

# **HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AGENDA**

**7/22/03 - 6:00 P.M.  
CITY OF MIAMI  
CITY HALL – CHAMBERS  
3500 Pan American Drive  
MIAMI, FLORIDA 33133**

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**I. APPROVAL OF THE MINUTES OF THE MEETING OF June 24, 2003.**

**II. OLD BUSINESS:**

A. Update of the City's Plan for the property located at 1501 SW 9 St.

**III. NEW BUSINESS:**

A. AUDIT COMMITTEE REPORT:

- Virginia Key Park Improvements Project.
- Bicentennial Park Improvements Project.
- Appraisal Services for Little Haiti Park Property.

SIX MONTH UPDATES:

1. BRENTWOOD VILLAGE
2. CARIBBEAN MARKETPLACE & BLACK BOX THEATRE
3. GRAND AVENUE STREETScape
4. FEC CORRIDOR INITIATIVES
5. MARGARET PACE PARK

B. COMMUNICATIONS COMMITTEE REPORT:

**IV. CHAIRPERSON'S OPEN AGENDA:**

- A. Annual Report Update.
- B. August Meeting Discussion.

**V. ADDITIONAL ITEMS:**

***\*Please note location change from Miami Riverside Center to City Hall Chambers.***

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
MINUTES

6/24/03 - 6:00 P.M.  
CITY OF MIAMI  
Miami Riverside Center  
10<sup>th</sup> Fl. Main Conference Room  
444 SW 2 Avenue  
MIAMI, FLORIDA 33130

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The meeting was called to order at 6:22 p.m., with the following members present:

Luis Cabrera  
Steven Caseres (entered at 6:34 p.m.)  
Ringo Cayard  
Mariano Cruz  
Robert Flanders (Chairman)  
Suzanne Peters  
Gary Reshefsky  
Manolo Reyes (Vice Chairman)  
Luis de Rosa

Absent: Rolando Aedo  
Sonny Armbrister  
Walter Harvey  
David Marko  
Jami Reyes  
Rhonda Vangates

**I. APPROVAL OF THE MINUTES OF THE MEETING OF MAY 27, 2003.**

HD/NIB MOTION 03-48

A MOTION TO ADOPT THE MINUTES OF THE MEETING OF  
MAY 27, 2003.

MOVED: L. de ROSA  
SECONDED: M. CRUZ  
ABSENT: R. AEDO; S. ARMBRISTER; W. HARVEY;  
D. MARKO; J. REYES; R. VANGATES

Note for the Record: Motion passed by unanimous  
vote of all Board Members present.

**II. NEW BUSINESS:**

**A. INTRODUCTION OF NEW BOARD MEMBER:**

- **Suzanne Peters – nominated by Commissioner Winton**

Civic activist Suzanne Peters is presently the  
Chairwoman of the Cocoanut Grove Village Council. She  
is a local attorney, working in the area of securities  
arbitration, commercial disputes and general  
commercial law.

**B. AUDIT COMMITTEE REPORT.**

- **Fuel Dock at Dinner Key Marina Project.**

The Audit Committee recommended approval of the fuel  
dock project.

Presentation by Marinas Manager Steve Vogner and  
Alexandra Argudin -- Department of Public Facilities.  
Bond funding in the amount of approximately \$296,290  
has been applied for to complete construction and  
installation of a full service fuel station at Dinner  
Key Marina. To date approximately \$128,000 of  
previously allocated monies have been spent on this  
endeavor. The purpose of the fuel dock is to enhance  
amenities at Dinner Key Marina and to generate  
additional revenues for the City. The department is

currently in the process of submitting regulatory permit applications to the Department of Environmental Protection (DEP) and the Department of Environmental Resource Management (DERM). It is hoped that this project will be completed by September 2004. The City would make a net profit on the gallons of fuel sold, whether gasoline or diesel. The profit would go into the City's general fund. Dinner Key Marina is owned and operated by the City.

At a recent Audit Committee meeting, Board Member Marko voiced concern about the City's ability to safeguard the environment and operate within the parameters of environmental regulatory agency guidelines. Mr. Vogner has met with a representative of DEP regarding this issue and assured the Board that the standards by which the City will operate the fuel dock meet requirements of the Federal Environmental Protection Agency (EPA) that are passed down to the State of Florida DEP and promulgated through DERM's operating permits.

Chairman Flanders suggested to the Board that this project would enhance the viability of licensing boaters to use the slips at Dinner Key Marina. He also informed the Board that presently, in the immediate area of the marina, there are only three places to purchase fuel -- Key Biscayne Yacht Club, which is private; Belcher, which bashes boats and Miami Beach Marina which is very expensive.

Board Member Cruz inquired as to who would have control of the cash revenue coming into the facility. Mr. Vogner assured the Board that the Marina has a history of handling large sums of cash, such as at the fuel storage facility currently being operated by the Marina, which generates approximately \$150,000 a year in gross revenues through cash, check and credit cards, and historically, there has not been a problem re accountability of revenue generated.

Vice Chairman Reyes and Board Member Reshefsky requested that a more explicit budget be a condition of a recommendation of approval of this project to the City Commission.

Chairman Flanders informed the Board that bond funds have been earmarked for both the project and the project has the approval of the CIP Department. CIP will be building Phase 1 of this project and will bid out Phase 2 to a construction company.

HD/NIB MOTION 03-49

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT COMMITTEE OF THE FUEL DOCK AT DINNER KEY MARINA PROJECT, CONDITIONED UPON THE PROVISION OF AN EXPLICIT BUDGET FOR SAID PROJECT, INCLUDING PRO FORMA INCOME STATEMENTS, CASH FLOW, EXPENSES AND OTHER FIXED AND VARIABLE COSTS; FURTHER THAT THE DEPARTMENT OF PUBLIC FACILITIES WILL PROVIDE AN UPDATE OF THE FUEL DOCK PROJECT TO THE BOARD WITHIN SIX MONTHS OF COMMENCEMENT OF THE PROJECT.

MOVED: M. CRUZ  
SECONDED: L. CABRERA  
ABSENT: R. AEDO; S. ARMBRISTER; W. HARVEY;  
D. MARKO; J. REYES; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**• Environmental Site Assessment Report & Title Related Services for several Little Haiti Park Properties.**

Presentation by Dirk Duval and Madeline Valdes --  
Department of Economic Development.

The Department of Economic Development, in its efforts to acquire property in the Little Haiti area is being conveyed three pieces of property from Miami-Dade County at no cost. The properties involved were presented before the Board at its April 22, 2003 meeting, at which time, the Board recommended approval of the this acquisition as a part of seven properties the City is acquiring to build a park for the Little Haiti community. In order to acquire the properties, an environmental site assessment report is required as well as title, and related services costs of approximately \$10,200.

This amount was not previously accounted for because of the property being acquired at no cost. The Department is seeking approval by the Board of the additional \$10,200 appropriation for this acquisition, \$5,500 of which will be used for the necessary environmental assessment of the properties.

A question arose as to whether bond funds could be used for this purpose. The Department is awaiting a reply from the City's Law Department. Assistant City Attorney Rafael Diaz suggested that the question be posed to bond counsel. Approval of this appropriation would be contingent upon bond counsel's recommendation. The City relies on bond counsel's insurance to protect the City in the event funds are appropriated improperly.

HD/NIB MOTION 03-50

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT COMMITTEE OF APPROPRIATION OF APPROXIMATELY \$10,200 TO PERFORM AN ENVIRONMENTAL ASSESSMENT REPORT AND TITLE-RELATED SERVICES FOR SEVERAL LITTLE HAITI PARK PROPERTIES, SUCH APPROPRIATION CONTINGENT UPON APPROVAL BY THE CITY'S BOND COUNSEL.

MOVED: G. RESHEFSKY  
SECONDED: L. de ROSA  
ABSENT: R. AEDO; S. ARMBRISTER; W. HARVEY;  
D. MARKO; JAMI REYES; RHONDA VANGATES

Note for the Record: Motion passed by unanimous vote by all Board Members present.

## **SIX-MONTH UPDATES--REPORT BY GARY RESHEFSKY:**

- **Parks & Recreation Department**

- 1. MOORE PARK PLAYGROUND EQUIPMENT**

Board Member Reshefsky provided photographs of the project site. The project is 90 percent complete. The grooves that are positioned on top of the bleachers in this project have not yet been acquired/installed. The suggestion was made that "before" and "after" pictures of this project should be included on the Board's website.

- 2. ROBERTO CLEMENTE WATER PLAYGROUND**

Board Member Reshefsky provided photographs of the project site. The site has been cleared and a contractor has been hired for the project. The hold-up now is permitting. Impact fees are higher than originally estimated for this project, because installation of a shower is required by the Miami-Dade Health Department, requiring payment of approximately \$14,000 of impact fees to the Miami-Dade Water & Sewer Department. Commissioner Winton's office is assisting in efforts to waive the County requirement of a shower.

Board Member Cayard volunteered to contact County Commissioner Barbara Carey-Shuler and seek her assistance regarding this matter.

An update on this project will be provided at the next Board meeting.

### **3. BRYAN PARK – NEW TENNIS COURT & FENCE**

Board Member Reshefsky provided photographs of the completed project which is now being enjoyed by the public, including approximately 105 children registered in Bryan Park's summer program. Photographs of the project will be included on the Board's website.

### **4. CURTIS PARK AND MOORE PARK-- TRACK RESURFACING**

Board Member Reshefsky provided photographs of the project sites. Both projects are complete and currently being used by the public. Photographs of these projects will be included on the Board's website.

- **Economic Development Department**

#### **1. 1501 SW 9 Street – Land Acquisition**

The Board was provided an update on the acquisition of the lot which is located behind the Tower Theater. The property has been secured. A single-family structure is currently located on the lot. The Department is waiting for the City administration to decide whether or not to demolish the existing structure and begin making improvements to the lot. The Planning Department has not yet provided the Department of Economic Development with an update. Hopefully, at the next Board meeting an update will be provided either by Economic Development or the Planning Department regarding this lot. This property will be maintained by the City's General Services Administration (GSA) Department.

Chairman Flanders inquired as to the possibility of acquiring a month-to-month lease of the property by any interested party, as the City has no immediate plans for the property.

Ms. Valdes informed the Board that at present, the property is in poor condition, and anyone interested in leasing it would have to invest a considerable



amount of dollars to get the structure in a usable condition. There are two options for the structure: One, demolish the structure and provide parking; two, Miami-Dade College or the Viernes Cultural Group could put the structure to use. The Viernes Cultural Group is interested in the structure itself and not in a parking facility.

Board Member Reshefsky suggested that the Department of Economic Development make a presentation at the next meeting of the Board re a plan for the property and that the property be treated as a priority issue. Ms. Valdes indicated that she would request Jose Casanova of the Planning Department to make a presentation on this property at the next Board meeting.

A MOTION REQUESTING OF THE CITY ADMINISTRATION, INCLUDING JOSE CASANOVA OF THE CITY OF MIAMI PLANNING DEPARTMENT TO PROVIDE AN UPDATE TO THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD ON THE CITY'S PLANS FOR THE PROPERTY LOCATED BEHIND THE TOWER THEATER, SUCH UPDATE TO INCLUDE PHOTOGRAPHS OF THE PROPERTY.

MOVED: G. RESHEFSKY  
SECONDED: M. REYES  
ABSENT: R. AEDO; S. ARMBRISTER; W. HARVEY;  
D. MARKO; J. REYES; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

### III. CHAIRPERSON'S OPEN AGENDA.

Chairman Flanders informed the Board that the City's master plan should be moving forward in approximately 30 to 90 days. He suggested that if Board Members have the opportunity to speak to City Commissioners in the next 30 days, they should bring up the subject of the master plan. The master plan serves as a blueprint for acquiring matching funds for projects.

Board Member Caseres informed the Board that the Mayor recently expressed his embarrassment by the fact that

the Parks Department does not have programs for children with disabilities. Such programs might also bring federal funding to the City.

Board Liaison Perez informed the Board that in a recent discussion she had with Marcia Breiter of the Parks and Recreation Department, Ms. Breiter explained that the reason there are no parks programs for disabled children this summer is due to lack of funding.

Chairman Flanders reminded the Board that programming is part of the master plan.

Ed Blanco of the Parks Department informed the Board that the Parks Department does have a disabilities program, but it is an adult program. Parks Department requested \$130,000 from Community Development, federal monies to help fund the program, and at today's City Commission meeting, the program was not recommended.

Chairman Flanders invited all Board Members to attend the City Commission meeting of June 25, 2003, as he would be delivering the Board's annual report to the Commission.

Chairman Flanders informed the Board that Gail Gardner of Radio Station 101.5 contacted Board Member Harvey and extended an invitation to have a representative from the Board participate in a recent public service program hosted by the radio station. Chairman Flanders and Board Liaison Perez attended the programming. He suggested that perhaps a taping of the program could be placed on the Board's website.

#### IV. ADDITIONAL ITEMS.

Board Member Cabrera inquired as to the progress of the Ballet Gamonet Project. Board Liaison Perez informed the Board that pro bono counsel for the project was supposed to submit something in writing to the City Attorney's Office and has not yet done so. Chairman Flanders requested of Assistant City Attorney Diaz whether he could have something to present to the Board within 30 days. Mr. Diaz informed the Board that the problem is not with the City Attorney's Office, but with outside counsel. Chairman Flanders inquired as to how the Board could share its sense of urgency with bond counsel. Mr. Diaz reminded the Board that its role is to examine projects that are going to be built or not built. The legal question of whether dollars can or cannot be spent is not for the Board's consideration.

HD/NIB MOTION 03-52

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: R. CAYARD  
SECONDED: L. CABRERA  
ABSENT: R. AEDO; S. ARMBRISTER; W. HARVEY  
D. MARKO; J. REYES; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Meeting adjourned at 7:44 p.m.

**\*Please note time change from 6:30 pm to 6:00 pm.**



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 7/22/03

DISTRICT: 2

NAME OF PROJECT: OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I

INITIATING DEPARTMENT/DIVISION: VKBPT (Virginia Key Beach Park Trust)

INITIATING CONTACT PERSON/CONTACT NUMBER: Guy Forchion 305.571.8230, ext. 225

C.I.P. DEPARTMENT CONTACT: Sandra Vega 305. 416. 1243

RESOLUTION NUMBER: R-03-859 CIP/PROJECT NUMBER: 331416

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$ 1,000,000 in 1<sup>st</sup> series; \$5,000,000 overall

SOURCE OF FUNDS: Virginia Key Beach Park Improvements

ACCOUNT CODE(S): CIP # 331416

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Sandra Vega-CIP & Guy Forchion -VKBPT Exec. Dir., & Richard Johnson Consultant

DESCRIPTION OF PROJECT: The project consists of the furnishing of all labor, materials, and equipment for the renovations and repairs of existing buildings and structures. Renovations are needed on carousel, concession building, and large bathhouse. Construction drawings covered pump station; pump station money has been identified. Design of pump is faster. CIP has to have pump done to open bathrooms. 180 day completion estimate.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 7-24-03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 3/04

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes, DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Construction costs are \$1,108,179 – CIP is short approximately \$ 126,000, trying to get additional funds from SNP Bonds. Professional Services included construction drawings paid thru Safe Neighborhood Parks Bonds and Virginia Key Beach operational budget.

APPROVAL: [Signature]  
BOND OVERSIGHT BOARD

DATE: July 22, 2003

Enclosures: Back-Up Materials  YES  NO

Mr. Casanova was unaware of any anticipated use of the property. The Planning Dept. has to first re-evaluate the facility and determine all the details. The Planning Dept. is considering culture related uses at this time and no revenue producing projects have been discussed. Mr. Casanova did not have information related to the cost of maintaining the property at this time, but promised the Board he would provide said information within the next 90 days.

HD/NIB MOTION 03-54

A MOTION REQUESTING THE CITY OF MIAMI'S PLANNING AND ASSET MANAGEMENT DEPARTMENTS TO ADDRESS THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) WITHIN 90 DAYS AND PROVIDE AN UPDATE ON THE STATUS OF THE CITY OWNED PROPERTY LOCATED AT 1501 SOUTHWEST 9<sup>TH</sup> STREET, INCLUDING PROVISION OF A BUDGET, A SPECIFIC PLAN AND A FUNDING SOURCE; FURTHER THAT THE BOARD BE PROVIDED SPECIFIC REASONS AS TO WHETHER THIS PROPERTY CAN BE USED TO GENERATE REVENUE TO HELP WITH THE COST OF MAINTAINING THE PROPERTY.

MOVED: G. RESHEFSKY  
SECONDED: S. ARMBRISTER  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES; S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**III. NEW BUSINESS:**

**A. AUDIT COMMITTEE REPORT:**

- Virginia Key Park Improvements Project.

Presentation by Sandra Vega of the CIP Dept. Ms. Vega is the Project Manager for this project. This project's scope of work is restoration and repairs of approximately 15,000 square feet. There are several structures -- the carousel, large bath houses, the concession building, a small restaurant,

small pavilions and large pavilions, and restoration of a tunnel as a part of the scope of work. The bidding process has been completed for this project and recommendation of a contractor will be presented for City Commission consideration at the July 24, 2003 City Commission meeting. Estimated cost of restoration of the structures is approximately \$1,108,179. This amount represents estimated construction costs, only. Approximately \$126,000 of additional funding is needed in order to complete the scope of work. The Parks Dept. may have Safe Neighborhood Parks Bond funds available to assist with the additional funding necessary to complete this scope of work.

The Audit Subcommittee recommended approval of this project and requested an update by March 2004.

HD/NIB MOTION 03-55

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE VIRGINIA KEY PARK IMPROVEMENTS PROJECT; FURTHER THAT THE DEPARTMENT OF CAPITAL IMPROVEMENT PROJECTS WILL PROVIDE AN UPDATE OF THE PROJECT BY MARCH OF 2004.

MOVED: M. REYES  
SECONDED: W. HARVEY  
ABSENT: R. AEDO; L. CABRERA  
M. CRUZ; R. VANGATES;  
S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• **Bicentennial Park Improvements Project.**

Presentation by Sandra Vega of the CIP Dept. Ms. Vega is the Project Manager for this project. The City Commission approved approximately \$90,000 for the environmental portion of this project, which came in at approximately \$75,000 (\$15,000 less than



### Budgetary Impact Analysis

Department Capital Improvements

Division: \_\_\_\_\_

Commission Meeting Date: July 24<sup>th</sup>, 2003

Title and brief description of legislation or attached ordinance/resolution: Resolution awarding contract to Regosa Engineer Inc. for the "OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I B3282A". The project consists of the furnishing of all labor, materials and equipment for the renovations & repairs of Old Virginia key Beach Park existing buildings and structures. Buildings and Structures to be renovated and repair are Large Bathhouse (2,120 sq.ft.), Concession Building (3,575 sq.ft.) and Carousel (2,513 sq.ft.).

