

**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** November 5, 2015      **FILE:**

**SUBJECT:** Recommendation of Award for  
RFQ No.:14-15-026 Construction Engineering and  
Inspection Services for N.E. 2<sup>nd</sup> Avenue  
Reconstruction Project for Capital Improvements  
and Transportation Program

*Lydia Osborne for*  
**FROM:** Annie Perez, CPPO  
Director of Procurement

**ENCLOSURES:**  
Response Security List, Evaluation Committee  
Ranking Forms, Evaluation Committee Report

**Recommendation**

Based on the findings below, the Procurement Department ("Procurement") hereby recommends award of a contract to Metric Engineering, Inc. ("Metric"), pursuant to Request for Qualifications ("RFQ") 14-15-026 – Construction, Engineering, and Inspection ("CEI") Services for N.E. 2<sup>nd</sup> Avenue Reconstruction Project (Project) for the Capital Improvements and Transportation Program ("CITP").

**Background**

On June 15, 2015, Procurement issued a solicitation for the Project under full and open competition. Four (4) proposals were received in response to the solicitation on July, 15, 2015. Accordingly, on August 19, 2015, the Evaluation Committee ("Committee") met and completed the review and evaluation of the four (4) responsive and responsible proposals, following the guidelines in the solicitation. The proposals were evaluated on five (5) main evaluation criteria and ranked by total awarded points (see enclosed Evaluation Committee Report). The City Manager's approval of the Evaluation Committee Report commenced the negotiations process with the highest ranked responsive and responsible firm, Metric. The negotiations team was comprised of representatives from CITP and Procurement.

After successfully completing the negotiations process, an agreement was reached with Metric. As a result, Procurement hereby recommends award of a contract to Metric. Your signature below will indicate approval of this recommendation.

**Approved:**   
Daniel J. Alfonso, City Manager

**Date:** 11/9/15

cc: Lydia Osborne, PhD, CPPO, CPPB, Assistant Director, Procurement  
Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Alberto N. Parjus, Assistant City Manager  
Anthony Rolle, Interim Procurement Contracting Manager

**CITY OF MIAMI OFFICE OF THE CITY CLERK  
BID SECURITY LIST**

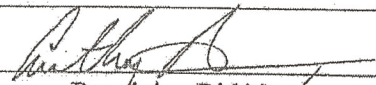
**BID ITEM:** Construction, Inspection, and Engineering (CEI) Services for N.E. 2nd Avenue Reconstruction Project - B-78508


**BID NUMBER:** RFQ 14-15-026 -

**DATE BID OPENED:** July 15, 2015 **TIME:** 3:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
New Millennium Engineering, Inc.	N/A	N/A
A&P Consulting Transportation Engineers, Corp	N/A	N/A
Metric Engineering	N/A	N/A
R.J.Behar & Company, Inc.	N/A	N/A

"Offers from the vendors listed herein are the only offers received timely as of the above closing date and time. All other offers submitted in response to this solicitation if any, are hereby rejected as late."

  
 \_\_\_\_\_  
 Person Receiving Bid(s)  
 On: 7/15/15  
 \_\_\_\_\_  
 Today's Date

Received (4) bid(s) on behalf: Procurement  
 City Department  
 PREPARED BY:   
 \_\_\_\_\_  
 Deputy City Clerk

**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** August 24, 2015

**FILE:**

**THRU:** Annie Perez, CPPO  
Director of Procurement



**SUBJECT:** Report of Evaluation  
Committee for RFQ No.:14-15-026  
Construction Engineering and Inspection  
Services for N.E. 2<sup>nd</sup> Avenue  
Reconstruction Project for Capital  
Improvements and Transportation  
Program



**FROM:** Marlo Darrington  
Procurement Contracting Manager

**ENCLOSURES:**  
Response Security List, Evaluation  
Committee Ranking Forms, Evaluation  
Committee Appointment Memo

The City issued a Request for Qualifications (RFQ), No. 14-15-026, to select a consultant for the provision of Construction Engineering and Inspection (CEI) Services for N.E. 2nd Avenue Reconstruction Project (Project) for Capital Improvements and Transportation Program (CITP). The RFQ was issued through a competitive sealed proposal process. Four (4) proposals were received.

On August 19, 2015, the Evaluation Committee (Committee) met and completed the evaluation of four (4) responsive and responsible proposals, following the guidelines in the solicitation. The proposals were evaluated on five (5) main evaluation criteria.

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of the Senior Administrator/Engineer	10
4. CEI Philosophy, Methodology and Process	10
5. Technical Approach	10

The final scores are as follows:

<u>Consultant Firms</u>	<u>Awarded Points</u>
1. Metric Engineering, Inc.	451
2. A&P Consulting Transportation Engineers, Corp.	441
3. New Millennium Engineering, Inc.	427
4. RJ Behar & Company, Inc.	410

**Consensus Statement**

The highest ranked firm, Metric Engineering, Inc. (Metric), received a total of 451 points out of a maximum total of 500 points. The Committee determined that Metric possesses the necessary managerial capability to maintain a satisfactory level of service while managing the construction of concurrent projects with the City.

Metric identified Jorge Goyanes as Senior Project Administrator (PA). The Committee determined that the PA has sufficient experience to function in the capacity of PA. Metric's proposal presented a clear understanding of the scope of services and provided an in-depth technical approach and quality assurance plan. Since Metric has been awarded multiple contracts to handle various phases of N.E. 2nd Avenue, the Committee determined there would be value added to have the firm provide the required CEI services for this segment. Additionally, the Committee highlighted the firm's offering of Felix Rodriguez, Project Administrator on N.E. 2nd Avenue Segments B1, B2, and C, as non-billable staff providing quality assurance (Q/A) and quality control (Q/C) for the project.

**Recommendation**

Metric has maintained a satisfactory performance, while simultaneously working on various City of Miami capital projects. The Committee recommends that the City address the availability of Mr. Felix Rodriguez during negotiations, for the purpose of clarifying hours needed onsite for the development and implementation of Q/A and Q/C oversight during the contract term. The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with the highest ranked responsive and responsible firm, Metric Engineering, Inc.

Should negotiations fail, the Committee hereby requests that negotiations commence with the 2nd, 3rd, and 4th ranked firms, respectively, until a professional services agreement for CEI Services is successfully negotiated and subsequently awarded for the Project.

Approved: \_\_\_\_\_

  
Daniel J. Alfonso, City Manager

Date: \_\_\_\_\_

9-2-15

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Alberto N. Parjus, Assistant City Manager  
Lydia Osborne, PhD, CPPO, CPPB, Assistant Director, Procurement  
Pablo J. Velez, Assistant City Attorney  
Jeovanny Rodriguez, P.E., Director, CITP  
Sade Chaney, Senior Contracting Officer, Procurement  
Committee Members



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Final Ranking Form  
 Wednesday, August 19, 2015

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508 RFQ No.: 14-15-026

Committee Member	A&P Consulting Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.
David Adato Construction Manager City of Miami - Capital Improvements and Transportation Program	93	91	82	82
Valentine Onuigbo Senior Construction Manager City of Miami - Capital Improvements and Transportation Program	82	92	84	92
Renato Marrero, P.E. Assistant District Maintenance Engineer Florida Department of Transportation (FDOT) - District Six (6)	91	90	91	87
Eduardo Vega, P.E., MSCM Assistant Director Engineering Miami-Dade County Water and Sewer (WASD)	91	86	80	78
Barbara Espino District Construction Manager & Construction Lap Coordinator Florida Department of Transportation (FDOT) - District Six (6)	84	92	90	71
<b>Total Score:</b>	<b>441</b>	<b>451</b>	<b>427</b>	<b>410</b>
<b>Ranking:</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>4</b>

Committee Chair: Manic Darrington, Procurement Contracting Manager

Signature:



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 8/19/2015 at 11:00 a.m.

RFQ No.: 14-15-026

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508

Evaluation Criteria	Maximum Points	A&P Consulting Transportation Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.	Comments
Proposer's Experience and Qualifications	35	33	<del>32</del>	31	31	
Proposer's Team Experience	35	34	<del>32</del>	32	32	
Experience of Senior Project Administrator/Engineer	10	8	<del>8</del>	9	8	
CEI Philosophy, Methodology and Process	10	8	<del>9</del>	9	8	
Technical Approach	10	8	<del>9</del>	10	8	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		0	0	0	0	
<b>Final Score</b>		91	<del>90</del>	91	87	

Committee Member: Renee Mayrow  
 Signature:



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 8/19/2015 at 11:00 a.m.

RFQ No.: 14-15-026

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508

Evaluation Criteria	Maximum Points	A&P Consulting Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.	Comments
Proposer's Experience and Qualifications	35	33	30	27	27	
Proposer's Team Experience	35	32	30	26	27	
Experience of Senior Project Administrator/Engineer	10	9	8	9	7	
CEI Philosophy, Methodology and Process	10	8	8	9	8	
Technical Approach	10	9	10	9	9	
<b>Bonus Points: 15% CBE Participation within City of Miami Boundaries</b>		0	0	0	0	
<b>Final Score</b>		<b>91</b>	<b>86</b>	<b>80</b>	<b>78</b>	

Committee Member: Eduardo A. Vega

Signature: [Handwritten Signature]



City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 8/19/2015 at 11:00 a.m.

RFQ No.: 14-15-026

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508

Evaluation Criteria	Maximum Points	A&P Consulting Transportation Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.	Comments
Proposer's Experience and Qualifications	35	35	35	34	30	
Proposer's Team Experience	35	29	30	30	22	
Experience of Senior Project Administrator/Engineer	10	7.0	8.0	7	7	
CEI Philosophy, Methodology and Process	10	8.0	9.0	10	7	
Technical Approach	10	7.0	10.0	9	5	
<b>Bonus Points:</b> 15% CBE Participation within City of Miami Boundaries		0	0	0	0	
<b>Final Score</b>		<b>84.0</b>	<b>92.0</b>	<b>90</b>	<b>71.0</b>	

Committee Member: BARBARA ESPINO

Signature: Barbara Espino





City of Miami  
 Capital Improvements Program  
 Evaluation Committee Form  
 8/19/2015 at 11:00 a.m.

RFQ No.: 14-15-026

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508

Evaluation Criteria	Maximum Points	A&P Consulting Transportation Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.	Comments
Proposer's Experience and Qualifications	35	34	30	30	30	
Proposer's Team Experience	35	32	32	30	28	
Experience of Senior Project Administrator/Engineer	10	9	9	6	8	
CEI Philosophy, Methodology and Process	10	9	10	8	8	
Technical Approach	10	9	10	8	8	
<b>Bonus Points: 15% CBE Participation within City of Miami Boundaries</b>		0	0	0	0	
<b>Final Score</b>		<b>93</b>	<b>91</b>	<b>82</b>	<b>82</b>	

*David Adaro*

Committee Member:

*[Signature]*  
 Signature:



City of Miami  
Capital Improvements Program  
Evaluation Committee Form  
8/19/2015 at 11:00 a.m.

RFQ No.: 14-15-026

Project Title: CEI Services for N.E. 2nd Avenue Reconstruction Project - B-78508

Evaluation Criteria	Maximum Points	A&P Consulting Engineers, Corp.	Metric Engineering, Inc.	New Millennium Engineering, Inc.	RJ Behar & Company, Inc.	Comments
Proposer's Experience and Qualifications	35	30	32	30	32	
Proposer's Team Experience	35	30	33	30	33	
Experience of Senior Project Administrator/Engineer	10	8	9	8	9	
CEI Philosophy, Methodology and Process	10	7	9	8	9	
Technical Approach	10	7	9	8	9	
<b>Bonus Points: 15% CBE Participation within City of Miami Boundaries</b>		0	0	0	0	
<b>Final Score</b>		<b>82</b>	<b>92</b>	<b>84</b>	<b>92</b>	

Committee Member: Valentine Onuigbo

Signature: [Signature] 8/19/2015