


**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** April 29, 2016    **FILE:**

**FROM:** Annie Perez, CPPO   
Director of Procurement

**SUBJECT:** Report of Evaluation  
Committee for RFQ No.: 14-15-018  
Architectural and Engineering (A&E)  
Services for Miami Marine Stadium  
Restoration for Capital Improvements and  
Transportation Program (CITP)

**ENCLOSURES:** Response Security List,  
Evaluation Committee Ranking Forms,  
Evaluation Committee Appointment Memo

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The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-018 on December 15, 2015, for the provision of Architectural and Engineering (A&E) Consultant Services for the Miami Marine Stadium Restoration Project ("Project") for the Capital Improvements and Transportation Program ("CITP"). Procurement received three (3) responses to the RFQ on the closing date, January 21, 2016.

All proposals were deemed responsive, having met the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. On April 28, 2016, the Evaluation Committee ("Committee") met and completed the evaluation of the three (3) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated in accordance with the six (6) evaluation criteria listed below:

Evaluation Criteria

Maximum Points  
(Per Committee Member)

1. Proposer's Experience and Qualifications	30
2. Proposer's Team Experience	30
3. Experience of Historic Preservation Specialist(s)	10
4. Experience of Project Architect	10
5. Design Philosophy and Process	10
6. Technical Approach	10

Proposers who met the Community Business Enterprise ("CBE") participation requirements were granted five (5) Bonus Points, in accordance with City Procurement Code 18-87, as amended.

The final scores are as follows:

<u>Proposing Firms</u>	<u>Awarded Points</u> (Maximum 525 Point)
1. R.J. Heisenbottle Architects, P.A.	522
2. Gurri Matute, P.A.	461
3. M.C. Harry and Associates, Inc.	419

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

### Consensus Statement

The highest ranked firm, R.J. Heisenbottle Architects, P.A. (Heisenbottle) received a total of 522 points out of a maximum total of 525 points. The Committee determined that Heisenbottle has assembled a team of design professionals uniquely qualified to comprehensively perform the required A&E services needed for planning, designing, and managing the construction of the specialty design work required to restore the Miami Marine Stadium to its original condition, for public use.

The Committee discussed the structure of Heisenbottle's proposed team, highlighting their expertise in design and historical restoration services, specifically on notable structures in and around South Florida, such as the Olympia Theater (*formally known as the Gusman Center*), Vizcaya Museum & Gardens and the Trinity Episcopal Cathedral. In addition, Heisenbottle's team includes the architect responsible for the original design of the Miami Marine Stadium when the structure was built in 1963. The Committee members unanimously agreed that Heisenbottle's team has the most historical restoration experience and presented a proposal specifically suited to meet the unique needs of this iconic Project.

### Recommendation

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked firm, R.J. Heisenbottle Architects, P.A. for the provision of Architectural and Engineering Services for the Miami Marine Stadium Restoration. Should negotiations fail, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved:   
Daniel J. Alfonso, City Manager

Date: 5/14/16

cc: Fernando Casamayor, Assistant City Manager, Chief Financial Officer, City Manager's Office  
Alberto Parjus, Assistant City Manager, City Manager's Office  
Pablo J. Velez, Assistant City Attorney  
Jeovanny Rodriguez, P.E., Director, Capital Improvements and Transportation Program  
Dr. Lydia Osborne, CPPO, Assistant Director, Procurement Department  
Maria Carballeira, CPPB, Procurement Administrator, Procurement Department  
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement Department  
Evaluation Committee Members

PR16150





City of Miami  
 Capital Improvements and Transportation Program  
 Evaluation Committee Final Ranking Form  
 4/28/2016 at 1:30 p.m.  
 Composite

Project Title: **Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688**

RFQ No.: **14-15-018**

Committee Member	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.
Sandra Vega Project Manager City of Miami - Capital Improvements and Transportation Program	105	93	86
Megan Cross Schmitt Preservation Officer City of Miami - Planning and Zoning Department	103	91	88
Maria Pineda Assistant Director City of Homestead - Public Works and Engineering Department	105	84	74
Manny Gonzalez Executive Director Coconut Grove Business Improvement District	105	90	80
Julia Sanchez Structural Engineer Miami-Dade County - Department of Transportation and Public Works	104	103	91
Total Score:	522	461	419
Ranking:	1	2	3

Committee Chair: Anthony Rolle, Procurement Contracting Manager

Verifier: Maria Carballeira, Procurement Administrator

Signature: \_\_\_\_\_

*Anthony H. Rolle*

Signature: \_\_\_\_\_

*Maria Carballeira* 4/28/16



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 4/28/2016 at 1:30 p.m.

Project Title: **Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688**

RFQ No.: **14-15-018**

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	28	27	
Proposer's Team Experience	30	30	28	28	
Experience of Historic Preservation Specialist(s)	10	10	10	10	
Experience of Project Architect	10	10	8	7	
Design Philosophy & Process	10	10	7	7	
Technical Approach	10	10	7	7	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		5	5		
<b>Final Score</b>		105	93	86	



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688

RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	28	28	
Proposer's Team Experience	30	30	28	29	
Experience of Historic Preservation Specialist(s)	10	10	8	8	
Experience of Project Architect	10	9	8	8	
Design Philosophy & Process	10	9	7	8	
Technical Approach	10	10	7	7	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		5	5		
<b>Final Score</b>		103	91	88	



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 4/28/2016 at 1:30 p.m.

Project Title: Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688

RFQ No.: 14-15-018

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	25	24	
Proposer's Team Experience	30	30	25	22	
Experience of Historic Preservation Specialist(s)	10	10	8	7	
Experience of Project Architect	10	10	7	8	
Design Philosophy & Process	10	10	6	6	
Technical Approach	10	10	8	7	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		5	5		
<b>Final Score</b>		105	84	74	



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 4/28/2016 at 1:30 p.m.

Project Title: **Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration - B-30688**

RFQ No.: **14-15-018**

Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	25	30	
Proposer's Team Experience	30	30	25	25	
Experience of Historic Preservation Specialist(s)	10	10	10	5	
Experience of Project Architect	10	10	10	10	
Design Philosophy & Process	10	10	10	5	
Technical Approach	10	10	5	5	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		5	5		
<b>Final Score</b>		105	90	80	

Manny Gonzalez, Executive Director, Coconut Grove Business Improvement District





City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 4/28/2016 at 1:30 p.m.

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Evaluation Criteria	Maximum Points	R.J. HEISENBOTTLE ARCHITECTS, P.A.	GURRI MATUTE, P.A.	M.C. HARRY AND ASSOCIATES, INC.	Comments
Proposer's Experience and Qualifications	30	30	29	28	
Proposer's Team Experience	30	30	30	28	
Experience of Historic Preservation Specialist(s)	10	10	10	8	
Experience of Project Architect	10	10	9	9	
Design Philosophy & Process	10	10	10	10	
Technical Approach	10	9	10	8	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		5	5		
<b>Final Score</b>		104	103	91	

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** March 16, 2016      **FILE:**

**SUBJECT:** RFQ 14-15-018  
A&E Services for Miami Marine Stadium  
Restoration Project - B-30688  
Evaluation Committee Appointments

**FROM:** Annie Perez, CPPO   
Director of Procurement

**REFERENCES:** RFQ No. 14-15-018

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-018 on December 15, 2015, for Architectural and Engineering (A&E) Services for Miami Marine Stadium Restoration Project - B-30688 for the Capital Improvements and Transportation Program ("CITP"). Procurement received three (3) responses to the RFQ on the closing date, February 17, 2016.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

**City of Miami Staff**

1. Megan Cross Schmitt, Preservation Officer, Planning and Zoning Department, City of Miami (COM)
2. Peter Iglesias, Director, Building Department, COM

**External Committee Members**

1. Maria Pineda, Assistant Director, Public Works and Engineering Department, City of Homestead
2. Manny Gonzalez, Executive Director, Coconut Grove Business Improvement District
3. Julia Sanchez, Structural Engineer, Department of Transportation and Public Works, Miami-Dade County (MDC)

**Alternate Members**

1. Giraldo Marquez, Chief Design Manager, CITP, COM
2. Robert Weinreb, Project Manager, CITP, COM
3. Lisa D'Andrea, LEED AP, Construction Projects Manager, Department of Cultural Affairs, MDC
4. Sandra Vega, Project Manager, CITP, COM

**APPROVED:**   
Daniel J. Alfonso, City Manager

3-16-16  
Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer  
Pablo R. Velez, Assistant City Attorney  
Jeovanny Rodriguez, PE, Director, CITP  
Lydia Osborne, CPPO, Assistant Director, Procurement  
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement