

Request for Proposals Qualifications of Proposer Key Personnel Workload Capacity

Instructions: This form shall be completed for each of the Key Personnel identified in Form RFP-QT. Month 1 is projected to start on the 3rd month (90 days) following the RFP due date. (If the RFP is due in March, then Month 1 would be June).

RFP Title: _____ **RFP Solicitation No.:** _____

Name of Key Personnel: _____

Title of Key Personnel (for this project): _____

Name of Project	Owner of Project	Value of Project	Role in Project	Status of Project

Availability based on % of time per month

Month 1 _____ Month 2 _____ Month 3 _____
 Month 4 _____ Month 5 _____ Month 6 _____
 Month 7 _____ Month 8 _____ Month 9 _____
 Month 10 _____ Month 11 _____ Month 12 _____
 Month 13 _____ Month 14 _____ Month 15 _____
 Month 16 _____ Month 17 _____ Month 18 _____

Status Abbreviations:

PD= Pre-Design
 SD = Schematic Design
 DD = Design Development
 CD = Construction Documents

P=Permitting
 CA=Construction Administration
 PC- Post Construction