

**BAYFRONT PARK**  
**MANAGEMENT TRUST**  
**OPERATING BUDGET**  
**FISCAL YEAR 2022/2023**

**BAYFRONT PARK MANAGEMENT TRUST  
OPERATING BUDGET FOR FISCAL YEAR 2022/2023**

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**CHAIRPERSON**

Commissioner Joe Carollo

**TRUST MEMBERS**

Alex Cardenas  
Dr. Jorge Suarez-Menendez  
Javier Banos  
Kenneth Schwartz  
Mary Lugo  
Mercedes Rodriguez  
Pasco Santangelo

**INTERIM EXECUTIVE DIRECTOR**

Frank Rodriguez

**BAYFRONT PARK MANAGEMENT TRUST**  
**OPERATING & CAPITAL BUDGET SUMMARY**  
**FISCAL YEAR 2022/2023**

	Actual Oct 1, 2021-February 28, 2022	Estimate March 1, 2022 - Sep 30, 2022	Annualized 2021/2022	Proposed Budget 2022/2023	Approved Budget 2021/2022	Budget Variance Proposed vs Prior Year Budget
<b>REVENUES</b>						
General revenues	1,201,834	1,579,847	2,781,681	2,747,833	2,158,400	589,433
Special events & marketing revenues	1,042,264	890,153	3,050,417	1,721,000	508,000	1,213,000
CRA - Maurice A Ferre Reserve	3,000,000	-	3,000,000	4,000,000	-	4,000,000
Reserve Transfer funds				8,106,221	1,620,380	6,485,841
<b>TOTAL REVENUES</b>	<b>5,244,098</b>	<b>2,470,001</b>	<b>8,832,099</b>	<b>16,575,054</b>	<b>4,286,780</b>	<b>12,288,274</b>
<b>EXPENSES</b>						
Administrative expenses	190,272	385,265	575,537	1,050,950	704,471	346,479
Special events & marketing expenses	868,131	330,459	1,198,590	1,728,541	548,550	1,179,991
Maintenance expenses	463,657	668,450	1,132,107	1,676,512	1,016,708	659,804
Other Expense/(income)	(375)	-	(375)	(500)	(500)	-
<b>TOTAL EXPENSES</b>	<b>1,521,685</b>	<b>1,384,173</b>	<b>2,905,858</b>	<b>4,455,503</b>	<b>2,269,228</b>	<b>2,186,275</b>
<b>EXCESS REVENUES OVER EXPENSES</b>	<b>3,722,413</b>	<b>1,085,827</b>	<b>5,926,240</b>	<b>12,119,551</b>	<b>2,017,552</b>	<b>10,101,999</b>
Depreciation expense	156,517	313,034	469,551	469,551	469,551	-
Capital expenditures				11,650,000	1,548,001	10,101,999
<b>NET INCOME</b>	<b>3,565,896</b>	<b>772,793</b>	<b>5,456,689</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>

**BAYFRONT PARK MANAGEMENT TRUST  
OPERATING BUDGET  
FISCAL YEAR 2022/2023**

	Actual Oct 1, 2021- February 28, 2022	Estimate March 1, 2022 - Sept 30, 2022	Annualized 2021/2022	Proposed Budget 2022/2023	Approved Budget 2021/2022	Budget Variance Proposed vs Prior Year Budget
<b>REVENUES</b>						
<b>GENERAL REVENUES</b>						
101 - Boat dock income	239,448	232,507	471,955	500,000	180,000	320,000
103 - Film and video location rental	7,500	10,500	18,000	16,000	16,000	-
104 - Miscellaneous revenues	2,650	3,710	6,360	3,000	31,000	(28,000)
105 - Concessions	2,050	2,870	4,920	5,000	26,000	(21,000)
106 - Marquee revenues	4,250	5,950	10,200	15,000	9,000	6,000
107 - Parking operation income	525,526	735,736	1,261,262	1,000,000	720,000	280,000
108 - Interest income	108	151	259	1,000	1,000	-
111 - Long term agreement income	123,269	172,577	295,846	290,000	284,400	5,600
202 - Amphitheater operations & management	297,033	415,846	712,879	917,833	891,000	26,833
<b>TOTAL GENERAL REVENUES</b>	<b>1,201,834</b>	<b>1,579,847</b>	<b>2,781,681</b>	<b>2,747,833</b>	<b>2,158,400</b>	<b>589,433</b>

**Bayfront Park Management Trust - Operating Budget**  
**Notes to Proposed Budget for 2022/2023**  
**EXHIBIT 100 Administration**

**General Revenue**

**101 Boat Dock Income:** proposed \$500,000. Revenue based on North and South docks rental.

**103 Film and Video Location Rental:** proposed \$16,000. Revenue based on prior years' experience.

**104 Miscellaneous Revenue:** proposed \$3,000. Revenue based on previous years' experience.

**105 Concessions:** proposed \$5,000. Use fee based on agreements with park concessionaires.

**106 Marquee Revenue:** proposed \$15,000. Revenue based on executed contracts for Marquee advertising.

**107 Parking Operation Income:** proposed \$1,000,000. Revenue projection based on parking operation.

**108 Interest Income:** proposed \$1,000.

**111 Long Term Agreement Income:** proposed \$290,000. Revenue based on Crown Castle Agreement.

**202 Amphitheater Operation & Management:** proposed \$917,833. This revenue is based on the management agreement with Live Nation.

