

CITY OF MIAMI, FLORIDA


INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: June 7, 2016

FILE:

SUBJECT: Recommendation of Award
for RFQ No.:15-16-011 Miscellaneous
Marine and Coastal Engineering Services
for the Capital Improvements and
Transportation Program (CITP)

FROM: Annie Perez, CPPO 
Director of Procurement

ENCLOSURES:
Response Security List, Evaluation
Committee Ranking Forms, Evaluation
Committee Appointment Memo

Recommendation

Based on the findings below, the Procurement Department (Procurement) hereby recommends award of Professional Services Agreements (PSAs) to Moffatt & Nichol, Inc. (Moffatt & Nichol), Coastal Systems International, Inc. (Coastal Systems), T.Y. Lin International (T.Y. Lin), and CB&I Environmental & Infrastructure, Inc. (CBI Environmental), pursuant to Request for Qualifications (RFQ) No. 15-16-011 for the provision of Miscellaneous Marine and Coastal Engineering Services (Services) for the Capital Improvements and Transportation Program (CITP). The PSAs are in accordance with Florida Statute § 287.005, in an amount not to exceed \$500,000, by the authority of the City Manager (See Sec. 18-87(m)).

Background

On December 30, 2015, Procurement issued a solicitation for the Services under full and open competition. Four (4) proposals were received in response to the solicitation on February 9, 2016. Accordingly, on April 5, 2016, the Evaluation Committee (Committee) met and completed the review and evaluation of the four (4) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated on the five (5) evaluation criteria and ranked by total awarded points (see enclosed Evaluation Committee Report). The City Manager's approval of the Evaluation Committee Report commenced the negotiations process with all four (4) firms. As a result, four (4) PSAs were successfully negotiated with Moffatt & Nichol, Coastal Systems, T.Y. Lin, and CBI Environmental. Your signature below will indicate approval.

Approved: 
Daniel J. Alfonso, City Manager

Date: 6-16-16

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Maria Carballeira, CPPB, Procurement Administrator, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: April 7, 2016 **FILE:**

SUBJECT: Report of Evaluation
Committee for RFQ No.:15-16-011
Miscellaneous Marine and Coastal
Engineering Services for Capital
Improvements and Transportation
Program (CITP)

W. J. Carballero
FROM: Annie Perez, CPPO
for Director of Procurement

ENCLOSURES:
Response Security List, Evaluation
Committee Ranking Forms, Evaluation
Committee Appointment Memo

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 15-16-011 on December 30, 2015, for Miscellaneous Marine and Coastal Engineering Services (Services) for the Capital Improvements and Transportation Program ("CITP"). Procurement received four (4) responses to the RFQ on the closing date, February 9, 2016.

On April 5, 2016, the Evaluation Committee (Committee) met and completed the evaluation of the four (4) responsive and responsible proposals following the guidelines in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager	10
4. Design Philosophy and Process	10
5. Technical Approach	10


The final scores are as follows:

<u>Overall Ranking</u>	<u>Awarded Points</u> (Maximum 500 Points)
1. Moffatt & Nichol, Inc.	442
2. Coastal Systems International, Inc.	430
3. T.Y. Lin International	427
4. CB&I Environmental & Infrastructure, Inc.	418

The composite and individual Committee member score sheets are attached as supporting documentation. The Committee determined that firms scoring eighty (80) percent and above (400 out of a possible 500 points) have the experience, qualifications, and expertise required to provide the Services. Subsequently, the Committee decided not to hold oral presentations, as the proposals did not require further clarification.

Recommendation

The Committee hereby requests approval for Procurement, in collaboration with CITP, to commence negotiations with all four (4) firms for the provision of Miscellaneous Marine and Coastal Engineering Services based on the immediate and projected needs of the City. All firms are qualified according to the specifications set forth in the RFQ and the technical evaluation completed by the Committee. The Committee further recommends that Procurement be authorized to cease negotiations after all four (4) Professional Services Agreements are successfully negotiated and subsequently awarded.

Approved: 
Daniel J. Alfonso, City Manager

Date: 4-18-16

- cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney
Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Maria Carballeira, CPPB, Procurement Administrator, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement



City of Miami
 Capital Improvements and Transportation Program
 Evaluation Committee Final Ranking Form
 4/5/2016 at 10:00 a.m.
 Composite

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Committee Member	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.
Sandra Vega Project Manager City of Miami - Capital Improvements and Transportation Program	87	94	91	95
Stephen Bogner Marinas Manager City of Miami - Department of Real Estate Asset Management	71	69	73	68
John Ricisak Supervisor - Coastal and Wetlands Resources Section Miami Dade County - Division of Environmental Resources Management	86	91	86	91
Jacqueline Alcina, PE Engineer II Miami Dade County - Division of Environmental Resources Management	85	91	91	86
Elia Nuñez, PE Director Town of Miami Lakes - Public Works Department	89	97	86	90
Total Score:	418	442	427	430
Ranking:	4	1	3	2

Committee Chair: Sade Chaney, Senior Procurement Contracting Officer

Verifier: Maria Carballera, Procurement Administrator

Signature: _____

Signature: _____



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/5/2016 at 10:00 a.m.

