

# HOMELAND DEFENSE/ NEIGHBORHOOD IMPROVEMENT BOND OVERSIGHT BOARD MINUTES

7/26/11 – 6:00 P.M.  
CITY OF MIAMI  
CITY HALL CHAMBERS  
3500 PAN AMERICAN DRIVE  
MIAMI, FLORIDA 33133

---

The meeting was called to order at 6:05 p.m., with the following members found to be:

Present: Eileen Broton (Vice Chair)  
David Freedman  
Henry Goa  
Robert Powers  
Maria Sardiña Mann  
Omar Travieso

Absent: Rolando Aedo  
Nelson Victor Alvarado  
David Berley  
Mariano Cruz  
Ricardo Lambert  
Pablo Perez-Cisneros  
Jose Solares (Chair)  
Albena Sumner

ALSO PRESENT: Albert Sosa, P.E., Director, CIP Department  
Robin Jones-Jackson, Assistant City Attorney  
Maria Perez, Support Services Coordinator, Parks & Recreation Department  
John De Pazos, Project Manager, CIP Department  
Orlando Diez, Construction Manager II, CIP Department  
Edwige De Crumpe, Program Manager, CIP Department  
Wendy Jaramillo, Administrative Assistant I, CIP Department  
Marcia Lopez, Public Relations Specialist, CIP Department  
Teri E. Thomas, Transcriber, Office of the City Clerk

**I. APPROVAL OF THE MINUTES FOR THE MEETING OF JUNE 28, 2011**

***Not taken up due to lack of quorum.***

**II. NEW ITEMS:**

1. Maximo Gomez/Domino Park Restroom – Construction Services
  - Design Services - Completed

<p><b>NAME OF PROJECT:</b> <u>MAXIMO GOMEZ/DOMINO PARK RESTROOM – CONSTRUCTION SERVICES</u></p> <p><b>INITIATING DEPARTMENT/DIVISION:</b> <u>Parks &amp; Recreation</u></p> <p><b>TOTAL DOLLAR AMOUNT:</b> <u>\$264,138 of which \$55,530 was presented as an Informational Item on 6/22/10</u></p> <p><b>SOURCE OF FUNDS:</b> <u>Homeland Defense Bond Series 1 &amp; 3 – Neighborhood Park Improvements and Homeland Defense Series 1 Interest</u></p> <p><b>ACCOUNT CODE(S):</b> <u>331419</u></p> <p><b>DESCRIPTION OF PROJECT:</b> <u>The project consists of demolishing existing stand-alone restroom building, except exterior wall containing electrical-utility installations (shall remain). Build a new 320 +/- sq. ft. masonry restroom building containing facilities, storage space, janitor closet, and an exterior masonry dumpster enclosure. In addition, comply with ADA requirements.</u></p> <p><b>LOCATION:</b> <u>801 SW 15 Avenue</u></p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

***Not taken up due to lack of quorum.***

2. Museum Park Phase I – Design Services

<p><b>NAME OF PROJECT:</b> <u>MUSEUM PARK PHASE I – DESIGN SERVICES</u></p> <p><b>INITIATING DEPARTMENT/DIVISION:</b> <u>Parks &amp; Recreation</u></p> <p><b>TOTAL DOLLAR AMOUNT:</b> <u>\$67,382,250 of which \$100,000 was previously approved 1/22/08; currently requesting \$236,522 for final design of Phase I Improvements</u></p> <p style="text-align: center;"><i>*Note: Pending CRA Contribution</i></p> <p><b>SOURCE OF FUNDS:</b> <u>Homeland Defense Bond Series 1 – Bicentennial Park Improvements, Contribution from General Fund and Sunshine State Financing Commission No. 1 &amp; 2</u></p> <p><b>ACCOUNT CODE(S):</b> <u>331418</u></p> <p><b>DESCRIPTION OF PROJECT:</b> <u>Construction of a multi-use park with restaurant, underground parking and museum site.</u></p> <p><b>LOCATION:</b> <u>1075 Biscayne Boulevard</u></p>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

***Not taken up due to lack of quorum.***

### 3. Morningside Park A/C, Windows and Interior Remodeling

**NAME OF PROJECT:** MORNINGSIDE PARK A/C, WINDOWS AND INTERIOR REMODELING

**INITIATING DEPARTMENT/DIVISION:** Parks & Recreation

**TOTAL DOLLAR AMOUNT:** \$170,000 was previously presented as part of 2/24/11 Commission Appropriations

**SOURCE OF FUNDS:** Homeland Defense Bond Series 3 – Neighborhood Quality of Life and Neighborhood Park Improvements

**ACCOUNT CODE(S):** 311712 & 331419

**DESCRIPTION OF PROJECT:** Resurface floor with epoxy finish, change windows to impact glass in office, arts and craft, and multipurpose rooms. Add new A/C equipment and duct work at multipurpose room and miscellaneous painting.

**LOCATION:** 750 NE 55 Terrace

***Not taken up due to lack of quorum.***

### **III. PROJECT UPDATES:**

#### 1. Virginia Key Beach North Point Mountain Bike Trails – Completed

Albert Sosa, CIP Director, reported that the project has been completed. The facility is open and is being used by many of the City residents. The project was a public-private partnership. Many members of the private sector worked with the CIP Department and the Parks Department to get the bike trails built. The PAF has been updated to the final amounts and has been updated to reflect the percentages that were paid out as previously discussed. The project came in under budget and has a balance of roughly \$2,500.

#### 2. Shenandoah Park Improvements Phase IV - Completed

Albert Sosa, CIP Director, reported that the project has been completed. The PAF has been updated to reflect the final amounts that were paid out. The project has a surplus of approximately \$750,000 that the CIP Department will work with the community stakeholders as well as the Commissioner's office and the Parks Department to reallocate those funds.

### **IV. ADDITIONAL ITEMS:**

#### 1. Robert's Rules of Order

Robin Jones Jackson stated that an overview of Robert's Rules of Order was distributed at the last audit subcommittee meeting. The document was discussed there and it was also included in the agenda packages for everyone. She suggested that a discussion regarding the overview be held at the next audit subcommittee meeting.

## 2. Board Meeting in August

Albert Sosa, CIP Director, stated that Marcia Lopez would poll the board members to determine if quorum would be met to hold a board meeting in the month of August.

## 3. Museum Park Additional Items

Albert Sosa, CIP Director, stated that there was a question at the last audit subcommittee meeting regarding the Museum Park item and the disposition of the CRA matching funds associated with that. The Omni Redevelopment District CRA has committed to at a minimum \$1.143 million for the construction of the bay walk, which serves to fund the physical bay walk portion. They are in the process of voting on the balance of those funds. The CRA has committed sufficient funds to match the FUND grant that will allow the construction of the bay walk that goes around the seawall.

Albert Sosa, CIP Director, stated that an additional item of information was requested at the last meeting regarding the maintenance costs associated with this location. It's important to note that the Bayfront Park Trust would be the maintaining agency, not the City Parks Department. Their draft operating budget, in the sum of \$1 million, is a very draft budget. At the time the draft was developed, it was a 30 to \$40 million project with a lot more amenities so it is expected that the final numbers will be less than the previously projected amount.

Robert Powers requested that Tim Schmand be invited to the next board meeting.

## V. CHAIRMAN OPEN AGENDA: