

_ HOMELAND DEFENSE/
NEIGHBORHOOD IMPROVEMENT
BOND OVERSIGHT BOARD
MINUTES

3/22/11 – 6:00 P.M.
CITY OF MIAMI
CITY HALL CHAMBERS
3500 PAN AMERICAN DRIVE
MIAMI, FLORIDA 33133

The meeting was called to order at 6:03 p.m., with the following members found to be:

Present: Nelson Victor Alvarado
David Berley
Eileen Broton (Vice Chair)
Mariano Cruz
Henry Goa
Ricardo Lambert
Pablo Perez-Cisneros
Robert Powers
Jose Solares (Chair)
Albena Sumner
Henry Zayas-Bazan

Absent: Rolando Aedo
Maria Sardiña Mann
Omar Travieso
David Willig

ALSO PRESENT: Alice N. Bravo, P.E., Director, CIP Department
Robin Jones-Jackson, Assistant City Attorney
Ed Blanco, Project Supervisor, Parks & Recreation Department
Albert Sosa, Assistant Director, CIP Department
Marcia Lopez, Public Relations Specialist, CIP Department
Teri E. Thomas, Transcriber, Office of the City Clerk

March 22, 2011

I. APPROVAL OF THE MINUTES FOR THE MEETING OF FEBRUARY 22, 2011.

HD/NIB MOTION 11-10

A MOTION TO APPROVE THE MINUTES FOR THE MEETING OF FEBRUARY 22, 2011.

MOVED: R. Powers
SECONDED: M. Cruz
ABSENT: R. Aedo, N. Alvarado, M. Sardiña Mann, J. Solares, O. Travieso, D. Willig
AYE: D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert, P. Perez-Cisneros,
R. Powers, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 9-0.

II. NEW ITEMS:

1. Hadley Park Carrie P. Meek Center Restroom Door Openers – ADA and Curb Ramp

<p>NAME OF PROJECT: <u>HADLEY PARK CARRIE P. MEEK CENTER RESTROOM DOOR OPENERS – ADA AND CURB RAMP</u> CIP/PROJECT NUMBER: <u>B-35886A</u> TOTAL DOLLAR AMOUNT: <u>\$7,500</u> SOURCE OF FUNDS: <u>Homeland Defense Bond Series 3 – Neighborhood Park Improvement</u> ACCOUNT CODE(S): <u>331419</u> DESCRIPTION OF PROJECT: <u>Installation of two push open buttons and electrical door openers for the entrance doors to the men and women restrooms located in the north side of the building. Installation of an ADA concrete curb ramp at the north side entrance to the Meek Building.</u> LOCATION: <u>1300 NW 50th Avenue</u></p>

HD/NIB MOTION 11-11

A MOTION TO FUND THE HADLEY PARK CARRIE P. MEEK CENTER RESTROOM DOOR OPENERS - ADA AND CURB RAMP.

MOVED: R. Powers
SECONDED: P. Perez-Cisneros
ABSENT: R. Aedo, M. Sardiña Mann, J. Solares, O. Travieso, D. Willig
AYE: N. Alvarado, E. Broton, M. Cruz, H. Goa, R. Lambert, P. Perez-Cisneros,
R. Powers, A. Sumner, H. Zayas-Bazan
ABSTAIN: D. Berley

Note for the Record: The motion passed 9-0.

2. Hadley Park Carrie P. Meek Center On-Street Parking/ADA Entrance Ramp

HADLEY PARK CARRIE P. MEEK CENTER ON-STREET PARKING/ADA ENTRANCE RAMP

CIP/PROJECT NUMBER: B-35886A

TOTAL DOLLAR AMOUNT: \$14,600

SOURCE OF FUNDS: Homeland Defense Bond Series 3 – Neighborhood Park Improvement

ACCOUNT CODE(S): 331419

DESCRIPTION OF PROJECT: Construction of two ADA on street parking stall and ADA entrance ramps and reconstruction of sidewalk repairs.

LOCATION: 1300 NW 50th Avenue

HD/NIB MOTION 11-12

A MOTION TO FUND THE HADLEY PARK CARRIE P. MEEK CENTER ON-STREET PARKING/ADA ENTRANCE RAMP.

MOVED: P. Perez-Cisneros
SECONDED: M. Cruz
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.

3. Blanche Park Master Plan Improvements

NAME OF PROJECT: **BLANCHE PARK MASTER PLAN IMPROVEMENTS**

TOTAL DOLLAR AMOUNT: \$250,000

SOURCE OF FUNDS: District 2 Quality of Life

ACCOUNT CODE(S): 311712

DESCRIPTION OF PROJECT: Mobilization and demolition of landscaping, irrigation and other, see attached cost proposal.

LOCATION: 3045 Shipping Avenue

HD/NIB MOTION 11-13

A MOTION TO FUND THE BLANCHE PARK MASTER PLAN IMPROVEMENTS.

MOVED: M. Cruz
SECONDED: R. Powers
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: E. Broton, M. Cruz, H. Goa, R. Lambert, R. Powers, J. Solares, A. Sumner
NO: H. Zayas-Bazan
ABSTAIN: N. Alvarado, D. Berley, P. Perez-Cisneros

Note for the Record: The motion passed 7-1.

4. Bird Avenue Road Improvements

NAME OF PROJECT: BIRD AVENUE ROAD IMPROVEMENT
CIP/PROJECT NUMBER: B-30628
TOTAL DOLLAR AMOUNT: \$2,293,500 (\$136,695 is Homeland Defense)
SOURCE OF FUNDS: Homeland Defense Bond Series 1, Parking Surcharge 2007 and Transit Half Cent Surtax
ACCOUNT CODE(S): 341208 Grand Avenue Improvements, 341330 Citywide Transportation and Transit
DESCRIPTION OF PROJECT: Street beautification of Bird Avenue from US 1 to SW 27 Ave including milling and resurfacing, addition of designated bike lanes in each direction, ADA compliant sidewalks, landscaping. Drainage improvements will be addressed as necessary.
LOCATION: Along Bird Avenue from US1 to Aviation Avenue and along McDonald Street from US1 to Jackson Avenue

HD/NIB MOTION 11-14

A MOTION TO FUND THE BIRD AVENUE ROAD IMPROVEMENTS.

MOVED: E. Broton
SECONDED: R. Powers
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.

5. Virginia Street between Bird Avenue and US1 & Miscellaneous Grove Street
Sidewalk and Lighting

VIRGINIA STREET BETWEEN BIRD AVENUE AND US1 AND MISCELLANEOUS GROVE STREET SIDEWALKS & LIGHTING
CIP/PROJECT NUMBER: B-30734
TOTAL DOLLAR AMOUNT: \$517,000 (\$290,000 is Homeland Defense)
SOURCE OF FUNDS: Homeland Defense Bond Series 3 and Parking Surcharge 2007
ACCOUNT CODE(S): 311712 District 2 Neighborhood Quality of Life and 341330 Citywide Transportation Transit
DESCRIPTION OF PROJECT: The roadway improvements to Virginia Street include limited swale and landscaping improvements, replacement of broken sidewalk on Virginia between Bird Avenue and Cocanut Avenue. The installation of decorative lighting along Virginia between Grand Avenue and Oak/Tigertail Avenue.
LOCATION: Virginia Street between Bird Avenue and US1 and Virginia between Grand Avenue and Oak/Tigertail Avenue

HD/NIB MOTION 11-15

A MOTION TO FUND VIRGINIA STREET BETWEEN BIRD AVENUE AND US1 & MISCELLANEOUS GROVE STREET SIDEWALK AND LIGHTING.

MOVED: E. Broton
SECONDED: M. Cruz
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.