BAYFRONT PARK MANAGEMENT TRUST  
OPERATING BUDGET  
FISCAL YEAR 2022/2023

	Actual Oct 1, 2021-February 28, 2022	Estimate March 1, 2022 - Sep 30, 2022	Annualized 2021/2022	Proposed Budget 2022/2023	Approved Budget 2021/2022	Budget Variance Proposed vs Prior Year Budget
<b>EXPENSES</b>						
<b>ADMINISTRATIVE:</b>						
1100 - Salaries and wages - administrative						
1101 - Executive director	46,154	73,846	120,000	120,000	110,000	10,000
1102 - Administrative director	-	43,750	43,750	80,000	80,000	-
1103.1 - Bookkeeper	-	27,083	27,083	50,000	50,000	-
1103.2 - HR & office coordinator	22,964	38,036	61,000	85,000	61,000	24,000
1104 - Administrative assistant	13,784	22,266	36,050	40,000	36,050	3,950
1105 - Receptionist	-	14,583	14,583	35,000	42,345	(7,345)
1106 - Artistic Director	-	15,383	15,383	50,000	-	50,000
1107 - Administration staff				55,000	-	55,000
1108 - Administration staff - 2				85,000	-	85,000
1106 - Payroll processing costs		-	-	3,200	3,200	-
1106.1 - Worker's compensation insurance	7,297	10,216	17,513	17,500	16,300	1,200
1106.2 - SS	5,306	7,428	12,734	28,500	23,550	4,950
1106.3 - MED	1,241	1,737	2,978	6,700	5,525	1,175
1106.5 - SUTA	22	31	53	300	300	-
1107 - Health & dental insurance contribution	18,660	26,124	44,784	70,000	67,000	3,000
1108 - Life insurance & disability contribution	-	-	-	12,000	11,000	1,000
1109 Employees retirement plan - administrative	9,495	13,293	22,788	55,500	39,200	16,300
1111 - Miscellaneous expenses	-	-	-	1,500	1,500	-
1112 - Computer Supplies and Software	397	556	953	2,000	-	2,000
1113 - Courier	720	1,008	1,728	2,000	500	1,500
1115 - Equipment rental & maintenance	2,031	2,843	4,874	5,000	5,000	-
1116 - Postage	-	-	-	2,500	2,500	-
1117 - Printing	-	-	-	2,500	-	2,500
1118 - Office Supplies	1,759	2,463	4,222	7,000	7,000	-
1119.1 - Telephone	12,579	17,611	30,190	30,000	23,000	7,000
1119.3 - Cable services	1,618	2,265	3,883	9,000	9,000	-
1120 - Bank charges	1,978	2,769	4,747	1,500	1,500	-
1121 - Newspaper public notices	-	-	-	2,000	2,000	-
1125 - Meeting expenses	6,799	9,519	16,318	20,000	12,000	8,000
1126 - Membership and subscriptions	934	1,308	2,242	3,000	2,000	1,000
1127 - Business expenses	512	717	1,229	8,000	-	8,000
1128 - Director's liability insurance	1,679	2,351	4,030	6,000	6,000	-
1129 - Property insurance	510	714	1,224	2,000	2,000	-
1130 - Premises insurance	10,503	14,704	25,207	40,000	40,000	-
1131.5 - Accounting Services	23,250	32,550	55,800	68,000	-	68,000
1132 - Audit	-	-	-	25,000	25,000	-
1135 - Contingency fund	-	-	-	20,000	20,000	-
1139 - Shredding Services	80	112	192	250	-	250
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>190,272</b>	<b>385,265</b>	<b>575,537</b>	<b>1,050,950</b>	<b>704,471</b>	<b>346,479</b>

## **Administrative Expenses**

**1100 Salaries and Wages:** proposed \$656,200. This includes the salary of the Executive Director 1101 who provides overall management for the Bayfront Park Management Trust \$120,000; the salary of the Administrative Director 1102 who assists the Executive Director in the management of the Trust, focusing on contracts with promoters, service providers and concessionaires, compliance with procurement procedures and liaison with the City Agenda Office, and the Trust agenda preparation \$80,000; the salary of the Bookkeeper 1103.1 who is responsible all accounting functions of the Trust \$50,000; the salary of the Human Resources and Office Coordinator 1103.2 who is responsible for managing all human resources functions of the Trust and for coordinating office functions \$85,000; the salary of the Administrative Assistant 1104 who assists the Administrative Director with administrative functions for Bayfront Park Management Trust \$40,000; the salary of the Receptionist 1105 who is responsible for Bayfront Park's front office functions \$35,000; the salary of the Artistic Director 1106 who is responsible for special projects \$50,000; the salary of the Administration Staff 1 1107 who is responsible for administrative functions \$55,000; the salary of Administration Staff 2 1108 who is responsible for managerial functions \$85,000; and funds for the payroll costs of the administrative employees \$56,200.

**1107 Health & Dental Insurance Contribution:** proposed \$70,000. These funds will be used to purchase health, dental and vision insurance for Trust administrative employees.

**1108 Life Insurance & Disability Contribution:** proposed \$12,000. These funds will be used to



purchase life and disability insurance for Trust administrative employees.

**1109 Executive Director / Employees' Retirement Plan:** proposed \$55,500. These funds will be used for the Executive Director and employees' retirement plan.

**1111 Miscellaneous Expenses:** proposed \$1,500. These funds will be used for miscellaneous purchases of goods or services required during the year.

**1112 Computer Supplies and Software:** proposed \$2,000. These funds will be used for computer supplies and software costs.

**1113 Courier:** proposed \$2,000. These funds will be used to procure courier services.

**1115 Equipment Rental/Maintenance:** proposed \$5,000. These funds will be used for office equipment rental, lease and maintenance contracts.

**1116 Postage:** proposed \$2,500. These funds will be used to purchase postage.

**1117 Printing:** proposed \$2,500. These funds will be used to purchase printing services.

**1118 Office Supplies:** proposed \$7,000. These funds will be used to purchase office supplies.

**1119 Telephone, Cellular Phone, Pager, Cable Services, and Wi-Fi:** proposed \$39,000. These funds will be used to procure telephone, cellular phone, pager, cable television services, and Wi-Fi network.

**1120 Bank Charges:** proposed \$1,500. These funds will be used for bank charges.

**1121 Newspaper Public Notices:** proposed \$2,000. These funds will be used for public notices required by City of Miami procurement procedures.

**1125 Meeting Expenses:** proposed \$20,000. These funds will be used for expenses associated with the monthly Board Meetings of the Bayfront Park Management Trust.

**1126 Memberships and Subscriptions:** proposed \$3,000. These funds will be used for

memberships in professional organizations and subscriptions to professional journals.

**1127 Business Expenses:** proposed \$8,000. These funds will be used to purchase miscellaneous business related expenses.

