

# City of Miami

DANIEL J. ALFONSO  
City Manager



To Whom it May Concern

Subject: Reference Letter for CEI – Civil Construction Inspector

Name of Proposer: \_\_\_\_\_ Name of Civil Construction Inspector: \_\_\_\_\_

The above referenced Consultant is submitting on a Request for Qualifications that has been issued by the City of Miami. We require that the Proposer provide written references for their Civil Construction Inspector with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: \_\_\_\_\_

Scope of work: \_\_\_\_\_

Value of project: \$ \_\_\_\_\_ Value of Services: \_\_\_\_\_

Type of Project:  Vertical  Horizontal

Description of Project: \_\_\_\_\_

Were inspections performed timely?  Yes  No

Quality of Reports:  Above expectations  Average  Below Expectations

Errors and Omissions:  Above expectations  Average  Below Expectations  
(Above expectations means there were fewer errors & omissions than anticipated)

Did Errors & Omissions result in increased construction cost?  Yes  No

Was the Civil Construction Inspector responsive to the Owner & Contractor?  Yes  No

Was the Civil Construction Inspector timely with reviews and submittals?  Yes  No

Did the Civil Construction Inspector quickly resolve issues as they arose?  Yes  No

Comments:

---

---

---

Name of individual completing this form: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Sincerely,

Jeovanny Rodriguez, P.E.  
Director, Capital Improvements and Transportation Program