

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

11/20/03 - 6:00 P.M.
CITY OF MIAMI
CITY HALL - CHAMBERS
3500 Pan American Drive
MIAMI, FLORIDA 33133

The meeting was called to order at 6:30 p.m., with the following members found to be present:

Rolando Aedo
Ringo Cayard
Mariano Cruz
Robert A. Flanders (Chairman)
Walter Harvey
David E. Marko
Manolo Reyes (Vice Chairman)

Absent:

Sonny Armbrister
Luis Cabrera
Steven Caceres
Suzanne Peters
Gary Reshefsky
Jami Reyes
Luis de Rosa
Ronda Vangates

I. APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 28, 2003.

No vote taken due to lack of quorum.

II. NEW BUSINESS:

A. CAPITAL PLAN PRESENTATION BY JORGE CANO.

Mr. Cano provided a general overall review of the draft Capital Plan for 2003, 2004, as well as a multi-year capital plan, resulting in a six-year capital plan program. Mr. Cano thanked the Board for its thoughtful input and support throughout the progress of the development of the plan. The Homeland Defense projects represent roughly 50 percent of the plan's funded programs.

Key principles of the plan:

1. Focus on a structured approach to selection and prioritization of projects, based on needs, but flexible enough to balance the City's strategic needs as well as those of the City's various neighborhoods.

2. The plan is based on solid collaboration and communication with all City departments to better understand the needs of the City and its neighborhoods.

3. The plan is designed to be a dynamic plan that will allow for adjustments to accommodate changing priorities and conditions.

Thanks to a number of recurring funding sources, including Homeland Defense bond funds, the City has been able to prepare a capital plan after many years of operating without one.

Section 2 is the heart of the plan. Within each program area, each department has a summary section that includes a capital program strategy for each of the departments, i.e. Police, Fire, Planning, Public Works, Transportation, followed by highlights of capital projects that were

completed within in each section for the immediately preceding year, as well as the highlights for the current fiscal year and the multi-year plan, followed by a table of projects that are listed as funded, partially funded and unfunded. This is not a plan to address only projects which have total funding, but to also identify what unfunded needs exist.

Also embedded within the plan is a listing of priority themes, which have been identified as a result of extensive communication with community organizations and constituents as a means to show the linkage between projects and department areas within the priority themes. The three priority themes include: Investing in neighborhoods and environment, improving economic health and development and operating as a service-focused organization. Using these various themes makes it easier to track and account for improvements made throughout the City.

The plan is organized along five strategic program areas. As opposed to aligning projects based purely on accounting categories, as was done in the past, accounting is approached as a background critical function re all projects, but aligning projects along strategic program areas is found to be more practical. The five program areas include: Public safety, recreation and culture, infrastructure and environment, community and economic development and general government and services.

The plan reflects 717 capital projects with a total value of over \$763,000,000, of which 64 percent are presently fully funded (\$484,000,000) and partially funded projects represent 10 percent (\$78,000,000) of the plan.

The CIP Department will have a growing role in gradually centralizing coordination of the multiple agencies within the City to improve planning, control and negotiations with consultants and contractors in order to be able to apply economies of scale to all City projects.

B. AUDIT COMMITTEE REPORT:

- Site furnishings at Jose Marti Park.

A Project Overview Form was submitted to the Board re this project. Total Dollar amount: \$10,000. Source of Funds: Homeland Bond--Parks & Recreation. Description of Project: Site furnishings: Two 32-gallon receptacles; liners; lids; five picnic tables; two benches. Vendor: Contract Connection, Inc. The project is 90 percent completed. Mr. Blanco provided pictures of the work in progress. This project was approved by the Audit Subcommittee at its November 14, 2003 meeting.

- Court renovations at Moore Park.

Ed Blanco requested approval of refurbishing of courts at Moore Park, which must be completed by March 2004. Because of time constraints, he requested an after-the-fact approval from the Board, and he was given assurances that such an approval should be forthcoming.

UPDATES:

1. Grapeland Park Site Furnishings.
2. Grove Mini Park Playground.
3. Pine Heights Park Playground.
4. Melrose Park Fencing Project.
5. Triangle Park Fencing Project.

Ed Blanco of the Parks Dept. provided updates to the Board on the above listed five projects.

At Grapeland Park, bleachers were installed. Mr. Blanco provided pictures of the completed project to the Board.

The Grove Mini Park Playground Project is also completed. Mr. Blanco provided pictures of the completed project.

Mr. Blanco provided pictures of the work in progress re the Pine Heights Park Playground Project. At the time the pictures were taken, the project was not completed, but Mr. Blanco informed the Board that at this time, his belief was that the project has been completed.

Mr. Blanco provided pictures of the Melrose Park Fencing Project. This project took three months to commence, because of the bidding process. Mr. Blanco informed the Board that at this time, his belief was that the project has been completed.

No pictures were provided of the Triangle Park Fencing Project because the contractor has not yet started the job. All permits re this project have been secured.

6. Ballet Gamonet at the Alfred I. Dupont Building.

No report made re this project.

7. Memorial Linear Park Project.

Sandra Vega of the CIP staff provided update re this project. Survey work is still pending. Rescheduling was done on this project based on the 40 days the surveyor took to check all elevations. Permitting by various State agencies is still pending.

8. Jose Marti Park – New Recreation Building.

Ed Blanco provided update re this project which is progressing according to schedule.

III. CHAIRPERSON'S OPEN AGENDA:

N/A

IV. ADDITIONAL ITEMS:

No additional items.

There being no further business to come before the Board, the meeting was adjourned at 7:45 p.m.