**1128 Director's Liability Insurance:** proposed \$6,000. These funds will be used to purchase Directors and Officers Liability Insurance for the Bayfront Park Management Trust.

**1129 Property Insurance:** proposed \$2,000. These funds will be used to purchase Property Insurance for Trust property not adequately covered by the City of Miami Self Insurance Fund.

**1130 Premises Liability Insurance:** proposed \$40,000. These funds enable the Trust to purchase liability insurance for Bayfront and Maurice A Ferre Park.

**1131.5 Accounting Services:** proposed \$68,000. These funds will be used for external accounting services.

**1132 Audit:** proposed \$25,000. These funds will be used to procure the annual audit of the Trust's finances.

**1135 Contingency fund:** proposed \$20,000.

**1139 Shredding Services:** proposed \$250.

**BAYFRONT PARK MANAGEMENT TRUST  
OPERATING BUDGET  
FISCAL YEAR 2022/2023**

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<b>REVENUES</b>						
<b>SPECIAL EVENT AND MARKETING</b>						
115 - Trash Hauling	24,149	33,809	57,958	58,000	-	58,000
201 - Special event rental income	214,574	500,000	714,574	550,000	225,000	325,000
203 - Special event sponsorship	52,600		52,600	52,000	-	52,000
204 - Tent rental	2,657	3,720	6,377	6,500	10,000	(3,500)
205 - Beer/alcohol location fees	4,800	6,720	11,520	12,000	3,000	9,000
206 - Food and soda location fees	2,300	3,220	5,520	6,000	1,000	5,000
207 - Arts/merchandise/sponsor location fees	4,950	6,930	11,880	6,000	6,000	-
208 - Special event electrical	4,677	6,548	11,225	12,000	3,000	9,000
209 - Day of show staffing	20,013	28,018	48,031	50,000	11,000	39,000
211 - Special event contracted personnel	42,937	60,112	103,049	105,000	8,000	97,000
211.5 - Settlements	17,004	23,806	40,810	40,000	-	40,000
212 - Special event clean-up services	86,173	120,642	206,815	205,000	55,000	150,000
213 - City of Miami police	275	385	660	-	110,000	(110,000)
214 - City of Miami fire	-	-	-	-	35,000	(35,000)
215 - Parking space rental	20,500	28,700	49,200	50,000	8,000	42,000
216 - Special event equipment rental	600	840	1,440	-	3,000	(3,000)
217 - Fourth of July	-	-	-	22,500	5,000	17,500
219 - New Year's Eve	35,000	-	35,000	35,000	-	35,000
220 - Miscellaneous services	668	935	1,603	1,000	20,000	(19,000)
221 - Park damages - events	-	-	-	-	-	-
222 - Special Events Grants	456,409	-	456,409	440,000	-	440,000
301 - City Contribution	5,000	-	5,000	-	-	-
305 - Miss Curry gift to challenger	-	-	-	5,000	5,000	-
310 - Utilities Reimbursement	46,978	65,769	112,747	65,000	-	65,000
<b>TOTAL SPECIAL EVENT GRANTS</b>	<b>1,042,264</b>	<b>890,153</b>	<b>3,050,417</b>	<b>1,721,000</b>	<b>508,000</b>	<b>1,213,000</b>

**Bayfront Park Management Trust - Operating Budget**  
**Notes to Proposed Budget for 2022/2023**  
**EXHIBIT 200 Special Events and Marketing**

**Special Events and Marketing Revenue**

**115 Trash Hauling Service:** proposed \$58,000. Trash Hauling revenue is based on projected events for fiscal year 2022/2023.

**201 Event Rental Income:** proposed \$550,000. Rental income is based on projected events for fiscal year 2022/2023.

**203 Special event Sponsorship:** proposed \$52,000. Sponsorship is based on income is based on projected events for fiscal year 2022/2023.

**204 Tent Rental:** proposed \$6,500. Tent rental revenue is based on projected events for fiscal year 2022/2023.

**205 Beer/Alcohol Location Fees:** proposed \$12,000. Beer and Alcohol Location Fees revenue is based on projected events for fiscal year 2022/2023.

**206 Food and Soda Location Fees:** proposed \$6,000. Food and Soda Location Fees revenue is based on projected events for fiscal year 2022/2023.

**207 Arts/Merchandise/Sponsor Location Fees:** proposed \$6,000. Arts, Merchandise, and Sponsor Fees revenue is based on projected events for fiscal year 2022/2023.

**208 Special Event Electrical:** proposed \$12,000. Special Event Electrical revenue represents charges to promoters for electrician services and is based on events scheduled in Trust facilities in 2022/2023.

**209 BPMT Show Staffing:** proposed \$50,000. BPMT Show Staffing revenue is based on events scheduled in Trust facilities in 2022/2023 where event staff charges are not included in rental fees.

**211 Special Event Contracted Services:** proposed \$105,000. Special Event Contracted Services are security and parking personnel required at all Trust hosted events. The revenue is based on projected events for fiscal year 2022/2023.

**211.5 Settlements:** proposed \$40,000. Revenue is based on projected events for fiscal year 2022/2023.

**212 Special Event Clean-Up Services:** proposed \$205,000. Special Event Clean-Up Services revenue is based on projected events for fiscal year 2022/2023. The revenue is cleaning and personnel services required at all Trust hosted events.

**215 Parking Space Rental:** proposed \$50,000. This revenue represents fees charged to promoters for additional parking locations rented from City of Miami Department of Off-Street Parking.

**217 Fourth of July:** proposed \$22,500. Revenue represents income from the Trust's annual July 4<sup>th</sup> celebration.

**219 New Year's Eve:** proposed \$35,000. Revenue represents income from the Trust's Annual New Year's Eve celebration that is contributed by Bayside.

**220 Miscellaneous Services:** proposed \$1,000. Represents income from various services the Trust provides promoters, outside of those listed above.

**222 Special Events Grants:** proposed \$440,000. Revenue represents grants received for the Trust's Annual New Year's Eve celebration and other activities.

