

HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD MINUTES

4-26-05 – 6:00 P.M.
CITY OF MIAMI
CITY HALL – CHAMBERS
3500 Pan American Drive
MIAMI, FLORIDA 33133

The meeting was called to order at 6:13 p.m., with the following members found to be **Present:**

Rolando Aedo
Eileen Broton
Luis Cabrera
Mariano Cruz
Robert A. Flanders (Chairman)
Gary Reshefsky (arrived at 6:21 p.m. and left at 7:25 p.m.)
Jami Reyes (arrived at 6:15 p.m.)
Manolo Reyes (Vice Chairman)

Absent:

Kay Hancock Apfel
Ringo Cayard
Luis de Rosa
Walter Harvey
Jason Manowitz
David E. Marko
Albena Sumner

ALSO PRESENT:

Rafael O. Diaz, Deputy City Attorney
Mary Conway, CIP/Transportation Director
Danette Perez, CIP Department
Zimri Prendes, CIP Department
Sarah Eaton, Planning Department
Dirk Duval, Economic Development Department
Rasha Soray-Cameau, Little Haiti NET Administrator
Ed Blanco, Parks & Recreation Department
Fernando Paiva, CIP Department
Kevin Brown, CIP Department
Roger Hatton, CIP Department
Lee Robinson, Virginia Key Beach Park Trust
Teri E. Thomas, City Clerk's Office

Note for the Record: Prior to meeting convening officially, there was a brief discussion concerning the departure of Jorge Cano. The meeting convened officially at 6:21 p.m.

I. **APPROVAL OF THE MINUTES OF THE MEETING OF MARCH 22, 2005.**

II. **NEW BUSINESS:**

A. **AUDIT COMMITTEE REPORT:**

- Acquisition of 5,916 square feet of land located at 200 NE 62nd Street from Wendy's International, Inc.

TOTAL DOLLAR AMOUNT: <u>\$110,000</u>
SOURCE OF FUNDS: <u>HDNI Bonds - Little Haiti Park Land Acquisition & Development</u>
DESCRIPTION OF PROJECT: <u>For the acquisition of 5,916 square feet of land located at 200 NE 62nd Street from Wendy's International, Inc.</u>

HD/NIB MOTION 05-35

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO DENY FUNDING FOR THE ACQUISITION OF 5,916 SQUARE FEET OF LAND LOCATED AT 200 NE 62ND STREET FROM WENDY'S INTERNATIONAL, INC.

MOVED: G. Reshefsky
SECONDED: L. Cabrera
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Little Haiti Freedom Garden Plaque.

TOTAL DOLLAR AMOUNT: <u>\$3,495</u>
SOURCE OF FUNDS: <u>HDNI- District 5- Quality of Life</u>
DESCRIPTION OF PROJECT: <u>For the purchase of one 3' X 4' Bronze Plaque, 1/4 " Satin Finish border, choice of brown or black sandy grit background and UV all weather protection clear coating.</u>

HD/NIB MOTION 05-36

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE LITTLE HAITI FREEDOM GARDEN PLAQUE.

MOVED: M. Cruz
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Spring Garden Point Park- Renovation of the Historic Seybold Carriage House.

TOTAL DOLLAR AMOUNT: \$300,000
 SOURCE OF FUNDS: Historic Preservation Initiatives
 DESCRIPTION OF PROJECT: Includes building relocation, Select, demo, and stabilization, move and tie down foundation and existing slab demolition and removal. Site Grading/fill/ & soil compaction/testing, adjacent landscape & landscape irrigation, site furniture items shown on plan, on site paving & plaza work, decking at canal side, metal fences & gates, incl. masonry pilasters and north wall, sidewalk & asphalt paving and storm sewer modification off-site, site utility connections to building.

HD/NIB MOTION 05-37

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE SPRING GARDEN POINT PARK -- RENOVATION OF THE HISTORIC SEYBOLD CARRIAGE HOUSE.

MOVED: M. Cruz
 SECONDED: L. Cabrera
 ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
 D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Spring Garden Point Park – Privacy Wall

TOTAL DOLLAR AMOUNT: \$10,000
 SOURCE OF FUNDS: Historic Preservation Initiatives
 DESCRIPTION OF PROJECT: For construction of a six (6) foot high masonry wall of approximately 170 linear feet to act as separation wall from Spring Garden Point Park and a private property as part of Class II Special Permit requirement to proposed future site improvements at the park..

