

HOMELAND DEFENSE/  
NEIGHBORHOOD IMPROVEMENT  
BOND OVERSIGHT BOARD  
MINUTES

11/23/10 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

---

The meeting was called to order at 6:07 p.m., with the following members found to be

Present: Eileen Broton (Vice Chair)  
Mariano Cruz  
Henry Goa  
Ricardo Lambert  
Pablo Perez-Cisneros  
Maria Sardiña Mann  
Jose Solares (Chair)  
Omar Travieso  
David Willig  
Henry Zayas-Bazan

Absent: Rolando Aedo  
Nelson Victor Alvarado  
David Berley  
Robert Powers  
Albena Sumner

ALSO PRESENT: Alice N. Bravo, P.E., Director, CIP Department  
Robin Jones-Jackson, Assistant City Attorney  
Jose Camero, Director, GSA  
Pamela L. Latimore, Assistant City Clerk, Office of the City Clerk  
Zachariah Evangelista, Legal Intern, Office of the City Attorney  
Ed Blanco, Project Supervisor, Parks & Recreation Department  
Guy Forchion, Director of Operations, VKBPT  
Albert Sosa, Assistant Director, CIP Department  
Sandra Vega, Project Manager, CIP Department  
Orlando Diez, Project Manager, CIP Department  
Carlos Vasquez, Project Manager, CIP Department  
Wendy Jaramillo, Public Relations Specialist, CIP Department  
Marcia Lopez, Public Relations Specialist, CIP Department  
Students from Barry University  
Teri E. Thomas, Transcriber, Office of the City Clerk

**I. APPROVAL OF THE MINUTES FOR THE MEETING OF OCTOBER 26, 2010.**

DEFERRED TO NEXT BOARD MEETING DUE TO PENDING AMENDMENT.

**II. NEW BUSINESS:**

Introduction of New Board Member:

- Omar Travieso Appointed by Commissioner Francis Suarez.

Omar Travieso was introduced as a new board member, appointed by Commissioner Francis Suarez.

**III. NEW ITEMS:**

1. Historic Preservation Initiatives – City Hall

**NAME OF PROJECT:** HISTORIC PRESERVATION INITIATIVES - CITY HALL  
**INITIATING DEPARTMENT/DIVISION:** General Service Administration  
**TOTAL DOLLAR AMOUNT:** \$21,574  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Renovate the Staff room at City Hall to improve the utilization of the space and the HVAC system, install some electrical outlets and provide 3 new cubicles by eliminating a storage room behind the Staff Room.  
**Location:** 3500 Pan American Drive

HD/NIB MOTION 10-66

A MOTION TO FUND THE HISTORIC PRESERVATION INITIATIVES - CITY HALL.

MOVED: M. Cruz  
SECONDED: E. Broton  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Pablo Perez-Cisneros, who voted no.

2. Golden Arms Park Playground

**NAME OF PROJECT:** [GOLDEN ARMS PARK](#)  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations  
**TOTAL DOLLAR AMOUNT:** \$56,000  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3 & District 4 Quality of Life  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Purchase and installation of new playground, EPDM surface, swings and walkways.  
**Location:** 2012 SW 24 Street

HD/NIB MOTION 10-67

A MOTION TO FUND GOLDEN ARMS PARK.

MOVED: P. Perez-Cisneros  
SECONDED: M. Sardiña Mann  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Henry Zayas-Bazan, who voted no.

3. Spoil Island E Restoration and Floating Dock – Design Services

**NAME OF PROJECT:** [SPOIL ISLAND E RESTORATION AND FLOATING DOCK – DESIGN SERVICES](#)  
**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations  
**TOTAL DOLLAR AMOUNT:** \$33,500 (\$15,000 is Homeland Defense and \$15,000 FIND Grant)  
**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3 & District 4 Quality of Life  
**ACCOUNT CODE(S):** \_\_\_\_\_  
**DESCRIPTION OF PROJECT:** Construction of a versatile floating dock with restoration work within the immediate vicinity of the floating dock area that includes but not limited to shoreline re-nourishment, tree planting, park table and trash receptacle installation.  
**Location:** Approximately 650' SW of City of Miami City Hall 3500 Pan American Drive

HD/NIB MOTION 10-68

A MOTION TO FUND THE SPOIL ISLAND RESTORATION AND FLOATING DOCK - DESIGN SERVICES.