**305: Miss Curry gift to challenger:** proposed \$5,000.

**310 Utilities Reimbursement:** proposed \$65,000.

**BAYFRONT PARK MANAGEMENT TRUST**  
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<b><u>EXPENSES</u></b>						
<b><i>SPECIAL EVENT AND MARKETING</i></b>						
2200 - Salaries and wages - special events						
2201 - Event coordinator	18,546	31,454	50,000	52,500	-	52,500
2204 - Coordinator: Special Events/Public Relations Assistance	-	-	-	-	50,000	(50,000)
2205.2 - SS	1,150	1,610	2,760	3,255	3,100	155
2205.3 - MED	269	377	646	786	750	36
2205.4 - FUTA	-	-	-	100	100	-
2205.5 - SUTA	8	11	19	100	100	-
2206 - Health & dental insurance contribution	872	1,221	2,093	7,000	7,000	-
2206.1 - Employees Retirement Plan	-	-	-	6,300	6,000	300
2208 - Special event contracted personnel	-	-	-	8,000	8,000	-
2211 - City of Miami fire rescue services	1,098	1,537	2,635	-	35,000	(35,000)
2212 - City of Miami police	1,847	2,586	4,433	-	110,000	(110,000)
2213 - Special event cleanup services	110,275	154,385	264,660	205,000	55,000	150,000
2214 - Parking space rental	-	-	-	-	8,000	(8,000)
2216 - Special event tent rental	2,085	2,919	5,004	10,000	10,000	-
2217 - Special event equipment rental	-	-	-	3,000	3,000	-
2218 - BPMT sponsored events	3,600	5,040	8,640	150,000	10,000	140,000
2218.2 - BPMT sponsored Holiday events	400	560	960	50,000	12,000	38,000
2218.3 - BPMT sponsored New Year's event	725,296	-	725,296	800,000	100,000	700,000
2218 - BPMT sponsored Events - Other	-	-	-	-	-	-
2219 - Fourth of July	-	125,000	125,000	125,000	125,000	-
2223 - Website hosting, revision and maintenance	2,685	3,759	6,444	5,000	3,000	2,000
2225 - Advertising	-	-	-	1,000	1,000	-
2227 - Design & graphics	-	-	-	1,000	1,000	-
2230 - Promotional	-	-	-	500	500	-
Community Outreach Programs				300,000	-	300,000
<b>TOTAL SPECIAL EVENT EXPENSES</b>	-	<b>868,131</b>	<b>1,198,590</b>	<b>1,728,541</b>	<b>548,550</b>	<b>1,179,991</b>

## **Special Events and Marketing Expenses**

**2200 Salaries and Wages:** proposed \$56,741. This includes the salary of the Special events/public relations assistance 2204 who is responsible for assisting the director in coordinating increase awareness of and facility for the Trust \$52,500; and funds for the payroll costs of the Special Event employees \$4,241.

**2206 Health & Dental Insurance Contribution:** proposed \$7,000. These funds will be used to purchase health, dental and vision insurance for Trust Special Event and Marketing employees.

**2206.1 Employee Retirement Plan:** proposed \$6,300. These funds will be used for Bayfront Park special event, legal and marketing employees' retirement plan.

**2208 Special Event Contracted Personnel:** proposed \$8,000. These funds will be used to pay contracted personnel who provide special event parking and security services, as well as manage the parking operation outside Bayfront Park offices.

**2213 Event Cleanup Services:** proposed \$205,000. These funds will be used to pay during-event and after-event cleaning contractor and other contracted personnel.

**2216 Special Event Tent Rental:** proposed \$10,000. These funds will be used to rent tents, tables, chairs, lights, side-walls and table skirts from the Trust's tent contractor.

**2217 Special Event Equipment Rental:** proposed \$3,000. These funds will be used to rent equipment for special events.

**2218 BPMT Sponsored Events:** proposed \$150,000. These funds will be used to sponsor various community events supported and approved by the Bayfront Park Management Trust.

**2218.2 BPMT Sponsored Holiday Events:** proposed \$50,000. These funds will be used to sponsor various community events supported and approved by the Bayfront Park Management



Trust.

**2218.2 BPMT Sponsored New Year's Eve:** proposed \$800,000. These funds will be used for the production costs of the Trust's annual New Year's Eve celebration.

**2219 Fourth of July:** proposed \$125,000. These funds will be used for the production costs of the Trust's annual July 4<sup>th</sup> celebration, and the expenses associated with the event.

**2223 Website Hosting, Revision and Maintenance:** proposed \$5,000. These funds will be used to pay for website hosting, necessary revisions and maintenance services for the Bayfront Park Management Trust website.

**2225 Advertising:** proposed \$1,000. These funds will be used to purchase advertising which includes but is not limited to radio, television and online ads, print advertising, or any advertising outlet/service deemed appropriate to support Trust sponsored events, or to promote Bayfront Park as a desirable destination for the general public, as well as event planners and promoters.

**2227 Design and Graphics:** proposed \$1,000. These funds will be used to contract with a designer to create advertising materials to support Bayfront Park Management Trust sponsored events, or to promote Bayfront Park as a desirable destination for the general public, as well as event planners and promoters.

**2230 Promotional:** proposed \$500. These funds will be used to purchase promotional related expenses for Bayfront Park activities.

**Community Outreach Programs:** proposed \$300,000. These funds will be used to sponsor, support, and fund various community programs supported and approved by the Bayfront Park Management Trust.

