

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

10/28/03 - 6:00 P.M.
CITY OF MIAMI
CITY HALL - CHAMBERS
3500 Pan American Drive
MIAMI, FLORIDA 33133

The meeting was called to order at 6:13 p.m., with the following members present:

Rolando Aedo
Mariano Cruz
Robert A. Flanders (Chairman)
Walter Harvey
David E. Marko
Suzanne Peters
Jami Reyes
Manolo Reyes (Vice Chairman)
Luis de Rosa

Absent:

Sonny Armbrister
Luis Cabrera
Steven Caceres
Ringo Cayard
Gary Reshefsky
Ronda Vangates

I. APPROVAL OF THE MINUTES OF THE MEETING OF SEPTEMBER 30, 2003.

HD/NIB MOTION 03-86

A MOTION TO ADOPT THE MINUTES OF THE MEETING OF SEPTEMBER 30, 2003.

MOVED: M. CRUZ
SECONDED: D. MARKO
ABSENT: S. ARMBRISTER; L. CABRERA; S. CACERES;
R. CAYARD; G. RESHEFSKY; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. NEW BUSINESS:

A. JORGE CANO ADDRESSES THE BOARD.

Mr. Cano updated the Board on the Little Haiti community meeting held at Edison Middle School on September 22, 2003. The consultants preparing the master plan for the recreational and cultural components of the Little Haiti Park made a presentation at the meeting. Mr. Cano expressed thanks to Jami Reyes for the pro bono work she did to ensure the meeting was a success in the area of media relations. He also recognized Danette Perez and Kelli da Silva, who did an outstanding job of putting the loose ends together to make the event successful.

Mr. Cano addressed the Board re an RFQ in the works for an ADA (Americans with Disabilities Act) transition plan, which ties into much of the programming/accessibility issues for City parks. Eight responses have been received so far, and the Selection Committee is reviewing the responses and preparations are underway to interview all consulting firms that have submitted packages. Phase I of the transition plan involves accessibility surveys for at least 33 neighborhood parks that have improvements. The surveys will include all improvements on the parks as well as right-of-way immediately surrounding the parks. Mr. Cano suggested that

rather than billing through one lump sum to one account, perhaps billing could be done on a proportional basis with individual line items as to each neighborhood park. The survey will address all ADA issues at neighborhood parks as opposed to regional parks. Another possible way to fund this work is through Homeland funds which provide for a master plan for parks. Mr. Cano agreed with Chairman Flanders that by hiring one single firm to complete the scope of work involved in this project, the City would realize an economy of scale, as opposed to doing the work piecemeal.

HD/NIB MOTION 03-87

A MOTION TO RECOMMEND APPROVAL OF FUNDING THE REQUEST FOR QUALIFICATIONS (RFQ) RELATED TO THE ADA (AMERICANS WITH DISABILITIES ACT) TRANSITION PLAN; SAID FUNDING TO BE APPROPRIATED SPECIFICALLY FROM THE LINE ITEM WITHIN THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND FUNDS DEDICATED TO THE PARKS MASTER PLAN.

MOVED: M. CRUZ
SECONDED: W. HARVEY
ABSTAINED: D. MARKO
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

In the area of surveys and parks, Mr. Cano informed the Board of the number of large park improvement/renovation projects that range at or above \$1,000,000. Mr. Cano suggested to the Board that before doing a program analysis, master plan and site utilization, a survey should be done. Mr. Cano requested the Board to consider some type of discretionary resolution that would allow the Department of Capital Improvements to move forward and secure necessary surveys without going through the BOB, then the Commission, et cetera, and instead, going through the Audit Committee and if there is unanimous approval by the Audit Committee that the CIP Department be allowed to move forward in securing the surveying firm so that the process is not delayed.

