City of Miami

ADDENDUM NO. 1

January 22, 2016

RFQ NO.: 14-15-018

ARCHITECTURAL AND ENGINEERING SERVICES FOR
MIAMI MARINE STADIUM RESTORATION

CAPITAL IMPROVEMENTS AND TRANSPORTATION PROGRAM (CITP)
PROJECT NO.: B-30688

TO: ALL PROSPECTIVE RESPONDENTS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Qualifications and shall become an integral part of the Responses submitted and the Contract to be executed for Architectural and Engineering Services for Miami Marine Stadium Restoration (the “Project”). Please note the contents herein and affix same to the documents you have on hand.

All attachments (if any) are available on the CITP website and are part of this Addendum.

A. Requests for Information – Since Issuance of this Request for Qualifications on December 15, 2015:

Q1. Are there any restrictions on the number of teams a sub-consultant may participate in?
A1. No. A sub-consultant may participate as a sub-consultant on multiple proposing teams.

Q2. Can a Prime Proposer also participate as a sub-consultant for another team?
A2. No. A Prime Proposer may not participate as a sub-consultant on another proposed team.

Q3. Please clarify the following requirement included in Paragraph 3.5:

“In addition, Proposers must have at least one staff or team member who has been licensed and practicing as an engineer under Title XXXII, Regulation of Professions and Occupations, Florida Statutes 471 for at least three years and who will serve as Project Manager for this Project.”

Does the Project Manager for this Project have to be a licensed engineer or may he/she instead be a licensed architect, as per Title XXXII, Regulation of Professions and Occupations, Florida Statutes 481?
A3. The Project Manager shall be an employee of the Prime Proposer who is licensed in the State of Florida as either an engineer or an architect.

Q4. Section 2.0 RFQ Scope of Services states that based upon the Scope of Services as described in the RFQ and PSA, the Respondent’s team shall consist of the following disciplines:

- Lead Architect
- Historic Preservation Specialist
- A/E Project Manager
- Civil, Structural, and Mechanical, Electrical and Plumbing (MEP) Engineers
- Marine Structural Engineer
- Landscape Architect
- Computer-Aided Design and Drafting (CADD) Technician
- Geotechnical Services (may be a sub-consultant)
- Construction Engineering and Inspection (CEI) services

Generally, a Computer-Aided Design and Drafting (CADD) Technician is not considered a discipline but a job title/personnel position. Additionally, the instructions for listing key personnel on the Qualifications of Proposer’s Team form lists CADD Technicians as support personnel. Please clarify if Computer-Aided Design and Drafting (CADD) Technician was included in the required disciplines in error.

A4. Computer-Aided Design and Drafting (CADD) Technician does not have to be shown as one of the required disciplines. However, the Successful Proposer shall provide Computer-Aided Design and Drafting capabilities. The Successful Proposer shall abide by all applicable National Standards (e.g., layer labeling, font sizes, etc.) in preparing their construction documents.

Q5. Does participation in the design phase of the Project preclude a firm from participating in the construction phase of the Project?

A5. Yes. The Successful Proposer and its’ sub-consultants selected for the design phase are precluded from participating in the future construction phase of the project.

Q6. Can the City provide a list of interested vendors to the public? Is there a “plan holders” list or list of qualified firms?

A6. This RFQ Project has been advertised to the public and all relevant documents are available on the City’s Capital Improvement and Transportation Program webpage - http://www.miamigov.com/CapitalImprovements/pages/ProcurementOpportunities/Default.asp.

Accordingly, the City does not maintain a list of interested vendors, “plan holders” or qualified firms.

Q7. Section 2.1 Purpose (Pg. 8), states that based upon the Scope of Services as described in the RFQ and PSA, the Respondent’s team shall consist of the following disciplines including Construction Engineering and Inspection (CEI) Services. The proposed civil, structural, MEP and Marine Structural engineers on our team all have experience providing CEI services. So, does CEI services have to be included as a separate “discipline” or can it be included as a service to be provided by the engineers mentioned above?

A7. While the required CEI services may be provided by engineers participating in the Project in other disciplines, separate Qualification and Reference Forms shall be included in the Respondent’s Response to identify the experience in each discipline that an engineer will provide to the Project.
Q8. Which of the Qualification and Reference Forms shall be used to show the qualifications of the Historic Preservation Specialist?

A8. Respondents shall use Forms RFQ-HPS and RFQ-HPS-R to show the qualifications of the team's Historic Preservation Specialist. Forms RFQ-HPS and RFQ-HPS-R are attached hereto as Exhibit 1 and Exhibit 2, respectively.

B. Additional Information:


THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.

[Signature]
Annie Perez, CPPO, Director of Procurement

This Addendum shall be signed and dated by the Proposer and submitted as proof of receipt with the submission of Proposals.

NAME OF FIRM: ___________________________ DATE: ________________
SIGNATURE: ___________________________
Request for Qualifications
Qualifications of Historic Preservation Specialist

Instructions (one page per project)
For the Historic Preservation Specialist provide the following information for completed projects within the past five (5) years, where the individual served as the Historic Preservation Specialist for the stated project. Each project submitted should be of equal or greater scope, size, and complexity. Complete all required information and submit this Form as required by the RFQ. Failure to submit this Form or complete the Form may result in the Response being rejected as non-responsive. List no more than 5 projects: Reference form RPQ-HPS-R must be submitted for each Form RFQ-EE that is submitted.

RFQ Solicitation No.: ____________________ - RFQ Title:_____________________________________________________
Name of Proposer: __________________________ Name of Historic Preservation Specialist: __________________________
Name of Project: __________________________ Address of Project: ____________________________________________
Name of Owner: __________________________ Contact Name: _____________________________________________
Contact Telephone No. ______________________ Contact e-mail address: ____________________________________

Brief Scope of Project & how project is similar: ____________________________________________________________

Value of Design Fees: Awarded: ____________________ Actual: ____________________ N/A
Basis for difference in value: __________________________________________________________________________

Value of Construction: (if applicable): Awarded: ____________________ Actual: ____________________ N/A
Basis for difference in value: __________________________________________________________________________

Project Completion (no. of calendar days): Projected: ____________________ Actual: ____________________ N/A

Type of Project: □ design-bid-build □ design/build □ CM@Risk □ Other (specify): ____________________________
LEED or Green Globe Certified Project: □ Yes □ No If yes, level of Certification: ___________________________
Was work performed as an employee of the Proposer? □ Yes □ No

By: ________________________________________________
____________________________
Signature of Authorized Officer Date

____________________________
Printed Name Title

RFQ-HPS
To Whom it May Concern

Subject: Reference Letter for Consultant’s Historic Preservation Specialist (HPS)

To the above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references for their Historic Preservation Specialist with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: __________________________________________________________

Scope of work: __________________________________________________________________

Value of project: $___________________ Value of Design Services: ___________________

Delivery method: ☐ Design-Bid-Build ☐ CM@Risk ☐ Design-Build ☐ Other (__________)

Construction completed on time & within budget: ☐ Yes ☐ No

If no, did the HPS at contribute to the delay(s) or increased cost? ☐ Yes ☐ No

Quality of Design: ☐ Above expectations ☐ Average ☐ Below Expectations

Errors and Omissions: ☐ Above expectations ☐ Average ☐ Below Expectations
(Above expectations means there were fewer errors & omissions than anticipated)

Did Errors & Omissions result in increased construction cost? ☐ Yes ☐ No

Was the HPS responsive to the Owner & Contractor? ☐ Yes ☐ No

Was the HPS timely with reviews and submittals? ☐ Yes ☐ No

Did the HPS quickly resolve issues as they arose? ☐ Yes ☐ No

Comments:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Name of individual completing this form: ___________________________ Date:___________

Signature: ________________________________ Title: _____________________________

Telephone: __________________________ E-mail: __________________________

Sincerely,

Jeovanny Rodriguez, P.E.
Director