1. Is this item related to revenue? No  Yes  Revenue Source: \_\_\_\_\_

2. Is this item an expenditure? No  Yes  Amount: \$1,230,839.00  
General Fund Account No: \_\_\_\_\_  
Special Revenue Fund Account No: \_\_\_\_\_  
CIP Project No: 331416

### Homeland Defense Bond Funds

3. Are there sufficient funds in Line Item? No:  Yes:

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
From		\$
From		\$
To		\$
To		\$

4. Is this item funded by Homeland Defense/Neighborhood Improvement Bonds? No  Yes

Project Name	Total Bond Allocation	1 <sup>st</sup> Series Appropriation	Total Allocations/ Encumbrances	Balance	Dollars Spent to Date
Virginia Key Park Improvements	\$5,000,000	\$1,000,000	\$1,000,000	0	\$88.00

Comments: Additional funds of \$111,000 have been identified and are being appropriated by separate legislation on July 24, 2003.

Approved by:

\_\_\_\_\_  
Department Director/Designee

6/26/03  
\_\_\_\_\_  
Date

### APPROVALS

Verified by:  
  
\_\_\_\_\_  
Dept. of Strategic Planning, Budgeting & Performance  
Date: 6/30/03

Verified by CIP: (If applicable)  
  
\_\_\_\_\_  
Director/Designee  
Date: 6-27-03

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: The Honorable mayor and Members  
Of the City Commission

DATE: June 27th, 2003

FILE: B-3282A

FORMAL BID

SUBJECT: Resolution Awarding Contract  
for "Old Virginia Key Beach  
Park Renovations & Repairs  
Project, Phase I", B-3282A

FROM: Joe Arriola  
City Manager

REFERENCES:

ENCLOSURES: Five (5) Documents

RECOMMENDATION:

It is respectfully recommended that the City Commission adopt the attached Resolution accepting the bid of "Regosa Engineering, Inc.", for "Old Virginia Key Beach Park Renovations & Repairs, Phase I Project", B-3282A, received on June 17, 2003 in the amount of \$1,108,179.00 Total Bid. "Regosa Engineering, Inc.", is a company located within Miami-Dade County at 46 NW 36<sup>th</sup> Street, Miami, Florida, 33127, whose Principal is Ms. Draguisa Gomero, President. Also, authorizing the City Manager to enter into contract on behalf of the City.

BACKGROUND:

Amount of Total Bid: \$ 1,108,179.00 Cost Estimate: 84.0%

Const. Cost Estimate: \$ 1,320,000.00 Construction Time: 180 Calendar Days

Source of Funds: CIP No. 331416 , VKWEC No. 333128 , VKBPT No. 116004

Minority Representation: 21 invitations faxed to Black, Female - Owned Firms

14 Contractors picked up specs  
( N/A Hispanic, 9 Black, 5 Female)  
4 Contractors submitted bid  
( N/A Hispanic, 3 Black, 1 Female)

Public Hearings/Notices: No

Discussion: The Department of Capital Improvements has evaluated the bids received on June 17, 2003, and determined that the lowest responsible and responsive bid, in the amount of \$ 1,108,179.00 is from Regosa Engineering, Inc., Female - minority controlled corporation. Funds are available to cover the contract cost, and for such incidental items as postage, blueprinting, advertising, reproduction costs, testing, etc.

FISCAL IMPACT: NONE - BUDGETED ITEM

Enclosures: Resolution  
Tabulation of Bids  
Project Fact Sheet  
Letter dated June 27, 2003 under Section 18-52 (h) Ordinance No. 11087  
Contract  
JA/JC/JO/SV/sv



A RESOLUTION OF THE MIAMI CITY COMMISSION ACCEPTING THE BID OF *REGOSA ENGINEERING, INC.*, THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER PURSUANT TO FORMAL INVITATION FOR BIDS, DATED JUNE 17, 2003 FOR THE PROJECT ENTITLED "OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I", B-3282A, IN THE AMOUNT OF \$1,108,179.00; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENTS PROJECT No. 331416, VIRGINIA KEY WILDLIFE ENVIROMENTAL CENTER No. 333128 and VIRGINIA KEY BEACH PARK TRUST ACCOUNT No. 116004 TO COVER \$1,108,179.00 FOR THE CONTRACT COSTS, AND \$122,660.00 FOR EXPENSES, FOR A TOTAL COST OF \$1,230,839.00; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN SUBSTANTIALLY THE FORM ATTACHED , FOR SAID PURPOSE.

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BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The bid of *Regosa Engineering, Inc.*, the lowest responsive and responsible bidder pursuant to **FORMAL** Invitation for Bids, dated June 17, 2003, in the proposed amount of \$1,108,179.00, for the project entitled "OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I", B-3282A, for the total bid of the proposal, based on lump sum and unit prices, is accepted at the price stated herein.

Section 2. The total estimated construction costs of \$1,108,179.00 are allocated from Capital Improvements Project No. 331416. The total project costs consist of \$1,108,179.00 for construction contract costs and \$122,660.00 for estimated expenses to be incurred by the City and miscellaneous construction costs.

Section 3. The City Manager is authorized<sup>1/</sup> to execute an agreement, in substantially the form attached, with REGOSA ENGINEERING, INC. for the project.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor<sup>2/</sup>.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

MANUEL A. DIAZ, MAYOR

ATTEST:

PRISCILLA A. THOMPSON  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

ALEJANDRO VILARELLO  
CITY ATTORNEY

<sup>1/</sup> The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

<sup>2/</sup> If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

**OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS - FORMAL BID**

Project Number: B-3282A  
 Project Manager: SANDRA VEGA  
 Person who received the bids: SANDRA VEGA & CECELIA WILSON  
 Construction Estimate = \$ \$1,320,000.00

CIP Number: 331416  
 Date: 06.17.03  
 Received at: City Clerk  
 Time: 10:00 A.M.

BIDDER		TLMC ENTERPRISES, INC		REGOSA ENGINEERING, INC		B&B INDUSTRIAL CONT, INC		DOZIER & DOZIER CONST, INC	
ADDRESS		3800 NW 22ND AVE MIAMI, FLORIDA 33142		46 NW 36TH STREET MIAMI, FLORIDA 33127		2020 NE 163RD STREET MIAMI, FLORIDA 33162		3932 NW 167TH STREET MIAMI, FLORIDA 33054	
BID BOND AMOUNT		5% - BB		5% - BB		NO-BB		NO-BB	
IRREGULARITIES		B,L		-		B,D,K		E,C	
MINORITY OWNED		YES		YES		YES		YES	
ITEM No.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	BASE BID, ITEMS 1 THRU 15 LESS/DEDUCT A,B,C,D		\$1,108,179.00		\$1,113,500.00		\$1,064,000.00		\$1,938,223.00
1	DIVISION 1 GENERAL REQUIREMENTS		\$97,290.00		\$86,000.00		\$75,000.00		\$75,000.00
2	DIVISION 2 SITE WORK		\$69,309.00		\$74,000.00		\$100,000.00		\$68,000.00
3	DIVISION 3 CONCRETE		\$70,725.00		\$36,500.00		\$50,000.00		\$288,030.00
4	DIVISION 4 MASONRY		\$29,747.00		\$20,500.00		\$50,000.00		\$134,080.00
5	DIVISION 5 METALS		\$31,478.00		\$43,800.00		\$250,000.00		\$210,000.00
6	DIVISION 6 WOOD & PLASTICS		\$61,059.00		\$37,500.00		\$100,000.00		\$184,625.00
7	DIVISION 7 THERMAL & MOISTURE PROTECTION		\$68,072.00		\$98,500.00		\$120,000.00		\$150,020.00
8	DIVISION 8 DOORS AND WINDOWS		\$61,157.00		\$128,000.00		\$55,000.00		\$164,308.00
9	DIVISION 9 FINISHES		\$82,078.00		\$139,000.00		\$100,000.00		\$185,080.00
10	DIVISION 10 SPECIALTIES		\$70,599.00		\$60,000.00		\$50,000.00		\$112,080.00
11	DIVISION 11 EQUIPMENT INSTALLATION		\$13,800.00		\$6,700.00		\$35,000.00		\$208,000.00
12	DIVISION 15 MECHANICAL		\$305,843.00		\$240,000.00		\$50,000.00		NOT PROVIDED
13	DIVISION 16 ELECTRICAL		\$114,022.00		\$105,000.00		\$120,000.00		NOT PROVIDED
14	KITCHEN EQUIPMENT		\$39,000.00		\$39,000.00		\$39,000.00		\$39,000.00
15	SPECIAL PROVISIONS		\$120,000.00		\$120,000.00		\$120,000.00		\$120,000.00
DEDUCT A	DELETION OF TUNNEL		\$39,000.00		\$45,000.00		\$75,000.00		NOT PROVIDED
DEDUCT B	DELETION DANCE PAVILION/NEW #4 PAVILION		\$19,000.00		\$25,000.00		\$25,000.00		NOT PROVIDED
DEDUCT C	DELETION RESTROOM BLDG #3		\$50,000.00		\$16,000.00		\$125,000.00		NOT PROVIDED
DEDUCT D	DELETION PAVILIONS 1,2 AND 3		\$18,000.00		\$35,000.00		\$25,000.00		NOT PROVIDED

**\* IRREGULARITIES LEGEND**

- A -- No Power - of - Attorney
- B -- No Affidavit of Primary Office Location
- C -- Incorrect Summation of Base Bid Total
- D -- Proposal Unsigned or Improperly Signed or no Corporate Seal
- E -- Incomplete Extensions
- F -- No Bid Proposal
- G -- Improper Bid Bond
- H -- No Certificate of Competency Number
- I -- No First Source Hiring Compliance Statement
- J -- No Minority Compliance Statement
- K -- No Duplicate Bid Proposal
- L -- No Duplicate Bid Bond
- M -- No City Occupational License

IT HAS BEEN DETERMINED BY THE DEPARTMENT OF CAPITAL IMPROVEMENTS THAT THE LOWEST RESPONSIBLE AND RESPONSIVE BID IS FROM **REGOSA ENGINEERING, INC** FOR THE TOTAL AMOUNT OF **\$1,108,179.00**

IF THE ABOVE CONTRACTOR IS NOT THE LOWEST BIDDER, EXPLAIN:  
In the revised amount of \$1,108,179.00 for the Total Bid under Section 18-52(h)  
of the City Code and Ordinance No.11087 of the 10% Local Vendor Preference  
Provision. Letter of acceptance by Draguisa Gomeru, president of Regosa  
Engineering, Inc dated June 27th, 2003 (see attached)

*O.K. Approved - A*  
*6/27/03*



Department of Capital Improvements  
PROJECT FACT SHEET

Emergency:

Project Name: OLD VIRGINIA KEY BEACH PARK RENOVATIONS & REPAIRS, PHASE I

Project Location: 3861 RICKENBAKER CSWY Commissioner District: 2

Project Number: B-3282A Initiating Dept.: Virginia Key Beach Park Trust

Project Manager/Ext. No.: Sandra Vega, #1243 Project Budget: \$1,230,839.00

Homeland Defense  Account Number: 331416 Amount: \$1,110,179.00

Federal (C.D.B.G.)  Account Number: \_\_\_\_\_ Amount: \_\_\_\_\_

S.N.P.B.  Account Number: 333128 Amount: \$57,480.00

Other: VKBPT  Account Number: 116004 Amount: \$63,180.00

PROJECT SCOPE

The project consists of the furnishing of all labor, materials and equipment for the renovations & repairs of Old Virginia key Beach Park existing buildings and structures.  
Buildings and Structures to be renovated and repair are Large Bathhouse (2,120 sq.ft.), Concession Building (3,575 sq.ft.) and Carousel (2,513 sq.ft.)

PROJECT COSTS

DESIGN PHASE	A/E Firm: <u>Johnson Associates Architects, Inc</u>	(A) Actual
	Address: <u>4770 Biscayne Boulevard Suite 800</u>	(E) Estimate
	City, State, Zip: <u>Miami, Florida 33137</u>	
	Contact Person: <u>Richard K Johnson, AIA</u>	
	Telephone/E-Mail: <u>johnson@jaarchitects.com</u>	
	Type of Work: <u>Renovations &amp; Repairs</u>	A/E Firm/Fee: <u>\$120,660.00</u>
	Comments:	Additional Design Services: <u>N/A</u>
	<u>Telephone 305-377-0621</u>	In-house Design Cost: <u>N/A</u>
	<u>Historical Consultant Heisenbottle Architects</u>	Intermediate Services: <u>N/A</u>
	<u>Telephone 305-446-7799</u>	CIP Design Administration: <u>N/A</u>
	<b>Design Phase Total: <u>\$120,660.00</u></b>	

CONSTRUCTION PHASE

Contractor: Regosa Engineering, Inc

Address: 46 NW 36th Street

City, State, Zip: Miami, Florida 33127

Contact Person: Draguisa Gomero

Telephone/E-mail: 305.576.7450

Class: P  
(J = Joint P = Prime S = Sub)

Minority Status: F  
(B = Black F = Female H = Hispanic N = None)

Established: 7 years

License Number: CGC 059495

Sub-Contractors:  
Self \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Construction Contract Amount: \$1,108,179.00 (BID)

CIP Construction Administration: N/A (E)

Misc. Construction Costs: \$2,000.00 (E)

**Construction Phase Total: \$1,110,179.00**

Total Project Cost: \$1,230,839.00

# City of Miami



JORGE C. CANO, P.E.  
Director

JOE ARRIOLA  
City Manager

VIA FACSIMILE

June 27, 2003

Regosa Engineering, Inc.  
46 NW 36<sup>th</sup> Street  
Miami, Florida 33127  
Attn: Ms. Draguisa Gomero

**RE: Old Virginia Key Beach Park Renovations & Repairs, Phase I, B-3282A, Bid Proposal – Local Preference**

Dear Ms Gomero:

On June 17, 2003, the Department of Capital Improvements received and publicly opened and read sealed bids for the above referenced project. In accordance with the "Instructions to Bidders" contained in the bid specifications, TLMC Enterprise, Inc., submitted the first lowest responsible and responsive bid for the bid price of \$1,108,179.00 for the Total Bid. However, Section 18-52(h) of the City Code, as amended in Ordinance No. 11087, states that the City Commission may offer to a responsible and responsive local bidder, whose primary office is located in the City of Miami, the opportunity of accepting a contract at the low bid amount, if the original bid amount submitted by the local vendor does not exceed 110 percent of the lowest other responsible and responsive bidder.

As a local vendor, your firm meets the above requirements. Please sign below to indicate your firm's acceptance or rejection of the bid at the low bidder's total bid price of \$1,108,179.00, subject to City Commission approval, and immediately return the original of this letter to the Capital Improvements no later than July 1<sup>st</sup>, 2003.

Sincerely,

Jorge C. Cano P.E., Director  
Department of Capital Improvements

ACCEPT  
 REJECT

Name: DRAGUISA GOMERO

Signature: [Signature]

Title: president

Date: June 27, 2003

Ans  
JBO/SV/sv

cc: file, Central B-3282A

DEPARTMENT OF CAPITAL IMPROVEMENTS

444 S.W. 2nd Avenue / Miami, FL 33130 / (305) 416-1280 / Fax: (305) 416-2153  
Mailing Address: P.O. Box 330708 Miami, FL 33233-0708

CONTRACT

This AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2003, by and between the City of Miami, Florida, a municipal corporation of the State of Florida, party of the first part, (hereinafter sometimes called the "City"), and REGOSA ENGINEERING, INC.

Party of the second part (hereinafter sometimes called the "Contractor")

WITNESSETH: That the parties hereto, for the considerations hereinafter set forth, mutually agree as follows:

ARTICLE 1. SCOPE OF THE WORK: The Contractor shall furnish all labor, materials and equipment and perform all the work in the manner and form provided by the Contract Documents, for the project entitled:

OLD VIRGINIA KEY BEACH PARK RENOVATIONS AND REPAIRS, PHASE I, B-3282A.

ARTICLE 2. THE CONTRACT SUM: The City shall pay to the Contractor, for the faithful performance of the Contract, in lawful money of the United States, and subject to additions and deductions and based on unit prices (where applicable), all as provided in the Proposal and other Contract Documents, the sum of (\$ 1,108,179.00 ).

One Million One Hundred Eight Thousand One Hundred Seventy Nine Dollars and NO Cents.

ARTICLE 3. PARTIAL AND FINAL PAYMENTS: In accordance with the provisions fully set forth in the "General Conditions" of the "Specifications," and subject to additions and deductions as provided, the City shall pay the Contractor as follows:

- (a) On or before the 10<sup>th</sup> day of each calendar month, the City shall make partial payments to the Contractor on the basis of a duly certified and approved estimate of work, performed during the preceding calendar month by the Contractor, less ten (10%) percent of the amount of such estimate, which is to be retained by the City until all work has been performed strictly in accordance with this Agreement and until such work has been accepted by the City.
- (b) Upon submission by the Contractor of evidence satisfactory to the City that all payrolls, material bills and other costs incurred by the Contractor in connection with the construction of the work have been paid in full, and also, after all guarantees that may be required in the Specifications or by the Contractor have been furnished and are found acceptable by the City, final payment on account of this Agreement shall be made within sixty (60) days after completion by the Contractor of all work covered by this Agreement and acceptance of such work by the City.

ARTICLE 4. TIME OF COMPLETION: The Contractor shall commence the work to be performed under this Contract within the number of consecutive days after the date of written notice from the Director of the Department of Capital Improvements to begin work as noted in the Proposal, and shall fully complete the Contract in accordance with the Contract Documents within the number of working days as set forth in the Proposal.

It is mutually agreed between the parties hereto, that time is the essence of this Contract, and, in the event that construction of the work is not completed within the time herein specified, it is agreed that from the compensation otherwise to be paid to the Contractor, the City may retain for each day thereafter, Sundays and holidays included, that the work remains uncompleted, the sum set forth in the General Conditions of the Specifications, as modified by Division 2 - Special Provisions, which sum represents the actual damage which the City of Miami, Florida, will have sustained per day by failure of the Contractor to complete the work within the time stipulated, and this sum is not a penalty, but will be the liquidated damage that City will have sustained in event of such default by the Contractor.

ARTICLE 5. ADDITIONAL BOND: It is further mutually agreed between the parties hereto, that if, at any time after the execution of this Agreement and the Performance Bond hereto attached, when required for its faithful performance, the City shall deem the surety or sureties upon such bond to be unsatisfactory, or if, for any reason, in the opinion of the Engineer; such bond ceases to be adequate to cover the performance of the work, the Contractor shall, at his expense, within five (5) days after receipt of notice from the Engineer so to do, furnish an additional bond or bonds in such form and amount, and with such surety or sureties as shall be satisfactory to the City. In such event, no further payment to the Contractor shall be deemed to be due under this Agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the City.

