

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso,
City Manager

DATE: December 8, 2016

SUBJECT: Award Recommendation for Professional Services Agreement with R.J. Heisenbottle Architects, P.A. for Professional Architectural and Engineering Services in the Restoration of the Miami Marine Stadium, Project-B30688 for the Office of Capital Improvements

FROM: Annie Perez, CPPO
Procurement Director



ENCLOSURES: Response Security List, Evaluation Committee Report to include Score Sheets, and Evaluation Committee Appointment Memo

Recommendation

Based on the below findings, the Procurement Department ("Procurement") hereby recommends approval to award Request for Qualifications ("RFQ") Professional Services Agreement No.15-14-018, to R.J. Heisenbottle Architects, P.A. ("Heisenbottle") for Professional Architectural and Engineering Services in the Restoration of the Miami Marine Stadium, Project-B30688 ("Project"), for the Office of Capital Improvements ("OCI").

Background

On December 15, 2015, the City of Miami ("the City"), through Procurement, issued a solicitation for the Project under full and open competition. On February 17, 2016, the Office of the City Clerk received three (3) proposals in response to the solicitation. Accordingly, on April 28, 2016, the Evaluation Committee ("Committee") met and completed the evaluation and ranking of the three (3) responsive and responsible proposals following the stipulated guidelines in the solicitation. The proposals were evaluated in accordance with the six (6) technical criteria, and ranked by total awarded points (see enclosed Evaluation Committee Report).

Upon the review, and subsequent approval, of the Evaluation Committee's Report by the City Manager, negotiations were initiated with Heisenbottle, the highest ranked firm. For several months, the City's negotiation team, comprised of OCI and Procurement staff, held good faith negotiations with Heisenbottle principals which addressed:

1. Coordination of highly specialized professional consulting services necessary for the Project,
2. Established, and capped fair market professional consultant hourly rates, multiplier and fee schedule,
3. A Project phasing solution which supports an implemental and fiscally sound agreement, in the best interest of the City and its residents, and;
4. Legally sufficient and binding agreement terms and conditions, with the assistance and support of the City Attorney's Office.

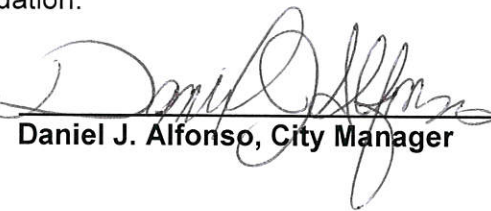
Successful negotiations were accomplished, and an agreement was mutually reached on December 2, 2016. As a result, Procurement hereby recommends award of a Professional Services Agreement

PR17023

Daniel J. Alfonso, City Manager

Award Recommendation for Professional Services Agreement with R.J. Heisenbottle Architects, P.A.

with R.J. Heisenbottle Architects, P.A. for Professional Architectural and Engineering Services in the Restoration of the Miami Marine Stadium Project. Your signature below will indicate approval of this recommendation.

Approved: 
Daniel J. Alfonso, City Manager

Date: 12-8-16

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer, City Manager's Office
- Alberto N. Parjus, Assistant City Manager, City Manager's Office
- Rafael Suarez-Rivas, Senior Assistance City Attorney, City Attorney's Office
- Jeovanny Rodriguez, P.E., Director, Office of Capital Improvements
- Hector Badia, Assistant Director, Office of Capital Improvements
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director, Procurement Department
- Sandra J. Vega, AIA, Senior Project Manager, Office of Capital Improvements
- Maria Carballeira, CPPB, Procurement Administrator, Procurement Department
- Anthony Rolle, J.D., M.Acct, CPPB, Procurement Contracting Manager,
Procurement Department

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

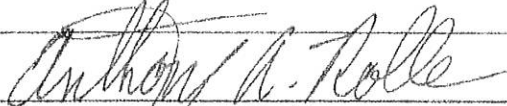
BID ITEM: Marine Stadium Restoration project B-30688

BID NUMBER: RFQ No.: 14-15-018

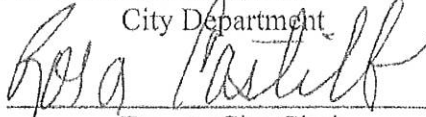
DATE BID OPENED: February 17, 2016 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
RJ Heisenbottle Architects	See attached	See attached
GM Gurri Matute	See attached	See attached
MCHARRYASSOCIATES	See attached	See attached

Offers from the vendors listed herein are the only offers received timely as of the closing time. All other offers submitted in violation of the rules are hereby rejected as invalid.



 Person Receiving Bid(s)
 On: 2/17/16
 Today's Date

Received (3) bid(s) on behalf: Procurement
 City Department
 PREPARED BY: 
 Deputy City Clerk

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: March 16, 2016 **FILE:**

SUBJECT: RFQ 14-15-018
A&E Services for Miami Marine Stadium
Restoration Project - B-30688
Evaluation Committee Appointments

FROM: Annie Perez, CPPO *AP*
Director of Procurement

REFERENCES: RFQ No. 14-15-018

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-018 on December 15, 2015, for Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration Project - B-30688 for the Capital Improvements and Transportation Program ("CITP"). Procurement received three (3) responses to the RFQ on the closing date, February 17, 2016.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

City of Miami Staff

1. Megan Cross Schmitt, Preservation Officer, Planning and Zoning Department, City of Miami (COM)
2. Peter Iglesias, Director, Building Department, COM

External Committee Members

1. Maria Pineda, Assistant Director, Public Works and Engineering Department, City of Homestead
2. Manny Gonzalez, Executive Director, Coconut Grove Business Improvement District
3. Julia Sanchez, Structural Engineer, Department of Transportation and Public Works, Miami-Dade County (MDC)

Alternate Members

1. Giraldo Marquez, Chief Design Manager, CITP, COM
2. Robert Weinreb, Project Manager, CITP, COM
3. Lisa D'Andrea, LEED AP, Construction Projects Manager, Department of Cultural Affairs, MDC
4. Sandra Vega, Project Manager, CITP, COM

APPROVED: *Daniel J. Alfonso*
Daniel J. Alfonso, City Manager


3-16-16
Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: April 29, 2016 **FILE:**

FROM: Annie Perez, CPPO 
Director of Procurement

SUBJECT: Report of Evaluation
Committee for RFQ No.: 14-15-018
Architectural and Engineering (A&E)
Services for Miami Marine Stadium
Restoration for Capital Improvements and
Transportation Program (CITP)

ENCLOSURES: Response Security List,
Evaluation Committee Ranking Forms,
Evaluation Committee Appointment Memo

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-018 on December 15, 2015, for the provision of Architectural and Engineering (A&E) Consultant Services for the Miami Marine Stadium Restoration Project ("Project") for the Capital Improvements and Transportation Program ("CITP"). Procurement received three (3) responses to the RFQ on the closing date, January 21, 2016.

All proposals were deemed responsive, having met the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. On April 28, 2016, the Evaluation Committee ("Committee") met and completed the evaluation of the three (3) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated in accordance with the six (6) evaluation criteria listed below:

Evaluation Criteria

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	30
2. Proposer's Team Experience	30
3. Experience of Historic Preservation Specialist(s)	10
4. Experience of Project Architect	10
5. Design Philosophy and Process	10
6. Technical Approach	10

Proposers who met the Community Business Enterprise ("CBE") participation requirements were granted five (5) Bonus Points, in accordance with City Procurement Code 18-87, as amended.

The final scores are as follows:

<u>Proposing Firms</u>	<u>Awarded Points</u> (Maximum 525 Point)
1. R.J. Heisenbottle Architects, P.A.	522
2. Gurri Matute, P.A.	461
3. M.C. Harry and Associates, Inc.	419

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

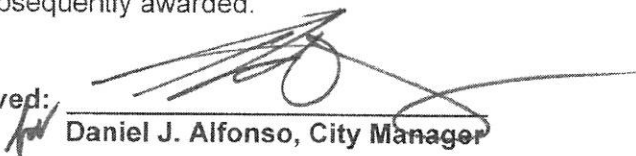
The highest ranked firm, R.J. Heisenbottle Architects, P.A. (Heisenbottle) received a total of 522 points out of a maximum total of 525 points. The Committee determined that Heisenbottle has assembled a team of design professionals uniquely qualified to comprehensively perform the required A&E services needed for planning, designing, and managing the construction of the specialty design work required to restore the Miami Marine Stadium to its original condition, for public use.

The Committee discussed the structure of Heisenbottle's proposed team, highlighting their expertise in design and historical restoration services, specifically on notable structures in and around South Florida, such as the Olympia Theater (*formally known as the Gusman Center*), Vizcaya Museum & Gardens and the Trinity Episcopal Cathedral. In addition, Heisenbottle's team includes the architect responsible for the original design of the Miami Marine Stadium when the structure was built in 1963. The Committee members unanimously agreed that Heisenbottle's team has the most historical restoration experience and presented a proposal specifically suited to meet the unique needs of this iconic Project.

Recommendation

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked firm, R.J. Heisenbottle Architects, P.A. for the provision of Architectural and Engineering Services for the Miami Marine Stadium Restoration. Should negotiations fail, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved:



Daniel J. Alfonso, City Manager

Date:

5/4/16

cc: Fernando Casamayor, Assistant City Manager, Chief Financial Officer, City Manager's Office
Alberto Parjus, Assistant City Manager, City Manager's Office
Pablo J. Velez, Assistant City Attorney
Jeovanny Rodriguez, P.E., Director, Capital Improvements and Transportation Program
Dr. Lydia Osborne, CPPO, Assistant Director, Procurement Department
Maria Carballeira, CPPB, Procurement Administrator, Procurement Department
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement Department
Evaluation Committee Members

PR16150



City of Miami
 Capital Improvements and Transportation Program
 Evaluation Committee Final Ranking Form
 4/28/2016 at 1:30 p.m.
 Composite

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Committee Member	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.
Sandra Vega Project Manager City of Miami - Capital Improvements and Transportation Program	105	93	86
Megan Cross Schmitt Preservation Officer City of Miami - Planning and Zoning Department	103	91	88
Maria Pineda Assistant Director City of Homestead - Public Works and Engineering Department	105	84	74
Manny Gonzalez Executive Director Coconut Grove Business Improvement District	105	90	80
Julia Sanchez Structural Engineer Miami-Dade County - Department of Transportation and Public Works	104	103	91
Total Score:		461	419
Ranking:		2	3

Committee Chair: Anthony Rolle, Procurement Contracting Manager

Signature: *Anthony H. Rolle*

Verifier: Maria Carballeira, Procurement Administrator

Signature: *Maria Carballeira* 4/28/16



City of Miami
Capital Improvements Program
Evaluation Committee Form
4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	28	27	
Proposer's Team Experience	30	30	28	28	
Experience of Historic Preservation Specialist(s)	10	10	10	10	
Experience of Project Architect	10	10	8	7	
Design Philosophy & Process	10	10	7	7	
Technical Approach	10	10	7	7	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5		
Final Score		105	93	86	



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	28	28	
Proposer's Team Experience	30	30	28	29	
Experience of Historic Preservation Specialist(s)	10	10	8	8	
Experience of Project Architect	10	9	8	8	
Design Philosophy & Process	10	9	7	8	
Technical Approach	10	10	7	7	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5		
Final Score		103	91	88	



City of Miami
Capital Improvements Program
Evaluation Committee Form
4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	25	24	
Proposer's Team Experience	30	30	25	22	
Experience of Historic Preservation Specialist(s)	10	10	8	7	
Experience of Project Architect	10	10	7	8	
Design Philosophy & Process	10	10	6	6	
Technical Approach	10	10	8	7	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5		
Final Score		105	84	74	



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	25	30	
Proposer's Team Experience	30	30	25	25	
Experience of Historic Preservation Specialist(s)	10	10	10	5	
Experience of Project Architect	10	10	10	10	
Design Philosophy & Process	10	10	10	5	
Technical Approach	10	10	5	5	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5		
Final Score		105	90	80	



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688 RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	29	28	
Proposer's Team Experience	30	30	30	28	
Experience of Historic Preservation Specialist(s)	10	10	10	8	
Experience of Project Architect	10	10	9	9	
Design Philosophy & Process	10	10	10	10	
Technical Approach	10	9	10	8	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5		
Final Score		104	103	91	