To Whom it May Concern

Subject: Reference Letter for Consultant’s Historic Preservation Specialist (HPS)

Name of Proposer: ___________________ Name of (HPS) _______________

The above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references for their Historic Preservation Specialist with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

**Name of Project:** ____________________________________________________________

**Scope of work:** _______________________________________________________________

**Value of project:** $___________________  **Value of Design Services:**  ___________________

**Delivery method:**
- [ ] Design-Bid-Build
- [ ] CM@Risk
- [ ] Design-Build
- [ ] Other (____________)

**Construction completed on time & within budget:**
- [ ] Yes
- [ ] No

If no, did the HPS at contribute to the delay(s) or increased cost?
- [ ] Yes
- [ ] No

**Quality of Design:**
- [ ] Above expectations
- [ ] Average
- [ ] Below Expectations

**Errors and Omissions:**
- [ ] Above expectations
- [ ] Average
- [ ] Below Expectations

(Above expectations means there were fewer errors & omissions than anticipated)

**Did Errors & Omissions result in increased construction cost?**
- [ ] Yes
- [ ] No

**Was the HPS responsive to the Owner & Contractor?**
- [ ] Yes
- [ ] No

**Was the HPS timely with reviews and submittals?**
- [ ] Yes
- [ ] No

**Did the HPS quickly resolve issues as they arose?**
- [ ] Yes
- [ ] No

**Comments:**
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Name of individual completing this form: ___________________________  Date:___________

Signature: ________________________________  Title: _____________________________

Telephone: ____________________  E-mail: ____________________________

Sincerely,

Jeovanny Rodriguez, P.E.
Director