ARTICLE 6. CONTRACT DOCUMENTS: All of the documents hereinafter listed form the Contract and they are as fully as part of the Contract as if hereto attached, or repeated in this Agreement:

ADVERTISEMENT FOR BIDS  
PROPOSAL  
BID BOND  
CONTRACT  
PERFORMANCE BOND  
MAINTENANCE PERFORMANCE BOND  
INSTRUCTIONS TO BIDDERS  
SPECIFICATIONS  
ADDENDA

PLANS: As prepared by: Johnson Associates Architects, Inc  
Entitled: Old Virginia Key Beach Park Renovations & Repairs,  
Phase I Project, B-3298A

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and date first above written in five (5) counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original contract.

(SEAL)

THE CITY OF MIAMI, FLORIDA  
Party of the first part

ATTEST:

BY: \_\_\_\_\_

Joe Arriola  
City Manager

\_\_\_\_\_  
Priscilla A. Thompson  
City Clerk

WITNESS: (If Corporation,  
attach Seal and Attest by Secretary)

CONTRACTOR:

\_\_\_\_\_  
Party of the second part

BY: \_\_\_\_\_

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Employer Tax I.D. Number)

RESOLUTION NO. \_\_\_\_\_

APPROVED AS TO INSURANCE  
REQUIREMENTS:

\_\_\_\_\_  
Diane Ericson, Director, Director  
Risk Management

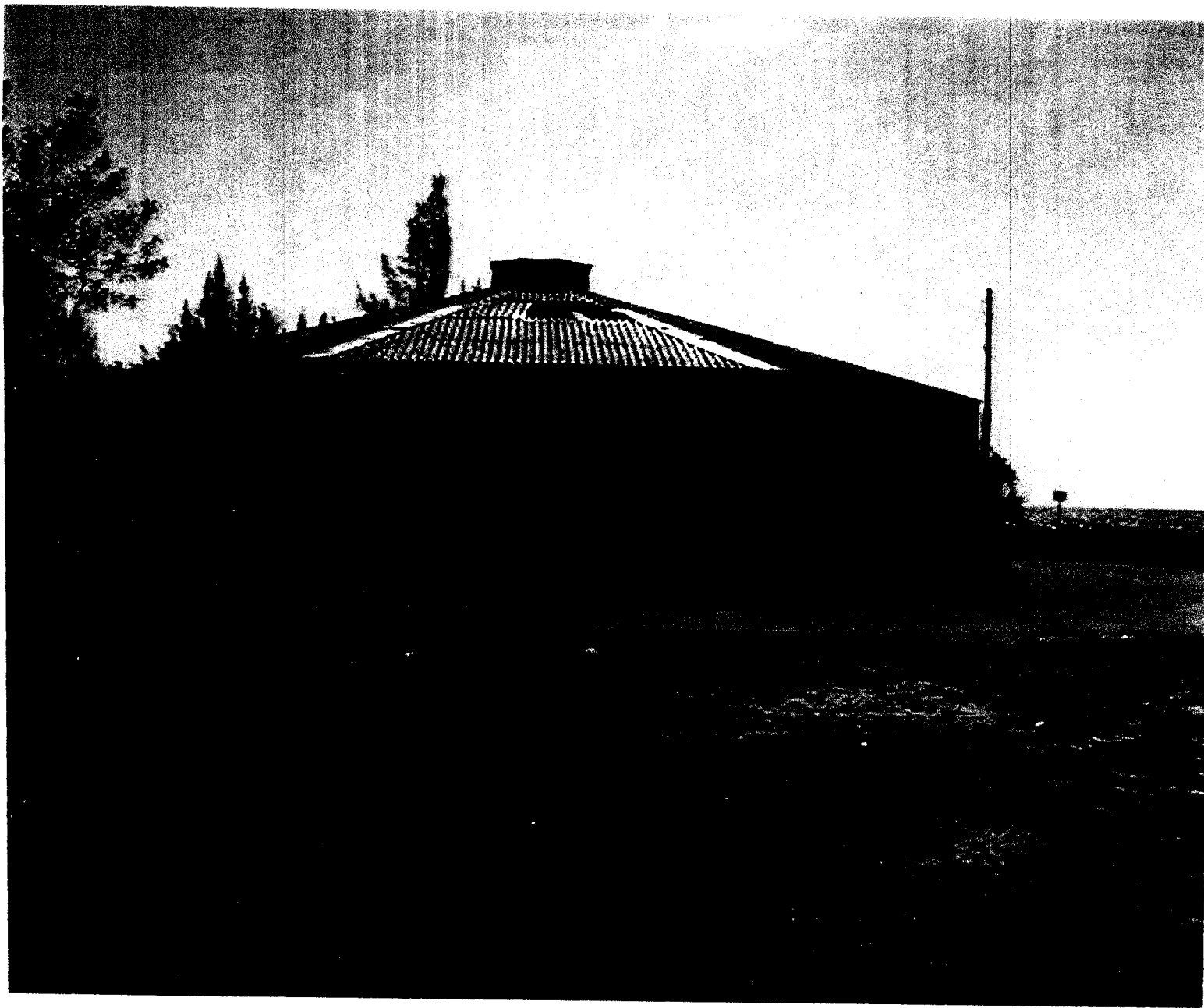
APPROVED AS TO ENGINEERING:

APPROVED AS TO FORM AND  
CORRECTNESS:

\_\_\_\_\_  
Jorge C. Cano, P.E.  
Director  
Department of Capital Improvements

\_\_\_\_\_  
Alejandro Vilarello  
City Attorney





**OLD VIRGINIA KEY BEACH PARK - CARROUSEL**



**OLD VIRGINIA KEY BEACH PARK - LARGE BATHHOUSE**



**OLD VIRGINIA KEY BEACH PARK - CONCESSION**



**OLD VIRGINIA KEY BEACH PARK – SMALL RESTROOM**



**OLD VIRGINIA KEY BEACH PARK – SMALL PAVILION**

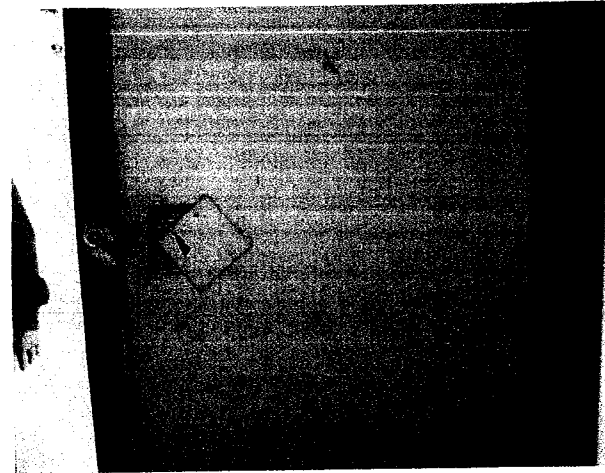
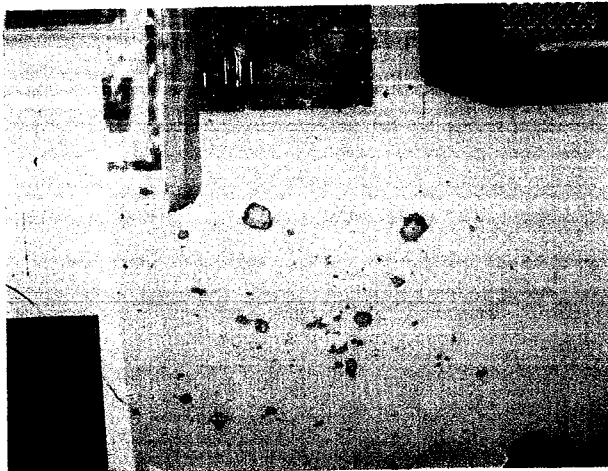
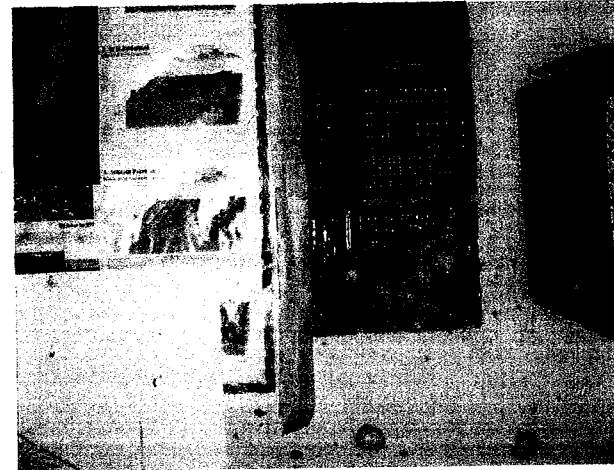
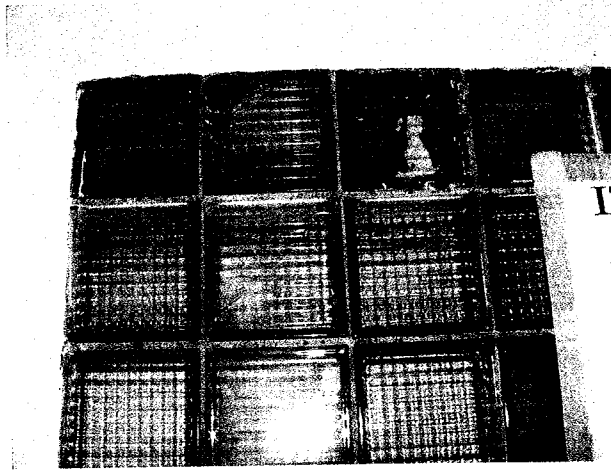


**OLD VIRGINIA KEY BEACH PARK – LARGE PAVILION**



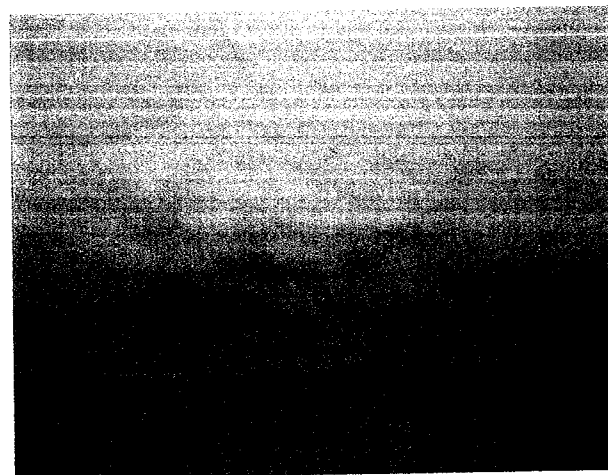
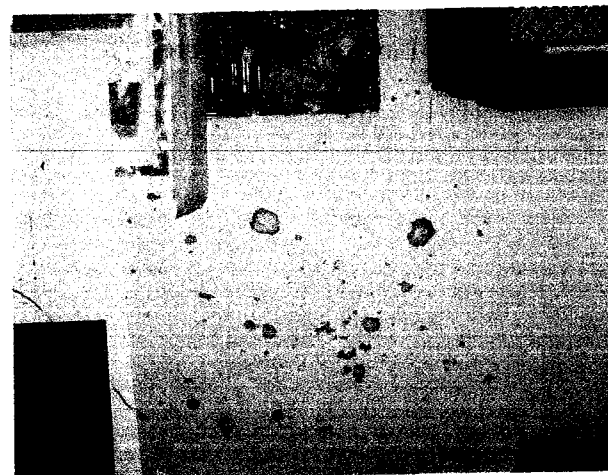
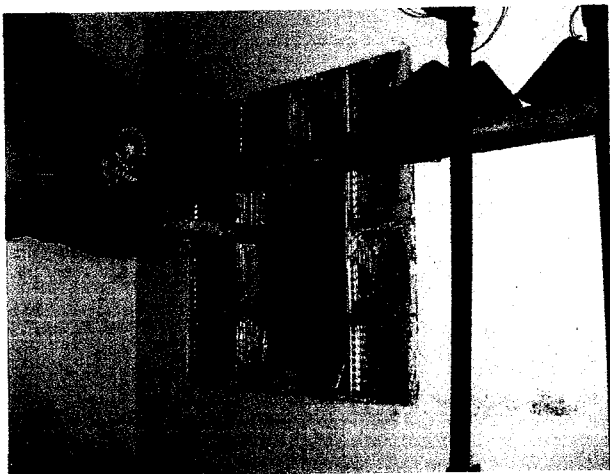
**OLD VIRGINIA KEY BEACH PARK – TUNNEL**

## Small Bathhouse – Interior Conditions

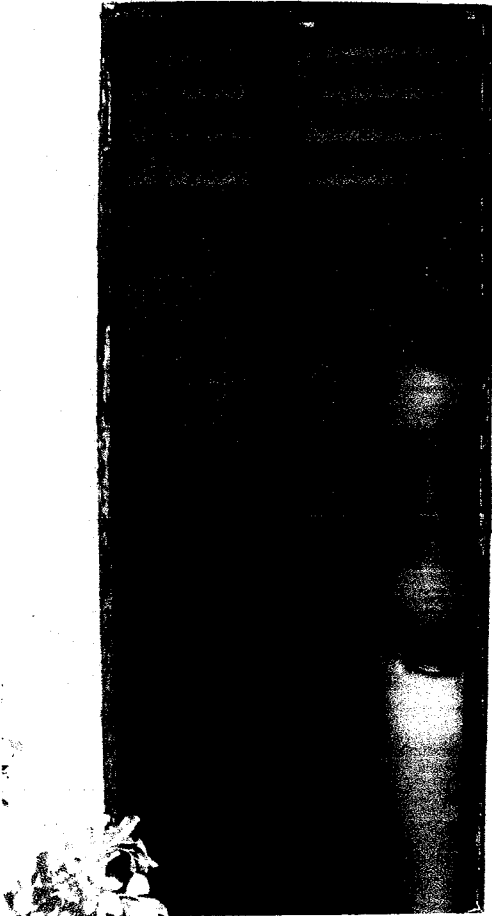




## Small Bathhouse – Interior Conditions

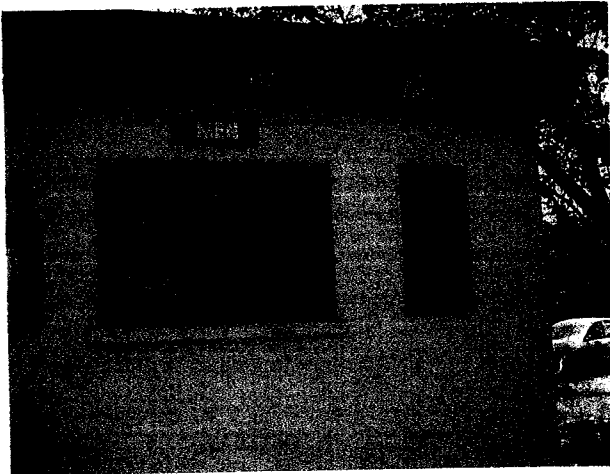
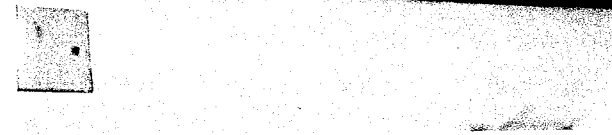
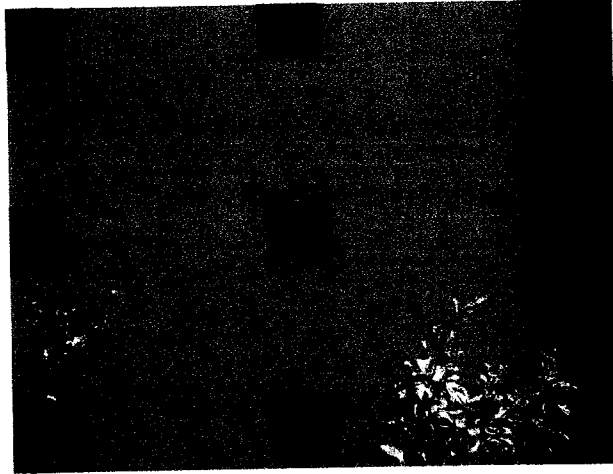


**Small Bathhouse – Exterior Conditions**



767

## Small Bathhouse – Exterior Conditions





**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM

1. DATE: 7/22/03 DISTRICT: 2  
 NAME OF PROJECT: BICENTENNIAL PARK ENVIRONMENTAL PHASE I-II, TANK REMOVAL  
 INITIATING DEPARTMENT/DIVISION: Economic Development  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Bob Schwarzreich 305.416.1418  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: R-02-1200 CIP/PROJECT NUMBER: 331418  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$90,000  
 SOURCE OF FUNDS: Bicentennial Park Improvements  
 ACCOUNT CODE(S): CIP # 331418

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: Bob Schwarzreich and Evans Environmental & Geosciences

DESCRIPTION OF PROJECT: Environmental site assessment and remediation services for the Bicentennial Park Project.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 10/29/02

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

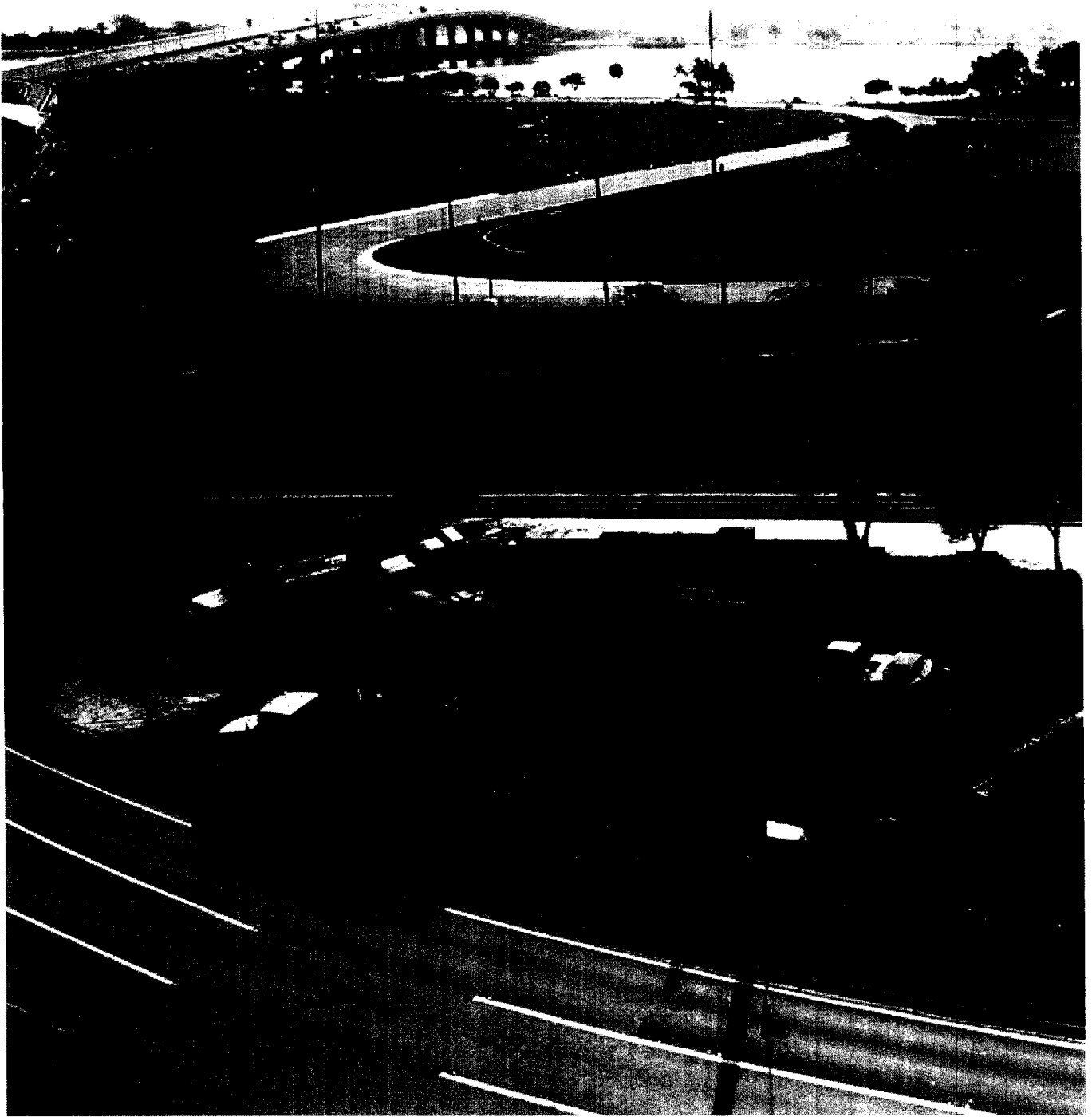
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Final report to be filed with CIP. Send us a memo. Only cost \$75,000, but even though commission approved for \$90,000, excess must come back to CIP budget if not needed by consultant.