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**OPERATING BUDGET**  
**FISCAL YEAR 2022/2023**

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<b>EXPENSES</b>						
<b>MAINTENANCE</b>						
3300 - Salaries and wages - maintenance						
3301 - Park maintenance supervisor	26,368	41,612	67,980	71,379	67,980	3,399
33011 - Maintenance Administrator Director	-	-	-	60,000	-	60,000
3303 - Maintenance assistance II	12,603	14,498	27,101	28,456	27,101	1,355
3304 - Maintenance assistance III	16,888	34,035	50,923	53,469	50,923	2,546
3305 - Maintenance assistance IV	12,659	14,924	27,583	28,962	27,583	1,379
3305.1 - Maintenance assistance V	15,015	23,177	38,192	40,102	38,192	1,910
3305.2 - Maintenance assistance VI	-	-	-	-	43,497	(43,497)
3306 - Turf and irrigation specialist	17,042	29,638	46,680	49,014	46,680	2,334
3307 - Payrolling cost	103	144	247	250	-	250
3307.2 - SS	8,704	12,186	20,890	20,000	18,750	1,250
3307.3 - Med	2,036	2,850	4,886	4,700	4,400	300
3307.4 - Futa	-	-	-	400	400	-
3307.5 - Suta	45	63	108	125	100	25
3307.6 - Payroll Processing Fees	1,522	2,131	3,653	4,000	500	3,500
3307.12 - Overtime maint. assistant II	5,669	7,937	13,606	14,300	3,000	11,300
3307.13 - Overtime maint. assistant III	6,934	9,708	16,642	17,500	3,500	14,000
3307.14 - Overtime maint. assistant IV	4,833	6,766	11,599	12,200	2,500	9,700
3307.15 - Overtime turf specialist	7,143	10,000	17,143	18,000	5,500	12,500
3307.16 - Overtime maint. assistant V	5,340	7,476	12,816	13,500	2,500	11,000
3307.17 - Overtime maint. assistant VI	-	-	-	-	2,500	(2,500)
3308 - Health and dental insurance contribution	17,801	24,921	42,722	67,000	67,000	-
3308.1 - Employees Retirement Plan	16,014	22,420	38,434	41,000	51,700	(10,700)
3313 - New landscaping plants	-	-	-	1,000	1,000	-
3317 - Exterminator	770	1,078	1,848	2,000	2,000	-
3318 - Fertilizer & chemicals	-	-	-	3,000	1,000	2,000
3319 - Signage	541	757	1,298	2,000	2,000	-
3320 - General park maintenance	57,701	80,781	138,482	140,000	44,000	96,000
3321 - Office cleaning & maintenance services	7,933	13,357	21,290	22,355	20,000	2,355
3324 - Painting and accessories	2,586	3,620	6,206	6,500	-	6,500
3325 - Uniforms	2,006	2,808	4,814	5,000	3,000	2,000
3326 - Park vehicle maintenance and repair	2,340	3,276	5,616	6,000	2,000	4,000
3328 - Equipment leasing and rentals	793	1,110	1,903	2,500	1,000	1,500
3328.2 - Equipment repairs	2,831	3,963	6,794	8,000	3,000	5,000
3329 - Miscellaneous supplies	2,360	3,304	5,664	9,000	9,000	-
3330 - Gator maintenance and repairs	2,877	4,028	6,905	6,000	3,500	2,500
3331 - Park electrician ongoing maintenance	8,325	11,655	19,980	50,000	10,000	40,000
3333 - Electrical maintenance materials	1,785	2,499	4,284	5,000	5,000	-
3334 - Bulbs, fixtures and poles	3,207	4,490	7,697	10,000	-	10,000
3336 - Air conditioner maintenance contract	413	578	991	2,000	2,000	-
3337 - Alarm monitoring services	967	1,354	2,321	5,000	5,000	-
3338 - Dade county water and sewer	18,890	26,446	45,336	55,000	55,000	-
3339 - FPL utilities	65,691	91,967	157,658	180,000	105,000	75,000
3340 - Trash Removal Fee	5,063	7,088	12,151	12,500	-	12,500
3344 - Park vehicle insurance	1,465	2,051	3,516	5,000	5,000	-
3344.5 - Vehicle registration	141	197	338	400	-	400
3346.1 - Trash bags	8,659	12,123	20,782	21,000	16,000	5,000
3346.2 -Hand towels	533	746	1,279	2,000	2,000	-
3346.3 - Toilet paper	971	1,359	2,330	2,500	2,000	500
3346.4 - Hand soap	333	466	799	1,000	500	500
3346.5 - Doggy Bags	1,404	1,966	3,370	4,000	2,000	2,000
3346 - Cleaning Supplies - Other	339	475	814	4,000	4,000	-
3347 - Tool purchases	432	605	1,037	1,500	1,500	-
3347.1 - Fuel	-	-	-	10,000	10,000	-
3348 - Miscellaneous	204	286	490	10,000	1,100	8,900
3349 - General plumbing repair and maintenance	850	1,190	2,040	4,000	4,000	-
3350 - Maintenance of irrigation pumps	290	406	696	2,500	2,500	-
3351 - Turf and irrigation supplies	1,999	2,799	4,798	5,000	5,000	-
3352 - Private security	53,078	74,309	127,387	425,000	115,000	310,000
4500.21 - Maurice A Ferre Park landscape maintenance	-	-	-	-	20,000	(20,000)
4501 - Maurice A Ferre Park landscape supplies	-	-	-	-	2,500	(2,500)
4502 - Maurice A Ferre Park infrastructure & furnishing	-	-	-	4,000	4,000	-
4503 - Maurice A Ferre Park electricity	1,695	2,373	4,068	5,000	5,000	-
4504 - Maurice A Ferre Park water & sewer	26,770	37,478	64,248	70,000	65,000	5,000
4505 - Maurice A Ferre Park consumables	696	974	1,670	1,800	1,200	600
4508 - Maurice A Ferre Park contingency	-	-	-	20,000	10,000	10,000
5503 - Fountain chemicals	-	-	-	300	300	-
5505 - Fountain miscellaneous maintenance	-	-	-	300	300	-
<b>TOTAL MAINTENANCE EXPENSES</b>	<b>463,657</b>	<b>668,450</b>	<b>1,132,107</b>	<b>1,676,512</b>	<b>1,016,708</b>	<b>659,804</b>

**Bayfront Park Management Trust Operating Budget**  
**Notes to Proposed Budget for 2022/2023**  
**EXHIBIT 300 Maintenance**

**Maintenance Expenses**

**3300 Salaries and Wages:** proposed \$360,857. This includes the salary of the Park Maintenance Supervisor 3301 who is responsible for the management and coordination of all maintenance crews and related activities of the Trust \$71,379; the salary of the Maintenance administrative director 33011 who is responsible for the assistance to the supervisor for coordination of functions \$60,000; the salary of the Maintenance Assistant II 3303 who reports to the Park Maintenance Supervisor and is responsible for the ongoing maintenance of Trust facilities \$28,456; the salary of the Maintenance Assistant III 3304 who reports to the Park Maintenance Supervisor and is responsible for the ongoing maintenance of Trust facilities \$53,469; the salary of the Maintenance Assistant IV 3305 who reports to the Park Maintenance Supervisor and is responsible for the ongoing maintenance of Trust facilities \$28,962; the salary of the Maintenance Assistant V 3305.1 who reports to the Park Maintenance Supervisor and is responsible for the ongoing maintenance of Trust facilities \$40,102; the salary of the Turf & Irrigation Specialist 3306 who reports to the Park Maintenance Supervisor, and works to ensure the health and vitality of the flora in Trust facilities \$49,014; and funds for the payroll costs of the Maintenance Department employees \$29,475.

