



## City of Miami, Department of Procurement Qualifications of Lead Engineer/Design Manager - RFP-QLE

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### Instructions

This form is to be completed and submitted in accordance with the requirements of the RFP to which your firm is responding. Do not leave any blanks or fail to provide any information or details that are required. Failure to submit this form or the use of any other form will result in the rejection of a proposal as non-responsive. The failure to provide the information or details required by the form may result in the rejection of a Response a non-responsive.

**RFP No.:** \_\_\_\_\_ **RFP Title:** \_\_\_\_\_

**Name of Lead Engineer/Design Manager:** \_\_\_\_\_

**Primary Types of Services** (Residential, Residential High-Rise, Mixed-Use, Offices, Park Facilities, Government Offices, etc.)

**Type of Firm:** Corporation  LLC  Partnership  Sole Proprietor  Joint Venture  Other

**Certified Small or Minority Owned Business:** Yes  No  Issued by (name): \_\_\_\_\_

Type of Ownership Certification(s): \_\_\_\_\_

**Is this the Lead Engineer/Design Manager's main office?** Yes  No  If No, please provide your main office location:

**Will the Lead Engineer/Design Manager rely on any other branch or subsidiary office to perform the work?**  
Yes  No

If "Yes," indicate location of offices: \_\_\_\_\_

**Number of years in business under current name:** \_\_\_\_\_. **If the Lead Engineer/Design Manager has undergone a name change in the past five (5) years, provide prior name & number of years in business under this name** (not a result of a sale of the firm):

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### **Type and number of projects completed in the past 5 years:**

Design/Bid/Build: \_\_\_\_\_ Design/Build: \_\_\_\_\_ CM-at-Risk: \_\_\_\_\_ N/A

Private Sector: \_\_\_\_\_ Federal Government: \_\_\_\_\_ State/County/Municipal: \_\_\_\_\_

City of Miami: \_\_\_\_\_ Name of Projects: \_\_\_\_\_

Residential/Residential High-Rise: \_\_\_\_\_ Office: \_\_\_\_\_ Mixed-Use: \_\_\_\_\_ Retail: \_\_\_\_\_

LEED/Green Globe Certified: \_\_\_\_\_ Other (specify): \_\_\_\_\_

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List below the names of owners, officers, principals, and the principal-in-charge of the Lead Engineer/Design Manager's firm together with the title and percentage of ownership (add additional pages as necessary):

Name	Title	% Ownership

By signing below Lead Engineer/Design Manager certifies that the information contained in Form RFP-QLE is accurate and correct. Lead Engineer/Design Manager further certifies that it is aware that if the City determines that any of the information is incorrect or false the City may at its sole discretion reject the Response as non-responsive.

By: \_\_\_\_\_  
Signature of Authorized Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title