

**CITY OF MIAMI**  
**Homeland Defense/Neighborhood Improvement**  
**Bond Oversight Board**

**MEMO**

To: Pedro G. Hernandez, City Manager  
From: Jose Solares, Chairman  
Date: January 15, 2010  
RE: Homeland Defense/Neighborhood Improvement Board Oversight Board (BOB)  
Annual Report for the Year 2009 as per Sec.20890 of the City Code.  
cc: Board Members, Ola O. Aluko (CIP Director), Priscilla Thompson (City Clerk), City  
Attorney

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Pursuant to City Code Section 20890 (Annual Report of City Boards and Committees), please accept this Memorandum as the Annual Report of the BOB for the year 2009 in the manner and format prescribed in the City Code as follows:<sup>1</sup>

City Code Question No. 1: Whether the board is serving the purpose for which it was created?

**BOB Response:** Miami's first ever BOB was created in 2001 by the City Commission to serve in an advisory capacity to the City to oversee and monitor implementation of the proceeds of the \$255 Million in Bond Funds for Miami's Capital Improvement Projects (CIP). The BOB continues to diligently fulfill its purpose.

City Code Question No. 2: Whether the board is serving current community need?

**BOB Response:** Keeping in mind the fairest interests of the entire community and with an eye on Miami's shortfall for Capital Improvements, the BOB stays on-track by observing the prudent guidelines we established for all CIP's brought before the Board, such as: (1) whether the projects and their budgets are on the list specifically identified by the City Administration and set forth in informational pamphlets and media release; (2) whether all available matching

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<sup>1</sup> I was appointed Chairman of the BOB only one month ago, in December 2009. I was recently provided with request for this Annual Report. This request had been sent to the previous Chairman back in October 2009, but it seems that he failed to file such report.

grants have been applied for and the funds secured; (3) whether the CIP and its budget been approved by the CIP Department and secured approval of all of the City's Boards having an interest and by the BOB Audit Committee; (4) whether the CIP will purchase, implement and/or construct within the time frame that the BOB has established; (5) whether the actual cost of operation and maintenance has been established and whether a line item has been established in the City's Budget for the following year to reflect the cost of operation and maintenance of the new item and/or facility.

City Code Question No.3: List of the Board's major accomplishments

**BOB Response:** In my personal opinion the major accomplishments of the BOB have been: (1) more projects going into the bid process instead of the previous utilized method, *i.e.* JOC, etc.; (2) we have reduced the cost by working together with CIP personnel during the Audit Committee Meeting, challenging contractors estimated proposals, designers estimated proposals, etc.; (3) working together with CIP personnel, a new Project Analysis Form (PAF) was developed that now includes a method of tracking actual costs.

City Code Question No.4: Whether there is any other board, either public or private which would better serve the functions of this board?

**BOB Response:** To our knowledge, no other board, either public or private, has been created and educated to specifically address the CIP programs.

City Code Question No.5: Whether the ordinance creating the board should be amended to better be able to serve the purpose for which it was created?

**BOB Response:** Consideration to a slight reduction in the operating quorum should be considered in order to assure that the City projects do not get delayed because of lack of quorum.

City Code Question No. 6: Whether the Board's membership requirements should be modified.

**BOB Response:** In our opinion, no condition exists that would warrant any change at this time.

City Code Question No. 7: The cost, both direct and indirect, of maintaining the Board?

**BOB Response:** Membership on this Board is on a volunteer basis. Staff is provided by the City.