

HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT **BOND OVERSIGHT BOARD** **MINUTES**

3-22-05 – 6:00 P.M
CITY OF MIAMI
CITY HALL – CHAMBERS
3500 Pan American Drive
MIAMI, FLORIDA 33133

The meeting was called to order at 6:08 p.m., with the following members found to be

Present: Eileen Broton
Luis Cabrera (arrived at 6:16 p.m. and left at 6:58 p.m.)
Mariano Cruz
Kay Hancock Apfel
Walter Harvey
Jason Manowitz
Gary Reshefsky (arrived at 6:29 p.m.)
Jami Reyes (arrived at 6:20 p.m. and left at 7:30 p.m.)
Manolo Reyes (Vice Chairman)
Albena Sumner

Absent: Rolando Aedo
Ringo Cayard
Luis de Rosa
Robert A. Flanders (Chairman)
David E. Marko

ALSO PRESENT: Rafael O. Diaz, Deputy City Attorney
Jorge Cano, CIP Deputy Director
Danette Perez, CIP Department
Zimri Prendes, CIP Department
Jose L. Lago, CIP Department
George Sainz, CIP Department
Neal Poteet, CIP Department
Kevin Brown, CIP Department
Chief Thomas L. Flores, Fire Department
Robert J. Ruano, Grants Administrator
Jose Cerdan, Parks and Recreation Department
David Romano, CIP Department
Edgar Espinoza, CIP Department
Roger Hatton, CIP Department
Sylvia Scheider, City Clerk's Office
Teri E. Thomas, City Clerk's Office
Suzanne Delahanty, Miami Art Musuem

3/22/05

Note for the Record: Prior to meeting convening officially, the members present instructed staff to give their reports on the updates.

UPDATES:

1. Fire-Rescue Homeland Defense Preparedness Initiatives.

Chief Thomas L. Flores, Fire Department, reported that of the original \$1.5 million bond issuance for equipment, \$200,000 was set aside for a command vehicle, which required additional funding sources. The command vehicle will be put out to bid or piggybacked on an existing contract bid by early summer. The TRT vehicle was put out for formal bid and came back at \$315,000; over the \$225,000 set aside for the vehicle. Federal funds will be used to cover the cost of the TRT vehicle. The hazmat vehicle is anticipated to be put out for bid later this month.

2. Application for the Pan American Seaplane Terminal Historical & Structural Rehabilitation Grant.

Robert J. Ruano, Grants Administrator, reported that the application did not score very well this year. There was some concern in Tallahassee that it wasn't really a grassroots type of project, that there wasn't an immediate threat to the building. Most of the applicants that scored very well were smaller projects that were in threat of being destroyed. Some of the aspects of the application will be changed to make it more in line with the goals and feedback of the review board. May 31 is the deadline to reapply.

3. N.W. 14th Street Improvements Project.

Roger Hatton, CIP Department, reported that all sidewalks have been done on the project, which runs from 22nd to 34th, on both sides, north and south, and the side streets. The swale blocks are currently being done on the north part, between 22nd and 34th.

4. Grand Avenue Improvements Project.

Neal Poteet, CIP Department, reported that the drainage crew is continuing to work on the south side. The eastbound lane is closed and the westbound is open, with one-way traffic. In about three weeks, work will begin on the drainage east of McDonald Street, along the centerline of Grand Avenue. Traffic in that area will remain two-way traffic. The landscape contractor is pre-digging his holes preparing for the trees, which are expected to arrive next week. Most of the tree grates have been placed. Tree installation will begin late next week. The concrete pavers are expected to arrive next week and placement will start on the north side. The street light contractor is currently placing conduits on the south side. MDWASD is expected to recommence rebuilding the manifolds for the multiple water meter banks into the businesses. As of this date, billings are at 35 percent. Contract completion is expected late August 2005. The citizen and business complaints are minimal compared to the volume of complaints at the start of the project.

