

**CITY OF MIAMI, FLORIDA**

**INTER-OFFICE MEMORANDUM**

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** October 19, 2015 **FILE:**

**THRU:** Annie Perez, CPPO   
Director of Procurement

**SUBJECT:** Report of Evaluation  
Committee for RFQ No.:14-15-028  
Architectural and Engineering (A&E)  
Services for Virrick Park New Swimming  
Pool Facility for Capital Improvements and  
Transportation Program (CITP)

**FROM:** Sade Chaney  
Senior Procurement Contracting Officer

**ENCLOSURES:**  
Response Security List, Evaluation  
Committee Ranking Forms, Evaluation  
Committee Appointment Memo

The City issued Request for Qualifications (RFQ) No. 14-15-036 to select a consultant for the provision of Architectural and Engineering (A&E) Services for Virrick Park New Swimming Pool Facility (Project) for the Capital Improvements and Transportation Program (CITP). The RFQ was issued through a sealed proposal process, under full and open competition. Five (5) proposals were received.

Two (2) proposals were deemed non-responsive by failure to meet the minimum submission requirements identified in Section 4.1, Submission Requirements, of the RFQ. On October 14, 2015, the Evaluation Committee (Committee) met and completed the evaluation of three (3) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) main evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Landscape Architect	10
4. Design Philosophy and Process	10
5. Technical Approach	10

The final scores are as follows:

<u>Consultant Firms</u>	<u>Awarded Points</u> (Maximum 300 Points)
1. Alleguez Architecture, Inc.	277
2. Wolfberg Alvarez and Partners, Inc.	268
3. Leo A. Daly Company	262

**Consensus Statement**

The highest ranked firm, Alleguez Architecture, Inc. (Alleguez) received a total of 277 points out of a maximum total of 300 points. The Committee determined that Alleguez has a team of professionals

uniquely qualified to comprehensively perform the required A&E services needed for planning, design, and construction management efforts on the Project.

The Committee discussed the structure of Alleguez' team, highlighting the team's expertise in design services. Although Alleguez' proposal included referenced projects in support of the firm's experience in recreational and educational facility design, the team's collective expertise, including experience in aquatics engineering and design, presented a proposal suited to meet the unique needs of the Project.

Alleguez has a reputation and verifiable track record of accomplishments essential to the success of the Project. It is also notable that Alleguez is currently a consultant within the City's Miscellaneous Architectural Services contract. The Committee concurred that the firm is appropriately staffed with professionals possessing the relevant experience and technical capabilities required to perform well.

**Recommendation**

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked firm, Alleguez Architecture, Inc. Should negotiations fail, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement for A&E Services is successfully negotiated and subsequently awarded for the Project.

Approved:   
Daniel J. Alfonso, City Manager

Date: 10-22-15

cc: Lydia Osborne, CPPO, Assistant Director, Procurement  
Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Pablo J. Velez, Assistant City Attorney  
Anthony Rolle, Procurement Contracting Manager, Procurement  
Committee Members

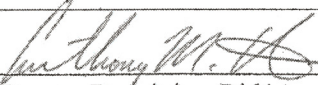
**CITY OF MIAMI OFFICE OF THE CITY CLERK**  
**BID SECURITY LIST**

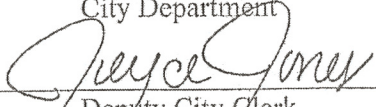
**BID ITEM:** Architectural and Engineering Services for Virrick Park New Swimming Pool Facility - B-305853A

**BID NUMBER:** RFQ 14-15-028

**DATE BID OPENED:** July 29, 2015 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Leo A. Daly	N/A	N/A
BEA architects, Inc.	N/A	N/A
Alleguez Architecture, Inc.	N/A	N/A
Architectural and Engineering Services M.C. Harry Associates	N/A	N/A
Wolfberg Alvarez & Partners	N/A	N/A
<p>"Offers from the vendors listed herein are the only offers received timely as of the closing date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p>		
<p>"Offers from the vendors listed herein are the only offers received timely as of the closing date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p>		
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 Person Receiving Bid(s)

Received (5) bid(s) on behalf of: Procurement  
 City Department  
 PREPARED BY:   
 Deputy City Clerk

On: August 3, 2015  
 Today's Date



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Final Ranking Form  
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A RFQ No.: 14-15-028

Committee Member	Leo A. Daly	Wolfberg Alvarez & Partners	Alleguez Architecture
Andre Bryan Electrical Engineer City of Miami - Capital Improvements and Transportation Program	100	96	96
Tyrone Browne Project Manager Miami-Dade County Aviation Department	81	86	94
Franklin Stirrup Engineer IV Miami-Dade County Aviation Department	81	86	87
Total Score: <b>262</b>			
Ranking: <b>3</b>			
Total Score: <b>268</b>			
Ranking: <b>2</b>			
Total Score: <b>277</b>			
Ranking: <b>1</b>			

Committee Chair Sade Chaney, Senior Procurement Contracting Officer

Signature: \_\_\_\_\_



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

RFQ No.: 14-15-028

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfberg Alvarez & Partners	Alleguez Architecture	Comments
Proposer's Experience and Qualifications	35	25	28	31	
Proposer's Team Experience	35	31	31	31	
Experience of Project Landscape Architect	10	9	8	7	
Design Philosophy & Process	10	8	7	9	
Technical Approach	10	8	7	9	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		0	5	0	
<b>Final Score</b>		<b>81</b>	<b>86</b>	<b>87</b>	

Committee Member: E. W. FRANKLIN STARR III

Signature: E. W. Franklin Starr III



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 10/14/2015 at 10:00 a.m.

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

RFQ No.: 14-15-028

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfberg Alvarez & Partners	Alleguez Architecture	Comments
Proposer's Experience and Qualifications	35	30	32	34	
Proposer's Team Experience	35	30	30	34	
Experience of Project Landscape Architect	10	7	7	10	
Design Philosophy & Process	10	7	6	9	
Technical Approach	10	7	6	7	
<b>Bonus Points: 15% CBE Participation within City of Miami Boundaries</b>		0	5	0	
<b>Final Score</b>		<b>81</b>	<b>86</b>	<b>94</b>	

Committee Member: Tyrone D. Bromie

Signature: Tyrone D. Bromie



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 10/14/2015 at 10:00 a.m.

RFQ No.: 14-15-028

Project Title: A&E Services for Virrick Park New Swimming Pool Facility - B-305853A

Evaluation Criteria	Maximum Points	Leo A. Daly	Wolfberg Alvarez & Partners	Alleguez Architecture	Comments
Proposer's Experience and Qualifications	35	35	35	35	Alleguez Arch: Utilizing Carthy Arch's experience in pool projects to qualify Wolfberg Alvarez: No resume outlining Adrian Rajkumar's (Plumbing) experience. Refer to Team Org Chart Alleguez Arch: Oliverio Sanchez resume indicates experience that does not fit project scope (pg 28)
Proposer's Team Experience	35	35	30	34	
Experience of Project Landscape Architect	10	10	10	10	
Design Philosophy & Process	10	10	8	8	Leo Daly: PM participation in project is high (pg 71) Wolfberg Alvarez: PM participation in project is low (pg 12) Alleguez Arch: PM participation in project is average (pg 98)
Technical Approach	10	10	8	9	Leo Daly: Approach suggests good delivery process (pg 28) Wolfberg Alvarez: Approach suggests good delivery process (pg 43) Alleguez Arch: Approach suggests acceptable delivery process (pg 50)
<b>Bonus Points: 15% CBE Participation within City of Miami Boundaries</b>		<b>0</b>	<b>5</b>	<b>0</b>	
<b>Final Score</b>		<b>100</b>	<b>96</b>	<b>96</b>	

Committee Member: ANDRÉ BRYAN

Signature: 


**INTER-OFFICE MEMORANDUM**

TO : Daniel J. Alfonso  
City Manager

DATE : July 29, 2015

FILE :

SUBJECT : Evaluation Committee Appointments

FROM :   
Annie Perez, CPPO  
Procurement Department

REFERENCES : RFQ 14-15-028; Architectural and  
Engineering Services for Virrick  
ENCLOSURES: Park New Swimming Pool Facility  
Evaluation Committee Appointments

On June 24, 2015, the Procurement Department, in collaboration with Capital Improvements and Transportation Program (“CITP”) issued Request for Qualifications No. 14-15-028 for Architectural and Engineering Services for Virrick Park New Swimming Pool Facility (the “RFQ”). On July 29, 2015, the Procurement Department received five responses to the RFQ.

We hereby respectfully request that the below-listed internal and external participants be approved as Evaluation Committee members. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

**City of Miami Staff**

1. André Bryan, P.E., LEED® AP, Electrical Engineer, CITP, City of Miami (COM)

**External Committee Members**

2. Tyrone Browne, Project Manager, Miami-Dade County Aviation Department
3. Franklin Stirrup, Engineer IV, Miami-Dade County Aviation Department

**Alternate Members**

4. Maria Pineda, City of Miami, Senior Project Manager | Vertical Team, CITP, COM
5. Duane Kopp, P.E., Miami-Dade County Public Works and Waste Management Department

APPROVED: \_\_\_\_\_

  
Daniel J. Alfonso, City Manager

  
Date

cc: Fernando Casamayor, Assistant City Manager  
Jeovanny Rodriguez, P.E., Director, CITP  
Marlo D. Darrington, Procurement Contracting Manager