

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Daniel J. Alfonso
City Manager

DATE: February 2, 2017

SUBJECT: Award Recommendation for Professional Services Agreement with Leo A. Daly Company for Professional Architectural and Engineering Services for the Shenandoah Park and New Swimming Pool Facility, Project B-40563 for the Office of Capital Improvements

FROM: Annie Perez, CPPO
Procurement Director



ENCLOSURES: Response Security List, Evaluation Committee Report to include Score Sheets, and Evaluation Committee Appointment Memo

Recommendation

Based on the below findings, the Department of Procurement ("Procurement") hereby recommends approval to award Request for Qualifications ("RFQ") Professional Services Agreement No. 14-15-037 to Leo A. Daly Company ("Leo Daly") for Professional Architectural and Engineering Services for the Shenandoah Park and New Swimming Pool Facility, Project B-40563 ("Project"), for the Office of Capital Improvements ("OCI").

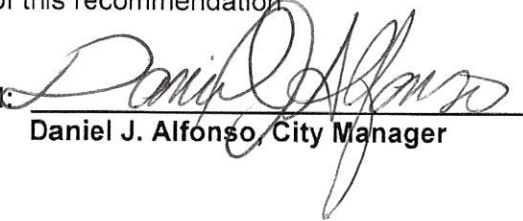
Background

On, December 30, 2015, the City of Miami ("the City"), through Procurement, issued a solicitation for the Project under full and open competition. On February 24, 2016, the Office of the City Clerk received seven (7) proposals in response to the solicitation. All proposals were deemed responsive, having met the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. Accordingly, on June 24, 2016, the Evaluation Committee ("Committee") met and completed the evaluation and ranking of the seven (7) responsive and responsible proposals following the stipulated guidelines in the solicitation. The proposals were evaluated in accordance with the five (5) technical criteria, and ranked by total awarded points (see enclosed Evaluation Committee Report).

Upon the review and subsequent approval of the Evaluation Committee's Report by the City Manager, negotiations were initiated with Leo Daly, the highest ranked firm. For several months, the City's negotiation team, comprised of OCI and Procurement staff, held good faith negotiations with Leo Daly principals which addressed:

1. Coordination of the various professional consulting services necessary for the Project;
2. Established and capped fair market professional consultant hourly rates, multiplier and fee schedule;
3. A Project tasking solution which supports an implemental and fiscally sound agreement, in the best interest of the City and its residents, and;
4. Legally sufficient and binding agreement terms and conditions, with the assistance and support of the City Attorney's Office.

Successful negotiations were accomplished, and an agreement was mutually reached on November 23, 2016. As a result, Procurement hereby recommends award of a Professional Services Agreement with Leo Daly, in an amount not to exceed \$683,396.56 for the Project. Your signature below will indicate approval of this recommendation

Approved: 
Daniel J. Alfonso, City Manager

Date: 2.6.17

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer, City Manager's Office
- Alberto N. Parjus, Assistant City Manager, City Manager's Office
- Rafael Suarez-Rivas, Senior Assistance City Attorney, City Attorney's Office
- Jeovanny Rodriguez, P.E., Director, Office of Capital Improvements
- Hector Badia, Assistant Director, Office of Capital Improvements
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director, Department of Procurement
- Sandra J. Vega, AIA, Senior Project Manager, Office of Capital Improvements
- Maria Carballeira, CPPB, Procurement Administrator, Department of Procurement
- Anthony Rolle, J.D., M.Acct, CPPB, Procurement Contracting Manager, Department of Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: A&E Services for Shenandoah Park and New Swimming Pool Facility

BID NUMBER: RFQ 14-15-037

DATE BID OPENED: February 24, 2016 TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Leo A Daly	See attached	See attached
Wolfberg Alvarez & Partners	See attached	See attached
Ferguson Glasgow Schuster Soto, Inc.	See attached	See attached
Strantec Architecture, Inc	See attached	See attached
AECOM	See attached	See attached
Chisholm	See attached	See attached
Bruno Ramos / BEA Architects	See attached	See attached

Attention from the vendor: I am here to see the only other
 person who has the right to see the bid and see all
 other offers related to this to his selection. If any
 one has any questions to ask

Anthony A. Rolle
Person Receiving Bid(s)

Received (7) bid(s) on behalf: Procurement
City Department

On: 2/24/2016
Today's Date

PREPARED BY: *Rosa Castell*
Deputy City Clerk

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: June 29, 2016 FILE:

FROM: Annie Perez, CPPO
Director of Procurement

SUBJECT: Report of Evaluation
Committee for RFQ No.: 14-15-037
Architectural and Engineering
Services for Shenandoah Park and New
Swimming Pool Facility for Capital
Improvements and
Transportation Program

ENCLOSURES: Response Security List,
Evaluation Committee Ranking Forms,
Evaluation Committee Appointment Memo

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-037 on December 30, 2015, for the provision of Architectural and Engineering ("A&E") Consultant Services for Shenandoah Park and New Swimming Pool Facility ("Project") for the Capital Improvements and Transportation Program ("CITP"). Procurement received seven (7) responses to the RFQ on the closing date, February 24, 2016.