6. West End Park New Senior Community Building

NAME OF PROJECT: WEST END PARK NEW SENIOR COMMUNITY BUILDING

CIP/PROJECT NUMBER: B-35886A

TOTAL DOLLAR AMOUNT: \$1,935,470 (\$435,470 is Homeland Defense)

** Note: Approximately \$1.5M in County G.O.B is expected to supplement the project funding.*

SOURCE OF FUNDS: Homeland Defense Bond Series 3 – District 4 Neighborhood Quality of Life

ACCOUNT CODE(S): 311714

DESCRIPTION OF PROJECT: Create Design Criteria Package (DCP) for a new design-built senior community building of approximately 4,000 G.S.F. including utilities betterment to adjoin the existing recreational building. In addition, the project shall construct a permanent canopy over the existing picnic area, and ADA improvements in the park. Finally, the project shall include structural, MEP and architectural assessment of the existing community building to define the scope of work for the renovations of the existing building. After the assessment report is completed, the PAF will be revised to update the scope of work and estimated costs.

LOCATION: 6030 SW 2 Street also known as 250 SW 60 Avenue

HD/NIB MOTION 11-16

A MOTION TO FUND THE WEST END PARK NEW SENIOR COMMUNITY BUILDING.

MOVED: R. Powers

SECONDED: D. Berley

ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig

AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.

Robert Powers requested a tour of West End Park to be coordinated by CIP staff.

III. PROJECT UPDATES:

1. Kennedy Park Floating Dock Phase I – Design Services

Albert Sosa, Assistant CIP Director, reported that the Department is eagerly awaiting the beginning of sea grass season, which starts in May. The project involves the replacement of an existing floating dock at Kennedy Park. The project funding is FIND grant, matched by the Homeland Defense funds. The project is about 40 percent complete with design, pending a few of the permits.

2. Henderson Park New Offices/Restroom Facility - *Completed*

Albert Sosa, Assistant CIP Director, reported that the project has been completed. The original estimate was for \$1.8 million. The estimate was reduced to \$1.27 million. The final cost was \$1.215 million.

3. Bicentennial Park/Museum Park Mooring Bollards – *Completed*

Albert Sosa, Assistant CIP Director, reported that the project has been completed. The project was originally estimated at \$1.8 million, and the project was completed at \$1.467 million.

4. Robert King High Park Soccer Field Restroom

Albert Sosa, Assistant CIP Director, reported that the bids have been received for the project and the project is moving forward with the construction phase. Some savings are anticipated for this project that the City intends to reinvest into the park into the baseball fields as well as some potential lighting in the north half of the park.

Robert Powers requested that the next update on the project include an estimated maintenance cost.

IV. ADDITIONAL ITEMS:

- Set schedule for Audit Subcommittee Meeting (if applicable) is to occur every 3rd Wednesday of the month.

Robin Jones Jackson stated that the board members have recommended a permanent date for future Audit Subcommittee meetings to be the third Wednesday of each month. The item was table for further discussion at the next Audit Subcommittee meeting.

- Absentee Board Members

Robert Powers stated that the board needs to address the two or three board members that do not show up for meetings on a regular basis.

Robin Jones Jackson stated that per the ordinance, the attendance report goes to the City Clerk and there is a self-effectuating procedure in the City Code to deal with absences according to the ordinance. The procedure does not require any action from the board.

V. CHAIRMAN OPEN AGENDA:

HD/NIB MOTION 11-17

A MOTION TO ADJOURN TODAY'S MEETING.

MOVED: D. Berley
SECONDED: A. Sumner
ABSENT: R. Aedo, M. Sardiña Mann, O. Travieso, D. Willig
AYE: N. Alvarado, D. Berley, E. Broton, M. Cruz, H. Goa, R. Lambert,
P. Perez-Cisneros, R. Powers, J. Solares, A. Sumner, H. Zayas-Bazan

Note for the Record: The motion passed 11-0.