HD/NIB MOTION 03-88

A MOTION AUTHORIZING THE AUDIT SUBCOMMITTEE OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD ("THE BOB") TO REVIEW REQUESTS TO APPROPRIATE BOND FUNDS BY THE DIRECTOR OF THE DEPARTMENT OF CAPITAL IMPROVEMENTS PROGRAM (CIP); FURTHER, WHEN A UNANIMOUS RECOMMENDATION OF APPROVAL IS MADE BY THE AUDIT SUBCOMMITTEE FOR ANY PARTICULAR CIP PROJECT, THE CIP DIRECTOR WOULD THEN HAVE AUTHORITY TO APPROPRIATE BOND FUNDS AND BEGIN WORK ON THE PROJECT WITHOUT THE NECESSITY OF MAKING A PRESENTATION BEFORE THE BOB; FURTHER, THAT A MEMBER OF THE AUDIT SUBCOMMITTEE WILL NOTIFY THE BOB ON A MONTHLY BASIS OF ITS UNANIMOUS RECOMMENDATION FOR APPROVAL OF PARTICULAR PROJECTS, FOR THE PURPOSE OF RATIFYING THE ACTION TAKEN BY THE AUDIT SUBCOMMITTEE; FURTHER, WHEN THERE IS NO UNANIMOUS APPROVAL OF APPROPRIATION OF FUNDS FOR A PARTICULAR PROJECT BY THE AUDIT SUBCOMMITTEE, THE CIP DIRECTOR WOULD BE REQUIRED TO MAKE A PRESENTATION BEFORE THE BOB IN ORDER TO GAIN A RECOMMENDATION OF APPROVAL FOR THE PROJECT; FURTHER AUTHORIZING THE AUDIT SUBCOMMITTEE TO REVIEW THE REQUEST BY THE CIP DIRECTOR RELATING TO THE APPROPRIATION OF APPROXIMATELY \$15,000-\$35,000 OF BOB FUNDS TO PROVIDE A SURVEY OF NEIGHBORHOOD PARKS WITHIN THE CITY OF MIAMI, AND BASED UPON A UNANIMOUS APPROVAL OF THE AUDIT SUBCOMMITTEE, THE BOB WILL RATIFY THE RECOMMENDATION OF APPROVAL OF THE APPROPRIATION.

MOVED: M. REYES
SECONDED: R. AEDO
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

B. RAFAEL O. DIAZ ADDRESSES THE BOARD REGARDING FUTURE BILLINGS BY BOND COUNSEL.

Assistant City Attorney Diaz reviewed with the Board a draft of a pending resolution related to the handling of future billings by bond counsel.

The resolution will be presented to the City Commission for approval in the near future. Essentially, the resolution entails the continuous hiring of bond counsel to answer questions, as they have been doing all along, that are either generated by the BOB or by the CIP.

HD/NIB MOTION 03-89

A MOTION RECOMMENDING THAT THE CITY ATTORNEY CONTINUE TO ENGAGE THE LAW FIRM OF SQUIRE, SANDERS AND DEMPSEY, LLP, TO PROVIDE ONGOING BOND COUNSEL SERVICES, IN AN AMOUNT NOT TO EXCEED \$35,000, IN CONNECTION WITH THE DISBURSEMENT OF FUNDS FROM GENERAL OBLIGATION BONDS OF THE CITY OF MIAMI FOR HOMELAND SECURITY, NEIGHBORHOOD IMPROVEMENTS, CAPITAL PROJECTS AND INFRASTRUCTURE IMPROVEMENTS, ALLOCATING FUNDS FROM THE HOMELAND DEFENSE BONDS ACCOUNT.

MOVED: M. CRUZ
SECONDED: M. REYES
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

C. AUDIT COMMITTEE REPORT (DAVID MARKO):

- Coral View Project – The Aston.

Presentation by Dianne Johnson of the CIP Dept. and Adrienne Pardo of the law firm of Greenberg, Traurig. Funding source: District 4 (Commissioner Regalado) Quality of Life funds. Description of project: Streetscape improvements from S.W. 22 Terrace between 29th and 31st Avenues; construction of curb; filling of potholes and landscaping along right-of-way. The Audit Subcommittee recommended approval of this project at its October 20, 2003 meeting.

HD/NIB MOTION 03-90

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE CORAL VIEW PROJECT -- THE ASTON, SAID RECOMMENDATION CONDITIONED UPON THE CAPITAL IMPROVEMENT PROJECTS (CIP) STAFF BRINGING TO THE ATTENTION OF COMMISSIONER REGALADO, WHOSE QUALITY OF LIFE FUNDS WILL BE ALLOCATED TO THE PROJECT, THE CONCERN THAT THERE MAY BE A DRAMATIC DECREASE IN PARKING IN THE NEIGHBORHOOD SURROUNDING THE PROJECT AS A RESULT OF THE DEVELOPMENT OF THE PROJECT; FURTHER RECOMMENDING THAT \$192,631 OF DISTRICT 4 QUALITY OF LIFE FUNDS BE ALLOCATED TO THIS PROJECT; FURTHER REQUESTING THAT COMMISSIONER REGALADO ENGAGE THE DEVELOPER IN TRYING TO DEVISE A MORE CREATIVE DESIGN FOR THE PROJECT THAT WOULD NOT CAUSE A DECREASE IN PARKING AND THAT MEETS THE AESTHETIC REQUIREMENTS OF ALL INTERESTED PARTIES; FURTHER, THAT THE RECOMMENDATION OF APPROVAL IS CONDITIONED UPON THE CIP STAFF MONITORING EXPENDITURE OF FUNDS REGARDING THIS PROJECT TO ENSURE THAT, IN CONNECTION WITH IMPROVEMENTS MADE TO THE FRONT OF THE PROPERTY TO BE DEVELOPED, SAID IMPROVEMENTS WILL IN NO WAY BE FUNDED BY DISTRICT 4 QUALITY OF LIFE FUNDS NOR BY ANY OTHER CIP FUNDS.

MOVED: D. MARKO
SECONDED: M. CRUZ
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- **Curtis Park NET Office Addition.**

Juan Ordonez of the CIP Dept. addressed the Board re this project. Total dollar amount for this project: \$312,500. Source of funds: Homeland Bond - Neighborhood Park

Improvements-Curtis Park NET Office Addition. Description of project: Design and build an addition to the existing recreation building. \$210,000 is needed to cover construction costs and \$45,500 is estimated for expenses and miscellaneous design costs to be incurred by the City. The Audit Subcommittee recommended approval of this project at it October 9, 2003 meeting. Construction drawings for this project were done in-house by the CIP Dept. Existing restrooms will be remodeled to make them compliant with ADA accessibility requirements. Other adjustments will be made all around the building, to make the total building ADA compliant. The Park currently operates the building. It is estimated that construction will be completed in approximately 120 days.

HD/NIB MOTION 03-91

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE CURTIS PARK BUILDING - NET OFFICE ADDITION PROJECT; FURTHER RECOMMENDING THAT \$312,500 OF HD/NIB FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: D. MARKO
SECONDED: M. REYES
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the Record: Motion pass by unanimous vote of all Board Members present.

- Little Haiti Park Land Acquisition.

Madeline Valdes of the Economic Development Dept. and Fernando Paiva of the CIP Dept. addressed the Board re this project. Total dollar amount for this project: \$670,000. Source of funds: Homeland Bond -- Little Haiti Park Land Acquisition and Development. Description of the project: Acquire Lot #68

(\$225,000) plus over appraisal, which will require a 4/5ths vote of the City Commission. A rag shop warehouse is currently located on the site. Estimated condemnation costs: \$1.2 million. This site will be used for the black box theater component of the park. The Audit Subcommittee recommended approval of the project at its October 20, 2003 meeting. To date, the total amount allocated for land acquisition and development is approximately \$7.68 million. The lot in question is not immediately adjacent to the other lots acquired, but the vision is that eventually, the master plan for the area, through future land acquisitions and development plans will link all of the areas, even though they may not be contiguous.

HD/NIB MOTION 03-92

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE LITTLE HAITI PARK - LAND ACQUISITION - 254 N.E. 59TH TERRACE PROJECT; FURTHER RECOMMENDING THAT \$670,000 OF HD/NIB FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: M. CRUZ
SECONDED: L. de ROSA
ABSENT: S. ARMBRISTER; L. CABRERA
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- **Playground and site furnishings at Shenandoah Park.**

Ed Blanco of the Parks Dept. addressed the Board re this project. Total dollar amount for this project: \$175,000. Source of funds: Homeland Bond - Neighborhood Park Improvements and Acquisitions. Description of the project: 5,980 square foot playground pad for new and existing playground, removal of existing playground play curbs and access pad tiles, and new playground equipment; install exercise

equipment and supply trash receptacles. The Audit Subcommittee recommended approval of this project at its October 20, 2003 meeting. Development of this project will not proceed until an estimate is received regarding cost of renovation of the pool building and daycare center at the park, to ensure there are sufficient funds available to renovate those areas of the park before proceeding with the playground equipment project.

HD/NIB MOTION 03-93

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE SHENANDOAH PARK - PLAYGROUND/EQUIPMENT PROJECT AND THE SHENANDOAH PARK - SITE FURNISHINGS PROJECT; FURTHER RECOMMENDING THAT \$175,000 OF HD/NIB FUNDS BE ALLOCATED TO THE PLAYGROUND/EQUIPMENT PROJECT AND \$13,000 OF HD/NIB FUNDS BE ALLOCATED TO THE SITE FURNISHINGS PROJECT.

MOVED: M. REYES
SECONDED: W. HARVEY
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

- Site furnishings at Coral Gate Park.

Ed Blanco of the Parks Dept. addressed the Board re this project. Total dollar amount for this project: \$60,000. Source of funding: Homeland Bond - Park Improvements and Acquisitions. Description of the project: Construct Fit Center area, construct picnic area, concrete pad, remove existing playground play curbs and construct concrete curbing, with ADA cutouts. The Audit Subcommittee

recommended approval of the project at its October 20, 2003 meeting.

HD/NIB MOTION 03-94

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE CORAL GATE PARK - SITE FURNISHINGS PROJECT; FURTHER RECOMMENDING THAT \$60,000 OF HD/NIB FUNDS BE ALLOCATED TO THIS PROJECT.

MOVED: M. REYES
SECONDED: W. HARVEY
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

- Site furnishings at Jose Marti Park.

Ed Blanco of the Parks Dept. addressed the Board re this project. Total dollar amount for this project: \$25,000. Source of funds: Homeland Bond - Neighborhood Park Improvements and Acquisitions. Description of the project: Install bleachers, benches, solid steel fan, double rim basketball hoop with super chain, removal of current basketball backboards and rims. The Audit Subcommittee recommended approval of the project at its October 20, 2003 meeting.

HD/NIB MOTION 03-95

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE JOSE MARTI PARK-SITE FURNISHINGS PROJECT; FURTHER RECOMMENDING THAT \$25,000 BE ALLOCATED TO THIS PROJECT.

MOVED: M. REYES
SECONDED: W. HARVEY
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

- **Building renovations at Hadley Park.**

Ed Blanco of the Parks Dept. addressed the Board re this project. Total dollar amount of the project: \$29,000. Source of funds: Homeland Bond - Neighborhood Park Improvements and Acquisitions. Description of the project: Removal of existing lockers; installation of new lockers. The existing lockers are metal and are corroding. The new lockers to be installed are hard plastic lockers which will not corrode. The Audit Subcommittee recommended approval of the project at its October 20, 2003 meeting.

HD/NIB 03-96

A MOTION TO ADOPT THE RECOMMENDED APPROVAL BY THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND (HD/NIB) OVERSIGHT BOARD AUDIT SUBCOMMITTEE OF THE HADLEY PARK - POOL BUILDING RENOVATIONS PROJECT; FURTHER RECOMMENDING THAT \$29,000 OF HD/NIB FUNDS BE ALLOCATED TO THE PROJECT.

MOVED: M. REYES
SECONDED: W. HARVEY
ABSENT: S. ARMBRISTER; L. CABRERA;
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the record: Motion passed by unanimous vote of all Board Members present.

UPDATES (DAVID MARKO):

1. Land acquisition behind Tower Theatre 1501 SW 9 Street.

The Audit Subcommittee some months ago requested that Jose Casanova of the Planning Dept. come before the Board and provide an update.

Jose Casanova addressed the Board regarding this issue. The structure now occupying the land was built in 1939. ADA accessibility is an issue of concern with this structure. GSA, Building and Zoning, Planning and CIP Depts. are evaluating the structure. An evaluation report should be ready in approximately 45 days.

2. Professional Service Agreement for Shenandoah Park.

The park originally asked for funds to resurface a basketball court, but the courts will be eliminated and will now be used by the Fire-Rescue Dept. for a temporary Rescue Station. Existing courts flood and are not regulation courts, and the CIP Dept. would like to demolish and rebuild. Approximately \$137,000 was spent for design. Parking design will be included in the scope of the project. Drawings will be done in approximately two weeks. Documents will be completed and bidding will start. Staff will return in six months to request funds for the actual construction.

3. Professional Service Agreement for Bryan Park.

The Audit Subcommittee learned that there was a shortfall of funds

provided by District 4. The project is split into two parts: 1) Interior of park fee--\$13,000; and 2) Right-of-way fee-\$23,000. Funding of \$100,000 came from District 4; \$38,000 from Parks Dept. for interior and for right-of-way, and funding from Street Improvements. Staff should be coming back in January 2004 for construction money for interior work. Right-of-way improvements have not started, because a survey is still needed. Construction drawings should be available in approximately six months.

4. Orange Bowl Stadium 2003 Structural Repairs.

Lawsuit is still ongoing. Construction started in September 2003. Football season started, which limited progress of work to underneath the stadium. Current construction is satisfactory. When the football season ends, full construction will begin.

Additional Concerns:

It is the opinion of the Audit Subcommittee that rather than continuing the procedure of having project updates come before the Audit Subcommittee, the updates should come before the entire BOB.

At the last Audit Subcommittee meeting, a discussion was had concerning the lack of attendance at the Audit Subcommittee meetings, and the negative impact it will have on the Board, as much of the knowledge about various projects, and recommendations, various considerations and detailed information is centralizing on a very few amount of people who do attend the Audit Subcommittee meetings. Board Member Marko suggested that as a

result of poor attendance, the continuity of information by the Board would be lost or housed exclusively with staff. He further expressed his belief that the collective knowledge of the Board should remain with the Board as opposed to with staff. He prevailed upon Chairman Flanders to reach out to the Mayor and Commissioners to try to get more involvement at the BOB and at the Audit Subcommittee where much of the collective memory and hard core work is achieved.

Board Member Aedo suggested that the makeup of the Audit Subcommittee should be done on a rotational basis, so that every BOB member would have the opportunity to be a part of the core group of people involved in the Audit Subcommittee.

III. CHAIRPERSON'S OPEN AGENDA:

- Discussion of Bid Process.

Chairman Flanders advised that in the development of the BOB, in the growth of the CIP Dept., in the commissioning of projects, something has been uncovered which is undermining the success of all efforts, and that is the bidding process. The bid process, as it's laid out, is a product of affirmative action. It's a product of minority set-asides and a product of the City being required, by its own statute, to accept what is called the lowest bid, and ending up with products, in the areas that most need them -- depressed areas -- where doors are falling off hinges, concrete is falling, etc. So good money is being used to develop needed projects, but because the bid process is so flawed, the quality of the finished product is very poor. At some point, we have to determine what's more important -- following blindly a process that's been set into motion, or being truly concerned about the greater good, which is a project which remains whole over a period of

years and services the community towards which it was targeted.

Perhaps a committee should be formed to study the bid process. After that committee has done its work, the BOB could review whatever findings the committee makes, and then perhaps make a recommendation to the City Commission for whatever changes in the bidding process might be necessary.

Assistant City Attorney Diaz warned the BOB that it might be overstepping its bounds, in considering matters which are outside the purview of the BOB to consider. The BOB has absolutely nothing to do with the procurement process. The procurement process is the role of the City Commission.

Members of the BOB suggested that feedback from the Mayor and City Commission would be necessary as regards this issue, and perhaps the Mayor or Commission could appoint a committee to study this issue.

CIP Director Cano recommended that a member of the Procurement Dept. should be invited to address the Board as to the City's present procurement process, so that whatever decision the BOB makes re this issue will not be made based on false impressions or incorrect information.

CIP Director Cano further suggested that the BOB should soon recognize a change in the way the current staff is approaching the bidding and the procurement process. A good example of this change can be seen in the Fern Island project, where the lowest bidder was not awarded the bid, because the lowest bidder did not meet the specific criteria necessary to do the best job, which was determined due to the tightening up of bid documents by the CIP. He suggested that a lot of the problem had more to do with tightening up bid documents than with the process itself.

HD/NIB MOTION 03-97

A MOTION THAT THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD ("THE BOB") ENDORSES THE CONCEPT THAT THE CITY OF MIAMI'S BID PROCESS SHOULD BE REVIEWED TO DETERMINE ITS FEASIBILITY AND WORTHINESS; FURTHER THAT THE BOB AUDIT SUBCOMMITTEE SHOULD MEET WITH THE MAYOR AND CITY MANAGER TO FURTHER DISCUSS THE CONCEPT.

MOVED: D. MARKO
SECONDED: L. de ROSA
ABSENT: S. ARMBRISTER; L. CABRERA
S. CACERES; R. CAYARD;
G. RESHEFSKY; R. VANGATES

Note for the Record: Motion passed by unanimous vote of all Board Members present.

IV. ADDITIONAL ITEMS:

Chairman Flanders informed the BOB that the November meeting of the BOB has been changed from Tuesday, November 25, 2003 to Thursday, November 20, 2003.

CIP Director Cano informed the BOB that on Friday, November 7, 2003 from 8:30 to 12 noon a Capital Plan Workshop will be held with the members of the City Commission, and all BOB members are invited to attend. Chairman Flanders will be out of town on that date, but he encouraged all BOB members to attend.

There being no further business to come before the Board, the meeting was adjourned at 8:31 p.m.