

**CITY OF MIAMI, FLORIDA**  
**INTER-OFFICE MEMORANDUM**


---

**TO:** Daniel J. Alfonso,  
City Manager

**DATE:** August 7, 2017

**FILE:**

**SUBJECT:** Recommendation of Award for Dorsey  
Memorial Library Restoration – D2 – Project  
No.: B-30531

**FROM:** Annie Perez, CPPO   
Procurement Director

**REFERENCES:** Invitation to Bid ("ITB") No. 16-17-038

**ENCLOSURES:** Bid Security List

---

**Recommendation:**

Based on the findings below, the Department of Procurement ("Procurement") hereby recommends that the referenced Project be awarded to E.L.C.I Construction Group, Inc. ("E.L.C.I."), who has been determined to be the lowest responsive and responsible Bidder for Invitation to Bid ("ITB") No. 16-17-038 – Dorsey Memorial Library Restoration – D2 - Project No.: B-30531 (the "Project").

**Background:**

On April 24, 2017, Procurement issued a solicitation under full and open competition to obtain bids from qualified firms. On June 14, 2017, Procurement received two (2) bids in response to the solicitation (see attached Bid Security List).

Pursuant to the solicitation, Bidders were required to have: i) a current certified General Contractor License from the State of Florida or a current certified Building Contractor license issued by the State of Florida; and a minimum of five (5) years' experience under its current business name, in the renovation/reconstruction of historic commercial or institutional structures. Bidders were also required to have experience as the Prime General Contractor for at least three (3) historic restoration projects completed within the past ten (10) years. In addition, the Selected Bidder shall be required to self-perform at least twenty percent (20%) of the physical construction work for the Project.

**Findings:**

Procurement has completed the review of the bids following the guidelines published in the solicitation. As reflected on the attached Bid Security List, E.L.C.I. is the lowest Bidder for the Project. The local preference ordinance is not applicable since the other Bid is not within fifteen percent (15%) of E.L.C.I.'s bid as required by Section 18-85(a) of the City of Miami Code. After determining that E.L.C.I. is a responsive and responsible Bidder, who meets the minimum requirements specified in the solicitation, Procurement and the Office of Capital Improvements (OCI) reviewed and compared E.L.C.I.'s bid to the design consultant's construction cost estimate, and determined that E.L.C.I.'s bid is acceptable.

**PR17267**

Based on the above findings, Procurement hereby recommends that the Project be awarded to E.L.C.I..

**Contract Execution:**

Accordingly, Procurement hereby requests authorization to prepare for execution, a contract in the amount of E.L.C.I.'s total Bid of \$872,663.52, plus a ten percent (10%) owner contingency, for a total contract amount not to exceed \$959,929.87. Your signature below indicates your approval of Procurement's recommendation.

**Approved:**

  
\_\_\_\_\_  
**Daniel J. Alfonso**  
**City Manager**

**Date:** \_\_\_\_\_

- c: Fernando Casamayor, Assistant City Manager, Chief Financial Officer
- Alberto N. Parjus, Assistant City Manager, Chief Infrastructure Officer
- Rafael Suarez-Rivas, Senior Assistant City Attorney, City Attorney's Office
- Jeovanny Rodriguez, PE, Director, OCI
- Hector Badia, Assistant Director, OCI
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director, Procurement
- Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK  
BID SECURITY LIST

BID ITEM: Dorsey Memorial Library Project B-30531 -

BID NUMBER: ITB No.: 16-17-038

DATE BID OPENED: June 14, 2017 TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
E.L.C.I. Construction Group, Inc.	\$872,663.52	5%
Lego Construction Co.	\$1,321,414.00	5%

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

*Sherry Sesse*  
Person Receiving Bid(s)

Received (2) bid(s) on behalf: Procurement  
City Department

On: 6/14/2017  
Today's Date

PREPARED BY: *Rosa Castelli*  
Deputy City Clerk