

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

10/23/12 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:10 p.m., with the following members found to be:

Present: David Berley
Eileen Broton (Vice Chair)
Mariano Cruz
David Freedman
Henry Goa
Ricardo Lambert
Pablo Perez-Cisneros
Manny Roche
Maria Sardiña Mann
Albena Sumner

Absent: Ola O. Aluko
Nelson Victor Alvarado
Robert Powers
Jose Solares (Chair)

ALSO PRESENT: Mark Spanioli, P.E., Director, CIP Department
Jeovanny Rodriguez, Assistant Director, CIP Department
Reginald Duren, Deputy Fire Chief, Fire Rescue Department
Terrance Davis, Assistant Fire Chief, Fire Rescue Department
Marcia Lopez, Board Liaison, CIP Department
Maria Perez, Parks & Recreation, Support Services Coordinator
Sandra Vega, Project Manager, CIP Department
Andre Bryan, Project Manager, CIP Department
Orlando Diez, Project Manager, CIP Department
Wendy Jaramillo, Administrative Assistant I, CIP Department

I. APPROVAL OF THE MINUTES FOR THE MEETINGS OF APRIL 24, 2012 AND JUNE 26, 2012

HD/NIB MOTION 12-16

A MOTION TO APPROVE THE MINUTES FOR THE MEETINGS OF APRIL 24, 2012 AND JUNE 26, 2012.

MOVED: D. Berley
SECONDED: R. Lambert
ABSENT: O. Aluko, N. Alvarado, M. Cruz, R. Powers, J. Solares, A. Sumner
AYE: D. Berley, E. Broton, D. Freedman, H. Goa, R. Lambert,
P. Perez-Cisneros, M. Roche, M. Sardiña Mann

Note for the Record: The motion passed 8-0.

II. WELCOME BACK BOARD MEMBER NOMINATED BY MAYOR TOMAS REGALADO

➤ Albena Sumner

Vice Chair Broton welcomed back Albena Sumner to the board, nominated by Mayor Tomas Regalado.

III. INTRODUCTION OF NEW CAPITAL IMPROVEMENTS PROGRAM DIRECTOR

➤ Mark Spanioli

Mark Spanioli introduced himself as the new Capital Improvements Program director. He previously worked with the Community Redevelopment Agency and the Downtown Development Authority.

IV. NEW INFORMATION ITEM:

1. Kennedy Park Restroom Building Improvements – Design Services

NAME OF PROJECT: KENNEDY PARK RESTROOM BUILDING IMPROVEMENTS– DESIGN SERVICES

INITIATING DEPARTMENT/DIVISION: Parks & Recreation

TOTAL DOLLAR AMOUNT: \$235,750; currently requesting \$41,257 in HD funds for Design Services; \$4,900 Impact fees, \$21,000 Sunshine State Financing Commission No. 2

SOURCE OF FUNDS: Homeland Defense Bonds Series 1 & 2 – Neighborhood Park Improvements, Impact Fees and Sunshine State Financing Commission No. 2

DESCRIPTION OF PROJECT: The renovation of restroom building. The building is approximately 650 square feet including storage rooms. **Exterior Work:** Install metal doors at entrances. Install metal doors in storage; re-finish fascia, clean brickwork and stucco. Build accessible walkway on perimeter. Build accessible ramp(s). Install Hi-Lo refrigerated water fountain, add sod where necessary. **Interior Work:** Complete interior renovation, tile walls and floors, fixtures, partitions and accessories, counter tops, lighting and ventilation, plumbing, metal vents, hose bibbs under each counter top. All work shall comply with ADA.

LOCATION: S Bayshore and SW 22nd Avenue

HD/NIB MOTION 12-17

A MOTION TO FUND THE KENNEDY PARK RESTROOM BUILDING IMPROVEMENTS - DESIGN SERVICES.

MOVED: H. Goa
SECONDED: R. Lambert
ABSENT: O. Aluko, N. Alvarado, R. Powers, P. Perez-Cisneros, J. Solares

AYE: D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert,
M. Roche, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 9-0.

V. OLD BUSINESS:

1. Defense and Security Equipment Acquisition – Additional Services

NAME OF PROJECT: DEFENSE AND SECURITY EQUIPMENT ACQUISITION – ADDITIONAL SERVICES
INITIATING DEPARTMENT/DIVISION: Fire Rescue
TOTAL DOLLAR AMOUNT: \$580,000
SOURCE OF FUNDS: HDNI - Fire Rescue HD Preparedness Initiatives
DESCRIPTION OF PROJECT: The acquisition of two (2) fire rescue vehicles (see attached equipment details).
LOCATION: Citywide

HD/NIB MOTION 12-18

A MOTION TO FUND THE DEFENSE AND SECURITY EQUIPMENT ACQUISITION - ADDITIONAL SERVICES.

MOVED: H. Goa
SECONDED: A. Sumner
ABSENT: O. Aluko, N. Alvarado, R. Powers, P. Perez-Cisneros, J. Solares
AYE: D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert,
M. Roche, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 9-0.

VI. NEW BUSINESS:

1. New Dinner Key Marina Dockmaster Building – Construction Services
➤ New Dinner Key Marina Dockmaster Building – Design Services

NAME OF PROJECT: NEW DINNER KEY MARINA DOCKMASTER BUILDING – CONSTRUCTION SERVICES
INITIATING DEPARTMENT/DIVISION: Public Facilities
TOTAL DOLLAR AMOUNT: \$4,217,803 of which \$482,178 of HD Funds were previously approved for Design Services; currently requesting \$2,979,992 of HD Funds for Construction Services
SOURCE OF FUNDS: Homeland Defense Series 2 & 3 – Citywide Waterfront Improvements and Contribution from Special Revenue – Marine Stadium Marina
DESCRIPTION OF PROJECT: Design and Construction of a New Dockmaster Facility of approx. 11,296 SF (Gross Area) at Dinner Key Marina. The new facility is a three story building to serve as the Dinner Key Marina and Harbormaster’s (Mooring) administration building. It is done in accordance to federal, State and local building Codes. The first floor will support limited parking, a handicap accessible elevator, stairwell access, and storage room. The second floor will house a customer lounge/computer access area, library, laundry facilities and customer showers/restrooms area and a customer convenience store. The third floor will house administrative office space, a storage room, a conference room, housekeeping supply rooms, and restrooms. The third floor will also allow access to an outdoor balcony, with awning. The project includes the demolition of the existing dockmaster building and the construction of a new outdoor plaza of approx. 10,180 SF. Seek LEED Silver Certification.
LOCATION: 3400 Pan American Drive

HD/NIB MOTION 12-19

A MOTION TO FUND THE NEW DINNER KEY MARINA DOCKMASTER BUILDING - CONSTRUCTION SERVICES.

MOVED: D. Freedman
SECONDED: H. Goa
ABSENT: O. Aluko, N. Alvarado, R. Powers, P. Perez-Cisneros, J. Solares
AYE: D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert,

Note for the Record: The motion passed 9-0.

2. Bryan Park New Community Building – Design Services

NAME OF PROJECT: <u>BRYAN PARK NEW COMMUNITY BUILDING – DESIGN SERVICES</u>
INITIATING DEPARTMENT/DIVISION: <u>Parks & Recreation</u>
TOTAL DOLLAR AMOUNT: <u>\$902,128 (includes Sanitary Sewer Funding); currently requesting \$146,848 of HD Funds for Design Services</u>
*Note: Under Project B-30134AS \$50,000 Sanitary Sewer funding source has been allocated.
SOURCE OF FUNDS: <u>Homeland Defense Bond Series 2 & 3 – District 4 Neighborhood Quality of Life and Sanitary Sewer Component (B-30134AS)</u>
DESCRIPTION OF PROJECT: <u>The demolition of the 600 SF Comfort Station, construction of a 1,500 SF community building and installation of an 8 inch water main extension, fire hydrant and sewer lateral as required by Miami-Dade Water and Sewer Department.</u>
LOCATION: <u>2240 SW 12 Street</u>

HD/NIB MOTION 12-20

A MOTION TO FUND THE BRYAN PARK NEW COMMUNITY BUILDING - DESIGN SERVICES WITH THE UNDERSTANDING THAT THE CIP DEPARTMENT WILL CONDUCT COMMUNITY MEETINGS TO RECEIVE MORE INPUT FROM THE NEIGHBORHOOD TO ENSURE THAT THE DESIGN OF THE PROJECT REFLECTS THE WANTS OF THE COMMUNITY.

- MOVED: M. Sardiña Mann
- SECONDED: R. Lambert
- ABSENT: O. Aluko, N. Alvarado, R. Powers, P. Perez-Cisneros, J. Solares
- AYE: D. Berley, E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, M. Roche, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 9-0.

3. Duarte Park Building Renovations, Splash Park and Sign – Construction Services
 ➤ Duarte Park Building Renovations/Expansion Design Services – *Completed*

NAME OF PROJECT: <u>DUARTE PARK BUILDING RENOVATIONS, SPLASH PARK AND SIGN – CONSTRUCTION SERVICES</u>
INITIATING DEPARTMENT/DIVISION: <u>Parks & Recreation</u>
TOTAL DOLLAR AMOUNT: <u>\$1,312,797 of which \$195,000 of HD Funds were previously approved for Design Services; currently requesting \$557,797 of HD Funds for Construction Services</u>
SOURCE OF FUNDS: <u>Homeland Defense Bond Series 3 – Neighborhood Park Improvements</u>
DESCRIPTION OF PROJECT: <u>Recreation Building Renovation/Expansion: Demolish covered terrace and build a 820 SF addition for multi-purpose room, purchase and install A/C system, existing recreational building will be renovated with a new park manager’s office, new lighting throughout the building, new computer work stations, new outdoor storage room, installation of park sign and related work. Modernize Field Restrooms building, new roof, increase fixture count. Splash Park: design and construction new interactive water playground.</u>
LOCATION: <u>2800 NW 17 Avenue</u>

Jeovanny Rodriguez, CIP Assistant Director, stated that \$557,797 is being requested for construction services for the project. During the previous audit subcommittee meeting there were some concerns from the board regarding the total construction price of the project, resulting in a recommendation from the board to re-bid the project and not use the JOC system. The Department agreed to go back and review any timing constraints, and if possible, follow the direction of the board to re-bid the project. The project is a time sensitive project.

By the time the project was presented at the audit subcommittee meeting, the contract was already executed for construction and the demolition had already started. Therefore, the project needs to be evaluated as an after-the-fact project. There were two additional items that the subcommittee had concerns with, the total cost for the electrical system and the total cost for the AC component.

Note for the Record: This item was presented as an informational item and did not receive a recommendation from the Board.

4. Caribbean Marketplace Renovations – Construction Services

NAME OF PROJECT: <u>CARIBBEAN MARKETPLACE RENOVATIONS – CONSTRUCTION SERVICES</u>
INITIATING DEPARTMENT/DIVISION: <u>Parks & Recreation</u>
TOTAL DOLLAR AMOUNT: <u>\$1,173,086 of which \$100,000 of HD Funds were previously approved for Design Services; currently requesting \$ 207,058 of HD Funds for Construction Services</u>
SOURCE OF FUNDS: <u>Homeland Defense Bond Series 1, 2 & 3 – Little Haiti Land Acquisition, HD Series 1 & 2 Interest and HD Series 2 Land Acquisition and Development, Sanitary Sewer Bonds, MSEA Contribution to Capital, Miami Dade County Cultural Affairs and Sunshine State Financing Commission No. 2</u>
DESCRIPTION OF PROJECT: <u>Interior demolition and renovation. The repairs include new plumbing, ventilation and electrical systems.</u>
LOCATION: <u>5925-27 NE 2nd Avenue</u>

HD/NIB MOTION 12-21

A MOTION TO FUND THE CARIBBEAN MARKETPLACE RENOVATIONS - CONSTRUCTION SERVICES.

