Appendix 3 (Page 1 of 4)
INVITATION TO BID SUBMISSION FORM

TO:   Office of the City Clerk
Attention:  Department of Real Estate and Asset Management
City of Miami, Florida

The undersigned hereby makes a bid for the purchase of the City Property located at 12 SW 47th Avenue, Miami, Florida 33134.

BID AMOUNT:  $______________________________ (in figures).

_________________________________________________________ (in words).

Bids below Three Hundred Thirty Thousand Dollars ($330,000) will be automatically rejected.

In the event that there is a discrepancy between the price written in words and the price written in figures, the price written in words shall govern.

1. The undersigned understands that the City reserves the right to reject any and all bids at any time, for any reason, prior to the execution of a Purchase and Sale Agreement (“Agreement”).

______________________________ Bidder’s Initials.

2. The undersigned understands that this bid is a firm offer and that upon notice from the City Manager that he will recommend the bid to the City Commission, which notice shall be mailed to the undersigned at the address stated below, the undersigned will, within fifteen (15) days after receipt of such notice or such reasonable time thereafter as determined in the City Manager’s sole discretion, execute the Agreement.

______________________________ Bidder’s Initials.

3. The undersigned understands that all Bid Deposits are returned to unsuccessful Bidders upon demand within fifteen (15) days after the award and Successful Bidder’s acceptance of award. If ninety (90) days have passed after the date of the formal Solicitation closing date, and no contract has been awarded, all Bid Deposits will be returned upon demand.

______________________________ Bidder’s Initials.
4. The undersigned understands that if this bid is accepted and the bidder enters into an Agreement with the City, the bidder’s Bid Deposit will be retained by the City and credited towards the Purchase Price, thus fulfilling the Agreement’s deposit requirement.

__________________________ Bidder’s Initials.

5. The undersigned understands that if this bid is accepted, all costs incurred by the City in the sale of the Property, including the City’s cost of conducting this process, advertising costs, land survey, Phase I Environmental Assessment Report and Appraisals shall be paid by the Purchaser at Closing. The Purchaser will not be responsible for the cost of recording any corrective instrument which may be required to convey clear title or for the cost of any certified, confirmed and ratified special assessment liens as of the date of the Agreement.

__________________________ Bidder’s Initials.

6. The undersigned represents that this bid is made in good faith without fraud or collusion, and that the undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the purchase price stated in this bid or in any other bid, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders. The undersigned agrees to hold harmless, defend and indemnify the City for any noncompliance by the undersigned with the aforementioned representations or with the antitrust laws of the United States and of the State of Florida.

__________________________ Bidder’s Initials.

7. The undersigned understands that the City Commission must expressly authorize the City Manager to execute the Agreement for purposes of consummating the transaction. No bid shall be deemed binding until such time as the Agreement is fully executed by the parties.

__________________________ Bidder’s Initials.
8. The undersigned understands that at closing, the Purchaser shall be required to execute a covenant running with the land ("Municipal Service Fee Covenant") and shall be binding on the Purchaser, its successors, heirs and assignees. The covenant shall provide that if the Property, or any portion thereof, is purchased by an "exempt entity" or is utilized for exempt purposes, as such term are defined under Chapter 196 Florida Statutes, that so long as the City provides municipal services to the Property that the owner shall pay to the City an annual payment, which shall never be less than, the amount of taxes that the City would be entitled to receive from the Property based on the fair market value of the Property which shall run with the land.

_________________________ Bidder’s Initials.

9. The undersigned understands that to be eligible for award of a contract, firms wishing to do business with the City must comply with Section 287.133(2)(a) of the Florida Statutes, which provides that a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on Agreements of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO, as defined by Section 287.017(2) of the Florida Statutes, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

_________________________ Bidder’s Initials.
INVITATION TO BID SUBMISSION FORM

BID SUBMITTED BY INDIVIDUAL

Signature of Bidder

Address

Print Name of Bidder

E-mail address

Telephone number

Date

STATE OF FLORIDA

COUNTY OF___________)

The foregoing instrument was acknowledged before me this__day of___________,
2019 by____________________________________(name of person acknowledging) who is
personally known to me or who has produced____________________ as identification and
who did (did not) take an oath.