**3307.1 Maintenance Department Overtime:** proposed \$75,500. These funds will be used for overtime hours worked by the Maintenance Department employees necessary for maintaining Bayfront Park.

**3308 Health and Dental Insurance Contribution:** proposed \$67,000. These funds will be used to purchase health, dental and vision for the Maintenance Department employees.

**3308.1 Employee Retirement Plan:** proposed \$41,000. These funds will be used for Bayfront Park maintenance employees' retirement plan.

**3313 New Landscape Plants:** proposed \$1,000. These funds will be used to replace damaged or dying plants as needed.

**3317 Exterminator:** proposed \$2,000. These funds will be used for a contract exterminator, to keep rodents and insects to a minimum in Trust facilities.

**3318 Fertilizer & Chemicals:** proposed \$3,000. These funds will be used to fertilize the turf, palms, shrubs and deciduous trees in Bayfront and Maurice Ferre Park.

**3319 Signage:** proposed \$2,000. These funds will be used for maintenance of existing signage in Bayfront Park.

**3320 General Park Contractor:** proposed \$140,000. These funds will be used to contract with City of Miami approved General Contractors for necessary and ongoing repairs required to maintain Trust facilities, often resulting from event related damages.

**3321 Office Cleaning & Maintenance:** proposed \$22,355. These funds will be used to contract a cleaning service provider to clean the Bayfront Park Offices.

**3324 Painting and accessories:** proposed \$6,500. These funds will be used to purchase paint supplies.

**3325 Uniforms:** proposed \$5,000. These funds are used to purchase and maintain uniforms for the park maintenance staff.

**3326 Park Vehicle Maintenance and Repairs:** proposed \$6,000. These funds will be used for

routine maintenance and repairs of the Park's pick-up trucks. This will include tires, tune-ups and complete vehicle maintenance.

**3328 Equipment Leasing & Rentals:** proposed \$2,500. These funds will cover the cost of a wide range of equipment rentals necessary for the ongoing maintenance of Bayfront and Maurice Ferre Park.

**3328.2 Equipment Repairs:** proposed \$8,000. These funds will cover the cost of a wide range of equipment repairs necessary for the ongoing maintenance of Bayfront and Maurice Ferre Park.

**3329 Miscellaneous Supplies:** proposed \$9,000. These funds will allow designated staff members to purchase miscellaneous supplies as the need arises.

**3330 Gator Maintenance & Repairs:** proposed \$6,000. These funds will be used for maintenance and repair of the Trust's John Deere Gators.

**3331 Park Electrician Ongoing Maintenance:** proposed \$50,000. These funds will be used to allow the park electrician to develop and maintain maintenance and an upgrade schedule of the park's electrical system.

**3333 Electrical Maintenance Materials:** proposed \$5,000. These funds will be used to purchase lamps, fuses, receptacles, switches, and miscellaneous hardware related to the Bayfront Park electrical system. This will cover most fixtures within park buildings -- administrative offices, service buildings, maintenance buildings, and the amphitheater: fluorescent bulbs, standard incandescent bulbs, wall duplex receptacles, single-pole switches, cover plates, and small-amperage fuse breakers.

**3337 Bulbs, Fixtures and Poles:** proposed \$10,000. These funds will be used to purchase bulbs, pole parts and miscellaneous items.

**3336 Air Conditioning Maintenance Contract:** proposed \$2,000. These funds will be used to enter into a service contract with a vendor to provide air conditioning maintenance in the park ' s administrative offices, amphitheater, laser tower, fountain booth and south end service building.

**3337 Alarm Monitoring Services:** proposed \$5,000. These funds will be used for alarm monitoring services in the administrative offices, the fountain control booth and the south-end service building.

**3338 Miami-Dade County Water and Sewer:** proposed \$55,000. These funds will be used for all water and sewage services supplied by Miami-Dade County Water & Sewer Department.

**3339 FP&L Utilities:** proposed \$180,000. These funds will be used to purchase electrical services from FP&L and include an increase to cover projected rate changes.

**3340 Trash Removal Fees:** proposed \$12,500. These funds will be used for trash haul service.

**3344 Park Vehicle Insurance:** proposed \$5,000. These funds will be used to purchase insurance for the Park's trucks.

**3344.5 Vehicle Registration:** proposed \$400. These funds will be used to purchase registration for the Park's trucks.

**3346 Cleaning Supplies:** proposed \$4,000. These funds will be used to purchase cleaning supplies and other materials needed to keep the park ' s administrative offices clean.

**3346.1 Trash Bags:** proposed \$21,000. These funds will be used to purchase trash bags for all park needs.

**3346.2 Hand Towels:** proposed \$2,000. These funds will be used to purchase hand towels for use in park ' s restrooms.

**3346.3 Toilet Tissue:** proposed \$2,500. These funds will be used to purchase toilet tissue for use

in park' s restrooms.

**3346.4 Hand Soap:** proposed \$1,000. These funds will be used to purchase hand soap for use in park' s restrooms.

**3346.5 Doggy Bags:** proposed \$4,000. These funds will be used to purchase doggie bags for use in park' s common areas.

**3347 Tool Purchases:** proposed \$1,500. These funds will be used to purchase all tools necessary to maintain Trust facilities. This includes hand or power tools needed for routine maintenance.

