we plan on conducting additional audit phases and issuing additional reports.

The Phase No. 3 audit covered the period of April 1, 2005 through March 31, 2007, and selected transactions prior and subsequent to this period.

Sincerely,

A handwritten signature in black ink that reads "Victor Igwe". The signature is written in a cursive style with a large, prominent "V" and "I".

Victor I. Igwe, CPA, CIA  
Independent Auditor General  
Office of Independent Auditor General

Cc: The Honorable Mayor Manuel A. Diaz  
Pedro G. Hernandez, City Manager  
Members of the Audit Advisory Committee  
Members of the Bond Oversight Board  
Roger Hernstadt, Assistant City Manager, Office of the City Manager  
Bill Anido, Assistant City Manager, Office of the City Manager  
Larry Spring, Assistant City Manager/Chief Financial Officer  
Peter W. Korinis, Chief Information Officer  
Jorge Fernandez, City Attorney  
Squire, Sanders and Dempsey, L.L.P., Bond Counsel  
Priscilla A. Thompson, City Clerk  
Ola Aluko, Director, Capital Improvements & Transportation Department (CIP)  
Diana Gomez, CPA, Director, Finance Department  
Michael J. Boudreaux, Director, Strategic Planning, Budgeting and Performance  
Pilar Saenz, CIP Assistant Director  
Gary Fabrikant, CIP Assistant Director  
Audit Documentation File

**AUDIT OF CAPITAL PROJECTS FUNDED WITH HOMELAND DEFENSE,  
 NEIGHBORHOOD IMPROVEMENTS, CAPITAL PROJECTS AND  
 INFRASTRUCTURE IMPROVEMENTS BONDS AND OTHER  
 FUNDING SOURCES - PHASE NO. 3  
 FOR THE PERIOD OF APRIL 1, 2005, THROUGH MARCH 31, 2007**

**TABLE OF CONTENTS**

INTRODUCTION.....	3
SCOPE AND OBJECTIVES .....	4
METHODOLOGY .....	5
SUMMARY OF AUDIT FINDINGS .....	6
CAPITAL IMPROVEMENTS & TRANSPORTATION AND FINANCE DEPARTMENTS .....	6
NO EVIDENCE OF A METHODOLOGY TO SUPPORT THE REPORTING OF CONSTRUCTION-IN-PROGRESS IN THE CAFR.....	6
PROJECT COSTS PER TRACS DO NOT AGREE WITH PROJECT COSTS PER INVOICES IN THE PROJECT FILES.....	6
OVERSTATED AMOUNTS ON PAYMENT APPLICATIONS.....	6
OVERPAYMENT FOR ARCHITECTURAL SERVICES DUE TO IMPROPER PROCESSING .....	7
PAYMENT APPLICATIONS NOT CERTIFIED BY THE PROJECT ARCHITECT/ENGINEER ...	7
CHANGE ORDER NOT REVIEWED AND APPROVED BY APPROPRIATE STAFF .....	7
LIEN WAIVERS NOT SUBMITTED.....	8
INADEQUATE DUE DILIGENCE INSPECTIONS PERFORMED .....	8
AUDIT FINDINGS AND RECOMMENDATIONS.....	9
FINANCE DEPARTMENT.....	9
NO EVIDENCE OF A METHODOLOGY TO SUPPORT THE REPORTING OF CONSTRUCTION-IN-PROGRESS IN THE CAFR.....	9
CAPITAL IMPROVEMENTS & TRANSPORTATION.....	13
PROJECT COSTS PER TRACS DO NOT AGREE WITH PROJECT COSTS PER INVOICES IN THE PROJECT FILES.....	13
OVERSTATED AMOUNTS ON PAYMENT APPLICATIONS.....	15
OVERPAYMNET FOR ARCHITECTURAL SERVICES DUE TO IMPROPER PROCESSING ...	17
PAYMENT APPLICATIONS NOT CERTIFIED BY THE PROJECT ARCHITECT/ENGINEER .	18
CHANGE ORDER WAS NOT REVIEWED AND APPROVED BY THE APPROPRIATE STAFF .....	20
LIEN WAIVERS NOT SUBMITTED.....	21
INADEQUATE DUE DILIGENCE INSPECTIONS PERFORMED .....	22
ATTACHMENTS .....	24

## INTRODUCTION

This is the third report detailing the results of our ongoing audit of City of Miami's (City) capital improvement/construction projects (capital projects) funded with Homeland Defense, Neighborhood Improvements, Capital Projects and Infrastructure Improvements (HD) bond proceeds and other funding sources. On November 13, 2001 the City's voters approved the City's issuance of \$255 million of limited ad valorem tax bonds (the HD bonds). Proceeds from the sale of the bonds are authorized to be expended as follows:

Public Safety	\$ 31,000,000
Parks and Recreation	127,000,000
Streets and Drainage	54,000,000
Quality of Life	38,000,000
Historic Preservation	5,000,000
Total	<u>\$ 255,000,000</u>

As of September 30, 2006 (FYE 06), \$153,186,406 of the HD bonds were issued; and the total outstanding balance of the obligation was \$150,651,932 or 73.4% of the total \$205,306,932 general obligation bonds outstanding. As of FYE 06, construction-in-progress was \$130,405,130 or 14.11% of the City's total capital assets of \$923,954,326. The City's total assets were \$1.409 billion.



## **SCOPE AND OBJECTIVES**

This audit was performed pursuant to the authority set forth in Section 48, of the City of Miami's (City) Charter, entitled: "Office of the Independent Auditor General" (OIAG), and was conducted in accordance with the OIAG's Fiscal Year 2008 Audit Plan. This report is the third of multiple audit reports that we plan on conducting throughout the life of the HD funded capital projects and other selected City capital improvement/construction projects. The audit covered the period of April 1, 2005 through March 31, 2007, and selected transactions prior and subsequent to this period. In general, the audit focused on the following objectives:

- To determine whether procurements/expenditures of HD bond proceeds and other funding sources are in compliance with applicable statutes, ordinances, resolutions, and best practices.
- To ascertain the adequacy of City Management's controls and procedures in ensuring continued compliance with related laws, resolutions, bond indentures, bond covenants, and reporting requirements.

## **METHODOLOGY**

We conducted the audit in accordance with Generally Accepted *Government Auditing Standards*, issued by the Comptroller General of the United States and *Standards for the Professional Practice of Internal Auditing*, issued by the Institute of Internal Auditors. The methodology included the following:

- Interviewed and made inquiries of appropriate City personnel and independent consultants; reviewed applicable agreements, financial records, bond covenants, offering statements, tax compliance certificates, City policies and procedures, State statutes, Federal rules, resolutions, ordinances, and other legislative documents in order to gain an understanding of internal controls, assess control risk, and plan audit procedures.
- Performed substantive testing consistent with the audit objectives noted on page 5, including but not limited to examining, on a test basis, applicable transactions and records.
- Performed other audit procedures as deemed necessary.
- Drew conclusions based on the results of testing, made corresponding recommendations, and obtained the auditee's responses and corrective action plans.

## **SUMMARY OF AUDIT FINDINGS**

### **CAPITAL IMPROVEMENTS & TRANSPORTATION AND FINANCE DEPARTMENTS**

#### **NO EVIDENCE OF A METHODOLOGY TO SUPPORT THE REPORTING OF CONSTRUCTION-IN-PROGRESS IN THE CAFR**

There was no evidence of a methodology used to support the construction-in-progress amount of \$130,405,130 reported in the FY 06 CAFR.

#### **PROJECT COSTS PER TRACS DO NOT AGREE WITH PROJECT COSTS PER INVOICES IN THE PROJECT FILES**

For the seven (7) projects tested, our comparison of the construction cost invoices in the project files to the project costs (invoiced amounts) listed in TRACS disclosed that the invoices in the project files exceeded the project costs listed in TRACS by \$145,548.88 (or .76% of project file invoices which totaled \$19,054,024.58). TRACS captures only those invoices that have been paid and does not capture accruals or Purchase Orders (POs) issued by other City Departments. Therefore, TRACS is not a useful tool for accurately monitoring and tracking the progress of projects and there is an increased risk of time/budget overruns, as well as, opportunity for incurring unauthorized expenditures.

#### **OVERSTATED AMOUNTS ON PAYMENT APPLICATIONS**

Our test of thirty-eight (38) construction payment applications/invoices (PAs) relating to Gibson Park Improvements disclosed seven (7) invoices (or 18.4%) that included "Schedule of Values" (SOV) and "This Requisition" (Requisition) amounts that exceeded the correct contractual amounts. The total correct contractual amounts for the SOV and Requisition for the 7 invoices were \$547,789.72 and \$375,518.26 respectively. However, when the two columns were footed, the totals were \$1,095,579.44 and \$751,036.52

respectively. The apparent cause of the differences was due to the inclusion of extraneous line items in the SOV (“Contract Amount”) and Requisition columns of the construction invoices.

**OVERPAYMENT FOR ARCHITECTURAL SERVICES DUE TO IMPROPER PROCESSING**

Our examination of invoices related to the Shenandoah Park Improvements project disclosed that an invoice for \$16,714.58 for architectural services was processed and paid twice. The overpayment occurred because the current invoice included charges from a previous invoice and was not properly reviewed to determine that payment had already been made on the previous amount and therefore the correct current amount due and payable to the Architect was less. We noted that the Architect to whom the checks were remitted detected the overpayment, informed the City, and promptly reimbursed the City for the overpayment.

**PAYMENT APPLICATIONS NOT CERTIFIED BY THE PROJECT ARCHITECT/ENGINEER**

Our test of 120 construction invoices (PAs) disclosed that thirty-three (33) of the PAs (or 26.7%) did not indicate any evidence of an architect's/engineer's signature indicating his/her certification of the completion and/or receipt of all work/materials. The affected PAs totaled \$1,450,396.37 (or 3.14% of the total \$46,244,613.40 invoices/PAs tested).

**CHANGE ORDER NOT REVIEWED AND APPROVED BY APPROPRIATE STAFF**

Our review of the Grapeland Park project files disclosed no evidence that the Director of the Capital Improvements & Transportation Department (CITD) approved a change order in the amount of \$87,580.50 relating to an FPL conduit installation at the Park site. Upon audit inquiry, the CITD Director indicated that they are in the process of rescinding the change order and seeking a refund from the contractor.

**LIEN WAIVERS NOT SUBMITTED**

Our test of 120 construction invoices (PAs) to determine whether each had a “partial waiver and release of lien upon partial payment” (lien waiver), disclosed that 26 of the PAs totaling approximately \$12.5 million (or 21.67%) did not have lien waivers.

**INADEQUATE DUE DILIGENCE INSPECTIONS PERFORMED**

Our review of the Roberto Clemente Park Community Recreation Center project disclosed that adequate due diligence was not performed to detect extensive termite infestation and roof damage. The Bond Oversight Board (BOB) meeting minutes indicated that extensive termite damage was only discovered subsequent to the commencement of renovation activities performed at the Clemente Park facility. Consequently, the project had to be delayed while design services totaling \$57,813.45 (pertaining to the renovation of the structure) had already been performed. In addition, \$142,309.30 was spent on construction activities which had to be terminated as a result of the discovery of the termite infestation and extensive roof damage. Therefore, a total of \$200,122.75 (\$57,813.45 + \$142,309.30), which could have been used for other City projects, was needlessly expended.

## **AUDIT FINDINGS AND RECOMMENDATIONS**

### **FINANCE DEPARTMENT**

#### **NO EVIDENCE OF A METHODOLOGY TO SUPPORT THE REPORTING OF CONSTRUCTION-IN-PROGRESS IN THE CAFR**

Construction-in-Progress (CIP) involves construction (hard costs) and design/engineering (soft costs) and represents the total “life-to-date” costs of the City’s on-going construction projects. The City’s CAFR for fiscal year ended September 30, 2006 (FY 06), indicated that CIP was \$130,405,130 or 14.11% of the City’s total capital assets. We requested source documentation supporting the \$130,405,130 of CIP that was recorded in the FY 06 CAFR; however, as of the date of this report, no such supporting documentation was provided.

TRACS (Transportation Automated Control System) is a computer application that is used to monitor real-time progress of the City’s capital improvement projects. The City’s Capital Improvements & Transportation Department (CITD) staff used TRACS to generate a “Project Invoice History” report which was used, along with other records, to determine the total amount of the CIP that was reported on the City’s FY 06 CAFR. According to a FY 06 report generated from TRACS and showing FY 06 expenditures, there were a total of 268 capital projects totaling \$99,568,218. Of these projects, 111 were HD funded projects totaling \$34,134,588 (or 34.3%).

Reconciliation between TRACS and the General Ledger (GEMS/Oracle) would ensure that all of the capital project invoices kept in “physical file cabinets” are captured and booked in the general ledger (GL). However, our audit disclosed that TRACS is incapable of listing individual invoices relative to a specific project, which makes it impossible to ensure that all individual hard and soft cost invoices in the actual capital project file have been captured and recorded. As such, without ensuring, through periodic reconciliations, that all invoices were captured and entered into TRACS, Finance Department (FD) staff will not accurately ascertain:

- The true amount that should be reported as CIP.

- The true amounts that should be deleted from CIP and added to the City's fixed assets system.
- The true amounts in the fixed asset system that should be depreciated and reported in the City's CAFR.

In response to our audit inquiry regarding the reconciliation of TRACS to the General Ledger (GEMS/Oracle), the FD Director stated that construction expenditures (additions to CIP) are verified by FD staff and loaded into TRACS on a monthly basis; and, at fiscal year end (FYE) CITD provides FD with a list of completed projects that are deleted from the CIP account so that a true FYE CIP balance can be ascertained. In an e-mail the FD Director stated that, *"We have found other mechanisms to get comfortable with the amounts recorded in the CAFR as Construction in Progress and Capitalization of such costs. Those procedures included test work conducted by the external auditors used to validate the amount of CIP that is capitalized"*.

However, the April 2, 2007 "Management Letter" from the City's external auditors included a "reportable condition" relating to the inadequacy of how the FD reports CIP. The external auditor's report stated: *"The City does not have a system in place to properly account for and track the financial reporting of construction-in-progress. We noted that the schedules initially provided were incorrect and had to be revised on numerous occasions by City personnel."*

## Recommendation

Since TRACS is a tool used by the City and HDR to monitor capital projects and capture individual and total project amounts, in lieu of placing any amount of reliance on the work conducted by the external auditors (who are only charged with providing assurance that the CAFR, as a whole, is fairly stated in accordance with generally accepted accounting principles), TRACS should be reconciled to life-to-date (LTD) totals of the invoices/payment applications (PA) in the project files and to GEMS/Oracle. Therefore, reconciliation would ensure that all of the financial transactions processed and recorded in the General Ledger (GEMS/Oracle) agree with those recorded in TRACS and the individual project files.

In lieu of, or as a complement to TRACS, a spreadsheet, such as the one we used to conduct invoice testing (See page 25), could be used to list and thereby account for all hard and soft cost PAs/invoices kept in project file cabinets. Invoice totals for on-going capital projects could then be used to derive individual and aggregate CIP amounts. Lastly, a monthly capital project expenditures (capex) report should be prepared by FD which:

- Lists current month expenditures of individual capital projects.
- Provides respective LTD numbers for each project and a “roll forward” that would display completed projects as “additions” to the City’s fixed asset system and a resulting decrease to CIP.
- Provides budget-to-LTD cost comparisons.
- Sub-divides projects based on priorities stated in the FY 07 Capital Plan (i.e. Legal Requirements; Essential Improvements; Efficiency Improvements; Revenue Producing; Service Improvements; Service/Space Expansion).



Auditee's Response and Action Plan.

See auditee's response on page 32.

## CAPITAL IMPROVEMENTS & TRANSPORTATION

### **PROJECT COSTS PER TRACS DO NOT AGREE WITH PROJECT COSTS PER INVOICES IN THE PROJECT FILES**

Reliable software is needed in order to facilitate construction project monitoring. The City's Capital Improvements & Transportation Department (CITD) currently utilizes software originally developed for the City of Jacksonville called TRACS (Transportation Automated Control System) to monitor the progress of the City's construction projects. One of the reports (Project Invoice History) generated by TRACS lists project contractors/vendors invoices by phase. Our review of the TRACS Project Invoice History Report for seven (7) selected projects disclosed that as of FY 06, the individual invoices for the projects were not listed in TRACS so that a true life-to-date (LTD) project cost could be totaled and ascertained. For the seven (7) projects tested, our comparison of the construction cost invoices in the project files to the project costs (invoiced amounts) listed in TRACS disclosed that the invoices in the project files exceeded the project costs listed in TRACS by \$145,548.88 (or .76% of project file invoices which totaled \$19,054,024.58). Although the invoices were not accurately recorded in TRACS we were able to trace all of the FY 06 & FY 07 invoices tested to the General Ledger (GL) with out exception.

Also, the TRACS Project Invoice History Report only indicates months during which invoices were paid as opposed to the dates construction expenditures were actually incurred or accrued. As such, total invoices paid during a particular month are listed by "Invoice Period" as opposed to being individually listed by invoice date. In addition, TRACS primarily retrieves invoice payment data based on purchase order (PO) number information generated by the CITD. Invoices generated as a result of POs issued from other City departments (e.g. Parks & Public Works) will not be captured by TRACS unless the CITD is notified by those departments and the appropriate PO data is entered into TRACS. In addition, we were informed that an "Exception Report" is run by CITD in order to ascertain invoices/expenditures originating from other City departments.

However, we were also informed that during FY 06, the period for which the above described comparison was performed, accruals were not captured in TRACS which was not designed to provide detailed financial information. Therefore, TRACS is not an effective tool for accurately monitoring and tracking the progress of projects and there is an increased risk of time/budget overruns, as well as, opportunity for incurring unauthorized expenditures.

#### Recommendation

We recommend that the CITD implement software that is capable of capturing “true” construction expenditure amounts (including accruals and POs issued by other City departments) from the City’s accounting system and itemize them according to phases of the construction project (i.e. design and construction phases). This should be done so that each phase can be monitored and compared against estimates and budgets indicated in the Project Analysis Form. Also see the recommendation on page 12.

#### Auditee’s Response and Action Plan.

See auditee’s response on page 29.

### **OVERSTATED AMOUNTS ON PAYMENT APPLICATIONS**

Our test of thirty-eight (38) construction payment applications/invoices (PAs) relating to Gibson Park Improvements disclosed seven (7) invoices (or 18.4%) that included “Schedule of Values” (SOV) and “This Requisition” (Requisition) amounts that exceeded the correct contractual amounts. The SOV section lists individual items and amounts of construction work to be performed, while the Requisition section shows the total current amounts due. The total correct contractual amounts for the SOV and Requisition for the 7 invoices were \$547,789.72 and \$375,518.26 respectively. However, when the two columns were footed, the totals were \$1,095,579.44 and \$751,036.52 respectively. The apparent cause of the differences was due to the inclusion of extraneous line items in the SOV (“Contract Amount”) and Requisition columns of the construction invoices.

Upon audit inquiry, Capital Improvements & Transportation (CITD) staff stated that they “were unclear as to why the contractor submitted a SOV including line items that are not being paid by the city.” As of the last day of our field work, \$337,966.42 was paid to the contractor which indicates that payments have not exceeded the \$547,789.72 total contract amounts. However, in the absence of mitigating controls, such as ensuring that the SOV and Requisition item totals are clerically accurate, there is a risk that the contractor could be paid for extraneous items that should not have been included in either the SOV or Requisition columns of the PAs. In addition, with “padded” or extraneous items in the SOV column, a contractor could conceivably request payment for a portion of those items and then abandon the project.

#### **Recommendation**

A spreadsheet, such as the one we used to conduct invoice testing (See Page 25), could be used to list, verify the accuracy, and thereby account for all hard and soft cost PAs kept in project files. It could also be used to verify the footed totals of all contracted amounts including change orders.

Auditee's Response and Action Plan.

See auditee's response on Page 30.

**OVERPAYMENT FOR ARCHITECTURAL SERVICES DUE TO IMPROPER PROCESSING**

Our examination of invoices related to the Shenandoah Park Improvements project disclosed that an invoice for \$16,714.58 for architectural services was processed and paid twice. Invoices should be stamped or marked “PAID” to prevent duplicate payments. In addition, all invoices should be reviewed to ensure that charges for services on a current invoice have not been previously billed on a prior invoice and paid to the vendor. The overpayment occurred because the current invoice included charges from a previous invoice and was not properly reviewed to determine that payment had already been made and therefore the correct current amount due and payable to the Architect was less. We noted that the Architect to whom the checks were remitted detected the overpayment, informed the City, and promptly reimbursed the City for the overpayment.

