

City of Miami



JOHNNY MARTINEZ, P.E.,
City Manager

To Whom It May Concern

Subject: Reference Letter for Construction Manager at Risk

Name of Proposer: _____

The above referenced contractor is submitting a response to a solicitation that has been issued by the City of Miami. We require that the Proposer provide written references with their submission and by providing you with this document the Contractor is requesting that you provide the following reference information relative to the services they provided as a Construction Manager. We would appreciate you providing the information requested below as well as any other information your feel is pertinent.

Name of Project: _____

Scope of Work: _____

Final cost of services provided: \$ _____ Date Completed: _____

Were pre-construction services provided? Yes No If yes, did the services result in value added changes by reducing cost or improving the design? Yes No

Knowledge of CM at Risk Construction? above expectation met expectation below expectation

Was project completed within the initially approved GMP? Yes No. If no, were the change orders owner driven? Yes No

Was project completed on time? Yes No

If no, was the contractor at fault or did they contribute to the delay(s) or increased cost? Yes No

Please provide any information or details that will assist the City in its evaluation process, including any details where they impacted the project in a positive or negative manner:

Thank you for your assistance in helping us in evaluating our bid solicitation.

Name of individual completing this form: _____ Date: _____

Signature: _____ Title: _____

Telephone: _____ E-mail: _____

Sincerely,

Albert Sosa, P.E., Director
Capital Improvements Program

RFQ-PE-R