



City of Miami

ADDENDUM NO. 1

January 22, 2016

RFQ NO.: 14-15-018

**ARCHITECTURAL AND ENGINEERING SERVICES
FOR
MIAMI MARINE STADIUM RESTORATION**

**CAPITAL IMPROVEMENTS AND TRANSPORTATION PROGRAM (CITP)
PROJECT NO.: B-30688**

TO: ALL PROSPECTIVE RESPONDENTS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Qualifications and shall become an integral part of the Responses submitted and the Contract to be executed for **Architectural and Engineering Services for Miami Marine Stadium Restoration** (the "Project"). Please note the contents herein and affix same to the documents you have on hand.

All attachments (if any) are available on the CITP website and are part of this Addendum.

A. Requests for Information – Since Issuance of this Request for Qualifications on December 15, 2015:

- Q1.** Are there any restrictions on the number of teams a sub-consultant may participate in?
A1. **No. A sub-consultant may participate as a sub-consultant on multiple proposing teams.**
- Q2.** Can a Prime Proposer also participate as a sub-consultant for another team?
A2. **No. A Prime Proposer may not participate as a sub-consultant on another proposed team.**
- Q3.** Please clarify the following requirement included in Paragraph 3.5:

"In addition, Proposers must have at least one staff or team member who has been licensed and practicing as an engineer under Title XXXII, Regulation of Professions and Occupations, Florida Statutes 471 for at least three years and who will serve as Project Manager for this Project."

Does the Project Manager for this Project have to be a licensed engineer or may he/she instead be a licensed architect, as per Title XXXII, Regulation of Professions and Occupations, Florida Statutes 481?

A3. The Project Manager shall be an employee of the Prime Proposer who is licensed in the State of Florida as either an engineer or an architect.

Q4. Section 2.0 RFQ Scope of Services states that based upon the Scope of Services as described in the RFQ and PSA, the Respondent's team shall consist of the following disciplines:

- Lead Architect
- Historic Preservation Specialist
- A/E Project Manager
- Civil, Structural, and Mechanical, Electrical and Plumbing (MEP) Engineers
- Marine Structural Engineer
- Landscape Architect
- Computer-Aided Design and Drafting (CADD) Technician
- Geotechnical Services (may be a sub-consultant)
- Construction Engineering and Inspection (CEI) services

Generally, a Computer-Aided Design and Drafting (CADD) Technician is not considered a discipline but a job title/personnel position. Additionally, the instructions for listing key personnel on the Qualifications of Proposer's Team form lists CADD Technicians as support personnel. Please clarify if Computer-Aided Design and Drafting (CADD) Technician was included in the required disciplines in error.

A4. Computer-Aided Design and Drafting (CADD) Technician does not have to be shown as one of the required disciplines. However, the Successful Proposer shall provide Computer-Aided Design and Drafting capabilities. The Successful Proposer shall abide by all applicable National Standards (e.g., layer labeling, font sizes, etc.) in preparing their construction documents.

Q5. Does participation in the design phase of the Project preclude a firm from participating in the construction phase of the Project?

A5. Yes. The Successful Proposer and its' sub-consultants selected for the design phase are precluded from participating in the future construction phase of the project.

Q6. Can the City provide a list of interested vendors to the public? Is there a "plan holders" list or list of qualified firms?

A6. This RFQ Project has been advertised to the public and all relevant documents are available on the City's Capital Improvement and Transportation Program webpage - <http://www.miamigov.com/CapitalImprovements/pages/ProcurementOpportunities/Default.asp>.

Accordingly, the City does not maintain a list of interested vendors, "plan holders" or qualified firms.

Q7. Section 2.1 Purpose (Pg. 8), states that based upon the Scope of Services as described in the RFQ and PSA, the Respondent's team shall consist of the following disciplines including Construction Engineering and Inspection (CEI) Services. The proposed civil, structural, MEP and Marine Structural engineers on our team all have experience providing CEI services. So, does CEI services have to be included as a separate "discipline" or can it be included as a service to be provided by the engineers mentioned above?


A7. While the required CEI services may be provided by engineers participating in the Project in other disciplines, separate Qualification and Reference Forms shall be included in the Respondent's Response to identify the experience in each discipline that an engineer will provide to the Project.

- Q8. Which of the Qualification and Reference Forms shall be used to show the qualifications of the Historic Preservation Specialist?
- A8. Respondents shall use Forms RFQ-HPS and RFQ-HPS-R to show the qualifications of the team's Historic Preservation Specialist. Forms RFQ-HPS and RFQ-HPS-R are attached hereto as Exhibit 1 and Exhibit 2, respectively.

B. Additional Information:

1. Exhibit 1 – RFQ-HPS – Qualifications of Historic Preservation Specialist.
2. Exhibit 2 – RFQ-HPS-R – Historic Preservation Specialist Reference Form.

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.

for 

Annie Perez, CPPO, Director of Procurement

This Addendum shall be signed and dated by the Proposer and submitted as proof of receipt with the submission of Proposals.

NAME OF FIRM: _____

DATE: _____

SIGNATURE: _____

Request for Qualifications

Qualifications of Historic Preservation Specialist

Instructions (one page per project)

For the Historic Preservation Specialist provide the following information for completed projects within the past five (5) years, where the individual served as the Historic Preservation Specialist for the stated project. Each project submitted should be of equal or greater scope, size, and complexity. Complete all required information and submit this Form as required by the RFQ. Failure to submit this Form or complete the Form may result in the Response being rejected as non-responsive. List no more than 5 projects: Reference form RPQ-HPS-R must be submitted for each Form RFQ-EE that is submitted.

RFQ Solicitation No.: _____ - RFQ Title: _____

Name of Proposer: _____ Name of Historic Preservation Specialist: _____

Name of Project: _____ Address of Project: _____

Name of Owner: _____ Contact Name: _____

Contact Telephone No. _____ Contact e-mail address: _____

Brief Scope of Project & how project is similar: _____

Value of Design Fees: Awarded: _____ Actual: _____ N/A

Basis for difference in value: _____

Value of Construction: (if applicable): Awarded: _____ Actual: _____ N/A

Basis for difference in value: _____

Project Completion (no. of calendar days): Projected: _____ Actual: _____ N/A

Type of Project: design-bid-build design/build CM@Risk Other (specify): _____

LEED or Green Globe Certified Project: Yes No If yes, level of Certification: _____

Was work performed as an employee of the Proposer? Yes No

By: _____

Signature of Authorized Officer

Date

Printed Name

Title

City of Miami



Daniel J. Alfonso
City Manager

To Whom it May Concern

Subject: Reference Letter for Consultant's Historic Preservation Specialist (HPS)

Name of Proposer: _____ Name of (HPS) _____

The above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references for their Historic Preservation Specialist with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: _____

Scope of work: _____

Value of project: \$ _____ Value of Design Services: _____

Delivery method: Design-Bid-Build CM@Risk Design-Build Other (_____)

Construction completed on time & within budget: Yes No

If no, did the HPS at contribute to the delay(s) or increased cost? Yes No

Quality of Design: Above expectations Average Below Expectations

Errors and Omissions: Above expectations Average Below Expectations
(Above expectations means there were fewer errors & omissions than anticipated)

Did Errors & Omissions result in increased construction cost? Yes No

Was the HPS responsive to the Owner & Contractor? Yes No

Was the HPS timely with reviews and submittals? Yes No

Did the HPS quickly resolve issues as they arose? Yes No

Comments:

Name of individual completing this form: _____ Date: _____

Signature: _____ Title: _____

Telephone: _____ E-mail: _____

Sincerely,

Jeovanny Rodriguez, P.E.
Director