HD/NIB MOTION 05-38

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE SPRING GARDEN POINT PARK -- PRIVACY WALL.

MOVED: M. Reyes
 SECONDED: J. Reyes
 ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
 D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Curtis Park – Bleachers Repair

TOTAL DOLLAR AMOUNT: \$448,227 (1.35 Million, estimated balance of \$389,295)
SOURCE OF FUNDS: HDNI - Neighborhood Parks Improvements & Safe Neighborhood Parks Bond
DESCRIPTION OF PROJECT: The Scope of the works consist of the furnishing of all labor, materials and equipment to perform the following at the bleachers. 1. Remove and dispose of all wood components (seat, foot planks, riser boards, etc.) on the bleachers. 2. Install new seats, foot boards, riser boards, etc. The new components will be made out of aluminum. 3. Replace the chain link fence on the bleachers. The new fabric shall be vinyl bonded, 6 ga. Total thickness with 9 ga. Core.

HD/NIB MOTION 05-39

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE CURTIS PARK -- BLEACHERS REPAIR.

MOVED: L. Cabrera
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Miami River Greenway - Segments B

TOTAL DOLLAR AMOUNT: \$722,450
SOURCE OF FUNDS: HDNI Greenways Improvements, Parking Surcharge and FDOT Transportation.
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavements road, new drainage, landscaping and street lighting based on the Greenway Master Plan. Location: North River Drive from NW 2nd Street to Flagler Street.

HD/NIB MOTION 05-40

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MIAMI RIVER GREENWAY - SEGMENTS B, C & E2.

MOVED: M. Cruz
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Miami River Greenway - Segments C

TOTAL DOLLAR AMOUNT: \$615,250
SOURCE OF FUNDS: HDNI Greenways Improvements and FDOT Transportation
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavements road, new drainage, landscaping and street lighting based on the Greenway Master Plan.
Location: SW North River Drive from SW 2nd Avenue to Flagler Street.

HD/NIB MOTION 05-40

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MIAMI RIVER GREENWAY - SEGMENTS B, C & E2.

MOVED: M. Cruz
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Miami River Greenway - Segments E2

TOTAL DOLLAR AMOUNT: \$449,520
SOURCE OF FUNDS: HDNI Greenways Improvements & Parking Surcharge
DESCRIPTION OF PROJECT: Scope includes the reconstruction of streets, including new sidewalk, new pavements road, new drainage, landscaping and street lighting based on the Greenway Master Plan.
Location: NW South River Drive from NW 1st Street to Flagler Street.

HD/NIB MOTION 05-40

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE MIAMI RIVER GREENWAY - SEGMENTS B, C & E2.

MOVED: M. Cruz
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- NE 40th Street – Design Services

TOTAL DOLLAR AMOUNT: \$300,000
SOURCE OF FUNDS: HDNI – Design District/FEC Corridor Improvements and Citywide Transportation & Transit Surtax.
DESCRIPTION OF PROJECT: Scope includes milling and resurfacing of NE 40th Street with bulb outs with raised pedestrian crosswalks construction along with constructing wider sidewalks per Miami Design District Planning Study from N Miami Avenue to NE 2nd Avenue. Location: NE 40th Avenue from N. Miami to NE 2nd Avenue.

HD/NIB MOTION 05-41

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE NE 40TH STREET -- DESIGN SERVICES..

MOVED: M. Reyes
SECONDED: M. Cruz
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Armbrister Recreation Building Improvements - Design Services

TOTAL DOLLAR AMOUNT: \$88,000 (800,000 estimated balance \$712,000)
SOURCE OF FUNDS: HDNI - Neighborhood Parks Improvements
DESCRIPTION OF PROJECT: Scope consist of the furnishing of all labor, materials and equipment for the renovation of the existing building. The existing Multipurpose Room is going to be used for after school activities such as homework, arts/crafts, dance, and movie play (TV screen format). Existing men room shall comply with ADA. Heavy equipment storage room needs existing door replaced, remodeling the existing computer room to accommodate 10 computer stations, IT communications for existing staff office.

HD/NIB MOTION 05-42

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ARMBRISTER RECREATION BUILDING IMPROVEMENTS - DESIGN SERVICES.