__________________________
Signature of Notary Public

__________________________
Print Name

__________________________
Commission No.
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INVITATION TO BID SUBMISSION FORM

BID SUBMITTED BY PARTNERSHIP

_________________________________________  _____________________________
Signature of Bidder                        Address
Authorized General Partner

_________________________________________  _____________________________
Print Name of Bidder                        E-mail address

_________________________________________  _____________________________
Telephone number                           Date

STATE OF FLORIDA

COUNTY OF___________)

The foregoing instrument was acknowledged before me this____day of______________,
2019 by____________________________________(name of person acknowledging), on behalf
of__________________________________________, a partnership. He/she is personally known to
me or who has produced__________________________(type of identification) as identification and who did (did not) take an oath.

_________________________________________
Signature of Notary Public

_________________________________________
Print Name

_________________________________________
Commission No.

MEMBERS OF PARTNERSHIP MUST ATTACH (1) COPY OF PARTNERSHIP AGREEMENT(S) AND
AMENDMENTS THERETO, IF ANY, (2) LIST OF NAMES AND ADDRESSES OF ALL PARTNERS
SPECIFYING WHETHER EACH IS A GENERAL OR LIMITED PARTNER, (3) PROOF OF AUTHORITY
OF THE PARTY EXECUTING THIS BID ON BEHALF OF THE PARTNERSHIP, AND (4) AFFIDAVIT
THAT THE INFORMATION LISTED IS CURRENT, TRUE AND CORRECT.
INVITATION TO BID SUBMISSION FORM

Corporation is incorporated in the State of ______________________
Principle Place of business ________________________________

President ____________________________
Vice President ____________________________
Secretary ____________________________
Treasurer ____________________________

_________________________ ____________________________
Signature of President, Vice President or CEO Address

_________________________
Print Name and Title E-mail address

_________________________
Telephone number Date

(Corporate Seal)

ATTEST: ____________________________

_________________________
Print Name

STATE OF FLORIDA
COUNTY OF ______________________)

The foregoing instrument was acknowledged before me this___day of_____, 2019 by___
_________________________ (name and title of officer or agent) of____________
_________________________ (name of corporation), a _________ (state or place of incorporation) corporation, on
behalf of the corporation. He/she is personally known to me or has produced _________ (type of
identification) as identification and who did (did not) take an oath.

_________________________
Signature of Notary Public

_________________________
Print Name

_________________________
Commission No.

ATTACH COPY OF (1) CORPORATE CHARTER, (2) CURRENT CERTIFICATE OF CORPORATE
GOOD STANDING, (3) PROOF OF REGISTRATION WITH FLORIDA SECRETARY OF STATE, (4)
CERTIFICATE EVIDENCING COMPLIANCE WITH THE FLORIDA FICTITIOUS NAME STATUTE, IF
APPLICABLE, (5) COMPLETE LIST OF OFFICERS AND DIRECTORS, AND (6) DULY SIGNED AND
DATED CORPORATE RESOLUTION GIVING SPECIFIC AUTHORITY TO SUBMIT THIS BID AND
DESIGNATING THE AUTHORIZED SIGNATORY OR SIGNATORIES.
LIMITED LIABILITY COMPANY

Company is incorporated in the State of __________________________
Principle Place of business __________________________

Managing Member __________________________
Managing Member __________________________
Managing Member __________________________

__________________________          __________________________
Signature of Managing Member Address

__________________________          __________________________
Print Name and Title E-mail address

__________________________          __________________________
Telephone number Date

ATTEST: __________________________

__________________________
Print Name

STATE OF FLORIDA

COUNTY OF __________)

The foregoing instrument was acknowledged before me this __________________________
__________________________ day of __________________________, 2019 by (name and title of managing
member or agent) of __________________________ (name of Limited Liability Company
acknowledging), a __________________________ (state or place of incorporation) Limited
Liability Company, on behalf of the Limited Liability Company. He/she is personally known to me
or has produced __________________________ (type of identification) as identification and
who did (did not) take an oath.

__________________________
Signature of Notary Public

__________________________
Print Name

__________________________
Commission No.

ATTACH COPY OF (1) ARTICLES OF ORGANIZATION, (2) OPERATING AGREEMENT, (3)
CURRENT CERTIFICATE OF GOOD STANDING, (3) PROOF OF REGISTRATION WITH FLORIDA
SECRETARY OF STATE, (4) CERTIFICATE EVIDENCING COMPLIANCE WITH THE FLORIDA
FICTITIOUS NAME STATUTE, IF APPLICABLE, (5) COMPLETE LIST OF MEMBERS, AND (6) DULY
SIGNED AND DATED RESOLUTION GIVING SPECIFIC AUTHORITY TO SUBMIT THIS BID AND
DESIGNATING THE AUTHORIZED SIGNATORY OR SIGNATORIES.