5. Lummus Landing Project.

Neal Poteet, CIP Department, reported that the construction portion of the Lummus Landing Project is currently on hold. There has been a discrepancy with Economic Development on what the final project product will be; currently coordinating with the permitting agencies and the City marina manager to confirm that the project is what everyone wants. When the new scope is developed, Economic Development will issue an RFP for an end-user and a better project is expected as a result of this delay. A credit of approximately \$200,000 is expected as a result of halting the project, which will be applied to the new project once the new scope is developed and the new RFP is issued.

Note for the Record: The meeting convened at 6:19 p.m.

I. APPROVAL OF THE AMENDED MINUTES OF THE MEETING OF JANUARY 25, 2005 AND THE MINUTES OF THE MEETING OF FEBRUARY 22, 2005.

HD/NIB MOTION 05-15

A MOTION TO APPROVE CERTAIN CORRECTIONS IN THE MINUTES OF THE MEETING OF FEBRUARY 22, 2005.

MOVED: A. SUMNER
SECONDED: K. APFEL
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko, G. Reshefsky.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

HD/NIB MOTION 05-16

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF FEBRUARY 22, 2005 WITH CERTAIN CORRECTIONS (to view corrections see revised minutes of February 22, 2005 with underlined words added and struck out words deleted).

MOVED: A. SUMNER
SECONDED: K. APFEL
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Note for the Record: The January 25, 2005 amended minutes were approved at the February 22, 2005 board meeting.

II. NEW BUSINESS:

A. AUDIT COMMITTEE REPORT:

- **Playground Equipment at Riverside Park.**

TOTAL DOLLAR AMOUNT: \$200,000 (\$192,000 will be used from HDNI only, balance from other source of fund)
SOURCE OF FUNDS: HDNI - Neighborhood Parks Improvements
DESCRIPTION OF PROJECT: Scope includes Excavation & Disposal of Fill, Demolition and Disposal of Existing Playground Equipment. 30 Cubic Yard Trash Container includes Dumping. 6' Temporary Chainlink Fencing priced Per Linear Foot. 2 Temporary 12' Wide Gates. 4" Compacted Stone Base #57. 2" Compacted Stone Base. Concrete Curbing. Pour in Place for 8' Fall Height (3-1/2 thickness).Park Structures Playground Equipment.

HD/NIB MOTION 05-17

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE PLAYGROUND EQUIPMENT AT RIVERSIDE PARK.

MOVED: M. CRUZ
SECONDED: J. REYES
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko, G. Reshefsky.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- **Additional Funding for Site Improvements at Belafonte Tacolcy Park.**

ADDITIONAL FUNDS REQUESTED: \$2,400
SOURCE OF FUNDS: Neighborhood Park Improvements & Acquisitions
DESCRIPTION OF CHANGE: Additional design services for brick pavers in the South courtyard.

HD/NIB MOTION 05-18

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO PROVIDE ADDITIONAL FUNDING FOR THE SITE IMPROVEMENTS AT BELAFONTE TACOLCY PARK.

MOVED: E. BROTON
SECONDED: A. SUMNER
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko, G. Reshefsky.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Initial Grant to Miami Art Museum for Development of a Fine Arts Museum Facility in Bicentennial Park.

TOTAL DOLLAR AMOUNT: \$700,000
 SOURCE OF FUNDS: CIP#333144-Miami Art Museum
 DESCRIPTION OF PROJECT: For planning, development and project management activities relating to the construction of Miami Art Museum to be located at Bicentennial Park.

HD/NIB MOTION 05-19

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE INITIAL GRANT TO MIAMI ART MUSEUM FOR DEVELOPMENT OF A FINE ARTS MUSEUM FACILITY AT BICENTENNIAL PARK.

MOVED: M. CRUZ
 SECONDED: L. CABRERA
 ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko, G. Reshefsky.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Grapeland Heights Park Ballfield Complex - Design Build Contract.

TOTAL DOLLAR AMOUNT: \$6,000,000
 SOURCE OF FUNDS: Neighborhood Park and Acquisitions & District 1-Quality of Life Improvements
 DESCRIPTION OF PROJECT: To authorize the City Manager to execute the negotiated Design-Build contract with Recreation Design and Construction, Inc. for the Grapeland Heights Park Ballfield Complex, B-60496 in the total amount of \$6,000,000.