APPROVAL: Robert D. Bonds  
BOND OVERSIGHT BOARD

DATE: July 22, 2003

Enclosures: Back-Up Materials  YES  NO



**April 29, 2003 – UST Removal @ Bicentennial Park**



APPROVED AT 10/29/02 COMMISSION MEETING

NON-AGENDA	A RESOLUTION OF THE MIAMI CITY COMMISSION APPROVING THE ACQUISITION OF ENVIRONMENTAL SITE ASSESSMENT AND REMEDIATION SERVICES, IN AN AMOUNT NOT TO EXCEED \$90,000, FROM EVANS ENVIRONMENTAL & GEOSCIENCES, UNDER EXISTING STATE OF FLORIDA SNAPS II CONTRACT NO. 9731896-3, EFFECTIVE THROUGH MAY 1, 2003, AND SUBJECT TO ANY EXTENSIONS, FOR THE BICENTENNIAL PARK PROJECT; ALLOCATING FUNDS FROM CAPITAL IMPROVEMENT PROJECT NO. <del>331418</del> , ENTITLED "BICENTENNIAL PARK"; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSE.	<del>RESOLUTION 02-1200</del> MOVED: GONZÁLEZ SECONDED: REGALADO ABSENT: TEELE
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# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 7/22/03 DISTRICT: 5  
 NAME OF PROJECT: LITTLE HAITI PARK - ADJACENT LAND APPRAISALS  
 INITIATING DEPARTMENT/DIVISION: Economic Development  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Dirk Duval / 305.416.1458 & Madeline Valdes / 305.416.1461  
 C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 331412  
 ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
 (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$7,750  
 SOURCE OF FUNDS: HLDNI Bonds - Little Haiti Park Land Acquisition & Development  
 ACCOUNT CODE(S): CIP # 331412  
 If grant funded, is there a City match requirement?  YES  NO  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: Dirk Duval and Keith Carswell  
 DESCRIPTION OF PROJECT: Appraisal services for property located at 6311 - 29 NE 2 Avenue. (Parcel 92) Two appraisals.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: NA  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: \_\_\_\_\_  
 CONSTRUCTION COST: \_\_\_\_\_  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Request City to revise appraisal quotes.  
 \_\_\_\_\_  
 \_\_\_\_\_

APPROVAL: Robert O. Flande DATE: July 22, 2003  
 BOND OVERSIGHT BOARD



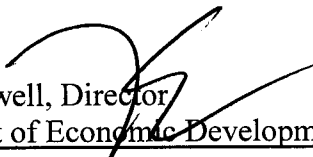
**INTER-OFFICE MEMORANDUM**

TO : Homeland Defense/Neighborhood Improvement

DATE : June 14, 2003

FILE :

SUBJECT : Procurement of Appraisal  
Services for property located at  
6311-29 NE 2<sup>nd</sup> Avenue for Little  
Haiti Park

FROM :   
Keith Carswell, Director  
Department of Economic Development

REFERENCES :

ENCLOSURES:

As part of the development of Little Haiti Park the Department of Economic Development has identified the property located at 6311-29 Northeast 2<sup>nd</sup> Avenue as a potential site for acquisition within the proposed park boundaries. New Bethany Baptist Mission, Inc. ("Property Owner's") has been approached regarding the possible acquisition, and has granted our department permission to determine a fair market value for the purchase of the property.

This memorandum serves to request recommendation of the Homeland Defense/Neighborhood Improvement Bond Oversight Board for funds in the amount of Seven Thousand Seven Hundred and Fifty (\$7,750) dollars to procure (2) Appraisals related to the negotiation and potential purchase of the property located at 6311-29 Northeast 2<sup>nd</sup> Avenue.

KC:mv:dd: m BOBappraisal6311-29NE2ndAV

ID BID TABULATION Master - CATEGORY A					JOB NO. A2315	
Appraisal App95-96.xls					APP95-96.XLS / BID	
SUBJECT PROPERTY : 6311-29 NE 2nd Avenue					Biging 5/1/97 7/1/2003	
APPRaisal COMPANY NAME	FEES FORM REPORTS	NARRATIVE REPORTS	TIME TO COMPLETE	MINORITY STATUS % of ownership / % of employment	Ethnicity	EXPERIENCE RATE
1 Alhale, Joseph, MAI J.B. Alhale and Assc., Inc. 3121 Commodore Plaza, Ste. 200 B Miami, Fla. 33133 (786) 552-0960 / Fax (786) 552-0970		<b>Declined</b>	30 days	50% / 50% Non- Minority	Balkan	
2 Allen, Ted V.P. Manager Blake, Joseph J & Associate, Inc. 255 Alhanbra Circle, Ste.680 Miami Fla.33134 448-1663 / Fax 448-7077		<b>\$4,000</b>		0% / 30% Non- Minority	Anglo	
3 Gallaher Jr., Robert, MAI Hegth -peth & Gallaher 7400 SW 50th Ter. Ste. 201 Miami ,Fla. 33155 663-1140/ Fax 663-1130		<b>Declined</b>		0% / 50% Non- Minority	Anglo	
4 Mrs Linda Molinari, CEG Prestige Appraisal Service, Inc. 2050 Coral Way, Ste. 514 Miami, Fla. 33145 856-8088 / Fax 856-8098		<b>Did not submit</b>		Female	Anglo	
5 Mark J. Quinlivan, MAI 5730 NW 74 St.,Ste. 300 South Miami ,Fla. 33143 663-6611 / Fax 665-4921		<b>Did not submit</b>	30 days	0% / 20% Non- Minority	Anglo	
6 Lee Waronker, MAI Waronker and Rosen, Inc. 5730 SW 74 Street, Ste.200 South Miami , Fla. 33143 665-8890 / Fax 665-5188		<b>\$3,750</b>		0% / 0% Non- Minority	Anglo	
7 Integra Appraisal & R.E. Economics Assoc. Cannon, Mikael Y., MAI Areaa ,Inc. 9400 S. Dadeland Blvd. 33156 Penthouse One Miami,Fla. 33156 670-0001/ Fax 670-2276		<b>\$4,800</b>	30 days	0% / 20% Non- Minority	Anglo	

JOSEPH J BLAKE AND ASSOCIATES, INC.

FACSIMILE TRANSMITTAL SHEET

TO: Dirk Duval FROM: Ted Allen  
FAX NUMBER: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_  
TOTAL NO. OF PAGES INCLUDING COVER: 3 DATE: \_\_\_\_\_  
RE: \_\_\_\_\_ SENDER'S PHONE NUMBER: 305-448-1663, Ext. #

URGENT  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY  PLEASE RECYCLE

IMPORTANT, PLEASE READ - THE INFORMATION CONTAINED IN THIS FACSIMILE IS INTENDED ONLY FOR THE PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT OR AN AGENT RESPONSIBLE FOR DELIVERING THE MESSAGE TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT YOU HAVE RECEIVED THIS DOCUMENT IN ERROR. ANY REVIEW, DISSEMINATION, DISTRIBUTION OR COPYING OF THIS MESSAGE IS STRICTLY PROHIBITED. IF YOU RECEIVED THIS FACSIMILE COMMUNICATION IN ERROR, PLEASE NOTIFY US AT (305) 448-1663 AND RETURN THE ORIGINAL TO US BY MAIL. THANK YOU

NOTES/COMMENTS:

255 ALHAMBRA CIRCLE, CORAL GABLES, FL 33134  
TEL: (305) 448-1663, FAX: 305-448-7077

June 26, 2003

**REQUEST FOR APPRAISAL QUOTE**

You are invited to submit a quote to prepare an appraisal report for the property located at 6311-29 NE 2<sup>nd</sup> Avenue ("New Bethany Baptist Mission, Inc."). The above referenced property contains approximately 32,500 square feet. The purpose of the appraisal is to estimate the "Market Value" of the fee simple interest of the Highest and Best Use of the property. The appraisal shall be performed in accordance with Exhibit "A" attached hereto.

Please complete the information requested at the bottom of this page. This information must be received by the Department of Economic Development no later than 3:00 PM, Tuesday July 1, 2003. You may fax your proposal to my attention at (305) 416-2156, or mail, or personally deliver your proposal to:

Keith Carswell, Director  
Department of Economic Development  
City of Miami  
444 SW 2 Avenues, 3<sup>rd</sup> Floor  
Miami, FL 33130

If you have any questions, please contact Dirk Duval of my staff at (305) 416-1458.

	<u>ADDRESS</u>	<u>FOLIO</u>	<u>FEE</u>
Job No. A2313	6311-29 NE 2 <sup>nd</sup> Avenue	01-3218-020-0130	<u>N/A</u>

Hourly fee in the event expert testimony is required:

N/A

Appraisal company: J.B. ALHALE & ASSOCIATES, INC.

Telephone/Extension: 786 552 0960

Date: 6/30/2003

*Due to my current work load,  
I will not bill for this job.  
J.A.*

June 26, 2003

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Miami, FL 33130

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	<u>ADDRESS</u>	<u>FOLIO</u>	<u>FEE</u>
Job No. A2313	6311-29 NE 2 <sup>nd</sup> Avenue	01-3218-020-0130	<u>4</u>

Hourly fee in the event expert testimony is required:

150<sup>00</sup>

Appraisal company: Joseph J. Bluche & Assoc Inc

Telephone/Extension: 305.448.1663

Date: June 27 2003

**Ted Allen, MAI**  
State Certified General Real Estate Appraiser  
#RZ 0000428

 KC:rv:dd:AssignInvitationA2315

## Exhibit "A"

APPRAISAL ASSIGNMENT

Job Number: A2313 Category of Work: "A"

Property / Folio No.: 8311-29 Northeast 2<sup>nd</sup> Avenue 01-3218-020-0130

Size: 32,500 Sq Ft

Current Use: Church

Current Zoning: Industrial

Type of Appraisal: Full Narrative, or Land Report form.

Time to Complete Appraisal: No more than 30 days from date of notice of award.

Number of bound, signed certified copies required: Four

City Contact Person: Dirk Duval, (305) 416-1458

PURPOSE OF THE APPRAISAL:

a) Estimate the "Market Value" of the fee simple interest of the Highest and Best Use of the property.

THE APPRAISAL REPORT SHOULD INCLUDE THE FOLLOWING:

- 1) The appraisal report shall be performed in compliance with the professional services agreement with the City for appraisal services.
- 2) The appraisal report must consider all three approaches to value and provide an explanation to the weight given to each approach in arriving at the final reconciliation of value. In the event an approach is not used, please provide justification.
- 3) In calculating the Market Value the appraiser should analyze and provide current local market data and submit adjustment tables of comparables.
- 4) If utilizing a Land Sales Comparable Table to calculate Sales Price per Square Foot, please provide line item adjustments for a better understanding of the Summary and Land Value Correlation conclusion.
- 5) Provide source and proof of capitalization rate for the income approach to value in local market versus other market when applicable.
- 6) Provide Market Value as if taxable property, whichever is applicable.
- 7) The appraisal report should be in compliance with the current Uniform Standard of Professional Appraisal Practice (USPAP) according to Section 475, Part II, of the Florida Statutes.
- 8) The City of Miami reserves the right to review the appraisal report and submit its comments. The final report will be due five days after the appraisal is reviewed by City's staff.

AppAssignA2315.doc

# GALLAHER & BIRCH, INC.

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Real Estate Appraisers and Consultants

June 27, 2003

Keith Carswell, Director  
Department of Economic Development  
City of Miami  
444 SW 2<sup>nd</sup> Avenue  
Miami, Florida 33130

Via Fax: 305-416-2156

Re: Job # A2313 6311-29 NE 2<sup>nd</sup> Avenue  
Miami

Dear Mr. Carswell:

Thank you for the Request For Appraisal Quote received today. Unfortunately our current workload prevents us from being able to deliver a report within your 30-day requirement. We therefore decline to submit a fee.

Thank you for the request. Hopefully we will be able to respond to your future requests.

Sincerely,



Robert E. Gallaher, MAI CRE  
State Certified General Real  
Estate Appraiser 0000098

June 26, 2003

**REQUEST FOR APPRAISAL QUOTE**

You are invited to submit a quote to prepare an appraisal report for the property located at 6311-29 NE 2<sup>nd</sup> Avenue ("New Bethany Baptist Mission, Inc."). The above referenced property contains approximately 32,500 square feet. The purpose of the appraisal is to estimate the "Market Value" of the fee simple interest of the Highest and Best Use of the property. The appraisal shall be performed in accordance with Exhibit "A" attached hereto.

Please complete the information requested at the bottom of this page. This information must be received by the Department of Economic Development no later than 3:00 PM, Tuesday July 1, 2003. You may fax your proposal to my attention at (305) 416-2156, or mail, or personally deliver your proposal to:

Keith Carswell, Director  
Department of Economic Development  
City of Miami  
444 SW 2 Avenues, 3<sup>rd</sup> Floor  
Miami, FL 33130

If you have any questions, please contact Dirk Duval of my staff at (305) 416-1458.

	<u>ADDRESS</u>	<u>FOLIO</u>	<u>FEE</u>
Job No. A2313	6311-29 NE 2 <sup>nd</sup> Avenue	01-3218-020-0130	<u>83,750</u>

Hourly fee in the event expert testimony is required:

8150

Appraisal company: WARONKER & ROSEN, INC

Telephone/Extension: 305-665-8890 ext 102

Date: 6/26/03



June 26, 2003

**REQUEST FOR APPRAISAL QUOTE**

You are invited to submit a quote to prepare an appraisal report for the property located at 6311-29 NE 2<sup>nd</sup> Avenue ("New Bethany Baptist Mission, Inc."). The above referenced property contains approximately 32,500 square feet. The purpose of the appraisal is to estimate the "Market Value" of the fee simple interest of the Highest and Best Use of the property. The appraisal shall be performed in accordance with Exhibit "A" attached hereto.

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Department of Economic Development  
City of Miami  
444 SW 2 Avenues, 3<sup>rd</sup> Floor  
Miami, FL 33130

If you have any questions, please contact Dirk Duval of my staff at (305) 416-1458.

	<u>ADDRESS</u>	<u>FOLIO</u>	<u>FEE</u>
Job No. A2313	6311-29 NE 2 <sup>nd</sup> Avenue	01-3218-020-0130	<del>\$ 7,800</del>

Hourly fee in the event expert testimony is required:

\$ 150.00

Appraisal company: INTEGRA Realty Resources

Telephone/Extension: 305-670-0001 (250)

Date: 7/1/03

 KC:mv:dd:AssignInvitationA2315

**INTEGRA** Realty Resources  
Area / South Florida  
9400 S. Dadeland Blvd.  
Penthouse One  
Miami, FL 33156-2817

## Exhibit "A"

APPRAISAL ASSIGNMENT

**Job Number:** A2313 **Category of Work:** "A"

**Property / Folio Nos.** 6311-29 Northeast 2<sup>nd</sup> Avenue 01-3218-020-0130

**Size:** 32,500 Sq Ft

**Current Use:** Church

**Current Zoning:** Industrial

**Type of Appraisal:** Full Narrative, or Land Report form.

**Time to Complete Appraisal:** No more than 30 days from date of notice of award.

**Number of bound, signed certified copies required:** Four

**City Contact Person:** Dirk Duval, (305) 416-1458

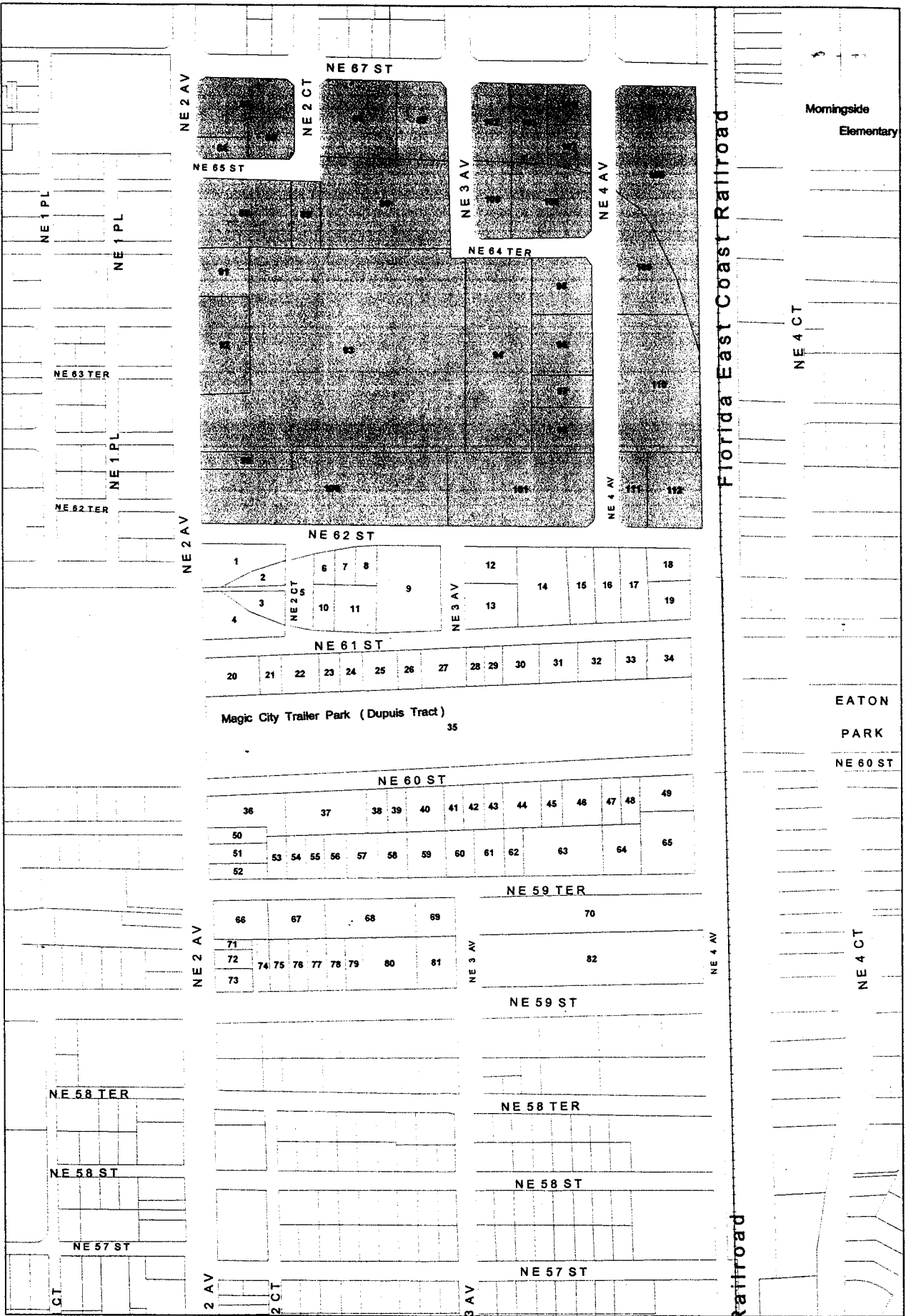
PURPOSE OF THE APPRAISAL:

- a) Estimate the "Market Value" of the fee simple interest of the Highest and Best Use of the property.