MOVED: M. Reyes
SECONDED: M. Cruz
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Dorsey Park Building Renovation – Design Services

TOTAL DOLLAR AMOUNT: \$ 42,871 (500,000 estimated balance \$457,129)
SOURCE OF FUNDS: HDNI- Neighborhood Park Improvements
DESCRIPTION OF PROJECT: Project includes restroom, new fixtures and compliance with ADA requirements, replace glassbocks with windows, replace doors and rolldowns, install new lighting, new shelving in existing storage area, install new floor tile and new ceiling, central air conditioner system and building addition for gym and a storage closet for maintenance.

HD/NIB MOTION 05-43

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE DORSEY PARK BUILDING RENOVATION -- DESIGN SERVICES.

MOVED: M. Reyes
SECONDED: J. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Roberto Clemente Park Building Renovation - Design Services

TOTAL DOLLAR AMOUNT: \$ 108,716 (1.1 Million estimated balance \$991,284)
SOURCE OF FUNDS: HDNI- Neighborhood Park Improvements
DESCRIPTION OF PROJECT: Project consists of general repair of the roof structure or the roof demolition and new roof construction and building renovation to comply with ADA requirements.

HD/NIB MOTION 05-44

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ROBERTO CLEMENTE PARK BUILDING RENOVATION - DESIGN SERVICES.

MOVED: M. Reyes
SECONDED: J. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Williams Park Pool & ADA Improvements-Design Services

TOTAL DOLLAR AMOUNT: \$ 21,050 ((1.35 Million estimated balance \$ 1,072,735)
 SOURCE OF FUNDS: HDNI- Neighborhood Park Improvements
 DESCRIPTION OF PROJECT: To resolve ADA deficiencies (park wide) according to investigation report by Rodriguez Architects and provide new flooring materials at the bathrooms of the pool building.

HD/NIB MOTION 05-45

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE WILLIAMS PARK POOL & ADA IMPROVEMENTS - DESIGN SERVICES.

MOVED: M. Reyes
 SECONDED: M. Cruz
 ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
 D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Williams Park Recreational Building Improvements & Expansion -Design Services

TOTAL DOLLAR AMOUNT: \$ 67,215 (1.35 Million estimated balance \$ 1,093,785)
 SOURCE OF FUNDS:HDNI- Neighborhood Park Improvements
 DESCRIPTION OF PROJECT: Project consists of a proposed building expansion. A park manager's office w/filing space, sports equipment storage, grounds maintenance equipment storage, multi-purpose room expansion, computer room, arts & crafts room, and classroom. Total addition area is 2,160 SF.
Existing Building Renovations: Renovate kitchen, expand and renovate restrooms, miscellaneous improvements to multi-purpose room. New landscaping and irrigation around building, resolve drainage problems adjacent to parking lot. Determine solutions to Accessibility Evaluation Report

HD/NIB MOTION 05-46

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE WILLIAMS PARK RECREATIONAL BUILDING IMPROVEMENTS & EXPANSION - DESIGN SERVICES.

MOVED: M. Reyes
 SECONDED: M. Cruz
 ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
 D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

• Lummus Park Recreation Addition & Renovation - Design Services

TOTAL DOLLAR AMOUNT: <u>\$ 76,020 (500,000 estimated balance \$373,980)</u> SOURCE OF FUNDS: <u>HDNI- Neighborhood Park Improvements & Safe Neighborhood Park Bond</u> DESCRIPTION OF PROJECT: <u>Architectural and Engineering Services for a 700 S.f. addition and miscellaneous improvements to the recreation building. Renovate and improve site amenities.</u>
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HD/NIB MOTION 05-47

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE LUMMUS PARK RECREATION ADDITION & RECREATION - DESIGN SERVICES.

MOVED: M. Cruz
SECONDED: J. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

UPDATES:

1. Lemon City Park Grant

Ed Blanco, CIP Department, reported that the Lemon City Park Project is completed and pictures will be on the website. The project includes shelters, playground and walkways.

2. West End Park - Playground/Site Furnishings

Ed Blanco, CIP Department, reported that the West End Park project, which included shelters, shade for playground structure, walkways, picnic tables, benches, dugouts, is completed.

3. Athalie Range Park - Playground Shade

Ed Blanco, CIP Department, reported that the Athalie Range Park - Playground Shade project has not yet been completed due to funding issues. The contract has to be put out for bid again.

4. Moore Park - Shade Structure

Ed Blanco, CIP Department, reported that the Moore Park - Shade Structure project has been completed.

5. Belafonte Tacolcy Park - Site Furnishings

Ed Blanco, CIP Department, reported that the Belafonte Tacolcy Park - Site Furnishings project, a project comprised of irrigation and pavers, has been completed.

