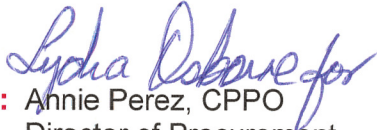


**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**

**TO:** Daniel J. Alfonso  
City Manager

**DATE:** March 14, 2016      **FILE:**

**SUBJECT:** Revised Report of Evaluation Committee for RFQ No.:14-15-027  
Miscellaneous Environmental Engineering Services for Capital Improvements and Transportation Program (CITP)

  
**FROM:** Annie Perez, CPPO  
Director of Procurement

**ENCLOSURES:**  
Response Security List, Evaluation Committee Ranking Forms, Evaluation Committee Appointment Memo

The City issued Request for Qualifications (RFQ) No. 14-15-027 for the provision of Miscellaneous Environmental Engineering Services for the Capital Improvements and Transportation Program (CITP). The RFQ was issued through a sealed proposal process, under full and open competition. Ten (10) proposals were received.

On January 14, 2016, the Evaluation Committee (Committee) met and completed the evaluation of the ten (10) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) main evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager	10
4. Design Philosophy and Process	10
5. Technical Approach	10

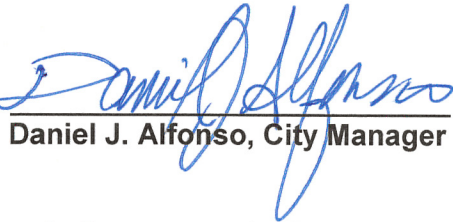
The final scores are as follows:

<u>Overall Ranking</u>	<u>Awarded Points</u> (Maximum 300 Points)
1. Cherokee Enterprises, Inc.	295
2. Stearns, Conrad and Schmidt (SCS) Consulting Engineers, Inc.	291
3. Kimley-Horn and Associates, Inc.	290
4. E-Sciences, Inc.	275
5. T.Y. Lin International	267
6. AECOM Technical Services, Inc.	261
7. CH2M Hill Engineers, Inc.	243
8. Handex Consulting & Remediation – Southeast LLC	231
9. GLE Associates, Inc.	213
10. Professional Service Industries, Inc.	212

**Recommendation**

In the Report of the Evaluation Committee sent on January 21, 2016, the Committee requested approval for the Procurement Department (Procurement), in collaboration with CITP, to commence negotiations with the five (5) highest ranked firms for the provision of Miscellaneous Environmental Engineering Services. However, pursuant to Procurement's further consideration and review of the scoring, negotiations are recommended with the six (6) highest ranked firms in an effort to commence negotiations where a natural break in scoring occurred within the 87<sup>th</sup> percentile. Should negotiations fail with any of the six (6) highest ranked firms; the Committee recommends commencing negotiations with the next highest ranked firm and so on. The Committee further recommends that Procurement be authorized to cease negotiations after six (6) Professional Services Agreements are successfully negotiated and subsequently awarded.

Approved: \_\_\_\_\_



**Daniel J. Alfonso, City Manager**

Date: \_\_\_\_\_

3-29-16

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer  
Pablo R. Velez, Assistant City Attorney  
Jeovanny Rodriguez, PE, Director, CITP  
Lydia Osborne, CPPO, Assistant Director, Procurement  
Maria Carballeira, CPPB, Procurement Administrator, Procurement  
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement


**CITY OF MIAMI OFFICE OF THE CITY CLERK  
BID SECURITY LIST**


**BID ITEM:** Miscellaneous Environmental Engineering Services

**BID NUMBER:** RFQ No. 14-15-027

**DATE BID OPENED:** August 19, 2015 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
AECOM Technical Services, Inc	N/A	N/A
GLE Associates, Inc.	N/A	N/A
Kimley-Horn and Associates	N/A	N/A
Handex Consulting & Remediation-Southeast, LLC	N/A	N/A
CEI Engineers & Contractors / Cherokee Enterprises, Inc	N/A	N/A
E Sciences, Incorporated	N/A	N/A
SCS Engineers	N/A	N/A
CH2M	N/A	N/A
T.Y. Lin International	N/A	N/A
Professional Service Industries, Inc	N/A	N/A
<p><i>"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."</i></p>		

  
 \_\_\_\_\_  
 Person Receiving Bid(s)  
 On: 8/19/2015  
 Today's Date

Received (10) bid(s) on behalf: Procurement  
 City Department  
 PREPARED BY:   
 Deputy City Clerk



City of Miami  
 Capital Improvements and Transportation Program  
 Evaluation Committee Final Ranking Form  
 1/14/2016 at 10:00 a.m.  
 Composite

RFQ No.: 14-15-027

Project Title: Miscellaneous Environmental Engineering Services

Committee Member	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Handex Consulting & Remediation - Southeast, LLC	Charlotte Enterprises, Inc.	F. Sciences, Inc.	Stearns, Conrad and Schmidt (SCS) Consulting Engineers, Inc.	CH2M	T.Y. Lin International	Professional Service Industries, Inc.
Harry James Environmental Specialist City of Miami - Capital Improvements and Transportation Program	72	70	97	70	99	80	100	86	80	61
Karen Hamilton Regional Planner South Florida Regional Planning Council	97	68	100	83	100	100	96	76	92	65
Alex Acosta Senior Sales Consultant Florida Power and Light	92	75	93	78	96	95	95	81	95	86
	261	213	290	231	285	275	291	243	267	212
Total Score:	6	9	3	8	1	4	2	7	5	10
Ranking:										

Committee Chair: Sally Chaney, Senior Procurement Contracting Officer

Signature: \_\_\_\_\_



City of Miami  
Capital Improvements and Transportation Program  
Evaluation Committee Form  
1/14/2016 at 10:00 a.m.

Project Title: Miscellaneous Environmental Engineering Services

RFQ No.: 14-15-02Z

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Hantex Consulting & Remediation - Southeast, LLC	Cherokee Enterprises, Inc	E Sciences, Inc.	SCS Engineers	CH2M	T.Y. Lin International	Professional Service Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	25	27	32	25	35	28	35	29	30	23	
Proposer's Team Experience	35	25	19	30	25	35	26	35	30	28	21	
Experience of Project Manager	10	7	7	10	5	8	8	10	8	7	5	
Design Philosophy & Process	10	5	5	10	5	8	7	10	7	8	6	
Technical Approach	10	5	7	10	5	8	6	10	7	7	6	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
<b>Final Score</b>		<b>72</b>	<b>70</b>	<b>97</b>	<b>70</b>	<b>99</b>	<b>80</b>	<b>100</b>	<b>86</b>	<b>80</b>	<b>61</b>	

Committee Member: Harry James, Environmental Specialist



City of Miami  
Capital Improvements and Transportation Program  
Evaluation Committee Form  
1/14/2016 at 10:00 a.m.

RFQ No.: 14-15-02Z

Project Title: Miscellaneous Environmental Engineering Services

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Handex Consulting & Remediation - Southeast, LLC	Cherokee Enterprises, Inc	E Sciences, Inc.	SCS Engineers	CH2M	T.Y. Lin International	Professional Service Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	33	25	33	33	34	35	35	25	33	25	
Proposer's Team Experience	35	34	17	33	30	34	33	34	25	35	25	
Experience of Project Manager	10	9	5	9	5	8	10	7	5	8	5	
Design Philosophy & Process	10	8	8	10	5	10	8	10	8	8	5	
Technical Approach	10	8	8	10	5	9	9	10	8	8	5	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
<b>Final Score</b>		<b>97</b>	<b>68</b>	<b>100</b>	<b>83</b>	<b>100</b>	<b>100</b>	<b>96</b>	<b>76</b>	<b>92</b>	<b>65</b>	

Committee Member: Karen Hamilton, Regional Planner



City of Miami  
 Capital Improvements and Transportation Program  
 Evaluation Committee Form  
 1/14/2016 at 10:00 a.m.

Project Title: Miscellaneous Environmental Engineering Services

RFQ No.: 14-15-027

Evaluation Criteria	Maximum Points	AECOM Technical Services, Inc.	GLE Associates, Inc.	Kimley-Horn & Associates	Handex Consulting & Remediation - Southeast, LLC	Cherokee Enterprises, Inc	E Sciences, Inc.	SCS Engineers	CH2M	T.Y. Lin International	Professional Service Industries, Inc.	Comments
Proposer's Experience and Qualifications	35	30	23	30	25	31	31	34	25	34	29	
Proposer's Team Experience	35	30	23	30	25	32	32	33	26	33	29	
Experience of Project Manager	10	8	7	9	7	9	9	9	7	8	10	
Design Philosophy & Process	10	9	8	10	8	9	9	10	9	10	9	
Technical Approach	10	10	9	9	8	10	9	9	9	10	9	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		5	5	5	5	5	5	0	5	0	0	
<b>Final Score</b>		92	75	93	78	96	95	95	81	95	86	

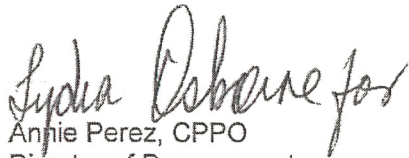
Committee Member: Alex Acosta, Senior Sales Consultant

CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso  
City Manager

DATE: December 4, 2015 FILE:

SUBJECT: RFQ 14-15-027  
Miscellaneous Environmental  
Engineering Services  
Evaluation Committee Appointments

FROM:   
Annie Perez, CPPO  
Director of Procurement

REFERENCES: RFQ No. 14-15-027

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 14-15-027 on July 15, 2015, for Miscellaneous Environmental Engineering Services for the Capital Improvements and Transportation Program ("CITP"). Procurement received ten (10) responses to the RFQ on the closing date, August 19, 2015.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

City of Miami Staff

1. Harry James, Environmental Specialist, CITP, City of Miami (COM)

External Committee Members

1. Karen Hamilton, Regional Planner, South Florida Regional Planning Council
2. Alex Acosta, Senior Sales Consultant, Florida Power and Light

Alternate Members

1. Giraldo Marquez, Chief Design Manager, CITP, COM
2. Nelson Cuadras, Project Manager, CITP, COM

APPROVED:   
Daniel J. Alfonso, City Manager

12-14-15  
Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer  
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer  
Pablo R. Velez, Assistant City Attorney  
Jeovanny Rodriguez, PE, Director, CITP  
Lydia Osborne, CPPO, Assistant Director, Procurement  
Anthony Rolle, Interim Procurement Contracting Manager, Procurement

PR16025