THE APPRAISAL REPORT SHOULD INCLUDE THE FOLLOWING:

- 1) The appraisal report shall be performed in compliance with the professional services agreement with the City for appraisal services.
- 2) The appraisal report must consider all three approaches to value and provide an explanation to the weight given to each approach in arriving at the final reconciliation of value. In the event an approach is not used, please provide justification.
- 3) In calculating the Market Value the appraiser should analyze and provide current local market data and submit adjustment tables of comparables.
- 4) If utilizing a Land Sales Comparable Table to calculate Sales Price per Square Foot, please provide line item adjustments for a better understanding of the Summary and Land Value Correlation conclusion.
- 5) Provide source and proof of capitalization rate for the Income approach to value in local market versus other market when applicable.
- 6) Provide Market Value as if taxable property, whichever is applicable.
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- 8) The City of Miami reserves the right to review the appraisal report and submit its comments. The final report will be due five days after the appraisal is reviewed by City's staff.

AppAssignA2315.doc





# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 7/22/03  
 NAME OF PROJECT: Neo Lofts Greenway Segment  
 INITIATING DEPARTMENT/DIVISION: Capital Improvements (with Mayor's office)  
 INITIATING CONTACT PERSON/CONTACT NUMBER: Dianne Johnson 416-1285  
 C.I.P. DEPARTMENT CONTACT: Dianne Johnson 416-1285  
 RESOLUTION NUMBER: \_\_\_\_\_ CIP/PROJECT NUMBER: 341211  
 ADDITIONAL PROJECT NUMBER: n/a

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
 TOTAL DOLLAR AMOUNT: \$250,000 requested from \$1,000,000 Current Greenway Bond Appropriation  
\$2,000,000 Total Greenway Bond Allocation  
 SOURCE OF FUNDS: Homeland Defense Neighborhood Improvement Bonds - Greenways  
 ACCOUNT CODE(S): CIP # 341211

If grant funded, is there a City match requirement?  YES  NO Not applicable  
 AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
 Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
 Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
 Individuals / Departments who provided input: Otto Boudet, Mayor's Office; Albert Dominguez & Len Helmers, Public Works; Cesar Gonzalez & Juan Ordonez, CIP; Alex Vilarello & Rafael Suarez-Rivas, Law; Glenn Marcos, Procurement; Lavinia Freeman & Brenda Marshall, Trust for Public Land; Dave Miller, Miami River Commission  
 DESCRIPTION OF PROJECT: Construction of greenway segment & road improvements in public right-of-way on South River Drive from SW 1st Street to Flagler St.; includes: widened sidewalks, curb and gutter, drainage, paving and striping, roadwork, lighting and landscaping. Developer will contribute \$30,000 & perform construction.

ADA Compliant?  YES  NO  N/A  
 Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/22/03  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
 Time Approval  6 months  12 months Date for next Oversight Board Update: 4 weeks to Audit  
6 mos 6 mths on Project

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
 Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
 DESIGN COST: Estimate \$28,000; funded by Trust for Public Land  
 CONSTRUCTION COST: \$280,000  
 Is conceptual estimate within project budget?  YES  NO  
 If not, have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
 Individuals / Departments who provided input: \_\_\_\_\_  
 Justifications for change: \_\_\_\_\_  
 Description of change: \_\_\_\_\_  
 Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
 Have additional funds been identified?  YES  NO  
 Source(s) of additional funds: \_\_\_\_\_

Time impact Walter Haves accepted to work w/ Staff on plan for all  
 Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
 Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
This project will tie into additional greenway segments City is constructing further south on S. River Dr. & south of Jose Marti Park and is part of implementation of Miami River Greenways Master Plan approved, in principle, by City Commission by Resolution 01-440. 1) What is cost per sq. ft.? 2) Right-of-way will be maintained by City of Miami Public Works. 3) Place line item in City budget for value of maintenance. 4) Meeting to be scheduled with appropriate entities to discuss the formulation of a comprehensive plan for the remaining \$725,000 Greenway Bonds funds. 5) Create policies for developers to follow when developing along the Greenway areas, including the offering of their funds to use for Greenways along their project's sites.

APPROVAL: CIP will be and to include 225,700 sq ft to mandate new development to build greenway. cost engineering the drawings and DATE: July 22, 2003 - approving the costs  
 BOND OVERSIGHT BOARD  
Roberto Florida

Enclosures: Back-Up Materials  YES  NO

PUBLIC HEARING ITEMS CONT'D

11. **RESOLUTION - (J-03-) - (RATIFYING, APPROVING AND CONFIRMING THE CITY MANAGER'S DETERMINATION)  
(4/5THS VOTE)**

**RATIFYING, APPROVING AND CONFIRMING THE CITY MANAGER'S DETERMINATION THAT A COMPETITIVE BIDDING PROCESS IS NOT PRACTICABLE OR ADVANTAGEOUS, WAIVING THE REQUIREMENTS FOR SAID PROCEDURES; AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, WITH MAHONEY AND ASSOCIATES TO PROVIDE HEALTH BENEFITS CONSULTING SERVICES, IN A TOTAL AMOUNT NOT TO EXCEED \$120,000, FOR ONE YEAR, WITH THE OPTION TO EXTEND FOR ONE ADDITIONAL YEAR; ALLOCATING FUNDS FROM THE DIVISION OF RISK MANAGEMENT, ACCOUNT CODE NO. 515001.624401.6.650.**

R-03-852  
MOVED: GONZÁLEZ  
SECONDED: SANCHEZ  
ABSENT: TEELE

12. **RESOLUTION - (J-03-) - (AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT)**

**AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT, IN SUBSTANTIALLY THE ATTACHED FORM, BETWEEN THE CITY OF MIAMI ("CITY") AND NEO I, LLC ("NEO LOFTS"), TO PROVIDE FOR CITY'S PARTICIPATION IN A COOPERATIVE PROJECT TO CREATE A GREENWAY AND MAKE ROADWAY IMPROVEMENTS IN THE PUBLIC RIGHT-OF-WAY ALONG SOUTH RIVER DRIVE FROM FLAGLER STREET TO SW 1ST STREET, WHEREIN NEO LOFTS WILL CONTRIBUTE \$30,000 AND THE CITY WILL CONTRIBUTE UP TO \$250,000; FURTHER AFFIRMING AND ADOPTING THE CITY MANAGER'S FINDING OF AN EMERGENCY TO THE EFFECT THAT IT IS IN THE PUBLIC'S BEST INTEREST TO SELECT THE NEO LOFTS CONTRACTOR, CODINA CONSTRUCTION CORPORATION, FOR THIS WORK BY METHOD OTHER THAN COMPETITIVE PROCUREMENT; ALLOCATING FUNDS FOR THIS PURPOSE FROM CAPITAL IMPROVEMENT PROJECT NO. 341211, ENTITLED "GREENWAYS IMPROVEMENTS," UNDER THE HOMELAND DEFENSE - NEIGHBORHOOD IMPROVEMENT BOND PROGRAM.**

R-03-853  
MOVED: GONZÁLEZ  
SECONDED: SANCHEZ  
ABSENT: TEELE

- **Neo Lofts**

Presentation by Diane Johnson of the CIP Dept. The Neo Lofts Project is a part of the Miami River Greenways. The Miami River Commission and the Trust for Public Land went through a great deal of planning, involving the community, to come up with the Miami River Greenways Action Plan, which was approved by the City Commission in May of 2001. The current effort which involves the Neo Lofts covers the area from roughly I-95 to 12<sup>th</sup> Avenue. The City is working closely with the Miami River and the Trust for Public land in developing this area. The Neo Lofts Project would be located along South River Drive between Southwest 1<sup>st</sup> Street and Flagler Street. The City would provide funding of up to a maximum of \$250,000 for this project. Neo Lofts would provide \$30,000 in funding. The City would provide the design and Neo Lofts would provide the construction of the Greenway on both sides of the street and the street, itself. Improvements consist of road reconstruction, including paving, grating, site work and drainage plus extra wide sidewalks, landscaping and lighting. This project will be presented to the City Commission for consideration at the July 24, 2003 City Commission meeting. The square foot cost of this project is approximately \$10.50 or \$524 per linear foot. The project will be maintained by the City's Public Works Dept., as it is a public right-of-way.

Board Member Marko expressed discomfort with the fact that the Board is being asked to match \$250,000 to Neo Lofts' \$30,000 in development of this project. He also expressed discomfort with the idea of bypassing a competitive bid process in securing a contractor for this project.

Audit Subcommittee Chairman Reshefsky outlined the following conditions of approval: Line item in City budget for maintenance of the project; schedule a meeting with appropriate entities to discuss formulation of a

comprehensive plan for the entire remaining \$725,000 of Greenway Bond funds, plus the additional one million dollars in the second series; creation of policies for future developers to be required to make improvements when they come on line; six-month updates to be provided to the Board.

Miami River Committee (MRC) Assistant Director Brett Bibeau informed the Board that the MRC is in support of this project and will be recommending approval to the City Commission at the July 24<sup>th</sup> City Commission meeting. It is the MRC's hope that the remaining Greenway Bond funds will be used to bring to fruition the City Commission adopted Miami River Greenway Action Plan. Mr. Bibeau further informed the Board of the Trust for Public Land's opinion that the MRC should be the entity to operate a Greenway Trust.

Ms. Johnson suggested that if a group of people would be convening to strategize how the remaining Greenway Bond funds would be allocated, perhaps a member from the Board should attend such discussions. Board Member Harvey volunteered to attend such discussions on behalf of the Board.

Ms. Johnson agreed to provide the Board with photos of the site in its present condition. These photos will be published on the Board's website.

Board Member Marko suggested that as this group meets for discussions, consideration should be given to implementation of a plan to secure as much developer contributions as possible towards the Greenways.

Chairman Flanders, on behalf of the Board congratulated the Miami River Commission, the Trust for Public Land, the City Commission, the Urban Environmental League and all others involved in promoting and supporting the Greenway Action Plan to transform the Miami River.

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE NEO LOFTS PROJECT, WITH THE FOLLOWING CONDITIONS: (1) A LINE ITEM BE INCLUDED IN THE CITY BUDGET FOR MAINTENANCE OF THE PROJECT; (2) A MEETING BE SCHEDULED WITH APPROPRIATE ENTITIES TO DISCUSS FORMULATION OF A COMPREHENSIVE PLAN FOR THE ENTIRE REMAINING \$725,000 OF GREENWAY BOND FUNDS, PLUS AN ADDITIONAL \$1,000,000 OF SECOND SERIES FUNDS; (3) CREATION OF POLICIES FOR FUTURE DEVELOPERS TO BE REQUIRED TO MAKE IMPROVEMENTS AS THEY COME ON LINE; (4) PROVIDE THE BOARD WITH SIX-MONTH UPDATES OF THE PROJECT. IT IS FURTHER NOTED THAT THE BOARD EXPRESSED CONCERN THAT THIS PROJECT IS BEING AWARDED TO A DEVELOPER WITHOUT BENEFIT OF A COMPETITIVE PROCESS.

MOVED: M. REYES  
SECONDED: S. ARMBRISTER  
**NAYS: D. MARKO**  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES

**SIX MONTH UPDATES BY GARY RESHEFSKY:**

**1. BRENTWOOD VILLAGE**

This project was recommended for approval in January 2003, for consulting services re design for street improvements. The designs are now 60 percent complete. The construction estimate is \$700,000. The money is coming from District 5 Neighborhood Quality of Life Improvements. The construction is estimated to begin in March 2004. An update will be provided to the Board in January 2004. Photos of the existing condition of the project was provided to the Board.





**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM  
**6 MONTHS REVIEW UPDATE**

**1. DATE:** 7/22/03  
**NAME OF PROJECT:** Brentwood Village  
**INITIATING DEPARTMENT/DIVISION:** CIP  
**INITIATING CONTACT PERSON/CONTACT NUMBER:**  
**C.I.P. DEPARTMENT CONTACT:** Cesar R. Gonzalez / 305.416.1219  
**RESOLUTION NUMBER:** R-03-88 **CIP/PROJECT NUMBER:** 311715  
**ADDITIONAL PROJECT NUMBER:** \_\_\_\_\_  
(IF APPLICABLE)

**2. BUDGETARY INFORMATION:** Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$1,000,000.00 (\$200,000.00 approved for design phase during the 1/22/03 meeting.)  
SOURCE OF FUNDS: \$ District 5 Neighborhood Quality of Life Improvements  
ACCOUNT CODE(S): \_\_\_\_\_  
CIP # 311715  
If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**  
Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: 51<sup>ST</sup> St. & 52<sup>ND</sup> St., between NE 2<sup>ND</sup> Court and designs are at 60% complete. Construction estimate \$700,000 –consultant charged \$86,000. Estimate construction start: 3/04, Finish: 7/04.

Approved by Audit Committee?  YES  NO  N/A **DATE APPROVED:** 7/15/03  
Approved by Bond Oversight Board?  YES  NO  N/A **DATE APPROVED:** 7/22/03  
Approved by Commission?  YES  NO  N/A **DATE APPROVED:** 1/23/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months **Date for next Oversight Board Update:** 1/04

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A **DATE APPROVED:** \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A **DATE APPROVED:** \_\_\_\_\_

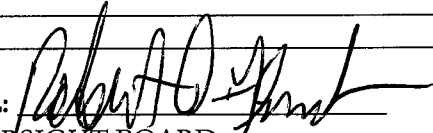
**5. REVISIONS TO ORIGINAL SCOPE**  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

**Fiscal Impact**  YES  NO **HOW MUCH?** \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

**Time impact** \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A **DATE APPROVED:** \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A **DATE APPROVED:** \_\_\_\_\_

**6. COMMENTS:** Request 6 Months update.

**APPROVAL:**  **DATE:** July 22, 2003  
BOND OVERSIGHT BOARD

HD/NIB MOTION 03-59

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE NEO LOFTS PROJECT, WITH THE FOLLOWING CONDITIONS: (1) A LINE ITEM BE INCLUDED IN THE CITY BUDGET FOR MAINTENANCE OF THE PROJECT; (2) A MEETING BE SCHEDULED WITH APPROPRIATE ENTITIES TO DISCUSS FORMULATION OF A COMPREHENSIVE PLAN FOR THE ENTIRE REMAINING \$725,000 OF GREENWAY BOND FUNDS, PLUS AN ADDITIONAL \$1,000,000 OF SECOND SERIES FUNDS; (3) CREATION OF POLICIES FOR FUTURE DEVELOPERS TO BE REQUIRED TO MAKE IMPROVEMENTS AS THEY COME ON LINE; (4) PROVIDE THE BOARD WITH SIX-MONTH UPDATES OF THE PROJECT. IT IS FURTHER NOTED THAT THE BOARD EXPRESSED CONCERN THAT THIS PROJECT IS BEING AWARDED TO A DEVELOPER WITHOUT BENEFIT OF A COMPETITIVE PROCESS.

MOVED: M. REYES  
SECONDED: S. ARMBRISTER  
**NAYS: D. MARKO**  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES

SIX MONTH UPDATES BY GARY RESHEFSKY:

**1. BRENTWOOD VILLAGE**

This project was recommended for approval in January 2003, for consulting services re design for street improvements. The designs are now 60 percent complete. The construction estimate is \$700,000. The money is coming from District 5 Neighborhood Quality of Life Improvements. The construction is estimated to begin in March 2004. An update will be provided to the Board in January 2004. Photos of the existing condition of the project was provided to the Board.



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM 6 MONTHS REVIEW UPDATE

1. DATE: 7/22/03

NAME OF PROJECT: Caribbean Marketplace Development & Black Box Theatre Development

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER: Andre Bryan 305.416.1211

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-89 CIP/PROJECT NUMBER: 331412

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$300,000.00 approved at 1/22/03 meeting for design phase

SOURCE OF FUNDS: \$ Little Haiti Park Land Acquisition & Development

ACCOUNT CODE(S): \_\_\_\_\_

CIP # 331412

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Andre Bryan / Janet Palacino

DESCRIPTION OF PROJECT: Proposal for NET office, community room, art exhibit, dance studio, 1.1 million for construction.

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: 6 months update requested.