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Evaluation Criteria	Maximum Points	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.	Comments
Proposer's Experience and Qualifications	35	30	30	30	30	
Proposer's Team Experience	35	30	30	30	35	
Experience of Project Manager	10	8	10	9	10	
Design Philosophy & Process	10	9	10	9	10	
Technical Approach	10	10	9	8	10	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		0	5	5	0	
Final Score		87	94	91	95	

Committee Member: Sandra Vega, Project Manager, City of Miami - Capital Improvements and Transportation Program



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/5/2016 at 10:00 a.m.

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Evaluation Criteria	Maximum Points	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.	Comments
Proposer's Experience and Qualifications	35	30	25	25	25	
Proposer's Team Experience	35	20	15	20	20	
Experience of Project Manager	10	6	9	9	7	
Design Philosophy & Process	10	8	8	7	8	
Technical Approach	10	7	7	7	8	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		0	5	5	0	
Final Score		71	69	73	68	

Committee Member: Stephen Bogner, Marinas Manager, City of Miami - Department of Real Estate Asset Management



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/5/2016 at 10:00 a.m.

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Evaluation Criteria	Maximum Points	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.	Comments
Proposer's Experience and Qualifications	35	33	32	32	33	
Proposer's Team Experience	35	30	32	30	33	
Experience of Project Manager	10	8	8	7	9	
Design Philosophy & Process	10	7	8	7	9	
Technical Approach	10	8	6	5	7	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		0	5	5	0	
Final Score		86	91	86	91	

Committee Member: John Ricisak, Supervisor, Miami Dade County - Division of Environmental Resources Management



City of Miami
 Capital Improvements Program
 Evaluation Committee Form
 4/5/2016 at 10:00 a.m.

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Evaluation Criteria	Maximum Points	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.	Comments
Proposer's Experience and Qualifications	35	30	30	31	30	
Proposer's Team Experience	35	32	32	30	30	
Experience of Project Manager	10	8	9	8	8	
Design Philosophy & Process	10	8	8	9	9	
Technical Approach	10	7	7	8	9	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		0	5	5	0	
Final Score		85	91	91	86	

Committee Member: Jacqueline Alcina, PE, Engineer II, Miami Dade County - Division of Environmental Resources Management



City of Miami
Capital Improvements Program
Evaluation Committee Form
4/5/2016 at 10:00 a.m.

Project Title: Miscellaneous Marine and Coastal Engineering Services

RFQ No.: 15-16-011

Evaluation Criteria	Maximum Points	CB&I ENVIRONMENTAL & INFRASTRUCTURE, INC.	MOFFATT & NICHOL, INC.	T.Y. LIN INTERNATIONAL	COASTAL SYSTEMS INTERNATIONAL, INC.	Comments
Proposer's Experience and Qualifications	35	33	31	31	33	
Proposer's Team Experience	35	31	35	28	31	
Experience of Project Manager	10	8	10	7	8	
Design Philosophy & Process	10	9	8	8	10	
Technical Approach	10	8	8	7	8	
Bonus Points: 15% CBE Participation within City of Miami Boundaries		0	5	5	0	
Final Score		89	97	86	90	

Committee Member: Elia Nuñez, PE, Director, Town of Miami Lakes - Public Works Department

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: February 26, 2016

FILE:

SUBJECT: RFQ 15-16-011
Miscellaneous Marine and
Coastal Engineering Services
Evaluation Committee Appointments

M. Carballera

FROM: Annie Perez, CPPO
Director of Procurement

REFERENCES: RFQ No. 15-16-011

for

The Procurement Department ("Procurement") issued Request for Qualifications ("RFQ") No. 15-16-011 on December 30, 2015, for Miscellaneous Marine and Coastal Engineering Services for the Capital Improvements and Transportation Program ("CITP"). Procurement received four (4) responses to the RFQ on the closing date, February 9, 2016.

Procurement respectfully requests your approval of the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

City of Miami Staff

1. Stephen Bogner, Marinas Manager, Department of Real Estate Asset Management (DREAM), City of Miami (COM)
2. Sandra Vega, Project Manager, CITP, COM

External Committee Members

1. John Ricisak, Supervisor – Coastal and Wetlands Resources Section, Division of Environmental Resources Management (DERM), Miami-Dade County (MDC)
2. Jacqueline Alcina, PE, Engineer II, DERM, MDC
3. Elia Nuñez, PE, Director, Public Works Department, Town of Miami Lakes

Alternate Members

1. Giraldo Marquez, Chief Design Manager, CITP, COM
2. Robert Weinreb, Project Manager, CITP, COM

APPROVED:

Daniel J. Alfonso
Daniel J. Alfonso, City Manager

3-2-16
Date

cc: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Alberto N. Parjus, Assistant City Manager/Chief Infrastructure Officer
Pablo R. Velez, Assistant City Attorney

Jeovanny Rodriguez, PE, Director, CITP
Lydia Osborne, CPPO, Assistant Director, Procurement
Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement