

CITY OF MIAMI, FLORIDA


INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: July 28, 2016

FILE:

SUBJECT: Recommendation for Award
for RFQ No.:14-15-027 Miscellaneous
Environmental Engineering Services
for Capital Improvements and
Transportation Program (CITP)

FROM: Annie Perez, CPPO 
Director of Procurement

ENCLOSURES:
Revised Evaluation Committee Report,
Response Security List, Evaluation
Committee Ranking Forms, Evaluation
Committee Appointment Memo

Recommendation

Based on the findings below, the Procurement Department (Procurement) hereby recommends award of Professional Services Agreements (PSAs) to Cherokee Enterprises, Inc. (CEI), Stearns, Conrad and Schmidt Consulting Engineers, Inc. (SCS), Kimley-Horn and Associates, Inc. (Kimley-Horn), E-Sciences, Inc. (E Sciences), T.Y. Lin International (T.Y. Lin), and AECOM Technical Services, Inc. (AECOM) pursuant to Request for Qualifications (RFQ) No. 14-15-027 for the provision of Miscellaneous Environmental Engineering Services (Services) for the Capital Improvements and Transportation Program (CITP). The PSAs are in accordance with Florida Statute § 287.055, in an amount not to exceed \$500,000, by the authority of the City Manager (See City Code Section 18-87(m)).

Background

On July 15, 2015, Procurement issued a solicitation for the Services under full and open competition. Ten (10) proposals were received in response to the solicitation on August 19, 2015. Accordingly, on January 14, 2016, the Evaluation Committee (Committee) met and completed the review and evaluation of the ten (10) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) evaluation criteria and ranked by total awarded points (see enclosed Revised Evaluation Committee Report). The City Manager's approval of the Revised Evaluation Committee Report commenced the negotiations process with the six (6) highest ranked firms. As a result, six (6) PSAs were successfully negotiated with CEI, SCS, Kimley-Horn, E Sciences, T.Y. Lin, and AECOM. Your signature below will indicate approval.

Approved: 
Daniel J. Alfonso, City Manager

Date: 8-2-16


- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Maria Carballeira, CPPB, Procurement Administrator, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: March 14, 2016 **FILE:**

SUBJECT: Revised Report of Evaluation
Committee for RFQ No.: 14-15-027
Miscellaneous Environmental Engineering
Services for Capital Improvements and
Transportation Program (CITP)


FROM: Annie Perez, CPPO
Director of Procurement

ENCLOSURES:
Response Security List, Evaluation
Committee Ranking Forms, Evaluation
Committee Appointment Memo

The City issued Request for Qualifications (RFQ) No. 14-15-027 for the provision of Miscellaneous Environmental Engineering Services for the Capital Improvements and Transportation Program (CITP). The RFQ was issued through a sealed proposal process, under full and open competition. Ten (10) proposals were received.

On January 14, 2016, the Evaluation Committee (Committee) met and completed the evaluation of the ten (10) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) main evaluation criteria listed below:

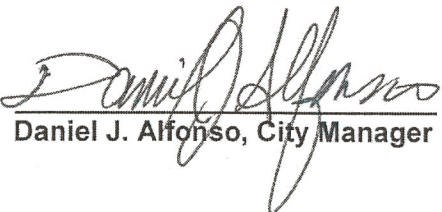
<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager	10
4. Design Philosophy and Process	10
5. Technical Approach	10

The final scores are as follows:

<u>Overall Ranking</u>	<u>Awarded Points</u> (Maximum 300 Points)
1. Cherokee Enterprises, Inc.	295
2. Stearns, Conrad and Schmidt (SCS) Consulting Engineers, Inc.	291
3. Kimley-Horn and Associates, Inc.	290
4. E-Sciences, Inc.	275
5. T.Y. Lin International	267
6. AECOM Technical Services, Inc.	261
7. CH2M Hill Engineers, Inc.	243
8. Handex Consulting & Remediation – Southeast LLC	231
9. GLE Associates, Inc.	213
10. Professional Service Industries, Inc.	212

Recommendation

In the Report of the Evaluation Committee sent on January 21, 2016, the Committee requested approval for the Procurement Department (Procurement), in collaboration with CITP, to commence negotiations with the five (5) highest ranked firms for the provision of Miscellaneous Environmental Engineering Services. However, pursuant to Procurement's further consideration and review of the scoring, negotiations are recommended with the six (6) highest ranked firms in an effort to commence negotiations where a natural break in scoring occurred within the 87th percentile. Should negotiations fail with any of the six (6) highest ranked firms; the Committee recommends commencing negotiations with the next highest ranked firm and so on. The Committee further recommends that Procurement be authorized to cease negotiations after six (6) Professional Services Agreements are successfully negotiated and subsequently awarded.

Approved: 
Daniel J. Alfonso, City Manager

Date: 3-29-16

- cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
- Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
- Pablo R. Velez, Assistant City Attorney
- Jeovanny Rodriguez, PE, Director, CITP
- Lydia Osborne, CPPO, Assistant Director, Procurement
- Maria Carballeira, CPPB, Procurement Administrator, Procurement
- Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement

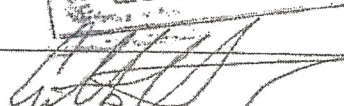
CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: Miscellaneous Environmental Engineering Services

BID NUMBER: RFQ No. 14-15-027

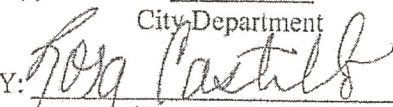
DATE BID OPENED: August 19, 2015 TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
AECOM Technical Services, Inc	N/A	N/A
GLE Associates, Inc.	N/A	N/A
Kimley-Horn and Associates	N/A	N/A
Handex Consulting & Remediation-Southeast, LLC	N/A	N/A
CEI Engineers & Contractors / Cherokee Enterprises, Inc	N/A	N/A
E Sciences, Incorporated	N/A	N/A
SCS Engineers	N/A	N/A
CH2M	N/A	N/A
T.Y. Lin International	N/A	N/A
Professional Service Industries, Inc	N/A	N/A
<p>"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</p>		


Person Receiving Bid(s)

Received (10) bid(s) on behalf: Procurement
City Department

On: 8/19/2015
Today's Date

PREPARED BY: 
Deputy City Clerk



City of Miami
 Capital Improvements and Transportation Program
 Evaluation Committee Final Ranking Form
 11/4/2016 at 10:00 a.m.
 Composite

RFQ No.: 14-15-02Z

Project Title: Miscellaneous Environmental Engineering Services

Committee Member	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Hanus Consulting & Remediation - Southeast, LLC	Cherplee Enterprises, Inc.	E Sciences, Inc.	Stearns, Conrad and Schmidt (SCS) Consulting Engineers, Inc.	CH2M	T.Y. Lin International	Professional Service Industries, Inc.
Harry James Environmental Specialist City of Miami - Capital Improvements and Transportation Program	72	70	97	70	99	80	100	86	30	61
Karen Hamilton Regional Planner South Florida Regional Planning Council	97	68	100	83	100	100	96	76	92	65
Alex Acosta Senior Sales Consultant Florida Power and Light	92	75	93	78	96	95	95	81	95	86
	261	213	290	231	295	275	291	243	267	212
Total Score:	6	9	3	8	1	4	2	7	5	10
Ranking:										

Committee Chair: Sally Cheney, Senior Procurement Contracting Officer

Signature: _____



City of Miami
Capital Improvements and Transportation Program
Evaluation Committee Form
1/14/2016 at 10:00 a.m.

RFQ No.: 14-15-02Z

Project Title: Miscellaneous Environmental Engineering Services

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Handex Consulting & Remediation - Southeast, LLC	Charlotte Enterprises, Inc	E Sciences, Inc.	SCS Engineers	CH2M	T.Y. Lin International	Professional Service Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	25	27	32	25	35	28	35	29	30	23	
Proposer's Team Experience	35	25	19	30	25	35	26	35	30	28	21	
Experience of Project Manager	10	7	7	10	5	8	8	10	8	7	5	
Design Philosophy & Process	10	5	5	10	5	8	7	10	7	8	6	
Technical Approach	10	5	7	10	5	8	6	10	7	7	6	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
Final Score		72	70	97	70	99	80	100	86	80	61	

Committee Member: Harry James, Environmental Specialist



City of Miami
Capital Improvements and Transportation Program
Evaluation Committee Form
1/14/2016 at 10:00 a.m.

RFQ No.: 14-15-02Z

Project Title: Miscellaneous Environmental Engineering Services

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Handex Consulting & Remediation - Southeast, LLC	Cherokee Enterprises, Inc	E Sciences, Inc.	SOS Engineers	CH2M	T.Y. Lin International	Professional Services Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	33	25	33	33	34	35	35	25	33	25	
Proposer's Team Experience	35	34	17	33	30	34	33	34	25	35	25	
Experience of Project Manager	10	9	5	9	5	8	10	7	5	8	5	
Design Philosophy & Process	10	8	8	10	5	10	8	10	8	8	5	
Technical Approach	10	8	8	10	5	9	9	10	8	8	5	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
Final Score		97	68	100	83	100	100	96	76	92	65	

Committee Member: Karen Hamilton, Regional Planner



City of Miami
Capital Improvements and Transportation Program
Evaluation Committee Form
1/14/2016 at 10:00 a.m.

RFQ No.: 14-15-02Z

Project Title: Miscellaneous Environmental Engineering Services

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kinley-Horn & Associates	Handex Consulting & Remediation Southeast, LLC	Cherokee Enterprises, Inc	E. Sciences, Inc.	SCS Engineers	CH2M	T.Y. Lin International	Professional Service Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	30	23	30	25	31	31	34	25	34	29	
Proposer's Team Experience	35	30	23	30	25	32	32	33	26	33	29	
Experience of Project Manager	10	8	7	9	7	9	9	9	7	8	10	
Design Philosophy & Process	10	9	8	10	8	9	9	10	9	10	9	
Technical Approach	10	10	9	9	8	10	9	9	9	10	9	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
Final Score		92	76	93	78	96	95	95	81	95	88	

Committee Member: Alex Acosta, Senior Sales Consultant

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: December 4, 2015 **FILE:**

SUBJECT: RFQ 14-15-027
Miscellaneous Environmental
Engineering Services
Evaluation Committee Appointments

Lydia Osborne for
FROM: Annie Perez, CPPO
Director of Procurement

REFERENCES: RFQ No. 14-15-027

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-027 on July 15, 2015, for Miscellaneous Environmental Engineering Services for the Capital Improvements and Transportation Program ("CITP"). Procurement received ten (10) responses to the RFQ on the closing date, August 19, 2015.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

City of Miami Staff

1. Harry James, Environmental Specialist, CITP, City of Miami (COM)

External Committee Members

1. Karen Hamilton, Regional Planner, South Florida Regional Planning Council
2. Alex Acosta, Senior Sales Consultant, Florida Power and Light

Alternate Members

1. Giraldo Marquez, Chief Design Manager, CITP, COM
2. Nelson Cuadras, Project Manager, CITP, COM

APPROVED: *Daniel J. Alfonso*
Daniel J. Alfonso, City Manager

12-14-15
Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Anthony Rolle, Interim Procurement Contracting Manager, Procurement

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