APPROVAL: Robert A. Howard  
BOND OVERSIGHT BOARD

DATE: July 22, 2003

Enclosures: Back-Up Materials  YES  NO

See back notes



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

1. DATE: 1/22/03 + 7/22/03  
NAME OF PROJECT: Caribbean Marketplace Development & Black Box Theatre Development  
INITIATING DEPARTMENT/DIVISION: CIP  
INITIATING CONTACT PERSON/CONTACT NUMBER: Andre Bryan 305.416.1211  
C.I.P. DEPARTMENT CONTACT:  
RESOLUTION NUMBER: R-03-89 CIP/PROJECT NUMBER: 331412  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: approve \$300,000.00 today for design phase- see comment section  
SOURCE OF FUNDS: \$ Little Haiti Park Land Acquisition & Development  
ACCOUNT CODE(S): \_\_\_\_\_  
CIP # 331412

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Andre Bryan / Janet Palacino

DESCRIPTION OF PROJECT: For the development of the cultural component of the Caribbean Marketplace and for a master plan of the Black Box Theatre. Zsychovich, Inc. for professional services not to exceed \$300,000. proposal for net office, community room, art exhibition, dance studio 1.1 million for construction

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/22/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 7/22/03 + 1/22/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: 12/12/02  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Resolution number: R-03-89 The \$300,000.00 approved by Commission is for both this project and the Master Plan for the Black Box Theatre. These Funds are for design development, bidding, and construction development. Subject to time frames: further requiring that the CIP Dept. provide a status report every six months on each individual project  
APPROVAL: Robert W. Florida DATE: July 8, 2003  
BOND OVERSIGHT BOARD



**DEPARTMENT OF CAPITAL IMPROVEMENTS**

**PROJECT OVERVIEW FORM  
6 MONTHS REVIEW UPDATE**

1. DATE: 7/22/03

NAME OF PROJECT: Grand Avenue Improvements – Prof. Services for Grand Avenue Streetscape

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER: Cesar Gonzalez / 305.416.1219

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-83 CIP/PROJECT NUMBER: 341208

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$3,000,000.00 (\$140,000.00 approved at 1/22/03 meeting.)

SOURCE OF FUNDS: \$ Grand Avenue Improvements ACCOUNT CODE(S): \_\_\_\_\_  
CIP # 341208

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: 75% on design, then City takes over.

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \$140,000.00

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Matilda Street to 37th Avenue. 100% drawings in 3 mos. Board wants to know what is WASA's plans are for street. Come back in 6 months.

APPROVAL: *Robert O. Ford*  
BOND OVERSIGHT BOARD

DATE: July 22, 2003

See notes on back



# DEPARTMENT OF CAPITAL IMPROVEMENTS

## PROJECT OVERVIEW FORM

1. DATE: 1/22/03 & 7.22.03

NAME OF PROJECT: Grand Avenue Improvements - Prof. Services for Grand Avenue Streetscape

INITIATING DEPARTMENT/DIVISION: CIP

INITIATING CONTACT PERSON/CONTACT NUMBER: Cesar Gonzalez / 305.416.1219

C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_

RESOLUTION NUMBER: R-03-83 CIP/PROJECT NUMBER: 341208

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$3,000,000.00 (\$140,000.00 approved today at commission for consulting services for design development, construction documents, bidding and construction administration)

SOURCE OF FUNDS: \$ Grand Avenue Improvements ACCOUNT CODE(S): \_\_\_\_\_

CIP # 341208

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO

Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

### 3. SCOPE OF PROJECT:

Individuals / Departments who provided input: Cesar Gonzalez / Janet Palacino

DESCRIPTION OF PROJECT: Designing and constructing streetscape improvements which include curbs, gutters, storm drainage, intersection enhancements, etc. Kimley-Horn & Associates, Inc. for professional services in an amount not to exceed \$140,000.00. 75% on design, then city takes over. we have 3million city wide

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 1/23/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 7/22/03

### 4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \$140,000.00

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

### 5. REVISIONS TO ORIGINAL SCOPE

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Subject to time frames requiring that the CIP Dept. provide a status report every six months on each project. Matilda Street to 37th Avenue, 100% drawings in 3 months.

Bel wants to know what WASA's plans are for the street, come back in 6 mos.

APPROVAL: Robert C. Flender  
BOND OVERSIGHT BOARD

DATE: July 8, 2003

## **2. CARIBBEAN MARKETPLACE & BLACK BOX THEATRE**

This project was recommended for approval in January 2003, for consulting services re the renovation and restoration of the Caribbean Marketplace. A consultant has been hired for the project. \$300,000 were approved for the design phase for the black box theater and for the Marketplace. Those are two separate concepts and two separate buildings. Cost of consulting services for the Marketplace is approximately \$168,000. Photos of the project were provided to the Board. Future uses for the building include a NET office, community room, art exhibition area and dance studio. The Board will be provided an update of this project in January 2004.

Chairman Flanders, on behalf of the Board, thanked concerned citizen Peter Ehrlich for the information he provided the Board concerning the original structure of the building. Chairman Flanders further informed the Board that this building is one of three buildings in the State of Florida that has earned the American Institute of Architects Honor Award.

## **3. GRAND AVENUE STREETSCAPE**

This project was recommended for approval in January 2003 re professional services not to exceed \$140,000 with the Kimley Horn Firm. The design is now 75 percent complete. The County is overseeing the design and once the design is complete, the City will take over. \$3,000,000 have been earmarked for construction. The Streetscape Program will run from Matilda Street to 37<sup>th</sup> Avenue. The Board inquired as to whether the project consultants had consulted with Miami-Dade Water and Sewer Authority re future water and sewer improvements for Grand Avenue, to make sure the scope of work on the streetscape project provides for same.



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM  
**6 MONTHS REVIEW UPDATE**

1. DATE: 7/22/03

NAME OF PROJECT: FEC Corridor Initiatives

INITIATING DEPARTMENT/DIVISION: Planning & Zoning / Economic Development

INITIATING CONTACT PERSON/CONTACT NUMBER: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-03-159 CIP/PROJECT NUMBER: 341157

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$625,000.00 (\$125,000.00 was approved at 1/22/03 meeting.)

SOURCE OF FUNDS: \$ Design District / FEC Corridor Initiatives

ACCOUNT CODE(S): \_\_\_\_\_

CIP # 341157

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

**3. SCOPE OF PROJECT:**

Individuals / Departments who provided input: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

DESCRIPTION OF PROJECT: Consultant Services for FEC Corridor regulating Plan, Financing, Marketing, and Transportation plans

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 2/13/03

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

**4. CONCEPTUAL COST ESTIMATE BREAKDOWN**

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,

DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**5. REVISIONS TO ORIGINAL SCOPE**

Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

**6. COMMENTS:** 6 months update requested.

APPROVAL: Robert O. Flord DATE: July 22, 2003  
BOND OVERSIGHT BOARD



update to BOB



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

1. DATE: 1/22/03 + 7/22/03  
NAME OF PROJECT: FEC Corridor Initiatives  
INITIATING DEPARTMENT/DIVISION: Planning & Zoning / Economic Development  
INITIATING CONTACT PERSON/CONTACT NUMBER: Carmen Sanchez, Alejandra Argudin, Sarah Ingle  
C.I.P. DEPARTMENT CONTACT: \_\_\_\_\_  
RESOLUTION NUMBER: R-03-159 CIP/PROJECT NUMBER: 341157  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_

(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$625,000.00 (\$125,000.00 was allocated by commission for the preparation of a regulating plan)  
SOURCE OF FUNDS: \$ Design District / FEC Corridor Initiatives  
ACCOUNT CODE(S): \_\_\_\_\_  
CIP # 341157

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Carmen Sanchez, Alejandra Argudin, Sarah Ingle

DESCRIPTION OF PROJECT: Consultant Services for FEC Corridor regulating Plan, Financing, Marketing, and Transportation plans

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 1/22/03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: 2/13/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 7.22.03

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS:  
6 month update presented bmo update to AC on 7.15.03 Currently working on Targeted Industry Analysis/ Study with FIU.

APPROVAL: Robert O. Fland DATE: 1/21/03  
BOND OVERSIGHT BOARD



**DEPARTMENT OF CAPITAL IMPROVEMENTS**  
PROJECT OVERVIEW FORM  
**6 MONTHS UPDATE**

1. DATE: 7/22/03

NAME OF PROJECT: Margaret Pace Park

INITIATING DEPARTMENT/DIVISION: Community Redevelopment Agency (CRA) & Parks

INITIATING CONTACT PERSON/CONTACT NUMBER: CRA, Parks

C.I.P. DEPARTMENT CONTACT:

RESOLUTION NUMBER: R-02-921 CIP/PROJECT NUMBER: 333104

ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,

TOTAL DOLLAR AMOUNT: \$4,000,000.00 (\$3,336,500.00 appropriated)

SOURCE OF FUNDS: FIND Grant \$196,100.00, Safe Neighborhood Parks Bond \$300,000.00, Impact Fees allocated in CIP 340,400.00, HDNI Bonds 2,500,000.00

ACCOUNT CODE(S): CIP # 333104

If grant funded, is there a City match requirement?  YES  NO

AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_

Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:

Individuals / Departments who provided input: CRA - Anette Lewis

DESCRIPTION OF PROJECT: Margaret Pace Park  
Improvements

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7/22/03

Approved by Commission?  YES  NO  N/A DATE APPROVED: 7/25/02

Revisions to Original Scope?  YES  NO (If YES see Item 5 below)

Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN

Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes, DESIGN COST: \_\_\_\_\_

CONSTRUCTION COST: \_\_\_\_\_

Is conceptual estimate within project budget?  YES  NO

If not, have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE - UPDATE FROM 7/15/03 AUDIT SUBCOMMITTEE

Individuals / Departments who provided input: Ed Blanco and Santiago Corrada

Justifications for change: \_\_\_\_\_

Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_

Have additional funds been identified?  YES  NO

Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: This park has 1.5 million in second series, 3 full time employees, staff on hand at park from 7a.m. to 10p.m., Parks has established a citywide paint pallet. Mr. Corrada said Park Ranger Program is revenue generating through enforcement. CRA gave Parks dept. \$30,000 for Park Staff. CRA and Parks will discuss the \$30,000. (is 30,000 per year for 3 years.)

APPROVAL: Robert O. Jones  
BOND OVERSIGHT BOARD

DATE: July 22, 2003



DEPARTMENT OF CAPITAL IMPROVEMENTS
PROJECT OVERVIEW FORM

1. DATE: 1/22/03 + 7/22/03
NAME OF PROJECT: Margaret Pace Park
INITIATING DEPARTMENT/DIVISION: Community Redevelopment Agency (CRA) & Parks
INITIATING CONTACT PERSON/CONTACT NUMBER: CRA, Parks
C.I.P. DEPARTMENT CONTACT:
RESOLUTION NUMBER: R-02-02 CIP/PROJECT NUMBER: 333104
ADDITIONAL PROJECT NUMBER: (IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted? [X] YES [ ] NO If yes,
TOTAL DOLLAR AMOUNT: \$4,000,000.00 (\$3,336,500.00 appropriated)
SOURCE OF FUNDS: FIND Grant \$196,100.00, Safe Neighborhood Parks Bond \$300,000.00, Impact Fees
allocated in CIP 340,400.00, HDNI Bonds 2,500,000.00 ACCOUNT CODE(S):
CIP # 333104
If grant funded, is there a City match requirement? [ ] YES [ ] NO
AMOUNT: EXPIRATION DATE:
Are matching funds Budgeted? [ ] YES [ ] NO Account Code(s):
Estimated Operations and Maintenance Budget

3. SCOPE OF PROJECT:
Individuals / Departments who provided input: CRA - Anette Lewis - FRANK ROLLASON
DESCRIPTION OF PROJECT: Margaret Pace Park
Improvements

Approved by Audit Committee? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [X] YES [ ] NO [ ] N/A DATE APPROVED: 1/22/03
Approved by Commission? [X] YES [ ] NO [ ] N/A DATE APPROVED: 7-25-02
Revisions to Original Scope? [ ] YES [ ] NO (If YES see Item 5 below)
Time Approval [X] 6 months [ ] 12 months Date for next Oversight Board Update: 7/22/03-update on

4. CONCEPTUAL COST ESTIMATE BREAKDOWN
Has a conceptual cost estimate been developed based upon the initial established scope? [ ] YES [ ] NO If yes,
DESIGN COST:
CONSTRUCTION COST:
Is conceptual estimate within project budget? [ ] YES [ ] NO
If not, have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:
comments and unspent \$

Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

5. REVISIONS TO ORIGINAL SCOPE
Individuals / Departments who provided input: this park has 1.5 million in second series, 3 full time employees 7am-10pm parks has established a city wide paint pallet
Justifications for change: santiajo (PARKS) said ranger program is revenue generating through enforcement. CRA gave parks dept 30K for park staff. Tuesday with CRA
Description of change: give report and Parks will meet about the 30K.

Fiscal Impact [ ] YES [ ] NO HOW MUCH?
Have additional funds been identified? [ ] YES [ ] NO
Source(s) of additional funds:

Time impact
Approved by Commission? [ ] YES [ ] NO [ ] N/A DATE APPROVED:
Approved by Bond Oversight Board? [ ] YES [ ] NO [ ] N/A DATE APPROVED:

COMMENTS: 1) A motion was made to recommend an Audit Review of Margaret Pace Park. 2) A motion recommending the City Commission that the Parks Ranger Program be reestablished and Margaret Pace Park be identified as a Pilot Program. 3) A motion to establish an official palette of colors to be used for the development of Parks Projects which have been funded by the Homeland Defense monies.
APPROVAL: Robert A. Flowers DATE: May 8, 2003
BOND OVERSIGHT BOARD



DEPARTMENT OF CAPITAL IMPROVEMENTS  
PROJECT OVERVIEW FORM

1. DATE: 7/22/03 DISTRICT: 2  
NAME OF PROJECT: BICENTENNIAL PARK SEAWALL/SHORELINE STABILIZATION  
INITIATING DEPARTMENT/DIVISION: CIP  
INITIATING CONTACT PERSON/CONTACT NUMBER: Sandra Vega 305.416.1243  
C.I.P. DEPARTMENT CONTACT: Sandra Vega  
RESOLUTION NUMBER: R-03-256 CIP/PROJECT NUMBER: 331418  
ADDITIONAL PROJECT NUMBER: \_\_\_\_\_  
(IF APPLICABLE)

2. BUDGETARY INFORMATION: Are funds budgeted?  YES  NO If yes,  
TOTAL DOLLAR AMOUNT: \$42,764 (completed) \$378,407 for construction, document, and management - ongoing  
SOURCE OF FUNDS: Bicentennial Park Improvements  
ACCOUNT CODE(S): CIP # 331418

If grant funded, is there a City match requirement?  YES  NO  
AMOUNT: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_  
Are matching funds Budgeted?  YES  NO Account Code(s): \_\_\_\_\_  
Estimated Operations and Maintenance Budget \_\_\_\_\_

3. SCOPE OF PROJECT:  
Individuals / Departments who provided input: Sandra Vega and Edwards & Kelcey Consultant  
DESCRIPTION OF PROJECT: Phase I (\$42,764) for programming and schematic design and Grant Application. \$378,407 consulting services for shoreline stabilization which includes design, construction, documents, bidding and negotiation phase, administration of construction contract and post construction administration.

ADA Compliant?  YES  NO  N/A

Approved by Audit Committee?  YES  NO  N/A DATE APPROVED: 7/15/03  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: 7.27.03  
Approved by Commission?  YES  NO  N/A DATE APPROVED: 3/27/03  
Revisions to Original Scope?  YES  NO (If YES see Item 5 below)  
Time Approval  6 months  12 months Date for next Oversight Board Update: 1/04

4. CONCEPTUAL COST ESTIMATE BREAKDOWN  
Has a conceptual cost estimate been developed based upon the initial established scope?  YES  NO If yes,  
DESIGN COST: \_\_\_\_\_  
CONSTRUCTION COST: \_\_\_\_\_  
Is conceptual estimate within project budget?  YES  NO  
If not, have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

5. REVISIONS TO ORIGINAL SCOPE  
Individuals / Departments who provided input: \_\_\_\_\_  
Justifications for change: \_\_\_\_\_  
Description of change: \_\_\_\_\_

Fiscal Impact  YES  NO HOW MUCH? \_\_\_\_\_  
Have additional funds been identified?  YES  NO  
Source(s) of additional funds: \_\_\_\_\_

Time impact \_\_\_\_\_  
Approved by Commission?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_  
Approved by Bond Oversight Board?  YES  NO  N/A DATE APPROVED: \_\_\_\_\_

6. COMMENTS: Approximately \$9,000,000 for phase I & II - applying for \$700,000 FIND Grant. Initial work will be for construction drawings, construction management, permitting \$5,870,000 for phase I. Have to have money before bidding. Balance of funds should be allocated from unallocated funds so they can begin project before something catastrophic occurs or permits expire or costs go up. -> 2 million has since been allocated for phase I. An extended warranty should be obtained from the construction firm  
APPROVAL: Robert A. Hawk DATE: July 22, 2003  
BOND OVERSIGHT BOARD

CONSENT AGENDA CONT'D

CA-12. **RESOLUTION - (J-03-185) - (AUTHORIZING THE CITY MANAGER'S ENGAGEMENT OF EDWARDS AND KELCEY, INC.)**

**AUTHORIZING THE CITY MANAGER'S ENGAGEMENT OF EDWARDS AND KELCEY, INC., SELECTED FROM THE LIST OF PRE-APPROVED ENGINEERING FIRMS, APPROVED BY RESOLUTION NO. 02-144, FOR THE DESIGN DEVELOPMENT, PREPARATION OF BIDDING AND CONSTRUCTION DOCUMENTS, CONSTRUCTION AND ADMINISTRATION CONSULTING SERVICES RELATED TO THE BICENTENNIAL PARK SHORELINE STABILIZATION PROJECT, AT SPECIFIC COSTS TO BE DETERMINED BY (1) THE SCOPE OF SERVICES REQUIRED FOR SAID PROJECT, AND (2) TERMS AND CONDITIONS SET FORTH IN THE AGREEMENT WITH EDWARDS AND KELCEY, INC., EXECUTED PURSUANT TO RESOLUTION NO. 02-144; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSE; AND ALLOCATING FUNDS, IN AN AMOUNT NOT TO EXCEED \$378,407 FOR SERVICES AND EXPENSES INCURRED BY THE CITY, FROM CAPITAL IMPROVEMENT PROJECT NO. 331418, ENTITLED "BICENTENNIAL PARK IMPROVEMENTS."**

R-03-256  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
ABSENT: WINTON

CONSENT AGENDA CONT'D

CA-12. **RESOLUTION** - (J-03-185) - (AUTHORIZING THE CITY MANAGER'S ENGAGEMENT OF EDWARDS AND KELCEY, INC.)

**AUTHORIZING THE CITY MANAGER'S ENGAGEMENT OF EDWARDS AND KELCEY, INC., SELECTED FROM THE LIST OF PRE-APPROVED ENGINEERING FIRMS, APPROVED BY RESOLUTION NO. 02-144, FOR THE DESIGN DEVELOPMENT, PREPARATION OF BIDDING AND CONSTRUCTION DOCUMENTS, CONSTRUCTION AND ADMINISTRATION CONSULTING SERVICES RELATED TO THE BICENTENNIAL PARK SHORELINE STABILIZATION PROJECT, AT SPECIFIC COSTS TO BE DETERMINED BY (1) THE SCOPE OF SERVICES REQUIRED FOR SAID PROJECT, AND (2) TERMS AND CONDITIONS SET FORTH IN THE AGREEMENT WITH EDWARDS AND KELCEY, INC., EXECUTED PURSUANT TO RESOLUTION NO. 02-144; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSE; AND ALLOCATING FUNDS, IN AN AMOUNT NOT TO EXCEED \$378,407 FOR SERVICES AND EXPENSES INCURRED BY THE CITY, FROM CAPITAL IMPROVEMENT PROJECT NO. 331418, ENTITLED "BICENNTENIAL PARK IMPROVEMENTS."**

R-03-256  
MOVED: SANCHEZ  
SECONDED: GONZÁLEZ  
ABSENT: WINTON

small pavilions and large pavilions, and restoration of a tunnel as a part of the scope of work. The bidding process has been completed for this project and recommendation of a contractor will be presented for City Commission consideration at the July 24, 2003 City Commission meeting. Estimated cost of restoration of the structures is approximately \$1,108,179. This amount represents estimated construction costs, only. Approximately \$126,000 of additional funding is needed in order to complete the scope of work. The Parks Dept. may have Safe Neighborhood Parks Bond funds available to assist with the additional funding necessary to complete this scope of work.

