

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

6/26/12 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:02 p.m., with the following members found to be:

Present: Nelson Victor Alvarado
Eileen Broton (Vice Chair)
Mariano Cruz
David Freedman
Pablo Perez-Cisneros
Manny Roche
Maria Sardiña Mann

Absent: Ola O. Aluko
David Berley
Henry Goa
Ricardo Lambert
Robert Powers
Jose Solares (Chair)

ALSO PRESENT: Albert Sosa, P.E., Director, CIP Department
Jeovanny Rodriguez, Assistant Director, CIP Department
Reginald Duren, Deputy Fire Chief, Fire Rescue Department
Marcia Lopez, Board Liaison, CIP Department
Maria Perez, Parks & Recreation, Support Services Coordinator
Wendy Jaramillo, Administrative Assistant I, CIP Department
Natali Pomentel, Student
Teri Elizabeth Samuels, Transcriber, City Clerk's Office

I. APPROVAL OF THE MINUTES FOR THE MEETING OF APRIL 24, 2012.

NOT TAKEN UP DUE TO LACK OF QUORUM.

II. INTRODUCTION OF NEW BOARD MEMBER NOMINATED BY COMMISSIONER FRANCIS SUAREZ

➤ Manny Roche

The board welcomed new board member Manny Roche, nominated by Chairman Francis Suarez. He is a 19-year City of Miami employee and also a resident of the City of Miami since 1964.

III. NEW ITEMS:

1. Defense and Security Equipment Acquisition – Additional Services

NAME OF PROJECT: DEFENSE AND SECURITY EQUIPMENT ACQUISITION – ADDITIONAL SERVICES

INITIATING DEPARTMENT/DIVISION: Fire Rescue

TOTAL DOLLAR AMOUNT: \$580,000

SOURCE OF FUNDS: HDNI - Fire Rescue HD Preparedness Initiatives

DESCRIPTION OF PROJECT: The acquisition of two (2) fire rescue vehicles (see attached equipment details).

LOCATION: Citywide

Reginald Duren, Deputy Fire Chief, stated that the Fire Rescue Department is requesting the use of Homeland Defense funds to purchase two rescue units to provide added protection to City of Miami citizenry. The total purchase is estimated at approximately \$540,000. The estimate is high and should come in slightly lower than that.

Vice Chair Broton stated that the audit subcommittee was in favor of the item.

NO VOTE TAKEN DUE TO LACK OF QUORUM.

2. Kennedy Park Restroom Building Improvements – Design Services

NAME OF PROJECT: KENNEDY PARK RESTROOM BUILDING IMPROVEMENTS– DESIGN SERVICES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

TOTAL DOLLAR AMOUNT: \$235,750; currently requesting \$41,257 in HD funds for Design Services; \$4,900 Impact fees, \$21,000 Sunshine State Financing Commission No. 2

SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 2 – Neighborhood Park Improvements, Impact Fees and Sunshine State Financing Commission No. 2

DESCRIPTION OF PROJECT: The renovation of restroom building. The building is approximately 650 square feet including storage rooms. **Exterior Work:** Install metal doors at entrances. Install metal doors in storage; re-finish fascia, clean brickwork and stucco. Build accessible walkway on perimeter. Build accessible ramp(s). Install Hi- Lo refrigerated water fountain, add sod where necessary. **Interior Work:** Complete interior renovation, tile walls and floors, fixtures, partitions and accessories, counter tops, lighting and ventilation, plumbing, metal vents, hose bibbs under each counter top. All work shall comply with ADA.

LOCATION: S Bayshore and SW 22nd Avenue

Albert Sosa, CIP Director, stated that an updated PAF was e-mailed to the board yesterday. The updates were made based on the comments that were made at the audit subcommittee. In addition to that, there was an e-mail request to have a discussion on one of the items, the potential to have additional departments within the City participate in CIP's design efforts. A meeting took place with the Building Official, as well as a meeting with Board Member Roche, and concluded that based on Florida Statute 468 and the way that the Building Department is established, the same people that work in the Building Department as individuals or as an entity -- the way the statute is written -- cannot work on the same designs that they/it will later permit. It becomes an issue with the statute. From CIP's and the Building Department's perspective, there's always the possibility to have upfront discussions, to be part of the assessment process, to provide Code interpretations, for the Building Department's staff to help CIP and its consultants with its items. But when it comes to actually making engineering decisions, CIP cannot rely on the Building Department's resources for that because it would not be in compliance with the Florida Statute.

NO VOTE TAKEN DUE TO LACK OF QUORUM.

IV. PROJECT UPDATES:

1. Williams Park New Community Building

Albert Sosa, CIP Director, stated that the project was completed earlier in the fiscal year. The final update on the budget is as follows: For the production phase, the estimate was originally \$271,000. The final amount was \$198,000. For the construction phase, the estimate was \$1.9 million. The final amount was \$1.2 million. For the construction administration phase, the estimate was \$96,000. The final amount was \$44,000. And for the administration phase, the estimate was \$96,000. The final result was \$31,000.

2. Blanche Park Master Plan Improvements

Albert Sosa, CIP Director, stated that the project involved refurbishing the dog park at an existing park in the Coconut Grove area, as well as parking amenity improvements and fence improvements in the children's area of the park. The project was recently completed. The original estimates for the design phase were \$8,600 and the cost came in at \$5,700. The construction budget was estimated at \$250,000 and the final cost was \$181,000. The construction administration phase of the project was budgeted at \$15,000 and the final cost was \$16,000. There were some program management fees that were estimated at \$6,500 and the final cost was \$8,800. Overall, the original estimate was \$250,000, with \$213,000 overall project cost.

3. Morningside Park A/C, Windows and Interior Remodeling

Albert Sosa, CIP Director, stated that the project involved the existing Morningside recreation building and the rehabilitation of several components associated with that building. The overall project was originally estimated at \$143,000 and it was completed at \$118,000. The design phase was estimated at \$15,000, with a final cost of \$4,300. The construction phase was estimated at \$120,000, with a final cost of \$105,000. The construction administration phase was estimated at \$8,300, with a final cost of \$5,200. The administrative phase was estimated at \$30,000, with a final cost of \$3,400.

4. Kennedy Dog Park Irrigation System

Albert Sosa, CIP Director, stated that the project involved the addition of an irrigation system to the existing dog park area of Kennedy Park, as well as the addition of a topsoil layer and new sod. Prior to this work, the area was well worn by its users and it had exposed the cap rock in that area, so the addition of the topsoil area was necessary. But more importantly, the irrigation was necessary because the area's proximity to the ocean created a lot of salt spray that was not allowing the grass to thrive. The project was originally estimated at \$56,000 and the project was completed for \$40,000. The design phase was estimated at \$5,500, with a final cost of \$5,200. The construction phase was estimated at \$49,000, with a final cost of \$32,000. The construction administrative phase was estimated at \$800, with a final cost of \$1,100. The additional administrative costs were estimated at \$1,500, with a final cost of \$1,500.

5. Freedom Garden Statue Rehabilitation & Park Improvements

Albert Sosa, CIP Director, stated that the project is currently incomplete. The rehabilitation of the statue has been completed and the granite slabs are in the process of being replaced, with an addition of granite to the steps surrounding the statute, which should be completed by the end of July. In addition to that, the Parks Department has completed additional landscaping at the park, as well as the addition of furniture and flag poles at the park. There is also additional budget for the inclusion of a sign at the location, with the intent to offer some historical background on the park and the Haitian community, as well as some artwork, perhaps, from the community. A definitive scope on the sign has not yet been completed. The project should be under budget when completed.

V. **ADDITIONAL ITEMS:**

VI. **CHAIRMAN OPEN AGENDA:**