6. West End Park - Water Playground

Ed Blanco, CIP Department, reported that the West End Park - Water Playground project is still in the permitting process, but a contractor has been awarded for the project.

7. Virginia Key Beach Park Trust - Capital Related Consulting

Lee Robinson, finance director, Virginia Key Beach Park Trust, reported the following: \$110,000 allocated for design of museum structure; RFQ expected to be issued mid-May. A finalist is anticipated in October, which will begin the design competition for the museum structure. The comprehensive electrical master plan for the utilities in the park is underway. The PSA is currently in the City Attorney's Office awaiting signage. The renderings for the entrance of the park have been completed. The purchase of the mini train is on hold due to lack of funding.

Mary Conway, CIP/Transportation Director, reported that the CIP office has begun monthly coordination meetings with the Trust to make sure that the capital improvement projects that are being done on behalf of the Trust are fully coordinated with their efforts.

8. Preservation Development Initiative Grant

Sarah Eaton, Preservation Officer, reported that, earlier this month, the department received a letter from Richard Moe, the president of the National Trust for Historic Preservation, reaffirming the commitment of the National Trust to Miami to fulfill its obligations under the Preservation Development Initiative. An amendment to the contract is expected via mail this week to extend the contract. In six months, the Board should expect a very exciting report.

9. Land Acquisition at 301 NE 62nd Street - LHP 101 in connection with Little Haiti Park.

Dirk Duval, Department of Economic Development, reported that the Department closed on the property on March 18. The structure previously occupying said property has since been demolished, and preparations are being made to fence the property.

10. Brentwood Village

Roger Hatton, CIP Department, reported that the architect submitted their final drawings for construction to the Building Department for permitting; to CIP and Public Works for review and comments. The Law Department of the City of Miami is drafting construction easement documents between the developer of that community and the City of Miami.

Mary Conway, CIP/Transportation Director, reported that the City made a commitment to partner based on investment that was made by the developer in an area that was a run-down, drug-infested area that's been turned around. The City's commitment was to

address street infrastructure, lighting that would complement what had been done as a public-private partnership. There were two primary issues that needed to be resolved between the City and the developer for this project to move forward into construction; one is the fact that there were ADA noncompliant issues where these buildings are at a higher elevation than the roadway, and there were stairs into the public right-of-way, so the developer hired an architect to do plans to correct that, and that's what Roger referred to that's being reviewed by the Building Department now. The other issue that's a little atypical is that there's angle parking that serves the neighborhood that is in part within public right-of-way and in part within private property, so the construction easement is required before a City contractor can go onto private property to construct these improvements, but all of that is moving forward.

Roger Hatton, CIP Department, reported that the City's engineer has 95 percent drawings ready. Once the building permit is obtained, the City of Miami AE will incorporate the designs and will go to construction approximately in August.

11. Coral Way Beautification Up-lighting Phase I

Roger Hatton, CIP Department, reported that construction is currently ongoing for this project. The pedestals for the light fixtures have been installed; underground conduits, wiring, pull boxes, fixtures, installation is currently ongoing. The construction is on schedule for a June 16 completion.

12. Athalie Range - Mini Stadium Complex

Roger Hatton, CIP Department, reported that, in November, an RFQ was submitted for design services, and there were four submissions. A firm, C3TS, was selected from a short list of three firms. CIP and the Parks Department will have a meeting to discuss the scope of services and the fee negotiations tomorrow.

III. CHAIRPERSON'S OPEN AGENDA:

IV. ADDITIONAL ITEMS:

HD/NIB MOTION 05-48

A MOTION TO DISCUSS PROJECT UPDATES DURING AUDIT COMMITTEE MEETINGS WITH CAVEAT THAT AN EXECUTIVE SUMMARY WILL BE GIVEN DURING REGULAR BOARD MEETINGS; PROBLEM ITEMS WILL BE ADDRESSED BY STAFF DURING REGULAR BOARD MEETINGS.

MOVED: G. Reshefsky
SECONDED: M. Reyes
ABSENT: K. Apfel, R. Cayard, L. De Rosa, W. Harvey, J. Manowitz,
D. Marko, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

Direction to Mary Conway by Luis Cabrera to provide an update on the police training facility and fire station at Shenandoah Park, in written form, to be incorporated into the executive summary of updates at the next meeting.

The meeting adjourned at 7:38 p.m.