The Audit Subcommittee recommended approval of this project and requested an update by March 2004.

HD/NIB MOTION 03-55

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE VIRGINIA KEY PARK IMPROVEMENTS PROJECT; FURTHER THAT THE DEPARTMENT OF CAPITAL IMPROVEMENT PROJECTS WILL PROVIDE AN UPDATE OF THE PROJECT BY MARCH OF 2004.

MOVED: M. REYES  
SECONDED: W. HARVEY  
ABSENT: R. AEDO; L. CABRERA  
M. CRUZ; R. VANGATES;  
S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• **Bicentennial Park Improvements Project.**

Presentation by Sandra Vega of the CIP Dept. Ms. Vega is the Project Manager for this project. The City Commission approved approximately \$90,000 for the environmental portion of this project, which came in at approximately \$75,000 (\$15,000 less than

anticipated). This work has been completed. The project is being managed by the Planning Dept. Photos of work being done on this project will be included on the Board's website.

After-the-fact approval of this project was recommended and the Audit Subcommittee requested that an update and final report be presented to the Board by January 2004.

Chairman Flanders commented that this project is of great significance to the City, inasmuch as the consensus regarding this property was that because of the Belcher Oil existence on the property in prior years, Bicentennial Park would be rendered a brownsfield site. But, in fact, the phase one and phase two environmental studies of the property indicated otherwise.

HD/NIB MOTION 03-56

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD (THE BOARD) AUDIT SUBCOMMITTEE OF THE BICENTENNIAL PARK ENVIRONMENTAL REMEDIATION PROJECT; FURTHER THAT THE BOARD BE PROVIDED AN UPDATE OF THE PROJECT BY JANUARY 2004.

MOVED: M. REYES  
SECONDED: W. HARVEY  
ABSENT: R. AEDO; L. CABRERA;  
M. CRUZ; R. VANGATES; S. CASERES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Presentation by Sandra Vega of the CIP Dept. on the Bicentennial Seawall Restoration Project. The project encompasses approximately 3,000 linear feet of shoreline. Consultants Edwards and Kelcey completed a structural study of this project back in November 2002 which revealed major damage to the structure, not only on the surface, but also underwater. A review of the structural study indicated that almost the entire 3,000



**INTER-OFFICE MEMORANDUM**

TO : The Honorable Mayor & Members  
of the City Commission

DATE :

FILE

SUBJECT :

Execution of Professional  
Services Agreement for  
Consulting Services -  
Bicentennial Park  
Shoreline Stabilization

FROM :

  
Joe Arriola, City Manager

REFERENCES :

ENCLOSURES:

**RECOMMENDATION**

It is respectfully recommended that the City Commission adopt the attached Resolution authorizing the City Manager to negotiate and execute, in a form acceptable to the City Attorney, a Professional Services Agreement with Edwards and Kelcey, Inc., professional consultants, for professional services not to exceed \$378,407.00 for projects related to the Bicentennial Park Shoreline Stabilization project.

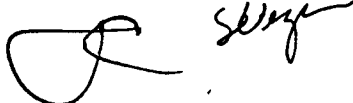
**BACKGROUND**

The Department of Capital Improvements has analyzed the need to enter into an agreement with a general engineering firm for the development of the Bicentennial Park Shoreline Stabilization project. The project consists of preparing working drawings necessary for the repair of the seawall and the shoreline stabilization for Bicentennial Park. Edwards and Kelcey, Inc. was selected from the Department of Capital Improvements list of pre-approved consultants. Negotiation for the cost of professional services, not to exceed \$378,407.00, which includes design development, construction documents, bidding and negotiation phase, administration of the construction contract, and post construction administration, is necessary to ensure that the City receives an equitable proposal. Homeland Defense/Neighborhood Improvements Bonds Funds have been identified from CIP Project #331418 entitled "Bicentennial Park Improvements" as appropriated by Capital Improvements Ordinance No. 12280 as amended.

**FISCAL IMPACT**

None

  
JA/JC/JBO/SV/bd





**Budgetary Impact Analysis**

Department Capital Improvements Division \_\_\_\_\_

Commission Meeting Date: February 27<sup>th</sup>, 2003 (Pocket Item)

Title and brief description of legislation or attached ordinance/resolution:

Professional Services Agreement for Consulting Services for Bicentennial Park

Shoreline Stabilization. Description: The project consist of the replacement of approximately 4,042 L.F. of existing damage seawall

- 1. Is this item related to revenue? NO  Yes  (If yes, skip to item #4)
- 2. Are there sufficient funds in Line Item?

CIP Project #: 331418 (If applicable)

Yes: \_\_\_\_\_ Index Code: \_\_\_\_\_ Minor: \_\_\_\_\_ Amount: \_\_\_\_\_

No: x Complete the following information:

- 3. Source of funds: Amount budgeted in the line item: \$ 50,000
- Balance in line item: \$ 50,000
- Amount needed in line item: \$ 378,407

Sufficient funds will be transferred from the following line items:

ACTION	ACCOUNT NUMBER	TOTAL
	<b>Project No./Index/Minor Object</b>	
From	331418/999307/860	\$ 328,407
From		\$
To	331418/999307/270	\$ 328,407
To		\$

4. Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved by:

*for*   
Department Director/Designee

2/18/03  
Date

**APPROVALS**

Verified by: \_\_\_\_\_  
Dept. of Strategic Planning, Budgeting & Performance  
Date: \_\_\_\_\_

Verified by CIP: (If applicable)  
  
Director/Designee Date: 2-18-03

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MIAMI CITY COMMISSION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A SPECIFIC COST AGREEMENT WITH EDWARDS AND KELCEY, INC., SELECTED FROM THE LIST OF PRE-APPROVED ENGINEERING FIRMS, APPROVED BY RESOLUTION NO. 02-144, FOR THE DESIGN DEVELOPMENT, PREPARATION OF BIDDING AND CONSTRUCTION DOCUMENTS, CONSTRUCTION ADMINISTRATION, AND POST-CONSTRUCTION ADMINISTRATION CONSULTING SERVICES RELATED TO THE *BICENNTENIAL PARK SHORELINE STABILIZATION PROJECT*, AT SPECIFIC COSTS TO BE DETERMINED BY (1) THE SCOPE OF SERVICES REQUIRED FOR SAID PROJECT, AND (2) TERMS AND CONDITIONS SET FORTH IN THE AGREEMENT WITH EDWARD AND KELCEY EXECUTED PURSUANT TO RESOLUTION NO. 02-144; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY DOCUMENTS, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, FOR SAID PURPOSE; AND ALLOCATING FUNDS IN AN AMOUNT NOT TO EXCEED \$378,407.00 FOR SERVICES AND EXPENSES INCURRED BY THE CITY, FROM CAPITAL IMPROVEMENT PROJECT NO. 331418, ENTITLED "BICENNTENIAL PARK IMPROVEMENTS."

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WHEREAS, the Department of Capital Improvements has determined the immediate need for the *Bicentennial Park Shoreline Stabilization Project*, located on 1075 Biscayne Boulevard, Miami, Florida, consisting of Phase I: Replacement of approximately 3,123 L.F. of bulkhead steel sheet piling on the south and east sides of Bicentennial Park. Phase II: In addition, the construction of approximately 919 L.F. of new steel sheet piling and reinforced concrete bulkhead approximately 50 feet waterward from the shoreline adjacent to Biscayne Boulevard and on the north side of the American Airline Arena site including dredge and fill necessary to construct a plaza.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. The City Manager is authorized to negotiate and execute an agreement with Edwards and Kelcey, Inc., selected from the list of pre-approved engineering firms, approved by Resolution No. 02-144, for the design development, preparation of bidding and construction documents, construction administration and post-construction administration consulting services related to the Bicentennial Park Shoreline Stabilization Project, for a specific cost to be determined by (1) the scope of services required for said project, and (2) terms and conditions set forth in the agreement executed with Edwards and Kelcey, Inc. pursuant to Resolution No. 02-144, with funds, in an amount not to exceed \$378,407.00 for services and expenses incurred by the City, allocated from Capital Improvement Project No. 331418, entitled "Bicentennial Park Improvements."

Section 3. The City Manager is authorized<sup>1/</sup> to execute the necessary documents, in a form acceptable to the City Attorney, for said purpose.

Section 4. This Resolution shall become effective immediately upon its adoption and signature of the Mayor.<sup>2/</sup>

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2003.

\_\_\_\_\_  
MANUEL A. DIAZ, MAYOR

ATTEST:

\_\_\_\_\_  
PRISCILLA A. THOMPSON  
CITY CLERK

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
ALEJANDRO VILARELLO  
CITY ATTORNEY

<sup>1/</sup> The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to those prescribed by applicable City Charter and Code provisions.

<sup>2/</sup> If the Mayor does not sign this Resolution, it shall become effective at the end of ten calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.



# City of Miami

## CONSULTANT'S AUTHORIZATION TO PROCEED

To: Edwards and Kelcey Date: January 6<sup>th</sup>, 2003  
 Facility Name: Bicentennial Park Project No.: B-3293  
 Project Name: Bicentennial Park Seawall ATP Sequence Number: 001

You are hereby authorized to proceed with the following services:

- Basic Services, through Phase I – Programming and Schematic Design and Grant Application.**
- Additional/Reimbursable Services, as described below:**

In accordance with Article(s) 6.F (10) Compensation, of the Resolution No.02-144, of Feb 14<sup>th</sup> 2002 of the agreement.

This work is to be completed and submitted on or before: March 21, 2003 See attached schedule dated: 11/20/02

Payment for these services shall be:  **Lump Sum**  **Percentage**  
 **Cost Plus, with total not to Exceed:** \_\_\_\_\_

	AUTHORIZED DESIGN VALUE	CONSULTANT'S ESTIMATED COST
Construction Budget:	\$ 5,000,000.00	\$ 4,240,000.00
Additive Alternates:	\$ N/A	N/A
<b>Total Construction Budget:</b>	<b>\$ 5,000,000.00</b>	<b>4,240,000.00</b>

	BASIC SERVICES		SUPP. SERVICES		TOTAL	
Total Estimated Fees:	\$	To Be Revised		To Be Revised	\$	To Be Revised
Fee Authorized Through This ATP	\$	( <u>  </u> % of Basic) 43,000.00	\$	N/A	\$	43,000.00
Less Fee Previously Authorized	\$	N/A	\$	N/A	\$	N/A
<b>Fee Authorized This ATP: (Not to Exceed)</b>	<b>\$</b>	<b>43,000.00</b>	<b>\$</b>	<b>N/A</b>	<b>\$</b>	<b>43,000.00</b>

**Distribution:**

- 1 Original to Consultant (See Note Below)
- 1 Original to Design Project File
- cc: Senior Acct.
- Project Manager

Submitted: [Signature]  
 Name: **Juan B. Ordoñez/Sandra Vega, Project Manager**

[Signature] Recommended: [Signature]  
 Director, Department of Capital Improvements

Approved: [Signature] N.A.  
 Director City Manager

Accepted: [Signature]  
 Edwards and Kelcey

Note to Edwards and Kelcey : Please Sign Both Originals and Return to the Department of Capital Improvements



Transportation  
Communications  
Building Technologies  
Site and Facility Design

November 11, 2002

Mr. Jorge R. Avino, P.E. P.L.S.  
Assistant Director  
City of Miami  
Department of Public Works/Design Division  
444 SW 2<sup>nd</sup> Avenue. 8<sup>th</sup> Floor  
Miami, FL 33130

**Re: Proposal for Engineering Services  
Seawall Repairs at Bicentennial Park  
FIND's Waterway Assistance  
Program Application**

Dear Mr. Avino:

Edwards and Kelcey is pleased to submit this revised proposal for professional services to be rendered for the above referenced project.

Mr. Robert Weinreb of Commissioner Johnny Winton's office has informed us that the City of Miami is planning to submit an application through the Florida Inland Navigational District's Waterways Assistance Program to obtain certain funding to repair/replace the Seawall at Bicentennial Park.

Through this program the District provides assistance to local governments within the District to perform waterways improvement projects.

Mr. Weinreb requested that we submit a proposal to provide engineering services to complete the Waterways Assistance Program Application.

In order to define our Scope of Services, we obtained a complete application package through the District's website with the assistance of Ms. Cathleen C. Vogel, Miami-Dade County District Commissioner.

Based on our review of the Application Checklist and Application forms, Edwards and Kelcey is proposing to provide you with the following:

- Attachment E-1  
Provide project summary narrative.

7300 North Kendall Drive  
Suite 400  
Miami, Florida 33156

Voice 305.279.2298  
Fax 305.279.5812  
www.ekcorp.com

- Attachment E-2  
Complete application checklist
- Attachment E-3  
Provide project information, identify agency permits required, develop sufficient design and drawing information to conduct preliminary discussions with permitting agencies.
- Attachment E-4  
Complete application evaluation and rating forms
- Attachment E-4A  
Complete Evaluation and Rating Form that pertain to permitting, project design, construction techniques, and construction materials.
- Attachment E-5  
Provide project cost estimate
- Attachment E-6  
To be completed by agency applying for financial assistance
- Attachment E-7  
Attorney Certification of Title to be completed by City Attorney.
- Attachment E-8  
Project Timeline – Present a detailed timeline for permitting, design, bidding, application approvals, initiation of construction and completion of construction.
- County Location Map  
Provide drawing
- City Location Map  
Provide drawing
- Project Boundary Map  
Provide drawing
- Site Development Map  
Provide drawing

The above tasks include the items No. 1 through No. 13 on the Applicant Checklist, however, does not include item No. 14 which requires copies of all required permits.

Items 1 through 13 constitutes a complete application and this information will be due in the District's office no later than March 29, 2003. The information in item 14 is due to the District no later than their final TRIM hearing in September 2003.



Proposal also includes coordination with City of Miami staff and their environmental consultants. It is our understanding that the City of Miami will retain environmental consultants to provide a Phase II survey for the park which will include the area affected by the seawall construction. If survey indicates any need for environmental cleanup, the cost of this work will be provided to us to be included in the cost estimate for the seawall repair/replacement project.

Attachment E, Waterways Assistance Program Application obtained from District's website is attached to this proposal.


Edwards and Kelcey's lump-sum fee including expenses for the work described would be \$42764.00 (forty two thousand seven hundred sixty four dollars). A breakdown of the work effort required to accomplish the tasks outlined in this proposal is being provided to you under "Exhibit A" (copy attached).

We would be available to start within one week of notice to proceed and complete the services within the required time frame. We also intend to provide you with another proposal for item #14 of the application checklist (providing copies of all required permits) in the near future.

We appreciate the opportunity to submit this proposal and look forward to working for you on this project.

Very Truly yours,

**Edwards and Kelcey, Inc.**



Especially

Esen Tokay, P.E.

cc: Mr. Robert Weinreb  
Commissioner Winton's offices/ attachments

**EXHIBIT A**

Description and breakdown of work effort by task:

- Attachment E-1  
Provide project summary narrative. **(2 Hours)**
- Attachment E-2  
Complete application checklist. **(2 Hours)**
- Attachment E-3  
Provide project information, identify agency permits required, develop sufficient design and drawing information to conduct preliminary discussions with permitting agencies. **(80 Hours)**
- Attachment E-4  
Complete application evaluation and rating forms **(40 Hours)**
- Attachment E-4A  
Complete Evaluation and Rating Form that pertain to permitting, project design, construction techniques, and construction materials. Complete 15% Construction Documents, Schematic Design Phase. **(260 Hours)**

15% Construction Documents shall include the following:

1. Confirm owner's requirements.
2. Verify adherence to design guidelines, codes and ordinances.
3. Evaluate utility and survey information.
4. Assist preparing soils investigation report.
5. Identify deficiencies in information.
6. Confirm/update site, and utility requirements.
7. Identify City of Miami requirements related to this project.
8. Provide Schematic Design Documents that shall establish the conceptual design of the project illustrating the scale and relationship of project components. Preliminary selection of construction materials shall be noted on the drawings.
9. Develop drawing list for all disciplines.
10. List specification sections and provide preliminary Outline Specifications to be used in Construction Documents.
11. Prepare Outline of Construction Notes.
12. Prepare demolition plans identifying items to be removed.
13. Prepare preliminary site layout plan of bulkhead.
14. Provide preliminary design for steel sheet piling and anchorage systems.
15. Identify segments to be used as future boat slips and provide preliminary design.
16. Prepare typical sections pertaining to the various segments of the bulkheads.
17. Prepare documents for submittal to City of Miami.