**Recommendation**

A spreadsheet, such as the one we used to conduct invoice testing (See page 25), could be used to list, verify the accuracy, and thereby account for all hard and soft cost payment applications/invoices (PAs) kept in project files. It could also be used to verify the footed totals of all contracted amounts including change orders.

**Auditee’s Response and Action Plan.**

See letter from architect indicating notification to the City of overpayment and copy of reimbursement check on pages 26 and 28.

See auditee’s response on page 30.

**PAYMENT APPLICATIONS NOT CERTIFIED BY THE PROJECT ARCHITECT/ENGINEER**

With respect to certain City construction projects, an architect/engineer is contractually obligated to review and certify completion or receipt of all work/materials indicated on construction invoices (also known as Payment Applications (PA). The architect's/engineer's signature in the appropriate space on the PA indicates such certification. In addition, for those projects designed by "in-house" architects, the Capital Improvements & Transportation Department (CITD) requires in-house architects to review and sign PAs. However, our test of 120 construction invoices (PAs) disclosed that thirty-three (33) of the PAs (or 26.7%) did not indicate any evidence of an architect's/engineer's signature indicating his/her certification of completion and/or receipt of all work/materials. The affected PAs totaled \$1,450,396.37 (or 3.14% of the total \$46,244,613.40 invoices/PAs tested).

If project architects/engineers do not fulfill their contractual obligation of assisting CITD staff in verifying that construction work has been performed in accordance with the terms of construction contracts, then the City is paying the architects/engineers for services not rendered. Also, the City becomes exposed to the risk that:

- There will be payments for work or materials/equipment not actually performed/received, thereby causing actual project costs to exceed budgets.
- Sub-standard work could be performed.
- Projects will not be completed in a timely manner.

**Recommendation**

Emphasis should be made to all project architects/engineers engaged to design City construction projects of their respective contractual obligations (if applicable) to review and certify all PAs. Accordingly, project architects'/engineers' performance in this regard should be evaluated accordingly and considered when renewing existing contracts and/or

considering their proposals for providing future design services to the City. In addition, once PAs are sent to project managers (PM) for approval, the PM should ensure that the project engineer/architect receives a copy of the PA for review and certification before the PA is submitted to CIP accounting staff for processing. Lastly, so as to ensure design and construction professionalism and quality of City construction projects, CIP should ensure that language requiring project engineers/architects to review and certify all PAs should be inserted into contracts when applicable.

#### Auditee's Response and Action Plan

See auditee's response on page 30.



**CHANGE ORDER WAS NOT REVIEWED AND APPROVED BY THE APPROPRIATE STAFF**

Our review of the Grapeland Park project files disclosed no evidence indicating that the Director of the Capital Improvements & Transportation Department (CITD) approved a change order in the amount of \$87,580.50 relating to an FPL conduit installation at the Park site. When a change order relating to additional construction work is initiated by a project manager but is not reviewed and approved by the CITD Director or designee prior to performance of the work, there is an increased risk that the City will incur and pay for improper questionable work and/or materials/equipment. Such payments would cause construction budget overruns.

Upon audit inquiry, the CITD Director indicated that they are in the process of rescinding the change order and seeking a refund from the contractor.

**Recommendation**

It is understandable that emergency “field conditions” can arise that require immediate action and resulting change orders. However, for all change orders, the PM and appropriate CIP staff should ensure that the change orders are:

- Sufficiently documented and negotiated with the contractor.
- Approved in writing by the CITD Director.
- Submitted to the City Commission for review and approval and reflected in an amendment to the construction contract.

**Auditee’s Response and Action Plan**

See auditee’s response on page 30.

### **LIEN WAIVERS NOT SUBMITTED**

Our test of 120 construction invoices (PAs) to determine whether each had a “partial waiver and release of lien upon partial payment” (lien waiver), disclosed that 26 of the PAs totaling approximately \$12.5 million (or 21.67%) did not have lien waivers. A lien waiver either acknowledges previous amounts paid or current amounts to be paid by the Contractor to his/her Sub-contractor(s). The lien waivers provide confirmation/evidence that sub-contractors have received payments (which the sub-contractors can use to pay their laborers and suppliers) from the contractors. Accordingly, timely payments to sub-contractors, by the contractors, mitigate the risk that projects will not be completed on time due to non-payment.

### **Recommendation**

Emphasis should be made to all construction contractors, engaged to perform City construction projects, of the need to submit accurate and properly completed lien waivers. Such emphasis could be communicated to contractors’ accounts payable staff formally and/or informally. In addition, the Project Manager should ensure that correct and applicable lien waivers are attached to the PA before the PA is submitted to CIP accounting staff for processing.

### **Auditee’s Response and Action Plan**

See auditee’s response on pages 30 and 31.

### **INADEQUATE DUE DILIGENCE INSPECTIONS PERFORMED**

Our review of the Roberto Clemente Park Community Recreation Center project disclosed that adequate due diligence inspections were not performed to detect extensive termite infestation and roof damage. The Bond Oversight Board (BOB) meeting minutes dated September 26, 2006 indicated that extensive termite damage was only discovered subsequent to the commencement of renovation activities performed at the Clemente Park facility. Consequently, the project had to be delayed while design services totaling \$57,813.45 (pertaining to the renovation of the structure) had already been performed. In addition, \$142,309.30 was spent on construction activities which had to be terminated as a result of the discovery of the termite infestation and extensive roof damage. Therefore, a total of \$200,122.75 (\$57,813.45 + \$142,309.30), which could have been used for other City projects, was needlessly expended.

It appears that a thorough due diligence inspection, that could have detected termite infestation and extensive roof damage, was not performed. The need for due diligence inspections is even more acute if maintenance of City facilities has been deferred over a long period time.

### **Recommendation**

We recommend that, at a minimum, before any major renovation project is undertaken, the following inspections should be performed:

- Structural (including ascertaining termite damage, as well as existing foundation integrity)
- Roof
- Electrical
- Plumbing
- HVAC (heating, ventilation, and air conditioning system)

- Safety (which may include ascertaining the presence of asbestos (if applicable), as well as fire emergency hazards/exits)
- Environmental (if applicable)

The City's existing staff of building and fire/safety inspectors could possibly be used to facilitate such inspections.

Auditee Response and Action Plan

See auditee's response on page 31.

PAYMENT APPLICATION/INVOICE ANALYSIS

Project: Flagler Street Marketplace  
 Project #: B-40667

Construction Contract Amount (a): 9,112,046.50  
 Change Orders (a): 2,796,779.96  
 Adjustments (a): 0.00  
 Total Contracted Amount: 11,908,826.46

Invoice/ Application #	Work Completed To Date (b)	Materials/ Equipment Stored To Date (b)	Total Completed & Stored To Date (b)	Retainage Percentage (work) (c)	Retainage Percentage (Mat/Equip) (c)	Retainage Amt (work) (c)	Retainage Amt (Mat/Equip) (c)	Total Retainage Amt (c)	Total Earned (d)	Total Previous Payments (e)	Current Amt Due (f)
1	160,049.10	0.00	160,049.10	10.00%	0.00%	16,004.91	0.00	16,004.91	144,044.19	0.00	144,044.19
2	393,255.14	0.00	393,255.14	10.00%	0.00%	39,325.51	0.00	39,325.51	353,929.63	144,044.19	209,885.44
3	712,373.78	0.00	712,373.78	10.00%	0.00%	71,237.38	0.00	71,237.38	641,136.40	353,929.63	287,206.78
4	925,673.29	0.00	925,673.29	10.00%	0.00%	92,567.33	0.00	92,567.33	833,105.96	641,136.40	191,969.56
5	1,013,573.68	0.00	1,013,573.68	10.00%	0.00%	101,357.37	0.00	101,357.37	912,216.31	833,105.96	79,110.35
6	1,559,094.41	0.00	1,559,094.41	10.00%	0.00%	155,909.44	0.00	155,909.44	1,403,184.97	912,216.31	490,968.66
7	2,533,969.65	0.00	2,533,969.65	10.00%	0.00%	253,396.97	0.00	253,396.97	2,280,572.69	1,403,184.97	877,387.72
8	4,228,024.08	0.00	4,228,024.08	10.00%	0.00%	422,802.41	0.00	422,802.41	3,805,221.67	2,280,572.69	1,524,648.98
9	4,818,451.85	0.00	4,818,451.85	10.00%	0.00%	481,845.19	0.00	481,845.19	4,336,606.67	3,805,221.67	531,384.99
10	5,482,240.66	0.00	5,482,240.66	10.00%	0.00%	548,224.07	0.00	548,224.07	4,834,016.39	4,336,606.67	597,409.93
11	5,724,800.66	0.00	5,724,800.66	10.00%	0.00%	572,480.09	0.00	572,480.09	5,152,320.77	4,834,016.39	218,304.18
12	6,267,793.39	0.00	6,267,793.39	10.00%	0.00%	626,779.34	0.00	626,779.34	5,841,014.05	5,152,320.77	688,693.28
13	6,618,623.55	0.00	6,618,623.55	10.00%	0.00%	661,892.36	0.00	661,892.36	5,957,031.20	5,841,014.05	316,017.14
14	6,979,843.73	0.00	6,979,843.73	10.00%	0.00%	697,984.37	0.00	697,984.37	6,261,859.36	5,957,031.20	324,828.16
15	7,108,755.81	0.00	7,108,755.81	10.00%	0.00%	710,875.58	0.00	710,875.58	6,397,880.23	6,261,859.36	116,020.87
16	7,309,939.85	0.00	7,309,939.85	10.00%	0.00%	730,993.99	0.00	730,993.99	6,578,945.87	6,397,880.23	181,065.64
17	8,175,249.66	0.00	8,175,249.66	10.00%	0.00%	817,524.99	0.00	817,524.99	7,357,724.87	6,578,945.87	778,779.01
18	8,710,892.24	0.00	8,710,892.24	10.00%	0.00%	871,089.22	0.00	871,089.22	7,839,803.02	7,357,724.87	482,078.14
19	9,530,840.85	0.00	9,530,840.85	10.00%	0.00%	953,084.07	0.00	953,084.07	8,577,756.59	7,839,803.02	737,953.57
20	10,474,555.53	0.00	10,474,555.53	10.00%	0.00%	1,047,455.55	0.00	1,047,455.55	9,427,099.98	8,577,756.59	849,343.39
21	11,449,278.00	0.00	11,449,278.00	5.00%	0.00%	572,463.90	0.00	572,463.90	10,876,814.10	9,427,099.98	1,449,714.12
22	11,635,278.76	0.00	11,635,278.76	5.00%	0.00%	581,763.94	0.00	581,763.94	11,053,514.82	10,876,814.10	176,700.72
23	11,785,748.13	0.00	11,785,748.13	5.00%	0.00%	589,287.41	0.00	589,287.41	11,196,480.72	11,053,514.82	142,965.90
24	11,785,748.13	0.00	11,785,748.13	2.50%	0.00%	294,643.70	0.00	294,643.70	11,491,184.43	11,196,480.72	294,643.70
								<b>294,643.70</b>	<b>11,491,184.43</b>		
						<b>Difference (not material)</b>		<b>48.10</b>	<b>49.87</b>		

# CHISHOLM

June 7, 2007

**VIA: Courier**  
Mr. Andre Bryan  
City of Miami  
Capital Improvements & Transportation  
444 SW 2nd Ave, 8th Floor  
Miami, FL 33130

**Re: Chisholm Architects, Inc.**  
**Project: 3203 (Shenandoah Park)**

Dear Mr. Bryan:

On April 2, 2007, Chisholm Architects sent Invoice # 3203-08, to Mr. Andre Byran, for services rendered on Project 3203 (Shenandoah Park), in the amount of \$20,302.34 (Chisholm Architects Invoice # 3203-08 (a copy of which is enclosed). Subsequently, on 4/30/07 Chisholm Architects received check # 1014976, from the City of Miami, in the amount of \$37,016.92 ("City of Miami Check # 1014976") (a copy of which is enclosed), as payment of Chisholm Architects Invoice # 3203-07 and 3203-08.

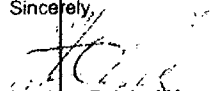
As you are aware from our conversations, upon receipt of City of Miami Check # 1014976, Chisholm Architects noticed that the check was \$37,016.92 in excess of Chisholm Architects Invoice # 3203-08, and immediately contacted you in order to rectify this matter. Pursuant to your instructions, Chisholm Architects deposited City of Miami Check # 1014976, and is now delivering check # 11782, in the amount of \$16,714.58, made payable to City of Miami, as payment in full of the excess amount previously remitted to Chisholm Architects for the payment of Chisholm Architects Invoice # 3203-08.

Accordingly, please make specific note in the Shenandoah Park project file and Chisholm Architects vendor file, that Chisholm Architects was inadvertently paid \$16,714.58 for 3203-Shenandoah Park project. Being noticed this error, Chisholm Architects returned \$16,714.58 to the City of Miami, and pursuant to the terms of the contract between Chisholm Architects and the City of Miami for 3203-Shenandoah Park project, Chisholm Architects received in total \$37,016.92, for 3203-Shenandoah Park project. Further, please send this office confirmation that the respective files have been clarified and properly reflect this matter.

RE Chisholm Architects, Inc. ■ 7254 Southwest 48th Street ■ Miami, FL 33155 ■ Architecture Planning Interiors  
305. 661. 2070 F. 305. 661. 6090 ■ rec@chisholmarchitects.com ■ AR0007442 ID0003684

Thank you very much for your attention to this matter. If you have any questions, please do not hesitate to contact me.

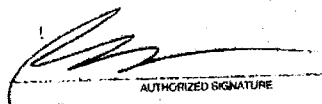
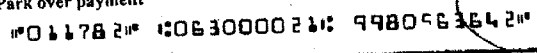
Sincerely,



Matthew Polak, AIA  
Senior Vice-President

Cc: Robert E. Chisholm, FAIA  
Robert M. Chisholm, Esq.

REChisholm Architects, Inc. ■ 7254 Southwest 48th Street Miami, Florida 33155 ■ Architecture Planning Interiors  
305. 681. 2070 F. 305. 661. 6090 ■ [rec@chisholmarchitects.com](mailto:rec@chisholmarchitects.com) ■ AR0007442 ID0003684

<b>R.E. CHISHOLM ARCHITECTS, INC.</b> 7254 SW 48TH STREET MIAMI, FL 33155		Wachovia Wachovia Bank, N.A. wachovia.com 65-2830	11782  6/5/2007
PAY TO THE ORDER OF	City of Miami	\$**16,714.58	Security Features Included Details on Back
Sixteen Thousand Seven Hundred Fourteen and 58/100*****		DOLLARS	
MEMO	City of Miami 444 SW 2nd Avenue, 8th Floor Miami, FL 33130	AUTHORIZED SIGNATURE 	
Shenandoah Park over payment			

R.E. CHISHOLM ARCHITECTS, INC.	City of Miami	Overpayment by Shenandoah	6/5/2007	16,714.58	11782
--------------------------------	---------------	---------------------------	----------	-----------	-------

SHENANDOAH PARK IMPROVEMENTS, P-30304  
 RE: OVERPAYMENT

Checking Account - W	Shenandoah Park over payment	16,714.58
R.E. CHISHOLM ARCHITECTS, INC.	City of Miami	Overpayment by Shenandoah
		6/5/2007
		16,714.58

P 40-B30304  
 T 01.01  
 A 1058  
 E PROFESSIONAL SERVICES  
 O 401000

Checking Account - W Shenandoah Park over payment  
 35000. 401000. 670000. 0000.  
 16,714.58  
 00000



Victor I. Igwe, CPA, CIA  
Auditor General  
Office of Independent Auditor General

1/25/2008

Audit No. 08-010 of the Capital  
Projects Funded with Bond  
Proceeds

Ola O. Aluko, Director  
Capital Improvements Program (CIP)

Please find below CIP's response to your memo dated December 14, 2007 regarding the Audit of the Capital Projects Funded with Homeland Security, Neighborhood Improvements, Capital Projects and Infrastructure Improvements Bond Proceeds and Other Funding Sources. Pursuant to our exit meeting of December 19th, 2007 and a follow up meeting with your staff, Mr. Lewis Blake, we have provided responses to the "Draft" audit findings noted above.

**No evidence of a methodology to support the reporting of Construction-in-progress in the CAFR**

Pursuant to our exit meeting of December 19th, 2007, you advised that CIP need not respond to this finding. The Finance Department is to respond.

**Project costs per TRACS do not agree with project costs per invoices in the project files**

**WE AGREE WITH THIS FINDING.**

However, in light of the \$19 million of invoices tested, we do not consider the \$145,549 difference to be material. In addition, the TRACS being utilized in the City was not intended to provide detailed financial information that can be found in the City's GEMS or Oracle systems and was only implemented in order to expedite efforts to monitor HD bond related construction expenditures, as well as expenditures facilitated via other funding sources. TRACS was also implemented as a database tool in the development of the annual Capital Plan.

Since consultant and construction services utilized by CIP are issued on purchase orders based on specific contracted amounts, any opportunity that may exist for "incurring unauthorized expenditures" would be minimal. Project and construction managers monitor the progress of work and verify invoiced amounts. However, CIP recognizes that there are deficiencies in the TRACS database. This is why we started rewriting the modules within TRACS almost 1 year ago. Several modules have been rewritten and we are continuing the process of having other modules re-written or added. This includes the financial module.

Additional controls are being put in place as we continue to work with the Information Technology Department to implement a new tracking system which will be fully integrated into the City's Oracle system for the management of our financial, project and contractual data.

**Improvement of invoice processing controls  
Overstated SOV ("Contract Amount") & "This requisition" Columns  
Gibson Park (B-30305)**

**WE AGREE WITH THIS FINDING.**

"Clerically inaccurate invoices" – Capital Improvements Program Department agrees that contract payment requisitions (CPR) prepared and submitted by contractors should be checked for clerical accuracy. The item being referenced contained the correct contract amount of \$518,144.11 on the CPR, although the individual items did not sum to that total. There was no overpayment involved.

Overpayment of Invoice  
Shenandoah Park (B-30304)

**WE AGREE WITH THIS FINDING.**

"Shenandoah Park" - Capital Improvements Program Department agrees that the overpayment on a particular invoice was discovered by the architect. It is imperative to note, however, that the contracted (purchase order) amount was not overpaid. Capital Improvements staff would have discovered the single invoice error during processing of the last invoice. An overpayment on the total contracted amount would not have been possible because the purchase order amount would not have been exceeded.

**PA's not certified by the Project Architect/Engineer**

Gibson Park (B-30305)

**WE AGREE WITH THIS FINDING.**

This scope was removed from the Architect/Engineer's Professional Service Agreement (PSA) since the City's Project Manager was equally qualified to perform the same service; however, an amendment to the PSA was not initiated. This business practice will be improved upon.

Shenandoah Park (B-30304)

This scope was removed from the Architect/Engineer's Professional Service Agreement (PSA) since the City's Project Manager was equally qualified to perform the same service; however, an amendment to the PSA was not initiated. This business practice will be improved upon.

**Change Orders not reviewed and approved by appropriate CIP staff.**

Grapeland Heights Park (B-60496)

**WE AGREE WITH THIS FINDING.**

The Change Order Proposal was approved by the appropriate CIP staff; however, the actual Change Order was not signed as required. CIP is currently in the process of rescinding this Change Order for other reasons.

**Lien Waivers not submitted**  
Kinloch Park (B-35832)

**WE AGREE WITH THIS FINDING.**

A final release of Lien is part of the final Pay application process. The final release is a mandatory component for final payment which would apply upon such time; however, CIP has corrected this business practice.

Little Haiti Cultural Center (B-30295)

**WE AGREE WITH THIS FINDING.**

A final release of Lien is part of the final Pay application process. The final release is a mandatory component for final payment which would apply upon such time; however, CIP has corrected this business practice.

Gibson Park (B-30305)

**WE AGREE WITH THIS FINDING.**

A final release of Lien is part of the final Pay application process. The final release is a mandatory component for final payment which would apply upon such time; however, CIP has corrected this business practice.

Shenandoah Park (B-30304)

**WE AGREE WITH THIS FINDING.**

A final release of Lien is part of the final Pay application process. The final release is a mandatory component for final payment which would apply upon such time; however, CIP has corrected this business practice.

