

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

1/26/10 – 6:00 P.M.
CITY OF MIAMI
CITY HALL STAFF ROOM
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:21 p.m., with the following members found to be

Present: Rolando Aedo (Vice Chairman)
Eileen Broton
Henry Goa
Ricardo Lambert
Pablo Perez-Cisneros
Robert Powers
Jose Solares (Chairman)
Hattie Willis

Absent: Hugo P. Arza
Gary Reshefsky

ALSO PRESENT: Ola O. Aluko, Director, CIP Department
Robin Jones-Jackson, Assistant City Attorney
Francis Mitchell, Assistant Director, Public Works
Ed Blanco, Project Supervisor, Parks & Recreation
Steve Bogner, Marinas Manager, Public Facilities
Sandra Vega, Project Manager, CIP Department
Jose Puentes, Project Manager, CIP Department
Carlos Vasquez, Project Manager, CIP Department
Joseph Goudie, Construction Manager II, CIP Department
Danette Perez, Board Liaison, CIP Department
Marcia Lopez, Public Relations Specialist, CIP Department
Teri-Elizabeth Thomas, City Clerk's Office

January 26, 2010

I. **APPROVAL OF THE MINUTES FOR THE MEETINGS OF JULY 28, 2009 AND OCTOBER 27, 2009.**

HD/NIB MOTION 10-01

A MOTION TO APPROVE THE MINUTES OF THE MEETINGS OF JULY 28, 2009 AND OCTOBER 27, 2009.

MOVED: P. Perez-Cisneros
SECONDED: H. Willis
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. **NEW BUSINESS:**

Introduction of New Board Members:

- Henry Goa nominated by Mayor Tomas Regalado

The Board welcomed Henry Goa, new appointee of Mayor Tomas Regalado, to the board.

- Robert Powers nominated by Mayor Tomas Regalado

The Board welcomed Robert Powers, new appointee of Mayor Tomas Regalado, to the board.

Mayor Tomas Regalado welcomed the new chairman and new board members to the board.

III. **OLD BUSINESS:**

1. Pilot Program for Synthetic Turf at Micanopy Traffic Circle

NAME OF PROJECT: PILOT PROGRAM FOR SYNTHETIC TURF AT MICANOPY TRAFFIC CIRCLE
TOTAL DOLLAR AMOUNT: <u>\$8,000</u>
SOURCE OF FUNDS: <u>District 2 Neighborhood Quality of Life</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>Removal of existing sod, haul off and installation of synthetic turf at Micanopy traffic circle.</u>

HD/NIB MOTION 10-07

A MOTION TO FUND THE PILOT PROGRAM FOR SYNTHETIC TURF AT MICANOPY TRAFFIC CIRCLE.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Brickell Avenue Decorative Pedestrian Crosswalks

NAME OF PROJECT: **BRICKELL AVENUE DECORATIVE PEDESTRIAN CROSSWALKS**
TOTAL DOLLAR AMOUNT: \$23,000
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: Removal of the existing pedestrian crosswalk pavers and install new decorative crosswalks at the approximate intersection of SE 16th Road and SE 23rd Road.

HD/NIB MOTION 10-08

A MOTION TO FUND THE BRICKELL AVENUE DECORATIVE PEDESTRIAN CROSSWALKS.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

3. Simpson Park Renovation Phase II – Additional Funding

NAME OF PROJECT: **ADDITIONAL FUNDING FOR SIMPSON PARK RENOVATION PHASE II**
TOTAL DOLLAR AMOUNT: \$20,000 (\$200,000 previously approved)
SOURCE OF FUNDS: District 2 Neighborhood Quality of Life Improvements
ACCOUNT CODE(S): CIP # 311712
DESCRIPTION OF PROJECT: For the implantation of a new landscape plan and the design of new and existing features at Simpson Park.

HD/NIB MOTION 10-09

A MOTION TO FUND THE ADDITIONAL FUNDING FOR SIMPSON PARK RENOVATION PHASE II.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

4. Cooling Tower Support Bracket Replacement

NAME OF PROJECT: **COOLING TOWER SUPPORT BRACKET REPLACEMENT**
TOTAL DOLLAR AMOUNT: \$296,586 (\$43,765 is Homeland Defense)
SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: Design and replace existing rusted support brackets for the MPD air conditioner cooling tower, two chilled water pumps and two emergency condensing water pumps.

HD/NIB MOTION 10-10

A MOTION TO FUND THE COOLING TOWER SUPPORT BRACKET REPLACEMENT.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

IV. NEW ITEMS:

1. Blanche Park New Survey

NAME OF PROJECT: <u>BLANCHE PARK NEW SURVEY</u>
TOTAL DOLLAR AMOUNT: <u>\$5,042</u>
SOURCE OF FUNDS: <u>District 2 Neighborhood Quality of Life</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>Preparation of metes and bounds and topographic survey.</u>

HD/NIB MOTION 10-01

A MOTION TO FUND THE BLANCHE PARK NEW SURVEY.

MOVED: R. Powers
SECONDED: P. Perez-Cisneros
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Kennedy Park New Vita Course

NAME OF PROJECT: <u>KENNEDY PARK NEW VITA COURSE</u>
TOTAL DOLLAR AMOUNT: <u>\$41,842</u>
SOURCE OF FUNDS: <u>District 2 Neighborhood Quality of Life</u>
ACCOUNT CODE(S): <u>311712</u>
DESCRIPTION OF PROJECT: <u>Installation of a new vita course.</u>

The Board refused to vote on the item because it was already completed without the Board's recommendation.

The Board requested that Robin Jones Jackson work with staff to document the legality of the Board approving projects after they have already been completed.

Vice Chair Aedo requested that Robin Jones Jackson provide the Board with the language from the ballot that the citizens of the City voted for approving the bond.

Vice Chair Aedo requested that the agenda reflect items such as this one in a separate category to reflect that it's an informational item only.

3. New Dinner Key Marina Dockmaster Building – Design Services

NAME OF PROJECT: NEW DINNER KEY MARINA DOCKMASTER BUILDING – DESIGN SERVICES
SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____
TOTAL DOLLAR AMOUNT: \$3,583,084 (\$482,178 is Homeland Defense)
DESCRIPTION OF PROJECT: Design & construction of a new three-story, 7,000 sf. dockmaster office building that will consist of support spaces on the ground floor (limited parking, storage, laundry), customer service spaces on the second floor (lounge, computer area, library, showers-restrooms, convenience store) and administrative spaces on the third floor (offices, conference room, restrooms, storage, utility). The building is to include plaza area and covered balcony for events and customer's functions.

HD/NIB MOTION 10-02

A MOTION TO FUND THE NEW DINNER KEY MARINA DOCKMASTER BUILDING - DESIGN SERVICES.

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Chair Solares.

4. Virginia Key Beach North Point Mountain Bike Trails

NAME OF PROJECT: VIRGINIA KEY BEACH NORTH POINT MOUNTAIN BIKE TRAILS
TOTAL DOLLAR AMOUNT: \$11,646
SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: Professional services for creation of mountain bike trail in conjunction with site improvements to be provided by Miami-Dade Water and Sewer Department. Project includes hiring of expert trail builder who has laid out plans for nearly 7 miles of mountain bike trails at the North Point. There will be a 2 mile perimeter/family loop, as well as 4-5 miles of diverse single track course ranging from easy, medium, and difficult skill level trails. Trail builder will lead MD-WASD work crews to construct the park. Signage, as well as guide cable or rope and stakes to keep people on the path at the more dangerous parts. New entrance gate will need to be installed as site.

HD/NIB MOTION 10-03

A MOTION TO FUND THE VIRGINIA KEY BEACH NORTH POINT MOUNTAIN BIKE TRAILS.

MOVED: H. Willis
SECONDED: R. Lambert
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Vice Chair Aedo.

5. Caribbean Marketplace Renovations – Design Services

NAME OF PROJECT: CARIBBEAN MARKETPLACE RENOVATIONS – DESIGN SERVICES
TOTAL DOLLAR AMOUNT: \$780,000 (\$100,000 is Homeland Defense)
SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: The scope consists of interior demolition and renovation of approximately 10,000 sf. to include open retail space, offices, restrooms and storage. The repairs will include new plumbing, electrical, air-conditioning systems in addition to new interior finishes.

