

FORMS COMPLETION MATRIX

FORM / CHECKLIST		SUPERVISOR	EMPLOYEE
Supervisor Report of Employee Accident /Injury	[page 77]	x	
Report of Incident / Property Damage / Injury	[page 78]	X	
Supervisor Report of Vehicle Accident form	[page 79]	X	
Accident Investigation	[pages 80-84]	X	
Required Safety Equipment Signature	[page 85]		X
Driver's Vehicle Inspection Report	[page 86]		X
Fleet Service Garage Safety Inspection Checklist	[page 87]	X	
Print Shop Safety Inspection Checklist	[page 88]	Х	
Storm Season Employee Safety / Facility Checklist	[pages 89-92]	X	

