



City of Miami

ADDENDUM NO. 2

July 20, 2015

REQUEST FOR QUALIFICATIONS NO.: 14-15-028

ARCHITECTURAL AND ENGINEERING SERVICES FOR VIRRICK PARK NEW SWIMMING POOL FACILITY

PROJECT NO.: B-305853A

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Qualifications and shall become an integral part of the Proposals submitted and the Professional Services Agreement to be executed Architectural and Engineering Services for Virrick Park New Swimming Pool Facility – Request for Qualifications No.: 14-15-028 (the “Project”). Please note the contents herein and affix same to the documents you have on hand.

All attachments (if any) are available on the Capital Improvements and Transportation Program (CITP) website and are part of this Addendum.

A. Clarification:

The CITP Project Number has changed from B-30583A to B-40571 for the referenced Project.

B. Request for Information:

Q1. With reference to Section 4.1 – Section A, Technical Approach on page 17, provide a comprehensive explanation of the firm’s approach to:

- ▶ Computer aided design and drafting capabilities planning
- ▶ Computer aided design and drafting capabilities

Are the two (2) requests one and the same? If not, what are the clarifying differences?

A1. The successful Proposer shall provide Computer aided design and drafting capabilities. The successful Proposer shall abide by all applicable National Standards (e.g. layer labeling, font sizes, etc.) to prepare their construction documents.

Q2. With reference to Section 3.5, Minimum Qualification Requirements on Page 11, it states, “In addition, Respondents must have at least one staff member or team member who has been licensed and practicing as an engineer under Title XXXII, Regulation of Professions and Occupations, Florida Statutes 471 for at least three years and who will serve as Project Manager for this Project.” However, in Section 2.1, Purpose on Page 8, it states that the Respondent’s team will consist of an “A/E Project Manager.”

Does the Project Manager for this Project have to be a licensed engineer or may he/she instead be a licensed architect, as per Title XXXII, Regulation of Professions and Occupations, Florida Statutes 481?

If the Project Manager has to be an engineer then why is this listed as an A/E project when the architect cannot be a Prime firm?

- A2. The Project Manager shall be an employee of the prime Proposer who is either licensed in the State of Florida as an engineer or architect.
- Q3. Must the primary Project Manager for this job be a licensed engineer, or will the City also accept the primary Project Manager to be a licensed architect of the architectural Prime firm?
- A3. The Project Manager shall be an employee of the prime Proposer who is either licensed in the State of Florida as an engineer or architect.

C. Addition to Professional Services Agreement, General Conditions

The following clause has been added to the ARTICLE 2. General Conditions on Page 6:

2.04 COMMUNITY BUSINESS ENTERPRISE (“CBE”) PARTICIPATION REQUIREMENTS ORDINANCE 13331, codified as §18-87(p), City Code.

Prospective Firms must adhere to the following requirements:

- 1) Assign a minimum of fifteen percent (15%) of the contract value to firms currently certified by Miami-Dade County as a Community Business Enterprise (“CBE”);
- 2) Place a specific emphasis on utilizing local small businesses from within the City’s municipal boundaries (e.g. within the City limits).

For information on the City’s CBE requirements, visit the CITP website at: http://dev.miamigov.com/capitalimprovements/pages/ProcurementOpportunities/ProjectPages/CBE_forms.asp

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE PROFESSIONAL SERVICES AGREEMENT AND SHALL BE MADE A PART THEREOF.



**Annie Perez, CPPO, Director of Procurement
City of Miami Procurement Department**

This Addendum shall be signed and dated by the Proposer and submitted as proof of receipt with the submission of the Proposal.

NAME OF FIRM: _____

DATE: _____

SIGNATURE: _____