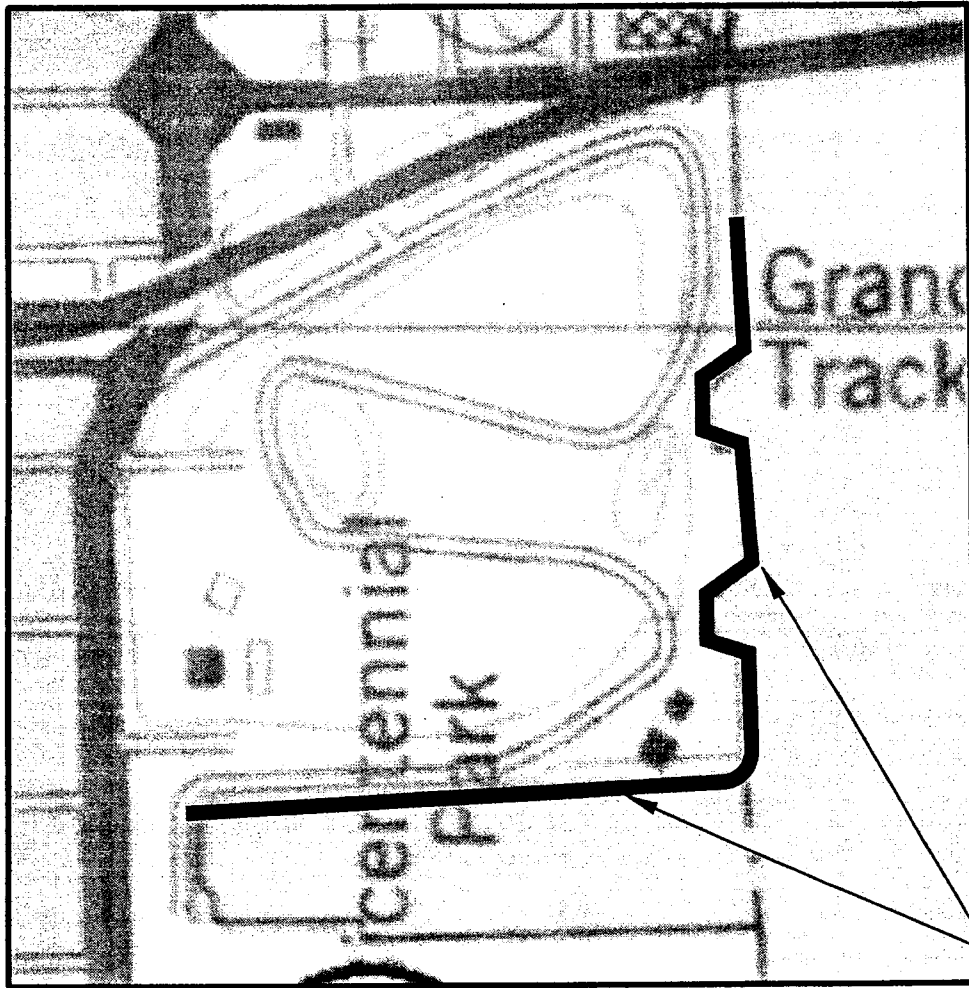
**EXHIBIT A (Cont'd)**

- Attachment E-5  
Provide project cost estimate. **(40 Hours)**
- Attachment E-6  
To be completed by agency applying for financial assistance. **N/A**
- Attachment E-7  
Attorney Certification of Title to be completed by City Attorney. **N/A**
- Attachment E-8  
Project Timeline – Present a detailed timeline for permitting, design, bidding, application approvals, initiation of construction and completion of construction. **(24 Hours)**
- County Location Map  
Provide drawing **(4 Hours)**
- City Location Map  
Provide drawing **(4 Hours)**
- Project Boundary Map  
Provide drawing **(4 Hours)**
- Site Development Map  
Provide drawing **(4 Hours)**

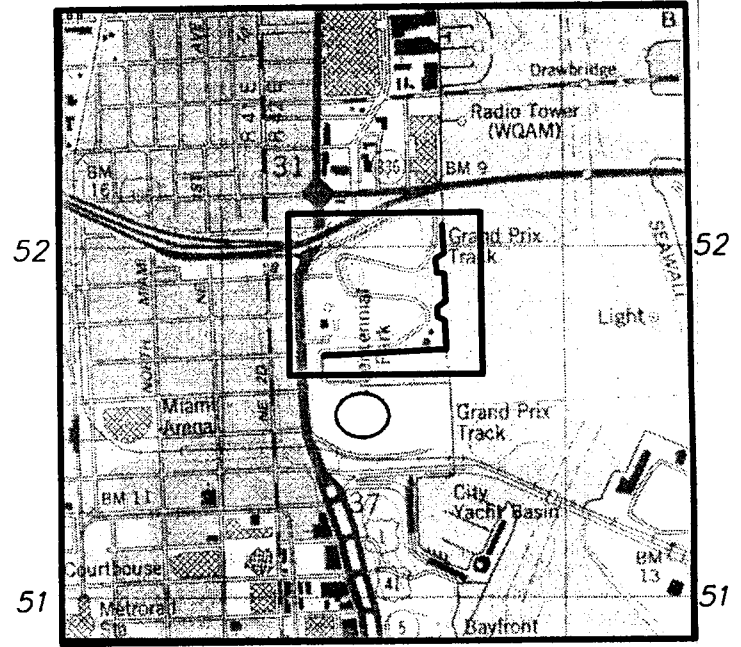
Engineering Tasks	324 Hours
Plans Preparations (CADD)	<u>140 Hours</u>
<b>Total</b>	<b>464 Hours</b>

Principal Engineer - 30 hours @ \$142.00 p/h	\$ 4,260.00
Project Manager – 100 hours @ \$113.00 p/h	\$11,300.00
Professional Engineer – 194 hours @ \$91.00 p/h	\$17,654.00
Engineering Technician – 70 hours @ \$62.00 p/h	\$ 4,340.00
CADD Operator – 70 hours @ \$53.00 p/h	<u>\$ 3,710.00</u>
Sub Total	\$41,264.00
Expenses	<u>\$ 1,500.00</u>
<b>Total</b>	<b>\$42,764.00</b>

P:\Structure\Bicentennial\Bicentennial Phase I\Drawings\Site Location.dwg

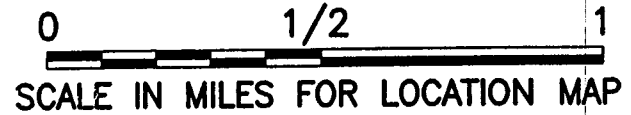
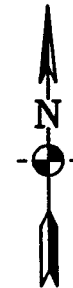


PROJECT BOUNDARIES



LOCATION MAP

PROPOSED BULKHEAD



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EB 970

SEAL:

*E. Tokay*  
5-13-2003

Figure A.1

LOCATION MAP AND PROJECT BOUNDARIES  
BICENTENNIAL PARK SHORELINE STABILIZATION  
PROJECT (SEAWALL) - PHASE I  
Miami-Dade County, Florida

OWNER AND APPLICANT: CITY OF MIAMI SHEET NO.  
MAY 2003 2 OF 2

06/12/03



**LEGEND:**

- ELEMENT 1:  
REPLACE EXIST.  
SEAWALL
- ELEMENT 2:  
REMOVE EXIST.  
MOORING DOLPHINS



0 100 200  
SCALE IN FEET

**Figure A.2**

**PROJECT BOUNDARY MAP**

**BICENTENNIAL PARK SHORELINE STABILIZATION  
PROJECT (SEAWALL) - PHASE I  
Miami-Dade County, Florida**

OWNER AND APPLICANT: CITY OF MIAMI  
MAY 2003

SHEET NO.  
1 OF 1

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SEAL:

*Esen Tokay*  
5.13.2003



Figure A.3

PLAN SHEET LAYOUT

**BICENTENNIAL PARK SHORELINE STABILIZATION  
PROJECT (SEAWALL) - PHASE I  
Miami-Dade County, Florida**

OWNER AND APPLICANT: CITY OF MIAMI SHEET NO.  
MAY 2003 1 OF 12

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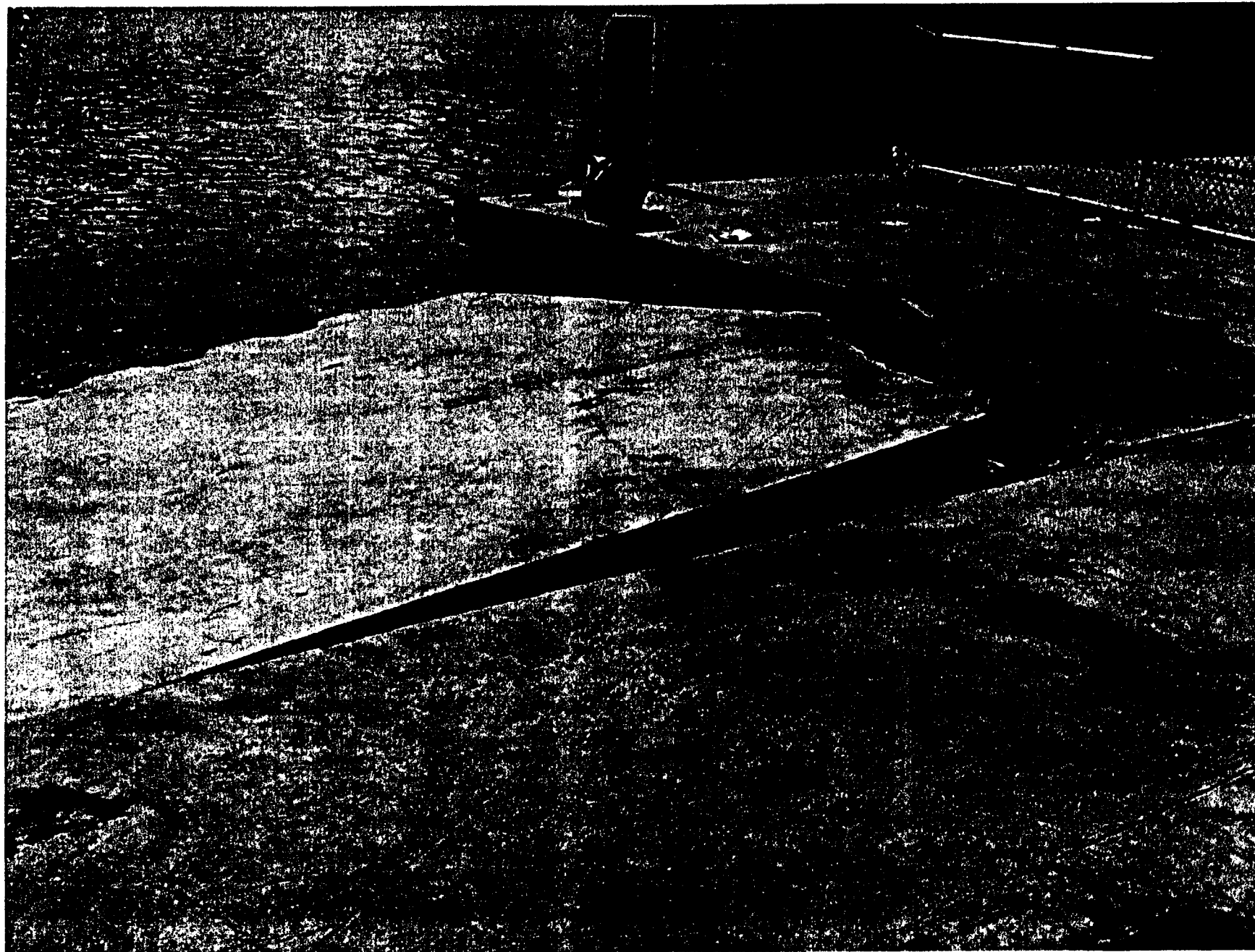
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Bicentennial Park Pics 11-26-2002



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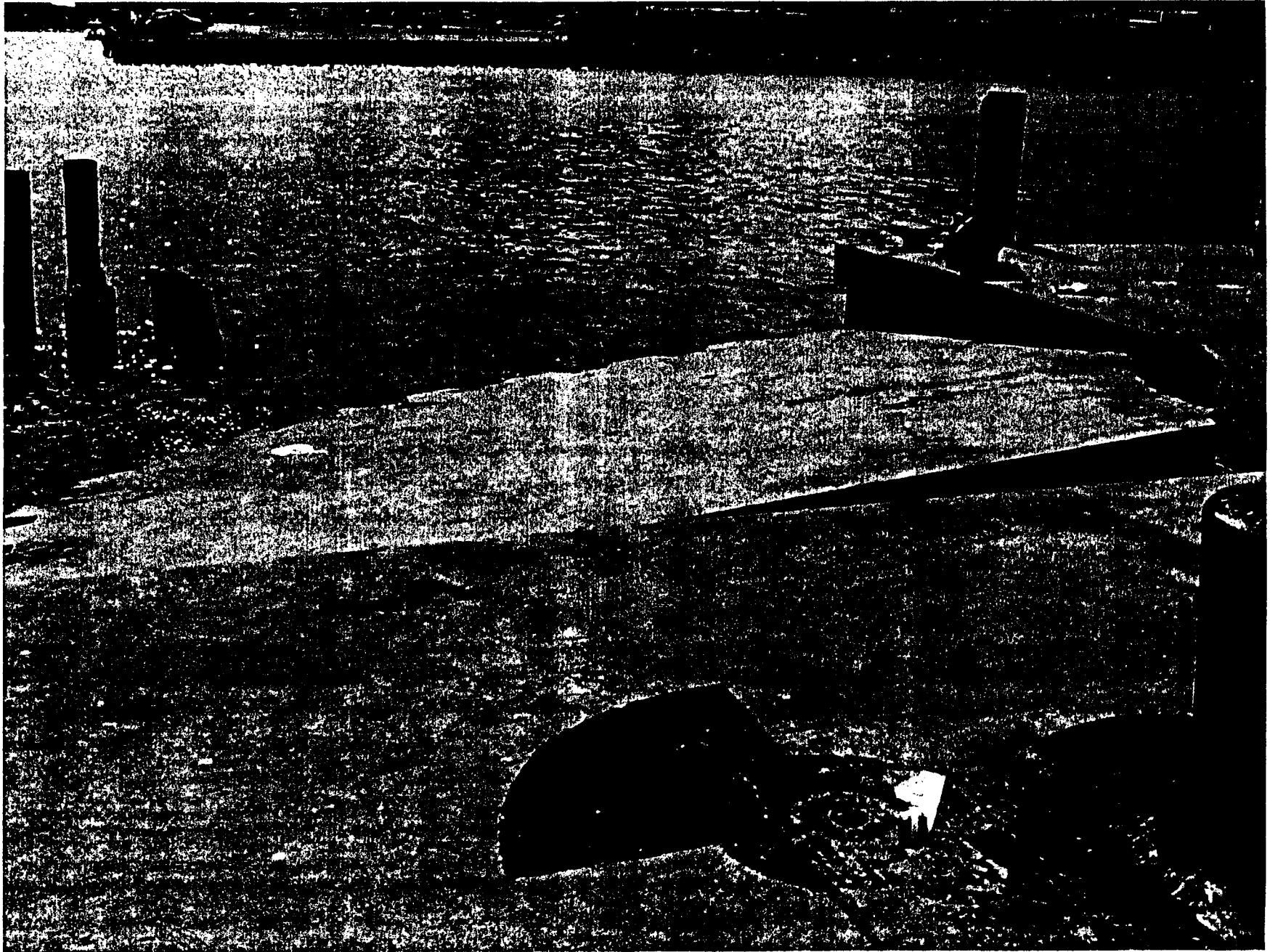
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Bicentennial Park Pics 11-26-2002



DSC01793.JPG

Bicentennial Park Pics 11-26-2002



DSC01759.JPG

Bicentennial Park Pics 11-26-2002



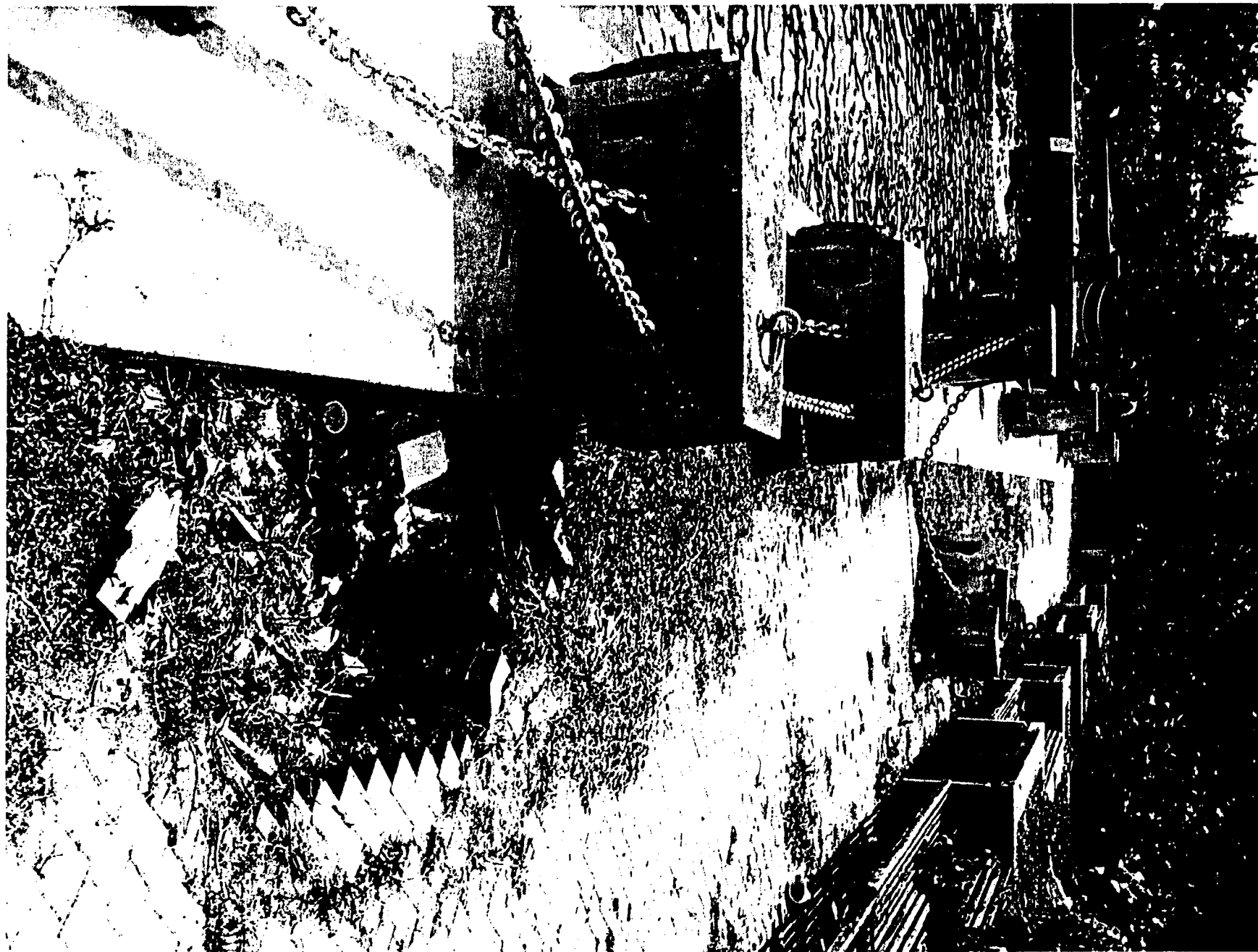
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Bicentennial Park Pics 11-26-2002



DSC01750.JPG

Bicentennial Park Pics 11-26-2002



DSC01763.JPG





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### Fax Transmission

If transmission is incomplete,  
please phone immediately 305.279.2298

Date: July 21, 2003

To: Sandra M. Vega

Fax No.: (305) 400-5304

Pages: 1 (including this cover page)

From: Esen Tokay

Subject: Bicentennial Park Seawall

The following comments are in reference to the design life of the proposal seawall.

The salinity of the bay and use of the area necessitates construction to be durable and integrity of the seawall be improved for present and future use. Steel sheet piling with corrosion protection (coal tar epoxy applied on both faces of steel sheet piling and concrete protection thru the splash Zone) is projected to have a design life of 50 years. Reinforced concrete pile caps containing corrosion resistant silica fumes is projected to have a design life of 50 years. Granular aggregate and Lime rock backfill is projected to have a design life of 75 years.

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