



# Request for Proposals Qualifications of Proposer

## Instructions

This form is to be completed and submitted in accordance with the requirements of the RFP to which your firm is responding. Do not leave any blanks or fail to provide any information or details that are required. Failure to submit this form or the use of any other form will result in the rejection of a proposal as non-responsive. The failure to provide the information or details required by the form may result in the rejection of a Response as non-responsive.

RFP Solicitation No.: \_\_\_\_\_ RFP Title: \_\_\_\_\_

Name of Proposer: \_\_\_\_\_

Primary types of services provided (residential, residential high-rise, mixed use, offices, park facilities, gov't offices, etc.): \_\_\_\_\_

**Type of Firm:**  Corporation  LLC  Partnership  Sole Proprietor  Joint Venture  Other \_\_\_\_\_

**Certified Small or Minority Owned Business:** Yes  No  Issued By (name): \_\_\_\_\_

Type of Ownership Certification(s): \_\_\_\_\_

**Is this the Proposer's Office its main office?** Yes  No  If No, main office location: \_\_\_\_\_

**Will Proposer rely on any other branch or subsidiary office to perform the work?** Yes  No

If yes, location of these offices: \_\_\_\_\_

**Number of years in business under current name:** \_\_\_\_\_. **If firm has undergone a name change in the past 5 years, provide prior name & number of years in business under this name** (not a result of a sale of the firm): \_\_\_\_\_

### **Type and number of projects completed in the past 5 years:**

Design-Bid Build: \_\_\_\_\_ Design/Build: \_\_\_\_\_ CM@Risk : \_\_\_\_\_ N/A

Private Sector: \_\_\_\_\_ Federal Gov't: \_\_\_\_\_ State/County/Municipal: \_\_\_\_\_

City of Miami: \_\_\_\_\_ Name of Projects: \_\_\_\_\_

Residential/Residential High-rise: \_\_\_\_\_ Office: \_\_\_\_\_ Mixed Use: \_\_\_\_\_

Retail: \_\_\_\_\_ LEED or Green Globe Certified Projects: \_\_\_\_\_

Other (specify): \_\_\_\_\_

**Request for Qualifications**  
**Qualifications of Proposer      Form RFP-QP**

**Number of Employees:** \_\_\_\_\_.      Licensed Architects: \_\_\_\_\_.      Licensed Engineers \_\_\_\_\_.  
LEED-AP Professionals \_\_\_\_\_.      Licensed General Contractors \_\_\_\_\_.      Licensed Surveyors \_\_\_\_\_.  
CTQP Licensed Inspectors \_\_\_\_\_.      Other(list) \_\_\_\_\_.

**List, explain and provide the status of all claims, lawsuits, and judgments pending or settled within the last 5 years:** (add additional pages if necessary)

**Brief History of the Firm:**

In the remaining space on this page provide a brief history of the Proposer's Firm:

