



Request for Qualifications Qualifications of Proposer Key Personnel Workload Capacity

Instructions: This form is to be completed for each of the Key Personnel identified in Form RFQ-QT. Month 1 is to be calculated starting the 3rd month after the month the RFQ is due. (If the RFQ is due in March then Month 1 would be June).

RFQ Title: _____

RFQ Solicitation No.: _____

Name of Key Personnel: _____

| Name of Project | Owner of Project | Value of Project | Role in Project | Status of Project |
|-----------------|------------------|------------------|-----------------|-------------------|
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Availability based on % of time per month

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|----------------|----------------|----------------|
| Month 1 _____ | Month 2 _____ | Month 3 _____ |
| Month 4 _____ | Month 5 _____ | Month 6 _____ |
| Month 7 _____ | Month 8 _____ | Month 9 _____ |
| Month 10 _____ | Month 11 _____ | Month 12 _____ |

Status Abbreviations:

| | |
|-----------------------------|--------------------------------|
| PD= Pre-Design | P=Permitting |
| SD = Schematic Design | CA=Construction Administration |
| DD = Design Development | PC- Post Construction |
| CD = Construction Documents | |