



INVITATION TO BID NO.: 17-18-022

NOTICE TO CONTRACTORS

Sealed bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1st Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

Downtown Miami Signage and Wayfinding System

Bids Due: May 28, 2018 at 2:00 P.M.

Scope of Work: The Work consists of furnishing all materials, labor, and equipment necessary for installation of new vehicular, pedestrian and parking wayfinding signage, and improvements to the public right-of-way, such as the removal of repetitive and aging signs, and the installation of district gateway and destination signs.

BIDS SUBMITTED BY PROSPECTIVE CONTRACTORS WITHOUT 1) A VALID, CURRENT STATE OF FLORIDA GENERAL CONTRACTOR'S LICENSE AND 2) A FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) PREQUALIFICATION WILL NOT BE CONSIDERED FOR AWARD.

Minimum Requirements as of Bid Due Date:

1. **PRIME CONTRACTOR**: must hold a **current certified General Contractor license** from the State of Florida, **and be prequalified with FDOT**; and
2. **PRIME CONTRACTOR**: a minimum of five (5) years of experience under its current business name in the construction of roadway/horizontal projects involving public right-of-way, public utilities and maintenance of traffic, supported by **references for at least three (3) completed projects**. Reference Projects must demonstrate that the Prime Contractor: **i) served as the Prime Contractor for the Referenced Projects provided; and ii) self-performed at least thirty percent (30%) of the physical labor construction work for the referenced Projects (complete three (3) Reference Letters to certify – located on Page 100).** If the Work is phased, the self-performance percentage requirement will apply to each phase or segment of the Work – severally; and
3. **SUBCONTRACTOR**: **at least one (1) subcontractor MUST BE prequalified by FDOT for the “ROADWAY SIGNING” work classification**, with a minimum of five (5) years of experience under its current business name in the manufacture and/or installation of municipal signage and wayfinding systems, supported by **references for at least two (2) completed projects** (complete two (2) Reference Letters to certify – located on Page 100). Submitted reference projects must demonstrate that the Bidder: i) was the Primary ROADWAY SIGNING Contractor.

The selected Bidder, hereinafter referred to as “Contractor”, must self-perform at least thirty percent (30%) of the physical labor construction work for the Downtown Miami Signage and Wayfinding System project (the “Project”).

The Department of Procurement (Procurement) has scheduled a **VOLUNTARY PRE-BID CONFERENCE** to be held on the following date, time, and location:

Location: Miami Riverside Center
444 SW 2nd Avenue, 6th Floor - South Conference Room
Miami, Florida

Date/Time: May 1, 2018 at 3:00 P.M.

The provisions of FHWA-1273 and LAP Divisions 1 Specifications (Off-System) are hereby attached and made part of the Contract documents. All work associated with this Project must adhere to the terms and requirements of this Contract.

The Bid plans and other documents can be obtained by visiting the Office of Capital Improvements (OCI) webpage at <http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html>.

It is recommended that firms periodically check the OCI webpage for updates and the issuance of addenda. It is the sole responsibility of each Bidder to ensure their receipt and understanding of all addenda.

All bids shall be submitted in accordance with the Instructions to Bidders in Section 1 – Instructions for Submission, and will consist of one (1) unbound original, signed and sealed, plus one (1) electronic copy in PDF on a CD or USB Drive, at the time, date and place above, where bids will be publicly opened. **Any bids received after the time and date specified will not be considered.** The responsibility for submitting a bid before the stated time and date is solely and strictly the responsibility of the Bidder. The City is not responsible for any delay no matter what the cause. You assume any risk of any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271 Section 18-74, CITY OF MIAMI CITY CODE, as amended.**

Proposed Solicitation, Due Diligence and Award Schedule: The chart below reflects the projected Solicitation, Due Diligence and Award Schedule for ITB 17-18-022 – Downtown Miami Signage and Wayfinding System – Project No.: B-30941. Dates reflected in this chart may be altered, if in the best interest of the City.

Proposed Solicitation, Due Diligence and Award Schedule		
1.	ITB Advertised to the Public	April 25, 2018
2.	Pre-Bid Conference	May 1, 2018
3.	Last Day to Submit RFIs to the City	May 8 2018
4.	Bids Due Date to the City	May 28, 2018
5.	Completion of Due Diligence Re: Lowest Responsive and Responsible Bidder	June 4, 2018
6.	Receive from FDOT Concurrence of Award to Lowest Responsive and Responsible Bidder	June 7, 2018
7.	Place Award of Contract on City Commission Agenda	June 11, 2018
8.	Receive Signature Pages, Corporate Resolutions and Payment Performance Bonds from Contractor	August 13, 2018
9.	Route for Contract for Execution by City Officials	August 16, 2018