

**CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM**

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**TO:** Emilio T. González, Ph.D.  
City Manager

**DATE:** March 14, 2018      **FILE:**

**FROM:** Annie Perez, CPPO  
Director, Procurement



**SUBJECT:** Recommendation of Award of a Contract for Miscellaneous Mechanical, Electrical, and Plumbing (MEP) Engineering Services

**REFERENCES:** RFQ No. 16-17-005

**ENCLOSURES:** Chairperson's Report with Score Sheets; Evaluation Committee Appointment Memo

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**Recommendation**

Based on the findings below, the Department of Procurement (Procurement) hereby recommends award of Contract No. RFQ 16-17-005, to T.Y. Lin International, TLC Engineering for Architecture, Inc., SGM Engineering, Inc., and Louis J. Aguirre & Associates, P.A. (Consultants), for Miscellaneous MEP Engineering Services (Project).

The Project is necessary to provide design services, construction documents, scheduling, estimating, construction administration, and various reports for the successful, timely, and economical completion of MEP engineering related projects. The aforementioned services shall support new construction, remodeling/renovation, and building assessment of community centers, fire stations, marinas, aquatic facilities, parks facilities, and public safety facilities for governmental, institutional or recreational projects. Consultants may be required to perform all or some of the services described in the attached Agreements, depending on the needs of the City for the Project.

**Fiscal Impact**

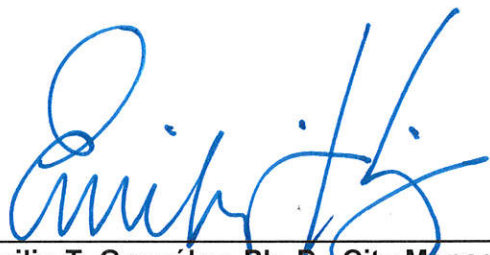
The fiscal impact to the City of Miami (City) as a result of the Work included under each of these four (4) contracts will not exceed your delegated authority of \$500,000. The unloaded rates proposed by the Consultants varied between \$125.01 for Principals and \$18.00 for the lowest required classification. The final rates proposed by the City, and accepted by the Consultants, ranged from \$77.00 to \$18.00 for the proposed classifications, resulting in considerable savings for our taxpayers.

**Background**

On September 5, 2017, Procurement issued Request for Qualifications ("RFQ") No. 16-17-005 under full and open competition, to obtain proposals from qualified and experienced professional consulting firms to procure a pool of MEP engineering consultants, for the Office of Capital Improvements ("OCI"). On October 16, 2017, four (4) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, and deemed responsive and responsible in accordance with the minimum submission requirements of the RFQ. Following evaluations of the proposals, on November 29, 2017, the Evaluation Committee recommended the Consultants, as the four (4) highest ranked responsive and responsible proposers, for negotiations. Subsequently, a Negotiations Team (Team) met

on January 16, 2018, to review the scope of services and the firm's price proposal; discussions were completed and rates were approved by OCI on February 13, 2018.

Consequently, approval of this recommendation to award is requested. Your signature below will indicate approval of this recommendation.

Approved:   
Emilio T. González, Ph. D., City Manager

  
Date: \_\_\_\_\_

- c: Fernando J. Casamayor, Chief Financial Officer/Assistant City Manager
- Nzeribe Ihekweba, Ph.D., P.E., Chief of Operations/Assistant City Manager
- Steven C. Williamson, Director, OCI
- Rafael Suarez-Rivas, Senior Assistant City Attorney
- Lydia Osborne, Ph.D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK  
BID SECURITY LIST

BID ITEM: Miscellaneous Mechanical, Electrical, and Plumbing Engineering Services

BID NUMBER: RFQ 16-17-005

DATE BID OPENED: October 16, 2017 TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Louis J. Aguirre & Associates, P.A.	See attached	See attached
T.Y. Lin International	See attached	see attached
TLC Engineering for Architecture, Inc.	See attached	See attached
SGM Engineering, Inc.	See attached	See attached

*Offers from the vendors listed herein are the only offers received timely as of the above specified date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late.*

*[Signature]*  
Person Receiving Bid(s)

Received (4) bid(s) on behalf: Procurement City Department

On: 10/16/17  
Today's Date

PREPARED BY: *[Signature]*  
Deputy City Clerk