

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

11-10-05 – 6:00 P.M.
CITY OF MIAMI
MRC Building - Cafeteria
444 SW 2 Avenue
MIAMI, FLORIDA 33130

The meeting was called to order at 6:11 p.m., with the following members found to be

Present:

Rolando Aedo
Kay Hancock Apfel (arrived at 6:19 p.m.)
Eileen Broton
Luis Cabrera
Mariano Cruz
Robert A. Flanders (Chairman)
Luis De Rosa (arrived at 6:22 p.m. & left at 8:01 p.m.)
Walter Harvey (left at 7:50 p.m.)
Gary Reshefsky
Albena Sumner (left at 7:58 p.m.)

Absent:

Ringo Cayard
Jason Manowitz
David E. Marko
Jami Reyes
Manolo Reyes (Vice Chairman)

ALSO PRESENT:

Commissioner Tomas Regalado (District 4)
Robin Jones Jackson, Assistant City Attorney
Mary Conway, CIP/Transportation Director
Danette Perez, CIP Department
Zimri Prendes, CIP Department
Stephen Bogner, Conferences, Conventions & Public Facilities
Cary Sanchez-Rea, CIP Department
Sandra Vega, CIP Department
Jim Brittain, CIP Department
Fernando M. Paiva, Jr., CIP Department
Alejandra Argudin, Conferences, Conventions & Public Facilities
Daniel Newhoff, Conferences, Conventions & Public Facilities
Leacroft Robinson, Finance Director, Virginia Key Beach Park Trust

David Shorter, Executive Director, Virginia Key Beach Park Trust
Teri E. Thomas, City Clerk's Office

I. APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 23, 2005.

HD/NIB MOTION 05-114

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF AUGUST 23, 2005.

MOVED: R. Aedo
SECONDED: W. Harvey
ABSENT: K. Apfel, R. Cayard, L. De Rosa, J. Manowitz, D. Marko, J. Reyes,
M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. OLD BUSINESS:

A. AUDIT COMMITTEE REPORT:

1. Additional Funding and Scope of Work Change for Virginia Key Beach Park Trust Capital Related Consulting

TOTAL DOLLAR AMOUNT: <u>Additional \$130,550 (5 Million Bond Authorization, 1st Series Allocation 1 Million, swaps per ordinance \$1,207,785+Unallocated funds of \$202,000 estimated balance is \$268)</u> SOURCE OF FUNDS: <u>Virginia Key Park Improvements</u> ACCOUNT CODE(S): <u>CIP # 333416</u> DESCRIPTION OF PROJECT: <u>To request using the remaining funds in the amount of \$186,880 to be used for site preparation costs related to the leasing of construction trailers, to oversee the continued capital improvements at the park site, plus additional funding of \$130,550 for various projects such as Waste Management trash hauling for the beach restoration. Challenger Enterprises regulatory buoys for the swimming zone, architectural competition finalist for the museum design, IMDC electrical master plan, NOAA-bear cut current testing and Sea System Corp, erosion control line survey.</u>

HD/NIB MOTION 05-117

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION FOR ADDITIONAL FUNDING AND SCOPE OF WORK CHANGE FOR VIRGINIA KEY BEACH PARK TRUST CAPITAL RELATED CONSULTING.

MOVED: W. Harvey
SECONDED: L. Cabrera
ABSENT: R. Cayard, J. Manowitz, D. Marko, G. Reshefsky, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Robert King High Park Soccer Field

TOTAL DOLLAR AMOUNT: <u>\$1,974,700 (10 Million Bond Authorization, 1st Series Allocation 0, swaps per ordinance \$241,234 +Bond Interest \$1,976,250, estimated balance is \$0)</u>
SOURCE OF FUNDS: <u>Soccer Complex Development</u>
ACCOUNT CODE(S): <u>CIP # 333145</u>
DESCRIPTION OF PROJECT: <u>Scope consists of a Soccer Field with minimum international or college size requirements (approximately 120yds x 65yds) with lighting. Male and Female restroom facilities, bleachers, parking lot with lighting, security lighting around structures, required landscape adjacent to building and parking lot, proposed turf block and irrigation systems, sidewalks and accessibility to the facilities per ADA guidelines for building and facilities and other applicable codes, required site improvements from the north of the existing bridge to the new facilities in coordination with the proposed project south of that bridge.</u>

HD/NIB MOTION 05-118

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE ROBERT KING HIGH PARK SOCCER FIELD.

MOVED: L. Cabrera
SECONDED: L. De Rosa
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

3. Professional Services Agreement with HDR Engineering, Inc. for Professional Program Management Services

TOTAL DOLLAR AMOUNT: <u>not to exceed \$5,780,679</u>
SOURCE OF FUNDS: <u>Capital and Transportation Improvements Program</u>
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: <u>To execute a Professional Services Agreement (PSA) and work order No.1, with HDR Engineering, Inc. for Professional Program Management Services for the Capital Improvement and Transportation Program for a one year period, with the option for five additional one-year extension pursuant to RFP 04-05-019.</u>

HD/NIB MOTION 05-119

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE PROFESSIONAL SERVICES AGREEMENT WITH HDR ENGINEERING, INC. FOR PROFESSIONAL PROGRAM MANAGEMENT SERVICES.

MOVED: M. Cruz
SECONDED: R. Aedo
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

B. UPDATES:

1. Bicentennial Park Seawall/Shoreline Stabilization – Phases I, II & III

Mary Conway, CIP Department, reported that City staff and contractors partnered with the City have done an exceptional job on the project. Shoreline Foundation, the project contractor, provided exceptional work that was ahead of time and well within budget. The City brought forward an emergency resolution requesting that Shoreline Foundation continue their work for subsequent phases. They are nearing completion on Phase II. The City was successful in receiving another million dollar FIND Grant for Phase III. This project has been a model project for how things can get done efficiently and effectively.

2. Police Headquarters Restrooms ADA Modification Phase I Locker

Jim Brittain, CIP Department, reported that the project has been completed.

Mary Conway, CIP Department, reported that the facility was in deplorable condition. The new project has made a significant difference, and all of the men and women on the police force are very appreciative of the efforts.

3. Professional Services for Jose Marti Gym

Cary Sanchez-Rea, CIP Department, reported that the Jose Marti project is coming along. The next set of construction plans are ready to be submitted, pending comments from the Building Department. At the last meeting, there was a discussion on FDOT land the City was coordinating, and communication has been received from FDOT within the last 24 hours, and an agreement is being finalized.

4. Professional Services for Little Haiti Park Cultural Component

Cary Sanchez-Rea, CIP Department, reported that the plans are ready to be submitted on December 9, pending comments from the Building Department. The final edits to the CM-at risk contract are being executed to be brought before the Commission at their next meeting.

Mary Conway, CIP Department, reported that both the Jose Marti gym and the cultural component of the Little Haiti Park are on the agenda for next Thursday's Commission meeting for both the preconstruction services and for the Phase I construction, with the differentiation being Phase I is the portion of the construction being funded by the City's Homeland Defense bond; Phase II will be the portions of those projects that are funded through the County GOB monies.

5. Grapeland Heights Park Ballfield Complex Design Build Contract

Cary Sanchez-Rea, CIP Department, reported that construction has begun. Negotiations are being finalized with the firms that will be doing the environmental remediation. Under Phase I, the entire project design was encompassed. To incorporate Homeland Defense funding, the project was broken up into phases. Phase I also included the construction of the tournament fields, the center pavilion, and the press box.

Mary Conway, CIP Department, reported that Grapeland is at the stage where the design of the entire park is well underway, nearing completion. The ball field portion is under construction. At the last City Commission meeting, approval was received for the contamination remediation. We are currently in the process of finalizing all of the necessary remediation requirements through DERM. The low bid was taken before the Commission, and it was approved last Thursday, and this project will also require County GOB funds to be fully completed. An item will be brought before the City Commission for the construction of the water park portion of this park, and then the community center will be put out for competitive bidding, and that will be brought before the City Commission next year.

Cary Sanchez-Rea, CIP Department, reported that the ball field will be open 14 to 16 months from now. After the ball fields are completed, next will be the water park and associated parking and landscaping, and the basketball court, and then the recreation community center. The entire park will be open in less than four years.

6. Shenandoah Park Improvements Phase I

Rolando Aedo reported that Phase I is in construction. The contractor has completed parking striping, replaced the tennis court, and is starting on the drainage system. The project is 90 percent complete.

7. Sewell Park Restrooms/Park Facility Building

Rolando Aedo reported that the City is currently obtaining the permit and revising the drawings with comments from the Building Department, and they anticipate getting final permit in October.

Mary Conway, CIP Department, reported that the project is being priced at this time.

8. Juan Pablo Duarte Park Building Renovation/Expansion

Rolando Aedo reported that the client asked to change the scope of work based on feedback. The estimated construction time frame is six months.

9. Robert King High Park New Building and Site Improvements

Rolando Aedo reported that the permitting, drawing, and pricing are being accomplished through the JOC process, and the anticipated completion date is October 2006.

10. Henry Reeves Park Community Service Building Improvements

Fernando M. Paiva, Jr., CIP Department, reported that the permit has been approved and the preconstruction meeting took place on September 27, and the purchase order is being cut to start the construction work on that project.

11. Margaret Pace Park Improvements Phase II

Rolando Aedo reported that the project is waiting for approval by the Corp of Engineers. The construction dollars are available in the second series.

Mary Conway, CIP Department, reported that the Corp of Engineers has a very large backlog, but it is not a critical item on the project. Fully designed and permitted plans will be obtained before going out for the second series of the Homeland Defense Bond monies.

12. Fire Station No. 11

Mary Conway, CIP Department, reported that CIP, in conjunction with feedback from the Fire Department, decided to revisit the boiler plate design for all new fire stations post-Katrina. An academic workshop was scheduled for earlier this week to discuss how the structural design, roof design, doors, and windows should be handled to make sure that all of the City's future fire stations will be designed to withstand a major storm event. The meeting will be held next Friday morning. Upon the conclusion of that discussion, the scope of work will be finalized for this Fire Station, and Wolfberg Alvarez will complete the plans to move the project into construction next year.

13. Miami Police Department Stables

Mary Conway, CIP Department, reported that the construction is well underway. The site demolition and clearing is done. The framing is in place, and the foundation work is well underway.

III. NEW BUSINESS:

AUDIT COMMITTEE REPORT:

- Little Haiti Park Soccer & Recreation Center

TOTAL DOLLAR AMOUNT: <u>\$6,144,199 (25 Million Bond Authorization, 1st Series Allocation \$20 Million estimated balance \$174,000)</u> SOURCE OF FUNDS: <u>Little Haiti Park Land Acquisition & Development</u> ACCOUNT CODE(S): <u>CIP # 331412</u> DESCRIPTION OF PROJECT: <u>Project scope includes the design and construction of a 12,000 SF recreation building, (2) soccer fields, vitacourse, playground, domino park, picnic areas, open shelters, sports and security lighting, landscape and irrigation systems, 12,000 SF restroom-field house structure.</u>
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HD/NIB MOTION 05-120

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE LITTLE HAITI PARK SOCCER & RECREATION CENTER.

MOVED: L. De Rosa
SECONDED: K. Apfel
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

- Bryan Park New Tennis Center

TOTAL DOLLAR AMOUNT: <u>\$1,000,000 (5 Million Bond Authorization, 1st Series Allocation \$5 Million - swaps per ordinance \$210,000, estimated balance \$725,667)</u> SOURCE OF FUNDS: <u>D-4 Neighborhood Quality of Life Improvements</u> ACCOUNT CODE(S): <u>CIP # 311714</u> DESCRIPTION OF PROJECT: <u>Project scope includes a new recreation building, ADA ramps, 3 new tennis courts and additional parking. Site Improvements include new walks, landscaping and fencing, approximately 2400 square feet.</u>

HD/NIB MOTION 05-115

A MOTION TO DEFER ITEM FOR 60 DAYS TO ALLOW COMMISSIONER REGALADO TO WORK WITH THE COMMUNITY TO COME TO AN AGREEMENT, AND BRING IT BEFORE THE BOARD AND STAFF TO MOVE THE PROJECT FORWARD; FURTHER DIRECTING THE CIP ADMINISTRATION TO TAKE THE PARKING WAIVER ISSUE TO THE ZONING ADVISORY BOARD AT THEIR NEXT AVAILABLE MEETING.

MOVED: L. Cabrera
SECONDED: M. Cruz
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

IV. CHAIRPERSON'S OPEN AGENDA:

- December Meeting Date Change Discussion

Chairman Flanders requested to change the date of the December meeting to December 6, 2005, to be held in the City of Miami City Hall staff room, at 6 p.m.

V. ADDITIONAL ITEMS:

Dinner Key Marina Decking Replacement

TOTAL DOLLAR AMOUNT: \$1,129,466 (\$100,000 HDNI 1st Series + \$500,000 HDNI 2nd Series) \$529,466 other funding sources.

SOURCE OF FUNDS: Citywide Waterfront Improvements

ACCOUNT CODE(S): CIP # 326015

DESCRIPTION OF PROJECT: Project scope includes the replacement of destroyed IPE hardwood decking at Dinner Key Marina caused by Hurricane Wilma.

HD/NIB MOTION 05-116

A MOTION TO APPROVE THE AUDIT COMMITTEE'S RECOMMENDATION TO FUND THE DINNER KEY MARINA DECKING REPLACEMENT, WITH AN UPDATE FROM STAFF IN 90 DAYS ON THE STATUS OF THE FEMA REIMBURSEMENT.

MOVED: M. Cruz
SECONDED: R. Aedo
ABSENT: R. Cayard, J. Manowitz, D. Marko, J. Reyes, M. Reyes

Note for the Record: Motion passed by unanimous vote of all Board Members present.

HD/NIB MOTION 05-121

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: M. Cruz
SECONDED: L. Cabrera
ABSENT: R. Cayard, L. De Rosa, W. Harvey, J. Manowitz, D. Marko, J. Reyes, M. Reyes, A. Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.