MOVED: M. Cruz  
SECONDED: H. Goa  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Marine Stadium Restoration Phase I

<b>NAME OF PROJECT:</b> <u>MIAMI MARINE STADIUM RESTORATION PHASE I</u>
<b>INITIATING DEPARTMENT/DIVISION:</b> <u>Public Facilities</u>
TOTAL DOLLAR AMOUNT: <u>\$175,000</u>
SOURCE OF FUNDS: <u>Homeland Defense Bonds Series 3</u>
ACCOUNT CODE(S): <u>326008 Marine Stadium Marina</u>
f grant funded, is there a City match requirement? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT: <u>\$175,000</u> EXPIRATION DATE: _____
DESCRIPTION OF PROJECT: <u>To accept a grant award from the Florida Inland Navigation District (FIND) for the Miami Marine Stadium Restoration Phase I project. The Phase I project will provide a structural assessment of in the water structures such as the pilings and seawall.</u>
Location: <u>Along Marine Stadium</u>

HD/NIB MOTION 10-69

A MOTION TO FUND THE MIAMI MARINE STADIUM RESTORATION PHASE I.

MOVED: H. Goa  
SECONDED: M. Cruz  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Pablo Perez-Cisneros, who voted no.

5. Moore Park New Construction – Additional Funding

<b>NAME OF PROJECT:</b> <u>MOORE PARK NEW CONSTRUCTION – ADDITIONAL FUNDING</u>
<b>INITIATING DEPARTMENT/DIVISION:</b> <u>Parks &amp; Recreation</u>
TOTAL DOLLAR AMOUNT: <u>\$7,759,229 (\$4,536,862 is Homeland Defense of which \$1,025,000 was previously approved)</u>
SOURCE OF FUNDS: <u>Homeland Defense Bonds Series 1 and 3/District 5 Neighborhood Quality of Life/Little Haiti Park Land Acquisition/Neighborhood Park Improvement &amp; Impact Fees, Sunshine State Financing Commission No. 1 &amp; 2</u>
ACCOUNT CODE(S): <u>311715, 311412 &amp; 311419</u>
DESCRIPTION OF PROJECT: <u>Design criteria package and design/build services for a new 15,000 S.F. community building center that will incorporate office, classroom and recreational spaces and site improvements that will synergize with the existing tennis center and playfields. The project will also include a new daycare center of approximately 3,000 S.F., a new driveway with parking spaces and drainage system and a new open parkarea/community gathering space.</u>
Location: <u>3600 NW 7 Avenue</u>

HD/NIB MOTION 10-70

A MOTION TO FUND THE HISTORIC PRESERVATION INITIATIVES - CITY HALL.

MOVED: E. Broton  
SECONDED: R. Lambert  
ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Omar Travieso and Henry Zayas-Bazan, who voted no.

6. Coral Gate Park Community Building – Additional Funding

*\* Note: PAFs will be provided at the meeting.*

**NAME OF PROJECT:** CORAL GATE PARK COMMUNITY BUILDING – ADDITIONAL FUNDING

**INITIATING DEPARTMENT/DIVISION:** Parks & Recreations

**TOTAL DOLLAR AMOUNT:** \$825,000 (\$1,063,180 previously approved)

**SOURCE OF FUNDS:** Homeland Defense Bonds Series 3

**ACCOUNT CODE(S):** \_\_\_\_\_

**DESCRIPTION OF PROJECT:** The project consists of furnishing of all labor, material and equipment for the construction of a new community building of approximately 4,600 sq. ft of gross area. Also the project includes a new parking lot, landscape irrigation, demolition of existing building, relocation of existing playground, possible utility off site improvements and site lighting. The project will use the design space programs of Grapeland Recreational Building. Seek LEED Silver Certification.