HD/NIB MOTION 05-20

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE GRAPELAND HEIGHTS PARK BALLFIELD COMPLEX - DESIGN BUILD CONTRACT.

MOVED: M. CRUZ
 SECONDED: L. CABRERA
 ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko, G. Reshefsky.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Robert King High Park Soccer Field Project. - ITEM WAS PULLED.

Note for the Record: This item was pulled by staff to be considered at the next meeting.

- S.W. 10th Street Road Project.

TOTAL DOLLAR AMOUNT: \$179,716

SOURCE OF FUNDS: District 3-Quality of Life Improvements

DESCRIPTION OF PROJECT: Project Scope consists of milling and resurfacing the existing roads, replace existing broken sidewalk, curb and gutter and medians curb, new paint striping and new handicap ramps at street intersections, including medians landscaping. Location No. S.W. 10 St Road between SW 8 St and SW 10 St.

HD/NIB MOTION 05-21

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE S.W. 10TH STREET ROAD PROJECT.

MOVED: M. CRUZ

SECONDED: J. REYES

ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Glen Royal Parkway Project.

TOTAL DOLLAR AMOUNT: \$113,257

SOURCE OF FUNDS: District 3-Quality of Life Improvements

DESCRIPTION OF PROJECT: Project Scope consists of milling and resurfacing the existing roads, replace existing broken sidewalk, curb and gutter and medians curb, new paint striping and new handicap ramps at street intersections, including medians landscaping. Location at Glen Royal Parkway.

HD/NIB MOTION 05-22

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE GLEN ROYAL PARKWAY PROJECT.

MOVED: M. CRUZ

SECONDED: L. CABRERA

ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Model City Beautification Project.

TOTAL DOLLAR AMOUNT: <u>\$447,975</u>
SOURCE OF FUNDS: <u>District 5-Quality of Life Improvements</u>
DESCRIPTION OF PROJECT: <u>Project Scope consists of milling and resurfacing the existing roads, replace existing broken sidewalk, curb and gutter and medians curb, new paint striping and new handicap ramps at street intersections, landscaping. Location No. N.W. 59 St, 58th Terrace and 58 Street between NW 17 Avenue and 12 Avenue.</u>

HD/NIB MOTION 05-23

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MODEL CITY BEAUTIFICATION PROJECT.

MOVED: L. CABRERA
SECONDED: A. SUMNER
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.
Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Downtown Infrastructure Street Phase I.

TOTAL DOLLAR AMOUNT: <u>\$2,587,932</u>
SOURCE OF FUNDS: <u>Downtown Infrastructure Improvements</u>
DESCRIPTION OF PROJECT: <u>Project Scope consists of milling and resurfacing the existing roads, replace existing broken sidewalk, curb and gutter and medians curb, new paint striping and new handicap ramps at street intersections by the following boundary area: South by Miami River on the North by 5 Street, on the East by Biscayne Blvd and on the West By I-95 Expressway.</u>

HD/NIB MOTION 05-24

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE DOWNTOWN INFRASTRUCTURE STREET PHASE I.

MOVED: M. CRUZ
SECONDED: A. SUMNER
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.
Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Miami River Greenways – Segments A.

TOTAL DOLLAR AMOUNT: \$200,370
SOURCE OF FUNDS: HDNI Greenways Improvements-\$200,370 & FDOT Transportation Enhancement Program-\$675,000
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavement road, new drainage, landscaping and street lighting based on the Greenway Master Plan. Location: North River Drive from NW 6 Avenue to NW 3rd Street.

(Please see motion following Miami River Greenways -- Segments F.)

- Miami River Greenways – Segments E1.

TOTAL DOLLAR AMOUNT: \$338,720
SOURCE OF FUNDS: HDNI Greenways Improvements-\$338,720 & Citywide Transportation & Transit-\$10,000
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavement road, new drainage, landscaping and street lighting based on the Greenway Master Plan. Location: South River Drive from West Flagler to SW 1 Street.

(Please see motion following Miami River Greenways -- Segments F.)

- Miami River Greenways – Segments F.

TOTAL DOLLAR AMOUNT: \$111,521
SOURCE OF FUNDS: HDNI Greenways Improvements -\$111,521 & FDOT Grant- \$277,523
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavement road, new drainage, landscaping and street lighting based on the Greenway Master Plan. Location: South River Drive from SW 1 Street to SW 2nd Street. .

HD/NIB MOTION 05-25

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MIAMI RIVER GREENWAYS -- SEGMENTS A, E1 AND F.

MOVED: E. BROTON
SECONDED: J. MANOWITZ
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.
Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for NE 2nd Avenue Improvements.

TOTAL DOLLAR AMOUNT: <u>\$1,347,400</u>
SOURCE OF FUNDS: <u>NE 2nd Avenue Improvements</u>
DESCRIPTION OF PROJECT: <u>Phase I: Prepare a comprehensive analysis of all studies, concerns, current and future projects to recommend typical sections to be implemented throughout the corridor. Phase II: Prepare construction documents for segments along the corridor based on the findings from Phase I. Location: NE 2nd Avenue from NE 20 Street to NE 87 Street.</u>

HD/NIB MOTION 05-26

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR NE 2ND AVENUE IMPROVEMENTS.

MOVED: M. CRUZ
SECONDED: W. HARVEY
ABSENT: R. Aedo, R. Cayard, L. De Rosa, R. Flanders, D. Marko.
Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for West Model City / Floral Park Improvements.

TOTAL DOLLAR AMOUNT: <u>\$339,576</u>
SOURCE OF FUNDS: <u>District 5-Quality of Life Improvements & Model City Infrastructure Improvements</u>
DESCRIPTION OF PROJECT: <u>Project consists of partial reconstruction, milling and resurfacing, and other miscellaneous improvements, including sidewalk repairs, upgrading swales to provide parking, pavement markings and construction of storm drainage system, as needed.</u>

HD/NIB MOTION 05-27

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR WEST MODEL CITY / FLORAL PARK IMPROVEMENTS.

MOVED: A. SUMNER
SECONDED: J. REYES
ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.
Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for Buena Vista Heights Improvements.

TOTAL DOLLAR AMOUNT: \$228,021
 SOURCE OF FUNDS: District 5-Quality of Life Improvements
 DESCRIPTION OF PROJECT: Project consists of milling & resurfacing as well as other miscellaneous street improvements, including sidewalk repairs, upgrading swales (Paved Parkways) to provide for parking, construction of curb & gutter (Type F and Type D), pavement markings, and the construction of storm drainage system, as needed.

HD/NIB MOTION 05-28

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR BUENA VISTA HEIGHTS IMPROVEMENTS.

MOVED: J. REYES
 SECONDED: M. CRUZ
 ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for Virginia Key Beach Park Circulation Road & Parking Improvements.

TOTAL DOLLAR AMOUNT: \$324,715
 SOURCE OF FUNDS: HDNI Virginia Key Park Improvements
 DESCRIPTION OF PROJECT: Consists of implementing the following improvements: Area 1: Milling & Resurfacing the park's perimeter road. Area 2: Reconstructing parking lot, including drainage improvements. The drainage system will consist of a French drain system with an outfall, or an Injection Well system pending completion of a drainage analysis for the project. The cost is included in the Project Analysis Form (PAF) as a not to exceed cost. The city will not pay for the Injection Well cost if the drainage analysis determines not to be a feasible drainage solution. Area 3: Milling & resurfacing the roadway network leading to the beach & carousel access. Area 4: Milling & Resurfacing the pavilion access roadway segments. (Please refer to the Notes Section in PAF)

HD/NIB MOTION 05-29

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR VIRGINIA KEY BEACH PARK CIRCULATION ROAD & PARKING IMPROVEMENTS.

MOVED: A. SUMNER
 SECONDED: M. CRUZ
 ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for Kinloch Storm Sewer Improvements.

TOTAL DOLLAR AMOUNT: \$201,553
SOURCE OF FUNDS: Kinloch Storm Sewers
DESCRIPTION OF PROJECT: The project consists of the study and proposal of alternatives for the drainage improvements on the area bounded by 42 Avenue on the East, 47 Avenue on the West, NW 7 St on the North and SW 8 Street on the South.

