

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: December 21, 2015

FILE:

SUBJECT: Recommendation of Award for
RFQ No.:14-15-028 Architectural and
Engineering Services for Virrick Park New
Swimming Pool Facility for Capital
Improvements and Transportation Program

FROM: 
Annie Perez, CPPO
Director of Procurement

ENCLOSURES:
Response Security List, Evaluation Committee
Ranking Forms, Evaluation Committee Report

Recommendation

Based on the findings below, the Procurement Department ("Procurement") hereby recommends award of a contract to Alleguez Architecture, Inc. ("Alleguez"), pursuant to Request for Qualifications ("RFQ") 14-15-028 – Architectural and Engineering ("A&E") Services for Virrick Park New Swimming Pool Facility (Project) for the Capital Improvements and Transportation Program ("CITP").

Background

On June 29, 2015, Procurement issued a solicitation for the Project under full and open competition. Five (5) proposals were received in response to the solicitation on July, 29, 2015. Two (2) proposals were deemed non-responsive by failure to meet the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ.

As a result, on October 14, 2015, the Evaluation Committee ("Committee") met and completed the review and evaluation of the three (3) responsive and responsible proposals, following the guidelines in the solicitation. The proposals were evaluated on five (5) main evaluation criteria and ranked by total awarded points (see enclosed Evaluation Committee Report). The City Manager's approval of the Evaluation Committee Report commenced the negotiations process with the highest ranked responsive and responsible firm, Alleguez. The negotiations team was comprised of representatives from CITP and Procurement.

After successfully completing the negotiations process, an agreement was reached with Alleguez. Resultantly, Procurement hereby recommends award of the contract to Alleguez. Your signature below will indicate approval of this recommendation.

Approved: 
Daniel J. Alfonso, City Manager

Date: 12/23/15

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Anthony Rolle, Interim Procurement Contracting Manager, Procurement

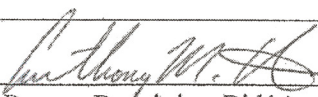
**CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST**

BID ITEM: Architectural and Engineering Services for Virrick Park New Swimming Pool Facility - B-305853A

BID NUMBER: RFQ 14-15-028

DATE BID OPENED: July 29, 2015 **TIME:** 2:00 p.m.

| <u>BIDDER</u> | <u>BID TOTAL AMOUNT</u> | <u>BID BOND (ER) CASHIER'S CHECK</u> |
|---|-------------------------|--------------------------------------|
| Leo A. Daly | N/A | N/A |
| BEA architects, Inc. | N/A | N/A |
| Alleguez Architecture, Inc. | N/A | N/A |
| Architectural and Engineering Services M.C. Harry Associates | N/A | N/A |
| Wolfberg Alvarez & Partners | N/A | N/A |
| <p>"Offers from the vendors listed herein are the only offers received hereby as of the closing date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p> | | |
| <p>"Offers from the vendors listed herein are the only offers received hereby as of the closing date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p> | | |
| <p>"Offers from the vendors listed herein are the only offers received hereby as of the closing date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p> | | |


Person Receiving Bid(s)

Received (5) bid(s) on behalf: Procurement
City Department

On: August 3, 2015
Today's Date


PREPARED BY: 
Deputy City Clerk

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: October 19, 2015 **FILE:**

THRU: Annie Perez, CPPO 
Director of Procurement

SUBJECT: Report of Evaluation
Committee for RFQ No.:14-15-028
Architectural and Engineering (A&E)
Services for Virrick Park New Swimming
Pool Facility for Capital Improvements and
Transportation Program (CITP)

FROM: Sade Chaney
Senior Procurement Contracting Officer

ENCLOSURES:
Response Security List, Evaluation
Committee Ranking Forms, Evaluation
Committee Appointment Memo

The City issued Request for Qualifications (RFQ) No. 14-15-036 to select a consultant for the provision of Architectural and Engineering (A&E) Services for Virrick Park New Swimming Pool Facility (Project) for the Capital Improvements and Transportation Program (CITP). The RFQ was issued through a sealed proposal process, under full and open competition. Five (5) proposals were received.

Two (2) proposals were deemed non-responsive by failure to meet the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. On October 14, 2015, the Evaluation Committee (Committee) met and completed the evaluation of three (3) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) main evaluation criteria listed below:

| <u>Evaluation Criteria</u> | <u>Maximum Points</u> (Per Committee Member) |
|--|---|
| 1. Proposer's Experience and Qualifications | 35 |
| 2. Proposer's Team Experience | 35 |
| 3. Experience of Project Landscape Architect | 10 |
| 4. Design Philosophy and Process | 10 |
| 5. Technical Approach | 10 |

The final scores are as follows:

| <u>Consultant Firms</u> | <u>Awarded Points</u> (Maximum 300 Points) |
|--|---|
| 1. Alleguez Architecture, Inc. | 277 |
| 2. Wolfberg Alvarez and Partners, Inc. | 268 |
| 3. Leo A. Daly Company | 262 |

Consensus Statement

The highest ranked firm, Alleguez Architecture, Inc. (Alleguez) received a total of 277 points out of a maximum total of 300 points. The Committee determined that Alleguez has a team of professionals

uniquely qualified to comprehensively perform the required A&E services needed for planning, design, and construction management efforts on the Project.

The Committee discussed the structure of Alleguez' team, highlighting the team's expertise in design services. Although Alleguez' proposal included referenced projects in support of the firm's experience in recreational and educational facility design, the team's collective expertise, including experience in aquatics engineering and design, presented a proposal suited to meet the unique needs of the Project.

Alleguez has a reputation and verifiable track record of accomplishments essential to the success of the Project. It is also notable that Alleguez is currently a consultant within the City's Miscellaneous Architectural Services contract. The Committee concurred that the firm is appropriately staffed with professionals possessing the relevant experience and technical capabilities required to perform well.

Recommendation

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked firm, Alleguez Architecture, Inc. Should negotiations fail, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement for A&E Services is successfully negotiated and subsequently awarded for the Project.

Approved: 
Daniel J. Alfonso, City Manager

Date: 10-22-15

cc: Lydia Osborne, CPPO, Assistant Director, Procurement
Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Pablo J. Velez, Assistant City Attorney
Anthony Rolle, Procurement Contracting Manager, Procurement
Committee Members



City of Miami
Capital Improvements Program
Evaluation Committee Final Ranking Form
10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A RFQ No.: 14-15-028

| Committee Member | Leo A. Daly | Wolfberg Alvarez & Partners | Alleguez Architecture |
|---|-------------|-----------------------------|-----------------------|
| Andre Bryan Electrical Engineer City of Miami - Capital Improvements and Transportation Program | 100 | 96 | 96 |
| Tyrone Browne Project Manager Miami-Dade County Aviation Department | 81 | 86 | 94 |
| Franklin Stirrup Engineer IV Miami-Dade County Aviation Department | 81 | 86 | 87 |
| Total Score: | 262 | 268 | 277 |
| Ranking: | 3 | 2 | 1 |

Committee Chair: Sade Chaney, Senior Procurement Contracting Officer

Signature: _____





City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

RFQ No.: 14-15-028

| Evaluation Criteria | Maximum Points | Leo A. Daly | Wolfberg Alvarez & Partners | Alleguez Architecture | Comments |
|--|----------------|-------------|-----------------------------|-----------------------|----------|
| Proposer's Experience and Qualifications | 35 | 25 | 28 | 31 | |
| Proposer's Team Experience | 35 | 31 | 31 | 31 | |
| Experience of Project Landscape Architect | 10 | 9 | 8 | 7 | |
| Design Philosophy & Process | 10 | 8 | 7 | 9 | |
| Technical Approach | 10 | 8 | 7 | 9 | |
| Bonus Points: 15% CBE Participation within City of Miami Boundaries | | 0 | 5 | 0 | |
| Final Score | | 81 | 86 | 87 | |

Committee Member: E. W. FRANKLIN STIRNEY III

Signature: E. W. Franklin Stirney III



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

RFQ No.: 14-15-028

| Evaluation Criteria | Maximum Points | Leo A. Daly | Wolfberg Alvarez & Partners | Alleguez Architecture | Comments |
|--|----------------|-------------|-----------------------------|-----------------------|----------|
| Proposer's Experience and Qualifications | 35 | 30 | 32 | 34 | |
| Proposer's Team Experience | 35 | 30 | 30 | 34 | |
| Experience of Project Landscape Architect | 10 | 7 | 7 | 10 | |
| Design Philosophy & Process | 10 | 7 | 6 | 9 | |
| Technical Approach | 10 | 7 | 6 | 7 | |
| Bonus Points: 15% CBE Participation within City of Miami Boundaries | | 0 | 5 | 0 | |
| Final Score | | 81 | 86 | 94 | |

Committee Member: TYRONE D. BRONNE

Signature: Ty D. B.



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

RFQ No.: 14-15-028

| Evaluation Criteria | Maximum Points | Leo A. Daly | Wolfberg Alvarez & Partners | Alleguez Architecture | Comments |
|--|----------------|-------------|-----------------------------|-----------------------|--|
| Proposer's Experience and Qualifications | 35 | 35 | 35 | 35 | Alleguez Arch: Utilizing Carthy Arch's experience in pool projects to qualify Wolfberg Alvarez: No resume outlining Adrian Rajkumar's (Plumbing) experience. Refer to Team Org Chart Alleguez Arch: Oliverio Sanchez resume indicates experience that does not fit project scope (pg.28) |
| Proposer's Team Experience | 35 | 35 | 30 | 34 | |
| Experience of Project Landscape Architect | 10 | 10 | 10 | 10 | |
| Design Philosophy & Process | 10 | 10 | 8 | 8 | Leo Daly: PM participation in project is high (pg 71) Wolfberg Alvarez: PM participation in project is low (pg 12) Alleguez Arch: PM participation in project is average (pg 98) |
| Technical Approach | 10 | 10 | 8 | 9 | Leo Daly: Approach suggests good delivery process (pg 28) Wolfberg Alvarez: Approach suggests good delivery process (pg 43) Alleguez Arch: Approach suggests acceptable delivery process (pg 50) |
| Bonus Points: 15% CBE Participation within City of Miami Boundaries | | 0 | 5 | 0 | |
| Final Score | | 100 | 96 | 96 | |

Committee Member: ANDRÉ BRYAN

Signature: