

CITY OF MIAMI 2017 IMPORTANT DATES AND DEADLINES

NOTE: IF YOU ARE NOT PARTICIPATING IN THE CITY OF MIAMI'S 2017 GENERAL MUNICIPAL ELECTION THEN YOU WILL BE FOLLOWING THIS REPORTING SCHEDULE. Candidates, political committees, electioneering communication organizations and independent expenditures made by individuals or organizations not associated with the City of Miami's 2017 General Election will follow this schedule.

Monthly Reports:

Per Sections 106.07(1) and 106.0703(1)(a), Florida Statutes, reports shall be filed on the 10th day following the end of a calendar month, except that if the 10th day following the end of a calendar month occurs on a Saturday, Sunday, or legal holiday, the report shall be filed on the next following day that is not a Saturday, Sunday, or legal holiday.

Due Date	Report	From	To	Notes
02.10.17	2017-M01	01.01.17	01.31.17	Monthly Campaign Treasurer's Report
03.10.17	2017-M02	02.01.17	02.28.17	Monthly Campaign Treasurer's Report
04.10.17	2017-M03	03.01.17	03.31.17	Monthly Campaign Treasurer's Report
05.10.17	2017-M04	04.01.17	04.30.17	Monthly Campaign Treasurer's Report
06.12.17	2017-M05	05.01.17	05.31.17	Monthly Campaign Treasurer's Report
07.10.17	2017-M06	06.01.17	06.30.17	Monthly Campaign Treasurer's Report
08.10.17	2017-M07	07.01.17	07.31.17	Monthly Campaign Treasurer's Report
09.11.17	2017-M08	08.01.17	08.31.17	Monthly Campaign Treasurer's Report
10.10.17	2017-M09	09.01.17	09.30.17	Monthly Campaign Treasurer's Report
11.13.17	2017-M10	10.01.17	10.31.17	Monthly Campaign Treasurer's Report
12.11.17	2017-M11	11.01.17	11.30.17	Monthly Campaign Treasurer's Report
01.10.18	2017-M12	12.01.17	12.31.17	Monthly Campaign Treasurer's Report

Campaign Treasurer's Reports:

Each campaign treasurer designated by a candidate shall file Campaign Treasurer's Reports of all contributions received, and all expenditures made, by or on behalf of such candidate. Campaign Treasurer's Reports shall be filed on or before the due dates listed above.

Campaign Treasurer's Reports shall be filed with the Office of the City Clerk. **Campaign Treasurer's Reports shall be filed through the City's electronic filing system using the Online Reporting Application.** To access the application, the candidate or committee must first obtain a login ID and password from the Office of the City Clerk. Online submissions of Campaign Treasurer's Reports must be received no later than midnight (Eastern Standard Time) on the day designated per Section 106.0705(3), Florida Statutes. Failure to electronically file a Campaign Treasurer's Report on the designated due date will subject the candidate to a fine for each late day as provided in Section 106.07(8)(b), Florida Statutes. Such fine shall be paid only from personal funds of the candidate.

In any reporting period during which a candidate has not received any contributions or expended any reportable funds, a candidate may electronically file a Waiver of Report, Form DS-DE 87, on or before the due dates listed above with the Office of the City Clerk.

Additional Information:

For additional information, please refer to the following handbooks:

- [Candidate & Campaign Treasurer Handbook](#)
- [Political Committee Handbook](#)
- [Electioneering Communications Organization Handbook](#)

If you have any questions regarding this information please contact the Office of the City Clerk at 305-250-5361 or Sandra Forges, Elections Coordinator, at 305-250-5369 or via email at sforges@miamigov.com.

Dates are subject to change. Please contact the City Clerk's Office for updates.

Updated on June 27, 2017.

* Denotes a change.