**3347.1 Fuel:** proposed \$10,000. These funds will be used to purchase fuel for park's vehicles and power equipment.

**3348 Miscellaneous:** proposed \$10,000. These funds will be used for miscellaneous maintenance.

**3349 General Plumbing Repair and Maintenance:** proposed \$4,000. These funds will be used for plumbing repair and maintenance throughout Bayfront Park, all restrooms, toilets, sinks, and showers in the amphitheater, south end service building, light tower complex, and administrative offices.

**3350 Maintenance of Irrigation Pumps:** proposed \$2,500. These funds will be used to maintain the Park' s irrigation pumps, located in the pump station adjacent to the Mildred & Claude Pepper Fountain and the south-end service building.

**3351 Turf and Irrigation Supplies:** proposed \$5,000. These funds will be used to maintain and upgrade Bayfront and Museum Parks' turf and irrigation system.

**3352 Private Security:** proposed \$425,000. These funds will be used to hire private security,

from an existing City of Miami contractor, to provide 24-hour security in Bayfront Park.

**4502 Maurice A. Ferre Park Infrastructure & Furnishing:** proposed \$4,000. These funds will be used to maintain infrastructure in Maurice A Ferre Park.

**4503 Maurice A. Ferre Park Electricity:** proposed \$5,000. These funds will be used to pay for electricity in Maurice A Ferre Park.

**4504 Maurice A. Ferre Park Water & Sewer:** proposed \$70,000. These funds will be used for all water and sewage services in Maurice A Ferre Park.

**4505 Maurice A. Ferre Park Consumables:** proposed \$1,800. These funds will be used to purchase trash bags, fuel, and irrigation supplies for Maurice A Ferre Park.

**4508 Maurice A. Ferre Park Contingency:** proposed \$20,000. These funds will be used for any unforeseen Maurice A Ferre Park expenses incurred during the year.

**5503 Chemicals:** proposed \$300. These funds will be used to purchase chlorine for the Mildred and Claude Pepper Fountain in Bayfront Park.

**5505 Miscellaneous Maintenance:** proposed \$300. These funds will be used for unforeseen expenses associated with the Mildred and Claude Pepper Fountain in Bayfront Park.



BAYFRONT PARK MANAGEMENT TRUST  
OPERATING BUDGET  
FISCAL YEAR 2022/2023

	Actual Oct 1, 2021-February 28, 2022	Estimate March 1, 2022 - Sep 30, 2022	Annualized 2021/2022	Proposed Budget 2022/2023	Approved Budget 2021/2022	Budget Variance Proposed vs Prior Year Budget
<b>OTHER INCOME/EXPENSES:</b>						
<b>OTHER EXPENSES</b>						
7700 - Depreciation expense	(156,517)	(313,034)	(469,551)	(469,551)	(469,551)	-
<b>TOTAL DEPRECIATION EXPENSE</b>	(156,517)	(313,034)	(469,551)	(469,551)	(469,551)	-
Other Income	375	-	375	500	500	-
<b>TOTAL OTHER INCOME</b>	375	-	375	500	500	-
<b>TOTAL OTHER INCOME/EXPENSE</b>	(156,142)	(313,034)	(469,176)	(469,051)	500	-

**BAYFRONT PARK**  
**MANAGEMENT TRUST**  
**CAPITAL IMPROVEMENT BUDGET**  
**FISCAL YEAR 2022/2023**

**Bayfront Park Management Trust -Capital Improvement Budget  
Notes to Proposed Budget for 2022/2023  
EXHIBIT 600**

**Capital Improvement Fund: \$11,650,000**

**Fixed Assets and Land Improvements** – Proposed \$11,650,000. Fund to be utilized as deemed appropriate by the board of directors. Below is a summary:

**Maurice Ferre Park**

Grading and Leveling for Improvements - \$550,000 (Estimated)

Landscaping design and plans - \$150,000 (Estimated)

Playground, Water Splash Park, 4 Pavilions, 4 Double Bathrooms - \$4,000,000 (Estimated)

Landscaping ad Shrubbery - \$250,000 (Estimated)

Playground Equipment - \$450,000 (Estimated)

Fencing - \$275,000 (Estimated)

Lighting - \$750,000 (Estimated)

Soccer Field - \$450,000 (Estimated)

Small Fountain - \$250,000 (Estimated)

Sculpture gardens - \$1,000,000 (Estimated)

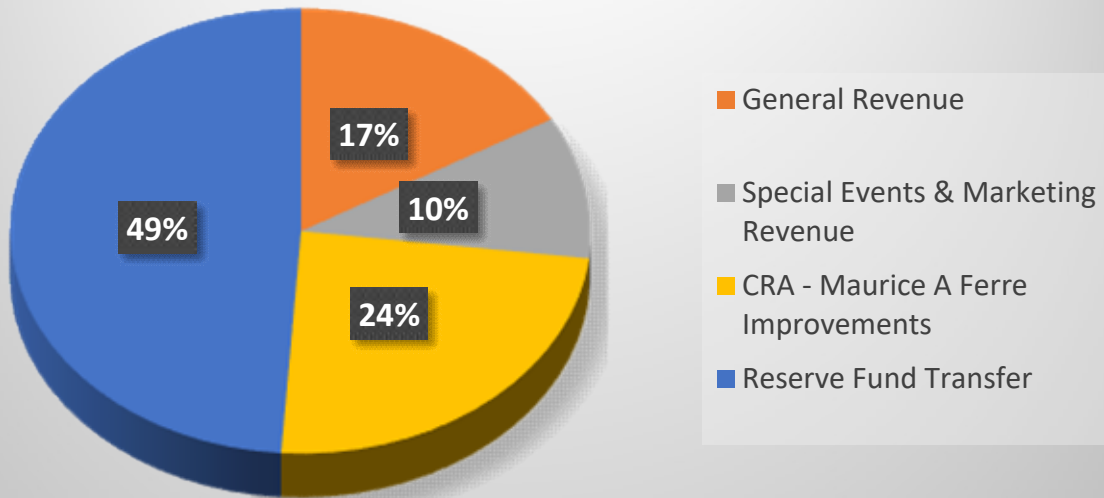
**Bayfront Park**

Fountain reconstruction - \$3,000,000 (Estimated)