HD/NIB MOTION 05-30

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR KINLOCH STORM SEWER IMPROVEMENTS.

MOVED: M. CRUZ
SECONDED: J. MANOWITZ
ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for Tamiami Storm Sewer Improvements.

TOTAL DOLLAR AMOUNT: \$518,100
SOURCE OF FUNDS: Tamiami Storm Sewers-Phase IV
DESCRIPTION OF PROJECT: The proposed project involves the preliminary design, final design and construction of Storm Sewer Improvement within the area bounded by SW 8 St, NW 7 St, W 57 Avenue & W 61 Avenue. These improvements may consist of exfiltration trench, catch basins, manholes, storm sewer pipes, pump stations and surface restoration. It may also include existing damaged sidewalks replacements, re-sod of swales, milling & resurfacing of affected roadways and ADA compliant ramps within the project limits if sufficient funds are available or newly identified.

HD/NIB MOTION 05-31

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND DESIGN SERVICES FOR TAMIAMI STORM SEWER IMPROVEMENTS.

MOVED: J. REYES
SECONDED: W. HARVEY
ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Design Services for Fairlawn Storm Sewer Improvements Phase III.

TOTAL DOLLAR AMOUNT: \$548,000
 SOURCE OF FUNDS: Fairlawn Storm Sewers– Phase III
 DESCRIPTION OF PROJECT: The proposed project involves the preliminary design, final design and construction of Storm Sewer Improvement within the area bounded by SW 8 St, West Flagler St, SW 47 Avenue & SW 57 Avenue. These improvements may consist of exfiltration trench, catch basins, manholes, storm sewer pipes, pump stations and surface restoration. It may also include existing damaged sidewalks replacements, re-sod of swales, milling & resurfacing of affected roadways and ADA compliant ramps within the project limits if sufficient funds are available or newly identified.

HD/NIB MOTION 05-32

A MOTION TO APPROVE THE AUDIT COMMITTEE’S RECOMMENDATION TO FUND DESIGN SERVICES FOR FAIRLAWN STORM SEWER IMPROVEMENTS PHASE III.

MOVED: W. HARVEY
 SECONDED: M. CRUZ
 ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Increase in Compensation to HDR, Inc. for Program Management Services for the Capital Improvement Plan Implementation.

TOTAL DOLLAR AMOUNT: \$1,700,000
 SOURCE OF FUNDS: Interest Earning on HDNB Proceeds
 DESCRIPTION OF PROJECT: To provide an increase in total compensation to the firm of \$1,700,000 for the continuation of program management services.

HD/NIB MOTION 05-33

A MOTION TO APPROVE THE AUDIT COMMITTEE’S RECOMMENDATION TO FUND THE INCREASE IN COMPENSATION TO HDR, INC. FOR PROGRAM MANAGEMENT SERVICES FOR THE CAPITAL IMPROVEMENT PLAN IMPLEMENTATION WITH THE STIPULATION THAT INTEREST WILL BE USED ONLY FOR PROJECTS FUNDED BY THE HOMELAND DEFENSE NEIGHBORHOOD IMPROVEMENT BOND.

MOVED: E. BROTON
 SECONDED: J. MANOWITZ
 ABSENT: R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders, D. Marko, J. Reyes.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

III. CHAIRPERSON'S OPEN AGENDA:

IV. ADDITIONAL ITEMS:

Direction to Jorge Cano by Jason Manowitz to provide an inventory of all the parks currently owned and maintained by the City and the funds being allocated to said parks in a single document.

HD/NIB MOTION 05-34

A MOTION TO ADJOURN TODAY'S MEETING

MOVED: M. CRUZ

SECONDED: J. MANOWITZ

ABSENT: L R. Aedo, L. Cabrera, R. Cayard, L. De Rosa, R. Flanders,
D. Marko, J. Reyes.

Note for the Record: Motion passed by unanimous vote of all Board Members present.

The meeting adjourned at 7:40 p.m.