Inadequate due diligence inspections performed

**WE AGREE WITH THIS FINDING.**

The scope of work in the Architect's Professional Service Agreement did not cover this level of destructive testing; however, considering the age of the building and the time it was no longer in use, it would have been justified to have amended the agreement.

Please accept this response as requested. We await the final audit finding as noted by Mr. Lewis Blake. Should you have any questions, please advise.

cc: Pilar Saenz, Assistant Director  
Gary Fabrikant, Assistant Director  
David Mendez, Assistant Director

**Igwe, Victor**

**From:** Gomez, Diana  
**Sent:** Thursday, January 17, 2008 6:42 PM  
**To:** Blake, Lewis  
**Cc:** Igwe, Victor  
**Subject:** Memorandum of Understanding (MOU) 1-Capital Project Reporting & Monitoring  
**Importance:** High

In response to your recommendation and findings in the above reference audit, the Finance Department does agree that construction in progress must be monitored and reconciled on a regular basis, however, the method of reconciliation suggested by your report would require significant manual effort since the City does not have the proper system in place to manage and reconcile both the financial data (GEMS/Oracle) and the project data (TRACS). The FD does recognize the need to reconcile the balances and therefore performs detailed reconciliations of additions and year end procedures on deletions in order to provide a sufficient level of comfort that the balances in construction in progress are fairly stated.

Going forward, the FD will work together with the Department of CIP to analyze current systems and processes to obtain even further comfort with the balances.

Diana M. Gomez  
*Finance Director*  
City of Miami, FL  
dgomez@miamigov.com  
PH 305-416-1324  
FX 305-400-5254

1/18/2008



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. DATE: 4/22/08 DISTRICT: 2
NAME OF PROJECT: Barnyard Playground Area Resurfacing
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-39910E

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$60,000
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life Improvements
If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: Resurfacing of playground area.

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [X] YES [ ] NO [ ] N/A DATE APPROVED: 4/15/08
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 4/22/08
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: 4/22/08
BOND OVERSIGHT BOARD

**HOMELAND DEFENSE / NEIGHBORHOOD IMPROVEMENT BOND FUNDS**

**April 2008 DEPARTMENT OF PARKS AND RECREATION PROPOSED PROJECT FUNDING**

---

<b><u>PARK</u></b>	<b><u>PROJECT</u></b>	<b><u>B-No.</u></b>	<b><u>\$ REQ.</u></b>	<b><u>BUDGET</u></b>	<b><u>ORIG. SCOPE</u></b>	<b><u>INITIATED BY</u></b>
<b>Barnyard 3870 Washington Ave, Coconut Grove</b>	<b>Playground area resurfacing</b>	<b>39910E</b>	<b>\$60,000</b>		<b>(Com. Sarnoff's Quality of Life Funds)</b>	<b>Marc Sarnoff</b>

**Total Requested from Bond Funds: \$60,000**

---

**From:** Nelson, Ron  
**Sent:** Friday, April 04, 2008 8:50 AM  
**To:** Blanco, Edward; Burkeen, Ernest  
**Cc:** Marc Sarnoff; McDonald, Yvonne; Hernandez, Pedro G. (City Manager); Westall, Lynn  
**Subject:** FW: Coconut Grove Cares/the Barnyard has a question

Please see the attached request from the Barnyard. Our office would like to see this happen ASAP. We will use Quality of Life dollars if necessary, but do not want to wait for another canceled bond oversight meeting. Can we get this done and then reimburse?

We all know the Barnyard. When renovated that playground should be down as few days as possible.

**Ron Nelson**  
Chief of Staff  
Commissioner Marc D. Sarnoff  
City of Miami District 2  
(305) 250-5334

---

**Marc D. Sarnoff**  
**District 2**  
**City of Miami Commissioner**

---

**From:** Rosemary Bearss [mailto:bear6449@bellsouth.net]  
**Sent:** Tuesday, April 01, 2008 2:55 PM  
**To:** Sarnoff, Marc (Commissioner)  
**Subject:** Coconut Grove Cares/the Barnyard has a question

Commissioner Sarnoff,

I am writing to you for Sylvia Jordan, Executive Director of Coconut Grove Cares. We had to remove the playground equipment because it was rusty and dangerous and we did not want the children to be hurt. We are in the process of getting new equipment through the Grovenor Trust. Sylvia asked me to write to you about the possibility of the City resurfacing the playground before the new equipment is installed. As soon as the resurfacing takes place we will move quickly on the new equipment so that the children will again have a playground. Please let me know if this is a possibility.

Sincerely,  
Rosemary Bearss, Director of Finance, Coconut Grove Cares

**Blanco, Edward**

---

**From:** Blanco, Edward  
**Sent:** Wednesday, April 09, 2008 2:04 PM  
**To:** Nelson, Ron  
**Cc:** McDonald, Yvonne; Burkeen, Ernest  
**Subject:** Coconut Grove Cares/Barnyard Playground area

Ron,

I went by the Barnyard today and met with Sylvia and Rosemary about the resurfacing of the entire basketball/playground area next to the Barnyard. I went with Jose Cerdan of our office and we assessed the situation and we believe that to demolish, resurface and maybe add a couple of benches could easily cost us \$60,000, of course this is our estimate without having touched base with a contractor. We will be asking a contractor to drop by next week for a hard cost estimate that we can work with.

In order to get things moving more quickly, if this is going to be funded with the Commissioner's quality of life funds, I would like to get Bond Oversight Approval April 22<sup>nd</sup> which is the next meeting. Accordingly, I need an email from your office approving the recommendation of this amount. Remember that if we don't use the full \$60,000, the balance goes back into the account.

Can you get an approval from the commissioner on this?

**Ed Blanco**  
**Project Supervisor**  
**City of Miami**  
**Parks and Recreation**  
**305-416-1253**





**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

**ADDITIONAL FUNDING**

1. DATE: 4/22/08 DISTRICT: 5  
 NAME OF PROJECT: **Additional Funding for Black Police Precinct/Courthouse Museum Restoration**  
 INITIATING DEPARTMENT/DIVISION: **Parks & Recreation**  
 INITIATING CONTACT PERSON/CONTACT NUMBER: James Brittain (305) 416-1245  
 C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-30299

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$2,141,799 (\$1,815,799 is Homeland Defense)  
 SOURCE OF FUNDS: District 5 Neighborhood Quality of Life Improvements, Historic Preservation Initiatives, Contribution from General Fund \$26,000 and FL Bureau of Historic Resources \$300,000  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: \_\_\_\_\_  
 DESCRIPTION OF PROJECT: This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11<sup>th</sup> Street) and west side (5<sup>th</sup> Avenue) of the property. Fence will connect to existing fence on south and east sides. It also included the removal and replacement of sidewalk on the 11<sup>th</sup> street side and the installation of an ADA ramp at the 11<sup>th</sup> street/5<sup>th</sup> Avenue intersection. Also includes a fee to Water and Sewer to install water service to the irrigation meter.

ADA Compliant?  YES  NO  N/A  
 Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/15/08  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/08  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

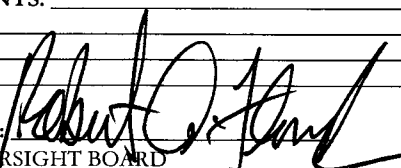
4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 APPROVAL:  DATE: 4/22/08  
 BOND OVERSIGHT BOARD

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: Ola O Aluko, Director  
Capital Improvements

DATE: March 3, 2008 FILE: B-30299

SUBJECT: Increased Funding  
Black Police Museum

FROM: James Brittain  
Capital Improvements

REFERENCES:

ENCLOSURES: JOC Proposals from Contractor

The above named project requires the following:

**Description:** This proposed change includes three items.

1. Installation of an 8 foot tall steel picket fence and gates along the north (11<sup>th</sup> Street) and west (5<sup>th</sup> Avenue) sides of the property connecting to the existing fence on the south and east sides.
2. Removal and replacement of the sidewalk along 11<sup>th</sup> Street and installation of an ADA ramp at the corner of 5<sup>th</sup> Ave. and 11<sup>th</sup> St.
3. Installation of a water service connection from the WASA main line to a new meter location for irrigation.

**Justification:**

1. No new fencing was provided in the contract documents. The original chain link fence was removed in accordance with the design plans. The fence and gates will help provide security to the facility.
2. Public Works Department has requested that damaged sections of sidewalk be replaced as part of their permit. This was not included in the construction documents. An ADA ramp exists, however it needs to be replaced to meet current codes.
3. The construction documents indicated an existing water meter at the NE corner of the property, which does not exist. No water service was available at a meter box. WASA will make tap and provide service to a meter at the original location.

**Funding:**

The construction cost to cover the unforeseen condition or/and the additional scope of work is \$37,893.26 for the fence; \$18,185.16 for the sidewalk and \$2,700 for the water line, and the cost to cover the additional construction administration Services is \$2,351.14. At this time the pricing is still being reviewed, so the final pricing may be less.

The project currently has sufficient funds to cover these increases.

XX/xx

cc: David Mendez, Assistant Director Capital Improvements  
Gary Fabrikant, Assistant Director Capital Improvements  
Yvette Maragh, CIP Administrator Capital Improvements  
Mike Tyler CIP  
Andre Montalvan, Project Manager RJ Heisenbottle



# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	4-Mar-2008
VERSION	ORIGINAL

PROGRAM 325-Public Facilities AREA 4-Community & Economic Development

PROJECT NAME: <b>Black Police Precinct/Courthouse Mus. Restoration</b>		PROJECT NO: <b>B-30299</b>
ADDRESS / LOCATION: 470 NW 10th Street		DISTRICT: <b>5</b>
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ <b>1,631,890.50</b>	
CATEGORY: Historic Preservation	PROJECT EST. COST: \$ <b>2,141,799.00</b>	
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ <b>2,141,799.00</b>	
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS:
DESIGN MANAGER: Marcel Douge (CIP)	TEL.: 305-416-1245	FUND SHORTFALL:
CONSTR. MANAGER: James Brittain (CIP)	TEL.: 813-363-1623	PROCUREMENT: <b>JOC</b>
EST. DESIGN START: 10/19/01	EST. BID ADV.:	EST. CONSTRUCTION START: 01/03/05
EST. DESIGN END: 10/31/03	EST. AWARD DATE:	EST. CONSTRUCTION END: 12/15/07

PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const</b>	<b>Contracted Design</b>
	Prime Consultant: 1158 Evans Environmental & Geoscience	CODE				
	1 Outside Consultant - Additional Design Services	1.01	1.3%	\$ 24,610.00		
	2 Miscellaneous Services - Geotechnical Testing	1.01	0.1%	\$ 2,150.00		
	3 Miscellaneous Services - Other	1.01	0.1%	\$ 939.80		
	4					
	<b>PRODUCTION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>
				<b>\$ 27,699.80</b>		<b>\$ 3,089.80</b>
	<b>CONSTRUCTION PHASE (4-CON)</b>			<b>Estimated Construction by PM</b>	<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>	
	Prime Contractor: 4169 F H Paschen, SN Nielsen - JOC	CODE				
1 Construction Cost (Prime Contractor)	2	72%	\$ 1,395,000.00			
2 Construction Contingency Allowance	2	7%	\$ 139,500.00			
3 Change Orders (Prime Contractor)	2	9%	\$ 165,075.00			
4 Misc. Construction Services (Additional Fees if needed)	2	9%	\$ 180,487.39			
5 Construction - New Fence & Gates	2	2%	\$ 37,893.26			
6 Construction - Repair Sidewalk	2	1%	\$ 18,185.16			
7 Water Line installation by MDWASD	2	0%	\$ 2,700.00			
8						
<b>CONSTRUCTION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 1,938,840.81</b>		<b>\$ 1,530,234.38</b>	
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>			<b>Estimated CEO</b>	<b>Contracted CEO</b>		
1 Construction Engineering Observation by CIP Inspector	3.02	3.6%	\$ 69,750.00			
2 JOC Administration - The Gordian Group (Always 1.5%)	3.03	3.1%	\$ 60,053.09			
3 JOC Administration - Fencing & Sidewalk	3.03	0.1%	\$ 881.68			
4						
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 130,684.77</b>		<b>\$ 73,302.32</b>	
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>			<b>Estimated ADMIN</b>	<b>Contracted ADMIN</b>		
1 CIP Department (Mgmt./Budget/Procurement/Comm.)	4	2.2%	\$ 43,104.16			
2 CIP Department (Fencing & Sidewalk)	4	0.1%	\$ 1,469.46			
3						
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 44,573.62</b>		<b>\$ 25,264.00</b>	
<b>ADDITIONAL PROJECT TASKS</b>			<b>Estimated TASKS</b>	<b>Contracted TASKS</b>		
1	CODE					
<b>ADDITIONAL PROJECT TASKS TOTALS</b>			<b>Estimated</b>		<b>Contracted</b>	
<b>B-30299 PROJECT GRAND TOTAL</b>			<b>Estimated</b>		<b>Contracted</b>	
			<b>\$ 2,141,799.00</b>		<b>\$ 1,631,890.50</b>	

PROJECT SCOPE	This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11th Stree) and west side (5th Avenue) of the property. Fence will connect to existing fence on south and east sides. □ It also includes the removal and replacement of sidewalk on the 11th street side and the installation of an ADA ramp at the 11th street/5th Avenue intersection. □ Also included is a fee to WASA to install water service to the irrigation meter. □ □					
	Operating Cost Associated with Project:	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

Notes	
-------	--

FUND SOURCES	AWARD NAME AND NUMBER	AVAILABLE	FUTURE
		385200-1 2002 Homeland Defense Bonds (Ser#311715 District(5) Neighborhood Q	\$ 189,331.42
1087	385200-1 2002 Homeland Defense Bonds (Ser#311715 District(5) Neighborhood Q	\$ 176,468.58	
	385200-1 2002 Homeland Defense Bonds (Ser#327001 Historic Preservation Initiat	\$ 2,773.80	
1094	385200-1 2002 Homeland Defense Bonds (Ser#327001 Historic Preservation Initiat	\$ 997,225.20	
	385200-2 2002 Homeland Defense Bonds (Ser#327001 Historic Preservation Initiat	\$ 450,000.00	
	382001 Contribution From General Fund 327001 Historic Preservation Initiat	\$ 26,000.00	
	888935 FL Bureau of Historic Resources 327001 Historic Preservation Initiat	\$ 300,000.00	
	<b>B-30299 FUND GRAND TOTAL</b>	<b>ACTUAL \$ 2,141,799.00</b>	<b>PROJECTED</b>

VALIDATION	Initiated by: <u>Marcel Douge - James Barrigan</u>	<u>[Signature]</u>	Date: <u>05 MAR 08</u>
	Approved by: <u>David Mendez</u>	<u>[Signature]</u>	Date: <u>06 MAR 08</u>
	Reviewed by: _____	Signature _____	Date: _____
	Reviewed by: <u>Yvette Maragh</u>	<u>[Signature]</u>	Date: <u>3/19/08</u>
	Verified by: <u>Edwige De Crumpe / Program Controls Staff</u>	Initials <u>[Initials]</u>	
	Accepted by: <u>Ola Aluko</u>	<u>[Signature]</u>	Date: <u>3/20/08</u>
	Approved by: <u>Ernest Burkeen</u>	<u>[Signature]</u>	Date: <u>3/24/08</u>
	ORIGINAL TO: <u>Melanie Whitaker / 10th Floor South Conference Room</u>	Initials <u>M/W</u>	

Notes	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator <u>Project MUST be Presented to the Bond Oversight Board</u> Date Received <u>3/24/08</u> / Signature or Initials <u>[Signature]</u>
-------	---

**Executed PAF MUST be electronically distributed to the following individuals:**  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.

Dept. 58-P&R-Parks and Recreation Funding Breakdown Detail Report

Status/Phase Active/Const. (JOC) CIP: Yes Phase Override: No  
 Job No./Name B-30299 Black Police Precinct/Courthouse Mus. Restoration

Area 4-Community & Economic Development  
 Program 325-Public Facilities  
 Category Historic Preservation  
 PM Marcel Douge (CIP)  
 District 5-Commissioner: Michelle Spence-Jones

Scope: This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11th Stree) and west side (5th Avenue) of the property. Fence will connect to existing fence on south and east sides.

It also includes the removal and replacement of sidewalk on the 11th street side and the installation of an ADA ramp at the 11th street/5th Avenue intersection.

Also included is a fee to WASA to install water service to the irrigation meter.

Location: 470 NW 10th Street

CIP Project	Fund Source	Award No.	Detail Cost Category	Total Funding	Prior Approp.	Approp. 2003 - 2004	Future Funding Estimates					Invoiced To-Date
							2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	
327001	382001		Construction	\$26,000.00	\$0	\$0	\$0	\$0	\$26,000	\$0	\$0	\$0.00
			Sub-Total	\$26,000.00	\$0	\$0	\$0	\$0	\$26,000	\$0	\$0	\$0.00
311715	385200-1		Administration	\$25,624.00	\$0	\$25,624	\$0	\$0	\$0	\$0	\$0	\$25,264.00
			Design	\$939.00	\$0	\$939	\$0	\$0	\$0	\$0	\$0	\$915.00
			Construction	\$266,355.41	\$0	\$266,355	\$0	\$0	\$0	\$0	\$0	\$198,882.13
		1087	Construction									\$384.03
			Const. Mgmt.	\$72,881.59	\$0	\$72,882	\$0	\$0	\$0	\$0	\$0	\$72,881.59
			Sub-Total	\$365,800.00	\$0	\$365,800	\$0	\$0	\$0	\$0	\$0	\$298,326.75
327001	385200-1		Design	\$2,773.80	\$0	\$2,774	\$0	\$0	\$0	\$0	\$0	\$2,174.80
			Construction	\$997,225.20	\$0	\$612,577	\$384,648	\$0	\$0	\$0	\$0	\$852,376.80
		1094	Construction									\$144,848.40
			Sub-Total	\$999,999.00	\$0	\$615,351	\$384,648	\$0	\$0	\$0	\$0	\$999,400.00
327001	385200-2	1384	Construction	\$393,078.49	\$0	\$0	\$0	\$0	\$393,078	\$0	\$0	\$27,664.77
		1384	Const. Mgmt.	\$56,921.51	\$0	\$0	\$0	\$0	\$56,922	\$0	\$0	\$420.73
			Sub-Total	\$450,000.00	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$28,085.50
327001	888935		Construction	\$300,000.00	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$60,200.59
			Sub-Total	\$300,000.00	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$60,200.59
<b>Total</b>				<b>\$2,141,799.00</b>	<b>\$0</b>	<b>\$1,281,151</b>	<b>\$384,648</b>	<b>\$0</b>	<b>\$476,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,386,012.84</b>

Total Cost Category	Total Funding	Prior Approp.	Approp. 2003 - 2004	Future Funding Estimates					Invoiced To-Date
				2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	

Dept. 58-P&R-Parks and Recreation  
 Status/Phase Active/Const. (JOC) CIP: Yes Phase Override: No  
 Job No./Name B-30299 Black Police Precinct/Courthouse Mus. Restoration

**Funding Breakdown Detail Report**

Area 4-Community & Economic Development  
 Program 325-Public Facilities  
 Category Historic Preservation  
 PM Marcel Douge (CIP)  
 District 5-Commissioner: Michelle Spence-Jones

Scope: This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11th Stree) and west side (5th Avenue) of the property. Fence will connect to existing fence on south and east sides.

It also includes the removal and replacement of sidewalk on the 11th street side and the installation of an ADA ramp at the 11th street/5th Avenue intersection.

Also included is a fee to WASA to install water service to the irrigation meter.

Location: 470 NW 10th Street

Administration	\$25,624.00	\$0	\$25,624	\$0	\$0	\$0	\$0	\$0	\$0	\$25,264.00
Design	\$3,712.80	\$0	\$3,713	\$0	\$0	\$0	\$0	\$0	\$0	\$3,089.80
Construction	\$1,982,659.10	\$0	\$1,178,933	\$384,648	\$0	\$419,078	\$0	\$0	\$0	\$1,284,356.72
Const. Mgmt.	\$129,803.10	\$0	\$72,882	\$0	\$0	\$56,922	\$0	\$0	\$0	\$73,302.32
<b>Total</b>	<b>\$2,141,799.00</b>	<b>\$0</b>	<b>\$1,281,152</b>	<b>\$384,648</b>	<b>\$0</b>	<b>\$476,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,386,012.84</b>

Schedule Dates	Start	Finish	Total Est. Category	Total Estimates	Prior Estimates	Estimates 2003 - 2004	Cost Estimates (Cashflows)					Invoiced To-Date
							2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	
10/19/01	11/09/08	Administration	\$44,573.62	\$14,263	\$7,132	\$7,132	\$7,132	\$7,132	\$1,783	\$0	\$25,264.00	
10/19/01	10/31/03	Design	\$27,699.80	\$26,592	\$1,108	\$0	\$0	\$0	\$0	\$0	\$3,089.80	
01/03/05	11/09/08	Construction	\$1,938,840.81	\$0	\$0	\$371,267	\$495,023	\$495,023	\$495,023	\$82,504	\$1,284,356.72	
01/03/05	11/09/08	Const. Mgmt.	\$130,684.77	\$0	\$0	\$32,671	\$43,562	\$43,562	\$10,890	\$0	\$73,302.32	
<b>Total</b>			<b>\$2,141,799.00</b>	<b>\$40,855</b>	<b>\$8,240</b>	<b>\$411,070</b>	<b>\$545,717</b>	<b>\$545,717</b>	<b>\$507,696</b>	<b>\$82,504</b>	<b>\$1,386,012.84</b>	

**Over/Under \$0.00**

**Funding Award No/Fund Sources/CIP Project**

Award No./Title	Fund Source/Title	CIP Project/Title
1087 HD District 5 Neighborhood QOL Improvements Series	382001 Contribution From General Fund	327001 Historic Preservation Initiatives
1094 HDS1 / Historic Preservation Initiatives	385200-1 2002 Homeland Defense Bonds (Series 1)	311715 District(5) Neighborhood Quality of Life
1384 HD2 Historic Preservation Initiatives	385200-1 2002 Homeland Defense Bonds (Series 1)	327001 Historic Preservation Initiatives
	385200-2 2002 Homeland Defense Bonds (Series 2)	327001 Historic Preservation Initiatives
	888935 FL Bureau of Historic Resources	327001 Historic Preservation Initiatives

Dept. 58-P&R-Parks and Recreation Funding Breakdown Detail Report

Status/Phase Active/Const. (JOC) CIP: Yes Phase Override: No  
 Job No./Name B-30299 Black Police Precinct/Courthouse Mus. Restoration

Area 4-Community & Economic Development  
 Program 325-Public Facilities  
 Category Historic Preservation  
 PM Marcel Douge (CIP)  
 District 5-Commissioner: Michelle Spence-Jones

Scope: This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11th Stree) and west side (5th Avenue) of the property. Fence will connect to existing fence on south and east sides.

It also includes the removal and replacement of sidewalk on the 11th street side and the installation of an ADA ramp at the 11th street/5th Avenue intersection.

Also included is a fee to WASA to install water service to the irrigation meter.

Location: 470 NW 10th Street

CIP Project	Fund Source	Award No.	Detail Cost Category	Total Funding	Prior Approp.	Approp. 2003 - 2004	Future Funding Estimates					Invoiced To-Date
							2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	
327001	382001		Construction	\$26,000.00	\$0	\$0	\$0	\$0	\$26,000	\$0	\$0	\$0.00
			Sub-Total	\$26,000.00	\$0	\$0	\$0	\$0	\$26,000	\$0	\$0	\$0.00
311715	385200-1		Administration	\$25,624.00	\$0	\$25,624	\$0	\$0	\$0	\$0	\$0	\$25,264.00
			Design	\$939.00	\$0	\$939	\$0	\$0	\$0	\$0	\$0	\$915.00
			Construction	\$266,355.41	\$0	\$266,355	\$0	\$0	\$0	\$0	\$0	\$198,882.13
		1087	Construction									\$384.03
			Const. Mgmt.	\$72,881.59	\$0	\$72,882	\$0	\$0	\$0	\$0	\$0	\$72,881.59
			Sub-Total	\$365,800.00	\$0	\$365,800	\$0	\$0	\$0	\$0	\$0	\$298,326.75
327001	385200-1		Design	\$2,773.80	\$0	\$2,774	\$0	\$0	\$0	\$0	\$0	\$2,174.80
			Construction	\$997,225.20	\$0	\$612,577	\$384,648	\$0	\$0	\$0	\$0	\$852,376.80
		1094	Construction									\$144,848.40
			Sub-Total	\$999,999.00	\$0	\$615,351	\$384,648	\$0	\$0	\$0	\$0	\$999,400.00
327001	385200-2	1384	Construction	\$393,078.49	\$0	\$0	\$0	\$0	\$393,078	\$0	\$0	\$27,664.77
		1384	Const. Mgmt.	\$56,921.51	\$0	\$0	\$0	\$0	\$56,922	\$0	\$0	\$420.73
			Sub-Total	\$450,000.00	\$0	\$0	\$0	\$0	\$450,000	\$0	\$0	\$28,085.50
327001	888935		Construction	\$300,000.00	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$60,200.59
			Sub-Total	\$300,000.00	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$60,200.59
<b>Total</b>				<b>\$2,141,799.00</b>	<b>\$0</b>	<b>\$1,281,151</b>	<b>\$384,648</b>	<b>\$0</b>	<b>\$476,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,386,012.84</b>

Total Cost Category	Total Funding	Prior Approp.	Approp. 2003 - 2004	Future Funding Estimates					Invoiced To-Date
				2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	

Dept. 58-P&R-Parks and Recreation  
 Status/Phase Active/Const. (JOC) CIP: Yes Phase Override: No  
 Job No./Name B-30299 Black Police Precinct/Courthouse Mus. Restoration

**Funding Breakdown Detail Report**

Area 4-Community & Economic Development  
 Program 325-Public Facilities  
 Category Historic Preservation  
 PM Marcel Douge (CIP)  
 District 5-Commissioner: Michelle Spence-Jones

Scope: This revision to the PAF includes funding for the addition of an 8 foot high steel picket fence along the north side (11th Stree) and west side (5th Avenue) of the property. Fence will connect to existing fence on south and east sides.

It also includes the removal and replacement of sidewalk on the 11th street side and the installation of an ADA ramp at the 11th street/5th Avenue intersection.

Also included is a fee to WASA to install water service to the irrigation meter.

Location: 470 NW 10th Street

Administration	\$25,624.00	\$0	\$25,624	\$0	\$0	\$0	\$0	\$0	\$0	\$25,264.00
Design	\$3,712.80	\$0	\$3,713	\$0	\$0	\$0	\$0	\$0	\$0	\$3,089.80
Construction	\$1,982,659.10	\$0	\$1,178,933	\$384,648	\$0	\$419,078	\$0	\$0	\$0	\$1,284,356.72
Const. Mgmt.	\$129,803.10	\$0	\$72,882	\$0	\$0	\$56,922	\$0	\$0	\$0	\$73,302.32
<b>Total</b>	<b>\$2,141,799.00</b>	<b>\$0</b>	<b>\$1,281,152</b>	<b>\$384,648</b>	<b>\$0</b>	<b>\$476,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,386,012.84</b>

Schedule Dates	Start	Finish	Total Est. Category	Total Estimates	Prior Estimates	Estimates 2003 - 2004	Cost Estimates (Cashflows)					Invoiced To-Date
							2004 - 2005	2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	
10/19/01	11/09/08	Administration	\$44,573.62	\$14,263	\$7,132	\$7,132	\$7,132	\$7,132	\$7,132	\$1,783	\$0	\$25,264.00
10/19/01	10/31/03	Design	\$27,699.80	\$26,592	\$1,108	\$0	\$0	\$0	\$0	\$0	\$0	\$3,089.80
01/03/05	11/09/08	Construction	\$1,938,840.81	\$0	\$0	\$371,267	\$495,023	\$495,023	\$495,023	\$82,504	\$0	\$1,284,356.72
01/03/05	11/09/08	Const. Mgmt.	\$130,684.77	\$0	\$0	\$32,671	\$43,562	\$43,562	\$10,890	\$0	\$0	\$73,302.32
<b>Total</b>			<b>\$2,141,799.00</b>	<b>\$40,855</b>	<b>\$8,240</b>	<b>\$411,070</b>	<b>\$545,717</b>	<b>\$545,717</b>	<b>\$507,696</b>	<b>\$82,504</b>	<b>\$0</b>	<b>\$1,386,012.84</b>

**Over/Under \$0.00**

**Funding Award No/Fund Sources/CIP Project**

Award No./Title	Fund Source/Title	CIP Project/Title
1087 HD District 5 Neighborhood QOL Improvements Series	382001 Contribution From General Fund	327001 Historic Preservation Initiatives
1094 HDS1 / Historic Preservation Initiatives	385200-1 2002 Homeland Defense Bonds (Series 1)	311715 District(5) Neighborhood Quality of Life
1384 HD2 Historic Preservation Initiatives	385200-1 2002 Homeland Defense Bonds (Series 1)	327001 Historic Preservation Initiatives
	385200-2 2002 Homeland Defense Bonds (Series 2)	327001 Historic Preservation Initiatives
	888935 FL Bureau of Historic Resources	327001 Historic Preservation Initiatives





---

**F.H. PASCHEN, SNNIELSEN, INC.**  
GENERAL CONTRACTORS

---

**BLACK POLICE PRECINCT AND COURTHOUSE MUSEUM  
DECORATIVE FENCE SCOPE OF WORK**

02/22/08

---

**02000 Site Work**

- Furnish and install metal fencing, to match existing black aluminum fence on adjacent property to the east, field verify.
  - Approximately 136 LF of fence to be installed on top of the existing retaining wall.
    - 16 gauge galvanized steel
    - Powder coated
    - Welded to post
    - Core drill into retaining wall
    - Posts are 5' O.C.
  - Approximately 132 LF of fence to be installed in the ground.
    - 16 gauge galvanized steel
    - Powder coated
    - Welded to post
    - Auger
    - Posts are 5' O.C.
  - Fence to be at an 8' height from top of sidewalk to top of pickets (existing retaining wall has an elevation of approximately 1'9" from top of sidewalk).
  - Include (2) sliding drive gates at North and West end.
    - V-Track installed in concrete. Remove asphalt and sod to excavate and pour concrete track support (Length of track to accommodate gate when closed and open, 12' Each)
    - Manual gate
    - 12' wide each
    - 14 gauge galvanized steel
    - Powder coated
  - Include (2) swinging passage gates at North and West end.
    - Manual gate
    - 4' wide gate
    - 14 gauge galvanized steel
    - Powder coated



# Contractor's Cost Proposal - CSI

Date: February 22, 2008

Project No.: 000.F

Project Name: Black Police Precinct Decorative Fence

Sect.	Item	Mod.	UOM	Description	Line Total	
<b>Section 02</b>						
1	02112	1251 1211	SF SY	Break-Up And Remove Concrete Paving By Hand, 1" To 3" With Hand Tools.	19.37 <i>2.80</i>	
			Quantity	Unit Price	Factor	Total
			Installation	16.00 x 1.08	1.1420 =	19.37
				Removal Of Asphalt, 8 IN * 24 FT = 16 SF <i>.59 SY</i>		
2	02112	6041	EA	Saw Cut Minimum Set-up Charge For projects where the total saw cutting charge is less than the minimum set-up charge. Use this item exclusively. This item should not be used in conjunction with any other items in this section.	305.49	
			Quantity	Unit Price	Factor	Total
			Installation	1.00 x 267.50	1.1420 =	305.49
				Use Minimum Set-Up Charge to Sawcut 48 LF Of Asphalt for Installation of 2 Sliding Gate V-Tracks		
3	02112	7196	EA	Drill 6" (15 cm) Diameter Core in 12" (30 cm) Concrete	2,178.11	
			Quantity	Unit Price	Factor	Total
			Installation	27.00 x 70.64	1.1420 =	2,178.11
				136 LF Of Fence With 5 LF Wide Panels = 27 Holes At 12" Depth		
4	02119	2001	CYM	Hauling Up To 15 Miles On Paved Roads	3.77	
			Quantity	Unit Price	Factor	Total
			Installation	15.00 x 0.22	1.1420 =	3.77
				1 CY * 15 Miles = 15 CYM		
5	02210	6001	CY	Load Excess Material For Removal From Excavation For Building Foundations and Other Structures by Machine	2.10 <i>1.20</i>	
			Quantity	Unit Price	Factor	Total
			Installation	0.39 <i>0.69</i> x 2.66	1.1420 = <i>8</i>	2.10
				Excavation By Hand For Sliding Gate V-Track, 2 Gates (8 IN * 48 FT * 6 IN = 16.08 CF And Remove Sod By Hand For Sliding Gate V-Track, 8 IN * 24 FT * 2 IN = 2.65 CF. (.69 CY) <i>0.39</i>		<i>0.39</i>
6	02210	6001 9932	PCT	For Quantities Up To 20 (Up To 15 M3), Add	2.10 <i>1.20</i>	
			Quantity	Unit Price	Factor	Total
			Installation	0.39 <i>0.69</i> x 2.66	1.1420 =	2.10
				'Excavation By Hand For Sliding Gate V-Track, 2 Gates (8 IN * 48 FT * 6 IN = 16.08 CF And Remove Sod By Hand For Sliding Gate V-Track, 8 IN * 24 FT * 2 IN = 2.65 CF. (.69 CY)'		
7	02215	2002	CY	Excavation for Trenching by Hand in Loose Rock Includes Stockpiling Excess Materials and Trimming Sides and Bottom of Trench.	29.38 <i>11.69</i>	
			Quantity	Unit Price	Factor	Total
			Installation	0.60 x 42.88	1.1420 = <i>8</i>	29.38
				Excavation By Hand For Sliding Gate V-Track, 2 Gates (8 IN * 48 FT * 6 IN = 16.08 CF or .80 CY, <i>30</i>		<i>OK</i>
8	02620	1101	LF	6" X 12" Cast in Place Concrete Curb	473.61	
			Quantity	Unit Price	Factor	Total
			Installation	48.00 x 8.64	1.1420 =	473.61
				Use For Sliding Gate Track, Sliding Gate V-Track To Be Installed On Concrete Curbing (24 LF Per Gate * 2 = 48 LF)		

Sect.	Item	Mod.	UOM	Description	Line Total
9	02620	1101	1151	PCT For Quantities > 20 To 50, Add	163.35
				Installation	
				Quantity 48.00 x Unit Price 2.98 x Factor 1.1420 = Total 163.35	
				Use For Sliding Gate Track, Sliding Gate V-Track To Be Installed On Concrete Curbing (24 LF Per Gate * 2 = 48 LF)	
10	02710	2005		LF 8' Steel Tube Fence, Vertical Members At 3" Spacing	12,916.25
				Installation	
				Quantity 110.00 x Unit Price 102.82 x Factor 1.1420 = Total 12,916.25	
				Use For 6.5' Heights. .81 LF Per Actual Linear Footage to Accommodate 6.5' Fence Height To Be Installed on Retaining Wall. (136 LF *.81 = 110.16 LF)	
11	02710	2005	2053	PCT For Vertical Members At 3-1/2" To 4" Spacing, Deduct	-1,185.85
				Installation	
				Quantity 110.00 x Unit Price -9.44 x Factor 1.1420 = Total -1,185.85	
				Use For 6.5' Heights. .81 LF Per Actual Linear Footage to Accommodate 6.5' Fence Height To Be Installed on Retaining Wall. (136 LF *.81 = 110.16 LF)	
12	02710	2005	2055	PCT For Powder Coated Finish, Add	1,777.52
				Installation	
				Quantity 110.00 x Unit Price 14.15 x Factor 1.1420 = Total 1,777.52	
				Use For 6.5' Heights. .81 LF Per Actual Linear Footage to Accommodate 6.5' Fence Height To Be Installed on Retaining Wall. (136 LF *.81 = 110.16 LF)	
13	02710	2005		LF 8' Steel Tube Fence, Vertical Members At 3" Spacing	15,499.50
				Installation	
				Quantity 132.00 x Unit Price 102.82 x Factor 1.1420 = Total 15,499.50	
				8" High 14 Gauge Galvanized Steel Fence. Fence to Match Existing On Adjacent Property. Powder Coat Black. (132 LF).	
14	02710	2005	2053	PCT For Vertical Members At 3-1/2" To 4" Spacing, Deduct	-1,423.02
				Installation	
				Quantity 132.00 x Unit Price -9.44 x Factor 1.1420 = Total -1,423.02	
				8" High 14 Gauge Galvanized Steel Fence. Fence to Match Existing On Adjacent Property. Powder Coat Black. (132 LF).	
15	02710	2005	2055	PCT For Powder Coated Finish, Add	2,133.03
				Installation	
				Quantity 132.00 x Unit Price 14.15 x Factor 1.1420 = Total 2,133.03	
				8" High 14 Gauge Galvanized Steel Fence. Fence to Match Existing On Adjacent Property. Powder Coat Black. (132 LF).	
16	02710	2015		LF 8' Steel Tube Gate, Single, Including Hardware And Associated Trim	2,931.83
				Installation	
				Quantity 24.00 x Unit Price 106.97 x Factor 1.1420 = Total 2,931.83	
				Use For 12' Wide Sliding Drive Gates at North And West Side of Property. 12 LF Sliding Gate * 2 = 24 LF.	
17	02710	2015	2053	PCT For Vertical Members At 3-1/2" To 4" Spacing, Deduct	-261.20
				Installation	
				Quantity 24.00 x Unit Price -9.53 x Factor 1.1420 = Total -261.20	
				Use For 12' Wide Sliding Drive Gates at North And West Side of Property. 12 LF Sliding Gate * 2 = 24 LF.	
18	02710	2015	2055	PCT For Powder Coated Finish, Add	391.93
				Installation	
				Quantity 24.00 x Unit Price 14.30 x Factor 1.1420 = Total 391.93	
				Use For 12' Wide Sliding Drive Gates at North And West Side of Property. 12 LF Sliding Gate * 2 = 24 LF.	
19	02710	2015		LF 8' Steel Tube Gate, Single, Including Hardware And Associated Trim	977.28
				Installation	
				Quantity 8.00 x Unit Price 106.97 x Factor 1.1420 = Total 977.28	
				2 Swinging Pedestrian Gates, 1 at North Entrance And 1 at West Entrance. 4 LF Each * 2 = 8 LF Of Gate.	

Sect.	Item	Mod.	UOM	Description	Line Total	
20	02710	2015	2053	PCT For Vertical Members At 3-1/2" To 4" Spacing, Deduct	-87.07	
			Quantity	Unit Price	Factor	Total
			Installation 8.00 x	-9.53 x	1.1420 =	-87.07
			2 Swinging Pedestrian Gates, 1 at North Entrance And 1 at West Entrance. 4 LF Each * 2 = 8 LF Of Gate.			
21	02710	2015	2055	PCT For Powder Coated Finish, Add	130.64	
			Quantity	Unit Price	Factor	Total
			Installation 8.00 x	14.30 x	1.1420 =	130.64
			2 Swinging Pedestrian Gates, 1 at North Entrance And 1 at West Entrance. 4 LF Each * 2 = 8 LF Of Gate.			
22	02711	1107	VLF	8" (20 cm) Diameter Hole, Auger By Machine Fence Post Hole In Soil	339.97	
			Quantity	Unit Price	Factor	Total
			Installation 65.00 x	4.58 x	1.1420 =	339.97
			132 LF Of Fence With 5 LF Wide Panels = 26 Holes At 30" Depth = 65 VLF			
23	02711	1315	VLF	Concrete Fill, 6" (15 cm) Diameter Hole	135.67	
			Quantity	Unit Price	Factor	Total
			Installation 27.00 x	4.40 x	1.1420 =	135.67
			136 LF Of 6.5' Fence with 5 LF Wide Panels = 27 Holes At 12" Depth = 27 VLF			
24	02711	1316	VLF	Concrete Fill, 8" (20 cm) Diameter Hole	437.21	
			Quantity	Unit Price	Factor	Total
			Installation 65.00 x	5.89 x	1.1420 =	437.21
			132 LF Of 8' Fence With 5 LF Wide Panels = 26 Holes At 30" Depth = 65 VLF			
25	02810	1063	SY	Remove Sod, By Hand	2.28	
			Quantity	Unit Price	Factor	Total
			Installation 1.78 x	1.12 x	1.1420 =	2.28
			Remove Sod By Hand For Sliding Gate V-Track, 8 IN * 24 FT = 16 SF or 1.78 SY			

**Subtotal for 02**

**37,893.26**

**Project Proposal Total**

**37,893.26**

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.