HD/NIB MOTION 10-04

A MOTION TO FUND THE CARIBBEAN MARKETPLACE RENOVATIONS - DESIGN SERVICES.

MOVED: P. Perez-Cisneros
SECONDED: R. Aedo
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

6. Calle Ocho Improvements – East of SW 37th Avenue

NAME OF PROJECT: CALLE OCHO IMPROVEMENTS – EAST OF SW 37TH AVENUE – CONSTRUCTION SERVICES
TOTAL DOLLAR AMOUNT: \$190,075 (\$75,284 is Homeland Defense)
SOURCE OF FUNDS: _____
ACCOUNT CODE(S): _____
DESCRIPTION OF PROJECT: Installation of pedestrian benches and trash receptacles along SW 8th Street from SW 27th Avenue to SW 37th Avenue

HD/NIB MOTION 10-05

A MOTION TO FUND THE CALLE OCHO IMPROVEMENTS - EAST OF SOUTHWEST 37TH AVENUE - CONSTRUCTION SERVICES.

MOVED: P. Perez-Cisneros
SECONDED: R. Lambert
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

7. Calle Ocho Improvements – East of SW 27th Avenue

NAME OF PROJECT: CALLE OCHO IMPROVEMENTS – EAST OF 27TH AVENUE – CONSTRUCTION SERVICES

TOTAL DOLLAR AMOUNT: \$397,469 (\$204,062 is Homeland Defense)

SOURCE OF FUNDS: _____

ACCOUNT CODE(S): _____

DESCRIPTION OF PROJECT: Installation of pedestrian benches, and trash receptacles along SW 8th Street from SW 4th Avenue to SW 27th Avenue.

HD/NIB MOTION 10-06

A MOTION TO FUND THE CALLE OCHO IMPROVEMENTS - EAST OF 27TH AVENUE - CONSTRUCTION SERVICES.

MOVED: P. Perez-Cisneros
SECONDED: R. Lambert
ABSENT: H. Arza, G. Reshefsky

Note for the Record: Motion passed by unanimous vote of all Board Members present.

8. Sunshine Law & Cone of Silence handouts provided by Assistant City Attorney, Robin Jones-Jackson

Robin Jones Jackson gave the Board an overview of the Sunshine Law & Cone of Silence guidelines to be followed by the board members.

V. CHAIRMAN OPEN AGENDA:

- Homeland Defense/Neighborhood Improvements Bond Oversight Board 2009 Annual Report

Chairman Solares read the Board's annual report for discussion by the Board.

Vice Chair Aedo requested an update of the spreadsheet used to track the financial commitments and the available bond dollars.

VI. ADDITIONAL ITEMS:

- Printing Agenda & Backup Materials

Pablo Perez-Cisneros requested that the Board receive printed copies of the agenda and backup materials after receiving an email that stated that the Board would no longer be receiving printed copies of the agenda and backup materials.

Ola Aluko, Director, CIP, stated that the Board would continue to receive printed copies of the agenda and any pertinent backup materials. All ancillary backup materials will be emailed with the entire agenda package.

➤ PAF versus PEF

Chairman Solares requested that every board member receive copies of the PAF form as well as the PEF form to help in analyzing projects and making decisions.

➤ Museum Park

Ola Aluko, Director, CIP, stated that the meeting minutes regarding the Board's vote on the use of \$2 million towards Bicentennial Park read that \$2 million were approved for the remediation of the park, but they did not mention any transfer of dollars. The Board's vote holds because the \$2 million is needed to remediate the park. The meeting minutes did not say transfer, as was mentioned during the audit committee meeting. The payment still has to be made because the City has an agreement with the museums to pay \$2 million to remediate the site.

➤ PAF for Curtis Park

Chairman Solares requested a new PAF form for Curtis Park.

➤ Training

Robin Jones Jackson stated that a training session will be held when the whole board is appointed.