**Location:** 1415 SW 32 Avenue

HD/NIB MOTION 10-71

A MOTION TO FUND THE CORAL GATE PARK COMMUNITY BUILDING - ADDITIONAL FUNDING.

MOVED: M. Sardiña Mann

SECONDED: M. Cruz

ABSENT: R. Aedo, N. Alvarado, D. Berley, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present.

**IV. PROJECT UPDATES:**

1. New Dinner Key Marina Dockmaster Building – Design Services

Sandra Vega, CIP Department, reported that the construction documents are 50 percent complete. The Department is in the process of submitting an exception for Miami 21 for the height, which is going to be 45 feet. Miami 21 restricts the height to 25 feet because the property is abutting T3. Also, the Department is seeking an exception for the use, allowing a commercial building at Dinner Key Marina in a site zoned for governmental uses. Once approvals have been received at the Zoning Board, currently scheduled for January 2011, the construction documents will continue to be developed.

2. Fire Station No. 11 - Design & Construction

Alice Bravo, Director, CIP Department, reported that the fire station recently had a grand opening. At this point, the fire station is being utilized and is currently in the punch list phase.

3. Cooling Tower Support Bracket Replacement

Alice Bravo, Director, CIP Department, reported that the project scope consisted of improvements in the 400 Northwest 2nd Avenue building. The work has recently been completed.

4. Robert King Park New Building & Site Improvements

Alice Bravo, Director, CIP Department, reported that the construction of foundations and the building itself is well advanced, including the entry portion of the project. The anticipated completion date is late February 2011.

#### 5. Williams Park New Community Building

Alice Bravo, Director, CIP Department, reported that construction on the project has fairly advanced with the building coming out of the ground. The anticipated completion date is late July 2011.

#### 6. Athalie Range Park Soccer/Football Field Improvements

Alice Bravo, Director, CIP Department, reported that the project is significantly advanced. Construction completion is anticipated for December 2010.

Carlos Vasquez, CIP Department, reported that the project is currently on budget.

#### 7. Bicentennial Park/Museum Park Mooring Bollards

Alice Bravo, Director, CIP Department, reported that the project was initially delayed due to a bid protest. The protest was withdrawn and construction has been advanced.

#### 8. Virginia Key Beach North Point Mountain Bike Trails

Alice Bravo, Director, CIP Department, reported that the clearing of vegetation for establishment of the trails has begun. Volunteer groups have brought in the necessary construction equipment and an expert is being provided to assist with the clearing for the trails. There is probably about another month's worth of work remaining. The project is currently on budget.

#### 9. Virginia Key Beach Park Trust – Save the Carousel

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was completed February 2009. The Trust matched a \$50,000 grant from the District 2 quality of life funds to complete the purchase and installation of the carousel.

#### 10. Virginia Key Beach Park Trust - Capital Related Consulting Additional Funding and Scope of Work Change;

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported that the project was related to a buoy line that was installed offshore on Bear Cut. Eleven buoys were installed. The project was completed December 2009.

#### 11. Virginia Key Beach Park Trust Various Projects AND

#### 12. Virginia Key Beach Park Trust Additional Projects

Guy Forchion, Executive Director, Virginia Key Beach Park Trust, reported the following:

Water Fountain Installation: Completed. A change was made to the project that included mobile watering stations.

Outdoor Shower Installation: One outdoor shower was installed outside of the existing bathhouse and shower facility. There is a northern restroom where additional either outdoor showers would be installed or portable showers, which can come in and out depending on crowd usage on the northern end of the park. The project is still under review.

Swimming Area Identification: This project dealt with a number of different items from research and study for safe swimming on the property on to installing safety signage to keep people out of the water where currents may be dangerous. Signage has been installed, but what is still pending is

the final safety study on what areas and exactly how we would allow individuals to reenter the water safely. The sign is in three languages, utilizing the language provided by the Law Department.

Environmental Resource Project: No dollars have been expended on this project thus far. This project will be on hold probably until the first steps are taken with the construction of the cultural center and museum.

