

HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

2/23/10 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:14 p.m., with the following members found to be

Present: Eileen Broton
Henry Goa
Ricardo Lambert
Pablo Perez-Cisneros
Robert Powers
Gary Reshefsky
Beba Sardiña Mann
Jose Solares (Chairman)

Absent: Hugo P. Arza
Rolando Aedo (Vice Chairman)
Hattie Willis

ALSO PRESENT: Ola O. Aluko, Director, CIP Department
Robin Jones-Jackson, Assistant City Attorney
Ed Blanco, Project Supervisor, Parks & Recreation
Sandra Vega, Project Manager, CIP Department
Gilbert Henric, Project Manager, CIP Department
Hector Badia, Project Manager, CIP Department
Danette Perez, Board Liaison, CIP Department
Marcia Lopez, Public Relations Specialist, CIP Department
Teri-Elizabeth Thomas, City Clerk's Office

I. APPROVAL OF THE MINUTES FOR THE MEETING OF JANUARY 26, 2010

HD/NIB MOTION 10-11

A MOTION TO APPROVE THE MINUTES OF THE MEETING OF JANUARY 26, 2010 WITH THE CLARIFICATION THAT THE FUNDS APPROVED BY THE BOARD TO BE TRANSFERRED FROM THE KINLOCH STORM WATER PROJECT TO THE MUSEUM PARK PROJECT WERE NEVER TRANSFERRED AND THE FUNDS REMAIN PART OF THE KINLOCH STORM WATER PROJECT.

MOVED: E. Broton
SECONDED: R. Powers
ABSENT: R. Aedo, H. Arza, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

II. NEW BUSINESS:

Introduction of New Board Member:

- Beba Sardiña Mann nominated by Mayor Tomas Regalado

Chairman Solares welcomed Beba Sardiña Mann as a new board member nominated by Mayor Tomas Regalado.

III. NEW INFORMATION ITEMS:

1. Kennedy Park New Rubber Surface Walking Trail

NAME OF PROJECT: <u>KENNEDY PARK NEW RUBBER SURFACE WALKING TRAIL</u>
TOTAL DOLLAR AMOUNT: <u>\$291,000</u>
SOURCE OF FUNDS: <u>District 2 Quality of Life</u>
ACCOUNT CODE(S): <u>331419</u>
DESCRIPTION OF PROJECT: <u>Installation of new rubber surface walking trail.</u>

HD/NIB MOTION 10-12

A MOTION TO FUND THE KENNEDY PARK NEW RUBBER SURFACE WALKING TRAIL,

MOVED: P. Perez-Cisneros
SECONDED: R. Powers
ABSENT: R. Aedo, H. Arza, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

2. Marjorie Stoneman Douglas Park New Rubber Surface for Swings

NAME OF PROJECT: <u>MARJORIE STONEMAN DOUGLAS PARK NEW RUBBER SURFACE FOR SWINGS</u>
TOTAL DOLLAR AMOUNT: <u>\$45,000</u>
SOURCE OF FUNDS: <u>District 2 Quality of Life</u>
ACCOUNT CODE(S): <u>331419</u>
DESCRIPTION OF PROJECT: <u>Installation of new rubber surface for swings.</u>

HD/NIB MOTION 10-13

A MOTION TO FUND THE MARJORIE STONEMAN DOUGLAS PARK NEW RUBBER SURFACE SWINGS.

MOVED: R. Powers
SECONDED: R. Lambert
ABSENT: R. Aedo, H. Arza, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present.

IV. NEW ITEMS:

1. Coral Gate Park New Community Building – Construction Services

NAME OF PROJECT: <u>CORAL GATE PARK NEW COMMUNITY BUILDING – CONSTRUCTION SERVICES</u> TOTAL DOLLAR AMOUNT: <u>\$1,683,307 (Total HD funds \$1,063,180 and Sunshine State Financing Commission \$75,000)</u> SOURCE OF FUNDS: <u>Neighborhood Park Improvements & Sunshine Sate Financing Commission</u> ACCOUNT CODE(S): <u>331419 & 888961</u> DESCRIPTION OF PROJECT: <u>The project consists of furnishing all labor, materials and equipment for the construction of a new community building of approximately 4,600 sq.ft. of gross area. Also, the project includes a new parking lot, landscape, irrigation, demolition of existing building, relocation of existing playground, possible utility off-site improvements and site lighting. The project will use the design space program of Grapeland Recreational Building.</u>

HD/NIB MOTION 10-14

A MOTION TO FUND THE CORAL GATE PARK NEW COMMUNITY BUILDING - CONSTRUCTION SERVICES.

MOVED: R. Powers
SECONDED: P. Perez-Cisneros
ABSENT: R. Aedo, H. Arza, H. Willis

Note for the Record: Motion passed by unanimous vote of all Board Members present, with the exception of Chairman Solares and Gary Reshefsky voting no.

V. PROJECT UPDATES:

1. Coral Gate Park New Community Building – Design Services

This update was combined with the discussion of the new item, Coral Gate Park New Community Building - Construction Services.

Sandra Vega, CIP Department, stated that the design of the building was near completion, but a new change was introduced and now a new proposal needs to be requested and then negotiate the cost of including the design of the NET office.

2. Roberto Clemente Park New Recreation Building – Dorothy Quintana Community Center

Ola Aluko, CIP Director, stated that the project is roughly 80 percent complete. The project completion is expected in June 2010. Once completed, this will be the City’s second LEED-certified facility. The facility is 9,000 square feet. At one point, the facility housed a 1,200 square foot NET office, but due to

budgetary issues, the NET offices were consolidated so the NET office was changed into a meeting room for the Parks Department.

Pablo Perez-Cisneros requested the cost paid to the contractor to date.

3. NE 2nd Avenue Improvements- Design Services

Ola Aluko, CIP Director, stated that the project has multiple phases. The Homeland Defense dollars are only funding the segments between 36th Street and 78th Street. Segment B1 has been bid and is expected to go into construction March 2010. Segment C has been bid and is expected to go into construction in March 2010. At the next meeting on the project, a visual presentation will be made to show the Board what the project will look like once it's completed.

Hector Badia, Project Manager, CIP Department, stated that the scope of work on 36th Street to 42nd Street is milling and resurfacing, sidewalk repairs and some landscaping. The cost is minimal and the length is approximately 1,300 feet. Segment C is complete road reconstruction, signalization, lighting, landscaping, pavement, and adding bike lanes. Segment A is still in the design stage.

4. Robert King High Park New Building & Site Improvements – Additional Funding

Ola Aluko, CIP Director, stated that the project is going into construction. This is one of the projects where the budget was more than what was needed. The excess dollars are intended to be used for the shortfall on Coral Gate since both projects are in the same district. The project is expected to be completed within the next 11 months.

Robert Powers requested that the CIP Director provide the Board with a list of properties that have been purchased with Homeland bond funds for use as parkland.

5. Athalie Range Park Soccer/Football Field Improvements

Note: Chairman Solares stated that he had a conflict of interest and recused himself from the discussion of this update.

Ola Aluko, CIP Director, stated that the project has moved into construction and is about to break ground. The project had competitive bidding and the price came in at \$1.34 million. The demolition portion of the project is 80 percent completed. The project as a whole is roughly 15 percent completed. The project is expected to be completed no later than December 2010.

6. Henderson Park New Offices/Restroom Facility – Additional Funding

Ola Aluko, CIP Director, stated that the project is very near completion. Completion is expended on the project in March 2010. The project scope consisted of a park office, restrooms, concession facility, maintenance facility, resurfacing of tennis courts, basketball courts, and other landscaping. The construction cost was \$789,000.

VI. FOLLOW UP ITEMS FROM 1/26/10 MEETING:

- Robin Jones-Jackson, Assistant City Attorney

Robin Jones-Jackson stated that the information requested by the Board at the previous meeting was including in the board meeting packages for tonight's meeting.

Staff will be contacting each board member regarding their availability in March or April to have a Sunshine Law and City Conflict of Interest and Cone of Silence workshop. This will be a properly noticed public workshop.

VII. CHAIRMAN OPEN AGENDA:

VIII. ADDITIONAL ITEMS:

- Miami Circle Project

Ola Aluko stated that the District 2 Commissioner would like to utilize \$50,000 from his quality of life allocation towards the Miami Circle Project development. The funds may be expended or committed prior to the next board meeting. At the next audit subcommittee meeting, the proper documents will be provided and there will be a meeting with the City Attorney with regards to the eligible use of the dollars.

- Status of Homeland Defense Funds

Pablo Perez-Cisneros requested a list of the current status of the Homeland Defense funds that reflects the funding that has been expended and where the funds have been spent.

Ola Aluko, CIP Director, stated that the information is available but the format is difficult to comprehend. He stated that the Department is currently simplifying the information for the Board's use and the new document will be provided to the Board.

- Accomplishments Pamphlet

Ola Aluko, CIP Director, stated that the CIP Department has created an accomplishments booklet/pamphlet to share with the Board. It shows what CIP has done with the Homeland Defense dollars since its inception. If funding permits, the pamphlet will be distributed to the Board. If not, the pamphlet will be uploaded and available online.

- FDOT Requested Design Changes

Robert Powers stated that there should be a mechanism to force outside agencies that make design changes to City projects to pay for those requested changes. He requested that the City Attorney draft a resolution to this effect.

- Parks Department Representative at Board Meetings

The Board requested that the Parks Director or his designee be present at future Bond Oversight Board meetings to address questions from the Board.

Ricardo Lambert inquired if there is a plan for acquisition of new park land.

- Quorum Requirements

Eileen Broton wanted to know when the issue regarding the Board's quorum requirements would be addressed.

Robin Jones-Jackson stated the best suggestion was to touch base with the individual that appointed each member and explain the Board's concern regarding the quorum requirements. Bring feedback to the audit subcommittee meeting to be considered at the next board meeting. Then an ordinance can be drafted to reflect what the Board and the elected officials have determined would best suit the Board. The ordinance would then go to the City Commission for two readings and that is generally the process.