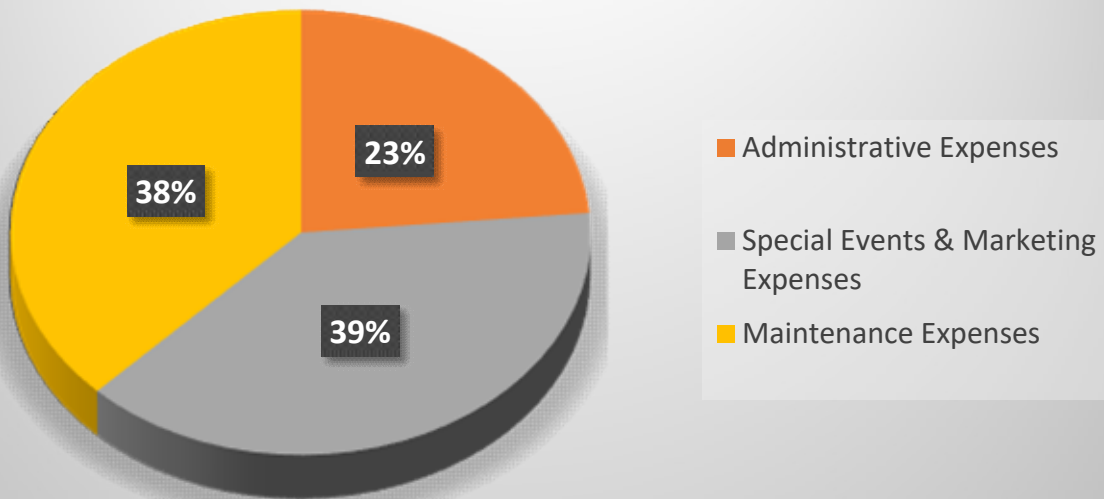
Fencing - \$150,000 (Estimated)

Building & land improvements - \$375,000 (Estimated)

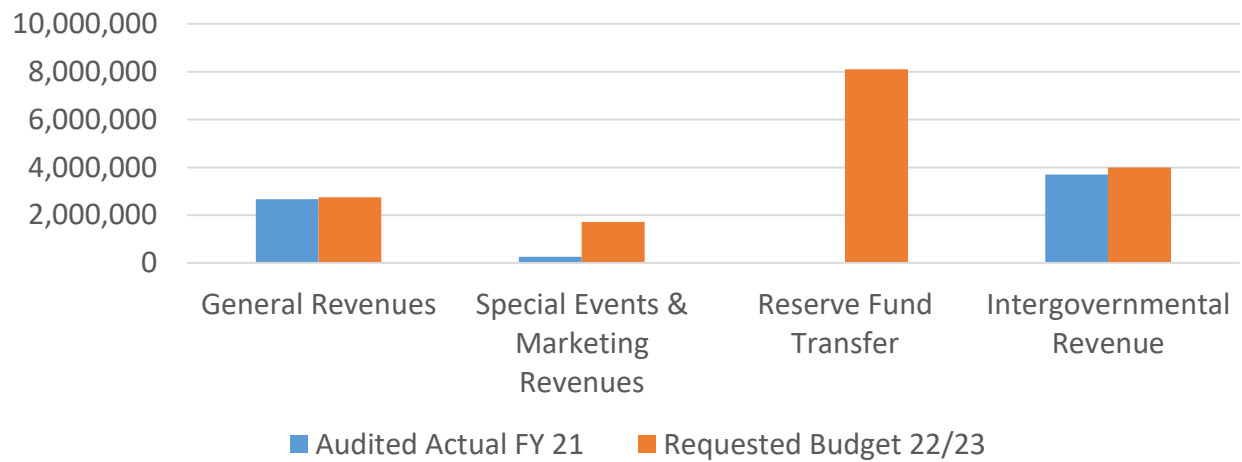
## Revenues By Type Requested Budget FY 22/23



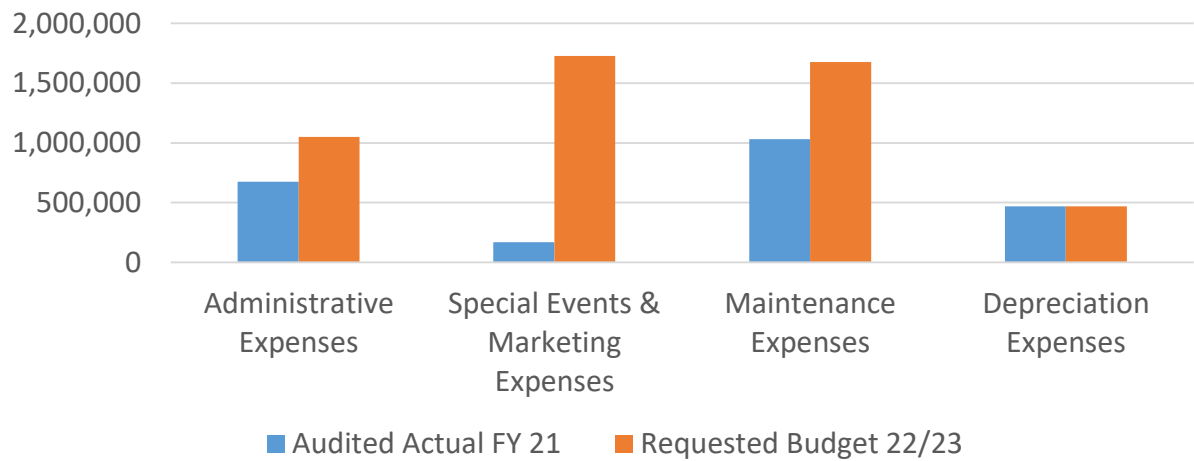
## Expenses By Type Requested Budget FY 22/23



## Revenue Comparison



## Expense Comparison



# Bayfront Park Management Trust - Organizational Chart

## Fiscal Year 2022-2023