Water Service Supply Plan: Very little new water service has been established. There's a small expenditure that deals with the Renaissance Festival that comes each year.

Mini Train Tunnel Doors: A full restoration was completed of the mini train tunnel where the historic train is parked overnight. To finish the restoration, it has always been planned to have the authentic wooden doors that would be on both ends of the tunnel. We did get a matching grant from the Villagers, just over \$13,000. The fabrication of the doors were delayed by damage in shipping, but they are on the property now. The contractor has been selected who is specialized for the company that created the doors. We are now ready to go and that purchase order has been entered. This project is two years in the making and should be completed within 120 days.

Mini Train Platform Restoration and Awning: There are still elements that have not been completed, such as electricity that will come to that area. There is water service there, and we are looking at possibly a water fountain. We're looking at recreating the historic ticket depot or a small outdoor exhibit that explains the train and the history while customers wait.

Handicapped Access Projects: There were a number of small different areas throughout the park that have been completed. There are still some needs for some ADA upgrades on the property. We have not started on putting that out to bid for work.

Roofing Repairs: This was the historic bathhouse and shower area. There was a problem with water settling on the roof. City of Miami GSA was able to provide a temporary fix. We have not moved forward on the purchase of a new roof on that building.

Painting on Railing on the Administrative Building: The railing itself goes completely around our leased administrative trailer. The Trust did purchase the decking and the railing and owns those pieces and we had to do some repainting due to a lot of damage and rust that had taken place. That project is complete.

Electrical Installations and Upgrades: The largest was where the floor was cut and the electrical connections were put in for the carousel project, completed some time ago. Electricity and lighting were added to one of the main pavilions and there are three more to go.

Shoreline Survey - Army Corps of Engineers Project Maintenance: The project has been completed but it did require additional survey work and will probably require some additional physical changes to the shoreline. As the wave action creates escarpments along the shore, we get permits and realign the shoreline. That periodically takes place. We just finished some of the surveying last year and we'll see if those next steps are needed.

Park Office and Maintenance Facility Areas: This was to do some different capital projects throughout that area. We did purchase one tent in the back of the maintenance area. We're still looking at other improvements that may need to take place, possibly additional storage containers, and possibly maybe even something that's more permanent in terms of coverage in a pavilion in the maintenance area.

Park Recreation Equipment and Upgrades: Many of those things for park improvements do fall under the use of the grant, and so we will continue to move forward on picking up some of the items that are needed for park recreation.

Miscellaneous: This helped us with a lot of signage, sand movement, things that are capital projects but also allow us to maintain the property, the physical beachfront property. Right now we're still putting together a package of those items. We have an entire interpretive signage project that's underway with some under funding. Where it may be needed to accentuate that, we would use some of these HD 2 dollars.

Army Corps of Engineers 1135: This project was approved by the Commission roughly a year ago. Just recently, \$124,000 was set aside as the City's matching part of that grant. It can now move forward and physical work can begin.

**V. ADDITIONAL ITEMS:**

- HD List of Non-Approved Projects Presentation

Alice Bravo, Director, CIP Department, presented a PowerPoint presentation to the Board of HD projects that received bond money but had not been brought to the Board for approval.

- Barry University Department of Social Work Policy & Analysis Students

Pamela L. Latimore, Assistant City Clerk, stated that the Barry University students are pursuing Master's degrees and as an assignment have been charged with observing a City board meeting.

**VI. CHAIRMAN OPEN AGENDA:**

- December's Meeting

HD/NIB MOTION 10-72

A MOTION TO CANCEL THE DECEMBER 28, 2010 MEETING OF THE HOMELAND DEFENSE/NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD.

MOVED: M. Cruz

SECONDED: R. Lambert

ABSENT: R. Aedo, N. Alvarado, D. Berley, H. Goa, R. Powers, A Sumner

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Eileen Broton, who voted no.

- Annual Report

Chairman Solares stated that he would like to receive input from board members before drafting the board's annual report.

Robin Jones Jackson stated that recommendations from each board member can be sent to Alice Bravo that can be discussed between everybody at the publicly-noticed audit subcommittee meeting.