MOVED: H. Goa
SECONDED: A. Sumner
ABSENT: O. Aluko, N. Alvarado, D. Berley, R. Powers, P. Perez-Cisneros, J. Solares
AYE: E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, M. Roche, M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 8-0.

VII. PROJECT UPDATES:

1. Coral Gate Park Community Building Furniture - *Completed*
2. Coral Gate Park Community Building Surveillance System – *Completed*
3. Coral Gate Park Community Building

Orlando Diez, CIP Department, stated that the project was completed and received its certificate of occupancy as of July 2. The playground equipment was finished as of today. The project took approximately 388 days to build. The project was completed within budget.

Maria Perez, Parks & Recreation Department, stated that the ordering and installation of the park furniture has been completed. The total project cost was \$35,871.23, of which \$31,000 is from Homeland Defense funds. The surveillance system is up and running. That portion of the project came in under budget at \$10,090 from Homeland Defense funds.

4. Gibson Park Fitness Equipment - *Completed*

Maria Perez, Parks & Recreation Department, stated that project total cost was \$38,375.11, of \$35,363 were from Homeland Defense funds. The remaining balance was allocated from the Parks Department budget. The project is 100 percent complete and in operation.

5. Kennedy Park Shoreline Stabilization Phase I Design (*Completed*) & Construction Services

Mark Spanioli, CIP Director, stated that the project utilized HD funds during the design phase. No HD funds are being requested for the construction of the project. The project was recently put out to bid and the Department is in the process of reviewing the bids to determine the lowest responsive and responsible bidder. The project scope consists of basic shoreline work and landscaping at the eastern end of Kennedy Park.

6. Kennedy Park Floating Dock Phase I Design (*Completed*) & Construction Services

Mark Spanioli, CIP Director, stated that the project is similar to the shoreline stabilization project in that HD funds were utilized for the design of the project but will not be used for construction. The contract has been awarded for approximately \$141,000. The project scope consists of replacement of the existing floating dock at Kennedy Park. The construction of the project will utilize funding from FIND as well as revenues collected from the Coconut Grove Convention Center.

VIII. ADDITIONAL ITEMS:

- **Blanche Park - Artificial Turf Installation**

HD/NIB MOTION 12-22

A MOTION TO FUND THE BLANCHE PARK - ARTIFICIAL TURF INSTALLATION IN THE AMOUNT OF \$5,000 FROM DISTRICT 2 QUALITY OF LIFE HOMELAND DEFENSE FUNDS.

MOVED: D. Freedman
SECONDED: M. Cruz
ABSENT: O. Aluko, N. Alvarado, D. Berley, R. Powers, P. Perez-Cisneros, J. Solares
AYE: E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, M. Roche,
M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 8-0.

- **Updated List of Board Recommendations**

Vice Chair Broton requested that the CIP Director keep a running tally of items that the Board approves and does not approve for recommendation.

Mark Spanioli, CIP Director, stated that he would adhere to said request.

- **Moore Park Update**

Albena Sumner requested an update on Moore Park, which resulted in a request to meet with Assistant Director Jeovanny Rodriguez and CIP Director Mark Spanioli.

IX. CHAIRMAN OPEN AGENDA:

HD/NIB MOTION 12-15

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: H. Goa
SECONDED: M. Sardiña Mann
ABSENT: O. Aluko, N. Alvarado, D. Berley, R. Powers, P. Perez-Cisneros, J. Solares
AYE: E. Broton, M. Cruz, D. Freedman, H. Goa, R. Lambert, M. Roche,
M. Sardiña Mann, A. Sumner

Note for the Record: The motion passed 8-0.