

INVITATION TO BID NO.: 16-17-038

NOTICE TO CONTRACTORS

Sealed Bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1st Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

DORSEY MEMORIAL LIBRARY RESTORATION - D2

Bid Due Date: May 31, 2017 @ 2:00 P.M. (Local Time)

Scope of Work: The Scope of Work involves the restoration of the historic Dorsey Memorial Library. The building includes approximately 1,900 gross square feet and has one open room, a computer lab, restrooms, a reception/foyer area, and an open garden in the outside area.

Minimum Requirements as of Bid Due Date:

- A.** Bidders shall have: i) a current certified General Contractor license issued by the State of Florida; **or** ii) a current certified Building Contractor license issued by the State of Florida; **and** a minimum of five (5) years of experience, under its current business name, in the renovation/reconstruction of historic commercial or institutional structures including at least three (3) historic restoration projects completed within the past ten (10) years on commercial or institutional buildings of at least 5,000 square feet; and,
- B.** The three (3) submitted reference projects must demonstrate that the Bidder: **i)** served as the Prime Contractor for the referenced project provided; **and ii)** self-performed at least twenty percent (20%) of the physical construction labor work for the referenced project.

The Selected Bidder, hereafter referred to as the Contractor, shall self-perform at least twenty percent (20%) of the physical construction labor work for the negotiated construction cost of the entire Project utilizing its own employees. The City of Miami (the City) reserves its right to require documentary confirmation of this requirement.

The Department of Procurement (“Procurement”) has scheduled a **VOLUNTARY PRE-BID CONFERENCE** to be held on the following date, time and location:

Location: Miami Riverside Center
444 SW 2nd Avenue, 6th Floor – South Conference Room
Miami, Florida 33130

Date/Time: May 9, 2017 @ 1:00 PM (Local Time)

The Bid Documents, including plans, may be obtained by visiting the Office of Capital Improvements (“OCI”) webpage: <http://www.miamigov.com/CITP/ProcurementOpp.html>.

It is recommended that firms periodically check OCI’s webpage for updates and the issuance of addenda. It is the sole responsibility of each Bidder to ensure their receipt and understanding of all addenda.

All Bids shall be submitted in accordance with the Instructions to Bidders. **Bids must be submitted in duplicate originals and on CD in PDF format** at the time, date and place listed above, where Bids will be publicly opened. **Any Bids received after the time and date specified will not be considered.** The responsibility for submitting a Bid before the stated time and date is solely and strictly the responsibility

of the Bidder. The City is not responsible for any delay no matter what the cause. Bidder assumes any risk of any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271, Section 18-74, CITY OF MIAMI CITY CODE, as amended.**