To Whom it May Concern

Subject: Reference Letter for Consultant’s Engineer

Name of Proposer: __________________________ Name of Engineer: ______________________

The above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references for their Engineer with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

**Name of Project:** ______________________________________________________________

**Scope of work:** ______________________________________________________________

**Value of project:** $_________  
**Value of Design Services:** ________________

**Delivery method:**  
- Design-Bid-Build  
- CM@Risk  
- Design-Build  
- Other (___________)

**Construction completed on time & within budget:**  
- Yes  
- No

If no, did the PM at contribute to the delay(s) or increased cost?  
- Yes  
- No

**Quality of Design:**  
- Above expectations  
- Average  
- Below Expectations

**Errors and Omissions:**  
- Above expectations  
- Average  
- Below Expectations

(Above expectations means there were fewer errors & omissions than anticipated)

Did Errors & Omissions result in increased construction cost?  
- Yes  
- No

**Was the Engineer responsive to the Owner & Contractor?**  
- Yes  
- No

**Was the Engineer timely with reviews and submittals?**  
- Yes  
- No

**Did the Engineer quickly resolve issues as they arose?**  
- Yes  
- No

**Comments:**
______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Name of individual completing this form: ___________________________ Date:___________

Signature: ___________________________ Title: ___________________________

Telephone: ___________________________ E-mail: ___________________________

Sincerely,
Jeovanny Rodriguez, P.E.
Director