All proposals were deemed responsive, having met the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. On June 24, 2016, the Evaluation Committee ("Committee") met and completed the evaluation of the seven (7) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated in accordance with the five (5) evaluation criteria listed below:

Evaluation Criteria

	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Architect	10
4. Design Philosophy and Process	10
5. Technical Approach	10

Proposers who met the Community Business Enterprise ("CBE") participation requirements were granted five (5) Bonus Points, in accordance with City Procurement Code 18-87, as amended.

The final scores are as follows:

Proposing Firms

Awarded Points
(Maximum 525 Point)

1. Leo A. Daly Company	464
2. Stantec Architecture, Inc.	447
3. Wolfberg Alvarez and Partners, Inc.	439
4. AECOM Technical Services, Inc.	432
5. Ferguson Glasgow Shuster Soto, Inc.	421
6. BEA Architects, Inc.	416
7. R.E. Chisholm Architects, Inc.	394

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

The highest ranked firm, Leo A. Daley Company ("Leo Daly") received a total of 464 points out of a maximum total of 525 points. The Committee determined that Leo Daly has assembled a team of design professionals well qualified to comprehensively perform the required A&E services needed for planning, designing, and managing the construction and re-construction, respectively, of the new swimming pool facility and newly master-planned park.

The Committee discussed the structure of Leo Daly's proposed team, highlighting their experience with parks and large scale public pool facilities. The Committee specifically referenced Leo Daly's Design Philosophy, which discussed both the park master-plan and the new pool components of the Project. In addition, Leo Daly's team includes a well-known and experienced landscape architect, as well as a construction cost estimator, an important component that the Committee feels will prove crucial in maintaining costs within the established budget for the Project.

Recommendation

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked firm, Leo A. Daley Company, for the provision of Architectural and Engineering Services for the Shenandoah Park and New Swimming Pool Facility. Should negotiations fail, the Committee hereby requests that negotiations commence with the second, third and remaining ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and awarded.

Approved: 
 Daniel J. Alfonso, City Manager

Date: 7-14-16

- c: Fernando Casamayor, Assistant City Manager, Chief Financial Officer, City Manager's Office
- Alberto Parjus, Assistant City Manager, City Manager's Office
- Pablo J. Velez, Assistant City Attorney
- Jeovanny Rodriguez, P.E., Director, CITP
- Dr. Lydia Osborne, CPPPO, Assistant Director, Procurement
- Maria Carballeira, CPPB, Procurement Administrator, Procurement
- Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement



City of Miami
Procurement Department
Evaluation Committee Final Ranking Form
6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Shenandoah Park and New Swimming Pool Facility - P-40563

RFQ No.: 14-15-037

Committee Member	Leo A. Daly	Wolffberg Alvarez & Partners	Ferguson Glasgow Schuster Soto, Inc.	Stantec Architecture, Inc.	AECOM Technical Services, Inc.	BEA Architects, Inc.	R.E. Chisholm Architects, Inc.
Daniel Lopez Aquatic Program Planner City of Miami - Parks and Recreation Department	89	83	91	90	80	87	75
Jose Calceira Project Manager City of Miami - Capital Improvements and Transportation Program	90	82	74	76	80	61	71
Maria Pineda Assistant Director City of Homestead - Public Works and Engineering Department	96	90	89	96	92	90	84
Nixon Lebrun City Planner City of North Miami - Community Planning and Development Department	101	95	94	95	103	95	92
Lisa D'Andrea Construction Projects Manager Miami-Dade County - Department of Cultural Affairs	88	89	73	90	77	83	72
Total Score:	464	439	421	447	432	416	394
Ranking:	1	3	5	2	4	6	7

Committee Chair: Anthony Rolley, Procurement Contracting Manager

Signature: 

Verifier: Sade Chaney, Senior Procurement Contracting Officer

Signature: 



City of Miami
 Procurement Department
 Evaluation Committee Form
 6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Sheandoah Park and New Swimming Pool Facility - B-40563

RFQ No.: 14-15-037

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolberg Alvarez & Partners	Ferguson Glasgow Schuster Sofo, Inc.	Stantec Architecture, Inc.	AECOM Technical Services, Inc.	BEA Architects, Inc.	R.E. Chisholm Architects, Inc.	Comments
Proposer's Experience and Qualifications	35	30	25	26	28	28	20	20	
Proposer's Team Experience	35	50	30	25	25	25	20	25	
Experience of Project Architect	10	9	6	7	8	6	6	6	
Design Philosophy & Process	10	8	7	8	7	3	5	7	
Technical Approach	10	8	9	6	8	8	5	8	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	0	0	5	5	5	
Final Score		90	82	74	76	80	61	71	

Committee Member: Jose Caldeira, Project Manager, City of Miami - Capital Improvements and Transportation Program



City of Miami
Procurement Department
Evaluation Committee Form
6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Shenandoah Park and New Swimming Pool Facility - B-40563

