

# *Request for Proposals Proposal Cover Letter*

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RFP Title: \_\_\_\_\_

RFP No.: \_\_\_\_\_

Proposer (Legal Company Name): \_\_\_\_\_

Address: \_\_\_\_\_

Proposer's Internet Address: \_\_\_\_\_

FEIN #: \_\_\_\_\_ State of Florida Corporation No.: \_\_\_\_\_

State Incorporated/Organized.: \_\_\_\_\_

Proposer's Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## **Certification of Compliance**

The undersigned hereby certifies that neither the contractual party nor any of its principal owners or personnel have been convicted of any of the violations, or debarred or suspended as set in section 18-107 or Ordinance No. 12271.

We (I) certify that any and all information contained in this submission is true; and we (I) further certify that this submission is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a submission for the same materials, supplies, equipment, or service, and is in all respects fair and without collusion or fraud. We (I) agree to abide by all terms and conditions of this solicitation and certify that I am authorized to sign this submission for the submitter. Please print the following and sign your name:

## **Proposer's Authorized Representative**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_