---

**F.H. PASCHEN, SNNIELSEN, INC.**  
GENERAL CONTRACTORS

---

**BLACK POLICE PRECINCT AND COURTHOUSE MUSEUM  
SIDEWALK, CURB and GUTTER SCOPE OF WORK  
02/21/08**

---

Design based on plans labeled "Black Police Precinct and Courthouse Museum: Paving and Grading Plan C-1, C-2, and C-3" dated 01/16/08.

**01000 General**

- Provide MOT
- Provide Dumpsters
- Locate underground utilities
- Survey/Layout new sidewalk, curb, and gutter

**02000 Demolition**

- Saw-cut and remove sidewalk along entire North side, approximately 215 LF.
- Saw-cut and remove sidewalk, curb and gutter at Northwest corner, approximately 15 LF.
- Saw-cut and remove (3) flags of sidewalk on the West side of the project, approximately 75 SF.

**03000 Concrete**

- Replace sidewalks to match existing, field verify.
  - 4" thick.
  - Aprons included for driveway on North side only 6" thick.
  - Required joints per plans page C-3.
  - Expansion joint at Retaining wall.
- Replace sidewalk at Northwest corner with new handicap ramp, include truncated domes, per City of Miami Standards and plans page C-1.
  - Concrete to be added to back of sidewalk to meet retaining wall. "At center line of curve, back of sidewalk elevation, new radius shall be 1" above existing back of sidewalk elevation".



# Contractor's Cost Proposal - CSI

Date: February 21, 2008

Project No.: 000.D

Project Name: Black Police Precinct Sidewalk (PW)

Sect.	Item	Mod.	UOM	Description	Line Total
<b>Section 01</b>					
1	01352	3011	HR	Investigating Engineer Or Specialty Consultant, For Special Investigating Requirements Or Services Outside Required Architectural And Engineering Services	245.78
				Quantity      Unit Price      Factor      Total	
			Installation	2.50 x      80.00 x      1.2289 =	245.78
				MOT Engineering Fee (3 HR)	
2	01510	2016	EA	30 CY Dumpster (10 Ton Capacity) "Construction Debris" Note: Price Includes Service To Deliver And Pick-up Of Dumpster, Hauling Of Debris, Rental Of Dumpster And Disposal Fee.	2,368.83
				Quantity      Unit Price      Factor      Total	
			Installation	4.00 x      481.90 x      1.2289 =	2,368.83
				North and Northwest Sidewalk = 230 LF * 5 FT Width = 1,150 SF + West Sidewalk 15 LF * 5 FT Width = 75 SF At 4" Thick = 408.33 CF * 1.4% Bulk = 572 CF @ 138#/CF = 39.5 TONS or 4 Dumpsters.	
3	01560	7129	WK	Type II Traffic Control Barricade, 2' Wide x 3' High, 2 ReflectORIZED Rails Each Side	811.07
				Quantity      Unit Price      Factor      Total	
			Installation	60.00 x      11.00 x      1.2289 =	811.07
				30 Type II Barricades For 2 Weeks = 60 WK	
4	01560	7329	WK	Temporary Traffic Sign (Up To 3'x3')	221.20
				Quantity      Unit Price      Factor      Total	
			Installation	20.00 x      9.00 x      1.2289 =	221.20
				Temporary Signage. (3 "Road Work Ahead" + 2 "Sidewalk Closed Ahead, Cross Here" + 1 "Sidewalk Closed" + 2 "Keep Right" + 1 "Merge Left" Arrows + 1 "Merge Right" Arrows = 10 Signs For 2 Weeks = 20 WK)	
5	01720	1121	CRW	2 Person Survey Crew (Surveyor, Rodman, Equipment And Instruments) Note: Unit Of Measure Is Per Crew Hour Worked	680.81
				Quantity      Unit Price      Factor      Total	
			Installation	8.00 x      69.25 x      1.2289 =	680.81
				2 Man Crew for 1 Day To Layout Sidewalk (8 Hours)	
6	01720	1601	ACR	Survey Clear Area For Underground Utilities	470.64
				Quantity      Unit Price      Factor      Total	
			Installation	0.25 x      1,531.92 x      1.2289 =	470.64
				440 LF Of Sidewalk * 25 LF From Sidewalk to Center Line of Road = 11,000 SF = .25 Acres	
<b>Subtotal for 01</b>					<b>4,798.33</b>
<b>Section 02</b>					
7	02112	1222	SY	Break-up And Remove >3" To 6" Thick Concrete, Without Reinforcing	955.06
				Quantity      Unit Price      Factor      Total	
			Installation	109.00 x      7.13 x      1.2289 =	955.06
				All Sidewalk = 245 LF * 5 FT Width = 1,225 SF * 80% By Machine 980 SF or 109 SY.	

Sect.	Item	Mod.	UOM	Description	Line Total		
8	02112	1252	SF	Break-Up And Remove Concrete Paving By Hand, 4" To 6" With Hand Tools.	439.58		
			Quantity	Unit Price	Factor	Total	
			Installation	245.00 x	1.46 x	1.2289 =	439.58
			All Sidewalk = 245 LF * 5 FT Width = 1,225 SF * 20% By Hand 245 SF.				
9	02112	6005	LF	Saw Cut Mesh Reinforced Concrete Slab Up To 4" (10 cm) Depth	795.96		
			Quantity	Unit Price	Factor	Total	
			Installation	510.00 x	1.27 x	1.2289 =	795.96
			North and Northwest Sidewalk (Street and Property Side) = 235 LF * 2 = 470 LF and West Sidewalk (Street and Property Side) = 20 LF * 2 = 40 LF for a TOTAL = 510 LF.				
10	02112	6005	6061	PCT For Each Additional Pass (Depth To 3"), Add	275.77		
			Quantity	Unit Price	Factor	Total	
			Installation	510.00 x	0.44 x	1.2289 =	275.77
			North and Northwest Sidewalk (Street and Property Side) = 235 LF * 2 = 470 LF and West Sidewalk (Street and Property Side) = 20 LF * 2 = 40 LF for a TOTAL = 510 LF.				
11	02112	6005	6073	PCT For Quantities > 250, Deduct	-68.94		
			Quantity	Unit Price	Factor	Total	
			Installation	510.00 x	-0.11 x	1.2289 =	-68.94
			'North and Northwest Sidewalk (Street and Property Side) = 235 LF * 2 = 470 LF and West Sidewalk (Street and Property Side) = 20 LF * 2 = 40 LF for a TOTAL = 510 LF.'				
12	02119	2001	CYM	Hauling Up To 15 Miles On Paved Roads	5.68		
			Quantity	Unit Price	Factor	Total	
			Installation	21.00 x	0.22 x	1.2289 =	5.68
			Excavation For Curb Installation (15 LF @ 2 CF/LF = 30 CF * 1.25% Swell = 37.5 SF or 1.4 CY * 15 MI = 21 CYM)				
13	02201	1002	EA	Backhoe, Dozer, Roller, Loader Or Excavator (Or Similar Sized Equipment) Up To 250 HP Equipment Delivery Fee, Delivery, Set-up and Return	352.10		
			Quantity	Unit Price	Factor	Total	
			Installation	1.00 x	286.52 x	1.2289 =	352.10
			Asphalt Repairs, Small Roller Mobilization.				
14	02201	1002	EA	Backhoe, Dozer, Roller, Loader Or Excavator (Or Similar Sized Equipment) Up To 250 HP Equipment Delivery Fee, Delivery, Set-up and Return	352.10		
			Quantity	Unit Price	Factor	Total	
			Installation	1.00 x	286.52 x	1.2289 =	352.10
			Combination Mobilization.				
15	02205	6001	SY	Compaction of Materials for Bulk Excavation by Machine Per Lift	35.10		
			Quantity	Unit Price	Factor	Total	
			Installation	136.00 x	0.21 x	1.2289 =	35.10
			All Sidewalk = 245 LF * 5 FT Width = 1,225 SF or 136 SY.				
16	02212	1201	SY	Shape Embankment/Slope By Hand Up To 1 On 4 Slope	213.93		
			Quantity	Unit Price	Factor	Total	
			Installation	136.00 x	1.28 x	1.2289 =	213.93
			All Sidewalk = 245 LF * 5 FT Width = 1,225 SF or 136 SY.				
17	02212	5012	LF	Finish Grade For Curb And Gutter	7.93		
			Quantity	Unit Price	Factor	Total	
			Installation	15.00 x	0.43 x	1.2289 =	7.93
			Excavation For Curb Installation (15 LF)				
18	02215	2002	CY	Excavation for Trenching by Hand in Loose Rock Includes Stockpiling Excess Materials and Trimming Sides and Bottom of Trench.	73.77		
			Quantity	Unit Price	Factor	Total	
			Installation	1.40 x	42.88 x	1.2289 =	73.77
			Excavation For Curb Installation (15 LF @ 2 CF/LF = 30 CF * 1.25% Swell = 37.5 SF or 1.4 CY)				
19	02215	6001	CY	Load Excess Material by Machine for Removal from Excavation for Trenching	3.60		
			Quantity	Unit Price	Factor	Total	
			Installation	1.40 x	2.09 x	1.2289 =	3.60
			Excavation For Curb Installation (15 LF @ 2 CF/LF = 30 CF * 1.25% Swell = 37.5 SF or 1.4 CY)				

Sect.	Item	Mod.	UOM	Description	Line Total
20	02215	6001	9932	PCT For Quantities Up To 20 (Up To 15 M3), Add	2.87
				Quantity Unit Price Factor Total	
				Installation 1.40 x 1.67 x 1.2289 =	2.87
				'Excavation For Curb Installation (15 LF @ 2 CF/LF = 30 CF * 1.25% Swell = 37.5 SF or 1.4 CY)'	
21	02614 02630	2001 3101		SF 4" (10 cm) Thick Slab On Grade, 3000 PSI, Includes Forms, WireMesh And Reinforcing Rods, Vapor Barrier, Concrete, Curing, Expansion And Construction Joints And Finish. Excavation And Earthwork Not Included.	5,855.83
				Quantity Unit Price Factor Total	
				Installation 1,312.70 x 2.39-3.63 x 1.2289 =	5,855.83
				West Sidewalk 15 LF * 5 FT Width = 75 SF + North and Northwest Sidewalk = 210 LF* 5 FT Width = 1,050 SF + Additional Concrete at Northwest Corner = 187.7 SF. TOTAL = 1,312.70 SF.	
22	02614 02630	2001 3101	2032 3124	PCT For Quantities > 1000 To 2000, Add <i>Deduct</i>	725.93
				Quantity Unit Price Factor Total	
				Installation 1,312.70 x 0.45 x 1.2289 =	725.93
				West Sidewalk 15 LF * 5 FT Width = 75 SF + North and Northwest Sidewalk = 210 LF* 5 FT Width = 1,050 SF + Additional Concrete at Northwest Corner = 187.7 SF. TOTAL = 1,312.70 SF.	
23	02614 02630	2003 3101		SF 6" (15 cm) Thick Slab On Grade, 3000 PSI, Includes Forms, WireMesh And Reinforcing Rods, Vapor Barrier, Concrete, Curing, Expansion And Construction Joints And Finish. Excavation And Earthwork Not Included.	571.44
				Quantity Unit Price Factor Total	
				Installation 100.00 x 4.65 x 1.2289 =	571.44
				North Sidewalk, Apron = 20 LF * 5 LF = 100 SF.	
24	02614 02630	2003 3101	2030 3122	PCT For Quantities Up To 500, Add	159.76
				Quantity Unit Price Factor Total	
				Installation 100.00 x 1.30 x 1.2289 =	159.76
				North Sidewalk, Apron = 20 LF * 5 LF = 100 SF.	
25	02616	3405		EA Asphalt Placement For Small Repair Areas, Hot Mix ModifiedNote: Up to 3 tons.	815.98
				Quantity Unit Price Factor Total	
				Installation 1.00 x 663.99 x 1.2289 =	815.98
				Asphalt Repairs (245 LF * .25 CF/LF = 62 CF * 100 #/CF = 3.1 TONS)	
26	02616	3406		TON Asphalt Placement For Small Repair Areas, Hot Mix ModifiedNote: For each ton over 3 to 25 tons.	8.02
				Quantity Unit Price Factor Total	
				Installation 0.10 x 65.30 x 1.2289 =	8.02
				Asphalt Repairs (245 LF * .25 CF/LF = 62 CF * 100 #/CF = 3.1 TONS - 3 TONS = .1 TONS)	
27	02620	1122		LF 12" X 24" Cast In Place Concrete Curb - Radius	489.41
				Quantity Unit Price Factor Total	
				Installation 15.00 x 26.55 x 1.2289 =	489.41
				Curb & Gutter Installation (15 LF)	
28	02620	1122	1150	PCT For Quantities Up To 20, Add	306.00
				Quantity Unit Price Factor Total	
				Installation 15.00 x 16.60 x 1.2289 =	306.00
				Curb & Gutter Installation (15 LF)	
29	02631	1109		EA Handicap Drop Section In SidewalkNote: Does not include patteredned (Tactile) finish.	42.89
				Quantity Unit Price Factor Total	
				Installation 1.00 x 34.90 x 1.2289 =	42.89
				Use For ADA Ramp At NW Corner (1 EA)	
30	02810	3203		SF Top Dress By Hand	135.49
				Quantity Unit Price Factor Total	
				Installation 1,225.00 x 0.09 x 1.2289 =	135.49
				All Sidewalk = 245 LF* 5 FT Width = 1,225 SF.	
<b>Subtotal for 02</b>					<b>12,555.26</b>

**Section 03**



Sect.	Item	Mod.	UOM	Description	Line Total	
31	03150	1201	LF	1/2" x 4" Premolded Felt Asphalt Expansion Joint, In Slabs Or Walls	273.98	
			Quantity	Unit Price	Factor	Total
			Installation	245.00 x 0.91 x 1.2289 =		273.98
			West Sidewalk 15 LF + North and Northwest Sidewalk = 230 LF = 245 LF			
32	03360	6101	SF	Concrete Grooving For Handicapped Ramps	36.38	
			Quantity	Unit Price	Factor	Total
			Installation	20.00 x 1.48 x 1.2289 =		36.38
			North Sidewalk, Apron = 10 SF Each Side Of Apron = 20 SF.			
<b>Subtotal for 03</b>					<b>310.36</b>	

**Section 09**

33	09520	6102	SF	Vitrified Polymer Composite Tactile Strip, Embedded In Concrete	521.21	
			Quantity	Unit Price	Factor	Total
			Installation	12.50 x 33.93 x 1.2289 =		521.21
			ITEM FROM "MIAMI BEACH" CONTRACT: Use For ADA Ramp Tactile Warning Strips At NW Corner (12.5 SF)			
<b>Subtotal for 09</b>					<b>521.21</b>	

**Project Proposal Total**

**18,185.16**

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

PREVIOUSLY APPROVED

1. DATE: 10/27/04 DISTRICT: 5
NAME OF PROJECT: BLACK POLICE PRECINCT & MUSEUM RESTORATION
INITIATING DEPARTMENT/DIVISION: CAPITAL IMPROVEMENTS
INITIATING CONTACT PERSON/CONTACT NUMBER: Jorge Cano (305) 416-1282
C.I.P. DEPARTMENT CONTACT: Jorge Cano
RESOLUTION NUMBER: CIP/PROJECT NUMBER: 311715, 327001, 888935
ADDITIONAL PROJECT NUMBER: B-30299

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$1,715,800 (\$415,800-D5 Quality of life #311715/\$1,000,000-Historic Preservation Initiatives #327001/ \$300,000 Fla. Bureau of Historic Resources #888935 Grant)
SOURCE OF FUNDS: D-5 Quality of life, Historic Preservation Initiatives and Fla. Bureau of Historic Resources
ACCOUNT CODE(S): CIP # 311715, 327001, 888935

If grant funded, is there a City match requirement? [X] YES [ ] NO
AMOUNT: \$280,000 EXPIRATION DATE: June 30, 2005
Are matching funds budgeted? [ ] YES [ ] NO Account Code(s): #327001 Historic Preservation Initiatives
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Jorge Cano / CIP

DESCRIPTION OF PROJECT: The scope consist of rehabilitation of the building for use as classrooms and public meeting space to include, selective demolition, re-roofing, Restoration replacement of windows and doors, renewal of finishes and related architectural and engineering services.

ADA Compliant? [ ] YES [ ] NO [ ] N/A
Approved by Audit Committee? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 10/27/04
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: 10/27/04
BOND OVERSIGHT BOARD



**PROJECT ANALYSIS FORM**  
 Department of Capital Improvements  
 City of Miami

Date Prepared:	4/27/2004
Revised Date:	10/27/2004
Revised Date:	
Revised Date:	

<b>PROJECT NAME: BLACK POLICE PRECINCT &amp; MUSEUM RESTORATION</b>		
<b>ADDRESS / LOCATION:</b> 1009 NW 5 Avenue		<b>PROJECT No.:</b> B-30299
<b>NET OFFICE:</b> Downtown		<b>DISTRICT:</b> D5
<b>CLIENT DEPT:</b> Community Development		<b>EST. PROJECT COST:</b> \$1,715,800
<b>CLIENT CONTACT:</b> B. Gomez-Rodriguez	<b>TEL.:</b> (305) 416-1978	<b>ALLOCATED FUNDS:</b> \$1,715,800
<b>PROJECT MANAGER:</b> Alberto Corrales	<b>TEL.:</b> (305) 416-1296	<b>PROCUREMENT:</b> JOC
<b>CONSTR. MANAGER:</b> Roger Hatton	<b>TEL.:</b> (305) 416-1261	<b>PROJECT TEAM:</b> Vertical
<b>INSPECTOR / CEO:</b> TBA		<b>TEL.:</b> TBA
<b>EST. DESIGN START:</b> 10/19/2001	<b>EST. BID ADV.:</b> 10/1/2004	<b>EST. CONSTRUCTION START:</b> 11/29/2004
<b>EST. DESIGN END:</b> 4/13/2004	<b>EST. AWARD DATE:</b>	<b>EST. CONSTRUCTION END:</b> 7/29/2005

PRODUCTION PHASE		Percentage	
<b>A. Design Svcs. - Outside Consultant</b> Prime Consultant: <u>R.J. Heisenbottle Architects</u>			
1	Basic Fees:	0.0%	\$0
2	Additional Services:	0.0%	\$0
<b>SUB-TOTAL:</b>			<b>\$0</b>
<b>B. Design Svcs. - CIP</b>			
1	In-house Basic Design Fee:	0.0%	\$0
2	In-house Additional Design Services:	0.0%	\$0
<b>SUB-TOTAL:</b>			<b>\$0</b>
<b>C. Production Management Services</b>			
1	Prod. Mgmt. of Outside Consultant by CIP:	0.0%	\$0
2	Prod. Mgmt. of Outside Consultant by Industry Partner:	0.0%	\$0
<b>SUB-TOTAL:</b>			<b>\$0</b>
<b>D. Miscellaneous Services</b>			
1	Survey:	Vendor:	
2	Re-plat:	Vendor:	
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor:	
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other:	Vendor:	
<b>SUB-TOTAL:</b>			<b>\$0</b>
<b>E. Special Fees / Assessments:</b>			
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input type="checkbox"/>	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
<b>SUB-TOTAL:</b>			<b>\$0</b>
<b>PRODUCTION PHASE TOTAL:</b>			<b>\$0</b>

CONSTRUCTION PHASE			
<b>F. Construction:</b> JOC Contractor: <u>F.H. Paschen, S.N. Neiser</u>			
1	Construction Estimate:		\$1,395,000
2	Contingency Allowance:	10.0%	\$139,500
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
<b>SUB-TOTAL:</b>			<b>\$1,534,500</b>

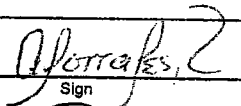

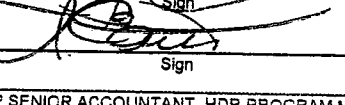
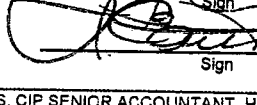
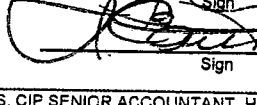
PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees		
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>	
	2	Miami-Dade County Impact Fees:	
	3	Miami-Dade County Archeological Monitoring:	
	4	Other:	
			SUB-TOTAL: \$0
			CONSTRUCTION PHASE TOTAL: \$1,534,500
	<b>CONSTRUCTION ADMINISTRATION</b>		
	H	Construction Inspection Services - CIP:	5.0% \$69,750
	I	Construction Mgmt. - Industry Partner:	5.0% \$69,700
	J	Construction Engineering Observer (CEO) - Industry Partner:	0.0% \$0
	K	JOC Administration:	0.0% \$0
			CONSTRUCTION ADMINISTRATION TOTAL: \$139,450
	<b>ADMINISTRATIVE EXPENSES</b>		
	L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0% \$41,850
M	Industry Partner Program Mgmt. Support:	0.0% \$0	
		ADMINISTRATIVE EXPENSES TOTAL: \$41,850	
<b>LAND ACQUISITION EXPENSES</b>			
N	Land Cost:		
O	Transaction Costs:	0.0% \$0	
		LAND ACQUISITION TOTAL: \$0	
		<b>GRAND TOTAL - ESTIMATED PROJECT COST: \$1,715,800</b>	

PROJECT SCOPE	The project consists of the restore to its original condition of an existing building to be used as both museum and community center. Include structural repairs, new mechanical and electrical equipment.
---------------	--

NOTES	
-------	--

FUND SOURCES	Fund: Quality of life (HD)	CIP # 311715	Fiscal Year Available	Amount: \$415,800
	Fund: Historic Preservation (HD)	CIP # 327001		Amount: \$1,000,000
	Fund: Fla. Bureau of Historic Resources (GRANT)	CIP # 888935		Amount: \$300,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
				<b>TOTAL ALLOCATED AMOUNT: \$1,715,800</b>

VALIDATION	Project Manager: Alberto J. Corrales, P.E.		Date: 10/27/2004
	Sr. Project Manager: Fernando Paiva		Date: 10/27/04
	Reviewed by: Pilar Saenz CIP Budget Administrator		Date: 10-27-04
	Accepted by:  Director of the Client Department		Date: 10/27/04

II. OLD BUSINESS:

AUDIT COMMITTEE REPORT:

- Miami River Greenway Regulatory Guidelines – Professional Consulting Services – 10/27/04 meeting.
- Site Furnishings at Southside Park – 10/27/04 meeting.
- Police Headquarter's Restroom ADA Modification Phase I Locker – 10/27/04 meeting.
- Old Miami Black Police Precinct & Museum Restoration – 10/27/04 meeting.
- Procurement of Appraisal Services for Little Haiti Park – 11/23/04 meeting.
- Gibson Park Improvements Phase I – 11/23/04 meeting.
- Coral Gate Park Irrigation – 11/23/04 meeting.
- Jose Martí Park Irrigation – 11/23/04 meeting.
- Williams Park Irrigation – 11/23/04 meeting.
- Moore Park Irrigation – 11/23/04 meeting.
- New Public Plaza & Roadway Improvements Adjacent to Mary Brickell Village Cooperative Project Agreement – 11/23/04 meeting.
- Sewell Park Restrooms/Park Facility Building -- 11/23/04 meeting.
- Juan Pablo Duarte Park Building Renovation/Expansion – 11/23/04 meeting.
- Robert King High Park New Building and Site Improvements – 11/23/04 meeting.
- Henry Reeves Park Community Service Building Improvements – 11/23/04 meeting.
- Margaret Pace Park Improvements Phase II – 11/23/04 meeting.

➤ HD/NIB MOTION 04-87

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND ALL PROJECT LISTED ABOVE.

MOVED: D. Marko

SECONDED: M. Reyes

ABSENT: L. Cabrera, L. De Rosa, J. Manowitz, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Fire Station No. 11 – 11/23/04 meeting.

TOTAL DOLLAR AMOUNT: \$2,500,000 (which has 10 Million allocated, with 5.5 Million in 1<sup>st</sup> series. Estimated current balance is (\$3,000,000) from 1<sup>st</sup> series allocation

SOURCE OF FUNDS: Neighborhood Fire Stations & Training Facility

Approved by Audit Committee: 11/16/04

3. Little Haiti Park Appraisal Services.

Madeline Valdes reported that \$11,500 was spent in appraisals, of which \$25,000 was requested. Parcel 92, on the recreational component, is still in litigation, and as such, the appraisals will need to continue to be updated, so the allocation of \$25,000 should be made available for future updates. Parcel 18 may possibly be swapped with an adjacent property owner to one of the City-owned properties in hopes that parking can be increased along the cultural component of the project.

4. Miami River Greenways Regulatory Guidelines – Professional Consulting Services.

Gary Reshefsky reported that the study for the Miami River Greenways was completed, and it's going to the Planning Advisory Board, and then to the City Commission in July. This plan will require developers to comply with certain design standards for the bay walk.

5. New Public Plaza & Roadway Improvements Adjacent to Mary Brickell Village.

Gary Reshefsky reported that the project is projected to be completed in the fall, probably in November. The City is monitoring the public plaza's construction, and the developer has drawn down the money that was allocated for the project as the expenses come about.

6. Black Police Precinct & Museum Restoration.

Gary Reshefsky reported that the building has been completed gutted, and it's getting a roof permit, new water lines, and a phase of the project is expected to be complete in March 2006.

7. Gibson Park Improvements – Phase I.

Gary Reshefsky reported that the park is scheduled to open in January. The project was three months behind, but the park wasn't shut down during the three-month lag. Part of the park is currently open. The recreation building is closed, but the project is moving forward.

8. Bay of Pigs – Playground Equipment.

Gary Reshefsky reported that the project was completed in April.

9. Jose Marti Park – New Water Playground.

Gary Reshefsky reported that construction will start in September, and it will be open the following summer.

Engineering, who will be the firm preparing the final design for the project. The final design was started in November 2005 and it is expected to be completed in October 2006. The design contract amount is \$246,337.

#### **10. Fairlawn Storm Sewer Improvements Phase III – Design Services**

Jose Lago, CIP Department, reported that the project area is bounded by Southwest 8th Street, West Flagler Street, Southwest 47th Avenue, and Southwest 57th Avenue. The preliminary drainage study was completed in October 2005. The final design, which is being prepared by Post Buckley, is expected to begin in February 2006, and the anticipated completed date is December 2006. The final design costs are \$277,905.

#### **11. Fairlawn Storm Water Pump Station Phase IIA**

Jose Lago, CIP Department, reported that the project is in construction, which began January 2006, with an anticipated completion date of June 2007. The project area is bounded by Northwest 7th Street, Northwest 4th Terrace, Northwest 47th Avenue, and Northwest 51st Avenue, and it also includes a portion of Antonio Maceo Park.

#### **12. Black Police Precinct & Museum Restoration**

Jim Brittain, CIP Department, reported that the museum has been under construction for almost one year. The contractor is currently in the process of installing plumbing and electrical. Most of the interior partitions have been installed, and the large exterior window frames are expected to be in this week. A dedication of the facility is expected to occur between late 2006 and early 2007.

Mary Conway, Director, CIP/Transportation, reported that the anticipated construction completion date is summer 2006.

#### **13. Gibson Park Improvements Phase I**

Jim Brittain, CIP Department, reported that the interior work on Phase I is complete on the recreation building, except for the installation of the suspended lights within the main room of the recreation building, and the contractor should be starting on those any day now; they have been given the go-ahead to do that. The exterior landscaping between the recreation building and the library is all complete. The irrigation system is complete, and the remaining site work, part of Phase I, cannot be done until Phase II is almost complete because they overlap.

#### **14. Gibson Park Improvements Phase II**

Jim Brittain, CIP Department, reported that the PO should be issued for Phase II within the next month to start on the Phase II construction.

Mary Conway, Director, CIP/Transportation, reported that there are different improvements being overseen at the park by the CIP office on behalf of the Parks Department. There are other initiatives that the Parks Department is overseeing directly. Mary Conway makes a commitment to the Board that she will get together with both CIP staff and Ernest Burkeen, Parks Director, and Park staff to make sure that all of the different areas where improvements are needed within the park are being addressed, and this project will be included as an

**UPDATES:**

**1. Black Police Precinct & Museum Restoration**

Jim Brittain, CIP Department, reported that the Parks Department, Grants Department, and Employee Relations Department wanted to make a few changes on the interior of the facility to make it more usable in the future. Because of those changes, the project completion date was extended to June 2007. The extension is primarily due to replacing one of the interior fixed walls with a folding partition wall and the timeline required to design and install that equipment. There may not be enough money to cover the entire cost of the change. Robert Ruano, with the Grants Department, has been working with Employee Relations and Parks, to provide some monies to help cover the additional cost on the project.

Gary Fabrikant, CIP Department, stated that, at this time, the Department does not envision using any additional bond dollars for this project.

**2. N.E. 2<sup>nd</sup> Avenue Improvements-Design Services**

Jose Lago, CIP Department, reported that the scope of work includes road improvements on a new corridor along Northeast 2nd Avenue between Northeast 20<sup>th</sup> Street and Northeast 8<sup>th</sup> Street. The engineering designer DMJM & Harris. The engineering firm is currently performing a comprehensive analysis, which is expected to be completed by the end of September 2006, and the design will begin by October, and hopefully, will be completed by March 2007. Construction is expected to begin July 2007.

Gary Fabrikant, CIP Department, stated that the project is not tied into the streetcar project.

**3. Buena Vista East- Design Services**

Jose Lago, CIP Department, reported that the scope of work includes roadway milling and resurfacing, widening sidewalks, construction of ADA ramps, new raised curbs, driveway approaches, sidewalk repair, and new drainage. The locations are Northeast 42nd to 48th Streets between North Miami Avenue and Northeast 2nd Avenue, also Northeast 1st Avenue between Northeast 42nd Street and Northeast 48th Street, and lastly, Northeast Miami Court, Northeast Miami Place, and Northeast 1st Court between Northeast 47th Street and Northeast 48th Street. The engineering designer is Marlin Engineering. The design is about 90 percent completed. Design completion is expected in October 2006, and construction will start by July 2007.

**4. Miami Watersports Complex – Hangar Improvements**

John De Pazos, CIP Department, reported that the project is nearly complete. The only pending items on the project are the installation of an overhead door and some minor landscaping in the front of the hangar facility. Completion of these items is anticipated by the middle of next month.

**5. Ballet Gamonet at the Alfred I. Dupont Building**

Chairman Flanders: OK. Ballet Gamonet at the Alfred I. Dupont Building.

Gary Fabrikant: I'll give the update on that one.

Chairman Flanders: OK, Gary.

Mr. Fabrikant: Ballet Gamonet was first brought before the Board about three years ago, and a grant in the amount of \$300,000 was approved using District 2 Neighborhood Quality of Life



Gary Reshefsky stated that the Board wants to be kept apprised of any updates or delays to projects in a timely manner. Mr. Aluko stated that he would honor that request.

❖ Jose Marti Gymnasium

Ola O. Aluko, Director, CIP Department, stated that the project is roughly \$5.2 million, and it includes a gymnasium, a fitness center, aerobics facility, locker rooms, and other ancillary spaces for 500 people. The project has moved quickly, and is roughly 28 percent completed now. The project is expected to be completed by June or July 2008.

Gary Reshefsky requested the funding amount in the capital plan for the operation of the facility. Mr. Aluko stated that he would pass the request on to the CFO and the Parks Department and that the response would be presented at the next meeting.

Charisse L. Grant asked what is the long-term provision for the City being able to finance the programming or make money available for CBOs to program the parks facilities? Ed Blanco, Department of Parks & Recreation, stated that the Parks Department has been steadily increasing its annual budget because it understands the need for additional park staff. The Department is planning for the addition of new staff for the new facilities coming on line.

Luis Cabrera asked if it were possible, for the next meeting, for the Board to obtain an operational chart of the Parks Department, to include current staffing and projected staffing. Mr. Blanco stated that the Department could provide an organizational chart to the Board that shows the 2007-2008 staff on board.

❖ Roberto Clemente Park

David Mendez, Assistant Director, CIP Department, stated that three consultants/architects were selected that will come on line in September. One of those three architects will be working on Robert Clemente community center. Quite a bit of community outreach is expected for this project. Shovels in the ground are expected 18 months from this September.

❖ Black Police Precinct & Museum Restoration

Ola O. Aluko, Director, CIP Department, stated that the project is roughly \$1.4 million. The scope entails the remodeling of the building to restore it to its original condition. The building has been gutted. The building will have new HVAC and electrical work. Since the building will be a museum, there will be additional infrastructure included in order to display some of the museum artifacts. The building will also include a training room. The project is roughly 50 percent completed. The target completion date is March 2008.

**III. CHAIRPERSON'S OPEN AGENDA:**

**IV. ADDITIONAL ITEMS:**

Ed Blanco, Parks & Recreation Department, reported that there has been no activity on the project because the funds are not available to work on this project. The Parks Department considers this an inactive project. Mr. Blanco requested that the project not be placed on future agendas for additional updates.

**6. Riverside Park-Playground Equipment**

Ed Blanco, Parks & Recreation Department, reported that the project is complete.

**7. Virginia Key Beach Park Circulation Road & Parking Improvements**

Ola O. Aluko, CIP Director, reported that the project is complete and is being utilized by the Trust and visitors to Virginia Key Beach. The project came in under budget.

**8. Gibson Park Improvements Phase II**

Andre Bryan, CIP Department, reported that the project consists of the remodeling of the pool bathhouse, construction of a multipurpose building and food preparation building. To date, the multipurpose building has been constructed. Also, the remodeling of the pool bathhouse was completed in time for the start of the 2007 Parks summer program. Currently, the food preparation building is under construction. The building is about 60 percent completed. Construction completion is anticipated for February 2008.

Ola O. Aluko, CIP Director stated that the City Manager obtained \$1.1 million out of the Sunshine State Loan proceeds to complete the project. There are talks about doing a new Gibson Park master plan, where additional elements may be added to the park, possibly building a new community room, reorienting the football and baseball field and reorienting the tot lots, and landscaping.

**9. Athalie Range Park Swimming Pool Improvements**

Carlos Vasquez, CIP Department, reported that the project is complete. Construction was completed on November 1 and the CO was obtained on the same.

Ola O. Aluko, CIP Director, stated that surplus funds from the project are being redirected to the soccer field project at the same park.

**10. Simpson Park Wood Trail**

David Mendez, Assistant Director, reported that the trail is not ADA compliant as planned. For that reason, the Department is not going to attempt to put in a trail. To put in a trail that would be ADA compliant would be cost prohibitive.

**11. Black Police Precinct & Museum Restoration**

Ola O. Aluko, CIP Director, reported that the project had serious challenges. The contractor had not performed. Three months ago, the Department realized that the contractor was not performing. The contractor has since fired all of his subcontractors, and new supervision was brought in. The contractor has brought in new people that have shown progress in the last month. The project will probably not be completed at the end of March or early April, as initially projected. The new estimated completion date is July or August 2008.

**IV. CHAIRPERSON'S AGENDA:**



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

ADDITIONAL FUNDING

1. DATE: 4/22/08 DISTRICT: 2  
NAME OF PROJECT: Additional Funding for Dorsey Park Building Renovation Expansion  
INITIATING DEPARTMENT/DIVISION: Parks & Recreation  
INITIATING CONTACT PERSON/CONTACT NUMBER: Carlos Vazquez (305) 416-1206  
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280  
RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: B-75840

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$637,400 (\$310,000 Previously Approved)  
SOURCE OF FUNDS: Neighborhood Park Improvements & Acquisition

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: \_\_\_\_\_

DESCRIPTION OF PROJECT: This project consists of selective interior demolition and site demolition, 1,000 S.F. addition of new gym and new homework/aerobics room, upgrade lighting, ceiling, floor and finishes at the existing building and new A/C system, parking area and landscaping.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 4/15/08  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 4/22/08  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: \_\_\_\_\_

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: \_\_\_\_\_

APPROVAL: Robert O. Ford DATE: 4/22/08  
BOND OVERSIGHT BOARD

**Dorsey Park Building Renovation Expansion:**

**Project #:** B-75840

**Scope:** Selective interior & site demolition. 1,000 sq.ft. addition of a new gym and a homework /aerobics room. Upgrade lighting, ceilings, floors and finishes at the existing building. New A/C system, parking area and landscaping.

<b><u>Date:</u></b>	<b><u>Allocations</u></b>	<b><u>Original Approval</u></b>	<b><u>Balance of Allocation</u></b>	<b><u>2008 Revised PAF</u></b>	<b><u>Additional Approval Being Requested</u></b>
2005	\$ 500,000	\$ 310,000	\$ 190,000		
2007	\$ 500,000				
2008	<u>\$ 1,000,000</u>			\$ 637,400	<u>\$ 327,400</u>

2008 Revised PAF of \$637,400 less Original Approval of \$310,000 = Current Request \$327,400

\$1,000,000 in funding is available because the project was allocated \$500,000 in 2005 and was included in the 2007 reallocation for an additional \$500,000, which was approved by B.O.B. and City Commission.

The difference between the \$1,000,000 allocation and the required \$637,400 will be reallocated to other projects within the same district, a balance of \$362,600.

**Justification:**

- 1- Client (Parks & Rec) increased the square footage of the addition from 600 SF to 1,000 SF. \*\*
- 2- Existing Building must be upgraded to current codes ( renovation exceeds 25% ) \*
- 3- Cost of living increases over 3 year period. \*
- 4- Additional scope of work (Architectural Supplemental Information - ASI) \*\*
- 5- Must comply with changes in code from 2001 to 2004 \*\*
- 6- Additional ADA requirements for Water Fountain, Ramps, Access, etc. must be complied with \*
- 7- Drawings for civil components associated with construction cost \*\*
- 8- Additional contingency \*\*
- 9- Increase management fees \*\*

\* Construction

\*\* Design & Construction

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: Ola Aluko, Director  
Capital Improvements Department

DATE: April 17, 2008 FILE: B-75840

SUBJECT: PAF for Dorsey Park Renovation  
and Expansion

FROM: Carlos Vasquez  
Construction Manager, CIP



**Description:**

The attached Project Analysis Form, (PAF) is to activate and approve funds and scope of work for the above referenced project

**Scope of Work:**

The project scope of work is; selective interior demolition, 1,000 SQ. FT. addition of a new Gym and new Homework /aerobics room, new HVAC system, upgrade Rest Rooms to ADA compliance, upgrade lighting, ceilings, floor and finishes at the existing building, parking area and landscaping.

**Funding:**

The total cost to cover design; construction and project administration have been estimated in an amount of \$ 637,400.00 and are funded as follows:

385200-1	2002 Homeland Defense Bonds series 1	\$ 19100.00
385200-1	2002 Homeland Defense Bonds Series 1 Interest Post 09-30-06	<u>\$ 33,250.00</u>
385200-2	2002 Homeland Defense Bonds Series 1 Interest Post 09-30-06	<u>\$ 585,050.00</u>
		\$637,400.00
385200-3	2002 Homeland Defense Bonds Series 1 projected	<u>\$ 362,600.00</u>

<u>Date:</u>	<u>Allocations</u>	<u>Original Approval</u>	<u>Balance of Allocation</u>	<u>2008 Revised PAF</u>	<u>Additional Approval Being Requested</u>
2005	\$ 500,000	\$ 310,000	\$ 190,000		
2007	\$ 500,000				
2008				\$637,400	
	<u>\$1,000,000</u>				<u>\$ 327,400</u>

2008 Revised PAF of \$637,400 less Original Approval of \$310,000 = Current Request \$327,400

\$1,000,000 in funding is available because the project was allocated \$500,000 in 2005 and was included in the 2007 reallocation for an additional \$500,000, which was approved by B.O.B. and City Commission.

The difference between the \$1,000,000 allocation and the required \$637,400 will be reallocated to other projects within the same district, a balance of \$362,600.

**Justification:**

- 1- Client (Parks & Rec) increased the square footage of the addition from 600 SF to 1,000 SF.\*\*
- 2- Existing Building must be upgraded to current codes ( renovation exceeds 25% ) \*
- 3- Cost of living increases over 3 year period. \*
- 4- Additional scope of work (Architectural Supplemental Information - ASI) \*\*
- 5- Must comply with changes in code from 2001 to 2004 \*\*
- 6- Additional ADA requirements for Water Fountain, Ramps, Access, etc. must be complied with \*
- 7- Drawings for civil components associated with construction cost \*\*
- 8- Additional contingency \*\*
- 9- Increase management fees \*\*

\* Construction

\*\* Design & Construction

It is recommended to approve the attached Project Analysis Form to proceed with the required work

Cc: David J. Mendez, P.E Assistant Director Capital Improvements  
Gary Fabrikant, Assistant Director Capital Improvements  
Yvette Maragh, CIP Administrator Capital Improvements  
Job File



# PROJECT ANALYSIS FORM

## Capital Improvements & Transportation

CIP   
NON-CIP

Date Prepared:	16-Apr-2008
VERSION	ORIGINAL

PROGRAM 331-Parks and Recreation AREA 2-Recreation & Culture

PROJECT NAME: <b>Dorsey Park Building Renovation Expansion</b>		PROJECT NO: <b>B-75840</b>
ADDRESS / LOCATION: 1701 N.W. 1st Avenue		DISTRICT: <b>2</b>
PROJECT TEAM: Vertical	PROJECT CONTRACTED COST: \$ 52,348.32	
CATEGORY: Parks and Recreation	PROJECT EST. COST: \$ 637,400.00	
CLIENT DEPT: 58-P&R-Parks and Recreation	CURRENT FUNDS: \$ 637,400.00	
CLIENT CONTACT: Ed Blanco	TEL.: (305) 416-1253	FUTURE FUNDS: \$ 362,600.00
DESIGN MANAGER: Edgar Muñoz (CIP)	TEL.: 305-416-1275	FUND SHORTFALL:
CONSTR. MANAGER: Reginald Burton (CIP)	TEL.:	PROCUREMENT: JOC
EST. DESIGN START: 03/15/05	EST. BID ADV.: 01/10/08	EST. CONSTRUCTION START: 03/25/08
EST. DESIGN END: 11/30/06	EST. AWARD DATE:	EST. CONSTRUCTION END: 11/25/08

PROJECT ESTIMATED AND ACTUAL COSTS	<b>PRODUCTION PHASE (3-DES)</b>		<b>% of Const</b>	<b>Estimated Design</b>	<b>% of Const.</b>	<b>Contracted Design</b>
	Prime Consultant: <u>6202 Ferguson, Glasgow, Schuster, Soto</u> CODE					
	1	Outside Consultant - Prime Basic Design Fee	1.01	6.5% \$ 33,250.00		
	2	CIP - Production Management	1.04	4.5% \$ 23,000.00		
	3	General Production Phase contingency	1.01	2.9% \$ 15,000.00		
	4					
	<b>PRODUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>	
				<b>\$ 71,250.00</b>	<b>\$ 42,170.00</b>	
	<b>CONSTRUCTION PHASE (4-CON)</b>					
	Prime Contractor: <u>0000 To be Assigned</u> CODE			<b>Estimated Construction by PM</b>	<b>Contracted Construction (Formal Bid, Informal Bid or JOC Method)</b>	
1	Construction Cost (Prime Contractor)	2	84% \$ 430,000.00			
2	Construction Contingency Allowance	2	16% \$ 80,000.00			
3						
<b>CONSTRUCTION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			<b>\$ 510,000.00</b>			
<b>CONSTRUCTION ADMINISTRATION (8-CEO)</b>						
CODE			<b>Estimated CEO</b>	<b>Contracted CEO</b>		
1	Construction Engineering Observation CIP/Transportation	3.02	4.5% \$ 23,000.00			
2	JOC Administration - The Gordian Group (Always 1.5%)	3.03	1.5% \$ 7,650.00			
3						
<b>CONSTRUCTION ADMINISTRATION TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			<b>\$ 30,650.00</b>	<b>\$ 3,488.32</b>		
<b>ADMINISTRATIVE EXPENSES (6-ADM)</b>						
CODE			<b>Estimated ADMIN</b>	<b>Contracted ADMIN</b>		
1	CIP Department (Mgmt./Budget/Procurement/Comm.)	4	5.0% \$ 25,500.00			
2						
<b>ADMINISTRATIVE EXPENSES TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
			<b>\$ 25,500.00</b>	<b>\$ 6,690.00</b>		
<b>ADDITIONAL PROJECT TASKS</b>						
CODE			<b>Estimated TASKS</b>	<b>Contracted TASKS</b>		
1	OTHER EXPENSES (7-OTH)	7				
2						
<b>ADDITIONAL PROJECT TASKS TOTALS</b>			<b>Estimated</b>	<b>Contracted</b>		
<b>B-75840 PROJECT GRAND TOTAL</b>			<b>Estimated</b>	<b>Contracted</b>		
			<b>\$ 637,400.00</b>	<b>\$ 52,348.32</b>		

<b>PROJECT SCOPE</b>	Selective interior demolition and site demolition. 1,000 SF addition of a new gym and a new homework / aerobics room. Upgrade lighting, ceiling, floor and finishes at the existing building. New A/C system, parking area and landscaping.					
	<b>Operating Cost Associated with Project:</b>	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>	<b>YEAR 4</b>	<b>YEAR 5</b>

<b>Notes</b>	
--------------	--

<b>FUND SOURCES</b>	<b>AWARD NAME AND NUMBER</b>	<b>AVAILABLE</b>	<b>FUTURE</b>
	385200-1 2002 Homeland Defense Bonds (Series 331419 Neighborhood Park Improv	\$ 19,100.00	
	1058 385200-1 2002 Homeland Defense Bonds (Series 331419 Neighborhood Park Improv	\$ 33,250.00	
	385200-2 2002 Homeland Defense Bonds (Series 331419 Neighborhood Park Improv	\$ 585,050.00	
	385200-3 2002 Homeland Defense Bonds (Series 331419 Neighborhood Park Improv		\$ 362,600.00
	<b>B-75840 FUND GRAND TOTAL</b>	<b>ACTUAL</b> \$ 637,400.00	<b>PROJECTED</b> \$ 362,600.00

<b>VALIDATION</b>	Initiated by: <u>Carlos Vasquez</u> Project Manager	<u>Carlos Vasquez</u> Signature	Date: <u>4/16/08</u>
	Approved by: <u>Marcel Douge</u> Senior Project Manager	<u>Marcel Douge</u> Signature	Date: <u>4/16/08</u>
	Reviewed by: <u>David Mendez</u> Assistant Director: Capital Improvements	<u>David Mendez</u> Signature	Date: <u>4/17/08</u>
	Reviewed by: <u>Yvette Maragh</u> CIP Budget Administrator	<u>Yvette Maragh</u> Signature	Date: <u>4/16/08</u>
	Verified by: <u>Edwige De Crumpe / Program Controls Staff</u>	Initials: <u>EDC</u>	
	Accepted by: <u>Ola Aluko</u> Director: Capital Improvements	<u>Ola Aluko</u> Signature	Date: <u>4/16/08</u>
	Approved by: <u>Ernest Burkeen</u> Director: Parks & Recreation	<u>Ernest Burkeen</u> Signature	Date: <u>4/16/08</u>
ORIGINAL TO: <u>Melanie Whitaker / 10th Floor South Conference Room</u>		Initials: <u></u>	

<b>Notes</b>	Receipt of PAF by Danette Perez - CIP Public Relations Coordinator	
	<b><u>Project MUST be Presented to the Bond Oversight Board</u></b>	<u>4/17/08</u> / <u>[Signature]</u> Date Received / Signature or Initials

**Executed PAF MUST be electronically distributed to the following individuals:**  
 Director of the Client Department, Yvette Maragh, Edwige De Crumpe, Senior Project Manager and Project Manager.



Dept. 58-P&R-Parks and Recreation  
 Status/Phase Active/Bid (JOC) CIP: Yes Phase Override: No  
 Job No./Name B-75840 Dorsey Park Building Renovation Expansion

Funding Breakdown Detail Report

Area 2-Recreation & Culture  
 Program 331-Parks and Recreation  
 Category Parks and Recreation  
 PM Edgar Muñoz (CIP)  
 District 2-Commissioner: Marc Sarnoff

Scope: Selective interior demolition and site demolition. 1,000 SF addition of a new gym and a new homework / aerobics room. Upgrade lighting, ceiling, floor and finishes at the existing building. New A/C system, parking area and landscaping.  
 Location: 1701 N.W. 1st Avenue

CIP Project	Fund Source	Award No.	Detail Cost Category	Total Funding	Prior Approp.	Approp. 2004 - 2005	Future Funding Estimates					Invoiced To-Date
							2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010	
331419	385200-1	1058	Administration	\$6,690.00	\$0	\$6,690	\$0	\$0	\$0	\$0	\$0	\$6,690.00
			Design	\$42,170.00	\$0	\$42,170	\$0	\$0	\$0	\$0	\$0	\$34,359.63
			Design									\$296.09
			Const. Mgmt.	\$3,490.00	\$0	\$3,490	\$0	\$0	\$0	\$0	\$0	\$3,488.32
			Sub-Total	\$52,350.00	\$0	\$52,350	\$0	\$0	\$0	\$0	\$0	\$0
331419	385200-2	Administration	\$18,810.00	\$0	\$0	\$0	\$18,810	\$0	\$0	\$0	\$0.00	
		Design	\$29,080.00	\$0	\$0	\$0	\$29,080	\$0	\$0	\$0	\$0.00	
		Construction	\$510,000.00	\$0	\$0	\$0	\$510,000	\$0	\$0	\$0	\$0.00	
		Const. Mgmt.	\$27,160.00	\$0	\$0	\$0	\$27,160	\$0	\$0	\$0	\$0.00	
		Sub-Total	\$585,050.00	\$0	\$0	\$0	\$585,050	\$0	\$0	\$0	\$0	\$0.00
331419	385200-3	Other	\$362,600.00	\$0	\$0	\$0	\$0	\$0	\$0	\$362,600	\$0.00	
		Sub-Total	\$362,600.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$362,600	\$0.00
<b>Total</b>				<b>\$1,000,000.00</b>	<b>\$0</b>	<b>\$52,350</b>	<b>\$0</b>	<b>\$585,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362,600</b>	<b>\$44,834.04</b>

Total Cost Category	Total Funding	Prior Approp.	Approp. 2004 - 2005	Future Funding Estimates					Invoiced To-Date	
				2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010		
Administration	\$25,500.00	\$0	\$6,690	\$0	\$18,810	\$0	\$0	\$0	\$0	\$6,690.00
Design	\$71,250.00	\$0	\$42,170	\$0	\$29,080	\$0	\$0	\$0	\$0	\$34,655.72
Construction	\$510,000.00	\$0	\$0	\$0	\$510,000	\$0	\$0	\$0	\$0	\$0.00
Const. Mgmt.	\$30,650.00	\$0	\$3,490	\$0	\$27,160	\$0	\$0	\$0	\$0	\$3,488.32
Other	\$362,600.00	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$362,600	\$0.00
<b>Total</b>	<b>\$1,000,000.00</b>	<b>\$0</b>	<b>\$52,350</b>	<b>\$0</b>	<b>\$585,050</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$362,600</b>	<b>\$44,834.04</b>

Schedule Dates Start	Schedule Dates Finish	Total Est. Category	Total Estimates	Prior Estimates	Estimates 2004 - 2005	Cost Estimates (Cashflows)					Invoiced To-Date
						2005 - 2006	2006 - 2007	2007 - 2008	2008 - 2009	2009 - 2010	
03/15/05	11/25/08	Administration	\$25,500.00	\$0	\$3,967	\$6,800	\$6,800	\$6,800	\$1,133	\$0	\$6,690.00
03/15/05	11/30/06	Design	\$71,250.00	\$0	\$23,750	\$40,714	\$6,786	\$0	\$0	\$0	\$34,655.72

Dept. **58-P&R-Parks and Recreation**  
 Status/Phase / CIP: Yes Phase Override: No  
 Job No./Name **B-75840 Dorsey Park Building Renovation Expansion**

**Funding Breakdown Detail Report**

Area **2-Recreation & Culture**  
 Program **331-Parks and Recreation**  
 Category **Parks and Recreation**  
 FM **Edgar Muñoz (CIP)**  
 District **2-Commissioner: Marc Sarnoff**

03/25/08	11/25/08	Construction	\$510,000.00	\$0	\$0	\$0	\$0	\$396,667	\$113,333	\$0	\$0.00
03/25/08	11/25/08	Const. Mgmt.	\$30,650.00	\$0	\$0	\$0	\$0	\$23,839	\$6,811	\$0	\$3,488.32
<b>Total</b>			<b>\$637,400.00</b>	<b>\$0</b>	<b>\$27,717</b>	<b>\$47,514</b>	<b>\$13,586</b>	<b>\$427,306</b>	<b>\$121,277</b>	<b>\$0</b>	<b>\$44,834.04</b>
<b>Over/Under</b>			<b>\$362,600.00</b>								

**Award No./Title**  
 1058 HD Neighborhood Park Improvements & Acquisition Se

**Funding Award No/Fund Sources/CIP Project**  
**Fund Source/Title**

385200-1 2002 Homeland Defense Bonds (Series 1)  
 385200-2 2002 Homeland Defense Bonds (Series 2)  
 385200-3 2002 Homeland Defense Bonds (Series 3)

**CIP Project/Title**  
 331419 Neighborhood Park Improvements  
 331419 Neighborhood Park Improvements  
 331419 Neighborhood Park Improvements

DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM



PREVIOUSLY APPROVED

1. DATE: 7/26/05 DISTRICT: 2

NAME OF PROJECT: DORSEY PARK BUILDING RENOVATION PROJECT

INITIATING DEPARTMENT/DIVISION: Capital Improvements

INITIATING CONTACT PERSON/CONTACT NUMBER: Roger Hatton (305) 416-1261

C.I.P. DEPARTMENT CONTACT: Edgar Munoz (305) 416-1275

RESOLUTION NUMBER: CIP/PROJECT NUMBER: 331419

ADDITIONAL PROJECT NUMBER: B-75840 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,

TOTAL DOLLAR AMOUNT: \$310,000 (500,000 Allocated, estimated balance \$190,000).

SOURCE OF FUNDS: Neighborhood Park Improvements

ACCOUNT CODE(S): CIP # 331419

If grant funded, is there a City match requirement? YES NO

AMOUNT: EXPIRATION DATE:

Are matching funds Budgeted? YES NO Account Code(s):

Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:

Individuals / Departments who provided input:

DESCRIPTION OF PROJECT: Project scope includes restroom, new fixtures and compliance with ADA requirements, replace doors and rolldowns, install new lighting, install new shelving in existing storage area, install new floor tile and new ceiling, new central air conditioner system and building addition to Gym and Homework/Aerobics room (988 Square feet)

Note: Existing building area = 2,467 Square feet, total new area is = 3,456 Square feet)

ADA Compliant? YES NO N/A

Approved by Audit Committee? YES NO N/A DATE APPROVED: 7/19/05

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 7/26/05

Approved by Commission? YES NO N/A DATE APPROVED:

Community Mtg/Dist. Commissioner Approval? YES NO N/A DATES:

Revisions to Original Scope? YES NO (If YES see Item 5 below)

Time Approval 6 months 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,

DESIGN COST:

CONSTRUCTION COST:

Is conceptual estimate within project budget? YES NO

If not, have additional funds been identified? YES NO

Source(s) of additional funds:

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input:

Justifications for change:

Description of change:

Fiscal Impact YES NO HOW MUCH?

Have additional funds been identified? YES NO

Source(s) of additional funds:

Time impact

Approved by Commission? YES NO N/A DATE APPROVED:

Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS:

APPROVAL: [Signature] DATE: 7/26/05

BOND OVERSIGHT BOARD



# PROJECT ANALYSIS FORM

Department of Capital Improvements  
City of Miami

Date Prepared:	1/2/2005
Revised Date:	2/11/2005
Revised Date:	7/20/2005
Revised Date:	

<b>PROJECT NAME: DORSEY PARK BUILDING RENOVATION</b>		
ADDRESS / LOCATION: 1701 NW 1 Avenue	PROJECT No.:	B-75840
NET OFFICE: Overtown	DISTRICT:	D2
CLIENT DEPT: Parks and Recreation	EST. PROJECT COST:	\$310,000
CLIENT CONTACT: Maria Perez	TEL.: (305) 416-1314	ALLOCATED FUNDS: \$310,000
PROJECT MANAGER: Edgar Munoz	TEL.: (305) 416-1275	PROCUREMENT: JOC
CONSTR. MANAGER:	TEL.:	PROJECT TEAM: Vertical
INSPECTOR / CEO:	TEL.:	
EST. DESIGN START: 2/21/2005	EST. BID ADV.:	EST. CONSTRUCTION START: 7/18/2005
EST. DESIGN END: 6/6/2005	EST. AWARD DATE:	EST. CONSTRUCTION END: 12/12/2005

PRODUCTION PHASE		Percentage	
A.	Design Svcs. - Outside Consultant	Prime Consultant: <u>Ferguson, Glasgow,</u>	
1	Basic Fees:	<u>Schuster, Soto, Inc.</u>	11.4% \$25,450
2	Additional Services:		0.9% \$2,000
			<b>SUB-TOTAL: \$27,450</b>
B.	Design Svcs. - CIP		
1	In-house Basic Design Fee:		
2	In-house Additional Design Services:		
			<b>SUB-TOTAL:</b>
C.	Production Management Services		
1	Prod. Mgmt. of Outside Consultant by CIP:		4.0% \$8,920
2	Prod. Mgmt. of Outside Consultant by Industry Partner:		
			<b>SUB-TOTAL: \$8,920</b>
D.	Miscellaneous Services		
1	Survey:	Vendor:	\$3,000
2	Re-plat:	Vendor:	
3	Geotechnical Testing:	Vendor:	
4	Utility Locations (Soft Digs):	Vendor:	
5	Asbestos Survey:	Vendor: All State Lab	\$2,500
6	Energy / HVAC Calculations:	Vendor:	
7	Phase I Environmental:	Vendor:	
8	Phase II Environmental:	Vendor:	
9	Structural Testing:	Vendor:	
10	Archeological Survey:	Vendor:	
11	Other:	Vendor:	
			<b>SUB-TOTAL: \$5,500</b>
E.	Special Fees / Assessments:		
1	DERM (Plans review, environmental permits, etc.):	Fee Waiver <input type="checkbox"/>	
2	Miami-Dade County Water and Sewer Department (Plan review)		
3	Florida Department of Environmental Protection (Permits):		
4	FDOT (Plans review, inspections, etc.):		
5	South Florida Water Management District (Permits):		
6	U.S. Army Corps of Engineers (Plans review, permits):		
7	HRS (Plans review, inspections, etc.):		
8	Other:		
			<b>SUB-TOTAL:</b>
<b>PRODUCTION PHASE TOTAL:</b>			<b>\$41,870</b>

CONSTRUCTION PHASE			
F.	Construction:	JOC Contractor: _____	
1	Construction Estimate:		\$223,000
2	Contingency Allowance:	10.0%	\$22,300
3	Data & Telecommunication Systems (IT Dept.):		
4	Fixtures, Furniture and Equipment:		
5	WASA System Betterment:		
6	FPL Contribution-in-Aid-of Construction:		
7	Other:		
			<b>SUB-TOTAL: \$245,300</b>

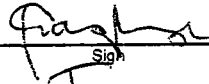
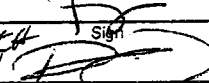
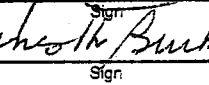
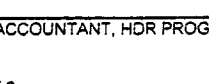
PROJECT COST ESTIMATE

PROJECT COST ESTIMATE	G City and other Gov't Agencies Permit Fees			
	1	City of Miami Permits: Bldg. Dept. <input type="checkbox"/> Public Works <input type="checkbox"/>		
	2	Miami-Dade County Impact Fees:		
	3	Miami-Dade County Archeological Monitoring:		
	4	Other:	\$1,645	
			SUB-TOTAL:	\$1,645
			<b>CONSTRUCTION PHASE TOTAL:</b>	<b>\$246,945</b>
	<b>CONSTRUCTION ADMINISTRATION</b>			
	H	Construction Inspection Services - CIP:	5.0%	\$11,150
	I	Construction Mgmt. - Industry Partner:		
J	Construction Engineering Observer (CEO) - Industry Partner			
K	JOC Administration	1.5%	\$3,345	
		<b>CONSTRUCTION ADMINISTRATION TOTAL:</b>	<b>\$14,495</b>	
<b>ADMINISTRATIVE EXPENSES</b>				
L	CIP Dept. (Mgmt./Budget/Procurement/Comm.):	3.0%	\$6,690	
M	Industry Partner Program Mgmt. Support:			
		<b>ADMINISTRATIVE EXPENSES TOTAL:</b>	<b>\$6,690</b>	
<b>LAND ACQUISITION EXPENSES</b>				
N	Land Cost:			
O	Transaction Costs:			
		<b>LAND ACQUISITION TOTAL:</b>		
		<b>GRAND TOTAL - ESTIMATED PROJECT COST:</b>	<b>\$310,000</b>	

PROJECT SCOPE	1) Restroom, New Fixtures and Compliance with ADA Requirements
	2) Replace Doors and Rolldowns
	3) Install New Lighting
	4) New Shelving in Existing Storage Area
	5) Install New Floor Tile and New Ceiling
	6) Central Air Conditioner System
	7) Building Addition for Gym and Homework/Aerobics Room (988 S.F.)
	Note: Existing Building Area = 2,467 square feet Total new Area = 3,456 square feet

NOTES	Th Scope of Work includes all actual needs, however, not all items may be done due to funding. The work will be done in order of priority set above.
-------	--

FUND SOURCES	Fund: Homeland Defense Fund	CIP # 331419	Fiscal Year Available	Amount: \$310,000
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
	Fund:	CIP #		Amount:
				<b>TOTAL ALLOCATED AMOUNT:</b>

VALIDATION	Project Manager: Edgar Munoz		Date: 7/21/05
	Sr. Project Manager: Fernando Paiva		Date: 7/21/05
	Reviewed by: Pilar Saenz CIP Budget Administrator		Date: 7-21-05
	Accepted by: Ernest Burkeen Director of the Client Department		Date: 7/21/05

**13. Dorsey Park Building Renovations**

TOTAL DOLLAR AMOUNT: \$310,000 (500,000 Allocated, estimated balance \$190,000).  
SOURCE OF FUNDS: Neighborhood Park Improvements  
DESCRIPTION OF PROJECT: Project scope includes restroom, new fixtures and compliance with ADA requirements, replace doors and rolldowns, install new lighting, install new shelving in existing storage area, install new floor tile and new ceiling, new central air conditioner system and building addition to Gym and Homework/Aerobics room (988 Square feet)  
Note: Existing building area = 2,467 Square feet, total new area is = 3,456 Square feet)

HD/NIB MOTION 05-82

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE DORSEY PARK BUILDING RENOVATIONS WITH THE COMMITMENT FROM THE ADMINISTRATION TO PURSUE ADDITIONAL FUNDING FOR IMPROVEMENTS IDENTIFIED AS NEEDS AT DORSEY PARK.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**14. Miami Watersports Complex Hangar Improvements**

TOTAL DOLLAR AMOUNT: \$532,785 (10 Million Bond Authorization, 1<sup>st</sup> Series Allocation-\$1.7 Million + swaps per ordinance \$1,622,000, estimated balance \$0)  
SOURCE OF FUNDS: \$50,000 Citywide Waterfront Improvements & \$482,785 Safe Neighborhood Bond  
DESCRIPTION OF PROJECT: The project consists of improvements to a historic structure, therefore all improvements are in accordance with City, State and Federal Historic requirements. Project consists of remodeling approximately 5,000 square feet of existing building located at 2600 Bay Shore Drive and includes but not limited to removing the existing storage rooms to accommodate the new toilet rooms. Remove existing wood steps required to accommodate the ADA compliant concrete ramp. (Continuation of scope is attached)

HD/NIB MOTION 05-83

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MIAMI WATERSPORTS COMPLEX HANGAR IMPROVEMENTS.

MOVED: M. Reyes  
SECONDED: M. Cruz  
ABSENT: E. Broton, L. Cabrera, R. Cayard, L. De Rosa, D. Marko, J. Reyes, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**17. Spring Garden Point Park Renovation of the Historic Seybold Carriage House**

Mary Conway, Director, CIP & Transportation, reported that when the item was brought before the Board, it was for approval of \$300,000 of historic preservation initiative monies to be used for the restoration of the building at the site. At that point, the project had been managed and administered by the neighborhood association. Some time later, CIP was asked to get involved and started looking at the scope of the project, validating of the cost estimate. The existing structure is in very deteriorated condition, so CIP sought an independent estimate for what the true cost was anticipated to be to restore the structure at the existing site and also to do some seawall repairs. Based on the information CIP has, there is a significant funding shortfall, so the project that was brought before the Board is on hold until the discrepancy associated with the funding shortfall can be resolved. The original 300,000 was only anticipated for the building and did not take into account seawall or site work that would also be required.

- 18. Dorsey Park Building Renovation – Design Services  
AND**
- 19. Dorsey Park Building Renovation**

Edgar Munoz, CIP Department, reported that the scope of work includes a 900 square foot addition and interior renovations to comply with ADA. The original estimated project cost is \$440,000. The design is complete and the permit plans have been approved by the Building Department. The construction will start March 2006 and will end December 2006.

- 20. Roberto Clemente Park Building Renovation – Design Services  
AND**
- 21. Roberto Clemente Park Building Renovation**

Edgar Munoz, CIP Department, reported that the building renovations include roof replacement and compliance with ADA for the entire building. The original project cost estimate is \$725,000. The estimated construction start date is March 2006 and the estimated completion date is January 2007.

- 22. Williams Park Pool and ADA Improvements – Design Services,**
- 23. Williams Park Recreation Building Improvements and Expansion –  
Design Services  
AND**
- 24. Williams Park Improvements**

Fernando Paiva, CIP Department, reported that the project includes the renovation of the existing 2,000 square foot building, new 2,106 square foot addition, and renovations to the pool house. The scope of work also includes landscaping, new walkways, and addressing the drainage problems. The consultant is currently addressing the Building Department comments, and the estimated construction start date is March or April 2006 and completion in March 2007. There are permitting issues that the Department has been addressing, as well as issues with the design.

Lionel Zapata, CIP Department, reported that the project has not started construction. A full blown set of plans will have to be developed to take care of drainage that is required as part of the scope of the project. Everything else is already taken care of. Once the project gets started, it should go very quickly, about 30-45 days from beginning to end; about 45-55 days until closeout. The project is well within its budget. The proposal already came in. A PO should be issued within two weeks.

#### 4. Fairlawn Storm Water Pump Station Project - Phase IIA

Ed Herald, CIP Department, reported that construction began in January 2006. Ninety percent of the storm drain pipe is already laid in through the neighborhood streets. Currently, the last of the pipe is being wrapped up along 7th Street that's going to tie into the pump station on the south end of Antonio Maceo Park. The structure for the pump station itself is complete, and the remaining work effort consists of completing the storm drain pump and all the mechanical and electrical work. Construction completion is anticipated by April 2007. The project should be finished within budget.

#### 5. Armbrister Park Recreation Building Improvements

Marcel Douge, CIP Department, reported that the project is currently under construction and is approximately 45 percent complete. The construction completion date is estimated for April 2007. The project is within budget.

#### 6. Dorsey Park Building Renovation

Marcel Douge, CIP Department, reported that the building has completed design, fully permitted. The Department is currently in the process of selecting a JOC contractor for the construction. The project is within budget. The project estimated completion date will be established once the contractor is on board.

#### 7. Morningside Park Recreation Building Improvements

Marcel Douge, CIP Department, reported that the building design is 95 percent complete, but there is an issue with the Class II Permit. The project is on hold because there have been some objections from the neighbors to the addition of the building.

Gary Fabrikant, CIP Department, stated that a public meeting will have to be held at the site to determine all of the neighbors' concerns and reservations about the project and then work out the issues.

#### 8. Lummus Park Recreation Addition & Renovation

Marcel Douge, CIP Department, reported that the building is fully dry run permitted and a contractor has been selected for the construction portion. The project scope has to be reduced to meet the budget. The project estimated completion date will be established once the contractor is selected, which should take place within the next month. The project will take about nine to ten months to complete.

#### 9. Williams Park Improvements

Vice Chairman Reyes: Now Williams Park Improvements. That's yours too, Marcel?





DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

UPDATE

1. DATE: 5/22/07 DISTRICT: 2
NAME OF PROJECT: ADDITIONAL GRANT TO THE MIAMI SCIENCE MUSEUM TO SUPPORT THE DEVELOPMENT OF A SCIENCE MUSEUM FACILITY IN BICENTENNIAL PARK
INITIATING DEPARTMENT/DIVISION: Capital Improvements & Transportation
INITIATING CONTACT PERSON/CONTACT NUMBER: Nancy Mckee/Gillian Thomas (305)646-4231
C.I.T. DEPARTMENT CONTACT: Meredith Nation (305) 416-1285
RESOLUTION NUMBER: CIP/PROJECT NUMBER:
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? YES NO If yes,
TOTAL DOLLAR AMOUNT: \$2,000,000
SOURCE OF FUNDS: Miami Science Museum
ACCOUNT CODE(S): CIP # 333143

If grant funded, is there a City match requirement? YES NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? YES NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: To support further activities related to the development of a Science Museum in Bicentennial Park.

ADA Compliant? YES NO N/A
Approved by Audit Committee? YES NO N/A DATE APPROVED: 5/17/07
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED: 6/26/07
Approved by Commission? YES NO N/A DATE APPROVED:
Community Mtg./Dist. Commissioner Approval? YES NO N/A DATES:
Revisions to Original Scope? YES NO (If YES see Item 5 below)
Time Approval 6 months 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? YES NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? YES NO
If not, have additional funds been identified? YES NO
Source(s) of additional funds:
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact YES NO HOW MUCH?
Have additional funds been identified? YES NO
Source(s) of additional funds:
Time impact
Approved by Commission? YES NO N/A DATE APPROVED:
Approved by Bond Oversight Board? YES NO N/A DATE APPROVED:

6. COMMENTS:
APPROVAL: [Signature] DATE: 6/26/07
BOND OVERSIGHT BOARD

II. **NEW BUSINESS:**

**INTRODUCTION OF NEW BOARD MEMBERS:**

- Ricardo Lambert nominated by Commissioner Regalado
- Carmen Matos nominated by Mayor Diaz
- Charisse L. Grant nominated by Mayor Diaz

Chairman Flanders introduced and welcomed Carmen Matos and Charisse L. Grant to the board, both nominated by Mayor Manuel A. Diaz. Chairman Flanders also thanked Luis De Rosa for his dedicated service to the board since the board's inception.

**NEW ITEMS:**

- Additional Grant to the Miami Science Museum to Support the Development of a Science Museum Facility in Bicentennial Park

<b>NAME OF PROJECT: <u>ADDITIONAL GRANT TO THE MIAMI SCIENCE MUSEUM TO SUPPORT THE DEVELOPMENT OF A SCIENCE MUSEUM FACILITY IN BICENTENNIAL PARK</u></b>
TOTAL DOLLAR AMOUNT: <u>\$2,000,000</u>
SOURCE OF FUNDS: <u>Miami Science Museum</u>
ACCOUNT CODE(S): <u>CIP # 333143</u>
DESCRIPTION OF PROJECT: <u>To support further activities related to the development of a Science Museum in Bicentennial Park.</u>

HD/NIB MOTION 07-15

A MOTION TO FUND THE ADDITIONAL GRANT TO THE MIAMI SCIENCE MUSEUM TO SUPPORT THE DEVELOPMENT OF A SCIENCE MUSEUM FACILITY IN BICENTENNIAL PARK.

MOVED: J. Reyes  
SECONDED: M. Cruz  
ABSENT: L. Cabrera, R. Lambert, L. Pierre, G. Reshefsky, M. Reyes, J. Solares

Note for the Record: Motion passed by unanimous vote of all Board Members present.



**AGENDA ITEM SUMMARY FORM**

FILE ID: 07-00721

Date: 3/17/2007

Requesting Department: Cap Imvts & Transportation

Commission Meeting Date: \_\_\_\_\_

District Impacted: All (2)

Type:  Resolution  Ordinance  Emergency Ordinance  Discussion Item  Other \_\_\_\_\_

**Subject:** To authorize Amendment No. 1 to the grant agreement with Miami Science Museum ("MSM"), which increases the grant amount by \$738,000 from \$700,000 to a total amount not to exceed \$1,438,000 to support the development of a new museum facility in the City-owned Bicentennial Park.

**Purpose of Item:**

To authorize Amendment No. 1 to the grant agreement with Miami Science Museum ("MSM"), which increases the grant amount by \$738,000 from \$700,000 to a total amount not to exceed \$1,438,000, to support the development of a new museum facility in the City-owned Bicentennial Park. MSM will also utilize the additional \$738,000 to serve as a match for a grant from the U.S. Dept. of Energy. Further authorizing the City Manager to execute the amendment, and allocating funds from B-78502, the Capital Improvement Project entitled "Miami Science Museum - Development in Bicentennial Park".

**Background Information:**

The MSM recently received formal notification of a \$738,000 award from the National Technology Laboratory of the U.S. Dept. of Energy for a Renewable Energy project. The grant will fund the MSM's approach to the use of renewable energy at the new museum. In order to secure this grant they must show a minimum of 50% matching dollars, provided by this legislation. The match will come from and be subject to the requirements of the Homeland Defense/Neighborhood Improvement bond program.

**Budget Impact Analysis**

NO Is this item related to revenue?

YES Is this item an expenditure? If so, please identify funding source below.

General Account No: \_\_\_\_\_

Special Revenue Account No: \_\_\_\_\_

CIP Project No: B-78502

YES Is this item funded by Homeland Defense/Neighborhood Improvement Bonds?

Start Up Capital Cost: \_\_\_\_\_

Maintenance Cost: \_\_\_\_\_

Total Fiscal Impact: \$738,000

CIP March 31 2008

**Final Approvals**  
(SIGN AND DATE)

CIP [Signature] Budget [Signature] 3/19/08

Grants N/A Risk Management N/A

Purchasing N/A Dept. Director [Signature]

Chief [Signature] City Manager [Signature]

1032107



DEPARTMENT OF CAPITAL IMPROVEMENTS

PROJECT OVERVIEW FORM

1. DATE: 4/22/08 DISTRICT: 2
NAME OF PROJECT: Armbrister Park Tennis Court Conversion
INITIATING DEPARTMENT/DIVISION: Parks & Recreation
INITIATING CONTACT PERSON/CONTACT NUMBER: Ed Blanco (305) 416-1253
C.I.P. DEPARTMENT CONTACT: Ola O. Aluko (305) 416-1280
RESOLUTION NUMBER: CIP/PROJECT NUMBER: B-39910E

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$15,000
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life Improvements
If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input:
DESCRIPTION OF PROJECT: This project consists of reconverting the hockey courts in to tennis courts

ADA Compliant? [ ] YES [ ] NO [ ] N/A

Approved by Audit Committee? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED: 4/22/08
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [ ] 6 months [ ] 12 months Date for next Oversight Board Update:

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input:
Justifications for change:
Description of change:

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

6. COMMENTS:
APPROVAL: [Signature] DATE: 4/22/08
BOND OVERSIGHT BOARD

ARMBRISTER  
PARK

HOCKY COURTS TO BE  
CONVERTED TO TENNIS CT.

ARMBRISTER PARK

**miamidade.gov**

ACTIVE TOOL: ZOOMIN



Show Me:

Property Information

Search By:

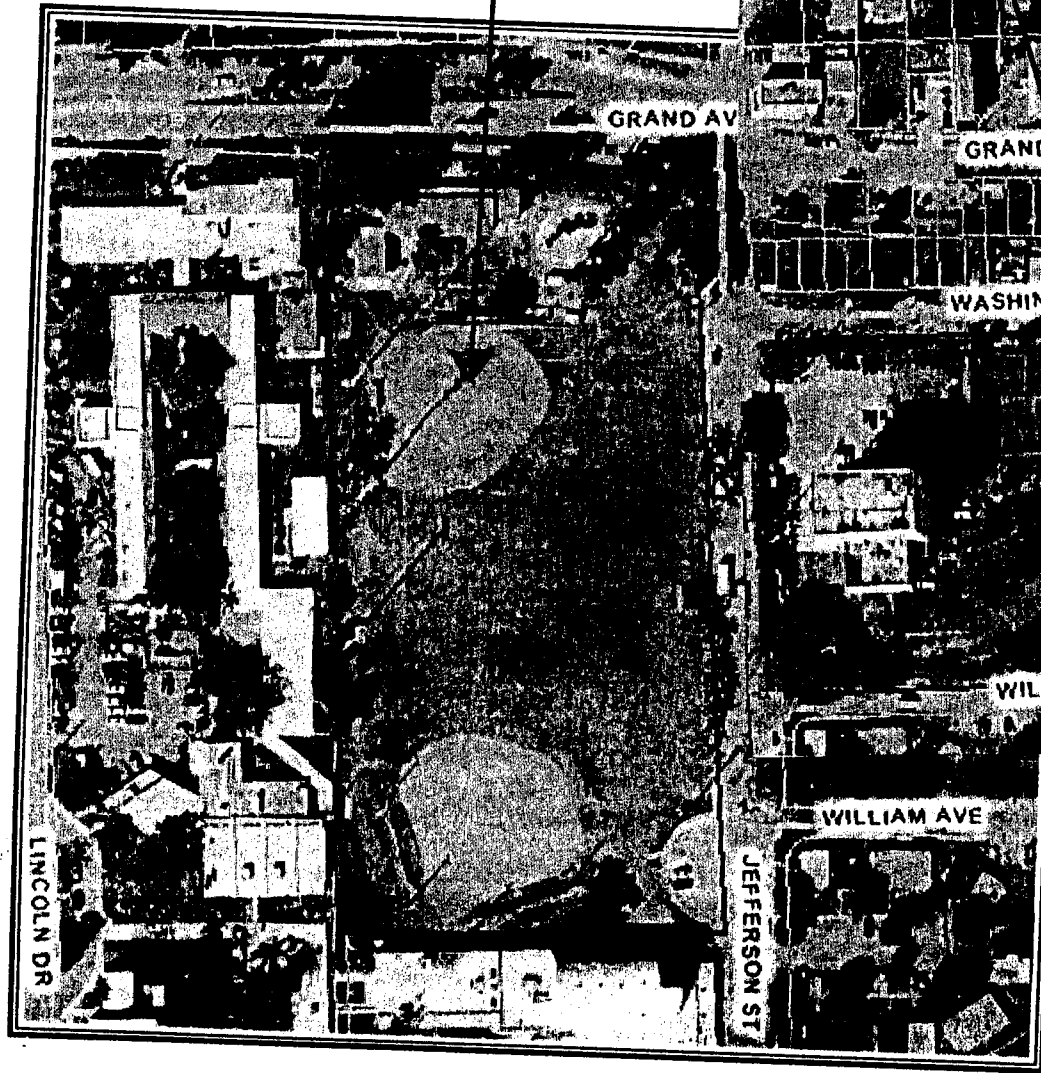
Select Item

Text only

Property Appraiser Tax Estimator

**Summary Details:**

Parcel No.:	01-4120-003-0010
Property:	4000 GRAND AVE
Mailing Address:	CITY OF MIAMI-DEPT OF P&D ASSET MANAGEMENT DIVISION 444 SW 2 AVE STE #325 MIAMI FL 33130-1910



BARNYARD  
BUILDING AND  
COURT AREA



# Agile Courts

CONSTRUCTION CO.

7335 S.W. 104 STREET • MIAMI, FLORIDA 33156 • PHONE (305) 667-1228 • FAX (305) 667-6959

## ESTIMATE

### CUSTOMER

City of Miami  
Parks Department  
444 S. W. 2 Avenue, 8<sup>th</sup> Floor  
Miami, Florida 33128

Attn: Jose Cerdan  
Fax # 416-2154

### JOB LOCATION

Arbrister Park  
236 Grand Avenue  
Miami, Florida

### WORK TO BE PERFORMED

Resurface and convert roller hockey back to (2) tennis courts  
Area approximately: 108' x 120'.

#### Agile Courts will:

Pressure clean as needed, paint out roller hockey lines  
Patch damaged areas  
Apply a (4) coat acrylic surface (red and green)  
Line for tennis  
Furnish and install (2) pair net posts, (2) nets, and (2) center straps

**Total Fee:** \$ 12,800.00

*The above estimate is based on Dade County Bid # 1153-0/01 and Purchase Order # 99-00578-B. The Actual amounts may vary depending on work performed and materials used, as directed by a City of Miami Parks and Recreation Department representative.*

Agile Courts Construction Company

Brian E. Bauer, Vice President

April 21, 2008