RFQ No.: 14-15-037

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolffberg Alvarez & Partners	Ferguson Glasgow Schuster Solo, Inc.	Stantec Architecture, Inc.	ALCOM Technical Services, Inc.	BEA Architects, Inc.	T. E. Chisholm Architects, Inc.	Comments
Proposer's Experience and Qualifications	35	33	31	32	33	34	31	31	
Proposer's Team Experience	35	33	32	33	33	34	31	31	
Experience of Project Architect	10	10	10	10	10	10	10	9	
Design Philosophy & Process	10	10	8	9	9	10	9	8	
Technical Approach	10	10	9	10	10	10	9	8	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	0	0	5	5	5	
Final Score		101	95	94	95	103	95	92	

Committee Member: Nixon Lebrun, City Planner, City of North Miami - Community Planning and Development Department



City of Miami
 Procurement Department
 Evaluation Committee Form
 6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Sheandoan Park and New Swimming Pool Facility - B-40563

RFQ No.: 14-15-037

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfgang Alvarez & Partners	Ferguson Glasgow Schuster Soto, Inc.	Stantec Architecture, Inc.	AECOM Technical Services, Inc.	BCA Architects, Inc.	R.E. Chisholm Architects, Inc.	Comments
Proposer's Experience and Qualifications	35	28	28	22	34	20	25	18	
Proposer's Team Experience	35	31	31	31	31	31	30	30	
Experience of Project Architect	10	8	8	7	9	8	8	8	
Design Philosophy & Process	10	8	8	7	8	7	7	5	
Technical Approach	10	8	9	6	8	6	8	6	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	0	0	5	5	5	
Final Score		80	89	73	90	77	83	72	

Committee Member: Lisa D'Andrea, Construction Projects Manager, Miami-Dade County - Department of Cultural Affairs



City of Miami
 Procurement Department
 Evaluation Committee Form
 6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Shennadoah Park and New Swimming Pool Facility - B-40563

RFQ No.: 14-15-037

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfberg Alvarez & Partners	Ferguson Glasgow Schuster Soto, Inc.	Stantec Architecture, Inc.	ALCOM Technical Services, Inc.	BEA Architects, Inc.	R.E. Chisholm Architects, Inc.	Comments
Proposer's Experience and Qualifications	35	34	32	32	35	32	33	31	
Proposer's Team Experience	35	33	31	33	34	32	32	30	
Experience of Project Architect	10	7	7	8	9	7	7	6	
Design Philosophy & Process	10	9	7	8	8	8	6	6	
Technical Approach	10	8	8	8	10	8	7	6	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	0	0	5	5	5	
Final Score		96	90	89	96	92	90	84	

Committee Member: Marina Pineda, Assistant Director, City of Homestead - Public Works and Engineering Department



City of Miami
Procurement Department
Evaluation Committee Form
6/24/2016 at 10:00 a.m.

Project Title: A&E Services for Shennadoah Park and New Swimming Pool Facility - B-40563

RFO No.: 14-15-037

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfberg Alvarez & Partners	Ferguson Glasgow Schuster Soto, Inc.	Stantec Architecture, Inc.	AECOM Technical Services, Inc.	BEA Architects, Inc.	RE Chisholm Architects, Inc.	Comments
Proposer's Experience and Qualifications	35	28	27	30	32	27	27	25	
Proposer's Team Experience	35	30	28	32	30	27	29	25	
Experience of Project Architect	10	9	8	10	8	8	8	7	
Design Philosophy & Process	10	8	8	10	10	6	9	7	
Technical Approach	10	9	7	9	10	7	9	6	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	0	0	5	5	5	
Final Score		89	83	91	90	80	87	75	


Committee Member: Daniel Lopez, Aquatic Program Planner, City of Miami - Parks and Recreation Department

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: May 16, 2016 FILE:

SUBJECT: RFQ 14-15-037
A&E Services for Shenandoah Park and New
Swimming Pool Facility - B-40563
Evaluation Committee Appointments (Revised)

FROM: Annie Perez, CPPO 
Director of Procurement

REFERENCES: RFQ No. 14-15-037

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-037 on December 30, 2015, for Architectural and Engineering (A&E) Services for Shenandoah Park and New Swimming Pool Facility - B-40563 for the Capital Improvements and Transportation Program ("CITP"). Procurement received seven (7) responses to the RFQ on the closing date, February 24, 2016.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

City of Miami Staff

1. Daniel Lopez, Aquatic Program Planner, Parks and Recreation Department (Parks), City of Miami (COM)
2. Jose Caldeira, Project Manager, CITP, COM

External Committee Members

1. Maria Pineda, Assistant Director, Public Works and Engineering Department, City of Homestead
2. Nixon Lebrun, AICP, CFM, City Planner, Community Planning and Development Department, City of North Miami
3. Lisa D'Andrea, LEED AP, Construction Projects Manager, Department of Cultural Affairs, Miami-Dade County (MDC)

Alternate Members

1. Subrata Basu, Retired Assistant Director, Planning and Zoning Department, MDC
2. Sandra Vega, Project Manager, CITP, COM
3. Giraldo Marquez, Chief Design Manager, CITP, COM

APPROVED: 

Daniel J. Alfonso, City Manager


Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement